

CITY OF IRWINDALE

AGENDA FOR THE REGULAR MEETING OF THE

**IRWINDALE COMMUNITY FOUNDATION
TUESDAY, NOVEMBER 19, 2024**

6:00 PM - OPEN SESSION

**IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**Albert F. Ambriz- Chair
Nathan Romero - Vice Chair
Vanessa Duran - Member
Steven Hillgren - Member
George Silva - Member**

**In-Person at the City Council Chambers and
Via Zoom Webinar at**

Join Zoom Meeting

View Only Webinar ID: <https://us02web.zoom.us/j/86976069662>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Submit public comments by email to LNieto@irwindaleca.gov before or during the meeting, prior to the close of public comment on an item. Comments will be read by the Secretary during public comment. Lengthy public comment may be summarized in the interest of time.

Spontaneous Communications: The public is encouraged to address the Irwindale Community Foundation on any matter listed on the agenda. The Irwindale Community Foundation will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Irwindale Community Foundation may direct staff to investigate and/or schedule certain matters for consideration at a future Board meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

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Note: Staff reports are available for inspection at the office of the Irwindale Community Foundation Secretary, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

OPEN SESSION – 6:00 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. ROLL CALL Vanessa Duran, Steven Hillgren, George Silva, Vice Chair Nathan Romero, Chair Albert F. Ambriz

CONSENT CALENDAR

- 1. Acceptance of Funds from Rexford Industrial - 14005 Live Oak, LLC
Recommendation: That the Irwindale Community Foundation accept a monetary donation from Rexford Industrial - 14005 Live Oak, LLC
- 2. Minutes
Recommendation: Approve the minutes of the special meeting held October 7, 2024

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Board discussion or action on such communications unless 1) the Board by majority vote finds that a catastrophe or emergency exists; or 2) the Board by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Council cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action.

Any public member addressing the Board shall limit comments to three (3) minutes regarding the subject under discussion. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. In no event shall any donations of time exceed six minutes of total speaking time per person on any one item. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject under discussion for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized group of persons wishing to address the Board on the same subject matter, should select a spokesperson to represent the group, so as to avoid unnecessary repetition. The

Board may regulate a speaker who is speaking too long, being unduly repetitious, or extending discussion of irrelevancies.

Public Comments will be heard in the following order:

- 1 – Email comments
- 2 – In-person attendees

NEW BUSINESS

3. Brown Act Presentation

Recommendation: Receive and file the Brown Act presentation.

4. Update on ICF Funding Expenditures for FY 2023-2024 (January – June) and an overview of the FY 2024-2025 Budget

Recommendation: Receive the update on ICF Funding Expenditures for FY 2023-2024 (January 1, 2024 – June 30, 2024), and receive an overview of the FY 2024-2025 Budget

5. Fundraising Opportunities

Recommendation: That the Irwindale Community Foundation (ICF) considers possible future fundraising opportunities to explore new long-term revenue-generating avenues that can create a stable financial foundation.

EXECUTIVE DIRECTOR UPDATE

IRWINDALE COMMUNITY FOUNDATION MEMBER COMMENTS

ADJOURN

Item #1.



Date: November 19, 2024

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Acceptance of Funds from Rexford Industrial - 14005 Live Oak, LLC

Executive Director's Recommendation:

That the Irwindale Community Foundation accept a monetary donation from Rexford Industrial - 14005 Live Oak, LLC

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

A handwritten signature in black ink, appearing to read "Theresa Olivares".

Reviewed by:

Kambiz Borhani, Treasurer

A handwritten signature in black ink, appearing to read "K. Borhani".

Approved by:

Julian A. Miranda, Executive Director

A handwritten signature in black ink, appearing to read "Julian A. Miranda".

Background and Analysis:

On October 7, 2024, Rexford Industrial - 14005 Live Oak, LLC presented the Irwindale Community Foundation with a \$20,000 donation.

As a result of this donation, it would be appropriate for the Foundation to accept these funds. The

acceptance of these funds brings the cash balance to \$586,119, as of November 15, 2024.

Fiscal Impact:

The unencumbered funds may be presented to the ICF Board for direction for use and/or allocation to the City of Irwindale.

Attachments:

None

The **Irwindale Community Foundation** met in the above time and location.

OPEN SESSION – 6:00 P.M.

CALL TO ORDER

The meeting was called to order at 6:04 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

Boardmembers: Vanessa Duran, Steven Hillgren, George Silva, Vice Chair Nathan Romero and Chair Albert F. Ambriz

Also present: Executive Director Julian Miranda, Assistant City Manager Theresa Olivares, Treasurer Kambiz Borhani, Secretary Laura Nieto

SPONTANEOUS COMMUNICATIONS

There were no speakers

CONSENT CALENDAR

There were no matters for Consent Calendar

NEW BUSINESS

ITEM NO. 1 2024 Thanksgiving Community Giveaway Event

Executive Director Olivares presented the report to the Board, noting that staff was seeking direction on the following:

- 1) Authorizing the purchase of gift cards and the amount;
- 2) Reducing time for the event from 3 hours to 2 hours
- 3) Date of the event

Boardmember Silva inquired if two hundred gift cards would be sufficient, expressing concern that there might be a shortage. He would prefer to have a greater number of gift cards available and not be short.

Assistant City Manager Olivares reported that in prior years 150 gift cards were purchased and not all of them had been distributed. The prior year was the first time that there had been a shortage and that is why the recommendation is now to purchase 200. It was noted that it would be at the discretion of the Board to purchase more gift cards. Any changes would be reflected in the resolution.

In response to an inquiry from Boardmember Hillgren, Assistant City Manager Olivares shared that staff arrives early on the day of the event, and that street barricades are placed on the service road. Cars begin lining up around 7:30 a.m. and an informational flyer is sent to all households. The event is drive-up only, walk-ups are not accepted. Twenty-six cards are set aside for the residents of Las Casitas. When residents drive through, they present an ID or bill to verify residency, and their household is marked off on the list. The event is combined with the Kindness Krew, who will be collecting non-perishable items, clothing, etc., to be donated to local agencies.

Boardmember Hillgren suggested partnering with the Chamber of Commerce to encourage the business community to support the event.

Michelle Duran, Irwindale resident stated that she was glad to see this event taking place again. She reiterated that last year was the first year that there was a shortage and that in the past there was a surplus. She supported the purchase of two hundred gift cards. She commended the suggestion of Boardmember Hillgren but expressed that there might not be sufficient time to engage the business community.

Assistant City Manager Olivares stated that should the Board opt with the \$75 value gift card and there is not enough, staff would identify those households that didn't get gift cards. With the event being planned earlier, it gives the Foundation the opportunity to distribute the gift cards to the residents before the holidays.

Vice Chair Romero noted that in the prior year, the appropriation for additional gift cards was approved at a special meeting.

Chair Ambriz complimented the foresight of staff to increase the value of the gift cards. He solicited feedback from the Board on possible dates for the event.

After discussion, the Board decided to set the event date for Saturday, November 2nd. It was further decided that two hundred gift cards in the amount of \$75/each would be purchased. The time of the event would be set from 8:00 a.m. to 10:00 a.m. with flexibility to extend for up to one hour.

A motion was made by Vice Chair Romero, seconded by Boardmember Hillgren and carried unanimously to **adopt Resolution No. 2024-04-039** entitled, "A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRWINDALE COMMUNITY FOUNDATION APPROVING AN APPROPRIATION OF \$15,500 FOR THE THANKSGIVING COMMUNITY EVENT".

EXECUTIVE DIRECTOR UPDATE

Executive Director Miranda provided an update to the Board.

IRWINDALE COMMUNITY FOUNDATION MEMBER COMMENTS

Chair Ambriz noted his interest in expanding the work of the ICF to provide donations to Shepherd's Pantry and Project 2:11, that work to curtail food insecurity. He further suggested outreach to those outside of the Irwindale community to garner more donations.

Boardmembers Hillgren and Silva expressed interest in attending upcoming Business Walk events to Spectrum and We Pack It All.

ADJOURN

There being no other matters for discussion, the meeting was adjourned at 6:28 pm

Item #4.



Date: November 19, 2024

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Update on ICF Funding Expenditures for FY 2023-2024 (January – June) and an overview of the FY 2024-2025 Budget

Executive Director's Recommendation:

Receive the update on ICF Funding Expenditures for FY 2023-2024 (January 1, 2024 – June 30, 2024), and receive an overview of the FY 2024-2025 Budget

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

Reviewed by:

Kambiz Borhani, Treasurer

Approved by:

Julian A. Miranda, Executive Director

Background and Analysis:

1. As of November 15, 2024, the Irwindale Community Foundation's cash balance in the bank was \$586,119.

2. On May 16, 2023, the Irwindale Community Foundation approved Resolution No. ICF 2023-05-025, appropriating and donating \$203,465 (Attachment "A"), distributed as follows:

Department	Donation
Aquatics	\$35,400
Library	14,820
Public Services	14,200
Recreation	101,620
Senior Center	<u>37,425</u>
TOTAL	\$203,465

3. The attached FY 2023-2024 Expenditure Summary (Attachment "B") reflects all the expenditures that occurred beginning January 1, 2024, through and including June 30, 2024.

4. On June 11, 2024, the former Irwindale Community Foundation board approved Resolution No. ICF 2024-02-037 (Attachment "C"), approving an operating budget of \$17,480 along with a reallocation of \$101,595 in previously donated ICF funds. The reallocated funds are distributed as follows for the use of public benefit programs and activities:

Department	Donation
Aquatics	\$19,500
Library	4,300
Public Services	42,860
Recreation	42,860
Senior Center	<u>34,935</u>
TOTAL	\$101,595

5. The six-month expenditure update for FY 2024-2025, covering July 1, 2024 – December 31, 2024, will be presented to the ICF Board at the regularly scheduled March 2025 Board meeting.

6. This report will be supplemented by a PowerPoint presentation.

Fiscal Impact:

None.

Attachments:

1. Attachment A - Resolution No. ICF 2023-05-025
2. Attachment B - FY 2023-2024 ICF Expenditure Summary (Jan 1, 2024 - June 30, 2024)
3. Attachment C - Resolution No. ICF 2024-02-037

RESOLUTION NO. ICF 2023-05-025

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRWINDALE
COMMUNITY FOUNDATION ADOPTING THE FISCAL YEAR 2023-2024
OPERATING BUDGET AND DONATING \$203,465 TO THE CITY OF IRWINDALE TO
USE FOR PUBLIC BENEFIT PROGRAMS AND ACTIVITIES.**

WHEREAS, as of May 11, 2023, the Irwindale Community Foundation's cash balance is \$301,003.43.

WHEREAS, on March 15, 2023, and April 18, 2023, the Irwindale Community Foundation was provided with proposed fiscal year 2023-2024 \$15,000 operating budget along with requests from the Aquatics (\$24,800), Library (\$14,820), Public Services (\$14,200), Recreation (\$101,620), and Senior Center (\$37,425) divisions totaling \$192,865 for the use of public benefit programs and activities; and

WHEREAS, on May 16, 2023, the Irwindale Community Foundation was provided an additional request for donation to Aquatics Division in the amount of \$10,600 (\$5,500 ongoing + \$5,100 one-time).

**NOW, THEREFORE, THE IRWINDALE COMMUNITY FOUNDATION BOARD
DOES HEREBY FIND AND DETERMINE AS FOLLOWS:**

SECTION 1. That the Proposed Irwindale Community Foundation Budget for FY 2023-2024 is hereby adopted.

SECTION 2. That the donations requested by the City of Irwindale Aquatics (\$35,400), Library (\$14,820), Public Services (\$14,200), Recreation (\$101,620), and Senior Center (\$37,425) divisions totaling \$203,465 for the use of public benefit programs and activities detailed in Attachment "A" are hereby authorized.

SECTION 3. That the transfer of funds to the City of Irwindale are hereby authorized.

SECTION 4. The Irwindale Community Foundation Secretary shall certify to the passage and adoption of this resolution.

PASSED AND ADOPTED this 16th day of May 2023.


Larry G. Burrola, Chair

ATTEST



Laura M. Nieto, MMC
Secretary

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

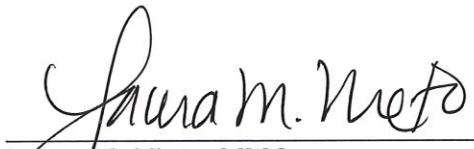
I, Laura M. Nieto, Secretary of the Irwindale Community Foundation, do hereby certify that the foregoing Resolution No. ICF 2023-05-025 was adopted at a special meeting of the Irwindale Community Foundation held on May 16, 2023, by the following vote:

AYES: Agency Members: Luna, Ramirez, Chair Burrola

NOES: Agency Members: None

ABSENT: Agency Members: Romero, Tapia

ABSTAIN: Agency Members: None



Laura M. Nieto, MMC
Secretary

Attachment "A"
FY 2023-2024 ICF FUNDING (5.16.2023)

ICF Operations				
ITEM	DESCRIPTION	ONGOING	ONE-TIME	# of Participants
Administrative Costs	Bank Fees, Audit Services, Legal Services, Tax Filings, etc.	7,000.00	-	N/A
Supplies	Polo Shirts, Name Badges, Letterhead, envelopes	1,500.00	-	N/A
Graduate Recognition	Yard Signs, Banners, Gift Cards	5,000.00	-	20
Mayor's Prayer Breakfast	Breakfast, beverages, centerpieces, miscellaneous expenses	1,500.00	-	75
TOTAL ICF OPERATIONS		15,000.00	-	15,000.00

DEPARTMENT: AQUATICS				
ITEM	DESCRIPTION	ONGOING	ONE-TIME	# of Participants
Aquatics Expo	Ice cream truck, promotional items, decorations	2,000.00	-	70+
Red, White and You Picnic	Interactive water games, decorations, and promotional supplies	1,800.00	-	100+
Luau	One (1) end of summer luaus - Food, entertainment, and decorations	6,000.00	-	100 per event
Snack Bar	New Fridge/freezer, cheese and chill dispenser, hot dog warmer, chip container, supplies (ho	5,100.00	5,500.00	100+
Wading Pool Re-plaster	Remove existing plaster and replaster wading pool	-	15,000.00	50+
TOTAL AQUATICS		14,900.00	20,500.00	35,400.00

DEPARTMENT: LIBRARY				
ITEM	DESCRIPTION	ONGOING	ONE-TIME	# of Participants
AWE Learning Station	Replace two outdated AWE learning stations for children	-	10,000.00	
Hotspot Service	Data service for hotspot devices. Devices were received through a grant and provide on the go internet access.	2,520.00	-	96 circs in 2022
Subscription	Tumblebook subscription for grades K-6, enhancing library's e-learning platform.	1,300.00	-	846 content views
Special Event Inentives	Purchase incentive items for various events offered by the library (i.e. summer reading program, book festival, etc.)	1,000.00	-	100
TOTAL LIBRARY		4,820.00	10,000.00	14,820.00

DEPARTMENT: PUBLIC SERVICES				
ITEM	DESCRIPTION	ONGOING	ONE-TIME	# of Participants
School Bus Tracking System & Radios	Bus tracking system (\$2,000) and on going service fee for radios (\$3,000) for both school buses and a dispatcher in case of an emergency. The one-time fee (3,000) will be used to purchase the required tablets to use the tracking system properly.	5,000.00	3,000.00	125+
City Hall & Senior Center Holiday Decorations	Additional lighting and decorations for the front of City Hall, front of Senior Center & courtyard, and Arrow Highway; Two (2) New Christmas Tree and decoations for City Hall and Council Chamber	-	5,000.00	N/A
Bus Parking	Daily bus parking fees for beach trips and other events	1,200.00	-	23+
TOTAL PUBLIC SERVICES		6,200.00	8,000.00	14,200.00

DEPARTMENT: RECREATION				
ITEM	DESCRIPTION	ONGOING	ONE-TIME	# of Participants
Special Events	Mariachifest week #5 - sound system and supplies	11,700.00	-	300+
	Christmas Spectacular - Snow Zone	5,000.00	-	400+
	Red, White, and You BBQ - inflatables and activities	5,000.00	-	100/event
	Christmas Spectacular - Christmas tree and materials to retrofit	-	10,000.00	400+
	Music in the Park - bands and sound (\$10,000)	10,000.00	-	
Minor Special Events	Sunset Cinema, Locks of Love, Scarecrow Alley, Jack O' Lantern Walk, Dia de Los Muertos Altar, Cookies and Milk with Santa	8,000.00	-	100/event
Programs	Supplemental funding to offset the increased cost for Kidzone snacks	4,000.00	-	
Classes	Second yoga class, Adult Fitness, Healthy Lifestyle, Dog Obedience and more	24,000.00	-	300+
Youth Sports	Cost of cheers uniforms for Competition Cheer	7,200.00	-	24+
Trips	Family trips - increase amount of tickets available for trips	6,000.00	-	480+
Kindness Krew	Giveaways, donations and more	1,000.00	-	100+
Field Trips - Day Camps	Fall Break trip to Disneyland	-	6,400.00	45
Field Trips - Teens	Fall Break trip to Disneyland	-	3,320.00	23
TOTAL RECREATION		81,900.00	19,720.00	101,620.00

DEPARTMENT: SENIOR CENTER				
ITEM	DESCRIPTION	ONGOING	ONE-TIME	# of Participants
Field Trips	Increased entrance fees and new/added field trips.	5,000.00	-	23
Healthy Irwindale	Purchase incentive items such as lunch bags, silicone bottle grips, healthy snacks, and blood pressure monitor for participants.	-	1,800.00	50+
Class Supplies	Supplies for greeting card making, ceramic, canvas, and rock painting.	4,300.00	-	60
Classes	Sewing Class, Gentle Mat Yoga, and Zumba Gold.	9,225.00	-	65
Book Club	Book Club year-round	1,700.00	-	10/monthly
		4,000.00	-	60
Monthly Birthday Celebrations	Increased cost on birthday meals, cakes, kitchen supplies, and eco lab dishwasher supplies.			
Special Events		5,000.00	-	60/event
	Annual Valentine's Dance, Hawaiian Luau, Mexican Independence, and New Year's dance.			
Billiard Pool Tables	Annual maintenance for two billiard pool tables.	2,000.00	-	15/daily
Sound panels	Noise cancelling wall panels for senior center	-	4,400.00	
TOTAL SENIOR CENTER		31,225.00	6,200.00	37,425.00
TOTAL REQUESTED		154,045.00	64,420.00	218,465.00

FY 2023-2024 ICF Expenditure Summary (January 1, 2024-June 30, 2024)

ICF Operations					
ITEM	DESCRIPTION	BUDGET	EXPENDITURE (7/1/23-12/31/23)	EXPENDITURE (1/1/24-6/30/24)	# of Participants
Administrative Costs	Bank Fees, Audit Services, Legal Services, Tax Filings, etc.	7,000.00	4,425.00	4,598.29	N/A
Supplies	Polo Shirts, Name Badges, Letterhead, envelopes	1,500.00		-	
Graduate Recognition	Yard Signs, Banners, Gift Cards	5,000.00	540.00	474.09	9
Mayor's Prayer Breakfast	Breakfast, beverages, centerpieces, miscellaneous expenses	1,500.00	-	-	
TOTAL ICF OPERATIONS		15,000.00	4,965.00	5,072.38	

DEPARTMENT: AQUATICS					
ITEM	DESCRIPTION	BUDGET	EXPENDITURE (7/1/23-12/31/23)	EXPENDITURE (1/1/24-6/30/24)	# of Participants
Aquatics Expo	Ice cream truck, promotional items, decorations	2,000.00	1,965.75	1,025.03	100+
Red, White and You Picnic	Interactive water games, decorations, and promotional supplies	1,800.00	929.60	2,052.27	100+
Luau	One (1) end of summer luaus - Food, entertainment, and decorations	6,000.00	6,350.00	-	100+
Snack Bar	New Fridge/freezer, cheese and chili dispenser, hot dog warmer, chip container, supplies (hot dogs, nachos, water bottles, vitamin water, gatorage, sunblock, towels, etc.)	10,600.00	10,681.25	3,381.81	100+
Wading Pool Re-plaster	Remove existing plaster and replaster wading pool	15,000.00	12,375.00	-	1000+
TOTAL AQUATICS		35,400.00	32,301.60	6,459.11	

DEPARTMENT: LIBRARY					
ITEM	DESCRIPTION	BUDGET	EXPENDITURE (7/1/23-12/31/23)	EXPENDITURE (1/1/24-6/30/24)	# of Participants
AWE Learning Station	Replace two outdated AWE learning stations for children	10,000.00		8,634.44	10 +/-/day
Hotspot Service	Data service for hotspot devices. Devices were received through a grant and provide on the go internet access.				
		2,520.00	1,200.00	-	
Subscription	Tumblebook subscription for grades K-6, enhancing library's e-learning platform.	1,300.00	-	-	
Special Event Incentives	Purchase incentive items for various events offered by the library (i.e. summer reading program, book festival, etc.)				
		1,000.00		1,136.73	
TOTAL LIBRARY		14,820.00	1,200.00	9,771.17	

DEPARTMENT: PUBLIC SERVICES					
ITEM	DESCRIPTION	BUDGET	EXPENDITURE (7/1/23-12/31/23)	EXPENDITURE (1/1/24-6/30/24)	# of Participants
School Bus Tracking System & Radios	Bus tracking system (\$2,000) and on going service fee for radios (\$3,000) for both school buses and a dispatcher in case of an emergency. The one-time fee (3,000) will be used to purchase the required tablets to use the tracking system properly.	8,000.00	6,163.30	1,175.27	120
City Hall & Senior Center Holiday Decorations	Additional lighting and decorations for the front of City Hall, front of Senior Center & courtyard, and Arrow Highway; Two (2) New Christmas Tree and decoations for City Hall and Council Chamber	5,000.00	3,862.94	1,135.78	1000+
Bus Parking	Daily bus parking fees for beach trips and other events	1,200.00	300.00	50.00	12+
TOTAL PUBLIC SERVICES		14,200.00	10,326.24	2,361.05	

DEPARTMENT: RECREATION					
ITEM	DESCRIPTION	BUDGET	EXPENDITURE (7/1/23-12/31/23)	EXPENDITURE (1/1/24-6/30/24)	# of Participants
Special Events	Mariachifest week #5 - sound system and supplies	11,700.00	11,700.00		250+
	Christmas Spectacular - Snow Zone	5,000.00	4,974.37	-	500+
	Red, White, and You BBQ - inflatables and activities	5,000.00	4,602.59	-	500+
	Christmas Spectacular - Christmas tree and materials to retrofit	10,000.00	3,323.03	8,118.36	500+
	Music in the Park - bands and sound (\$10,000)	10,000.00	10,000.00	-	700+
Minor Special Events	Sunset Cinema, Locks of Love, Scarecrow Alley, Jack O' Lantern Walk, Dia de Los Muertos Altar, Cookies and Milk with Santa	8,000.00	5,583.78	2,416.22	varies
Programs	Supplemental funding to offset the increased cost for Kidzone snacks	4,000.00	920.20	3,079.80	50
Classes	Second yoga class, Adult Fitness, Healthy Lifestyle, Dog Obedience and more	24,000.00	4,902.50	7,522.50	50+
Youth Sports	Cost of cheers uniforms for Competition Cheer	7,200.00	3,875.64	-	17
Trips	Family trips - increase amount of tickets available for trips	6,000.00	6,000.00	-	30 per trip
Kindness Krew	Giveaways, donations and more	1,000.00	-	755.07	
Field Trips - Day Camps	Fall Break trip to Disneyland	6,400.00	6,400.00	-	40 available
Field Trips - Teens	Fall Break trip to Disneyland	3,320.00	2,700.00	-	21 available
TOTAL RECREATION		101,620.00	64,982.11	21,891.95	

DEPARTMENT: SENIOR CENTER					
ITEM	DESCRIPTION	BUDGET	EXPENDITURE (7/1/23-12/31/23)	EXPENDITURE (1/1/24-6/30/24)	# of Participants
Field Trips	Increased entrance fees and new/added field trips.	5,000.00	4,708.92	4,723.92	24 per trip
Healthy Irwindale	Purchase incentive items such as lunch bags, silicone bottle grips, healthy snacks, and blood pressure monitor for participants.	1,800.00	1,786.82	1,249.45	100
Class Supplies	Supplies for greeting card making, ceramic, canvas, and rock painting.	4,300.00	916.36	1,731.58	10 per class
Classes	Sewing Class, Gentle Mat Yoga, and Zumba Gold.	9,225.00	4,995.00	4,230.00	5-25 per class
Book Club	Book Club year-round	1,700.00	1,648.56	-	10
		4,000.00	2,788.44	1,249.45	
Monthly Birthday Celebrations	Increased cost on birthday meals, cakes, kitchen supplies, and eco lab dishwasher supplies.				60 to 100
Special Events	Annual Valentine's Dance, Hawaiian Luau, Mexican Independence, and New Year's dance.	5,000.00	4,949.97	946.47	60 to 70
Billiard Pool Tables	Annual maintenance for two billiard pool tables.	2,000.00	1,046.13	1,046.13	10 to 12
Sound panels	Noise cancelling wall panels for senior center	4,400.00	-	200.00	
TOTAL SENIOR CENTER		37,425.00	22,840.20	15,377.00	
TOTAL REQUESTED		218,465.00	136,615.15	60,932.66	

RESOLUTION NO. ICF 2024-02-037

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRWINDALE COMMUNITY FOUNDATION APPROVE THE FISCAL YEAR 2024-2025 OPERATING BUDGET AND THE EXECUTIVE DIRECTOR'S PROPOSAL FOR REALLOCATION OF THE PREVIOUSLY DONATED FUNDS TO THE CITY OF IRWINDALE FOR THE PURPOSE OF PROVIDING COMMUNITY BENEFITS AND/OR SERVICES

WHEREAS, as of May 16, 2024, the Irwindale Community Foundation's cash balance is \$334,867.37.

WHEREAS, on March 19, 2024, and April 8, 2024, the Irwindale Community Foundation was provided with the proposed fiscal year 2024-2025 \$17,480 operating budget along with the proposed reallocation of \$101,595 in previously donated ICF funds Aquatics (\$19,500), Library (\$4,300), Recreation (\$42,860), and Senior Center (\$34,935) for the use of public benefit programs and activities; and

NOW, THEREFORE, THE IRWINDALE COMMUNITY FOUNDATION BOARD DOES HEREBY FIND AND DETERMINE AS FOLLOWS:

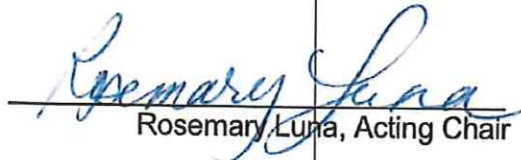
SECTION 1. That the Proposed Irwindale Community Foundation Budget for FY 2024-2025 is hereby adopted.

SECTION 2. That the Irwindale Community Foundation approves fiscal year 2024-2025 \$17,480 operating budget detailed in Attachment "A".

SECTION 3. That the Irwindale Community Foundation approves the Executive Director's recommended reallocation of \$101,595 in previously donated ICF funds Aquatics (\$19,500), Library (\$4,300), Recreation (\$42,860), and Senior Center (\$34,935) for the use of public benefit programs and activities detailed in Attachment "A".

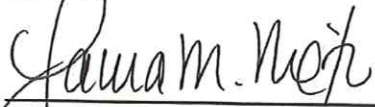
SECTION 4. The Irwindale Community Foundation Secretary shall certify to the passage and adoption of this resolution.

PASSED AND ADOPTED this 11th day of June 2024.


Rosemary Luna, Acting Chair

Resolution No. 2024-02-037
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ATTEST



Laura M. Nieto, MMC
Secretary

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

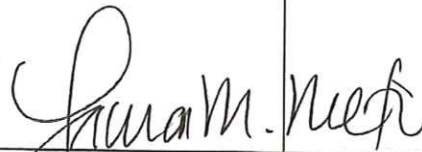
I, Laura M. Nieto, Secretary of the Irwindale Community Foundation, do hereby certify that the foregoing Resolution No. ICF 2024-02-037 was adopted at the regular meeting of the Irwindale Community Foundation held on June 11, 2024, by the following vote:

AYES: Agency Members: Ramirez, Romero, Acting Chair Luna

NOES: Agency Members: None

ABSENT: Agency Members: Tapia, Chair Burrola

ABSTAIN: Agency Members: None



Laura M. Nieto, MMC
Secretary

FY 2024-2025 ICF FUNDING (5.16.2024)

ICF Operations			
ITEM	DESCRIPTION	REALLOCATED ICF FUNDS	# of Participants
Administrative Costs	Bank Fees, Audit Services, Legal Services, Tax Filings, CivicClerk	7,580.00	N/A
Supplies	Polo Shirts, Name Badges, Letterhead, envelopes	1,500.00	N/A
Graduate Recognition	Yard Signs, Banners, Gift Cards	5,000.00	20
Mayor's Prayer Breakfast	Breakfast, beverages, centerpieces, miscellaneous expenses	1,900.00	75
Young Citizen Competition	Scholarship Awards to contestants (1st - \$1000, 2nd - \$300, 3rd - \$200)	1,500.00	3
TOTAL ICF OPERATIONS		17,480.00	

DEPARTMENT: AQUATICS			
ITEM	DESCRIPTION	REALLOCATED ICF FUNDS	# of Participants
Aquatics Expo	Snow Cone truck, promotional materials, decorations, and supplies	2,000.00	70+
Red, White and You Picnic	Interactive water games, decorations, promotional items and supplies	1,000.00	100+
Luluu	One (1) end of summer luau - Food, entertainment, and decorations	6,500.00	100/event
Shark Shack	Operating supplies (nachos condiments, hot dogs/buns, bowls, beverages, sunblock, etc)	5,000.00	500+
Furniture	Pool deck lounge chairs (6), cocktail tables (8), chairs (16)	5,000.00	100+
TOTAL AQUATICS		19,500.00	

DEPARTMENT: LIBRARY			
ITEM	DESCRIPTION	REALLOCATED ICF FUNDS	# of Participants
Hotspot Service	Data service for hotspot devices.	2,000.00	113 circs in 2023
Special Event Incentives	Purchase incentive items for various events offered by the library (i.e. summer reading program, book festival, etc.)	1,000.00	100
Subscription	Tumblebook subscription for grades K-6, enhancing library's e-learning platform.	1,300.00	\$45 content views
TOTAL LIBRARY		4,300.00	

DEPARTMENT: RECREATION			
ITEM	DESCRIPTION	REALLOCATED ICF FUNDS	# of Participants
Adult Trips	Adult Fishing Trip	5,160.00	40
Family Trips	Family Trip - NE, gone	4,000.00	40
Kindness Crew	Giveaways, donations and more	1,000.00	100+
Supplies	Supplies for RockAbilities Program	6,100.00	100/event
Contracted Instructors & Officials	Classes for fitness, art, dance, and more	12,000.00	12 students/class
Special Events - Christmas	Snow Zone (snow and hay)	6,000.00	300+
Uniform Expenses & Safety Equip	Cheer Uniforms (Bi-annual request, this is yr 2 and new cheerleaders need uniforms)	3,600.00	17 participants
Special Events/Fourth of July	Band and sound system for Red, White and You event	5,000.00	100/event
TOTAL RECREATION		42,860.00	

DEPARTMENT: SENIOR CENTER			
ITEM	DESCRIPTION	REALLOCATED ICF FUNDS	# of Participants
Healthy Invaldale	6-week healthy challenge	1,410.00	15-20/week
Field Trips	Increased entrance fees and new/added field trips.	5,000.00	25
Class Supplies	Supplies for greeting card making, ceramic, canvas, rock, wine bottle painting.	4,300.00	60
Classes	Sewing Class, Gentle Mat Yoga, and Zumba Gold.	9,225.00	65
Book Club	Book Club year-round	1,700.00	10/monthly
Special Events	6-week Summer Senior Day Camp - games, crafts, picnic, and other items	800.00	20/week
Special Events	Annual Valentine's Dance, Hawaiian Luau, Mexican Independence, and New Year's dance.	6,300.00	60/event
Monthly Birthday Celebrations	Increased cost on birthday meals, cakes, kitchen supplies, and eco lab dishwasher supplies.	4,000.00	60
Billiard Pool Tables	Annual maintenance for two billiard pool tables and piano	2,200.00	15/daily
TOTAL SENIOR CENTER		34,935.00	
TOTAL FUNDING (including ICF Operating Budget)			
Less ICF Operating Budget		119,075.00	
TOTAL		(17,480.00)	
		101,595.00	

Item #5.



Date: November 19, 2024

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Fundraising Opportunities

Executive Director's Recommendation:

That the Irwindale Community Foundation (ICF) considers possible future fundraising opportunities to explore new long-term revenue-generating avenues that can create a stable financial foundation.

Administrative Action:

Submitted/Prepared by:

Iris Espino, Assistant to the City Manager

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Reviewed by:

Kambiz Borhani, Treasurer

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Approved by:

Julian A. Miranda, Executive Director

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Background and Analysis:

This report is being presented to the board to determine if it desires to undertake fundraising opportunities. ICF has yet to host many fundraising events since its inception. Current funds are typically received by donors wishing to contribute to an event or program in the community. Such

revenues could be more reliable and sustainable in the long term, and it is the role of the board to fundraise for ongoing revenues. For several reasons, establishing fundraising events for ICF would serve as an essential tool. It will help support and sustain the programs and initiatives the foundation undertakes. These programs often focus on improving the quality of life for individuals and communities, addressing social issues, promoting education, and supporting various charitable causes. The foundation can continue to make a positive and create lasting change by raising funds.

Moreover, fundraising will help to build a sense of community and engagement. It encourages people to unite, contribute, and participate in the foundation's mission. By involving individuals, businesses, and organizations in fundraising, the foundation fosters a collective effort towards a common goal, creating a stronger and more connected community.

Lastly, fundraising can inspire and motivate others to get involved and give back to their community. When people see the impact their donations can have, they are encouraged to contribute and support the foundation's work, leading to a culture of giving and philanthropy.

Possible Fundraising Ideas:

1. ICF Community Gala
2. Golf Tournament
3. Event Festival
4. Walk-A-Thon at the Santa Fe Dam
5. Suggestions from ICF Board Members

Any fundraising efforts by the Irwindale Community Foundation will require the board to lead, organize, and plan the event. The above fundraising events require a heavy workload, and the board may want to consider establishing a subcommittee with volunteers.

These fundraising efforts are crucial because they will provide the necessary resources, expand ICF's reach, build community engagement, and inspire others to give back. By developing effective fundraising strategies and building solid relationships with donors and supporters, ICF can secure the resources needed to carry out its mission over the long term. This can help ensure the organization can achieve its goals and create a lasting impact.

Fiscal Impact:

There is no fiscal impact.

Attachments:

1. ICF Future Fundraising Opportunities



Future **FUNDRAISING**



IRWINDALE
COMMUNITY FOUNDATION



Background

- Current Lack of Fundraising Events
- Establish Ongoing Sources of Revenues
- Opportunity to Promote ICF and Build Community Engagement

Community GALA

- Annual Event
- Tie to Community Service Awards: Ex: Volunteer of the Year, Resident Milestone Birthdays, Business Milestone Honorees, Etc.
- Sell Tables



Golf
TOURNAMENT



Event **FESTIVAL**

- Annual Event
- Irwindale Brew Yard
- Taste of Irwindale
- Beerfest on the Lawn
- Big Named Band



IRWINDALE
COMMUNITY FOUNDATION



Other Fundraising **OPPORTUNITIES**



let's work
TOGETHER

- Heavy Workload
- Subcommittees
- Volunteers

