



# CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

MAGGIE  
GUZMAN  
CHAIR

VIRGINIA DIAZ  
VICE CHAIR

CAROL ACOSTA  
COMMISSIONER

NATALIE OROSCO  
COMMISSIONER

IRIS RODRIGUEZ  
COMMISSIONER

## AGENDA FOR THE REGULAR MEETING OF THE

### SENIOR CITIZEN COMMISSION

OCTOBER 25, 2021

9:00 A.M.

VIA TELECONFERENCE

*(Closed to the Public)*

*Pursuant to Irwindale Resolution No. 2021-86-3298*

The Irwindale City Council has authorized the conduct of remote teleconference meetings of the City Council, including all City Commissions and committee meetings, and all regularly scheduled meetings that would normally take place in the City Council Chambers, under the provisions of Government Code Section 54956 § E, as authorized by AB 361.

The public's health and well-being are the top priority for the City, and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting and opportunities to participate are available through the following:

**Registration URL:**

<https://us02web.zoom.us/j/88366337251>

**Webinar ID:**

883 6633 7251



**Spontaneous Communications:** The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Senior Citizen Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a Commission meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Note:** Staff reports are available for inspection at the office of the City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

## Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

***IRWINDALE SENIOR CITIZEN COMMISSION***



- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **INVOCATION**
- D. **ROLL CALL:** Commissioners: Carol Acosta, Natalie Orosco, Iris Rodriguez;  
Vice Chair Virginia Diaz; Chair Maggie Guzman

### **SPONTANEOUS COMMUNICATIONS**

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes and each subject limited to 6 minutes, unless such time limits are extended.

### **1. CONSENT CALENDAR**

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

#### A. Minutes

Recommendation: Approve the following minutes:

1. Regular meeting held September 27, 2021.

### **2. NEW BUSINESS**

#### A. Update on the Irwindale Community Foundation Request for Donations

Recommendation: Receive an update on a request for donations from the Irwindale Community Foundation.

### **3. SENIOR CENTER MANAGER UPDATE**

### **4. PUBLIC SERVICES DIRECTOR UPDATE**

### **5. COMMISSIONER ITEMS AND REQUESTS**

### **6. ADJOURN**

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Irwindale Senior Citizen Commission to be held on October 25, 2021, to be posted at the City Hall, Library, and Post Office on October 21, 2021.

*Armando Hegdahl*

Armando Hegdahl

Management Analyst

**IRWINDALE COUNCIL CHAMBER  
5050 N. IRWINDALE AVENUE  
IRWINDALE, CALIFORNIA 91706**

**SEPTEMBER 27, 2021  
MONDAY  
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

**ROLL CALL:**

Present: Commissioners Carol Acosta, Natalie Orosco,  
Iris Rodriguez; Vice Chair Virginia Diaz; Chair Maggie Guzman

Also present: Eloise Beltran, Senior Center Manager; Jeff Wagner, IT  
Manager; and Armando Hegdahl, Management Analyst

**SPONTANEOUS  
COMMUNICATIONS**

SUZANNE GOMEZ

Suzanne Gomez thanked the Commission and Senior Center staff for  
their hard work and requested programs that meet the needs of next-  
generation seniors.

DENA ZEPEDA

Dena Zepeda thanked Senior Center staff for the great job they are  
doing.

**CONSENT CALENDAR**

MOTION

A motion was made by Chair Guzman, seconded by Commissioner  
Orosco, to approve the Consent Calendar. The motion was  
unanimously approved.

ITEM NO. 1A  
MINUTES

MINUTES

The minutes of the regular meeting held August 23, 2021, were  
approved.

**END OF CONSENT CALENDAR**

**NEW BUSINESS**

ITEM NO. 2A  
IRWINDALE  
COMMUNITY  
FOUNDATION  
DONATION

Irwindale Community Foundation Donation

MANAGER BELTRAN

Manager Beltran presented the report.

COMMISSIONER  
RODRIGUEZ

Responding to a question by Commissioner Rodriguez, Manager Beltran  
advised that staff hoped to initiate the Healthy Irwindale program by  
October 4<sup>th</sup>, but this will not occur since the Foundation will not meet until  
around mid-October to discuss potentially funding the program. Manager  
Beltran also provided additional details on the Healthy Irwindale program,  
which is free and for residents only.

- VICE CHAIR DIAZ Vice Chair Diaz asked whether any complaints were received due to the cost of senior programs, to which Manager Beltran advised that all classes are fee for resident seniors, and that non-residents are only charged \$5.
- Vice Chair Diaz also requested that handlebars be installed in all restroom stalls at the Senior Center, and thanked the council for approving the improvements at the Senior Center. Vice Chair Diaz also requested general information about the Irwindale Community Foundation, which Manager Beltran elaborated on.
- SUZANNE GOMEZ Suzanne Gomez suggested that the Police Department also participate in the Healthy Irwindale program, and requested clarification on some of the program rules. She also spoke highly of the meals being served at the Senior Center.
- DENA ZEPEDA Dena Zepeda made suggestions for improvements to the Healthy Irwindale program, such as allowing activities from home and including staff from the Police Department, Library, and Recreation Departments.
- COMMISSIONER ACOSTA Commissioner Acosta asked whether certain city departments would participate in the Healthy Irwindale program, to which Manager Beltran advised that the Recreation and Library Departments would participate, and that they would also have their own exercise challenges.
- COMMISSIONER OROSCO Commissioner Orosco expressed her appreciation for the September 16 event at the Senior Center.
- COMMISSIONER ACOSTA Commissioner Acosta thanked staff for the delicious birthday breakfast.
- CHAIR GUZMAN Chair Guzman thanked Manager Beltran and the Senior Center staff for the wonderful programs and activities that are offered at the Senior Center. She also asked whether the Walking Club would be permitted to walk in the Gym.

**SENIOR CENTER**  
**MANAGER UPDATE**

Senior Center Manager Beltran provided the following update:

- 1) Residents can sign up for the Birthday Brunch / Halloween Dance beginning today. The event will be held on October 29 and will feature a costume contest and prizes. Non-residents can register beginning October 18.
- 2) A rock painting class will be held on October 20. The class will only be offered once per month.
- 3) Residents can begin registering today for the upcoming pumpkin decorating contest. Non-residents can register on October 4.
- 4) A "Dia de los Muertos" event will be held on November 1.

- 5) Fourteen seniors attended the trip to Morongo Casino last month. A trip to the Las Brisas restaurant in Laguna Beach will be held on October 9.
- 6) All programs are full and are well-attended.
- 7) Registrations for Bunco and Birthday Brunch and Halloween begin today. Flyers for all programs are available at the Senior Center.

**PUBLIC SERVICES**  
**DIRECTOR UPDATE**

None.

**COMMISSIONER ITEMS**  
**AND REQUESTS**

COMMISSIONER  
ACOSTA

Responding to a question by Commissioner Acosta, Manager Beltran advised that suggestions or recommendations for programs and activities can be directed to her.

**ADJOURNMENT**

There being no further business to conduct, the meeting was adjourned at 9:29 a.m.

ATTEST:

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Armando Hegdahl  
Management Analyst

City of  
**IRWINDALE**  
**AGENDA REPORT**

SENIOR CITIZENS  
COMMISSION

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Date: October 25, 2021  
To: Honorable Chair and Commission Members  
From: Elizabeth Rodriguez, Public Services Director  
Issue: *Update on the Irwindale Community Foundation Request for Donations*

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**Recommendation:**

*That the Senior Citizen Commission receive an update on a request for donations from the Irwindale Community Foundation.*

**Administrative Action:**

**Submitted by:**

Eloise Beltran, Senior Center Manager  
(626) 430-2286



**Reviewed / Approved by:**

Elizabeth Rodriguez, Public Services Director



**Background and Analysis:**

At the September 27, 2021 Senior Citizen Commission meeting, Staff presented a report on a request for donations the Senior Center is requesting from the Irwindale Community Foundation (ICF) in the amount of \$1,600 to purchase promotional items for the newly launched Healthy Irwindale Campaign.

Since that meeting, the Senior Center also added a \$5,000 request for donations from the ICF to help fund new furniture for the back lounge room. Staff is requesting this donation to purchase a sofa with a love seat, round tables, padded chairs and some artwork for the walls.

This room will be used for Adults 50+ to read the newspaper or a book, work on a puzzle and where the book club will be holding their meetings.

The following outlines the cost of the items the Senior Center is requesting to purchase with the ICF Donation:

| Item                | Description                  | Quantity | Cost              |
|---------------------|------------------------------|----------|-------------------|
| Sofa & Love seat    | Reading/lounging/puzzle area | 1 set    | \$2,500.00        |
| 42 " Round Table    | Reading/puzzle area          | 1        | \$1,100.00        |
| 4 Padded Chairs     | Reading/puzzle area          | 4        | \$1,100.00        |
| Art work            | Pictures for walls           | Various  | \$ 300.00         |
| <b>Grand Total:</b> |                              |          | <b>\$5,000.00</b> |

The ICF met on Tuesday, October 19<sup>th</sup> to review its Fiscal Year 2021/2022 budget and requests for donations. The ICF approved the Senior Center's request for \$5,000 to purchase furniture for its back lounge room and \$1,600 to purchase the promotional items for the Heathy Irwindale Campaign. The City Council is scheduled to accept the donations from the ICF at its Wednesday, October 27<sup>th</sup> meeting.