



CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

VIRGINIA DIAZ
CHAIR

MAGGIE GUZMAN
VICE CHAIR

CAROL ACOSTA
COMMISSIONER

PATRICIA
GONZALES
COMMISSIONER

IRIS RODRIGUEZ
COMMISSIONER

AGENDA FOR THE REGULAR MEETING OF THE

SENIOR CITIZEN COMMISSION

MARCH 28, 2022

9:00 A.M.

Limited Public Access

Pursuant to Irwindale Resolution No. Resolution No. 2022-20-3270

The Irwindale City Council has authorized the conduct of hybrid meetings of the City Council, including all City Commissions and committee meetings, and all regularly scheduled meetings that would normally take place in the City Council Chambers, under the provisions of Government Code Section 54956 § E, as authorized by AB 361.

The public's health and well-being are the top priority for the City, and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting and opportunities to participate are available through the following:

In-Person at the City Council Chambers (In-Chamber Attendance Limited to nine members of the public with overflow seating available in the Outer Council Chamber)

Via Zoom Webinar at:

<https://us02web.zoom.us/j/88366337251>

Webinar ID:

883 6633 7251



Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Senior Citizen Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a Commission meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. ROLL CALL: Commissioners: Carol Acosta, Patricia Gonzales, Iris Rodriguez;
Vice Chair Maggie Guzman; Chair Virginia Diaz
- E. INTRODUCTION OF CITY MANAGER JULIAN A. MIRANDA

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes and each subject limited to 6 minutes, unless such time limits are extended.

In the hybrid format, both in-person and hybrid audience members will participate in the following order:

Tier 1: In-person attendees

Tier 2: Teleconference attendees

Tier 3: In-person attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

Tier 4: Teleconference attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

1. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes

Recommendation: Approve the following minutes:

- 1. Regular meeting held February 28, 2022.

- 2. SENIOR CENTER MANAGER UPDATE
- 3. PUBLIC SERVICES DIRECTOR UPDATE
- 4. COMMISSIONER ITEMS AND REQUESTS

5. ADJOURN

AFFIDAVIT OF POSTING

I, Laura Nieto, Chief Deputy City Clerk, certify that I caused the agenda for the regular meeting of the Irwindale Senior Citizen Commission to be held on March 28, 2022, to be posted at the City Hall, Library, and Post Office on March 24, 2022.

Laura M. Nieto

Laura M. Nieto, MMC
Chief Deputy City Clerk

**IRWINDALE COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**FEBRUARY 28, 2022
MONDAY
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Carol Acosta, Patricia Gonzales (arrived at 9:10 a.m.), Iris Rodriguez (arrived at 9:05 a.m.); Vice Chair Maggie Guzman; Chair Virginia Diaz

Also present: Theresa Olivares, Assistant City Manager; Eloise Beltran, Senior Center Manager; Jeff Wagner, IT Manager; and Armando Hegdahl, Management Analyst

**INTRODUCTION OF
CITY MANAGER
JULIAN A. MIRANDA**

INTRODUCTION OF CITY MANAGER JULIAN A. MIRANDA

The introduction was postponed to the next meeting.

**SPONTANEOUS
COMMUNICATIONS**

There were no speakers.

CONSENT CALENDAR

MOTION

A motion was made by Vice Chair Guzman, seconded by Commissioner Acosta, to approve the Consent Calendar. The motion was unanimously approved; Commissioners Gonzales and Rodriguez absent.

**ITEM NO. 1A
MINUTES**

MINUTES

The minutes of the regular meeting held January 24, 2022, were approved.

END OF CONSENT CALENDAR

**SENIOR CENTER
MANAGER UPDATE**

Senior Center Manager Beltran provided the following update:

- 1) Upcoming special events and activities:
 - A) Muffins on March 7
 - B) Rock Painting on March 8
 - C) Bunco on March 16
 - D) St. Patrick's Day Dance on March 17
 - E) Bingo on March 23
 - F) Birthday Brunch registrations begin today for residents; non-residents can sign up on March 7.
 - G) Field Trips: Hornblower Brunch Cruise on March 20.
 - H) Frida Kahlo and Olvera Street trip will be held April 2.
 - I) Registrations for spring classes begin today: Moving and Grooving, Rock Out Drumming, Zumba Gold, Canvas Painting, Line Dancing, Band Resistance, and Gentle Mat Yoga, among others.

PUBLIC SERVICES
DIRECTOR UPDATE

Assistant City Manager Olivares provided the following update:

- 1) WS Pave will resurface the City Hall service road parking lot to accommodate extra ADA parking spaces from May 20 through May 22.
- 2) Staff posted signs at various locations near the Library to warn patrons about the presence of raccoons, though she stated that sightings have decreased.
- 3) The City of Irwindale will continue requiring staff and members of the public to use facemasks whenever they are located inside a city facility. Staff will continue monitoring mask requirements and will update the Commission as new information develops.

COMMISSIONER
GONZALES

Responding to a question by Commissioner Gonzales, Assistant City Manager Olivares advised that skunks have also been sighted near the Library, and urged patrons to remain vigilant with wild animals.

COMMISSIONER ITEMS
AND REQUESTS

CHAIR DIAZ

Responding to a question by Chair Diaz, Manager Beltran indicated that staff has taken efforts to increase room availability for participants of exercise classes, such as utilizing chairs with no armrests and removing the conference table. She added that the space can accommodate up to 25 participants, though that number is not typically reached.

VICE CHAIR GUZMAN

Vice Chair Guzman asked whether social distancing is required for exercise programs, to which Manager Beltran indicated that it is not a requirement, though staff still attempts to retain about three to four feet between exercise class participants.

Vice Chair Guzman also asked when mask mandates would be lifted, to which Assistant City Manager Olivares advised that staff follows mandates emitted from the Los Angeles County's Department of Public Health. Staff will keep the Commission informed of any changes to such mandates.

COMMISSIONER
ACOSTA

Commissioner Acosta asked whether exercise classes for seniors are held at the Recreation Center, to which Manager Beltran replied by indicating that some programs, such as Zumba Gold, are held there, though she noted that other programs cannot be held there since chairs cannot be placed on the gym floor.

CHAIR DIAZ

In response to a question by Chair Diaz, Manager Beltran advised that staff has considered holding either early morning or after-hour classes.

COMMISSIONER
ACOSTA

Commissioner Acosta suggested possibly splitting the classes, to which Manager Beltran stated that staff is looking into adding evening classes, and noted that Tai Chi is divided into two classes.

CHAIR DIAZ

Chair Diaz asked what could be done to help seniors remember to sign up for classes, to which Manager Beltran advised that staff reminds seniors in person and over the phone to sign up. She indicated that staff also posts monthly calendars at the Senior Center and mails them out to remind seniors about upcoming events and activities. She further recommended that seniors that are interested in participating in sold-out classes request that they be placed on stand-by lists in case individuals that have signed up end up dropping out.

ASSISTANT CITY
MANAGER OLIVARES

Assistant City Manager Olivares advised that monthly calendars are mailed out to those who have "opted-in" to receive said notifications in the mail. Individuals that are interested in "opting-in" may inquire with City Hall staff.

CHAIR DIAZ

Responding to a question by Chair Diaz, Analyst Hegdahl advised that the state-mandated AB 1234 ethics trainings are held bi-annually with public officials and select staff.

ASSISTANT CITY
MANAGER OLIVARES

Assistant City Manager Olivares advised that members of the commission may borrow Chromebooks and internet hotspots from the Library if they wish to complete their trainings at home.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 9:27 a.m.

ATTEST:

Armando Hegdahl
Management Analyst