

**IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**APRIL 13, 2022
WEDNESDAY
7:07 P.M.**

The Irwindale **CITY COUNCIL** met in regular session, beginning at the above time and place.

ROLL CALL:

Present: Councilmember H. Manuel Ortiz;
Mayor Pro Tem Albert F. Ambriz; Mayor Larry G. Burrola

Absent: Councilmembers Mark A. Breceda and Manuel R. Garcia

Present: Julian A. Miranda, City Manager; Theresa Olivares, Assistant City Manager; Adrian Guerra, City Attorney; Ty Henshaw, Chief of Police; Arsanious Hanna, Director of Engineering / Building Official; Jeanette Duran, Interim Director of Finance / City Treasurer; Marilyn Simpson, Community Development Director; Mary Hull, Human Resources Manager, Elizabeth Rodriguez, Public Services Director; Jeff Wagner, Information Technology Manager; Iris Espino, Assistant to the City Manager; and Laura Nieto, Chief Deputy City Clerk

**CHANGES TO THE
AGENDA**

None.

**COUNCILMEMBER
TRAVEL REPORTS**

COUNCILMEMBER
ORTIZ AND MAYOR
BURROLA

Councilmember Ortiz and Mayor Burrola spoke on their attendance at the ~~California Contract Cities Association~~ Independent Cities Association conference held last week.

**COUNCILMEMBER
COMMENTS**

MAYOR BURROLA

Mayor Burrola requested that the requirements for the Irwindale Resident ID program be discussed at the next Council meeting.

**INTRODUCTION OF
NEW EMPLOYEES /
PROMOTIONS**

None.

**PROCLAMATIONS /
PRESENTATIONS /
COMMENDATIONS**

RECOGNITION OF
ELIJAH BUTLER -
2022 STATE OF

RECOGNITION OF ELIJAH BUTLER – 2022 STATE OF
CALIFORNIA WRESTLING ALLIANCE FOR THE YOUTH, 15U 80
LB. CHAMPION

The presentation was made.

RECOGNITION OF
FRANCISCO LOPEZ,
ATHENS EMPLOYEE
FOR HIS HEROIC
DEEDS

RECOGNITION OF FRANCISCO LOPEZ, ATHENS EMPLOYEE
FOR HIS HEROIC DEEDS

The presentation was made.

PROCLAMATION
PROCLAIMING APRIL
AS NATIONAL LIBRARY
MONTH IN THE CITY
OF IRWINDALE

PROCLAMATION PROCLAIMING APRIL AS NATIONAL LIBRARY
MONTH IN THE CITY OF IRWINDALE

The proclamation was made.

**SPONTANEOUS
COMMUNICATIONS**

ROBERT DIAZ

Robert Diaz spoke on behalf of his aunts that live on Morada Street, and of their concern that the contractor hired by Panattoni has caused damage to their garage. He requested that Panattoni conduct the necessary repairs.

DENA ZEPEDA

Dena Zepeda congratulated Elijah Butler, complained that she was unable to hear Elijah's recognition, and spoke on the needs of the homeless in Irwindale.

CONSENT CALENDAR

MOTION

A motion was made by Mayor Pro Tem Ambriz, seconded by Councilmember Ortiz, to approve the Consent Calendar. The motion was unanimously approved; Councilmembers Breceda and Garcia absent.

ITEM NO. 1A
MINUTES

MINUTES

The following minutes were approved:

- 1) Special meeting held March 23, 2022
- 2) Regular meeting held March 23, 2022

ITEM NO. 1B
WARRANTS /
DEMANDS / PAYROLL

WARRANTS / DEMANDS / PAYROLL

The warrants / demands / payroll were approved.

ITEM NO. 1C
CONSIDERATION OF
RESOLUTION
AMENDING THE
COMPENSATION PLAN

CONSIDERATION OF RESOLUTION AMENDING THE
COMPENSATION PLAN

RESOLUTION NO.
2022-29-3278
ADOPTED

Resolution No. 2022-29-3278, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ESTABLISHING THE NUMBER OF POSITIONS, SCHEDULE OF CLASSES AND COMPENSATION FOR CITY EMPLOYEES," was adopted.

ITEM NO. 1D
FEE WAIVER FOR
USE OF CITY FACILITY
FOR A FOUR-DAY
VOTE CENTER

FEE WAIVER FOR USE OF CITY FACILITY FOR A FOUR-DAY
VOTE CENTER

RESOLUTION NO.
2022-28-3278
ADOPTED

Resolution No. 2022-28-3278, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING A FEE WAIVER FOR THE LOS ANGELES COUNTY REGISTRAR RECORDER, WAIVING CITY FACILITY RENTAL FEES FOR A VOTE CENTER FOR JUNE 7, 2022, STATEWIDE DIRECT PRIMARY ELECTION AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE VOTE CENTER FACILITY USE AGREEMENT AND VOTE CENTER ELECTION PLAN," was adopted.

ITEM NO. 1E
APPROVE OUT-OF
STATE TRAVEL TO
THE 2022
INTERNATIONAL
COUNCIL OF
SHOPPING
CENTERS
CONFERENCE IN
LAS VEGAS, NEVADA,
FOR CITY COUNCIL
AND CITY STAFF

APPROVE OUT OF STATE TRAVEL TO THE 2022
INTERNATIONAL COUNCIL OF SHOPPING CENTERS
CONFERENCE IN LAS VEGAS, NEVADA FOR CITY COUNCIL
AND CITY STAFF

RESOLUTION NO.
2022-33-3283
ADOPTED

Resolution No. 2022-33-3283, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING THE OUT-OF-STATE TRAVEL TO THE 2022 INTERNATIONAL COUNCIL OF SHOPPING CENTERS CONFERENCE IN LAS VEGAS NEVADA FOR THREE CITY COUNCIL MEMBERS AND TWO STAFF REPRESENTATIVES," was adopted.

ITEM NO. 1F
CONSIDERATION OF
A RESOLUTION
APPROVING A

CONSIDERATION OF RESOLUTION NO. 2022-27-3277
APPROVING A TENTATIVE AGREEMENT FOR SUCCESSOR
MEMORANDUM OF UNDERSTANDING WITH THE IRWINDALE
POLICE OFFICERS' ASSOCIATION (IPOA)

TENTATIVE
AGREEMENT FOR
SUCCESSOR
MEMORANDUM OF
UNDERSTANDING WITH
THE IRWINDALE POLICE
OFFICERS'
ASSOCIATION

RESOLUTION NO.
2022-27-3277
ADOPTED

Resolution No. 2022-27-3277, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ACCEPTING A TENTATIVE AGREEMENT FOR A SUCCESSOR MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF IRWINDALE AND THE IRWINDALE POLICE OFFICERS' ASSOCIATION (IPOA), FOR THE PERIOD OF JULY 1, 2020 THROUGH JUNE 30, 2024, AND AUTHORIZING THE APPROPRIATION OF FUNDS TO COVER THE COST OF THE INITIAL IMPLEMENTATION OF THE CONTRACT FOR FISCAL YEAR 2021-2022," was adopted.

ITEM NO. 1G
APPROVE
AMENDMENT NO. 2
TO THE MOA BETWEEN
THE SGVCOG AND
DUARTE AND
IRWINDALE

APPROVE AMENDMENT NO. 2 TO THE MOA BETWEEN THE SGVCOG AND DUARTE AND IRWINDALE

Amendment No. 2 to the Memorandum of Agreement between the San Gabriel Valley Council of Government and the City of Duarte and the City of Irwindale was approved, subject to approval as to form by the City Attorney.

ITEM NO. 1H
2021 GENERAL PLAN
ANNUAL PROGRESS
REPORT

2021 GENERAL PLAN ANNUAL PROGRESS REPORT

RESOLUTION NO.
2022-35-3285
ADOPTED

Resolution No. 2022-35-3285, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, RECEIVING AND APPROVING THE ANNUAL HOUSING ELEMENT PROGRESS REPORT AUTHORIZING STAFF TO SUBMIT THE GENERAL PLAN ANNUAL PROGRESS REPORT FOR THE 2021 CALENDAR YEAR TO THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH (OPR) AND THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD)", was adopted.

ITEM NO. 1I
APPROPRIATION
FROM THE SAFE,
CLEAN WATER
PROGRAM (MEASURE

APPROPRIATION FROM THE SAFE, CLEAN WATER PROGRAM (MEASURE W) FUND FOR THE ARROW HIGHWAY BEAUTIFICATION PROJECT

1) The appropriation of \$615,310.14 from the Safe, Clean Water

W) FUND FOR THE
ARROW HIGHWAY
BEAUTIFICATION
PROJECT

Program (Measure W) fund and interest account was authorized for expenses and activities for the Arrow Highway Beautification Project, and 2):

RESOLUTION NO.
2022-34-3284
ADOPTED

Resolution No. 2022-34-3284, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING THE TRANSFER AND APPROPRIATION OF \$615,310.14 FROM THE MEASURE W FUND TO THE ARROW HIGHWAY BEAUTIFICATION PROJECT," was adopted.

END OF CONSENT CALENDAR

NEW BUSINESS

ITEM NO. 2A
ANNUAL
COMPREHENSIVE
FINANCIAL REPORT
FOR FY ENDED
JUNE 30, 2021

ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FY
ENDED JUNE 30, 2021 (Joint Item with Successor Agency and
Housing Authority)

DIRECTOR DURAN

Interim Director Duran introduced Mr. Bryan Gruber of Lance, Soll, and Lunghard LLP, the city's audit team, who presented the staff report.

MAYOR BURROLA

Mayor Burrola asked about the length of time that the audit process takes, to which Director Duran advised that the auditors are here for a week, though they may have follow-up questions after that week.

MOTION

A motion was made by Councilmember Ortiz, seconded by Mayor Pro Tem Ambriz, to receive and accept the Annual Comprehensive Financial Report and Supplemental Audit Letters for the Fiscal year ended June 30, 2021.

COUNCILMEMBER
ORTIZ

Councilmember Ortiz thanked the Finance Dept. for their wonderful work.

MAYOR PRO TEM
AMBRIZ

Mayor Pro Tem Ambriz commended the Finance Dept. staff and the audit firm.

MAYOR BURROLA

Responding to a question by Mayor Burrola, Director Duran advised that the auditors typically submit a list of items they seek a week before their visit, and that their processes ensure that the city is following general accounting practices.

ROLL CALL	The above-mentioned motion was unanimously approved.
CITY MANAGER MIRANDA	City Manager Miranda thanked the Finance Dept. for their hard work.
<u>ITEM NO. 2B</u> DISCUSSION ON HOW PUBLIC MEETINGS ARE TO BE CONDUCTED UNDER THE CURRENT LOCAL DECLARED EMERGENCY	DISCUSSION ON HOW PUBLIC MEETINGS ARE TO BE CONDUCTED UNDER THE CURRENT LOCAL DECLARED EMERGENCY (Joint Item with Successor Agency and Housing Authority)
ASSISTANT CITY MANAGER OLIVARES	Assistant City Manager Olivares discussed the report and made a PowerPoint presentation.
COUNCILMEMBER ORTIZ	Councilmember Ortiz suggested continuing to hold meetings under the current process, noting the need to continue to remain vigilant due to the dangers that COVID-19 still poses.
MAYOR PRO TEM AMBRIZ	Mayor Pro Tem Ambriz concurred and noted the current process enjoys a larger number of attendees compared to when the meetings were held completely in person.
MAYOR BURROLA	Mayor Burrola agreed and asked clarifying questions regarding option 1, which Assistant City Manager Olivares expounded on.
RESOLUTION NO. 2022-30-3280 ADOPTED	Resolution No. 2022-30-3280 , entitled: "A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY, AND THE BOARD OF THE HOUSING AUTHORITY OF THE CITY OF IRWINDALE, CALIFORNIA, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND AUTHORIZING REMOTE HYBRID MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF IRWINDALE FOR THE 30- DAY PERIOD BEGINNING APRIL 13, 2022, THROUGH MAY 13, 2022, PURSUANT TO THE RALPH M. BROWN ACT AND ASSEMBLY BILL NO. 361," was adopted on the motion of Councilmember Ortiz, seconded by Mayor Pro Tem Ambriz, and unanimously approved.
<u>ITEM NO. 2C</u> UPDATE REGARDING THE PARKING LOTS LOCATED AT 5223 AND 5239 MORADA STREET	UPDATE REGARDING THE PARKING LOTS LOCATED AT 5223 AND 5239 MORADA STREET

ASSISTANT CITY MANAGER OLIVARES	Assistant City Manager Olivares presented the staff report.
ALVIN GOMEZ	Alvin Gomez asked whether the parking lots could be used overnight by the family members of the residents that live on Morada Street.
ROBERT DIAZ	Robert Diaz repeated his comments about damages to his aunts' garage and suggested the gate be moved toward the center and that it be widened to accommodate larger vehicles.
DENA ZEPEDA	Dena Zepeda suggested that the Morada Street residents be consulted to determine their preferences.
COUNCILMEMBER ORTIZ	In reply to several questions by Councilmember Ortiz, Assistant City Manager Olivares advised that a gate is currently installed at the site.
ASSISTANT CITY ENGINEER CO	Assistant City Engineer Co indicated that staff can determine a maintenance schedule for the gate as well as the times that the gate should open and close. He added that staff can look into moving the gate to accommodate larger vehicles, although he noted that the parking spaces are standard size since the site is designed for passenger vehicles.
COUNCILMEMBER ORTIZ	Councilmember Ortiz stated that the parking lot is for the residents of Morada Street and their guests, and that their suggestions, such as allowing for overnight parking, would be considered. He also indicated that the Council would look to the Engineering Department to come up with the necessary signage and whether the wall that was requested could be built.
ASSISTANT CITY MANAGER OLIVARES	Assistant City Manager Olivares spoke on enforcement challenges if the parking lot is restricted to certain individuals. Staff can look into this request, as well as the request to allow for overnight parking.
MAYOR PRO TEM AMBRIZ	Mayor Pro Tem Ambriz requested for staff to look into restricting the use of the parking lot to residents of Morada Street as well as their guests and individuals that attend events at the church nearby. He also suggested that Panattoni pay for any damages that their contractor caused at the site.
CITY ATTORNEY GUERRA	City Attorney Guerra suggested that he look into the requests made by the Councilmembers and enforcement issues, after which a report can be prepared and presented to the Council.

MAYOR BURROLA	Mayor Burrola spoke on the need to have appropriate signage at the site.
CITY ATTORNEY GUERRA	City Attorney Guerra noted that the Council has consensus for staff to look into their requests and provide a report for further Council discussion and direction.
ANTHONY NARANJO	Anthony Naranjo spoke on the challenges in creating a parking lot for Morada Street residents and their guests.
<u>ITEM NO. 2D</u> UPDATE ON THE ORGANIZATIONS REQUESTING A FIREWORKS STAND	UPDATE ON THE ORGANIZATIONS REQUESTING A FIREWORKS STAND
ASSISTANT CITY MANAGER OLIVARES	Assistant City Manager Olivares presented the staff report and made a PowerPoint presentation.
JASON COOK, RONALD RODRIGUEZ, KIM ALCALA, RYAN COOK, JESS MARTINEZ, RUDY HERNANDEZ	Jason Cook, Ronald Rodriguez, Kim Alcala, Ryan Cook, Jess Martinez, and Rudy Hernandez, spoke in support of allowing Covina Vikings Youth Football and Cheer to conduct fireworks sales to raise funds for their sports programs and activities.
SUZANNE GOMEZ	Suzanne Gomez spoke on the need to develop a comprehensive policy to address future requests to sell fireworks from other non-profit organizations.
MAYOR PRO TEM AMBRIZ	Mayor Pro Tem Ambriz spoke on his support of youth sports and noted that, since Northview Vikings would be unable to sell fireworks this year to raise funds, that the Covina Vikings be allowed to take their place.
ASSISTANT CITY MANAGER OLIVARES	Assistant City Manager Olivares elaborated on the Council's options with regard to this matter.
COUNCILMEMBER ORTIZ	Councilmember Ortiz noted the tight timeline for the actions that need to occur in order to permit Covina Vikings to sell fireworks, to which Assistant City Manager Olivares noted that the Council would need to hold a special meeting on April 11 to introduce the applicable ordinance, which would then be adopted at the regular meeting of April 27, and would become effective 30 days after its adoption. She added that the organization would be unable to submit an application to sell fireworks until that day.

COUNCILMEMBER ORTIZ Councilmember Ortiz spoke on the benefits of youth sports, though he suggested working with the organization to allow them to sell fireworks next year so that they have sufficient time to identify a location for the fireworks sales.

MAYOR PRO TEM AMBRIZ Replying to a question by Mayor Pro Tem Ambriz, City Attorney Guerra indicated that the required ordinance would be easily prepared. He requested, however, that the ordinance specify that the provision sunset this year, after which a draft policy could be prepared and reviewed in depth.

MAYOR BURROLA In response to several questions by Mayor Burrola, Assistant City Manager Olivares advised that Covina Vikings has not identified a site for their potential sale of fireworks, and that it would be incumbent on the organization to locate one. She also noted that the Covina Vikings organization is not affiliated to a school, and that it serves children ages 5 to 14.

Mayor Burrola spoke in favor of drafting the required ordinance to allow this organization to sell fireworks this year only.

MOTION A motion was made by Mayor Pro Tem Ambriz, seconded by Councilmember Ortiz, to direct staff to draft an ordinance and present it at a special Council meeting on April 18 to allow the Covina Vikings non-profit organization to sell fireworks for the 2022 July 4 holiday season only. The motion was unanimously approved.

CITY ATTORNEY GUERRA City Attorney Guerra noted that, should the organization be unable to find a location for their fireworks sales, then these efforts have been all for naught.

PUBLIC HEARINGS

None.

CITY MANAGER'S REPORT

CITY MANAGER MIRANDA

City Manager Miranda reported that:

- 1) The Planning Department will host an environmental scoping meeting for the Speedway Commerce Center specific plan on April 28.
- 2) The City is accepting applications for the vacant Lieutenant and Housing Coordinator positions.
- 3) Applications for the Summer Youth program will begin April 14.
- 4) The 2021/2022 Residential Street Resurfacing Project will begin phase 1 later this month.
- 5) The 2022 Easter Eggstravaganza event has been scheduled for April 16.
- 6) The next bulky-item pickup event has been scheduled for May 6.

**AGENDA ITEMS
REQUESTED BY
COUNCILMEMBERS**

None.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 9:08 p.m.



Laura M. Nieto, MMC
Chief Deputy City Clerk

Approved as amended at the meeting held April 27, 2022.