

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200



NOTICE AND AGENDA FOR THE SPECIAL MEETING OF THE CITY COUNCIL

December 19, 2024

SPECIAL MEETING – 11:30 a.m.

LARRY G. BURROLA - Mayor

H. MANUEL ORTIZ - Mayor Pro Tem

ALBERT F. AMBRIZ - Councilmember

MARK A. BRECEDA - Councilmember

MANUEL R. GARCIA - Councilmember

Via Zoom Webinar: <https://us02web.zoom.us/j/87104592389>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Listen Over Phone: 1-669-900-6833; Webinar ID: 871-0459-2389

Spontaneous Communications: The public is encouraged to address the City Council on any matter listed on the agenda or on any other matter within its jurisdiction. The City Council will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The City Council will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Compensation for Board Members: Compensation for the members of the Irwindale City Council is \$750.16 a month. In accordance with Government Code Section 54952.3, Councilmembers will not receive any additional compensation or stipend for the convening of the regular meetings of the Successor Agency to the Irwindale Community Redevelopment Agency. Councilmembers will receive additional compensation of \$50/meeting, not to exceed \$150 per month, for the convening the regular meetings of the Irwindale Housing Authority and an additional compensation of \$300/meeting for convening the regular meetings of the Irwindale Reclamation Authority.

Code of Ethics

As City of Irwindale Council Members, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE CITY COUNCIL



SPECIAL MEETING**1. CALL TO ORDER****2. PLEDGE OF ALLEGIANCE****3. INVOCATION****4. ROLL CALL: Councilmembers: Albert F. Ambriz, Mark A. Breceda, Manuel R. Garcia; Mayor Pro Tem H. Manuel Ortiz, Mayor Larry G. Burrola****5. AB 2449 DISCLOSURES**

Remote participation by a member of the legislative body for just cause or emergency circumstances

6. CONSENT CALENDAR**A. Award a Construction Contract to Robert Clapper Construction Services, Inc. dba R.C. Construction Services for the Public Library Improvement Project*****Department: Engineering***

Recommendation: (1) Authorize the City Manager to enter into an agreement with Robert Clapper Construction Services, Inc. dba R.C. Construction Services in the amount of \$8,084,701 for the Public Library Improvement Project; (2) approve a 10% construction contingency in the amount of \$808,470 to cover any unforeseeable conditions that may arise during construction.

B. Award a Construction Contract to Leonida Builders, Inc. for the Morada Street – CMU Block Wall Improvement Project, 5239 Morada Street***Department: Engineering***

Recommendation: (1) Authorize the City Manager to enter into an agreement with Leonida Builders, Inc. in the amount of \$118,200 for the Morada Street – CMU Block Wall Improvement Project, 5239 Morada Street; (2) approve a 10% project contingency in the amount of \$11,820 to cover any unforeseeable conditions that may arise during construction.

C. Award a Contract to CityTech Solutions for Permit Tracking, Digital Plan Check, and Building & Safety Inspection Software Program System.***Department: Engineering***

Recommendation: (1) Authorize the City Manager to enter into an agreement with CityTech Solutions Inc. for Permit Tracking, Digital Plan Check, and Building & Safety Inspection Software System in the amount of \$73,000.00; (2) approve a 20% contingency in the amount of \$14,600.00 to cover any additional custom programming fees/costs associated with the new software during the contract; (3) **adopt Resolution No. 2024-115-3592** entitled “**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINDALE APPROVING AMENDING FISCAL YEAR 2024-2025 ADOPTED BUDGET TO APPROPRIATE \$87,600 AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN**

AGREEMENT WITH CITYTECH SOLUTIONS, INC. FOR THE PURCHASE OF SOFTWARE LICENSE AND SUBSCRIPTION FOR PERMIT TRACKING, DIGITAL PLAN CHECK, AND BUILDING & SAFETY INSPECTION SYSTEM."

D. Award of as-needed building and safety services

Department: Engineering

Recommendation: That the City Council of the City of Irwindale Authorize the City Manager to execute an agreement with Transtech Engineers, Inc. and JAS Pacific for As-Needed Building and Safety Division Plan Check and Inspection Services.

E. Receive an Update on Building and Safety Division Transition and Award of Contract to Transtech Engineers, Inc. for Building and Safety Services.

Department: Engineering

Recommendation: (1) Receive and file the update on the City of Irwindale Building and Safety Division transition nation; (2) **Adopt Resolution No. 2024-112-3589** entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE WAIVING THE FORMAL BIDDING PROCEDURES PURSUANT TO IRWINDALE MUNICIPAL CODE SECTION 3.44.080 (H), AND APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT WITH TRANSTECH ENGINEERING, INC. FOR BUILDING AND SAFETY SERVICES."

F. Ratification of Total Contract Amount for and Approval of Amendment No. 2 to the Professional Services Agreement with Clean Coalition for Battery Energy Storage System (BESS) Consultation Services

Department: Finance

Recommendation: Ratify the Total Contract Amount for, and Payments to, Clean Coalition for Battery Energy Storage System (BESS) Consultation Services.

G. Amend the Expenditure Plan for the Use of the Remaining American Rescue Plan Act (ARPA) Funding.

Department: Finance

Recommendation: **Adopt Resolution No. 2024-113-3590** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING THE REALLOCATION OF THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR VARIOUS CITY NEEDS".

H. Consideration of Proposed Personnel Adjustment

Department: Human Resources

Recommendation: Authorize the proposed personnel adjustment as outlined in this report by adopting Resolution No. 2024-114-3591 entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE REPEALING AND REPLACING RESOLUTION NO. 2024-90-3567, AND ESTABLISHING THE NUMBER OF POSITIONS, SCHEDULE OF CLASSES, AND COMPENSATION FOR CITY EMPLOYEES."

7. SPONTANEOUS COMMUNICATIONS

Spontaneous communications are limited to the special meeting agenda items only.

8. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Laura M. Nieto, Chief Deputy City Clerk, certify that I caused the agenda for the special meeting of the City Council, to be held on December 19, 2024, be posted at the City Hall, Library, and Post Office on **Wednesday, December 18, 2024**.

A handwritten signature in black ink that reads "Laura M. Nieto". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Laura M. Nieto, MMC
Chief Deputy City Clerk