



CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

MAGGIE GUZMAN
CHAIR

IRIS RODRIGUEZ
VICE CHAIR

CAROL ACOSTA
COMMISSIONER

CHRISTINA FRAJO
COMMISSIONER

PATRICIA
GONZALES
COMMISSIONER

AGENDA FOR THE SPECIAL MEETING OF THE SENIOR CITIZEN COMMISSION

DECEMBER 18, 2023

9:00 A.M.

IRWINDALE COUNCIL CHAMBER

View Only Zoom Webinar

<https://us02web.zoom.us/j/88366337251>

Listen over Phone: 669-900-6833; enter webinar ID: 883-6633-7251

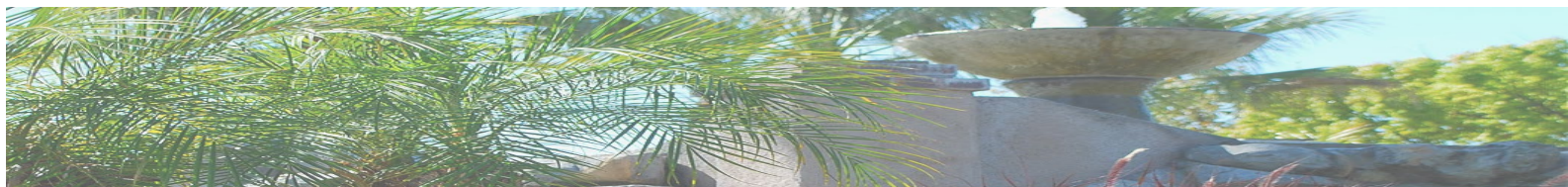
In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Senior Citizen Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **Note:** Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

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Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



CALL TO ORDER**PLEDGE OF ALLEGIANCE****INVOCATION**

**ROLL CALL: Commissioners: Carol Acosta, Christina Fraijo, Patricia Gonzales,
Vice Chair Iris Rodriguez; Chair Maggie Guzman**

AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances.

CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

1. Minutes

Recommendation: Approve the following minutes:

A. Regular meeting held November 27, 2023

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action.

Any public member addressing the Board shall limit his or her address to three (3) minutes regarding the subject under discussion. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. In no event shall any donations of time exceed six minutes of total speaking time per person on any one item. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject under discussion for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized group of persons wishing to address the Board on the same subject matter, should select a spokesperson to represent the group, so as to avoid unnecessary repetition. The Commission may regulate a speaker who is speaking too long, being unduly repetitious, or extending discussion of irrelevancies.

Public Comments will be heard in the following order:

1: Comments e-mailed to cityclerk@irwindaleca.gov

2: In-person attendees

SENIOR CENTER MANAGER UPDATE

PUBLIC SERVICES DIRECTOR UPDATE

COMMISSIONER ITEMS AND REQUESTS

ADJOURN

AFFIDAVIT OF POSTING

I, Sylvia Tapia, Office Specialist, certify that I caused the agenda for the special meeting of the Irwindale Senior Citizen Commission to be held on December 18, 2023, to be posted at the City Hall, Library, and Post Office on December 14, 2023.

Sylvia Tapia

Sylvia Tapia
Office Specialist

**IRWINDALE COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**November 27, 2023
MONDAY
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Carol Acosta, Patricia Gonzales;
Vice Chair Iris Rodriguez; Chair Maggie Guzman;

Absent Christina Fraijo

Also present: Elizabeth Rodriguez, Public Works Services Director;
Eloise Beltran, Senior Center Manager; Sylvia Tapia, Office Specialist;
and Armando Hegdahl, Management Analyst

CONSENT CALENDAR

MOTION

A motion was made by Chair Guzman, seconded by Commissioner Gonzales, to approve the Consent Calendar. The motion was unanimously approved.

**ITEM NO. 1A
MINUTES**

MINUTES

The minutes of the special meeting held October 30, 2023, were approved.

END OF CONSENT CALENDAR

**SPONTANEOUS
COMMUNICATIONS**

There were no speakers.

**SENIOR CENTER
MANAGER UPDATE**

Senior Center Manager Beltran provided the following update:

- 1) Special events and activities:
 - A) The Annual Holiday Boutique was a huge success. Made about \$350 sale on pozole. Vendors did well on their sale.
 - B) The Thanksgiving Dinner Dance was successful. There were a few cancellations, but they were quickly filled with standbys.
 - C) On December 6th, at 1 p.m., there will be a gingerbread house decorating and crafts event.
 - D) The Christmas Dinner Dance will take place on December 8th. The event is sold out. There is a standby list.
 - E) A Birthday Brunch is scheduled for Thursday, December 21st. Nonresidents can register today, November 27th.
 - F) On Tuesday, December 19th, at 1 p.m., there will be a white elephant and gift exchange, as well as cookies and cocoa.
 - G) Registration is now open for the New Year's Dance, which will take place on Friday, January 12th from 11 a.m. to 2 p.m.

2) Field Trips:

- A) Merry-achi Christmas is scheduled for December 2nd from 4 p.m. – 10 p.m. The event is sold out.

PUBLIC SERVICES
DIRECTOR UPDATE

A friendly reminder that we are currently accepting applications for vacancies on all three commissions. Applications can be obtained at the city clerk's office during business hours. The deadline is December 6th.

The Christmas Spectacular and Mayor's tree lighting is scheduled for December 1st, from 6 p.m. to 8 p.m., behind the Dan Diaz Recreation Center.

The Annual Employee Holiday luncheon is scheduled for December 14th, from 12:00 p.m. to 2:00 p.m. at Mountain Meadow Golf Course, Pomona.

City Hall will be closed, with the exception of the Police Department and Recreation, starting December 25, 2023, through January 7, 2024, and will reopen on Monday, January 8, 2024.

You can now listen to Christmas music while driving down the Christmas alley service road by tuning in to radio station 90.3 FM while enjoying the lights.

The next Senior Commission meeting is scheduled for December 18, 2023.

COMMISSIONER ITEMS
AND REQUESTS

COMMISSIONER
GONZALES

Commissioner Gonzales inquired about the recent trip to Mama Mia and asked for the number of unutilized tickets. Manager Beltran stated that she would need to contact Joanna to obtain the numbers.

DIRECTOR
RODRIGUEZ

Director Rodriguez stated that a draft of the field trip policy would be presented to the commission for review in January's meeting.

MANAGER
BELTRAN

Responding to a question by Commissioner Gonzales, Manager Beltran stated that a few residents and non-residents did not attend the Thanksgiving Dinner Dance.

Manager Beltran also stated that donations for the elephant and gift exchange are welcome. The gifts are purchased with funds raised through fundraising.

COMMISSIONER GONZALES	Commissioner Gonzales stated that the food vendor is now using cardboard trays and she appreciates that the Senior Center has started providing a second plate of food to reduce food waste.
DIRECTOR RODRIGUEZ	In response to a question from Commissioner Gonzales, Director Rodriguez indicated that the Senior Center will likely receive a green bin in January 2024.
VICE CHAIR RODRIGUEZ	Vice Chair Rodriguez stated that the Thanksgiving dinner was delicious. She enjoyed the band as well.
COMMISSIONER ACOSTA	Responding to a question by Commissioner Acosta, Manager Beltran stated that it was the same cater for the Thanksgiving Dinner. Commissioner Acosta thought everything was great.
COMMISSIONER GONZALES	Commissioner Gonzales stated that the November birthday brunch tamales were delicious.
CHAIR GUZMAN	Chair Guzman thanked Manager Beltran and all the Senior Center staff for their hard work. She also thanked Joanna for assisting the seniors.
<u>ADJOURNMENT</u>	There being no further business to conduct, the meeting was adjourned at 9:19 a.m.

ATTEST:

Sylvia Tapia
Office Specialist