



CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

VIRGINIA DIAZ
CHAIR

MAGGIE GUZMAN
VICE CHAIR

CAROL ACOSTA
COMMISSIONER

PATRICIA
GONZALES
COMMISSIONER

IRIS RODRIGUEZ
COMMISSIONER

AGENDA FOR THE REGULAR MEETING OF THE

SENIOR CITIZEN COMMISSION

MAY 23, 2022

9:00 A.M.

Pursuant to Irwindale Resolution No. 2022-45-3295

The Irwindale City Council has authorized the conduct of hybrid meetings of the City Council, including all City Commissions and committee meetings, and all regularly scheduled meetings that would normally take place in the City Council Chambers, under the provisions of Government Code Section 54956 § E, as authorized by AB 361.

The public's health and well-being are the top priority for the City, and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting and opportunities to participate are available through the following:

Via Zoom Webinar at:

<https://us02web.zoom.us/j/88366337251>

Webinar ID:

883 6633 7251



Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Senior Citizen Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a Commission meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **INVOCATION**
- D. **ROLL CALL:** Commissioners: Carol Acosta, Patricia Gonzales, Iris Rodriguez;
Vice Chair Maggie Guzman; Chair Virginia Diaz

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 2 minutes and each subject limited to 6 minutes, unless such time limits are extended.

In the hybrid format, both in-person and hybrid audience members will participate in the following order:

Tier 1: In-person attendees

Tier 2: Teleconference attendees

Tier 3: In-person attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

Tier 4: Teleconference attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

1. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes

Recommendation: Approve the following minutes:

1. Regular meeting held April 21, 2022.

2. NEW BUSINESS

A. Non-Resident Fees for the Irwindale Senior Center

Recommendation: Review the non-resident fees and provide staff with direction on whether to keep status quo or make a recommendation to City Council to raise non-resident fees.

- B. Registration Policy Procedures – Verbal Update
- C. Policy on Absences from City Classes / Programs – Verbal Update

3. SENIOR CENTER MANAGER UPDATE

4. PUBLIC SERVICES DIRECTOR UPDATE

5. COMMISSIONER ITEMS AND REQUESTS

6. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Irwindale Senior Citizen Commission to be held on May 23, 2022, to be posted at the City Hall, Library, and Post Office on May 19, 2022.

Armando Hegdahl

Armando Hegdahl, CMC
Management Analyst

**IRWINDALE COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**APRIL 25, 2022
MONDAY
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Carol Acosta, Patricia Gonzales,
Iris Rodriguez; Vice Chair Maggie Guzman; Chair Virginia Diaz

Also present: Elizabeth Rodriguez, Public Services Director; Jeff
Wagner, IT Manager; and Laura Nieto, Chief Deputy City Clerk

**SPONTANEOUS
COMMUNICATIONS**

SUZANNE GOMEZ

Suzanne Gomez thanked the Senior Center for organizing the trip to
the Frida Kahlo exhibit and made recommendations for future trips
and classes.

CONSENT CALENDAR

MOTION

A motion was made by Chair Diaz, seconded by Commissioner
Rodriguez, to approve the Consent Calendar. The motion was
unanimously approved.

**ITEM NO. 1A
MINUTES**

MINUTES

The minutes of the regular meeting held March 28, 2022, were
approved.

END OF CONSENT CALENDAR

**SENIOR CENTER
MANAGER UPDATE**

Director Rodriguez provided the following update:

- 1) A "Doctor Talk Seminar" titled "Brain Health as We Age", was held
on April 19.
- 2) The following events and activities have been scheduled:
 - A) Loteria – May 5
 - B) Monday Muffin – May 9
 - C) Rock Painting – May 10
 - D) Crafts – May 11
 - E) Bunco – May 19
 - F) Pirates Dinner Adventure – May 21
 - G) Book Club – May 25
 - H) Bingo – May 25
 - I) Birthday Brunch – May 27
- 3) Registrations for Mt. Sac summer session classes begins May 2.
- 4) Registration for Irwindale summer classes begin May 16 for
residents and May 31 for non-residents.

- 5) Staff has met with the City Manager to discuss budget requests, and staff also made a presentation for funding to the Irwindale Community Foundation. Staff will also make a presentation to the City Council for funding requests.

COMMISSIONER
RODRIGUEZ

Commissioner Rodriguez suggested holding additional doctor sessions.

VICE CHAIR GUZMAN

Vice Chair Guzman suggested that individuals that are unable to attend events and excursions that they had signed up for call the Senior Center to advise of same so that others may attend in their place. She also suggested that non-resident prices for activities and lunches be raised.

COMMISSIONER
RODRIGUEZ

Commissioner Rodriguez noted that raising prices would make it very difficult for non-resident seniors to continue attending classes.

DIRECTOR RODRIGUEZ

Director Rodriguez suggested that the matter be placed on a future agenda for full discussion.

COMMISSIONER
GONZALES

Commissioner Gonzales spoke on the funding the city lost on paying for unused tickets to events when residents cancel their attendance. She also suggested that staff be prepared to accept registrations at 8:00 a.m., when the Senior Center opens, rather than at 8:30 a.m. as it currently does. She also requested a list of all Senior Center events for the year.

DIRECTOR RODRIGUEZ

Director Rodriguez spoke on current processes and noted that staff's work day begins at 8:00 a.m., and requiring employees to begin earlier would require a meet-and-confer process with the respective employee bargaining unit.

SUZANNE GOMEZ

Suzanne Gomez suggested comparing Senior Center fees with those of neighboring Senior Centers and discussing at the next meeting.

DIRECTOR
RODRIGUEZ

Director Rodriguez stated that Senior Center fees, Senior Center hours, and Senior Center events would be discussed at the next meeting.

COMMISSIONER
RODRIGUEZ

Responding to a question by Commissioner Rodriguez, Director Rodriguez advised that Mt. Sac will cut program participants from classes after three unexcused absences.

PUBLIC SERVICES
DIRECTOR UPDATE

Director Rodriguez provided the following update:

- 1) A City Council budget workshop has been scheduled for May 9.
- 2) The deadline to apply for the Summer Youth program is April 28. Participants will assist in various city departments. The program runs from June 13 through July 28.

- 3) The spring Bulky-Item Pickup event is scheduled for May 6.
- 4) The second Annual Recycling Event is scheduled for May 14.
- 5) The Aquatics Center will hold its first Expo on May 14.
- 6) She also discussed the schedule for the ongoing street resurfacing project.

**COMMISSIONER ITEMS
AND REQUESTS**

CHAIR DIAZ

Chair Diaz suggested additional mental-health activities, such as piano lessons, to which Director Rodriguez advised that staff could look for volunteer teachers, or may ask the Irwindale Community Foundation for financial assistance.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 9:58 a.m.

ATTEST:

Armando Hegdahl
Management Analyst

City of
IRWINDALE
AGENDA REPORT

SENIOR CITIZENS
COMMISSION

Date: May 23, 2022
To: Honorable Chair and Commission Members
From: Elizabeth Rodriguez, Public Services Director
Issue: Non-resident Fees for the Irwindale Senior Center

Recommendation:

That the Senior Citizen Commission review the non-resident fees and provide staff with direction on whether to keep status quo or make a recommendation to City Council to raise non-resident fees.

Administrative Action:

Submitted by:

Eloise Beltran, Senior Center Manager
(626) 430-2286



Reviewed / Approved by:

Elizabeth Rodriguez, Public Services Director



Background and Analysis:

At the April 25th Senior Citizen Commission meeting, Vice Chair Guzman requested a price increase on all non-resident fees. This item is being brought forth before the commission to review the current fees charged for non-residents at the Irwindale Senior Center and provide the commission with in depth information to assist in making a decision on whether this commission should make a recommendation to the City Council to increase the fees for non-residents.

Currently non-residents pay \$7.50 for 10-week classes. Non-residents pay half of the ticket/entrance price for field trips and pay \$2.00 for lunch or monthly birthday breakfast. At this time, all programs, classes, meals, and field trips are free for Residents. The following is a table that outlines the non-resident fees:

Programs/Classes/Meals	Non-resident Fees
Lunch	\$2.00
Monthly Birthday Breakfast	\$2.00
Women's Hairstyling	\$12.50
Men's Barber Services	\$6.25
Field Trips	50% of Ticket
Field Trips (free to visit location)	\$6.00
Classes (10 weeks)	\$7.50
Bingo	\$3.00
Bunco	\$3.00
Billiards Tournament	\$3.00
Dances	
Valentine's/Mother's/Father's Day	\$5.00
Prom/Thanksgiving/Christmas	\$10.00

Staff does recommend that if the fees were to increase for 10-week classes taught by a City paid contract instructor, then the non-resident fee should increase to \$10.00. An extra \$1 can be added for each additional week. Please review the following table that outlines the recommended fee schedule non-residents should pay for classes at the Senior Center:

Class	Current Fee 10 Weeks	Recommended Fee - 10 Weeks	Recommended Fee - 11 Weeks	Recommended Fee - 12 Weeks
Zumba Gold	\$7.50	\$10.00	\$11.00	\$12.00
Line Dance	\$7.50	\$10.00	\$11.00	\$12.00
Band Resistance	\$7.50	\$10.00	\$11.00	\$12.00
Chair Zumba	\$7.50	\$10.00	\$11.00	\$12.00
Gentle Mat Yoga	\$7.50	\$10.00	\$11.00	\$12.00
Canvas Painting	\$10.00	\$10.00	\$11.00	\$12.00

Staff recommends that the current pricing for field trips, hairstyling, barber, activities, dances, and meals remain the same.

The following table was created to provide the commission with additional information on the last three 2022 Senior Center Field Trips, including the number of residents and non-residents in attendance, the cost of the tickets, fees paid by the non-residents, and number of no shows.

Month	Trip/Ticket Price	Residents	Non-residents	Non-resident Fee	No Show
February	Pechanga Casino & Resort/ No Cost	12	9	\$5.00	1-Resident
March	Hornblower Brunch Cruise/\$56.00	20	1	\$28.00	1-Resident
April	Frida Kahlo & Olvera Street/\$80.00	14	4	\$40.00	2-Residents 1-Non-resident

All trips have 22 spaces available. As a reminder, Residents are free and did not pay to attend any of these trips.