

CITY OF IRWINDALE

AGENDA FOR THE REGULAR MEETING OF THE

**IRWINDALE COMMUNITY FOUNDATION
TUESDAY, SEPTEMBER 17, 2024
6:00 PM - OPEN SESSION**

IRWINDALE CITY COUNCIL CHAMBERS

**Albert F. Ambriz - Chair
Vanessa Duran- Member
Steven Hillgren - Member
Nathan Romero - Member
George Silva - Member**

**In-Person at the City Council Chambers and
Via Zoom Webinar at**

Join Zoom Meeting

View Only Webinar ID: <https://us02web.zoom.us/j/86976069662>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Submit public comments by email to LNieto@irwindaleca.gov before or during the meeting, prior to the close of public comment on an item. Comments will be read by the Secretary during public comment. Lengthy public comment may be summarized in the interest of time.

Spontaneous Communications: The public is encouraged to address the Irwindale Community Foundation on any matter listed on the agenda. The Irwindale Community Foundation will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Irwindale Community Foundation may direct staff to investigate and/or schedule certain matters for consideration at a future Board meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Irwindale Community Foundation Secretary, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

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OPEN SESSION – 6:00 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. ROLL CALL Vanessa Duran, Steven Hillgren, Nathan Romero, George Silva,
Chair Albert F. Ambriz

CONSENT CALENDAR

1. Receive and file the Letter of Support requested by the City of Irwindale for the U.S. Department of Transportation Federal Highway Administration Charging and Fueling Infrastructure Round 2 Grant

Recommendation: That the Irwindale Community Foundation Board receive and file the letter of support for the U.S. Department of Transportation Federal Highway Administration Charging and Fueling Infrastructure Round 2 Grant.

2. Resolution to Appropriate and Award the United Rock Products Sponsored Higher Education Scholarships to High School Seniors who Graduated in June 2024

Recommendation: **Adopt Resolution No. ICF 2024-03-038** entitled, "A RESOLUTION OF THE IRWINDALE COMMUNITY FOUNDATION BOARD APPROPRIATING \$3,000 OF THE SCHOLARSHIP SPONSORED BY UNITED ROCK PRODUCTS; AND AUTHORIZING THE EXPENDITURE OF SAID FUNDS THROUGH THE AWARD OF THREE (3) \$1,000 SCHOLARSHIPS TO GABRIEL RICAHRDO CHICO, OLIVIA TAPIA HIRSCH, AND AUTUMN MARIE QUINONES."

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Board discussion or action on such communications unless 1) the Board by majority vote finds that a catastrophe or emergency exists; or 2) the Board by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Council cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action.

Any public member addressing the Board shall limit comments to three (3) minutes regarding the subject under discussion. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. In no event shall any donations of time exceed six minutes of total speaking time per person on any one item. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject under discussion for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized group of persons wishing to address the Board on the same subject matter, should select a spokesperson to represent the group, so as to avoid unnecessary repetition. The Board may regulate a speaker who is speaking too long, being unduly repetitious, or extending discussion of irrelevancies.

Public Comments will be heard in the following order:

- 1 – Email comments
- 2 – In-person attendees

NEW BUSINESS

3. Selection of Vice Chair of the Irwindale Community Foundation Board

Recommendation: Select a Vice Chair of the Irwindale Community Foundation to a term expiring June 30, 2026.

EXECUTIVE DIRECTOR UPDATE

IRWINDALE COMMUNITY FOUNDATION MEMBER COMMENTS

ADJOURN

Item #1.



Date: September 17, 2024

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Receive and file the Letter of Support requested by the City of Irwindale for the U.S. Department of Transportation Federal Highway Administration Charging and Fueling Infrastructure Round 2 Grant

Executive Director's Recommendation:

That the Irwindale Community Foundation Board receive and file the letter of support for the U.S. Department of Transportation Federal Highway Administration Charging and Fueling Infrastructure Round 2 Grant.

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

A handwritten signature in black ink, appearing to read "Theresa Olivares".

Approved by:

Julian A. Miranda, Executive Director

A handwritten signature in black ink, appearing to read "Julian A. Miranda".

Background and Analysis:

The City of Irwindale actively seeks grant opportunities to assist with the costs associated with City projects. Many of these grant applications require the inclusion of letters of support from community groups, businesses, and other supporters. In most cases, the application submission deadline does not permit City staff to formally agendize a letter of support request for the ICF's consideration and approval. As a result, City staff prepares the letter of support and meets with the ICF Chair to discuss the grant application, seeking a letter of support from the ICF for the grant submission. The letter of support does not commit any funding or obligation on behalf of the ICF

Most recently, the City submitted a regional grant application to the U.S. Department of Transportation Federal Highway Administration Charging and Fueling Infrastructure Round 2 Grant,

which required letters of support from community groups. Given that the IEF supports the City's efforts to provide resources to the community, staff prepared the attached letter of support and met with Chair Ambriz and Executive Director Miranda to describe the purpose and demand for the grant funding. Chair Ambriz and Executive Director Miranda recognized the importance of the grant application and signed the letter of support. This matter is being shared with the ICF at the request of Chair Ambriz.

In the future, there may be additional opportunities for the Irwindale Community Foundation to submit letters of support on behalf of the City of Irwindale. Should the need arise, City staff will utilize the process described above and share the letter of support at the next regularly scheduled board meeting.

Fiscal Impact:

None

Attachments:

1. Letter of Support



August 19, 2024

RE: Letter of Support for EV Charging Stations Grant

The Irwindale Community Foundation is a designated 501(c)(3) nonprofit organization, often working in close conjunction with City staff and Irwindale's Chamber of Commerce toward collaboratively completing and implementing identified project needs, particularly those voiced by both the residential and business community.

Both of these communities have a shared and common goal for free EV Charging Stations located in the City of Irwindale's civic center area, which would provide access to residents and businesses. Currently, the City of Irwindale does not have any EV charging stations. With the passing of the State of California's Air Resources Board (CARB) Advanced Clean Cars II goal to have 100% zero-emission vehicles by 2035, it is very important for the City of Irwindale to start working on the infrastructure now to plan for the future which includes the increase in zero-emission vehicles and how they will be charged.

The Irwindale Community Foundation supports the efforts of the City of Irwindale, including submitted for a grant from the U.S. Department of Transportation Federal Highway Administration Charging and Fueling Infrastructure Round 2 Grant. The Foundation also commends and recognizes the efforts behind the City of Irwindale joining this regional approach of submitting for this grant with other cities and with the San Gabriel Valley Council of Governments as the lead applicant.

Sincerely,


Albert F. Ambriz
Chair


Julian A. Miranda
Executive Director

Item #2.



Date: September 17, 2024

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Resolution to Appropriate and Award the United Rock Products Sponsored Higher Education Scholarships to High School Seniors who Graduated in June 2024

Executive Director's Recommendation:

Adopt Resolution No. ICF 2024-03-038 entitled, "A RESOLUTION OF THE IRWINDALE COMMUNITY FOUNDATION BOARD APPROPRIATING \$3,000 OF THE SCHOLARSHIP SPONSORED BY UNITED ROCK PRODUCTS; AND AUTHORIZING THE EXPENDITURE OF SAID FUNDS THROUGH THE AWARD OF THREE (3) \$1,000 SCHOLARSHIPS TO GABRIEL RICAHRDO CHICO, OLIVIA TAPIA HIRSCH, AND AUTUMN MARIE QUINONES."

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

Reviewed by:

Kambiz Borhani, Treasurer

Approved by:

Julian A. Miranda, Executive Director

Background and Analysis:

On May 17, 2022, the ICF Board approved the Irwindale Community Foundation Scholarship sponsored by United Rock Products (URP) policy and application. Key items in the policy include:

1. Applicant must be a graduating high school senior
2. Applicant must reside in the City of Irwindale and proof of residency is required.
3. Funds may be used for community college, university, or trade school. Applicant must show proof of acceptance or enrollment
4. Each eligible recipient will receive \$1,000. URP will donate \$5,000 and any unused funds will be carried forward to the next award cycle. Donated funds may only be used to award scholarships as identified in the policy. If additional funds are needed, the ICF shall make a request to URP.
5. Applications and required documentation will be received in person and reviewed by a URP representative and an ICF Board member. Mailed or dropped off applications will not be accepted.
6. A timeline for application acceptance (date to be determined and identified on application) and scholarship award is included in the policy.
7. Policy is to be reviewed every 5 years.
8. URP or ICF may terminate this arrangement 30 days prior to the 5 year review.

On Monday, June 13, 2024, Krystal Barraza of URP Company and ICF Chair Larry G. Burrola welcomed scholarship applicants at Irwindale City Hall. Applications were submitted by residents Gabriel Ricardo Chico, Olivia Tapia Hirsch, and Autumn Marie Quinones, all of whom met the criteria set forth in the approved policy.

Fiscal Impact:

The Irwindale Community Foundation (ICF) has received a total of \$10,000 (\$5,000 (on 7/14/2022) + \$5,000 (on 7/18/2023)) donation from United Rock Products (URP). From this \$10,000, a total of \$7,000 (\$3,000 (on 8/17/2022) + \$3,000 (on 8/3/2023) + \$1,000 (on 8/8/2023)) scholarship has been previously provided to the selected applicants. With the adoption of Resolution No. 2024-03-038, ICF hereby authorizes the appropriation and expenditure of the remaining \$3,000 scholarship fund to be awarded to three (3) selected applicants, Gabriel Ricardo Chico, Olivia Tapia Hirsch, and Autumn Marie Quinones.

Attachments:

1. Resolution No. 2024-03-038

RESOLUTION NO. ICF 2024-03-038

**A RESOLUTION OF THE IRWINDALE COMMUNITY FOUNDATION BOARD
APPROPRIATING \$3,000 OF THE SCHOLARSHIP SPONSORED BY UNITED ROCK
PRODUCTS; AND AUTHORIZING THE EXPENDITURE OF SAID FUNDS THROUGH
THE AWARD OF THREE (3), \$1,000 SCHOLARSHIPS TO GABRIEL RICHARDO
CHICO, OLIVIA TAPIA HIRSCH, AND AUTUMN MAIRE QUINONES**

WHEREAS, on March 29, 2022, Jeff Cameron of United Rock Products approached the Irwindale Community Foundation Board expressing URPs desire to donate funds for the purpose of awarding up to five, \$1,000 scholarships to graduating high school seniors; and

WHEREAS, the scholarship award will assist students with expenses incurred while pursuing their higher education aspirations, including trade school, vocational school, community college, or public / private university; and

WHEREAS, on May 17, 2022, the ICF Board approved the Irwindale Community Foundation Scholarship sponsored by United Rock Products policy and application;

WHEREAS, on June 13, 2024, Krystal Barraza of United Rock Products and ICF Chair Larry G. Burrola accepted applications from graduating high school seniors at Irwindale City Hall and have verified their eligibility, per the approved policy and application.

NOW, THEREFORE, the Irwindale Community Foundation Board, resolves, determines, and orders as follows:

1. The Irwindale Community Foundation hereby authorizes the appropriation and expenditure of said funds through the award of three (3), \$1,000 scholarships to Gabriel Ricardo Chico, Olivia Tapia Hirsch, and Autumn Marie Quinones.
2. This resolution shall be effective upon adoption.

PASSED, APPROVED, AND ADOPTED this 17th day of September 2024.

Albert F. Ambriz, Chair

ATTEST:

Laura M. Nieto, MMC
Secretary

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Secretary of the Irwindale Community Foundation do hereby certify that the foregoing Resolution No. 2024-04-038 was duly adopted by the Foundation Board, at a regular meeting held on the 17th day of September 2024, by the following vote:

AYES: Boardmembers:

NOES: Boardmembers:

ABSENT: Boardmembers:

ABSTAIN: Boardmembers:

Laura M. Nieto, MMC
Secretary

Item #3.



Date: September 17, 2024

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Selection of Vice Chair of the Irwindale Community Foundation Board

Executive Director's Recommendation:

Select a Vice Chair of the Irwindale Community Foundation to a term expiring June 30, 2026.

Administrative Action:

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Submitted/Prepared by:

Laura Nieto, Secretary

A handwritten signature in black ink that reads "Laura M. Nieto". The script is cursive and fluid.

Approved by:

Julian A. Miranda, Executive Director

A handwritten signature in black ink that reads "Julian A. Miranda". The script is cursive and fluid.

Background and Analysis:

In accordance with the Irwindale Community Foundation Bylaws, the director of the board who is also a City Councilmember, shall be the chair of the board. The chair of the board shall preside at meetings of the board of directors and exercise and perform such other powers and duties as may be from time to time assigned to him/her by the board of directors or prescribed by the Bylaws.

At the meeting of July 24, 2024, Mayor Albert F. Ambriz was appointed as the City Council representative to the Irwindale Community Foundation and is thereby appointed as the Chair of the Foundation Board.

Per the Bylaws, the vice chair of the board shall be elected by the board and shall have a term as vice chair of two (2) years. A board member may serve any number of terms as vice chair and such terms may be consecutive.

In the absence or disability of the chair of the board, the vice chair of the board shall perform all the duties of the chair of the board, and when so acting shall have all the powers of, and be subject to all the restrictions upon, the chair of the board.

It would now be appropriate for the Board to select a member to serve as the Vice Chair for a term expiring June 30, 2026.

Fiscal Impact:

None

Attachments:

None