



CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

VIRGINIA DIAZ
CHAIR

MAGGIE GUZMAN
VICE CHAIR

CAROL ACOSTA
COMMISSIONER

**PATRICIA
GONZALES**
COMMISSIONER

IRIS RODRIGUEZ
COMMISSIONER

NOTICE AND AGENDA FOR THE SPECIAL MEETING OF THE

SENIOR CITIZEN COMMISSION

DECEMBER 19, 2022

9:00 A.M.

Pursuant to Irwindale Resolution No. 2022-112-3362

The Irwindale City Council has authorized the conduct of hybrid meetings of the City Council, including all City Commissions and committee meetings, and all regularly scheduled meetings that would normally take place in the City Council Chambers, under the provisions of Government Code Section 54956 § E, as authorized by AB 361.

The public's health and well-being are the top priority for the City, and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting and opportunities to participate are available through the following:

Via Zoom Webinar at:

<https://us02web.zoom.us/j/88366337251>

Webinar ID:

883 6633 7251



Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Senior Citizen Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a Commission meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **INVOCATION**
- D. **ROLL CALL:** Commissioners: Carol Acosta, Patricia Gonzales, Iris Rodriguez;
Vice Chair Maggie Guzman; Chair Virginia Diaz

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes and each subject limited to 6 minutes, unless such time limits are extended.

In the hybrid format, both in-person and hybrid audience members will participate in the following order:

Tier 1: In-person attendees

Tier 2: Teleconference attendees

Tier 3: In-person attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

Tier 4: Teleconference attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

1. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes

Recommendation: Approve the following minutes:

1. Regular meeting held November 28, 2022.

- 2. **NEW BUSINESS**
- 3. **SENIOR CENTER MANAGER UPDATE**
- 4. **PUBLIC SERVICES DIRECTOR UPDATE**
- 5. **COMMISSIONER ITEMS AND REQUESTS**
- 6. **ADJOURN**

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the notice and agenda for the special meeting of the Irwindale Senior Citizen Commission to be held on December 19, 2022, to be posted at the City Hall, Library, and Post Office on December 15, 2022.

Armando Hegdahl

Armando Hegdahl, CMC
Management Analyst

**IRWINDALE COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**NOVEMBER 28, 2022
MONDAY
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Carol Acosta, Patricia Gonzales;
Vice Chair Maggie Guzman; Chair Virginia Diaz

Absent: Commissioner Iris Rodriguez

Also present: Elizabeth Rodriguez, Public Services Director;
Eloise Beltran, Senior Center Manager; Jeff Wagner, IT Manager; and
Armando Hegdahl, Management Analyst

**SPONTANEOUS
COMMUNICATIONS**

There were no speakers.

CONSENT CALENDAR

MOTION

A motion was made by Commissioner Gonzales, seconded by Commissioner Acosta, to approve the Consent Calendar. The motion was unanimously approved; Commissioner Rodriguez absent.

**ITEM NO. 1A
MINUTES**

MINUTES

The minutes of the regular meeting held October 24, 2022, were approved.

END OF CONSENT CALENDAR

**SENIOR CENTER
MANAGER UPDATE**

Manager Beltran provided the following update:

- A) The annual Employee Holiday Luncheon and Service Awards event will be held this Thursday. The Senior Center will close for the event at 11:30 a.m. and will reopen at 2:30 p.m., and will remain open until 5:00 p.m.
- B) A wine bottle painting class will be held on Friday.
- C) Muffin Monday will be held on Monday. An iPhone workshop will also be held that same day.
- D) A greeting card workshop will be held on Thursday.
- E) The sold-out Christmas Dinner Dance will be held on Friday.
- F) A gingerbread house decorating and crafts class will be held on December 14.
- G) Bunco will be held on December 15.
- H) A Birthday Brunch activity has been scheduled for December 16.
- I) A "White Elephant Cookies & Cocoa" event is scheduled for December 21.
- J) A field trip to 123 Farms has been scheduled for December 17.

- K) The week of December 19 is "Holiday Spirit" week, where attendees are encouraged to wear various festive clothing each day of the week.

PUBLIC SERVICES
DIRECTOR UPDATE

Director Rodriguez provided the following update:

- 1) City Offices, with the exception of the Recreation and Police Departments, will be closed for two weeks beginning December 19.
- 2) The Annual Christmas Spectacular and Mayor's Tree Lighting event will be held this Friday in Irwindale Plaza. The event will be moved indoors in case it rains.
- 3) She also provided some details regarding SB 1383 relating to organic waste, and the steps the city has taken to comply with the new regulations. Additional information regarding the program's requirements will be mailed to all resident households.
- 4) The San Gabriel Valley Council of Governments has established energy efficiency programs, where it will assist interested residents with free energy-efficiency assessments in an effort to reduce energy use and costs. A flyer on this program was mailed along with the City newsletter.

COMMISSIONER ITEMS
AND REQUESTS

VICE CHAIR GUZMAN

Vice Chair Guzman reported a complaint from a non-resident where individuals registered to attend the Tai Chi class at a specific time have attended classes at other times, which leads to these classes experiencing overcrowding, to which Commissioner Gonzales suggested that the complaint be routed to the Mt. Sac instructor for follow up.

Vice Chair Guzman also reported on a separate complaint she received regarding seniors that did not enjoy all the music played at the recent Thanksgiving Dinner Dance

COMMISSIONER
GONZALES

Commissioner Gonzales spoke very highly of the Dance and noted that the food served was particularly delicious. She asked whether the same caterer would serve at the Christmas Dinner Dance, to which Manager Beltran advised that a different company would cater that event.

Commissioner Gonzales also asked when the Commissioner reorganization would be held, to which Analyst Hegdahl advised that it is typically conducted in January of each year.

CHAIR DIAZ

Responding to a question by Chair Diaz, Director Rodriguez advised that the flags of the United States and the State of California are displayed on the pole fronting the Police Department.

COMMISSIONER GONZALES Commissioner Gonzales spoke highly of the Scarecrow Alley activities and encouraged additional activities that invite participation from members of the community.

VICE CHAIR GUZMAN Vice Chair Guzman stated that many non-resident seniors remain impressed with the high quality of service and events that are organized through the Senior Center staff.

COMMISSIONER GONZALES Commissioner Gonzales concurred with Vice Chair Guzman and thanked Recreation staff for the wonderful trip to the San Clemente Shopping Center.

VICE CHAIR GUZMAN Vice Chair Guzman expressed her appreciation for the hard work of the Senior Center employees.

COMMISSIONER ACOSTA Commissioner Acosta agreed with Vice Chair Guzman and thanked staff for the festive Thanksgiving Dinner Dance.

VICE CHAIR GUZMAN Vice Chair Guzman also expressed her gratitude for the gift card giveaway, which Director Rodriguez noted was sponsored by the Irwindale Community Foundation.

ADJOURNMENT There being no further business to conduct, the meeting was adjourned at 9:31 a.m.

ATTEST:

Armando Hegdahl
Management Analyst