



CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

MAGGIE
GUZMAN
CHAIR

VIRGINIA DIAZ
VICE CHAIR

CAROL ACOSTA
COMMISSIONER

NATALIE OROSCO
COMMISSIONER

IRIS RODRIGUEZ
COMMISSIONER

AGENDA FOR THE REGULAR MEETING OF THE

SENIOR CITIZEN COMMISSION

SEPTEMBER 27, 2021

9:00 A.M.

VIA TELECONFERENCE

*(Closed to the Public)
Pursuant to Executive Order N-29-20*

The Governor has declared a State of Emergency to exist in California because of the threat of COVID-19 (aka the "Coronavirus"). The Governor also issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still meeting state transparency requirements.

The public's health and well-being are the top priority for the City, and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting and opportunities to participate will also be available through the following options:

Registration URL:

<https://us02web.zoom.us/j/88366337251>

Webinar ID:

883 6633 7251



Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Senior Citizen Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a Commission meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **INVOCATION**
- D. **ROLL CALL:** Commissioners: Carol Acosta, Natalie Orosco, Iris Rodriguez;
Vice Chair Virginia Diaz; Chair Maggie Guzman

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes and each subject limited to 6 minutes, unless such time limits are extended.

1. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes

Recommendation: Approve the following minutes:

- 1. Regular meeting held August 23, 2021.

2. NEW BUSINESS

A. Irwindale Community Foundation Donation

Recommendation: Receive an update on a request for donation from the Irwindale Community Foundation

3. SENIOR CENTER MANAGER UPDATE

4. PUBLIC SERVICES DIRECTOR UPDATE

5. COMMISSIONER ITEMS AND REQUESTS

6. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Irwindale Senior Citizen Commission to be held on September 27, 2021, to be posted at the City Hall, Library, and Post Office on September 23, 2021.

Armando Hegdahl

Armando Hegdahl

Management Analyst

**IRWINDALE COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**AUGUST 23, 2021
MONDAY
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Carol Acosta, Natalie Orosco,
Iris Rodriguez; Vice Chair Virginia Diaz; Chair Maggie Guzman

Also present: Elizabeth Rodriguez, Public Services Director;
Eloise Beltran, Senior Center Manager; Jeff Wagner, IT Manager; and
Armando Hegdahl, Management Analyst

**SPONTANEOUS
COMMUNICATIONS**

There were no speakers.

CONSENT CALENDAR

MOTION

A motion was made by Chair Guzman, seconded by Commissioner Orosco, to approve the Consent Calendar. The motion was unanimously approved.

**ITEM NO. 1A
MINUTES**

MINUTES

The minutes of the regular meeting held July 26, 2021, were approved.

END OF CONSENT CALENDAR

NEW BUSINESS

None.

**SENIOR CENTER
MANAGER UPDATE**

Senior Center Manager Beltran provided the following update:

- 1) The Hawaiian Luau held recently was successful, with only two no-shows.
- 2) A Mexican Independence Day Dance will be held on September 16.
- 3) Registrations for fall classes began on August 9; Mt. Sac class signups begin today.
- 4) Crafts classes begin on September 8, and signups are currently being accepted.
- 5) A birthday brunch will be held this Friday.
- 6) The trip to San Manuel Casino has been changed to Morongo Casino. Signups are currently being accepted for the trip.
- 7) The Grand Reopening of the Senior Center held on August 14 went very well with many compliments received on the beautifully renovated facility.
- 8) The Senior Center is teaming up with the Library and Recreation Department for their "Healthy Irwindale" initiative, where participants will be encouraged to join in various physical activities and other challenges. Prizes will be awarded.

PUBLIC SERVICES
DIRECTOR UPDATE

Director Rodriguez provided the following update:

- 1) The User Fee Schedule, which includes the Senior Center fees that were presented to the Commission previously, will be presented to the Council in September for consideration of approval.
- 2) City Facility rentals began on August 2. The banquet room, however, is not available for rental since the site is utilized for the KidZone program.

COMMISSIONER ITEMS
AND REQUESTS

COMMISSIONER
RODRIGUEZ

Replying to a question by Commissioner Rodriguez, Manager Beltran indicated that the Mexican Independence Day Dance is currently accepting registrations for residents.

VICE CHAIR DIAZ

Vice Chair Diaz asked about reserving the new exercise equipment, to which Manager Beltran advised that the equipment is not used very much and that interested individuals that walk-in to the Senior Center may be able to use the machines if they are not being used at the time.

Vice Chair Diaz also asked about the availability of transportation for seniors, to which Manager Beltran noted that transportation is available for trips to the pharmacy or to doctor appointments, for example, within a certain radius. The flyers prepared by the Senior Center staff contain full details on transportation availability. Transportation requests must be made 24 hours in advance.

COMMISSIONER
RODRIGUEZ

Responding to a question by Commissioner Rodriguez, Director Rodriguez indicated that all Recreation class and program fees have been eliminated for residents, and that the Council will soon consider doing the same to Senior Center fees for residents. She added that the programs are now free for residents thanks to a donation by the Irwindale Community Foundation.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 9:14 a.m.

ATTEST:

Armando Hegdahl
Management Analyst

City of
IRWINDALE
AGENDA REPORT

**SENIOR CITIZENS
COMMISSION**

Date: *September 27, 2021*
To: Honorable Chair and Commission Members
From: Elizabeth Rodriguez, Public Services Director
Issue: *Irwindale Community Foundation Donation*

Recommendation:

That the Senior Citizen Commission receive an update on a request for donation from the Irwindale Community Foundation.

Administrative Action:

Submitted by:

Eloise Beltran, Senior Center Manager
(626) 430-2286



Reviewed / Approved by:

Elizabeth Rodriguez, Public Services Director



Background and Analysis:

The Senior Center is requesting a donation from the Irwindale Community Foundation to fund Healthy Irwindale, a new program, which we are collaborating with the Recreation and Library Department. The funds are to help promote Healthy Irwindale.

The Senior Center will be offering a 6-week fitness challenge, which entails completing a different healthy challenge each week. In addition, after every challenge, participants will earn a raffle ticket for a chance to win a fit bit at the end of the 6-week Healthy Irwindale fitness challenge.

The following is a list of items the Senior Center is requesting to purchase through the Irwindale Community Foundation Donation:

Item	Description	Quantity	Cost
T-shirts	Healthy Irwindale Logo	75	\$1,000
Doggie Treats	Walk your Dog	75	\$ 72.00
Decal Labels for Water Bottles	Promoting Healthy Irwindale	250	\$ 247.00
Healthy Snacks	Carrots / Celery Sticks	75	\$ 60.00
Water Bottles	Regular Plastic Bottles	75	\$ 40.00
Fit Bit	End of Challenge Raffle	1	\$ 150.00
Grand Total:			\$1,600.00