

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 •
FACSIMILE: 962-4209



NOTICE AND AGENDA FOR THE SPECIAL MEETING OF THE CITY COUNCIL

SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY HOUSING AUTHORITY

RECLAMATION AUTHORITY

MONDAY, JUNE 5, 2023

SPECIAL MEETING – 5:00 P.M.

IRWINDALE CITY COUNCIL CHAMBER

H. MANUEL ORTIZ
MAYOR

ALBERT F. AMBRIZ
MAYOR PRO TEM

MARK A. BRECEDA
COUNCILMEMBER

LARRY G. BURROLA
COUNCILMEMBER

MANUEL R. GARCIA
COUNCILMEMBER

Via Zoom Webinar at <https://us02web.zoom.us/j/87104592389>

Webinar ID: 871 0459 2389

Spontaneous Communications: The public is encouraged to address the City Council on any matter listed on the agenda or on any other matter within its jurisdiction. The City Council will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The City Council will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **Note:** Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).



Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Council Members, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE CITY COUNCIL



OPEN SESSION – 5:00 P.M.**CALL TO ORDER****PLEDGE OF ALLEGIANCE – Led by Alice Polanco****INVOCATION**

ROLL CALL: Councilmembers:, Mark A. Breceda, Larry G. Burrola, Manuel R. Garcia;
Mayor Pro Tem Albert F. Ambriz; Mayor H. Manuel Ortiz

CHANGES TO THE AGENDA**COUNCIL MEMBER TRAVEL REPORTS****COUNCILMEMBER COMMENTS****INTRODUCTION OF NEW EMPLOYEES/PROMOTIONS****PROCLAMATIONS / PRESENTATIONS / COMMENDATIONS****CONSENT CALENDAR**

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the City Council requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

1. Minutes

Department: Administration / City Clerk

Recommendation: Approve the following minutes:

A. Regular meeting held May 24, 2023

2. Warrants/Demands/Payroll

Department: Finance

Recommendation: Approve

3. Investment Policy Review and Delegation of Investment Authority (Joint Item on City Council, Successor Agency, Housing Authority and Reclamation Authority agendas)

Department: Finance

Recommendation: That the City Council / Successor Agency / Housing Authority / Reclamation Authority **adopt Joint Resolution No. 2023-38-3416, Resolution No. SA 2023-39-3417, Resolution No. HA 2023-06-137 and Resolution No. RA 2023-03-038** entitled, "A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, SUCCESSOR AGENCY BOARD, HOUSING AUTHORITY BOARD, AND RECLAMATION AUTHORITY BOARD RATIFYING THE CITY OF IRWINDALE INVESTMENT POLICY, AND DELEGATING AUTHORITY TO THE CITY TREASURER TO INVEST THE SURPLUS FUNDS OF THE CITY OF IRWINDALE, IRWINDALE SUCCESSOR AGENCY, IRWINDALE HOUSING AUTHORITY, AND IRWINDALE RECLAMATION AUTHORITY".

4. Amending the Fiscal Year 2022-2023 Adopted Capital Improvement Program Budget by Accepting and Appropriating \$500,000 Targeted Grant Funding in AB 179 through the Assistance of Assemblywoman Rubio and \$3,067,797 of the \$6,135,594 Library Infrastructure Grant Program SB 129 from the State of California

Department: Administration

Recommendation: **Adopt Resolution No. 2023-48-3426** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE AMENDING THE FISCAL YEAR 2022-2023 ADOPTED CAPITAL IMPROVEMENT PROGRAM BUDGET BY ACCEPTING AND APPROPRIATING \$500,000 TARGETED GRANT FUNDING IN AB 179 THROUGH THE ASSISTANCE OF ASSEMBLYWOMAN RUBIO, AND \$3,067,797 OF THE \$6,135,594 LIBRARY INFRASTRUCTURE GRANT PROGRAM FROM THE STATE OF CALIFORNIA SB 129".

5. Request to Conduct Fireworks Sales – Columbus Club, Joseph "Pepe" Miranda Sports Scholarship & Grant Foundation, and Irwindale Sister Cities Association

Department: Administration

Recommendation: Approve the requests of the following non-profit organizations / corporations / associations that met the criteria established by the Irwindale Municipal Code to conduct fireworks sales, subject to compliance with all City, County and State regulations: Columbus Club, Joseph "Pepe" Miranda Sports Scholarship and Grant Foundation, and Irwindale Sister City Association.

6. Irwindale Business Center Sewer and Street Light Maintenance Assessment Districts Engineer's Report and Notice of Intent to Levy

Department: Finance

Recommendation: **Adopt Resolution No. 2023-49-3427** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING AN ENGINEER'S REPORT FOR FISCAL YEAR 2023-2024 FOR MAINTENANCE, OPERATION, AND CAPITAL REPLACEMENT

OF THE CITY'S SANITATION AND SEWERAGE SYSTEMS LOCATED WITHIN THE SEWER MAINTENANCE DISTRICT WITHIN THE IRWINDALE BUSINESS CENTER; DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN THE SEWER MAINTENANCE DISTRICT FOR FISCAL YEAR 2023-2024; AND GIVING NOTICE OF A DAY AND TIME FOR A VIRTUAL PUBLIC HEARING ON THE LEVY OF THE PROPOSED ASSESSMENTS"; **Adopt Resolution No. 2023-50-3428** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING AN ENGINEER'S REPORT FOR FISCAL YEAR 2023-2024 FOR MAINTENANCE OF STREET LIGHTING LOCATED WITHIN THE STREET LIGHTING MAINTENANCE DISTRICT (THE IRWINDALE BUSINESS CENTER); DECLARING ITS INTENTION TO LEVY ASSESSMENTS WITHIN THE STREET LIGHTING MAINTENANCE DISTRICT FOR THE FISCAL YEAR 2023-2024; AND GIVING NOTICE OF A DAY AND TIME FOR A VIRTUAL PUBLIC HEARING ON THE LEVY OF THE PROPOSED ASSESSMENTS"; and set the Public Hearing for July 12, 2023, to consider setting assessments for the two above-mentioned Assessment Districts.

7. Approve the Three-Year Cooperation Agreement for Fiscal Years 2024-2027 for the Los Angeles Urban County Community Development Block Grant (CDBG) Program
Department: Finance

Recommendation: **Adopt Resolution No. 2023-51-3429** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM".

8. Approval of SB1 Road Maintenance and Rehabilitation Account Local Streets and Roads Funding Allocation for Fiscal Year 2023/2024
Department: Engineering

Recommendation: That the City Council (1) Approve the SB1 Local Streets and Roads Program proposed project list for Fiscal Year 2023/2024 and authorize staff to submit said list to the California Transportation Commission; and (2) **adopt Resolution No. 2023-47-3425** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023/2024 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017".

SPONTANEOUS COMMUNICATIONS

Spontaneous communications are limited to the special meeting agenda items only.

NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

PUBLIC HEARINGS

At this time, members of the audience may ask to be heard regarding an item on Public Hearings.

9. Adoption of Fiscal Year 2023-24 Budget and Establishing the Appropriations Limit for Fiscal Year 2023-2024 (Joint Item on City Council, Housing Authority, and Reclamation Authority agendas)

Department: Finance

Recommendation: It is recommended that the City Council, Housing Authority Board and Reclamation Authority Board convene concurrently to conduct the duly noticed public hearing on the proposed budgets.

Following conclusion of the public hearing, the City Council should introduce Ordinance No. 770, and all governing boards should adopt their respective resolutions pertaining to the proposed Fiscal Year 2023-24 Budget, as listed below:

That the City Council **introduce City Ordinance No. 770** entitled: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024," reading by title only and waiving further reading thereof.

That the City Council **adopt Resolution No. 2023-36-3414** entitled: "A RESOLUTION OF CITY COUNCIL OF THE CITY OF IRWINDALE ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-2024"

That the Irwindale Housing Authority **adopt Resolution No. HA 2023-05-136** entitled: "A RESOLUTION OF THE IRWINDALE HOUSING AUTHORITY ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024"

That the Irwindale Reclamation Authority **adopt Resolution No. RA 2023-02-037** entitled: "A RESOLUTION OF THE IRWINDALE RECLAMATION AUTHORITY ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024".

CITY MANAGER'S REPORT**REQUESTS BY COUNCILMEMBERS FOR FUTURE AGENDA ITEMS****ADJOURN**

**SUCCESSOR AGENCY TO THE IRWINDALE
COMMUNITY REDEVELOPMENT AGENCY**

AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances.

CONSENT CALENDAR10. Minutes

Department: Administration / City Clerk

Recommendation: Approve the following minutes:

A. Regular meeting held May 24, 2023

11. Warrants

Department: Finance

Recommendation: Approve

12. Investment Policy Review and Delegation of Investment Authority (Joint Item on City Council, Successor Agency, Housing Authority and Reclamation Authority agendas)

Department: Finance

Recommendation: That the City Council / Successor Agency / Housing Authority / Reclamation Authority **adopt Joint Resolution No. 2023-38-3416, Resolution No. SA 2023-39-3417, Resolution No. HA 2023-06-137 and Resolution No. RA 2023-03-038** entitled, "A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, SUCCESSOR AGENCY BOARD, HOUSING AUTHORITY BOARD, AND RECLAMATION AUTHORITY BOARD RATIFYING THE CITY OF IRWINDALE INVESTMENT POLICY, AND DELEGATING AUTHORITY TO THE CITY TREASURER TO INVEST THE SURPLUS FUNDS OF THE CITY OF IRWINDALE, IRWINDALE SUCCESSOR AGENCY, IRWINDALE HOUSING AUTHORITY, AND IRWINDALE RECLAMATION AUTHORITY".

SPONTANEOUS COMMUNICATIONS

Spontaneous communications are limited to the special meeting agenda items only.

NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

PUBLIC HEARINGS

At this time, members of the audience may ask to be heard regarding an item on Public Hearings.

ADJOURNMENT

HOUSING AUTHORITY

AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances.

CONSENT CALENDAR

13. Minutes

Department: Administration / City Clerk

Recommendation: Approve the following minutes:

A. Regular meeting held May 24, 2023

14. Investment Policy Review and Delegation of Investment Authority (Joint Item on City Council, Successor Agency, Housing Authority and Reclamation Authority agendas)

Department: Finance

Recommendation: That the City Council / Successor Agency / Housing Authority / Reclamation Authority **adopt Joint Resolution No. 2023-38-3416, Resolution No. SA 2023-39-3417, Resolution No. HA 2023-06-137 and Resolution No. RA 2023-03-038** entitled, "A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, SUCCESSOR AGENCY BOARD, HOUSING AUTHORITY BOARD, AND RECLAMATION AUTHORITY BOARD RATIFYING THE CITY OF IRWINDALE INVESTMENT POLICY, AND DELEGATING AUTHORITY TO THE CITY TREASURER TO INVEST THE SURPLUS FUNDS OF THE CITY OF IRWINDALE, IRWINDALE SUCCESSOR AGENCY, IRWINDALE HOUSING AUTHORITY, AND IRWINDALE RECLAMATION AUTHORITY".

SPONTANEOUS COMMUNICATIONS

Spontaneous communications are limited to the special meeting agenda items only.

NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

PUBLIC HEARINGS

At this time, members of the audience may ask to be heard regarding an item on Public Hearings.

15. Adoption of Fiscal Year 2023-24 Budget and Establishing the Appropriations Limit for Fiscal Year 2023-2024 (Joint Item on City Council, Housing Authority, and Reclamation Authority agendas)

Department: Finance

Recommendation: It is recommended that the City Council, Housing Authority Board and Reclamation Authority Board convene concurrently to conduct the duly noticed public hearing on the proposed budgets.

Following conclusion of the public hearing, the City Council should introduce Ordinance No. 770, and all governing boards should adopt their respective resolutions pertaining to the proposed Fiscal Year 2023-24 Budget, as listed below:

That the City Council **introduce City Ordinance No. 770** entitled: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024," reading by title only and waiving further reading thereof.

That the City Council **adopt Resolution No. 2023-36-3414** entitled: "A RESOLUTION OF CITY COUNCIL OF THE CITY OF IRWINDALE ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-2024"

That the Irwindale Housing Authority **adopt Resolution No. HA 2023-05-136** entitled: "A RESOLUTION OF THE IRWINDALE HOUSING AUTHORITY ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024"

That the Irwindale Reclamation Authority **adopt Resolution No. RA 2023-02-037** entitled: "A RESOLUTION OF THE IRWINDALE RECLAMATION AUTHORITY ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024".

ADJOURNMENT

RECLAMATION AUTHORITY

As required by Government Code section 54954.3, members of the City Council are also members of the Reclamation Authority, which is concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$300 for attending the Reclamation Authority meeting.

CONSENT CALENDAR

16. Minutes

Department: Administration / City Clerk

Recommendation: Approve the following minutes:

A. Regular meeting held March 8, 2023

17. 2023 2nd Quarter Mining Report of Nine (9) SMARA Pits
Department: Engineering

Recommendation: Receive and file the report.

18. Investment Policy Review and Delegation of Investment Authority (Joint Item on City Council, Successor Agency, Housing Authority and Reclamation Authority agendas)
Department: Finance

Recommendation: That the City Council / Successor Agency / Housing Authority / Reclamation Authority **adopt Joint Resolution No. 2023-38-3416, Resolution No. SA 2023-39-3417, Resolution No. HA 2023-06-137 and Resolution No. RA 2023-03-038** entitled, "A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, SUCCESSOR AGENCY BOARD, HOUSING AUTHORITY BOARD, AND RECLAMATION AUTHORITY BOARD RATIFYING THE CITY OF IRWINDALE INVESTMENT POLICY, AND DELEGATING AUTHORITY TO THE CITY TREASURER TO INVEST THE SURPLUS FUNDS OF THE CITY OF IRWINDALE, IRWINDALE SUCCESSOR AGENCY, IRWINDALE HOUSING AUTHORITY, AND IRWINDALE RECLAMATION AUTHORITY".

19. Investment Quarterly Report for Fiscal Quarter Ending March 31, 2023
Department: Finance

Recommendation: Receive and file the Investment Quarterly Report for the fiscal quarter ending March 31, 2023.

SPONTANEOUS COMMUNICATIONS

Spontaneous communications are limited to the special meeting agenda items only.

PUBLIC HEARINGS

20. Adoption of Fiscal Year 2023-24 Budget and Establishing the Appropriations Limit for Fiscal Year 2023-2024 (Joint Item on City Council, Housing Authority, and Reclamation Authority agendas)
Department: Finance

Recommendation: It is recommended that the City Council, Housing Authority Board and Reclamation Authority Board convene concurrently to conduct the duly noticed public hearing on the proposed budgets.

Following conclusion of the public hearing, the City Council should introduce Ordinance No. 770, and all governing boards should adopt their respective resolutions pertaining to the proposed Fiscal Year 2023-24 Budget, as listed below:

That the City Council **introduce City Ordinance No. 770** entitled: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024," reading by title only and waiving further reading thereof.

That the City Council **adopt Resolution No. 2023-36-3414** entitled: "A RESOLUTION OF CITY COUNCIL OF THE CITY OF IRWINDALE ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-2024"

That the Irwindale Housing Authority **adopt Resolution No. HA 2023-05-136** entitled: "A RESOLUTION OF THE IRWINDALE HOUSING AUTHORITY ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024"

That the Irwindale Reclamation Authority **adopt Resolution No. RA 2023-02-037** entitled: "A RESOLUTION OF THE IRWINDALE RECLAMATION AUTHORITY ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024".

AFFIDAVIT OF POSTING

I, Laura M. Nieto, Chief Deputy City Clerk, certify that I caused the agenda for the special meeting of the City Council, Irwindale Successor Agency to the Irwindale Community Redevelopment Agency, Housing Authority and Reclamation Authority, to be held on Monday, June 5, 2023, be posted at the City Hall, Library, and Post Office on Thursday, June 1, 2023.

Laura M. Nieto, MMC

Laura M. Nieto, MMC
Chief Deputy City Clerk

**IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

CC Item 1A

**MAY 24, 2023
WEDNESDAY
6:31 P.M.**

The Irwindale **CITY COUNCIL** met in regular session at the above time and place.

ROLL CALL:

Present: Councilmembers Larry G. Burrola, Manuel R. Garcia;
Mayor Pro Tem Albert F. Ambriz; Mayor H. Manuel Ortiz

Absent: Councilmember Mark A. Breceda

Also Present: Julian A. Miranda, City Manager; Adrian Guerra, City Attorney; Christopher Hofford, Chief of Police; Theresa Olivares, Assistant City Manager; Kambiz Borhani, Director of Finance / City Treasurer; Marilyn Simpson, Community Development Director; Eddie Chan, Director of Engineering / Building Official; Mary Hull, Human Resources Manager, and Laura Nieto, Chief Deputy City Clerk

**PLEDGE OF
ALLEGIANCE**

The Pledge of Allegiance was led by the Irwindale Cheer Squad.

AB 2449 DISCLOSURES

None.

**CHANGES TO THE
AGENDA**

None.

**COUNCILMEMBER
TRAVEL REPORTS**

**MAYOR PRO TEM
AMBRIZ,
COUNCILMEMBERS
BURROLA AND GARCIA**

Mayor Pro Tem Ambriz, Councilmembers Burrola and Garcia, as well as Mayor Ortiz each reported on their attendance at the recent Contract Cities Conference. Councilmember Burrola also reported on his attendance at the International Council of Shopping Centers conference.

MAYOR ORTIZ

Mayor Ortiz thanked staff for coordinating the recent Mayor's Prayer Breakfast and spoke on its success. He also thanked staff from the Recreation Department as well as members of the Irwindale Police Officers Association and the Police Department for their contributions to the Skateboard Community Giveback Event held recently, and thanked Councilmember Burrola for coming up with the idea of inviting community youths to lead the Pledge of Allegiance.

**COUNCILMEMBER
BURROLA**

Councilmember Burrola thanked Mayor Ortiz for hosting the first Mayor's Prayer Breakfast and spoke on the event's success and thanked City staff for organizing it. He also congratulated the Irwindale Cheer Squad for all their recent accomplishments.

**COUNCILMEMBER
COMMENTS**

None.

**INTRODUCTION OF
NEW EMPLOYEES /
PROMOTIONS**

DIRECTOR OF
ENGINEERING /
BUILDING OFFICIAL
EDDIE CHAN

DIRECTOR OF ENGINEERING / BUILDING OFFICIAL EDDIE
CHAN

The introduction was made.

**PROCLAMATIONS /
PRESENTATIONS /
COMMENDATIONS**

MAYOR ORTIZ

Mayor Ortiz presented certificates of recognition to the members of the Irwindale Cheer Squad for their participation in leading the Pledge of Allegiance.

IRWINDALE CHAMBER
OF COMMERCE
BUSINESS OF THE
MONTH – HUMAN
APPROACH HR

IRWINDALE CHAMBER OF COMMERCE BUSINESS OF THE
MONTH – HUMAN APPROACH HR

The presentation was made.

PROCLAMATION
PROCLAIMING
JUNE AS PRIDE MONTH
IN THE CITY OF
IRWINDALE

PROCLAMATION PROCLAIMING JUNE AS PRIDE MONTH IN THE
CITY OF IRWINDALE

The proclamation was made.

PRESENTATION BY
SCAQMD VICE CHAIR
MICHAEL CACCIOTTI

PRESENTATION BY SOUTH COAST AIR QUALITY
MANAGEMENT DISTRICT VICE CHAIR MICHAEL CACCIOTTI

The presentation was made.

CONSENT CALENDAR

MOTION

A motion was made by Councilmember Burrola, seconded by Mayor Pro Tem Ambriz, to approve the Consent Calendar. The motion was unanimously approved; Councilmember Breceda absent.

**ITEM NO. 1
MINUTES**

MINUTES

The following minutes were approved:

- A) Regular meeting held April 26, 2023
- B) Special joint meeting held May 8, 2023
- C) Regular meeting held May 10, 2023

ITEM NO. 2
WARRANTS

WARRANTS

The warrants were approved.

END OF CONSENT CALENDAR

**SPONTANEOUS
COMMUNICATIONS**

KATHY NAVARRO

Kathy Navarro, with Project 29:11 invited the Council to an upcoming event.

VERONICA SILVA
BARBOSA LARA

Veronica Silva Barbosa Lara spoke on her efforts on implementing Council term limits as well as the benefits received by the members of the Council. She also threatened a class action lawsuit and stated that she would expose the Council to the media due to a perceived inaction toward homelessness.

YOLANDA QUINTANA

Yolanda Quintana with Human Approach HR thanked the Council for the presentation and spoke on the business' contributions to the community.

DENA ZEPEDA

Dena Zepeda stated that she was disappointed with the Council since it is not testing the water supply being fed into her home.

NEW BUSINESS

ITEM NO. 3
PLEDGE LEADER
AND YOUTH
SPOTLIGHT PROGRAM

PLEDGE LEADER AND YOUTH SPOTLIGHT PROGRAM

CHIEF DEPUTY CITY
CLERK NIETO

Chief Deputy City Clerk Nieto presented the report and made a PowerPoint presentation.

COUNCILMEMBER
BURROLA

Councilmember Burrola expressed his gratitude with local youths becoming involved in government events.

RESOLUTION NO.
2023-42-3420
ADOPTED

Resolution No. 2023-42-3420, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINDALE, CALIFORNIA, APPROVING AN ADMINISTRATIVE POLICY ENTITLED, 'PLEDGE LEADER AND YOUTH SPOTLIGHT PROGRAM,'" was adopted, on the motion of Councilmember Burrola, seconded by Mayor Pro Tem Ambriz, and unanimously approved; Councilmember Breceda absent.

PUBLIC HEARINGS

ITEM NO. 4
**NAMING OF THE
SNACK BAR**

NAMING OF THE SNACK BAR

DIRECTOR RODRIGUEZ Director Rodriguez presented the staff report.

DENA ZEPEDA Dena Zepeda requested to change the name of the snack bar from the name proposed by staff to "Madga's Shark Shack and Rosie's Treasures."

DIRECTOR RODRIGUEZ Director Rodriguez noted Madga's contributions to the snack bar and suggested naming nachos after her.

**MAYOR PRO TEM
AMBRIZ** Mayor Pro Tem Ambriz thanked staff and the Parks & Recreation Commission for the name suggestion and requested that the proposed resolution include a provision to name the nachos after Madga, to which Director Rodriguez recommended discussing the request until a later date, when other items could be discussed.

**COUNCILMEMBER
BURROLA** Councilmember Burrola thanked staff for the report and spoke on Rosie's contributions to the community.

**RESOLUTION NO.
2023-43-3421
ADOPTED** **Resolution No. 2023-43-3421**, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE NAMING THE IRWINDALE AQUATICS CENTER SNACK BAR 'SHARK SHACK & ROSIE'S TREASURES'," was adopted on the motion of Mayor Pro Tem Ambriz, seconded by Councilmember Burrola, and unanimously approved.

PUBLIC HEARINGS

ITEM NO. 5
**SECOND READING
OF ORDINANCE NO.
769**

PUBLIC HEARING AND SECOND READING OF ORDINANCE NO. 769 ENTITLED, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE REPEALING ORDINANCE NOS. 709, 743, AND 764 IN THEIR ENTIRETY, AMENDING TITLE 15 OF THE IRWINDALE MUNICIPAL CODE BY ADDING CHAPTER 15.07 - "EXISTING BUILDING CODE," AND ADOPTING BY REFERENCE THE LOS ANGELES COUNTY BUILDING CODE (2023 EDITION) WITH IRWINDALE AMENDMENTS, LOS ANGELES COUNTY ELECTRICAL CODE (2023 EDITION), LOS ANGELES COUNTY PLUMBING CODE (2023 EDITION), LOS ANGELES COUNTY MECHANICAL CODE (2023 EDITION), LOS ANGELES COUNTY GREEN BUILDING STANDARDS CODE (2023 EDITION), LOS ANGELES COUNTY RESIDENTIAL CODE (2023 EDITION), EXISTING BUILDING CODE (2023 EDITION), AND ADOPTING LOCAL AMENDMENTS THERETO, PURSUANT TO GOVERNMENT CODE SECTION 50022.2 ET SEQ."

DIRECTOR CHAN	Director Chan presented the staff report.
OPEN PUBLIC HEARING	At 7:49 p.m., Mayor Ortiz opened the public hearing.
CLOSE PUBLIC HEARING	There being no speakers, Mayor Ortiz closed the public hearing at 7:49 p.m.
ORDINANCE NO. 769 ADOPTED ON SECOND READING	Ordinance No. 769, entitled: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE REPEALING ORDINANCE NOS. 709, 743, AND 764 IN THEIR ENTIRETY, AMENDING TITLE 15 OF THE IRWINDALE MUNICIPAL CODE BY ADDING CHAPTER 15.07 - "EXISTING BUILDING CODE," AND ADOPTING BY REFERENCE THE LOS ANGELES COUNTY BUILDING CODE (2023 EDITION) WITH IRWINDALE AMENDMENTS, LOS ANGELES COUNTY ELECTRICAL CODE (2023 EDITION), LOS ANGELES COUNTY PLUMBING CODE (2023 EDITION), LOS ANGELES COUNTY MECHANICAL CODE (2023 EDITION), LOS ANGELES COUNTY GREEN BUILDING STANDARDS CODE (2023 EDITION), LOS ANGELES COUNTY RESIDENTIAL CODE (2023 EDITION), EXISTING BUILDING CODE (2023 EDITION), AND ADOPTING LOCAL AMENDMENTS THERETO, PURSUANT TO GOVERNMENT CODE SECTION 50022.2 ET SEQ.," was passed, approved, and adopted, reading by title only and waiving further reading thereof, on the motion of Mayor Pro Tem Ambriz, seconded by Councilmember Burrola, and unanimously approved; Councilmember Breceda absent.

**CITY MANAGER'S
REPORT**

CITY MANAGER MIRANDA	City Manager Miranda reported the following: 1) City offices will be closed on May 29 for the Memorial Day holiday. 2) Applications for the Pledge Leader and Youth Spotlight Program, approved tonight, will be available online soon. 3) He highlighted upcoming Recreation and Senior Center Department activities. 4) He introduced Garrett Revelli as a new Intern that will be working with City Administrative offices, and noted that Garrett is Charlie Breceda's great grandson.
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**REQUESTS BY
COUNCILMEMBERS
FOR FUTURE AGENDA
ITEMS**

MAYOR ORTIZ

Mayor Ortiz requested that residents be reminded that illegal fireworks are not allowed in the City, to which City Manager Miranda noted that staff will prepare and mail out the flyers and Chief Hofford provided a few details on the Police Department's plans to curtail their use.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:56 p.m.

Laura M. Nieto, MMC
Chief Deputy City Clerk

CITY OF IRWINDALE
PAYROLL WARRANT REGISTER
May 2023

CC Item 2

Payroll Batch DATE OF ISSUE 5/4/23	429-05-23 DEPARTMENT	AMOUNT
	11 City Council	1,731.15
	13 City Administrative Office	52,667.56
	14 Finance Department	25,550.82
	35 Police Department	217,941.90
	40 Recreation Department	25,553.64
	41 Aquatics Department	8,374.65
	42 Senior Citizens' Center	15,202.40
	44 Library	15,142.56
	51 Planning & Community Development	31,406.82
	52 Public Works - Engineering	28,578.82
	57 Public Works - Services	51,682.09
	Gross Payroll	473,832.41
	Required Deductions	(131,353.40)
	Voluntary Deductions	(19,033.03)
	Net Payroll	323,445.98
Payroll Batch DATE OF ISSUE 5/10/23	410-05-23 DEPARTMENT	AMOUNT
	52 Public Works - Engineering	6,458.75
	Gross Payroll	6,458.75
	Required Deductions	(1,304.68)
	Voluntary Deductions	-
	Net Payroll	5,154.07
Payroll Batch DATE OF ISSUE 5/11/23	411-05-23 DEPARTMENT	AMOUNT
	52 Public Works - Engineering	521.82
	Gross Payroll	521.82
	Required Deductions	(51.41)
	Voluntary Deductions	-
	Net Payroll	470.41
Payroll Batch DATE OF ISSUE 5/18/23	413-05-23, 414-05-23 DEPARTMENT	AMOUNT
	11 City Council	7,949.17
	13 City Administrative Office	52,677.60
	14 Finance Department	26,326.81
	35 Police Department	198,493.38
	40 Recreation Department	25,444.06
	41 Aquatics Department	10,739.56
	42 Senior Citizens' Center	15,095.43
	44 Library	14,153.60
	51 Planning & Community Development	31,299.91
	52 Public Works - Engineering	20,182.39
	57 Public Works - Services	54,700.85
	Gross Payroll	457,062.76
	Required Deductions	(125,123.09)
	Voluntary Deductions	(20,980.12)
	Net Payroll	310,959.55

Electronic Payments

May 2023

May 1 - 30, 2023



Number	Vendor Name	Date	Amount
5808345	CJPIA Excess Pool		19,563.62
417-17931-23	Bank of the West		24,623.88
Report Total:			44,187.50

Accounts Payable

Checks by Date - Summary by Check Number

User: imarin
Printed: 6/1/2023 5:43 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
79791	ACEROD	David Acero	05/18/2023	300.00
79792	ALLIAN02	Alliant Insurance Services, Inc.- Irvine Mai	05/18/2023	662.00
79793	AT&T06	AT & T	05/18/2023	1,682.83
79794	CINGULAR	AT & T Mobility	05/18/2023	1,754.13
79795	AVILA20	Antoinette Avila	05/18/2023	75.00
79796	BEAS01	Maria Elena Beas	05/18/2023	75.00
79797	CALDE01	Deyanira Calderon	05/18/2023	5.00
79798	CAST10	Amanda Castaneda Cortez	05/18/2023	75.00
79799	COLI01	Sheyla Collin	05/18/2023	300.00
79800	CORO02	Clara Corona	05/18/2023	75.00
79801	DIAZ02	Virginia Diaz	05/18/2023	200.00
79802	DICKER01	Dickerson, McCulloch & Associates, LLC	05/18/2023	7,882.50
79803	DIEC01	Lindsey Diecidue	05/18/2023	75.00
79804	DURA10	Anna Duran	05/18/2023	15.00
79805	EQUI01	Richard Esquivel	05/18/2023	75.00
79806	FAMI01	Vincent Familiar	05/18/2023	300.00
79807	FEDE01	Stella Federico	05/18/2023	75.00
79808	FENST01	Christina Fenstermaker	05/18/2023	75.00
79809	FIGUE01	Oscar Figueroa	05/18/2023	75.00
79810	FRONT01	Frontier Communications	05/18/2023	425.80
79811	GALLA01	Magdalena Gallardo	05/18/2023	75.00
79812	GALVAN02	Claudia Galvan	05/18/2023	360.00
79813	GONZAL21	Angel Gonzalez	05/18/2023	300.00
79814	GONZAL18	Pat Gonzalez	05/18/2023	75.00
79815	GUZMAN03	Janice Guzman	05/18/2023	5.00
79816	HALE02	Annette Hale	05/18/2023	13.00
79817	LAM04	Muoi Lam	05/18/2023	75.00
79818	LIMON01	Raul Limon	05/18/2023	75.00
79819	LOPE19	Amber Lopez	05/18/2023	107.00
79820	PADILLAM	Melissa Marez	05/18/2023	200.00
79821	MOTA03	Raul Mota	05/18/2023	142.00
79822	ONG01	Tricia Kawabe Ong	05/18/2023	75.00
79823	OSEG01	Hugo Regalado Oseguera	05/18/2023	75.00
79824	PALA01	Edita Palacios	05/18/2023	75.00
79825	PETTYC05	City of Irwindale Petty Cash	05/18/2023	646.07
79826	PONCE04	Delicia Ponce	05/18/2023	102.25
79827	QUINONES	Adam Quinones	05/18/2023	75.00
79828	RACAN01	Monica Racanoj	05/18/2023	75.00
79829	REDDY01	Doda Sudhakar Reddy	05/18/2023	75.00
79830	ROBL01	Celica Robles	05/18/2023	75.00
79831	RUIZ11	Javier Ruiz	05/18/2023	300.00
79832	RUSH03	Natalie Rushing	05/18/2023	75.00
79833	SUAR01	Silvia Suarez	05/18/2023	75.00
79834	TIEN01	Mary Tienda	05/18/2023	13.00
79835	TPX 01	TPX Communications	05/18/2023	2,570.84
79836	URIBE01	Jasmine Angelica Uribe	05/18/2023	75.00
79837	USSE01	Stephanie Usselman	05/18/2023	75.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
79838	VALLEY01	Valley County Water District	05/18/2023	15,302.49
79839	verizonw	Verizon Wireless	05/18/2023	3,577.11
79840	CALIFO56	California State Disbursement Unit	05/18/2023	604.15
79841	CALIFO57	California State Disbursement Unit	05/18/2023	143.07
79842	CITY01	City of Hope	05/18/2023	54.00
79843	ICEA	Irwindale City Employee Assoc.	05/18/2023	792.00
79844	IMEA	Irwindale Mgmt Employee Assoc.	05/18/2023	500.00
79845	IRWIND02	Irwindale Police Officers Assoc.	05/18/2023	2,948.00
79846	GARZA01	Leonard Garza	05/18/2023	190.96
79847	AMERIC34	American Fidelity Assurance Co	05/25/2023	4,447.34
79848	Ayala01	Leonor Ayala	05/25/2023	423.00
79849	AZUSALW	Azusa Light & Water	05/25/2023	626.17
79850	BALLI01	Shayna Balli	05/25/2023	51.84
79851	CALIFO02	California American Water	05/25/2023	1,160.30
79852	CONCE01	Concentra	05/25/2023	449.00
79853	PMIDEN	Delta Dental Insurance Company	05/25/2023	897.44
79854	PMIDEN01	Delta Dental of California	05/25/2023	12,226.74
79855	FRONT01	Frontier Communications	05/25/2023	14.80
79856	SOUTHE17	Golden State Water Company	05/25/2023	1,207.11
79857	GRIJAL05	Daniel M. Grijalva	05/25/2023	282.33
79858	HOYEN	Noelle Hoyer	05/25/2023	700.00
79859	IRWIND21	Irwindale Hand Wash & Auto Detail	05/25/2023	1,425.51
79860	LIEBERT	Liebert Cassidy Whitmore	05/25/2023	212.50
79861	NATION23	National Union Fire Insurance	05/25/2023	683.46
79862	NIETO01	Laura Nieto	05/25/2023	202.30
79863	OPTUM01	OptumRx, Inc.	05/25/2023	29,952.43
79864	OPTUM01	OptumRx, Inc.	05/25/2023	39,835.91
79865	ORTIZH	H. Manuel Ortiz	05/25/2023	57.11
79866	LEGAL03	Pre-Paid Legal Services, Inc.	05/25/2023	37.90
79867	PSYCHO01	Psychological Consulting Associates, Inc	05/25/2023	440.00
79868	RIOS02	Sara Rios	05/25/2023	12.00
79869	RODRIG14	Pedro Rodriguez	05/25/2023	175.21
79870	SCFUELS	SC Fuels	05/25/2023	12,231.51
79871	SILV01	Randy Silva	05/25/2023	275.60
79872	GASCOM	SoCalGas	05/25/2023	5,715.64
79873	STANDA01	Standard Insurance Co. RV	05/25/2023	475.45
79874	STANDA03	Standard Insurance Company	05/25/2023	2,433.99
79875	STATE01	State Of California	05/25/2023	514.00
79876	TEXAS01	Texas Life Insurance Co.	05/25/2023	4,588.68
79877	VISION01	Vision Service Plan - (CA)	05/25/2023	6,122.38
79878	VALLEY01	Valley County Water District	05/30/2023	892.88
79879	AMERIFID	American Fidelity Assurance	06/01/2023	17,387.00
79880	AT&T02	AT & T	06/01/2023	32.73
79881	AT&T06	AT & T	06/01/2023	59.56
79882	CORY02	Shawn Cory	06/01/2023	1,436.60
79883	FLORE01	Karla Flores	06/01/2023	195.00
79884	FRONT01	Frontier Communications	06/01/2023	265.06
79885	GRIJAL05	Daniel M. Grijalva	06/01/2023	60.62
79886	JOHN01	Johnson Investigations	06/01/2023	1,200.00
79887	LAWEO1	Law Enforcement Medical Services, Inc.	06/01/2023	75.00
79888	OLIVA12	Olivarez Madruga Law Organization, LLP	06/01/2023	8,580.00
79889	PAIK01	Sumako Paik	06/01/2023	180.00
79890	FRAN10	Millicent Michelle Ross-Franco	06/01/2023	300.00
79891	SANCH01	Jaycon Sanchez	06/01/2023	316.89
79892	SMART&	Smart & Final	06/01/2023	511.94
79893	WAGONER	Pamela Wagoner	06/01/2023	200.00
79894	WARN10	Sharman Warner	06/01/2023	5.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
79895	CALIFO56	California State Disbursement Unit	06/01/2023	604.15
79896	CALIFO57	California State Disbursement Unit	06/01/2023	143.07
Report Total (106 checks):				204,521.35

- ☒ City Council
- ☒ Successor Agency
- ☒ Housing Authority
- ☒ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

CC Item 3
SA Item 12
HA Item 14
RA Item 18

Date: June 5, 2023

To: Honorable Mayor and Members of the City Council
Successor Agency Board
Housing Authority Board
Reclamation Authority Board

From: Julian A. Miranda, City Manager/Executive Director

Issue: Investment Policy Review and Delegation of Investment Authority

City Manager/Executive Director's Recommendation:

It is recommended that the City Council/Successor Agency/Housing Authority/Reclamation Authority adopt Joint Resolution No. 2023-38-3416, SA 2023-39-3417, HA 2023-06-137, and RA 2023-03-038 entitled, "A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, SUCCESSOR AGENCY BOARD, HOUSING AUTHORITY BOARD, AND RECLAMATION AUTHORITY BOARD RATIFYING THE CITY OF IRWINDALE INVESTMENT POLICY, AND DELEGATING AUTHORITY TO THE CITY TREASURER TO INVEST THE SURPLUS FUNDS OF THE CITY OF IRWINDALE, IRWINDALE SUCCESSOR AGENCY, IRWINDALE HOUSING AUTHORITY, AND IRWINDALE RECLAMATION AUTHORITY".

Administrative Action:

Submitted by:
Kambiz Borhani, Finance Director/Treasurer
(626) 430-2221



Reviewed by:
Adrian R. Guerra, City Attorney/Agency Counsel

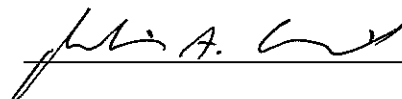
Electronically Approved

Kambiz Borhani, Finance Director/Treasurer



Approved by:

Julian A. Miranda, City Manager/Executive Director



Background and Analysis:

The City Treasurer is required by the State of California Government Code Section 53646, to present to the City Council the City's Investment Policy on an annual basis. Appropriate revisions to the policy can be made at this time if deemed necessary.

The City of Irwindale's Investment Policy was last reviewed and approved on June 8, 2022. The City Treasurer has reviewed the current Investment Policy and recommends no changes to the policy, attached hereto as Exhibit "A."

The Investment Policy continues to adhere to the City of Irwindale, Irwindale Successor Agency, Irwindale Housing Authority, and Irwindale Reclamation Authority's objectives of safety, liquidity, and yield, and continues to delegate investment authority to the City Treasurer.

The Investment Policy requires that an Investment Report be presented to the City Council/Boardmembers on a quarterly basis, which shall present the status of the City's current investment portfolio. In accordance with this requirement, an Investment Report is presented to the City Council/Boardmembers on a quarterly basis.

The next Investment Report will be presented to the City Council/Boardmembers at their regularly scheduled meeting on July 26, 2023, and it will list the combined investment portfolio for the City of Irwindale, Successor Agency, Housing Authority, and Reclamation Authority as of the quarter ending June 30, 2023.

Fiscal Impact:

None

Attachment:

Resolution No. 2023-38-3416, Joint with
Resolution No. SA 2023-39-3417
Resolution No. HA 2023-06-137
Resolution No. RA 2023-03-038
Exhibit A – Final City of Irwindale Investment Policy June 2023

**RESOLUTION NO. 2023-38-3416
RESOLUTION NO. SA 2023-39-3417
RESOLUTION NO. HA 2023-06-137
RESOLUTION NO. RA 2023-03-038**

**A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE,
SUCCESSOR AGENCY BOARD, HOUSING AUTHORITY BOARD,
AND RECLAMATION AUTHORITY BOARD RATIFYING THE
CITY OF IRWINDALE INVESTMENT POLICY, AND DELEGATING AUTHORITY TO
THE CITY TREASURER TO INVEST THE SURPLUS FUNDS OF THE
CITY OF IRWINDALE, IRWINDALE SUCCESSOR AGENCY, IRWINDALE HOUSING
AUTHORITY, AND IRWINDALE RECLAMATION AUTHORITY**

WHEREAS, Section 53646 of the State of California Government Code requires that the City Treasurer render annually to the City Council a statement of investment policy for consideration at a public meeting; and

WHEREAS, the policy was presented by the City Treasurer as a joint item to the City Council, and Boards of the Successor Agency, Housing Authority, and Reclamation Authority at the public meeting held on June 5, 2023; and

WHEREAS, Government Code section 53646 also requires that any change in the policy shall also be reviewed and approved at a public meeting; and

WHEREAS, the City Treasurer, after review of the policy, recommends no changes to the policy; and

WHEREAS, the City Council of the City of Irwindale, Board of the Irwindale Housing Authority, Board of the Successor Agency, and Board of the Reclamation Authority desire to approve the City of Irwindale Investment Policy by adopting Resolution Numbers 2023-38-3416, SA 2023-39-3417, HA 2023-06-137, and RA 2023-03-038 respectively, and delegate investment authority to the City Treasurer.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE,
SUCCESSOR AGENCY BOARD, HOUSING AUTHORITY BOARD, AND
RECLAMATION AUTHORITY BOARD DO HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The City Council of the City of Irwindale, Board of the Irwindale Housing Authority, Board of the Successor Agency, and Board of the Reclamation Authority have reviewed and hereby approve the Investment Policy attached as Exhibit "A" and made a part hereof.

SECTION 3. The City Council of the City of Irwindale, Board of the Irwindale Housing Authority, Board of the Successor Agency, and Board of the Reclamation Authority delegate the authority to invest the surplus funds of the City of Irwindale, Irwindale Successor Agency, Irwindale Housing Authority, and Irwindale Reclamation Authority to the City Treasurer consistent with the attached Investment Policy.

SECTION 4. The Deputy City Clerk/Agency and Authority Secretary shall certify to the passage and adoption of this resolution, and the same shall thereupon take effect and be in force.

PASSED, APPROVED, AND ADOPTED this 5th day of June 2023.

H. Manuel Ortiz, Mayor/Chair

ATTEST:

Laura M. Nieto, CMC
Chief Deputy City Clerk/Secretary

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution Nos. 2023-38-3416, SA 2023-39-3417, HA 2023-06-137, and RA 2023-03-038 were adopted jointly at a regular meeting of the City Council of the City of Irwindale held on June 5th, 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, CMC
Chief Deputy City Clerk/Secretary

Resolution No. 2023-38-3416
SA 2023-39-3417
HA 2023-06-137
RA 2023-03-038
Page 2

EXHIBIT A



CITY OF IRWINDALE INVESTMENT POLICY JUNE 2023

POLICY

The investment of the funds of the City of Irwindale ("City") is directed toward the goals of safety, liquidity, and yield. The State of California authority governing investments for municipal governments is set forth in the California Government Code, Sections 53601 through 53659.

The primary objective of the investment policy ("Policy") of the City is **SAFETY OF PRINCIPAL**. Investments shall be placed in securities as outlined in the authorized investments and maturity sections of this document. Effective cash flow management and resulting cash investment practices are recognized as essential to good fiscal management and control. The City monitors cash flow on a daily basis and reports results to City Council quarterly to help ensure that liquidity is never threatened. The City's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with state and local law. Portfolio management requires continual analysis and as a result the balance between the various investments and maturities may change in order to give the City the optimum combination of necessary liquidity and yield based on cash flow projections.

SCOPE

The investment policy applies to all financial assets of the City as accounted for the Annual Comprehensive Financial Report (ACFR). Policy statements outlined in this document focus on the City's pooled funds, but will also apply to all other funds under the City Treasurer's span of control unless specifically exempted by resolution. This includes funds of the City of Irwindale, as well as the Irwindale Successor Agency, Irwindale Housing Authority, and the Irwindale Reclamation Authority. Retirement, Pension and Deferred Compensation Funds are excluded from this Policy. Funds held by a fiscal agent or trustee and pledged to payment for, or security of bonds or other obligations of the City may be invested pursuant to the provisions governing the issuance of the bonds, debt, or obligation of the City.

PRUDENCE

The standard to be used by investment officials shall be that of a "prudent investor" and shall be applied in the context of managing all aspects of the overall portfolio. The "prudent investor" standard is defined as: When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.

The City Treasurer and other individuals assigned to manage the investment portfolio, acting within the intent and scope of the investment policy and other written procedures and exercising due diligence, shall be relieved of personal responsibility and liability for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

OBJECTIVES

Safety of Principal

Safety of principal is the foremost objective of the City. Each investment transaction shall seek to ensure that capital losses are avoided, whether from securities default, broker-dealer default or erosion of market value. The City shall seek to preserve principal by mitigating the two types of risk, credit risk and market risk, defined below:

Credit risk, defined as the risk of loss due to failure of the issuer of a security, shall be mitigated by investing in investment grade securities and by diversifying the investment portfolio.

Market risk, defined as market value fluctuations due to overall changes in the general level of interest rates, shall be mitigated by limiting the average maturity of the City's investment portfolio to three years, the maximum maturity of any one security to five years, structuring the portfolio based on historic and current cash flow analysis, thereby eliminating the need to sell securities prior to maturity and avoiding the purchase of long term securities for the sole purpose of short term speculation.

Liquidity

The City's investment portfolio will remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). A portion of the portfolio may be placed in money market mutual funds or local government investment pools that offer same day liquidity for short-term funds. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

Yield: Return on Investments

The City's investment portfolio shall be designed with the objective of attaining a market rate of return through budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio. Return on investment is of least importance compared to the safety and liquidity objectives described above.

INVESTMENT MATURITY

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than 5 years from the date of purchase. At no point in time, shall more than one third of the investment portfolio have a maturity date in excess of three years into the future.

Reserve funds may be invested in securities exceeding five years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds.

AUTHORIZED BANKS AND SECURITY DEALERS

In selecting financial institutions for the deposit or investment of City funds, the Treasurer shall consider the credit-worthiness of institutions, and utilize only those depositories that are qualified public depositories as established by state law. In addition, only broker-dealers that are authorized in the state of California will be utilized. The Treasurer shall continue to monitor financial institutions' credit characteristics and financial history throughout the period in which City funds are deposited or invested.

All broker-dealers who desire to become qualified bidders for investment transactions must supply the Treasurer with the following items: audited financial statements; National Association of Securities Dealers (NASD) certification; proof

of state registration; and certification of awareness of, and familiarity with Irwindale's investment policy. A competitive bid process will be used when practical to select broker-dealers.

AUTHORIZED INVESTMENTS

Purchase of investments will be made with surplus funds available. Investments will be paid for, in full, as soon as practical after the time of trade. Purchases will not be made using leverage, margin accounts, reverse repurchase agreement, or other unfunded mechanisms. No investments shall conflict with Government Code section 53601.

Eligible vehicles for the investment of funds shall be limited to:

- a) The State of California Local Agency Investment Fund (LAIF).
- b) Bonds issued by the City of Irwindale, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the City or by a department board, agency, or authority of the City.
- c) Bonds, notes, and similar securities issued by the United States Treasury. There will be no options or like instruments purchased.
- d) Bonds, notes and similar securities issued by United States government agencies. There will be no options or like instruments purchased.
- e) Notwithstanding the above limitations, purchase of callable bonds and notes is permissible
- f) Registered state warrants or treasury notes or bonds issued by the State of California.
- g) Bonds, notes, warrants or other evidence of debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, other local agencies or Joint Powers Agencies.
- h) Medium term notes (not to exceed 5 years) of US corporations rated "A" or better by Moody's or S&P. Not more than 30% of surplus funds can be invested in medium term notes.
- i) Negotiable certificates of deposit which are fully insured by the Federal

Deposit of Insurance Corporation (FDIC).

- j) Collateralized bank deposits with a perfected security interest in accordance with the Uniform Commercial Code (UCC) or applicable federal security regulations.
- k) Banker's acceptances, accepted by domestic banks, which are members of the Federal Reserve System and are eligible for purchase or discount by the Federal Reserve System. Must have a commercial paper rating of A1 or P1. Purchases of banker's acceptances may not exceed 180 days maturity or 20% of the City's investment portfolio. No more than 10% of the investment portfolio may be invested in the banker's acceptances of any one commercial bank.
- l) Repurchase/Reverse Repurchase Agreements of any securities authorized by this Section. Investment in Repurchase Agreements may not exceed a term of one year and the market value of the securities that underlay a Repurchase Agreement shall be no less than 102% of the funds borrowed against those securities because Repurchase Agreement limitations are set forth in California Government Code 53601(j).
- m) Medium term notes (remaining term not to exceed five years) of U. S. corporations rated "A" or better by Moody's or Standard & Poor's Corporation. Not more than 30% of the market value of the portfolio and no more than 15% of the market value of the portfolio may be invested in notes issued by one corporation.
- n) Other investment instruments whose principal is guaranteed by the US government through programs such as the Temporary Liquidity Guarantee Program. Thus, corporate bonds are allowable investments if they are insured by the federal government or FDIC (TLGP).
- o) Loans between the City of Irwindale funds and other City Agency funds, which include the Housing Authority, Successor Agency, and the Reclamation Authority. Any loans made shall be approved by resolution which shall describe the purpose of the inter-agency fund loan, and include a Promissory Note that stipulates all terms of the loan. The Interest for any inter-agency fund loan shall be in line with the customary interest rate of investments for similar terms as exhibited in the latest City Treasurer's Quarterly Report of Investments.

DERIVATIVE INVESTMENTS

Derivatives are investments whose value is "derived" from a benchmark or index. That benchmark can be almost any financial measure from interest rates to commodity and stock prices. The City's investment policy shall be in compliance with California State Government Code which, effective January 1996, prohibits the purchase of inverse floaters, range notes, interest only strips or securities that could result in zero interest accrual at any point in the life of the security.

Future purchases of securities classified as derivative securities must be issued by an agency or entity authorized by this investment policy and must receive prior approval from the Governing Body.

COLLATERAL REQUIREMENTS

Collateral is required for investments in certificates of deposits, repurchase agreements and reverse repurchase agreements. In order to reduce market risk, the collateral level will be at least 102% of market value principal and accrued interest.

The only securities acceptable as collateral shall be direct obligations of, or fully guaranteed as to principal and interest by, the United States or any agency of the United States.

SAFEKEEPING OF SECURITIES

To protect against fraud or embezzlement, or losses caused by collapse of an individual securities dealer, all securities owned by the City shall be held in safekeeping by a third party bank trust department, acting as agent for the City under the terms of a custody agreement or Public Securities Association agreement (repurchase agreement collateral). All trades executed by a dealer will settle delivery vs. payment (DVP) through the City's safekeeping agent.

Securities held in custody for the City shall be independently audited on an annual basis to verify investment holdings.

All exceptions to this safekeeping policy must be approved by the City Treasurer in written form and included in monthly reporting to City Council.

PERFORMANCE EVALUATION

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the

investment risk constraints and the cash flow needs.

The City's investment strategy is passive. Passive investment portfolio management generally indicates that the Treasurer will purchase an instrument and hold it through to call or maturity, and then reinvest the monies. Although the City's investment strategy is passive, this will not restrict the Treasurer from evaluating when swaps are appropriate or if the sale of an instrument is prudent prior to final maturity. Given this strategy, the basis used by the Treasurer to determine whether market yields are being achieved shall be the Local Agency Investment Funds (LAIF).

DELEGATION OF AUTHORITY

The Charter of the City assigns the custody of all City funds to the City Treasurer. Pursuant to the Government Code, the City Council may delegate to the Treasurer for a one-year period the authority to invest or to reinvest all funds of the City. The City Treasurer shall establish procedures for the operation consistent with this investment policy. The City Treasurer may authorize other Finance Department staff to initiate investment transactions.

ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that conflicts with proper execution of the investment program, or impairs their ability to make impartial investment decisions. Additionally, the City Treasurer is required to annually file applicable financial disclosures as required by the Fair Political Practices Commission.

INTERNAL CONTROL

The Treasurer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with the City's Investment Policy and for establishing internal controls that are designed to prevent losses due to fraud, negligence, and third-party misrepresentation. Accordingly, the City Treasurer shall establish procedures for the operation of the City's investment program that are consistent with the provisions of this Investment Policy.

Internal controls deemed most important shall include (but not limited to): avoidance of collusion; separation of duties and administrative controls; separating transaction authority from accounting and record keeping; custodial safekeeping; clear delegation of authority; management approval and review of investment transactions; specific limitations regarding securities losses and remedial action;

written confirmation of telephone transactions; documentation of investment transactions and strategies; and monitoring of results.

REPORTING

The City Treasurer shall provide the City Council/Boardmembers quarterly investment reports which provide a clear picture of the status of the current investment portfolio. The treasurer's report shall include the type of investments, the issuers, maturity dates, par values, and the current market values of each component of the portfolio, including funds managed for the City by third party safekeeping custodians. The report will also include the source of the portfolio valuation. The report must also include a certification that the City will meet its expenditure obligations for the next six months as required by California Government Code Section 53646(b)(3). The City Treasurer shall maintain a complete and timely record of all investment transactions.

LEGISLATIVE CHANGES

Any State of California legislative action, that further restricts allowable maturities, investment type or percentage allocations, will be incorporated into the City's Investment Policy and supersede any and all previous applicable language.

POLICY REVIEW

The Statement of Investment Policy shall be updated annually in the month of June by the City Treasurer and submitted to the City Council for review and adoption.

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

CC Item 4

Date: June 5, 2023

To: Honorable Mayor and Members of the City Council

From: Theresa Olivares, Assistant City Manager

Issue: AMENDING THE FISCAL YEAR 2022- 2023 ADOPTED CAPITAL IMPROVEMENT PROGRAM BUDGET BY ACCEPTING AND APPROPRIATING \$500,000 TARGETED GRANT FUNDING IN AB 179 THROUGH THE ASSISTANCE OF ASSEMBLYWOMAN RUBIO, AND \$3,067,797 OF THE \$6,135,594 LIBRARY INFRASTRUCTURE GRANT PROGRAM SB 129 FROM THE STATE OF CALIFORNIA

City Manager's Recommendation:

It is recommended that the City Council adopt Resolution No. 2023-48-3426 entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE AMENDING THE FISCAL YEAR 2022- 2023 ADOPTED CAPITAL IMPROVEMENT PROGRAM BUDGET BY ACCEPTING AND APPROPRIATING \$500,000 TARGETED GRANT FUNDING IN AB 179 THROUGH THE ASSISTANCE OF ASSEMBLYWOMAN RUBIO, AND \$3,067,797 OF THE \$6,135,594 LIBRARY INFRASTRUCTURE GRANT PROGRAM FROM THE STATE OF CALIFORNIA SB 129**".

Administrative Action:

Prepared/Submitted by:

Kambiz Borhani, Finance Director / City Treasurer



Reviewed by:

Adrian R. Guerra, City Attorney

Electronically Approved

Kambiz Borhani, Finance Director / City Treasurer



Approved by:

Theresa Olivares, Assistant City Manager



Background and Analysis:

1. The City of Irwindale applied and was awarded \$500,000 in Targeted Grant Funding as set forth in AB 179 and through the assistance of Assemblywoman Rubio.
2. On May 10, 2023, the City of Irwindale received a check in the amount of \$500,000 Targeted Grant Funding as set forth in AB 179 and through the assistance of Assemblywoman Rubio which is to be used for the services of CWA AIA, Inc., a contract approved by the City Council on November 17, 2022, for the architectural design services, the preparation of plans, specifications, and cost estimates (PS&E) for the City of Irwindale Public Library Improvement Project.
3. On October 11, 2022, the City of Irwindale received a letter of intent from the California State Library for a Building Forward Grant in the amount of \$6,135,594. The City was also required to provide matching funds in the same amount to support the City of Irwindale Public Library Improvement Project.
4. On November 9, 2022, the City Council adopted Resolution No. 2022-107-3357 authorizing submission of an application; approval to implement the awarded project; and designation of an Authorized Representative to enter into the Building Forward Grant agreement.
5. On May 15, 2023, the City of Irwindale received a check in the amount of \$3,067,797 (50% of \$6,135,594) for the Library Infrastructure Grant Program from the State of California SB 129 which can be used for the New Stand-Alone Library Facility Building, Book Theft Detection System/Self-Check, Site Preparation, Site Clearing/Grading, and Utilities (Electrical, Water, Storm Drainage, Gas, Telecommunications, and Sewer).
6. It would be appropriate at this time for the City to accept these grants and approve the appropriation for expenditure of these funds under City of Irwindale Public Library Improvement Project No. 8230.

Fiscal Impact:

Approving Resolution No. 2023-48-3426 will authorize the city to amend the Fiscal Year 2022-2023 Adopted Budget, by accepting both the \$500,000 Targeted Grant Funding in AB 179 through the assistance of Assemblywoman Rubio, and \$3,067,797 of the \$6,135,594 Library Infrastructure Grant Program from the State of California SB 129; and transfer these amounts to Fund 48 (Capital Improvements Program (CIP)). These amounts will then be appropriated for expenditure under the City of Irwindale Public Library Improvement Project No. 8230.

The remaining 50% balance of the \$6,135,594 will be accepted and appropriated when the payment is received at a future date.

Attachment:

Resolution No. 2023-48-3426

RESOLUTION NO. 2023-48-3426

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
IRWINDALE AMENDING THE FISCAL YEAR 2022- 2023 ADOPTED
CAPITAL IMPROVEMENT PROGRAM BUDGET BY ACCEPTING
AND APPROPRIATING \$500,000 TARGETED GRANT FUNDING IN
AB 179 THROUGH THE ASSISTANCE OF ASSEMBLYWOMAN
RUBIO, AND \$3,067,797 OF THE \$6,135,594 LIBRARY
INFRASTRUCTURE GRANT PROGRAM FROM THE STATE OF
CALIFORNIA SB 129**

WHEREAS, the City of Irwindale applied and was awarded \$500,000 in Targeted Grant Funding as set forth in AB 179 and through the assistance of Assemblywoman Rubio; and

WHEREAS, on November 9, 2022, the City Council adopted Resolution No. 2022-107-3357, authorizing the city to submit a SB 129 Building Forward grant application and accepting \$6,135,594 from the State of California to carry out the City of Irwindale Public Library Improvement Project; and

WHEREAS, on May 10, 2023, the \$500,000 Targeted Grant was received, and it is to be utilized for funding of the architectural design services, the preparation of plans, specifications, and cost estimates (PS&E) for the City of Irwindale Public Library Improvement Project; and

WHEREAS, On May 15, 2023, the City of Irwindale received a check in the amount of \$3,067,797 (50% of \$6,135,594) for the Library Infrastructure Grant Program from the State of California which can be used for the New Stand-Alone Library Facility Building, Book Theft Detection System/Self-Check, Site Preparation, Site Clearing/Grading, and Utilities (Electrical, Water, Storm Drainage, Gas, Telecommunications, and Sewer); and

WHEREAS, A budget amendment of \$3,567,797 (\$500,000 + \$3,067,797) is needed to accept both of these grants, transfer the funds to Capital Improvement Program (Fund 48), and appropriate the amounts for expenditure in the City of Irwindale Public Library Improvement Project No. 8230.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, HEREBY RESOLVES, DETERMINES AND ORDERS AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and incorporated herein by this reference.

SECTION 2. The City Council hereby amends the Fiscal Year 2022-2023 adopted Budget and accepts \$3,567,797 (\$500,000 + \$3,067,797) in grant funds

from AB 179 through Assemblywoman Rubio and the State of California Library Infrastructure Grant Program SB 129, authorizes transfer of these funds to Capital Improvement Program (Fund 48), and appropriates these amounts to the City of Irwindale Public Library Improvement Project No. 8230 for expenditures.

SECTION 3. That the Chief Deputy City Clerk shall certify the adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 5th day of June 2023.

H. Manuel Ortiz, Mayor

ATTEST

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2023-48-3426 was duly adopted by the City Council of the City of the City of Irwindale, at a regular meeting held on the 5th day of June 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers

Laura M. Nieto, MMC
Chief Deputy City Clerk

- ☒ City Council
☐ Successor Agency
☐ Housing Authority
☐ Reclamation Authority
☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: June 5, 2023
To: Honorable Mayor and Members of the City Council
From: Theresa Olivares, Assistant City Manager
Issue: Request to Conduct Fireworks Sales – Columbus Club, Joseph “Pepe” Miranda Sports Scholarship & Grant Foundation, and Irwindale Sister Cities Association

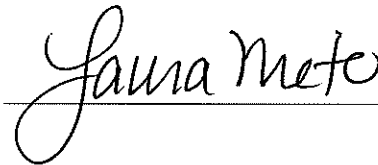
City Manager’s Recommendation:

Approve the requests of the following non-profit organizations / corporations / associations that met the criteria established by the Irwindale Municipal Code to conduct fireworks sales, subject to compliance with all City, County and State regulations: Columbus Club, Joseph “Pepe” Miranda Sports Scholarship and Grant Foundation, and Irwindale Sister City Association.

Administrative Action:

Prepared / Submitted by:

Laura Nieto, Chief Deputy City Clerk



Reviewed by:

Adrian R. Guerra, City Attorney

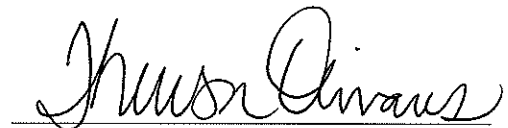
Electronically Approved

Kambiz Borhani, Finance Director / City Treasurer



Approved by:

Theresa Olivares, Assistant City Manager



Background and Analysis:

Fireworks sales are permitted by non-profit organizations, corporations, or associations, (1) organized primarily for veteran, patriotic, welfare, civic betterment, religious or charitable purposes, (2) with the principal and permanent meeting place, office, or place of worship within the city, (3) established and organized within the City of Irwindale for a minimum period of one year (Chapter 8.16 of the Irwindale Municipal Code). This activity is a primary

source of funds for these organizations and allows them to provide assistance to the community throughout the year.

The Columbus Club, Joseph "Pepe" Miranda Sports Scholarship and Grant Foundation, and Irwindale Sister City Association have submitted applications for fireworks sales. The Columbus Club is qualified to sell fireworks because of their commitment to the exemplification of charity, unity, fraternity, and patriotism; The Joseph "Pepe" Miranda Sports Scholarship and Grant Foundation is qualified to sell fireworks because they provide scholarships and grants to qualified residents of the City of Irwindale who are in pursuit of higher learning and self-worth; and the Irwindale Sister City Association is qualified to sell fireworks because they have been organized for the purpose of enhancing and informing future residents of the cultural and heritage connections with a community in the Republic of Mexico. Each organization has (1) been established in the city for a minimum period of one year, continuously, preceding the filing of their application for permit and (2) conduct their meetings in Irwindale.

The organizations have provided the required documentation and refundable deposit. (A copy of the application forms submitted by Columbus Club, Joseph "Pepe" Miranda Sports Scholarship and Grant Foundation, and the Irwindale Sister City Association are attached hereto. Confidential documentation, e.g., sales tax information, is on file in the office of the Chief Deputy City Clerk).

Applications require the exact location of the stand, as proposed. The Columbus Club has proposed its stand to be at 16025 Cypress Street; the Joseph "Pepe" Miranda Sports Scholarship and Grant Foundation has proposed its stand to be located at 5116 Irwindale Avenue, and the Irwindale Sister City Association has proposed its stand to be located at 16000-16030 Arrow Highway.

Pursuant to Section 8.16.060 of the Irwindale Municipal Code, "All applications for fireworks stands shall be referred to the city council for approval, conditional approval or denial. The city council shall deny any fireworks stand permit if it finds that the public interest or safety is, or would be, jeopardized by the issuance thereof. The decision of the council shall, in all cases, be final and conclusive."

Here, based on staff's review, there are no public interest or safety reasons that have been identified which would warrant denial of the applications. Accordingly, staff recommends approval of the applications for fireworks sales.

Fiscal Impact:

A \$50 refundable security deposit is paid by the organizations when the application is filed. Upon final inspection by the Chief of Police, the deposit is refunded to the organization.

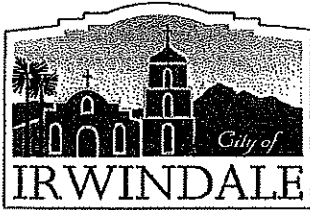
Attachments:

Application submitted by:

Columbus Club

Joseph "Pepe" Miranda Sports Scholarship and Grant Foundation

Irwindale Sister City Association



City of Irwindale
5050 North Irwindale Avenue, Irwindale, California 91706
(626) 430-2200 Fax (626) 430-2269
Attn: Deputy City Clerk

RECEIVED

MAY 30 2023

**CITY OF IRWINDALE
CITY CLERKS DEPT.**

FIREWORKS SALES PERMIT APPLICATION

***PERMIT TO BE ON LOCATION AT ALL TIMES**

General Conditions

1. The City of Irwindale requires that prior to the issuance of a permit for the sale of fireworks, the permit shall be approved by the City Council. This application must be completed in full and submitted to the Deputy City Clerk's office no later than **June 1st** of the applicable year (or the Thursday preceding when June 1st falls on a Friday, Saturday, Sunday, or holiday).
2. A **\$50.00** deposit of a cashier's check or cash must be attached to this application.
3. A copy of the current year's SBOE Temporary Seller's Permit and proof of payment of the previous year's sales tax must be attached to this application.
4. Enclosed is a copy of Irwindale Municipal Code Section 8.16 authorizing and regulating the sale of fireworks. Any violation of said regulations will result in immediate revocation of the temporary sales permit granted.

Organization Status ☐ Veteran ☐ Patriotic ☐ Welfare ☒ Charitable ☐ Civic Betterment ☐ Religious

Name of Organization COLUMBUS CLUB -

Organization Address 16025 E. CYPRESS ST. IRWINDALE CA, 91706
Street Address

IRWINDALE CALIF 91706
City State Zip

Phone () Fax () E-Mail

Location of Meeting Place 16025 CYPRESS ST.
Street Address

IRWINDALE CALIF 91706
City State Zip

Location of Fireworks Stand 16025 E CYPRESS ST. IRWINDALE CA, 91706
Street Address

Emergency Contact RODOLFO RIOS
Name and Phone Number of Person In Charge

Name and Addresses of Officers of Organization
(attach additional sheets, if needed)

Officer's Name ISMAEL ESPARZA Title PGK Phone

Home Address

Officer's Name RODOLFO RIOS Title GK Phone

Home Address

Officer's Name RICARDO VILLEGAS Title RECORDER Phone

Home Address

OFFICE USE ONLY

Date Application Received 5/30/23

Received By Armando Hegdahl Jr

(Please attach a copy of the receipt)

Date \$50.00 Refundable Permit Fee Paid 5/30/23 ☒ Cash ☐ Cashier's Check

Received By Armando Hegdahl Jr

Approvals and Conditions:

Planning _____

Public Works _____

Police _____

City Manager _____

City Council _____ (Date)

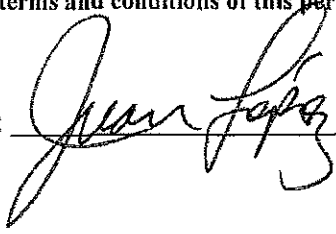
Attachments: _____

Other provisions: _____

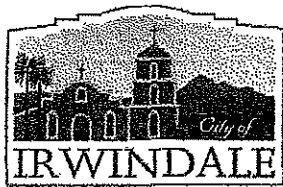
Permittee agrees to comply with all applicable laws and to maintain the premises in good condition and to return said premises in the same condition as they were before said use.

Unless greater or lesser coverage is requested, permittee agrees to furnish the City of Irwindale evidence of liability insurance in the amounts of FIFTY THOUSAND DOLLARS (\$50,000) for Public Liability and ONE HUNDRED THOUSAND DOLLARS (\$100,000) for Property Damage, in the form of a certificate, covering the entire period of this permit, naming the City of Irwindale as additional insured. Permittee waives all claims against the City of Irwindale, its officers, agents and employees, for fees or damage caused by, arising out of, or in any way connected with the exercise of this permit and permittee agrees to save harmless, indemnify and defend city, its officers, agents and employees from any and all loss, damage of liability which may be suffered or incurred by City, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby permitted, except those arising out of the sole negligence of City.

Permittee agrees to all the terms and conditions of this permit including any provisions listed and any attachments.

Applicant's Signature: 

Date: 5/30/2023



City of Irwindale

Permission to use Property for Sale of Fireworks

(This completed form must be attached to Fireworks Sales Permit Application)

In accordance with City of Irwindale's Municipal Code Section 8.16.040 I hereby give

permission for Our Lady of Guadalupe to use the property
(Name of Organization)

located at 16025 E. Cypress St. Irwindale CA for the purpose of selling
(Address)

fireworks on the following dates(s) 6/28/23 / 7/6/23

I/We agree to save harmless said City of Irwindale, its officers and employees from any and all claims, damages or losses to persons or property resulting from use of the above mentioned property by applicant, their invitees, or anyone attending the event whether or not caused by negligence of such person.

OWNER OF PROPERTY

William Rodriguez
Signature(s)

Mr. Hector William Rodriguez
Name (Please type or print)

[REDACTED]
Telephone Number



Knights of Columbus

SAINT DANIEL COMBONI COUNCIL, No. 5650
16025 East Cypress Street • P.O. Box 2441
Irwindale, California 91706

May 13, 2023

To: Deputy City Clerk

We the Knights of Columbus Council 5650 Located at 16025 E. Cypress St. in Irwindale California are requesting to put up a fireworks stand from June 26, 2023 to July 7, 2023 in the following location:

Our Lady of Guadalupe Church. 16025 Cypress St. Irwindale California.

We are nonprofit organization and will be fundraising for our council solely for charitable purposes.

Attached you will find the permission given to us by Fr. William Rodriguez owner of Church and location of the proposed stand.

If you have any further questions or need to contact us please do so at the below contact number.

Sincerely,

PGK

Juan Lopez



PROPERTY USE PERMISSION FORM

TO WHOM IT MAY CONCERN:

Permission is hereby granted to **COLUMBUS CLUB** and AMERICAN PROMOTIONAL EVENTS, - WEST, INC., d.b.a., TNT FIREWORKS, for the exclusive right to use the property located at **16025 CYPRESS STREET** in the City of **IRWINDALE** for their 2023 Fireworks stand.

A certificate of insurance naming the undersigned as additionally insured will be issued by AMERICAN PROMOTIONAL EVENTS – WEST, INC. prior to the use of the above named property in the sum of \$20,000,000.00.

It is understood that the fireworks stand will be erected on or after June 22, 2023 and removed on or before July 9, 2023. This sale will be conducted in accordance with all City, County and State regulations, and the property left clean and free of debris.

LESSOR: OUR LADY OF GUADALUPE CHURCH

By: (Sign) 

Date: 5/12/2023

Print Name: Fr. Hector William Rodriguez

Title: Pastor

TNT FIREWORKS

INSPECTION DATE 6/26

STAND# _____ **PLUG SIDE, WHEN LOOKING OUT FROM STAND:** _____

SALES SB **LOC#** CSR1602 **CITY** IRWINDALE

ORGANIZATION COLUMBUS CLUB

SIZE 24x8 **TYPE** NN **BACK DOORS** 0 **A-FRAMES** 1

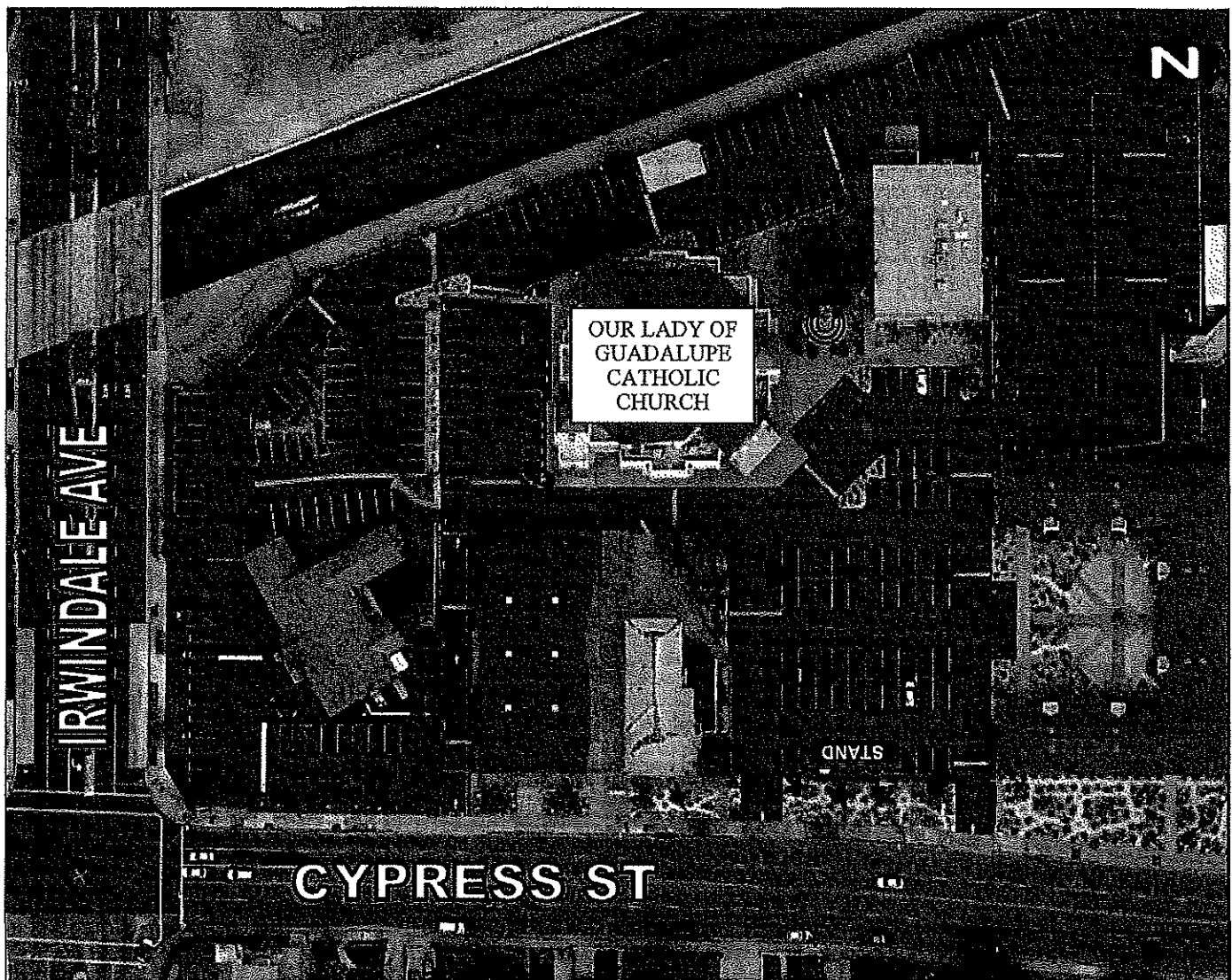
SET-UP 6/22 **DOWN DATE** 7/8 **LIGHTS** MCGILLS

DESCRIPTION/ADDRESS 16025 CYPRESS STREET

INTERSECTION E OF NEC CYPRESS ST & IRWINDALE AVE

SPECIAL INSTRUCTIONS PLACE STAND FACING CHURCH—START IN SECOND PARKING SPOT FROM DRIVEWAY TOWARD IRWINDALE AVE—PLACE BACK OF STAND CLOSE TO THE PARKING BLOCKS

SETBACKS: CURB _____ **SIDEWALK** _____ **BUILDINGS** _____



DISPLAY THIS PERMIT CONSPICUOUSLY AT THE PLACE OF BUSINESS FOR WHICH IT IS ISSUED

**CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION
TEMPORARY SELLER'S PERMIT**



PERMIT NUMBER

254802720 - 00001

BISHOP COMBONI COLUMBUS CLUB, INC
JUAN LOPEZ
16025 CYPRESS AVE
IRWINDALE CA 91706-2122

EFFECTIVE DATE:

June 28, 2023 thru July 4, 2023

IS HEREBY AUTHORIZED TO ENGAGE IN THE BUSINESS OF
SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE
LOCATION.

YOU ARE REQUIRED TO OBEY ALL FEDERAL AND
STATE LAWS THAT REGULATE OR CONTROL
YOUR BUSINESS. THIS PERMIT DOES NOT ALLOW
YOU TO DO OTHERWISE.

PLEASE RETAIN THIS DOCUMENT FOR YOUR
RECORDS.

THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.
FOR GENERAL TAX QUESTIONS, PLEASE CALL OUR CUSTOMER SERVICE CENTER AT 1-800-400-7115 (CRS:711).
FOR INFORMATION ON YOUR RIGHTS, CONTACT THE TAXPAYERS' RIGHTS ADVOCATE OFFICE AT 1-888-324-2798.

CDTFA-442-ST REV. 9 (2-22)

A MESSAGE TO OUR PERMIT HOLDER

As a permittee, you have certain rights and responsibilities under the Sales and Use Tax Law. For assistance, we offer the following resources:

- Our website at www.cdtfa.ca.gov.
- Our toll-free Customer Service Center at 1-800-400-7115 (CRS:711). Customer service representatives are available Monday through Friday from 7:30 a.m. to 5:00 p.m. (Pacific time), except state holidays.

As a permittee, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a California Department of Tax and Fee Administration (CDTFA) representative when requested. You are also required to know and charge the correct sales or use tax rate, including any local and district taxes.

You must notify us if you are buying, selling, adding a location, or discontinuing your business; adding or dropping a partner, officer, or member; or when you are moving any or all of your business locations. This permit is valid only for the owner specified on the permit. A person who obtains a permit and ceases to do business, or never commenced business, shall surrender their permit by immediately notifying CDTFA in writing at this address: California Department of Tax and Fee Administration, Field Operations Division, P.O. Box 942879, Sacramento, CA 94279-0047. You may also surrender the permit to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling 1-888-324-2798 or by faxing 1-916-323-3319.

As authorized by law, information provided by an applicant for a permit may be disclosed to other government agencies.



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
RETAIL FIREWORKS LICENSE APPLICATION
FWX-15 (REV. 12/18)

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Fire Engineering
Office of the State Fire Marshal
PO Box 944246, Sacramento, CA
94244-2460
(916) 568-2948

LICENSEE INFORMATION

Name (Last, First): Deeth, Terese	Phone Number:
Mailing Address (Street Address, City, CA, Zip): 555 N. Gilbert St., Fullerton, CA, 92833	
Local Contact Person and Phone Number (if different from Licensee above): STEVE BENNETT, (714) 738-1002	

STAND INFORMATION

Group Name: COLUMBUS CLUB - CSR1602
Physical Address (Street Address, City, CA, Zip): 16025 E CYPRESS ST, IRWINDALE, CA, 91706
County of Stand Location: Los Angeles

WHOLE SALE FIREWORK VENDOR INFORMATION

Business Name: AMERICAN PROMOTIONAL EVENTS-WEST	License No.: W-1081
Contact Name: Deeth, Terese	Phone Number: 7147381002

FIRE AUTHORITY HAVING JURISDICTION

Fire Department: Los Angeles County Fire Dept.
Physical Address (Street Address, City, CA, Zip): 1320 N. Eastern Ave, Los Angeles, CA, 90063

CAL Fire Validation No.
4790
Valid Through
06/28/2023-07/06/2023

05/05/2023

Signature of Fireworks Program Coordinator

Signature of Licensee

Date

-NOTICE-

COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT

A validated license has been issued to the organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, June 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be at least 21 years of age, employees of fireworks stand must be at least 18 and fireworks may not be sold to anyone under age of 16



CERTIFICATE OF LIABILITY INSURANCE

11/1/2023

DATE (MM/DD/YYYY)

11/1/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	CONTACT NAME:	
	PHONE (A/C, No, Ext): FAX (A/C, No):	
INSURED 1359665 American Promotional Events, Inc. DBA TNT Fireworks, Inc. 555 North Gilbert Avenue Fullerton CA 92833 CSR1602	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Everest Indemnity Insurance Company	NAIC # 10851
	INSURER B: Arch Specialty Insurance Company	21199
	INSURER C: Berkshire Hathaway Homestate Ins Co	20044
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 12931493 **REVISION NUMBER:** XXXXXXXX

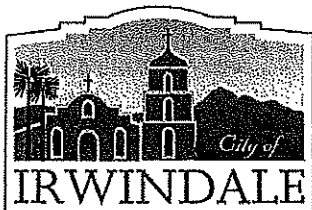
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC ☐ OTHER:	Y	N	S18GL00242221	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$	Y	N	UXP0056189-09	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) (If yes, describe under DESCRIPTION OF OPERATIONS below)	Y/N	N	AMWC348084	11/1/2022	11/1/2023	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Property located at 16025 Cypress Street, Irwindale, CA (CSR1602) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER 12931493 Columbus Club and the City of Irwindale, their officers, agents and employees, when acting in their official capacities as such 5050 North Irwindale Avenue Irwindale CA 91706	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

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City of Irwindale

5050 North Irwindale Avenue, Irwindale, California 91706
(626) 430-2200 Fax (626) 430-2269
Attn: Deputy City Clerk

RECEIVED

MAY 30 2023

CITY OF IRWINDALE
CITY CLERKS DEPT.

FIREWORKS SALES PERMIT APPLICATION

*PERMIT TO BE ON LOCATION AT ALL TIMES

General Conditions

1. The City of Irwindale requires that prior to the issuance of a permit for the sale of fireworks, the permit shall be approved by the City Council. This application must be completed in full and submitted to the Deputy City Clerk's office no later than **June 1st** of the applicable year (or the Thursday preceding when June 1st falls on a Friday, Saturday, Sunday, or holiday).
2. A **\$50.00** deposit of a cashier's check or cash must be attached to this application.
3. A copy of the current year's SBOE Temporary Seller's Permit and proof of payment of the previous year's sales tax must be attached to this application.
4. Enclosed is a copy of Irwindale Municipal Code Section 8.16 authorizing and regulating the sale of fireworks. Any violation of said regulations will result in immediate revocation of the temporary sales permit granted.

Organization Status ☐ Veteran ☐ Patriotic ☐ Welfare ☒ Charitable ☐ Civic Betterment ☐ Religious

Name of Organization Joseph "Pepe" Miranda Sports Scholarship & Grant Foundation

Organization Address

[REDACTED] Street Address
IRWINDALE CA 91706
City State Zip

Phone [REDACTED] Fax () N/A E-Mail [REDACTED]

Location of Meeting Place

[REDACTED] Street Address
Irwindale CA 91706
City State Zip

Location of Fireworks Stand

5116 Irwindale Ave. Irwindale, CA 91706
Street Address

Emergency Contact

ERIKA M. POSEY [REDACTED]
Name and Phone Number of Person in Charge of Stand

Name and Addresses of Officers of Organization

(attach additional sheets, if needed)

Officer's Name Christopher Miranda Title President Phone [REDACTED]

Home Address [REDACTED]

Officer's Name Cassandra Morales Title Vice-Pres Phone [REDACTED]

Home Address [REDACTED]

Officer's Name Stefanie Custon Title CFO Phone [REDACTED]

Home Address [REDACTED]

OFFICE USE ONLY

Date Application Received 5/30/23 Received By Armando Hegdahl Jr

(Please attach a copy of the receipt)

Date \$50.00 Refundable Permit Fee Paid 5/30/23 ☐ Cash ☒ Cashier's Check

Received By Armando Hegdahl Jr

Approvals and Conditions:

Planning _____

Public Works _____

Police _____

City Manager _____

City Council _____ (Date)

Attachments: _____

Other provisions: _____

Permittee agrees to comply with all applicable laws and to maintain the premises in good condition and to return said premises in the same condition as they were before said use.

Unless greater or lesser coverage is requested, permittee agrees to furnish the City of Irwindale evidence of liability insurance in the amounts of FIFTY THOUSAND DOLLARS (\$50,000) for Public Liability and ONE HUNDRED THOUSAND DOLLARS (\$100,000) for Property Damage, in the form of a certificate, covering the entire period of this permit, naming the City of Irwindale as additional insured. Permittee waives all claims against the City of Irwindale, its officers, agents and employees, for fees or damage caused by, arising out of, or in any way connected with the exercise of this permit and permittee agrees to save harmless, indemnify and defend city, its officers, agents and employees from any and all loss, damage of liability which may be suffered or incurred by City, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby permitted, except those arising out of the sole negligence of City.

Permittee agrees to all the terms and conditions of this permit including any provisions listed and any attachments.

Applicant's Signature: 

Date: May 17th, 2023



City of Irwindale

Permission to use Property for Sale of Fireworks

(This completed form must be attached to Fireworks Sales Permit Application)

In accordance with City of Irwindale's Municipal Code Section 8.16.040 I hereby give

permission for JPMSSGF to use the property

(Name of Organization)

located at 5116 IRWINDALE AVE for the purpose of selling

(Address)

fireworks on the following dates(s) 5116 IRWINDALE AVE June 30- July 4

I/We agree to save harmless said City of Irwindale, its officers and employees from any and all claims, damages or losses to persons or property resulting from use of the above mentioned property by applicant, their invitees, or anyone attending the event whether or not caused by negligence of such person.

OWNER OF PROPERTY

Signature(s)

Ash Botros, Secretary of the BOARD OF DEACONS -

Name (Please type or print)

ST. CYRIL OF
ALEXANDRIA COPTIC
ORTHODOX CHURCH

Telephone Number



Joseph "Pepe" Miranda Sports Scholarship and Grant Foundation

Irwindale, CA 91706

May 25th, 2023

Irwindale Deputy City Clerk:

We, the Joseph "Pepe" Miranda Sports Scholarship and Grant Foundation, hereby formally request permission to operate a firework stand from June 30th through July 4th, 2023. The proposed location for our stand is the St. Cyril Church located at 5116 Irwindale Avenue.

We are a non-profit organization based in Irwindale. Our purpose is to provide scholarships and grants to qualified residents of the City of Irwindale who are in pursuit of higher learning and self-worth. Our board consists of Christopher I. Miranda, President; Cassandra Morales, Vice-President; Stefanie Caston, Chief Financial Officer; Julian A. Miranda, Chairman; and Erika M. Pusey, Secretary.

Thank you for considering our foundation's request. We look forward to hearing from you.

Sincerely,

Erika M. Pusey

jpmssgf73@gmail.com

Founding Board Member; Secretary

Joseph "Pepe" Miranda Sports Scholarship and Grant Foundation

DISPLAY THIS PERMIT CONSPICUOUSLY AT THE PLACE OF BUSINESS FOR WHICH IT IS ISSUED

**CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION
TEMPORARY SELLER'S PERMIT**



PERMIT NUMBER

222149408 - 00001

JOSEPH MIRANDA SCHOLARSHIP FOUNDATION
ERIKA MELISSA PUSEY
5116 IRWINDALE AVE
IRWINDALE CA 91706-2135

EFFECTIVE DATE:

June 28, 2023 thru July 4, 2023

IS HEREBY AUTHORIZED TO ENGAGE IN THE BUSINESS OF
SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE
LOCATION.

YOU ARE REQUIRED TO OBEY ALL FEDERAL AND
STATE LAWS THAT REGULATE OR CONTROL
YOUR BUSINESS. THIS PERMIT DOES NOT ALLOW
YOU TO DO OTHERWISE.

PLEASE RETAIN THIS DOCUMENT FOR YOUR
RECORDS.

THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.
FOR GENERAL TAX QUESTIONS, PLEASE CALL OUR CUSTOMER SERVICE CENTER AT 1-800-400-7115 (CRS:711).
FOR INFORMATION ON YOUR RIGHTS, CONTACT THE TAXPAYERS' RIGHTS ADVOCATE OFFICE AT 1-888-324-2798.

CDTFA-442-ST REV. 9 (2-22)

A MESSAGE TO OUR PERMIT HOLDER

As a permittee, you have certain rights and responsibilities under the Sales and Use Tax Law. For assistance, we offer the following resources:

- Our website at www.cdtfa.ca.gov.
- Our toll-free Customer Service Center at 1-800-400-7115 (CRS:711). Customer service representatives are available Monday through Friday from 7:30 a.m. to 5:00 p.m. (Pacific time), except state holidays.

As a permittee, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a California Department of Tax and Fee Administration (CDTFA) representative when requested. You are also required to know and charge the correct sales or use tax rate, including any local and district taxes.

You must notify us if you are buying, selling, adding a location, or discontinuing your business; adding or dropping a partner, officer, or member; or when you are moving any or all of your business locations. This permit is valid only for the owner specified on the permit. A person who obtains a permit and ceases to do business, or never commenced business, shall surrender their permit by immediately notifying CDTFA in writing at this address: California Department of Tax and Fee Administration, Field Operations Division, P.O. Box 942879, Sacramento, CA 94279-0047. You may also surrender the permit to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling 1-888-324-2798 or by faxing 1-916-323-3319.

As authorized by law, information provided by an applicant for a permit may be disclosed to other government agencies.



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
RETAIL FIREWORKS LICENSE APPLICATION
FWX-15 (REV. 12/18)

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Fire Engineering
Office of the State Fire Marshal
PO Box 944246, Sacramento, CA
94244-2460
(916) 568-2948

LICENSEE INFORMATION

Name (Last, First): Deeth, Terese	Phone Number:
Mailing Address (Street Address, City, CA, Zip): 555 N. Gilbert St., Fullerton, CA, 92833	
Local Contact Person and Phone Number (if different from Licensee above): STEVE BENNETT, (714) 738-1002	

STAND INFORMATION

Group Name: JOSEPH MIRANDA SCHOLARSHIP FDN - CSR2902
Physical Address (Street Address, City, CA, Zip): 5116 IRWINDALE AVE, IRWINDALE, CA, 91706
County of Stand Location: Los Angeles

WHOLE SALE FIREWORK VENDOR INFORMATION

Business Name: AMERICAN PROMOTIONAL EVENTS-WEST	License No.: W-1081
Contact Name: Deeth, Terese	Phone Number: 7147381002

FIRE AUTHORITY HAVING JURISDICTION

Fire Department: Los Angeles County Fire Dept.
Physical Address (Street Address, City, CA, Zip): 1320 N. Eastern Ave, Fullerton, CA, 92833

CAL Fire Validation No.
4791
Valid Through
06/28/2023-07/06/2023

05/05/2023

Signature of Fireworks Program Coordinator

Signature of Licensee

Date

-NOTICE-

COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT

A validated license has been issued to the organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, June 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be at least 21 years of age, employees of fireworks stand must be at least 18 and fireworks may not be sold to anyone under age of 16

For CAL FIRE DAO Use Only: Index-5942, PCA-59420, Source Code- 4129400



CERTIFICATE OF LIABILITY INSURANCE

11/1/2023

DATE (MM/DD/YYYY)

11/1/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS:	
	INSURER(S) AFFORDING COVERAGE INSURER A : Everest Indemnity Insurance Company INSURER B : Arch Specialty Insurance Company INSURER C : Berkshire Hathaway Homestate Ins Co INSURER D : INSURER E : INSURER F :	
INSURED 1359665 American Promotional Events, Inc. DBA TNT Fireworks, Inc. 555 North Gilbert Avenue Fullerton CA 92833 CSR2902	NAIC # 10851 21199 20044	

COVERAGES **CERTIFICATE NUMBER:** 12253685 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOC OTHER:	Y	N	SI8GL00242221	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$	
	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						NOT APPLICABLE	COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						UXP0056189-09	11/1/2022 11/1/2023 EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☒ N N/A						AMWC348084	11/1/2022 11/1/2023 X PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Property Located @ 5116 Irwindale Ave., Irwindale, CA 91706 (CSR2902) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER 12253685 Joseph Miranda Scholarship Foundation & the City of Irwindale, their officers, agents and employees when acting in their official capacities as such 5050 North Irwindale Avenue Irwindale CA 91706	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

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TO WHOM IT MAY CONCERN:

Permission is hereby granted to JOSEPH MIRANDA MEMORIAL SCHOLARSHIP FNDTN and AMERICAN PROMOTIONAL EVENTS, - WEST, INC., d.b.a., TNT FIREWORKS, for the exclusive right to use the property located at **5116 IRWINDALE AVENUE** in the City of **IRWINDALE** for their **2023** Fireworks stand.

It is understood that this sale will be conducted in accordance with all City, County and State regulations, and the property left clean and free of debris.

ST CYRIL OF ALEXANDRIA COPTIC ORTHODOX CHURCH

DocuSigned by:
By: Asif Botros Date: 5/19/2023
~~Asif Botros~~
Authorized Agent

LOC#: CSR2902

INSPECTION DATE:

TNT FIREWORKS

MC GILLS

SALES ASSOCIATE BENNETT

CITY IRWINDALE

LOCATION# CSR2902 ORGANIZATION JOSEPH MIRANDA SCHOLARSHIP

SIZE 24x8 TYPE NN BACK DOORS 1 A-FRAMES 1

SET-UP 6/22 DOWN DATE 7/7 LIGHTS MC GILLS (\$T)

ADDRESS 5116 IRWINDALE AVENUE

INTERSECTION NEC IRWINDALE AVENUE & CALLE DEL NORTE

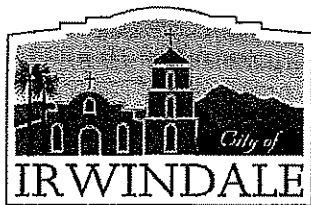
THOMAS GUIDE — COUNTY LA

PAGE

GRID

SPECIAL INSTRUCTIONS FACE STAND TO STREET—5 FEET FROM SIDE-
WALK—PLACED BETWEEN DRIVEWAYS





City of Irwindale
5050 North Irwindale Avenue, Irwindale, California 91706
(626) 430-2200 Fax (626) 430-2269
Attn: Deputy City Clerk

RECEIVED

MAY 31 2023

**CITY OF IRWINDALE
CITY CLERKS DEPT.**

FIREWORKS SALES PERMIT APPLICATION

***PERMIT TO BE ON LOCATION AT ALL TIMES**

General Conditions

1. The City of Irwindale requires that prior to the issuance of a permit for the sale of fireworks, the permit shall be approved by the City Council. This application must be completed in full and submitted to the Deputy City Clerk's office no later than **June 1st** of the applicable year (or the Thursday preceding when June 1st falls on a Friday, Saturday, Sunday, or holiday).
2. A **\$50.00** deposit of a cashier's check or cash must be attached to this application.
3. A copy of the current year's SBOE Temporary Seller's Permit and proof of payment of the previous year's sales tax must be attached to this application.
4. Enclosed is a copy of Irwindale Municipal Code Section 8.16 authorizing and regulating the sale of fireworks. Any violation of said regulations will result in immediate revocation of the temporary sales permit granted.

Organization Status ☐ Veteran ☐ Patriotic ☐ Welfare ☒ Charitable ☐ Civic Betterment ☐ Religious

Name of Organization IRWINDALE SISTER CITY

Organization Address PO BOX 2023

Street Address

IRWINDALE

City

CA

State

91706

Zip

Phone ()

Fax ()

E-Mail

Location of Meeting Place

5050 N. IRWINDALE AVE

Street Address

IRWINDALE

City

CA

State

91706

Zip

Location of Fireworks Stand

16004 ARROW HWY, IRWINDALE

Street Address

Emergency Contact

GRACE L. COX

Name and Phone Number of Person in Charge of Stand

Name and Addresses of Officers of Organization

(attach additional sheets, if needed)

Officer's Name GRACE L. COX

Title PRESIDENT

Phone ()

Home Address

Officer's Name ROSALVA BRECEDA

Title VICE PRES

Phone ()

Home Address

Officer's Name CID SANCHEZ

Title TREASURER

Phone ()

Home Address

OFFICE USE ONLY

Date Application Received 5/31/23

Received By

Lana Meto

(Please attach a copy of the receipt)

Date \$50.00 Refundable Permit Fee Paid on file

☐ Cash

☒ Cashier's Check

Received By

meto

Approvals and Conditions:

Planning

Public Works

Police

City Manager

City Council

(Date)

Attachments:

Other provisions:

Permittee agrees to comply with all applicable laws and to maintain the premises in good condition and to return said premises in the same condition as they were before said use.

Unless greater or lesser coverage is requested, permittee agrees to furnish the City of Irwindale evidence of liability insurance in the amounts of FIFTY THOUSAND DOLLARS (\$50,000) for Public Liability and ONE HUNDRED THOUSAND DOLLARS (\$100,000) for Property Damage, in the form of a certificate, covering the entire period of this permit, naming the City of Irwindale as additional insured. Permittee waives all claims against the City of Irwindale, its officers, agents and employees, for fees or damage caused by, arising out of, or in any way connected with the exercise of this permit and permittee agrees to save harmless, indemnify and defend city, its officers, agents and employees from any and all loss, damage of liability which may be suffered or incurred by City, its officers, agents and employees caused by, arising out of or in any way connected with exercise by permittee of the rights hereby permitted, except those arising out of the sole negligence of City.

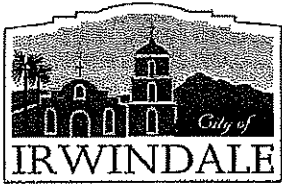
Permittee agrees to all the terms and conditions of this permit including any provisions listed and any attachments.

Applicant's Signature:

Tracey A

Date:

May 25, 2023



City of Irwindale

Permission to use Property for Sale of Fireworks

(This completed form must be attached to Fireworks Sales Permit Application)

In accordance with City of Irwindale's Municipal Code Section 8.16.040 I hereby give

permission for IRWINDALE SISTER CITY to use the property

(Name of Organization)

located at 16004 ARROW HWY, IRWINDALE for the purpose of selling

(Address)

fireworks on the following dates(s) JUNE 30, 2023 TO JULY 4, 2023.

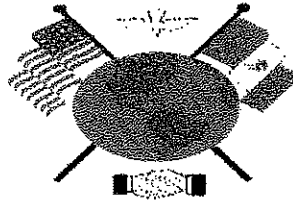
I/We agree to save harmless said City of Irwindale, its officers and employees from any and all claims, damages or losses to persons or property resulting from use of the above mentioned property by applicant, their invitees, or anyone attending the event whether or not caused by negligence of such person.

OWNER OF PROPERTY

Julian A. Miranda
Signature(s)

Julian A. Miranda, Executive Director
Name (Please type or print)

626-430-2218
Telephone Number



CITY OF IRWINDALE-SALVATIERRA, GUANAJUATO, MEXICO

A SISTER CITY INCORPORATION

P.O. BOX 2023

IRWINDALE, CA 91706

05/10/2023

To the Honorable Mayor H. Manuel Ortiz, Mayor Pro Tem Albert F. Ambriz, Councilmember Larry G. Burrola, Councilmember Manuel R. Garcia, and Councilmember Mark A. Breceda,

Dear Gentlemen,

It's that time of year again and the Irwindale Sister City Incorporation, (SCI) is planning to operate a firework stand as a fundraiser this 4th of July, 2023, season.

We have received permission to use part of the parking lot in the 16000 Block of Arrow Highway. The location is at the S/E corner of Irwindale Avenue/Arrow Highway, just east of Jack in the Box.

We now request the City Council approval to operate such a firework stand and for the issuance of any permits the City of Irwindale may require. Rest assure we will comply with all laws, rules, and regulations imposed on us.

I thank you for your time and consideration regarding our request. Please do not hesitate to call me at 1-626-484-0445 if you have any questions.

Sincerely,

Grace Lupe Cox

President of the Irwindale Sister City Incorporation, (SCI)

INSPECTION DATE: 6/26 **TNT FIREWORKS**

OPW

SALES ASSOCIATE BENNETT

CITY IRWINDALE

LOCATION# XXX0261 ORGANIZATION IRWINDALE SISTER CITIES ASSOC.

SIZE 32x8 TYPE OPW BACK DOORS 0 A-FRAMES 1

SET-UP 6/22 DOWN DATE 7/10 LIGHTS OPW

ADDRESS 16000-16030 ARROW HWY

INTERSECTION SEC ARROW HWY & IRWINDALE AVENUE

THOMAS GUIDE — COUNTY LA

PAGE

GRID

SPECIAL INSTRUCTIONS FACE STAND TO STREET WITH BACK OF THE
STAND IN LINE WITH THE PARKING STRIPES





STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
RETAIL FIREWORKS LICENSE APPLICATION
FWX-15 (REV. 12/18)

Complete and return all copies to the Office of State Fire Marshal with the required fee of \$50.00 made payable to "CAL FIRE". **Applications must be received prior to June 15th of the current year.**

Fire Engineering
Office of the State Fire Marshal
PO Box 944246, Sacramento, CA
94244-2460
(916) 568-2948

LICENSEE INFORMATION

Name (Last, First): Deeth, Terese	Phone Number:
Mailing Address (Street Address, City, CA, Zip): 555 N. Gilbert St., Fullerton, CA, 92833	
Local Contact Person and Phone Number (if different from Licensee above): STEVE BENNETT, (714) 738-1002	

STAND INFORMATION

Group Name: SISTER CITIES ASSOCIATION - XXX0261
Physical Address (Street Address, City, CA, Zip): 16000-16034 ARROW HWY, IRWINDALE, CA, 91706
County of Stand Location: Los Angeles

WHOLE SALE FIREWORK VENDOR INFORMATION

Business Name: AMERICAN PROMOTIONAL EVENTS-WEST	License No.: W-1081
Contact Name: Deeth, Terese	Phone Number: 7147381002

FIRE AUTHORITY HAVING JURISDICTION

Fire Department: Los Angeles County Fire Dept.
Physical Address (Street Address, City, CA, Zip): 1320 N. Eastern Ave, Los Angeles, CA, 90063

CAL Fire Validation No.
4789
Valid Through
06/28/2023-07/06/2023

05/05/2023

Signature of Fireworks Program Coordinator

Signature of Licensee

Date

-NOTICE-

COPY OF THIS NOTICE MUST BE POSTED AT STAND WITH A COPY OF THE LOCAL PERMIT

A validated license has been issued to the organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, June 28th to NOON, July 6th, of the year indicated. **NOTE:** Retail licensees are required to be at least 21 years of age, employees of fireworks stand must be at least 18 and fireworks may not be sold to anyone under age of 16



CERTIFICATE OF LIABILITY INSURANCE

11/1/2023

DATE (MM/DD/YYYY)

11/1/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	CONTACT NAME:	FAX (A/C, No):	
	PHONE (A/C, No, Ext):	E-MAIL ADDRESS:	
INSURED 1359665 American Promotional Events, Inc. DBA TNT Fireworks, Inc. 555 North Gilbert Avenue Fullerton CA 92833 XXX0261	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Everest Indemnity Insurance Company		10851
	INSURER B: Arch Specialty Insurance Company		21199
	INSURER C: Berkshire Hathaway Homestate Ins Co		20044
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:** 12253695**REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☒ LOG OTHER:	Y	N	S18GL00242221	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			NOT APPLICABLE			COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$	Y	N	UXP0056189-09	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	AMWC348084	11/1/2022	11/1/2023	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - FA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Property Located @ SEC Irwindale & Arrow Hwy., Irwindale, CA 91706 (XXX0261) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

CERTIFICATE HOLDER**CANCELLATION**

12253695

Sister Cities Association- Irwindale & the City of Irwindale, their officers, agents and employees when acting in their official capacities as such
5050 North Irwindale Avenue
Irwindale CA 91706

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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DISPLAY THIS PERMIT CONSPICUOUSLY AT THE PLACE OF BUSINESS FOR WHICH IT IS ISSUED

**CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION
TEMPORARY SELLER'S PERMIT**



PERMIT NUMBER

225442592 - 00001

IRWINDALE SISTER CITIES, INC
GRACE COX
16000 ARROW HWY
IRWINDALE CA 91706-2011

EFFECTIVE DATE:

June 28, 2023 thru July 4, 2023

IS HEREBY AUTHORIZED TO ENGAGE IN THE BUSINESS OF
SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE
LOCATION.

YOU ARE REQUIRED TO OBEY ALL FEDERAL AND
STATE LAWS THAT REGULATE OR CONTROL
YOUR BUSINESS. THIS PERMIT DOES NOT ALLOW
YOU TO DO OTHERWISE.

PLEASE RETAIN THIS DOCUMENT FOR YOUR
RECORDS.

THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.
FOR GENERAL TAX QUESTIONS, PLEASE CALL OUR CUSTOMER SERVICE CENTER AT 1-800-400-7115 (CRS:711).
FOR INFORMATION ON YOUR RIGHTS, CONTACT THE TAXPAYERS' RIGHTS ADVOCATE OFFICE AT 1-888-324-2798.

CDTFA-442-ST REV. 9 (2-22)

A MESSAGE TO OUR PERMIT HOLDER

As a permittee, you have certain rights and responsibilities under the Sales and Use Tax Law. For assistance, we offer the following resources:

- Our website at www.cdtfa.ca.gov.
- Our toll-free Customer Service Center at 1-800-400-7115 (CRS:711). Customer service representatives are available Monday through Friday from 7:30 a.m. to 5:00 p.m. (Pacific time), except state holidays.

As a permittee, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a California Department of Tax and Fee Administration (CDTFA) representative when requested. You are also required to know and charge the correct sales or use tax rate, including any local and district taxes.

You must notify us if you are buying, selling, adding a location, or discontinuing your business; adding or dropping a partner, officer, or member; or when you are moving any or all of your business locations. This permit is valid only for the owner specified on the permit. A person who obtains a permit and ceases to do business, or never commenced business, shall surrender their permit by immediately notifying CDTFA in writing at this address: California Department of Tax and Fee Administration, Field Operations Division, P.O. Box 942879, Sacramento, CA 94279-0047. You may also surrender the permit to a CDTFA representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with CDTFA, please contact the Taxpayers' Rights Advocate Office for help by calling 1-888-324-2798 or by faxing 1-916-323-3319.

As authorized by law, information provided by an applicant for a permit may be disclosed to other government agencies.

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

CC Item 6

Date: June 5, 2023

To: Honorable Mayor and Members of the City Council

From: Julian A. Miranda, City Manager

Issue: Irwindale Business Center Sewer and Street Light Maintenance Assessment
Districts Engineer's Report and Notice of Intent to Levy

City Manager/Executive Director's Recommendation:

That the City Council:

Adopt Resolution No. 2023-49-3427 - entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING AN ENGINEER'S REPORT FOR FISCAL YEAR 2023-2024 FOR MAINTENANCE, OPERATION, AND CAPITAL REPLACEMENT OF THE CITY'S SANITATION AND SEWERAGE SYSTEMS LOCATED WITHIN THE SEWER MAINTENANCE DISTRICT WITHIN THE IRWINDALE BUSINESS CENTER; DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN THE SEWER MAINTENANCE DISTRICT FOR FISCAL YEAR 2023-2024; AND GIVING NOTICE OF A DAY AND TIME FOR A PUBLIC HEARING ON THE LEVY OF THE PROPOSED ASSESSMENTS."

Adopt Resolution No. 2023-50-3428 - entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING AN ENGINEER'S REPORT FOR FISCAL YEAR 2023-2024 FOR MAINTENANCE OF STREET LIGHTING LOCATED WITHIN THE STREET LIGHTING MAINTENANCE DISTRICT (THE IRWINDALE BUSINESS CENTER); DECLARING ITS INTENTION TO LEVY ASSESSMENTS WITHIN THE STREET LIGHTING MAINTENANCE DISTRICT FOR THE FISCAL YEAR 2023-2024; AND GIVING NOTICE OF A DAY AND TIME FOR A PUBLIC HEARING ON THE LEVY OF THE PROPOSED ASSEMENTS."

Set the Public Hearing for July 12, 2023, to consider setting assessments for the two above-mentioned Assessment Districts.

Administrative Action:

Submitted by:

Kambiz Borhani, Finance Director/City Treasurer
(626) 430-2222



Prepared by:

Jeanette Duran, Finance Manager

Electronically Approved

Reviewed by:

Adrian R. Guerra, City Attorney

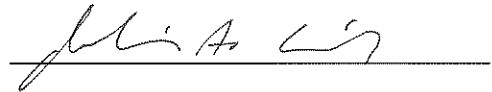
Electronically Approved

Kambiz Borhani, Finance Director/City Treasurer



Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

On or about June 28, 2001, in the Fiscal Year 2001-2002, the City Council of the City of Irwindale ("City Council") adopted the Sewer Maintenance District (Irwindale Business Center) and established a sewer maintenance charge for the Sewer Maintenance District for the manner of levying such charge and maximum amounts to be charged for the fiscal year pursuant to the Improvement Act of 1911 (Streets & Highways Code § 5000 et seq.) ("Act").

Furthermore, in Fiscal Year 2001-2002, the City of Irwindale ("City") formed the Street Lighting Maintenance District (Irwindale Business Center) Resolution Number 2001-42-1762, to generate revenue and finance the cost of providing maintenance for the existing public street lighting system within the Irwindale Business Center. The Irwindale Business Center is a 116-acre private industrial development and the improvements to be maintained within the Street Lighting Maintenance District are appurtenant thereto within and benefiting all assessable parcels of land within the Street Lighting Maintenance District.

To maintain the Sewer Assessment District and the Street Lighting Assessment District, both located within the Irwindale Business Center, (each, "Assessment District" and collectively, "Assessment Districts") and to establish the charge rate for the Fiscal Year ("FY") 2023-2024 assessments, the City retained a professional

engineering consulting firm for the preparation of the Engineer's Report for each Assessment District. The Engineer's Report for the Irwindale Business Center Sanitation and Sewage System is prepared in accordance with the methodology stated in Section 5473 of the Health and Safety Code. The Engineer's Report for the Irwindale Business Center Street Lighting Maintenance District is prepared in accordance with the methodology stated in Article 4, Chapter 1, Part 2, Division 15 of the Streets and Highways Code, beginning with section 22565 et seq.

- 1) The proposed assessments will defray the City's costs in the administration of the Assessment Districts. The property owners will have an opportunity to address the City Council concerning the assessment district during the public hearing scheduled to be held during the City Council Meeting on July 12, 2023. Following the completion of the public hearing, the City Council will vote on the property assessments for the street lighting and sewer maintenance charges for FY 2023-2024 and instruct the County Assessor's office for the collection through tax bills.
- 2) Copies of the two draft Engineers' Reports are included with the Resolution for each Assessment District.
 - a. The Sewer Maintenance District anticipated assessment Levy is \$1,503.07 per Benefit Unit for FY 2023-2024, which is based on the estimated cost of operations, maintenance, and future lift station replacement for that year.
 - b. The Street Lighting Maintenance District assessment to be levied is based upon each parcel within the boundaries of the district and the assessment was based solely on the benefit received from the street light maintenance. The Assessment per Benefit Unit is \$148.32.

Fiscal Impact:

All costs for the maintenance and administration of the two Assessment Districts are budgeted and accounted for in the City's Irwindale Business Center Assessment District Funds 44 and 45. There is no impact to General Fund expenditures, and there is nominal revenue reimbursed to the General Fund as administrative overhead for staff time allocated to the two assessment districts.

Attachments:

- Resolution No. 2023-49-3427
- Irwindale Business Center Sewer Maintenance District Engineer's Report
- Resolution No. 2023-50-3428
- Irwindale Business Center Street Lighting Maintenance District Engineer's Report

RESOLUTION NO. 2023-49-3427

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING AN ENGINEER'S REPORT FOR FISCAL YEAR 2023-2024 FOR MAINTENANCE, OPERATION, AND CAPITAL REPLACEMENT OF THE CITY'S SANITATION AND SEWERAGE SYSTEMS WITHIN THE SEWER MAINTENANCE DISTRICT LOCATED WITHIN THE IRWINDALE BUSINESS CENTER; DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN THE SEWER MAINTENANCE DISTRICT FOR FISCAL YEAR 2023-2024; AND GIVING NOTICE OF A DAY AND TIME FOR A PUBLIC HEARING ON THE LEVY OF THE PROPOSED ASSESSMENTS

WHEREAS, on or about June 28, 2001, in the fiscal year 2001-2002, the City Council of the City of Irwindale ("City Council") adopted the Sewer Maintenance District ("District") and established a sewer maintenance charge for the District for the manner of levying such charge and maximum amounts to be charged for the fiscal year pursuant to the Improvement Act of 1911 (Streets & Highways Code § 5000 et seq.) ("Act"); and

WHEREAS, pursuant to Government Code sections 53750 et seq. (Proposition 218), in adopting the sewer and maintenance charge for the fiscal year 2001-2002, the City complied with the notice, protest, and hearing requirements; and

WHEREAS, the City Council, by previous Resolution No. 2023-49-3427, has ordered Willdan Financial Services, to prepare and file with the City Clerk an Engineer's Report establishing fiscal year 2023-2024 assessments for the District ("Engineer's Report"); and

WHEREAS, an Engineer's Report entitled "Sewer Maintenance Charge (Irwindale Business Center) for Fiscal Year 2023-2024, made part hereof as Exhibit A, has been prepared and filed with the City Clerk and all interested persons are referred to the Engineer's Report for a full and detailed description of the sewer fees and charges (collectively "Sewer Maintenance Charge") and boundaries thereof, the work and the proposed amount and parcels within the boundaries subject to such the Sewer Maintenance Charge; and

WHEREAS, the Engineer's Report included in this resolution has been presented to the City Council; and

WHEREAS, the Engineer's Report does not provide any increase in the assessment methodology or any formula or range of assessments which will increase the assessments, rather the assessment for fiscal year 2023-2024 is proposed to increase based on the methodology approved by the City Council for the fiscal year 2001-2002 and as such, under Government Code section 53753.5, the City need not further comply with the notice, protest and hearing requirements of section 53753; and

WHEREAS, pursuant to Government Code Section 53753.5, a public agency that has complied with the notice, protest, and hearing requirements of Section 53753 in establishing an assessment, need not follow those requirements in subsequent fiscal years where the assessment methodology is not changed to increase the assessment or the amount of the assessment proposed does not exceed an assessment formula or range of assessments adopted in accordance with Government Code Section 53750 et. seq. (Proposition 218); and

WHEREAS, the City Council has duly examined, inspected, and considered each and every part of the Engineer's Report and is satisfied that the assessments have been spread in accordance with the benefits received from the services as set forth in the Engineer's Report; and

WHEREAS, the adoption of this Resolution, among other things, is required in order to levy the proposed assessments for Fiscal Year 2023-2024 for the District.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated herein by this reference.

SECTION 2. The City Council hereby finds that each and every part of the Engineer's Report is sufficient, and the City Council hereby approves, passes on and adopts the Engineer's Report as submitted to the City Council and filed with the Deputy City Clerk, attached hereto as "Exhibit A". The report as may be amended at or prior to the public hearing shall stand as the Engineer's Report for the purposes of all subsequent proceedings pursuant to this Resolution.

SECTION 3. The public interest and convenience require, and it is the intention of the City Council to levy and collect assessments within the District ("Sewer Maintenance Charge"), generally described as including, but not limited to, maintenance of the sanitation and sewerage system appurtenant thereto within and benefiting assessable parcels of land within the District.

SECTION 4. The District shall provide for the installation, construction or maintenance of any authorized improvements under the Act, including, but not limited to, sanitation and sewerage systems and facilities which are appurtenant thereto. Reference is made to the Engineer's Report on file in the office of the Deputy City Clerk for a more detailed description of the work to be done, the amount of the proposed assessments and the method of assessment.

SECTION 5. The City of Irwindale provides sewer services to the properties described in the Engineer's Report and the City will incur expenses for operation and

maintenance of the sanitation and sewerage system. The City Council does hereby determine that the public interest, convenience and necessity require that the Sewer Maintenance Charge, as proposed, be imposed upon all real properties located within the District and be collected by placing the same on the tax bills issued pursuant to rolls for collection. Passage of this Resolution shall constitute the imposition of the Sewer Maintenance Charge for the fiscal year referred to in the Engineer's Report.

SECTION 6. Time and Place of Public Hearing. NOTICE IS HEREBY GIVEN THAT ON THE 12th DAY OF JULY 2023, AT THE HOUR OF 6:30 PM, OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD, IN THE COUNCIL CHAMBERS OF THE CITY COUNCIL IN THE CITY HALL, AT 5050 N. IRWINDALE AVENUE, IRWINDALE, CALIFORNIA, ANY AND ALL PERSONS SHALL BE AFFORDED THE OPPORTUNITY TO HEAR AND BE HEARD, AND THE CITY COUNCIL SHALL CONSIDER ALL ORAL STATEMENTS AND WRITTEN PROTESTS MADE OR FILED BY ANY INTERESTED PERSON REGARDING THE WORK PROPOSED TO BE DONE OR CARRIED OUT, OR WHY SAID ASSESSMENTS SHOULD NOT BE LEVIED IN ACCORDANCE WITH THIS RESOLUTION OF INTENTION. WRITTEN PROTESTS MUST BE FILED WITH THE DEPUTY CITY CLERK PRIOR AT THE CONCLUSION OF THE PUBLIC HEARING.

The Chief Deputy City Clerk is hereby directed to give notice of such public hearing by causing this resolution to be published and posted at least ten (10) days prior to the date set for public hearing.

SECTION 7. The Chief Deputy City Clerk shall certify to the adoption of this Resolution, which shall in turn have immediate effect.

PASSED, APPROVED, AND ADOPTED, this 5th day of June 2023.

H. Manuel Ortiz, Mayor

ATTEST:

Laura Nieto
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2023-49-3427 was adopted at a regular meeting of the City Council of the City of Irwindale held on June 5th, 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura Nieto
Chief Deputy City Clerk



City of Irwindale

Sewer Maintenance District (Irwindale Business Center)

2023/2024 ENGINEER'S ANNUAL LEVY REPORT

Intent Meeting: June 8, 2023

Public Hearing: July 12, 2023

27368 Via Industria
Suite 200

Temecula, CA 92590

T 951.587.3500 | 800.755.6864

F 951.587.3510 | 888.326.6864

Property Tax Information Line
T. 866.807.6864

www.willdan.com



ENGINEER'S REPORT AFFIDAVIT
Establishment of Sewer Maintenance Charge for the:

Irwindale Business Center

City of Irwindale
Los Angeles County, State of California

This Report identifies the parcels within the District, as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this 23 day of May, 2023.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Irwindale

Chonney Gano
By: _____
Chonney Gano
Project Manager, District Administration Services



Tyrone
By: _____
Tyrone
P. E. # C 81888

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached was filed with me on the ____ day of _____, 2023

By: _____
City Clerk, City of Irwindale
Los Angeles County, California

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached was approved and confirmed by the City Council of the City of Irwindale, California, on the ____ day of _____, 2023.

By: _____
City Clerk, City of Irwindale
Los Angeles County, California

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IV.	Method of Apportionment and Rate Calculator.....	2
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I. Introduction

To establish a revenue source based on benefit to property for funding the maintenance of public sewer facilities in the 116-acre private development, Irwindale Business Center, the City Council directed the City Engineer to facilitate the formation of the Sewer Maintenance Charge (Irwindale Business Center) (the "District") under the Health and Safety Code ("H&SC"), Sections 5470 et. seq., entitled "Sanitation and Sewerage Systems" which provides a method for collecting funds for the maintenance of sewer facilities on the property tax bills. The funding supported the maintenance of a sewer system and a lift station and the future replacement of the lift station (estimated for the year 2026) in the area known as the Irwindale Business Center.

In Fiscal Year 2001/2002, the City Council of the City of Irwindale (the "City") established the Sewer Maintenance Charge (Irwindale Business Center). The noticing and balloting requirements and other applicable provisions of Article XIID of the California State Constitution were followed with respect to the formation of the Sewer Charge. It was determined that the sewer maintenance charge was a property-related charge and should be levied upon each parcel within the boundaries of the Irwindale Business Center. A maximum charge rate of \$829.38 per benefit unit ("BU") was established for Fiscal Year 2001/2002.

The rate imposed each year will be based on the estimated cost of operations, maintenance, and future lift station replacement for that year. For any year in which all other rates imposed under the Sewer Charge are adjusted by the change in the Consumer Price Index ("CPI"), the maximum rate will also be adjusted by the CPI.

Section 5473 of the H&SC requires this Engineer's Report ("Report") to be prepared and filed with the City Clerk each year for the purpose of establishing the charge rate. The charge rate for Fiscal Year 2023/2024 is presented herein in accordance with the methodology as set forth below.

Following approval of this Report, the City Council will hold a public hearing to provide an opportunity for any interested person to be heard. At the conclusion of the public hearing, the City Council may adopt a resolution confirming the levy of the charge as proposed or as modified.

II. Description of the Improvements

The City's existing sewer system facilities in the Irwindale Business Center include approximately 7,500 L.F. of 8" to 12" VCP gravity public sewer main and a sewer lift station, (3'-6" X 14", 1400 GPM, 75 HP dry well pumps and a 12,000 gallon wet well) built to capacity for the project.

III. Estimate of Cost

The cost of operation, maintenance, servicing of the improvements and the replacement of the lift station for Fiscal Year 2023/2024, as described above, are summarized herein and described as below.

SEWER MAINTENANCE COST ESTIMATE FOR FISCAL YEAR 2023/2024	
Beginning Fund Balances (07/01/2023)	
Lift Station Replacement Fund Balance	\$400,809
Total Beginning Fund Balances	\$400,809
Budget Items	
Annual Maintenance Cost (Sewer)	\$12,000
Annual Maintenance Cost (Lift Station)	10,000
Engineering & Administrative Services	20,980
District Administration	2,134
Public Notice Publication	620
Legal Fees	170
Maintenance & Administration Costs	\$45,904
Replace Lift Station / Bypass System ⁽¹⁾	\$120,305
Balance to Levy ⁽²⁾	\$166,209
Total BU	110.58
Levy per BU FY 2023/2024	\$1,503.07
Max Rate per BU FY 2023/2024	\$1,503.0798
Estimated Ending Fund Balances (06/30/2024)	
Lift Station Replacement Fund Balance ⁽¹⁾	\$521,114
Total Ending Fund Balances	\$521,114

(1) Annual cost for the replacement of the lift station at the end of its useful life estimated to occur in the year 2016. This cost was estimated to be \$750,000 in 2000. Due to increased equipment, material, and labor costs in 2007 the Los Angeles County Maintenance Division recommended a 30% increase to this estimate to a cost of replacement of \$975,000. In addition, in 2014 the Los Angeles County Maintenance Division recommended construction of a bypass system to allow for continuous operation while routine maintenance continues to be performed on the gravity sewer main. Furthermore, the replacement of the station sewer piping shall use stainless steel pipes instead of ductile iron pipes. This increased the cost from \$975,000 to \$1,325,000. The replacement of the gravity sewer main was scheduled to begin in Fiscal Year 2014/2015 and was estimated to be completed in 2-3 years. As such, the total amount to collect became \$1,325,000 - \$825,000 (Collected through Fiscal Year 2013/2014) = \$500,000 over the next 6 years starting Fiscal Year 2014/2015. Annual charge starting Fiscal Year 2014/2015 = \$500,000/6 years = \$83,333.33 per year. However, the City unexpectedly did emergency repair and replacement in Fiscal Year 2014/2015, as explained below, which depleted the funds. The City will continue to collect toward the Lift Station replacement to the maximum capacity allowed in order to replenish the fund.

(2) The net amount to be assessed upon assessable lands within the District being the total operating, maintaining, and servicing costs. Actual levy to the Los Angeles County will vary due to rounding.

IV. Method of Apportionment and Rate Calculator

The land use for all of the parcels within the boundaries of the Sewer Maintenance Charge area as the area fully develops will be industrial. It has been determined that the sewer maintenance charge is a property related charge, and that a charge based on parcel acreage is a reasonable method for apportioning the maintenance costs. The special

benefit will be expressed as a Benefit Unit ("BU"). For every parcel one benefit unit (1.00 BU) will be assigned per acre.

- Developed and undeveloped parcels will be assessed one (1) benefit unit per acre.
- Exempt from the assessment would be the areas of public streets, public easements and rights-of-ways. Also exempt from assessment would be utility rights-of-way, common areas, and sliver parcels not developable, as these parcels do not benefit from the improvements.

The sewer lift station located on parcel 8417-036-900, the storm water detention basin on parcel 8417-027-094 which later became parcel 8417-027-908 and the utility easement to Valley County Water District on parcel 8417-035-900 do not benefit from the sewer system, and are exempt from the maintenance charge.

Southern California Edison has purchased parcel 8417-036-002 which became 8417-036-800. This parcel is not exempt from the Sewer Maintenance Charge and is assessed as parcel 9014-800-001 (State Board of Equalization assigned parcel number or "SBE").

	Parcels	Acreage	Benefit Units
Developed and Undeveloped	23	110.58	110.58
Exempt	3	0.00	0.00
Total	26	110.58	110.58

The Fiscal Year 2023/2024 Sewer Maintenance Charge rate is calculated as follows:

The Maximum Allowable Assessment rate for Fiscal Year 2023/2024 is \$1,503.0798 The rate is calculated by adjusting the maximum rate established for Fiscal Year 2001-02 of \$829.38 per BU by the Consumer Price Index ("CPI") for All Items, All Urban Consumers for the Los Angeles-Long Beach-Anaheim, Area for the prior year (CPI April 2022 = 308.302, CPI April 2023 = 320.089, increase of 81.250% cumulatively).

Sewer Maintenance Total Costs: \$166,209

Sewer Maintenance Charge Rate Fiscal Year 2023/2024:

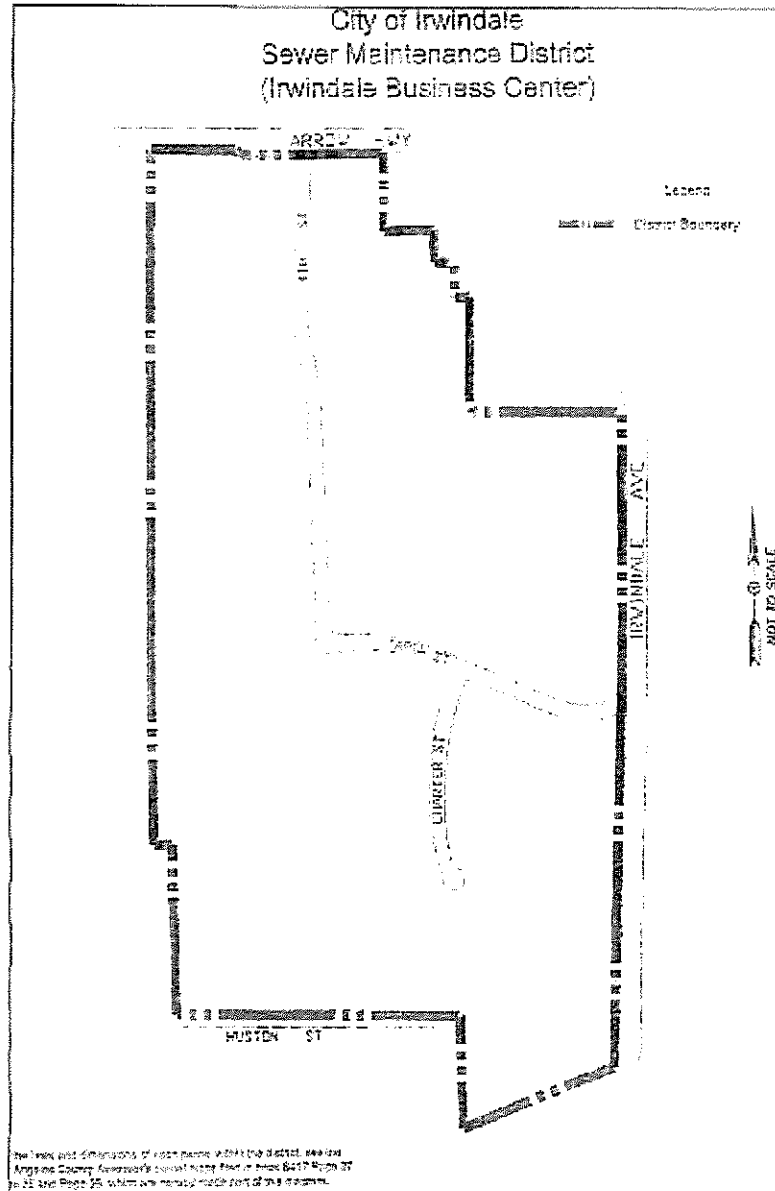
$\$166,209.48 \div 110.58 \text{ Total BU} = \$1,503.07/\text{BU}$

Maximum Sewer Maintenance Charge Rate: \$1,503.0798/BU

This maximum rate reflects the April 2023 to April 2023 CPI increase of 3.82% over last year's maximum rate of \$1,447.7748

V. District Assessment Diagram

The lines and dimensions of each lot or parcel within the Sewer Maintenance District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles, and are incorporated by reference herein and made part of this Report.



VI. 2023/2024 Assessment Roll

The proposed Fiscal Year 2023/2024 charges apportioned to each parcel, as shown on the latest roll of the Assessor's Office, are below. The description of each lot or parcel is part of the records of the Assessor of the County of Los Angeles and these records are by reference made part of this Report.

City of Irwindale
Sewer Maintenance Charge (Irwindale Business Center)
Fiscal Year 2023/2024 Preliminary Assessment Roll

Assessor's Parcel Number	Situs	Address	Taxable Acreage	Benefit Unit Factor	EBU	Charge
8417-027-088	4775	IRWINDALE AVE	5.41	1.0	5.41	\$8,131.61
8417-027-089	15800	TAPIA ST	3.87	1.0	3.87	5,816.88
8417-027-090	4821	CHARTER ST	6.49	1.0	6.49	9,754.92
8417-027-091	4889	4TH ST	10.73	1.0	10.73	16,127.94
8417-027-092	4821	4TH ST	3.03	1.0	3.03	4,554.30
8417-027-093	4818	4TH ST	4.77	1.0	4.77	7,169.64
8417-035-006	5091	4TH ST	15.01	1.0	15.01	22,561.08
8417-035-007	4981	4TH ST	8.03	1.0	8.03	12,069.65
8417-035-008	4982	4TH ST	2.02	1.0	2.02	3,036.20
8417-035-009	5012	4TH ST	2.14	1.0	2.14	3,216.57
8417-035-010	5082	4TH ST	5.82	1.0	5.82	8,747.87
8417-035-011	5086	4TH ST	4.66	1.0	4.66	7,004.31
8417-035-012	15751	TAPIA ST	4.17	1.0	4.17	6,267.80
8417-035-013	15761	TAPIA ST	8.68	1.0	8.68	13,046.65
8417-035-014	5027	IRWINDALE AVE	1.79	1.0	1.79	2,690.50
8417-035-015	4981	IRWINDALE AVE	1.98	1.0	1.98	2,976.08
8417-035-024	15662	ARROW HWY	0.72	1.0	0.72	1,074.69
8417-035-028	15700	ARROW HWY	1.18	1.0	1.18	1,773.62
8417-035-029	15716	ARROW HWY	0.46	1.0	0.46	689.91
8417-035-034	15612	ARROW HWY	0.50	0.0	0.50	751.53
8417-035-035	15642	ARROW HWY	2.22	0.0	2.22	3,342.83
8417-036-001	4781	IRWINDALE AVE	9.92	1.0	9.92	14,913.46
8417-036-800 ⁽¹⁾	4777	IRWINDALE AVE	6.98	1.0	6.98	10,486.92
Total:			110.58		110.58	\$166,204.96
Parcel Count:						23

⁽¹⁾ Assessment for Southern California Edison's parcel was submitted under the company's SBE account 9014-800-001

RESOLUTION NO. 2023-50-3428

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING AN ENGINEER'S REPORT FOR FISCAL YEAR 2023-2024 FOR MAINTENANCE OF STREET LIGHTING LOCATED WITHIN THE STREET LIGHTING MAINTENANCE DISTRICT (THE IRWINDALE BUSINESS CENTER); DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN THE STREET LIGHTING MAINTENANCE DISTRICT FOR THE FISCAL YEAR 2023-2024; AND GIVING NOTICE OF A DAY AND TIME FOR A PUBLIC HEARING ON THE LEVY OF THE PROPOSED ASSESSMENTS

WHEREAS, on June 28, 2001, the City Council previously adopted Resolution 2001-42-1762 forming the Street Lighting Maintenance District located within the Irwindale Business Center ("District") pursuant the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the Streets and Highways Code, to levy and collect assessments therein as set forth in an engineer's report adopted by the City Council and prepared for fiscal year 2001-2002; and

WHEREAS, the improvements to be maintained within the existing District are generally described as including, but not limited to, street lighting and facilities which are appurtenant thereto within and benefiting assessable parcels of land within the District; and

WHEREAS, pursuant to Government Code sections 53750 et seq. (Proposition 218), in adopting Engineer's Report and declare its intent to levy and collect assessments for the District for the fiscal year 2001-2002, the City complied with the notice, protest, and hearing requirements; and

WHEREAS, the City Council by previous Resolution No. 2023-50-3428, has ordered Willdan Financial Services, to prepare and file with the City Clerk an Engineer's Report establishing fiscal year 2023-2024 assessments for the District ("Engineer's Report"); and

WHEREAS, in accordance with Section 4 of Article XIII D of the California Constitution and the Act (collectively the "Assessment Law"), the Engineer's Report for Fiscal Year 2023-2024, made part hereof as Exhibit A, has been prepared and filed with the Deputy City Clerk and all interested persons are referred to the Engineer's Report for a full and detailed description of the boundaries of the District, the work and the proposed assessments upon the assessable lots and parcels of land within the District; and

WHEREAS, the Engineer's Report does not provide any increase in the assessment methodology or any formula or range of assessments which will increase the assessments, rather the assessment for fiscal year 2023-2024 is proposed to increase based on the methodology approved by the City Council for the fiscal year 2001-2002 and as such, under Government Code section 53753.5, the City need not further comply with the notice, protest and hearing requirements of section 53753; and

WHEREAS, in accordance with the Act, the Engineer's Report included in this resolution has been presented to the City Council; and

WHEREAS, pursuant to Government Code Section 53753.5, a public agency that has complied with the notice, protest, and hearing requirements of Section 53753 in establishing an assessment, need not follow those requirements in subsequent fiscal years where the assessment methodology is not changed to increase the assessment or the amount of the assessment proposed does not exceed an assessment formula or range of assessments adopted in accordance with Government Code Section 53750 et. seq. (Proposition 218); and

WHEREAS, the City Council has duly examined, inspected, and considered each and every part of the Engineer's Report and is satisfied that the assessments have been spread in accordance with the benefits received from the services as set forth in the Engineer's Report; and

WHEREAS, the adoption of this Resolution, among other things, is required in order to levy the proposed assessments for Fiscal Year 2023-2024 for the District.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated herein by this reference.

SECTION 2. Engineer's Report. The City Council hereby finds that each and every part of the Engineer's Report is sufficient, and the City Council hereby approves, passes on and adopts the Engineer's Report as submitted to the City Council and filed with the Deputy City Clerk, attached hereto as Exhibit "A." The report as may be amended at or prior to the public hearing shall stand as the Engineer's Report for the purposes of all subsequent proceedings pursuant to this resolution of Intention.

SECTION 3. Statement of Intention. The public interest and convenience require, and it is the intention of the City Council, to levy and collect assessments within the District, generally described as including, but not limited to, street lighting and facilities which are appurtenant thereto within and benefiting assessable parcels of land within the District, for the fiscal year 2023-2024.

SECTION 4. Description of Work. The District shall provide for the installation, construction or maintenance of any authorized improvements under the Act, including, but not limited to, street lighting and facilities which are appurtenant thereto. Reference is made to the Engineer's Report, Exhibit A, and on file in the office of the Deputy City

Clerk for a more detailed description of the work to be done, the amount of the proposed assessments and the method of assessment.

SECTION 5. Description of Street Lighting and Maintenance District. The contemplated work, in the opinion of the City Council, is of special benefit to, and the City Council hereby makes the expense of said work chargeable upon, all the property within the District, which is more particularly described on a map on file in the office of the Deputy City Clerk, entitled "Irwindale Business Center Street Lighting and Maintenance District."

SECTION 6. Time and Place of Public Hearing. NOTICE IS HEREBY GIVEN THAT ON THE 12th DAY OF JULY, 2023, AT THE HOUR OF 6:30 PM, OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD, IN THE COUNCIL CHAMBERS OF THE CITY COUNCIL IN THE CITY HALL, AT 5050 N. IRWINDALE AVENUE, IRWINDALE, CALIFORNIA, ANY AND ALL PERSONS SHALL BE AFFORDED THE OPPORTUNITY TO HEAR AND BE HEARD, AND THE CITY COUNCIL SHALL CONSIDER ALL ORAL STATEMENTS AND WRITTEN PROTESTS MADE OR FILED BY ANY INTERESTED PERSON REGARDING THE WORK PROPOSED TO BE DONE OR CARRIED OUT, OR WHY SAID ASSESSMENTS SHOULD NOT BE LEVIED IN ACCORDANCE WITH THIS RESOLUTION OF INTENTION. WRITTEN PROTESTS MUST BE FILED WITH THE DEPUTY CITY CLERK PRIOR TO THE CONCLUSION OF THE PUBLIC HEARING.

The Chief Deputy City Clerk is hereby directed to give notice of such public hearing by causing this resolution to be published and posted at least ten (10) days prior to the date set for public hearing.

SECTION 7. Street Lighting and Maintenance. All work proposed shall be done in accordance with the Act.

SECTION 8. Certification. The Chief Deputy City Clerk shall certify the adoption of this Resolution, which shall in turn have immediate effect.

PASSED, APPROVED, AND ADOPTED, this 5th day of June 2023.

H. Manuel Ortiz, Mayor

ATTEST:

Laura Nieto
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2023-50-3428 was adopted at a regular meeting of the City Council of the City of Irwindale held on June 5th, 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura Nieto
Chief Deputy City Clerk



City of Irwindale

Street Lighting Maintenance District (Irwindale Business Center)

2023/2024 ENGINEER'S ANNUAL LEVY REPORT

Intent Meeting: June 8, 2023

Public Hearing: July 12, 2023

27368 Via Industria
Suite 200
Temecula, CA 92590
T 951.587.3500 | 800.755.6864
F 951.587.3510 | 888.326.6864

Property Tax Information Line
T. 866.807.6864

www.willdan.com



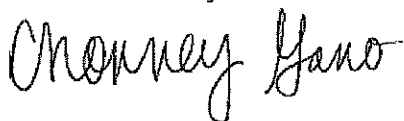
ENGINEER'S REPORT AFFIDAVIT
Establishment of Annual Assessments for the:
Street Lighting Maintenance District
(Irwindale Business Center)

City of Irwindale
Los Angeles County, State of California

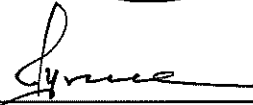
This Report describes the Street Lighting Maintenance District including the improvements, budget, parcels and assessments to be levied for Fiscal Year 2023/2024, as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this 23 day of May, 2023.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Irwindale


By: _____
Chonney Gano
Project Manager, District Administration Services




By: _____
Tyrone Peter
P. E. # C 81888

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached was filed with me on the ____ day of _____, 2023.

By: _____
City Clerk, City of Irwindale
Los Angeles County, California

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached was approved and confirmed by the City Council of the City of Irwindale, California, on the ____ day of _____, 2023.

By: _____
City Clerk, City of Irwindale
Los Angeles County, California

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I. Introduction

This Engineer's Report ("Report") has been prepared pursuant to and in compliance with the requirements of Article 4, Chapter 1, of the Landscaping and Lighting Act of 1972 (the "1972 Act") which is Part 2, Division 15 of the California Streets and Highways Code and Article XIID of the Constitution of the State of California ("Article XIID"), in Fiscal Year 2001/2002, the City of Irwindale ("City") formed the Street Lighting Maintenance District (Irwindale Business Center) ("District") to generate revenue and finance the cost of providing maintenance for the existing public street lighting system within the Irwindale Business Center. The Irwindale Business Center is a 116-acre private industrial development and the improvements to be maintained within the District are appurtenant thereto within and benefiting all assessable parcels of land within the District.

Noticing and balloting requirements and other applicable provisions of Article XIID were followed with respect to the formation of the District. The assessment to be levied upon each parcel within the boundaries of the District and the assessment was based solely on the benefit received from street light maintenance. A maximum assessment rate of \$97.29 per Benefit Unit ("BU") was established for Fiscal Year 2001/2002. For any year in which all other rates imposed under the District are adjusted by the change in the Consumer Price Index, the maximum rate will also be adjusted by the Consumer Price Index.

II. Facilities Maintained by the District

A) Street Lighting

The public street lighting system within the proposed District boundaries is owned by the Southern California Edison Company and currently consists of 22 lights, as shown below:

No. of Lights	Size in Lumens	Type of Light
22	16,000	High Pressure Sodium Vapor Lamps

III. Plans and Specifications

A) Improvements Authorized by the 1972 Act

As applicable or may be applicable to this proposed District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.

- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the Report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "Maintain" or "Maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.

- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

The improvements are the operation, maintenance, rehabilitation and servicing of lighting and appurtenant facilities. The facilities and improvements are described as follows:

B) Lighting and Appurtenant Facilities

Street lighting improvements include but are not limited to: poles, fixtures, bulbs, conduits, and conductors, equipment including guys, anchors, posts and pedestals, metering devices, and appurtenant facilities as required to provide safety lighting and traffic signals in public rights-of-way and dedicated easements within the boundaries of the District.

The public lighting system will be maintained to provide adequate illumination. Power for street lights will be furnished by the Southern California Edison Company, or such agency as determined by the City.

C) Operation

Operation includes, but is not limited to, the furnishing of personnel, electrical energy, materials, contracting services, administration, and other items and functions necessary for the satisfactory operation of the public lighting facilities and appurtenant facilities.

D) Maintenance

Maintenance means the furnishing of services and materials for the ordinary and usual operation, maintenance and servicing of the public lighting facilities and appurtenant facilities.

E) Rehabilitation

Rehabilitation means the repair, removal or replacement of all or part of any of the public lighting facilities or appurtenant facilities as required for their intended function.

F) Servicing

Servicing means the maintenance of any of the public lighting facilities or appurtenant facilities, and the furnishing of electric current or energy, gas or other illuminating agent for the public lighting facilities or appurtenant facilities.

The plans and specifications for the improvements are on file in the office of the City Engineer and are by reference herein made a part of this Report.

IV. Estimate of Cost

The cost of the operation, maintenance, rehabilitation, and servicing of the improvements for Fiscal Year 2023/2024, as described in Part III, are summarized herein and described below the table.

STREET LIGHTING MAINTENANCE COST ESTIMATE FOR FY 2023/2024	
REVENUE	
Beginning Fund Balance (7/01/2023) ⁽¹⁾	\$24,916
Assessments (FY 2023/2024) ⁽²⁾	16,100
Total Revenue	\$41,016
EXPENDITURES ⁽³⁾	
Utilities	
22 Street Lights (16,000 lumens)	
High Pressure Sodium Vapor Lamps	\$2,600
Energy Charge Per Lamp	2,200
Anticipated SCE rate (Increase in FY 2023/2024)	0
Reserve (Fund Balance is able to offset unexpected utility) ⁽⁴⁾	0
Assessment Engineering Services	2,134
District Administration	8,630
Legal Fees	170
LA County Assessor's – Admin Fee	56
Public Notice Publication	600
Total Expenditures	\$16,390
Estimated Fund Balance (6/30/2024)	\$24,916
Assessment per Benefit Unit	\$148.32
Maximum Assessment per Benefit Unit	\$176.3180
Max Rate Per BU FY 2023/2024	\$176.3180
Levy per BU FY 2023/2024	\$148.32
BU	110.51

Revenues

- (1) The amount of any surplus or deficit in the improvement fund to be carried over from a previous Fiscal Year.
- (2) The net amount to be assessed upon assessable lands within the District being the total operation, maintenance, and servicing costs. Actual levy to the County of Los Angeles will vary slightly due to rounding.

Expenditures

- (3) The total costs for improvements to be made for the year, being the total costs of operation, maintenance, and servicing all existing improvements, including all incidental expenses.
- (4) The expenditures may include a reserve that shall not exceed the estimated costs of maintenance and servicing to December 10 when the City expects to receive its apportionment of assessments from the Los Angeles County. For this Fiscal Year the reserve is not part of the assessment since the fund balance is enough to cover those costs.

V. Method of Apportionment of Assessment

A) General

Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by cities for the purpose of providing certain public improvements which include operation, maintenance, rehabilitation, and servicing of street lights.

The 1972 Act requires that maintenance assessments be levied according to benefit rather than according to assessed value. Section 22573 provides that:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

In addition, Article XIID requires that a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. Article XIID provides that only special benefits are assessable and the City must separate the general benefits from the special benefits.

B) Proposition 218 Benefit Analysis

In conjunction with the provisions of the 1972 Act, Article XIID addresses several key criteria for the levy of assessments, notably:

Article XIID Section 2(d) defines District as follows:

"District means an area determined by an agency to contain all parcels which will receive a special benefit from a proposed public improvement or property-related service";

Article XIID Section 2(i) defines Special benefit as follows:

"Special benefit" means a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute "special benefit."

Article XIID Section 4(a) defines proportional special benefit assessments as follows:

"An agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement,

or the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.”

This District was formed to establish and provide for the improvements that enhance the presentation of the surrounding properties and developments. These improvements will directly benefit the parcels to be assessed within the District. The assessments and method of apportionment is based on the premise that the assessments will be used to construct and install landscape and lighting improvements within the existing District as well as provide for the annual maintenance of those improvements, and the assessment revenues generated by District will be used solely for such purposes.

The costs of the proposed improvements have been identified and allocated to properties within the District based on special benefit. The improvements to be provided by this District and for which properties will be assessed have been identified as an essential component and local amenity that provides a direct reflection and extension of the properties within the District which the property owners and residents have expressed a high level of support.

The method of apportionment (method of assessment) set forth in the Report is based on the premise that each assessed property receives special benefits from the landscape and lighting improvements within the District, and the assessment obligation for each parcel reflects that parcel’s proportional special benefits as compared to other properties that receive special benefits.

To identify and determine the proportional special benefit to each parcel within the District, it is necessary to consider the entire scope of the improvements provided as well as the properties that benefit from those improvements. The improvements and the associated costs described in this Report, have been carefully reviewed and have been identified and allocated based on a benefit rationale and calculations that proportionally allocate the net cost of only those improvements determined to be of special benefit to properties within the District. The various public improvements and the associated costs have been identified as either “general benefit” (not assessed) or “special benefit”.

C) Apportionment by Parcel Size

Acreage has been selected as the principal unit for calculating the special benefit conferred upon the parcels by the street lighting improvements and for apportioning the total assessment. The special benefit will be expressed as Benefit Unit (BU). Every parcel will be assigned one benefit unit (1.0 BU) per acre.

- **All developed and undeveloped parcels.** All parcels will be assessed one (1) benefit unit per acre.
- **Exempt.** Exempt from the assessment would be the areas of public streets, public easements and rights-of-ways. Also exempt from assessment would be utility rights-of-way, common areas, and sliver parcels not developable, as these parcels do not benefit from the improvements. The storm water detention basin on parcel 8417-027-094, which became 8417-027-908 and the utility easement to Valley County Water District on parcel 8417-035-900 do not benefit from the lighting system and are exempt from the lighting assessment.

Southern California Edison has purchased parcel 8417-036-002, which became 8417-036-800. This parcel is not exempt from the lighting assessment and is assessed as State Board of Equalization ("SBE") parcel 9014-800-001.

The sewer lift station located on parcel 8417-036-900 benefits: therefore, it is not exempt and is included in the lighting assessment.

A summary of Benefit Unit (BU) rates is shown in the table below:

<u>Land-Use Category</u>	<u>Basic Unit</u>		<u>BU Factor</u>		<u>BU Rates</u>
Exempt	0 acres	X	0.0	=	0.0 BU/Acre
All other	1 acres	X	1.0	=	1.0 BU/Acre

D) Special Benefit Determination

Street Lighting: Proper maintenance and operation of the street lighting system benefits all properties by enhancing overall safety, mitigating crime, alleviating the fear of crime, and promoting business and industry.

Street lighting provides special and direct benefit to all properties within the District as these lighting benefits are directly related to the positive enhancement of the area and therefore increase property desirability.

E) Assessment Rate Calculation

The Maximum Allowable Assessment rate for Fiscal Year 2023/2024 is \$176.3180. This rate is calculated by adjusting the maximum rate established for Fiscal Year 2001/2002 of \$97.2900 per Benefit Unit by the Consumer Price Index ("CPI") for All Items, All Urban Consumers for the Los Angeles-Long Beach-Anaheim Area. The maximum rate reflects the April 2022 to April 2023 CPI increase of 3.82% over the maximum rate of \$169.8304 for Fiscal Year 2022/2023.

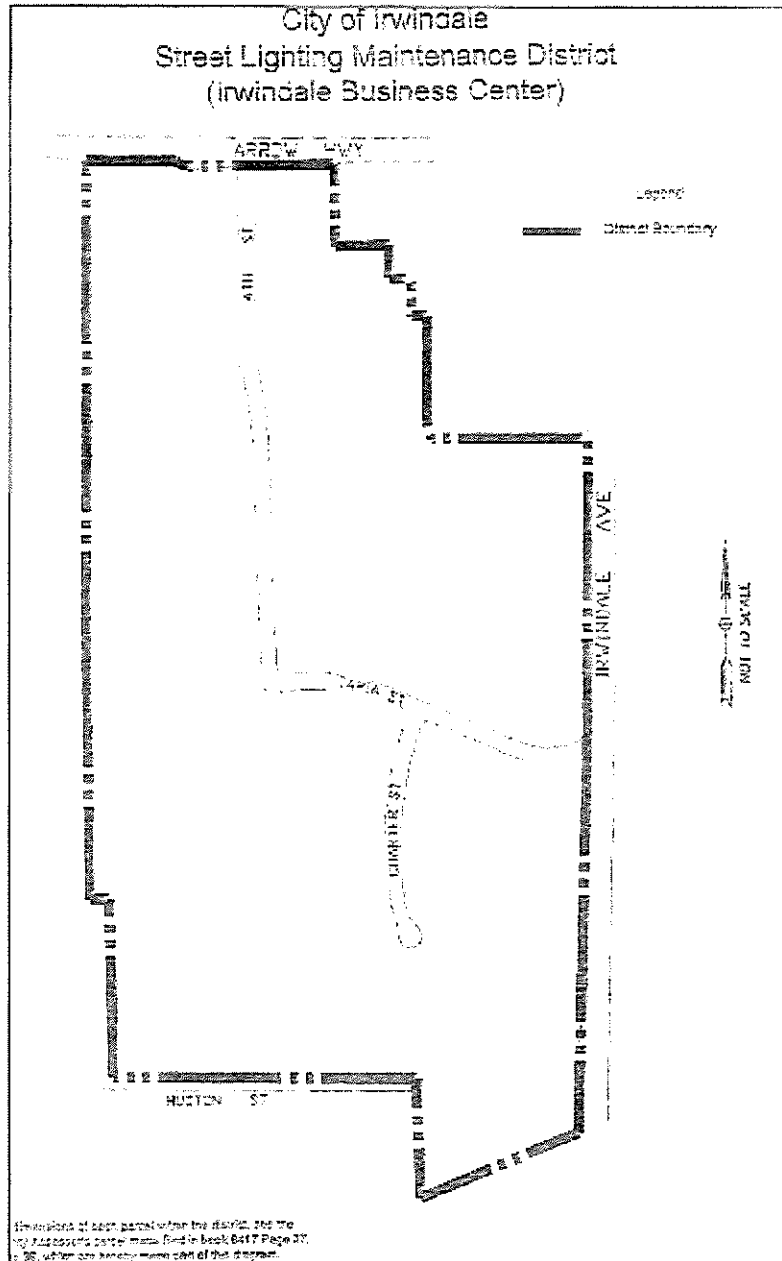
Land Use	Parcels	Acreage	Benefit Units
All Developed and Undeveloped	24	110.51	110.51
Exempt	2	0.00	0.00
Total:	26	110.51	110.51

As shown in the budget in section IV, the assessment rate for Fiscal Year 2023/2024 is \$148.32 per BU.

Each year, as the City maintains the existing street lighting improvements, the rate per BU will be calculated according to the current year's operations and maintenance budget.

VI. Boundary Map

The lines and dimensions of each lot or parcel within the Street Lighting Maintenance District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles, and are incorporated by reference herein and made part of this Report.



VIII. Assessment Roll

The proposed Fiscal Year 2023/2024 charges apportioned to each parcel, as shown on the latest roll of the Assessor's Office, are below. The description of each lot or parcel is part of the records of the Assessor of the County of Los Angeles and these records are by reference made part of this Report.

City of Irwindale
Street Lighting and Maintenance District (Irwindale Business Center)
Fiscal Year 2023/2024
Preliminary Assessment Roll

Assessor's Parcel Number	Situs	Address	Taxable Acreage	Benefit Unit Factor	EBU	Charge
8417-027-088	4775	IRWINDALE AVE	5.41	1.0	5.41	\$802.41
8417-027-089	15800	TAPIA ST	3.87	1.0	3.87	574.00
8417-027-090	4821	CHARTER ST	6.49	1.0	6.49	962.60
8417-027-091	4889	4TH ST	10.73	1.0	10.73	1,591.47
8417-027-092	4821	4TH ST	3.03	1.0	3.03	449.41
8417-027-093	4818	4TH ST	4.77	1.0	4.77	707.49
8417-035-006	5091	4TH ST	15.01	1.0	15.01	2,226.28
8417-035-007	4981	4TH ST	8.03	1.0	8.03	1,191.01
8417-035-008	4982	4TH ST	2.02	1.0	2.02	299.61
8417-035-009	5012	4TH ST	2.14	1.0	2.14	317.40
8417-035-010	5082	4TH ST	5.82	1.0	5.82	863.22
8417-035-011	5086	4TH ST	4.66	1.0	4.66	691.17
8417-035-012	15751	TAPIA ST	4.17	1.0	4.17	618.49
8417-035-013	15761	TAPIA ST	8.68	1.0	8.68	1,287.42
8417-035-014	5027	IRWINDALE AVE	1.79	1.0	1.79	265.49
8417-035-015	4981	IRWINDALE AVE	1.98	1.0	1.98	293.67
8417-035-024	15662	ARROW HWY	0.72	1.0	0.72	106.05
8417-035-028	15700	ARROW HWY	1.18	1.0	1.18	175.02
8417-035-029	15716	ARROW HWY	0.46	1.0	0.46	68.08
8417-035-034	15612	ARROW HWY	0.50	1.0	0.50	74.16
8417-035-035	15642	ARROW HWY	1.95	1.0	1.95	289.22
8417-036-001	4781	IRWINDALE AVE	9.92	1.0	9.92	1,471.63
8417-036-800 ⁽¹⁾	4777	IRWINDALE AVE	6.98	1.0	6.98	1,035.27
8417-036-900	NO	SITUS AVAILABLE	0.20	1.0	0.20	29.66
Total:			110.51		110.51	\$16,390.23
Parcel Count:						24

⁽¹⁾ Assessment for Southern California Edison's parcel is submitted under the company's SBE account 9014-800-001

Note: Totals may not foot and total Balance to Levy differs slightly from assessment roll due to rounding.

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

CC Item 7

Date: June 5, 2023
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: APPROVE THE THREE-YEAR COOPERATION AGREEMENT FOR FISCAL YEARS 2024-2027 FOR THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

City Manager's Recommendation:

Adopt Resolution No. 2023-51-3429, entitled: **"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM"**.

Administrative Action:

Submitted and prepared by:

Kambiz Borhani, Finance Director / City Treasurer
(626) 430-2221



Reviewed by:

Adrian Guerra, City Attorney

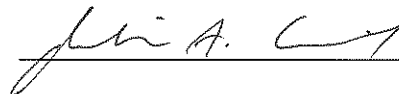
Electronically Approved

Kambiz Borhani, Finance Director / City Treasurer



Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

The City of Irwindale (City) participates in the Los Angeles Urban County CDBG Program, which is implemented through the County of Los Angeles (County) and requires a Participating City Cooperation Agreement (Agreement) with the County. The Agreement outlines legal provisions and requirements for the City to participate in the Urban County

CDBG Program and provides for the automatic renewal of participation in successive three-year qualification periods.

The last three-year Cooperation Agreement on file with the County was for Fiscal Years 2021-2024, which provided for the automatic renewal of the City's participation for the successive three-year qualification period of Fiscal Years 2024-2027. The city is currently within this three-year period of the Urban County CDBG Program, which will end next fiscal year on June 30, 2024.

All other provisions of the Agreement remain the same, which include provisions for grant funding eligibility, procedural requirements, and audit obligations for participating in the Urban County CDBG Program. Also included are requirements that the City must have adopted and enforcement of certain policing policies and drug-free workplace policies in place. The city follows these requirements.

Fiscal Impact:

Adopting Resolution No. 2023-51-3429, and thereby approving the execution of the Cooperation Agreement, will allow for the continuation of the City's participation in the Urban County CDBG program. This will allow the City to continue receiving CDBG grant funding to be used for specific eligible projects. In prior years, CDBG funding has been utilized for sidewalk improvements throughout the city.

On January 11, 2023, the City Council approved the proposed use of the City's Fiscal Year 2023-2024 allocation of \$9,460, however, after that meeting, CDBG notified the city that the funding for the period ending 6/30/2024, will be \$8,47 to be used toward the cost of the Senior Meal Home Delivery Program.

Attachments:

Resolution No. 2023-51-3429
Participating City Cooperation Agreement

RESOLUTION NO. 2023-51-3429

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, the City of Irwindale (City) desires to participate in the Los Angeles Urban County Community Development Block Grant ("CDBG") funds program, in the County's plan for Fiscal Years 2024-2026, commencing on July 1, 2024 and through June 30, 2027; and

WHEREAS, the City authorizes the execution of a Cooperation Agreement with the County of Los Angeles in order to receive said CDBG funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF IRWINDALE AS FOLLOWS:

SECTION 1. The City Council adopts and approve its participation in the Los Angeles County Urban County Program and receiving CDBG funds, and execution of the Cooperation Agreement between the City of Irwindale and the County of Los Angeles for the time period of July 1, 2024 through June 30, 2027 and self-renewing thereafter.

SECTION 2. The City Council authorizes the Mayor, or his/her designee, to execute the Cooperation Agreement, any and all documents necessary, for participation in the Los Angeles Urban County Program on behalf of the City.

PASSED, APPROVED AND ADOPTED this 5th day of June 2023.

H. Manuel Ortiz, Mayor

ATTEST:

Laura Nieto
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2023-51-3429 was duly adopted by the City Council of the City of Irwindale, at a regular meeting held on the 5th day of June 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura Nieto
Chief Deputy City Clerk

**COUNTY OF LOS ANGELES
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
HOME INVESTMENT PARTNERSHIPS PROGRAM
EMERGENCY SOLUTIONS GRANT PROGRAM**

**PARTICIPATING CITY
COOPERATION AGREEMENT**

This **COOPERATION AGREEMENT** ("Agreement") is being entered into on this «Day» day of «MONTH_YEAR», to be effective on the 1st day of July 2024, by and between the **CITY OF «PARTICIPATING_CITY»**, hereinafter referred to as "City," and the County of Los Angeles, by and through the Executive Director of the Los Angeles County Development Authority, hereinafter referred to as "County," and shall remain in effect for the County's Consolidated Plan for Fiscal Years 2024-2026. The County and the City are collectively referred to as the "Parties" or individually "Party."

WITNESSETH THAT:

WHEREAS, in 1974, the U.S. Congress enacted and the President signed a law entitled, the Housing and Community Development Act of 1974, as amended, herein called the "Act";

WHEREAS, the Parties desire to cooperate to undertake, or assist in undertaking, community development, community renewal of lower-income housing assistance activities, specifically urban renewal and publicly assisted housing, including, but not limited to, the improvement or development of housing for persons of low- to moderate-incomes, and other community or urban renewal activities authorized by the Act, the Cranston-Gonzalez National Affordable Housing Act ("NAHA"), and the U.S. Housing Act of 1937, as amended;

WHEREAS, the Community Development Block Grant ("CDBG") Program, the HOME Investment Partnerships ("HOME") Program, and the Emergency Solutions Grant ("ESG") Program are required to have an approved comprehensive housing strategy as authorized under NAHA;

WHEREAS, the County has requested of the U.S. Department of Housing and Urban Development, hereinafter referred to as "HUD", that the County be designated as an urban county, hereinafter referred as to the "Los Angeles Urban County";

WHEREAS, the City has participated with the County in the Los Angeles Urban County Program and desires to renew its participation with the County in said Los Angeles Urban County Program for the County's Consolidated Plan for Fiscal Years 2024-2026;

WHEREAS, as the Los Angeles Urban County designee, the County will take responsibility and assume all obligations of an applicant under federal statutes, including: the analysis of needs, the setting of objectives, the preparation of community development and housing assistance plans, the consolidated plan, and the assurances of certifications;

WHEREAS, the terms and provisions of this Agreement are fully authorized under state and local law, and this Agreement provides full legal authority for the County to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and publicly assisted housing; and

WHEREAS, by executing this Agreement, the Parties hereby give notice of the intention to participate in the Los Angeles Urban County Program.

NOW, THEREFORE, the Parties agree as follows:

1. The City hereby authorizes the County to perform, or cause to be performed, those acts necessary or appropriate to implement the community development and housing assistance activities. Specifically urban renewal and publicly assisted housing, including, but not limited to, improvement or development of housing for persons of low- to moderate-income, and other community or urban renewal activities authorized under the Act for the City in the County's Consolidated Plan for Fiscal Years 2024-2026, which will be funded from the CDBG Program, and, where applicable HOME and ESG Programs, from federal annual appropriations and from any program income generated from the expenditure of such funds.

In the event this Agreement extends into succeeding fiscal years and funds have not been appropriated, this Agreement will automatically terminate as of June 30 of the then-current fiscal year. The County will endeavor to notify the City in writing within ten (10) days of receipt of non-appropriation notice.

2. This Agreement covers the following formula funding programs administered by HUD where the County is awarded and accepts funding directly from HUD: The CDBG Program, the HOME Program, and the ESG Program.
3. In executing this Agreement, the City understands the following:
 - a. The County has the final responsibility for selecting CDBG, and, where applicable, HOME and ESG, activities and submitting the Consolidated Plan to HUD.
 - b. The City is not eligible to apply for grants under the State CDBG ("Small Cities CDBG") Program for appropriations for the County's Consolidated Plan for Fiscal Years 2024-2026.
 - c. The City may participate in the HOME Program only through the Los Angeles Urban County Program. Thus, even if the County does not receive a HOME formula allocation, the City cannot form a HOME consortium with other local governments.
 - d. The City may participate in the ESG Program only through the Los Angeles

Urban County Program.

4. The term of this Agreement shall be for the County's Consolidated Plan for Fiscal Years 2024-2026 and commence on **July 1, 2024** through **June 30, 2027** ("Urban County Term"). The Parties agree that they cannot terminate or withdraw from this Agreement while it remains in effect. The City provides written notice at least 60 days prior to June 30 2026 that it elects not to participate in the next urban county qualification period. Towards the end of the second year of the Urban County Term, the County will notify the City in writing of its right not to participate in the County's successive Consolidated Plan for the next three-year period.

The Parties agree to adopt amendments to this Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's *Urban County Qualification for Participation Notice*, prior to the subsequent three-year extension of the term.

5. This Agreement shall be effective for the Urban County Term and for such period of time for the expenditure of all CDBG funds, or where applicable, HOME and ESG funds, allocated to the City under this Agreement and appropriations from any program income therefrom and for the completion of the funded activities. The Parties agree that they cannot terminate or withdraw from this Agreement while it remains in effect.
6. The Parties agree to cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities, specifically urban renewal and publicly assisted housing, including, but not limited to, the improvement or development of housing for persons of low- to moderate-incomes, and other community or urban renewal activities authorized by the Act.

The Parties in the performance of this Agreement shall take all actions necessary or appropriate to assure compliance with the Los Angeles Urban County Program's certification under Section 104(b) of Title I of the Act, as amended, that the grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964; and the implementing regulations at 24 CFR Part 1, and the Fair Housing Act, and the implementing regulations at 24 CFR Part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152, available at <https://www.federalregister.gov/documents/2021/06/10/2021-12114/restoring-affirmatively-furthering-fair-housing-definitions-and-certifications>.

Furthermore, the Parties in the performance of this Agreement shall take all actions necessary or appropriate to assure compliance with Section 109 of Title I of the Act, and the implementing regulations at 24 CFR Part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR Part 8, Title II of the Americans with Disabilities Act, and the implementing

regulations at 28 CFR Part 35, the Age Discrimination Act of 1975, and the implementing regulation at 24 CFR Part 146, and Section 3 of the Housing and Urban Development Act of 1968, and all other applicable laws and regulations.

The Parties agree that CDBG and, where applicable, HOME and ESG funding is prohibited for any activities in, or in support of, any cooperating City that does not affirmatively further fair housing within its own jurisdiction or that impedes the County's action to comply with its fair housing certification. The City acknowledges and agrees to HUD's 424-B Form, *Assurances and Certifications*.

7. Pursuant to 24 CFR § 570.501(b), the City is subject to all requirements applicable to subrecipients, including the requirement of a written agreement as set forth in 24 CFR § 570.503.
8. The City shall report to the County of any income generated by the use of CDBG and, where applicable, HOME and ESG funds received by the City. Any such program income, if applicable, must be remitted to the County within 30 days of receipt. Such program income may be used for eligible activities in accordance with all CDBG and, where applicable, HOME and ESG, requirements as may then apply.
9. The County shall be responsible for monitoring and reporting to HUD on the use of any program income; therefore, the City shall be required to maintain appropriate record keeping and reporting for this purpose.
10. The City may not sell, trade or otherwise transfer all or any portion of CDBG, and, where applicable, HOME and ESG funds to another metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG, and, where applicable, HOME and ESG funds in exchange for any other funds, credits or non-federal consideration, but must use such funds for activities eligible under Title I of the Act.
11. In the event of grant close-out or termination of this Agreement, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to the County within 60 days after grant closeout or termination of this Agreement.
12. All program income generated from the disposition or transfer of real property acquired or improved by the City using CDBG and, where applicable, HOME and ESG, funds or program income, during the Urban County Term, shall be subject to all the terms and conditions of this Agreement.
13. Any real property which is acquired or improved by the City during the term of this Agreement, in whole or in part, using CDBG and/or HOME and ESG funds or program income in excess of \$25,000, shall be subject to the following standards:

- a. The County shall be notified by the City in writing of any modification or change in the use or disposition of such real property from that planned at the time of the acquisition or improvement. Such notification shall be made prior to the modification, change in use or disposition.
 - b. If such real property is sold within five (5) years or transferred for a use which does not qualify as an eligible activity under CDBG and/or HOME and ESG regulations, the City shall reimburse to the County an amount equal to the pro-rata share of the current fair market value of the property or proceeds from the sales. The pro-rata share shall be calculated by multiplying the current market value by the percentage of the purchase price paid with CDBG funds or program income.
- 14. The City shall make available for inspection and audit to County's and HUD's representatives, upon request, at any time during the duration of this Agreement and for a period of five (5) years thereafter, all of its books and records relating to CDBG and, where applicable, HOME and ESG, program activities and income.
- 15. Following the end of the three-year reimbursable contract period and after resolving any financial or programmatic findings, if the City elects to leave the Los Angeles Urban County Program and is not eligible to become an entitlement city, the City will be unable to request that its allocation or any remaining balance be transferred to the City. Any remaining balance will be transferred to the funding pool of the Supervisorial District in which the City is located.
- 16. The City has adopted and is enforcing:
 - a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
 - b. A policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
- 17. The City shall provide a drug-free workplace by:
 - a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the City's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - b. Establishing an ongoing drug-free awareness program to inform employees about:
 - i. The dangers of drug abuse in the workplace;

- ii. The City's policy of maintaining a drug-free workplace;
 - iii. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- c. Making it a requirement that each employee who will be engaged in the performance of the grant be given a copy of the statement required by paragraph "a" of this Section 17.
- d. Notifying the employee in the statement required by paragraph "a" of this Section 17 that, as a condition of employment funded by the CDBG, and where applicable, HOME and ESG grant, the employee will:
 - i. Abide by the terms of the statement; and
 - ii. Notify the City in writing of his or her conviction of a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.
- e. Notifying the County in writing, within ten (10) calendar days after receiving notice under subparagraph d(ii) of this Section 17 from an employee or otherwise receiving actual notice of any such conviction; and the City must provide written notice, including position or title, of any City employees convicted of any criminal drug statute to every County officer or other designee who processed a CDBG, HOME, or ESG grant which funded any activity on which the convicted employee was working, unless HUD has designated an identification number(s) of each affected grant.
- f. Taking one (1) of the following actions, within 30 calendar days of receiving notice under subparagraph d(ii) of this Section 17, with respect to any employee who is so convicted:
 - i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purpose by a federal, state, local health, law enforcement, or other appropriate agency.
- g. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs a, b, c, d, e, and f, of this Section 17.

18. This Agreement may be executed in any number of counterparts, each of which shall be effective only upon delivery, and therefore shall be deemed an original, and all of which shall constitute one and the same document, for the same effect as if all parties hereto had signed the same signature page.

The facsimile, email, or other electronically delivered signature of the Parties shall be deemed to constitute original signatures, and facsimile or electronic copies hereof shall be deemed to constitute duplicate originals.

DRAFT

By: _____
CITY ATTORNEY

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: June 5, 2023
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Approval of SB1 Road Maintenance and Rehabilitation Account Local Streets and Roads Funding Allocation for Fiscal Year 2023/2024

City Manager's Recommendation:

That the City Council (1) approve the SB1 Local Streets and Roads Program proposed project list for Fiscal Year 2023/2024 and authorize staff to submit said list to the California Transportation Commission; and (2) adopt Resolution No. 2023-47-3425 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023/2024 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017".

Administrative Action:

Submitted by:

Eddie Chan
Director of Engineering/ Building Official

Prepared by:

Luis Pimentel,
Interim Associate Engineer
(626) 430-2259

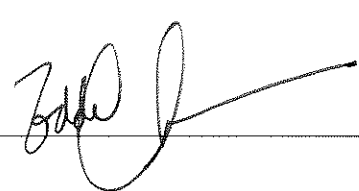
Reviewed by:

Adrian R. Guerra, City Attorney

Kambiz Borhani,
Finance Director / City Treasurer

Approved by:

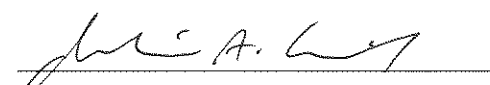
Julian A. Miranda, City Manager



Electronically Approved



Electronically Approved



Electronically Approved

Background and Analysis:

In 2017, Senate Bill 1 (SB1) established a Road Maintenance and Rehabilitation Account (RMRA) to address basic road maintenance and rehabilitation of state highways and local streets and roads. Pursuant to Section 2032 of the Streets and Highways Code, a percentage of the funding from the new Road Maintenance and Rehabilitation Account will be allocated to eligible cities and counties for basic road maintenance, rehabilitation, and critical safety projects on local streets and roads.

Each city or county must submit a project list to the California Transportation Commission (CTC), pursuant to an adopted resolution, on an annual basis. SB1 also establishes annual reporting and audit requirements for RMRA expenditures.

The estimated amount of RMRA funds proposed to be received in FY 2023-23 and allocated pursuant to the City Council's adoption of the FY 2023-24 budget meeting on June 28, 2023, for our city is \$37,105. The eligible uses of SB1 RMRA funds include road maintenance and rehabilitation, safety projects, bicycle and pedestrian improvements, and traffic control devices.

The proposed project to use RMRA funding for FY 2023/2024 will be the Residential Resurfacing Project – Phase III also proposed to be approved at the FY 2023-24 budget adoption meeting scheduled for June 28, 2023, which consists of cold-milling, removal and re-paving of existing asphalt pavement on Meridian Street, Park Rose Avenue, Ruelas Street, Alice Rodriguez Circle, Peck Road, and Myrtle Avenue. The useful life of these improvements is estimated to be 10 to 15 years.

Upon approval by the City Council, the project description and a copy of the adopted Resolution No. 2023-47-3425 will be submitted to the CTC as required to be eligible for receiving SB1 RMRA funding for FY 2023/2024.

Fiscal Impact:

The City of Irwindale will be eligible to receive an estimated amount of \$37,105 for the FY 2023/2024 Residential Resurfacing Project – Phase III with the adoption of the attached resolution. RMRA funds are recorded in the State Gas Tax, Fund 21 account 21-00-000-33360-0000.

Attachment:

Resolution No. 2023-47-3425

RESOLUTION NO. 2023-47-3425

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE,
CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023/2024
FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$37,105 in RMRA funding in Fiscal Year 2023/2024 from SB 1; and

WHEREAS, this is the 7th year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate 6 streets/roads, throughout the City this year with the FY 2023/2024 Resurfacing Program and similar projects in the future; and

WHEREAS, the 2023 City of Irwindale Pavement Condition Report found that the City's streets and roads are in an "good" condition with average PCI rating of 75 and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into an "excellent" condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide and create a useful outcome for our constituents and commuters alike

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF IRWINDALE HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and incorporated herein by this reference.

SECTION 2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2023/2024 Road Maintenance and Rehabilitation Account revenues:

Project Title: FY 2023/2024 Residential Resurfacing Project – Phase III

Project Description: Cold-milling, removal and re-paving of existing asphalt pavement.

Project Location: Meridian Street, Park Rose Avenue, Ruelas Street, Alice Rodriguez Circle, Peck Road, and Myrtle Avenue.

Estimated Project Schedule: Start (02/24) – Completion (06/24) based on the components being funded with RMRA funds

Estimated Project Useful Life: 10-15 years

SECTION 3. The Chief Deputy City Clerk shall certify the passage and adoption of this Resolution, which shall in turn have immediate effect.

PASSED, APPROVED and ADOPTED this 5th day of June 2023.

H. Manuel Ortiz, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2023-47-3425 as duly adopted by the City Council of the City of Irwindale, at a regular meeting held on the 5th day of June 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

- ☒ City Council
- ☐ Successor Agency
- ☒ Housing Authority
- ☒ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

CC Item 9
HA Item 15
RA Item 20

Date: June 5, 2023

To: Honorable Mayor and Members of the City Council
Honorable Chair and Members of the Housing Authority Board
Honorable Chair and Members of the Reclamation Authority Board

From: Julian A. Miranda, City Manager/Executive Director

Issue: Adoption of the Fiscal Year 2023-24 Budget and
Establishing the Appropriations Limit for Fiscal Year 2023-24

City Manager/Executive Director's Recommendation:

It is recommended that the City Council, Housing Authority Board and Reclamation Authority Board convene concurrently to conduct the duly noticed public hearing on the proposed budgets.

Following conclusion of the public hearing, the City Council should introduce Ordinance No. 770, and all governing boards should adopt their respective resolutions pertaining to the proposed Fiscal Year 2023-24 Budget, as listed below:

That the City Council introduce City Ordinance No. 770 entitled: **"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024,"** reading by title only and waiving further reading thereof.

That the City Council adopt Resolution No. 2023-36-3414 entitled: **"A RESOLUTION OF CITY COUNCIL OF THE CITY OF IRWINDALE ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-2024"**

That the Irwindale Housing Authority adopt Resolution No. HA 2023-05-136 entitled: **"A RESOLUTION OF THE BOARD OF THE IRWINDALE HOUSING AUTHORITY ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024"**

That the Irwindale Reclamation Authority adopt Resolution No. RA 2023-02-037 entitled: **"A RESOLUTION OF THE BOARD OF THE IRWINDALE RECLAMATION AUTHORITY ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024"**

Administrative Action:

Submitted & prepared by:

Kambiz Borhani, Finance Director/City Treasurer
(626) 430-2221



Reviewed by:

Adrian R. Guerra, City Attorney/General Counsel

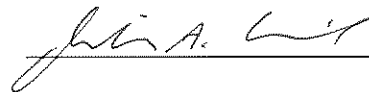
Electronically Approved

Kambiz Borhani, Finance Director/City Treasurer



Approved by:

Julian A. Miranda, City Manager/Executive Director



Background and Analysis

In accordance with Section 901 of the Irwindale Charter, which requires that a proposed budget be submitted to the City Council at least 35 days prior to the beginning of each fiscal year, the City Council and Boards for the Housing Authority and Reclamation Authority (collectively referred to herein as "Boards") have been provided with the Proposed Budget for Fiscal Year ("FY") 2023-2024. In addition, Section 901 requires the City Council to select a date and time for a public hearing on the proposed budget. Staff recommended the public hearing be set for its first reading on June 5, 2023, at 5:00 p.m. and second reading on June 28, 2023, at 6:30 p.m. or as soon thereafter as the matter may be heard.

Prior to the abovementioned Public Hearings, the City Manager/Executive Director and Finance Director held a budget workshop providing the City Council and Boards, as well as the Community with a presentation on the proposed requests, programs, and activities. The City Council and Boards thoroughly reviewed the information presented, held detailed discussions with respective departments about their requests, and provided an opportunity for interested person(s) to express their concerns regarding any or all items contained in the proposed budget.

Departmental requests and financial highlights of General Fund were as follows:

Budget Workshop

On May 8, 2023, Budget Workshop, the City Council and Boards were presented with the initial FY 2023-2024 Budget. The table below shows the preliminary budget summary for the General Fund:

General Fund	Revenues	Expenditures	Surplus / (Deficit)
Operating Budget	\$ 25,485,660	\$ (27,497,221)	\$ (2,011,561)
Capital/One-Time Items	4,044,200	-	4,044,200
Capital Projects Transfers	-	(1,869,039)	(1,869,039)
American Rescue Plan Act	-	(86,000)	(86,000)
TOTAL	\$ 29,529,860	\$ (29,452,260)	\$ 77,600

Operating Budget Requests:

During the Budget Workshop, the City Council was also presented with all budget items requested by departments to be added to the FY 2023-2024 Budget.

Dept/Div	Operations Budget Requests	General Fund		Mining Impact Fund	Other Funds	American Rescue Plan Act
		Ongoing	One-Time			
City Council	Training - LCC, ICA, CCCA	15,375		5,125		
City Manager	Contractual Services - CA Consulting	54,000				
Finance	Audit Fees - New GASB Implementation	30,000				
HR - Retiree	Retiree Medical Benefits - OPEB	400,000		100,000		
Police	Large Tools & Equipment - 2 Dispatch Radios		323,519		100,000	
IT	Contractual Services - Office 365 Implementation	28,875		9,625		
IT	Personnel - IT Technician	45,461		37,195		
IT	Computer Supplies & Equipment - Intercom System		100,000			
Comm. Dev.	Contractual Services - Local Hazard Mitigation Plan		75,000		75,000	
Sr. Center	Vehicles - New Handicap Van					86,000
Aquatics	Personnel - Part-Time (snack bar & others)	37,000				
Aquatics	Special Event - Hawaiian Luau	6,000				
Engineering	Building Inspections - LA County Fee Increase	100,000				
Engineering	Geotechnical Plan Check Services	20,000				
Engineering	Traffic Engineering Services	15,000				
Engineering	Training - QSD Certifications	3,000				
Engineering	Contractual Services - Cost Sharing LA River/Rio Hondo	7,000				
Engineering	Storm Drain / NPDES - CloudCompliance Software	4,000				
Engineering	Contractual Services - SMARA Reclamation Plan			60,000		

Dept/Div	Operations Budget Requests	General Fund		Mining Impact Fund	Other Funds	American Rescue Plan Act
		Ongoing	One-Time			
Engineering	Storm Drain / NPDES / MS4 - Consultant				107,000	
Public Services	Animal Control	12,500				
Public Services	Pest Control - Mosquito	3,000				
Public Services	Building Repairs & Maint. - Clarifier Cleaning (twice)	8,875				
Public Services	Vehicle Maintenance & Repairs			10,000		
Public Services	Large Tools & Equip - Replace Scarifier & HEPA Vacuum		9,240	6,160		
Public Services	Large Tools & Equip - Aerator		12,000			
Public Services	Small Tools & Minor Equip - Electric Power Tools				750	
Public Services	Contractual Services - Bus Shelter Maintenance				43,113	
Public Services	Contractual Services - Maintenance				105,000	
	TOTAL	\$ 744,625	\$ 519,759	\$ 228,105	\$ 430,863	\$ 86,000

Capital Projects

The following table lists the budget requests for City's Capital Improvement Projects:

Capital Projects	Funding Source	Capital / One-Time
Swimming Pool Improvement Project	GF	\$ 910,353
Vincent Ave. Signalized Bicycle Crossing	GF / MIF	20,000
SCWP Arrow Hwy Project	Measure W	193,000
Chamber of Commerce Office Reconfiguration	GF / MIF	60,000
Civic Center - Exterior Improvement Project	GF / DIF	1,249,575
Irwindale Veteran's Memorial	GF	300,000
Residential Resurfacing Project - Phase III	GF / MIF / SRF	750,000
Safe Street for All (SS4A) Action Plan	GF / MIF / GR	230,000
Vulcan - Irwindale / Foothill St. Improvements	Deposit	1,844,158
	TOTAL	\$5,557,086
GF - General Fund, MIF - Mining Impact Fund DIF - Development Impact Fees, GR - Grants SRF - Special Revenue Funds which includes Gas Tax, Prop C, Measures R & M, and TDA Article 3		

Irwindale Community Foundation

At the March 13 and April 18, 2023, meeting the Irwindale Community Foundation Board approved the following \$192,865 (\$133,945 + 58,920) budgetary requests to be donated to the City of Irwindale:

LIBRARY				
Item	Description	Ongoing	One-Time	# of Participants
AWE Learning Station	Replace two outdated AWE learning stations for children	-	10,000	
Hotspot Service	Data service for hotspot devices. Devices were received through a grant and provide on the go internet access.	2,520	-	96 circs in 2022
Subscription	Tumblebook subscription for grades K-6, enhancing library's e-learning platform.	1,300	-	846 content views
Special Event Incentives	Purchase incentive items for various events offered by the library (i.e. summer reading program, book festival, etc.)	1,000	-	100
TOTAL LIBRARY		4,820	10,000	

SENIOR CENTER				
Item	Description	Ongoing	One-Time	# of Participants
Sound panels	Noise canceling wall panels for senior center	-	4,400	
Field Trips	Increased entrance fees and new/added field trips.	5,000	-	23
Healthy Irwindale	Purchase incentive items such as lunch bags, silicone bottle grips, healthy snacks, and blood pressure monitor for participants.	-	1,800	50+
Class Supplies	Supplies for greeting card making, ceramic, canvas, and rock painting.	4,300	-	60
Classes	Sewing Class, Gentle Mat Yoga, and Zumba Gold.	9,225	-	65
Book Club	Book Club year-round	1,700	-	10/monthly
Monthly Birthday Celebrations	Increased cost on birthday meals, cakes, kitchen supplies, and eco lab dishwasher supplies.	4,000	-	60
Special Events	Annual Valentine's Dance, Hawaiian Luau, Mexican Independence, and New Year's dance.	5,000	-	60/event
Billiard Pool Tables	Annual maintenance for two billiard pool tables.	2,000	-	15/daily
TOTAL SENIOR CENTER		31,225	6,200	

DEPARTMENT: AQUATICS				
Item	Description	Ongoing	One-Time	# of Participants
Aquatics Expo	Ice cream truck, promotional items, decorations	2,000	-	70+
Red, White and You Picnic	Interactive water games, decorations, and promotional supplies	1,800	-	100+
Luau	One (1) end of summer luau's - Food, entertainment, and decorations	6,000	-	100 per event
Wading Pool Re-plaster	Remove existing plaster and replaster wading pool	-	15,000	50+
TOTAL AQUATICS		9,800	15,000	

RECREATION				
Item	Description	Ongoing	One-Time	# of Participants
Special Events	Music in the Park - bands and sound (\$10,000)	10,000	-	
Minor Special Events	Sunset Cinema, Locks of Love, Scarecrow Alley, Jack O' Lantern Walk, Dia de Los Muertos Altar, Cookies and Milk with Santa	8,000	-	100/event
Special Events	Red, White, and You BBQ - inflatables and activities	5,000	-	100/event
Special Events	Marachifest week #5 - sound system and supplies	11,700	-	300+
Special Events	Christmas Spectacular - Snow Zone	5,000	-	400+
	Christmas Spectacular - Christmas tree and materials to retrofit	-	10,000	400+
Kindness Krew	Giveaways, donations and more	1,000	-	100+
Youth Sports	Cost of cheers uniforms for Competition Cheer	7,200	-	24+
Programs	Supplemental funding to offset the increased cost for Kidzone snacks	4,000	-	
Trips	Family trips - increase amount of tickets available for trips	6,000	-	480+
Field Trips - Day Camps	Fall Break trip to Disneyland	-	6,400	45
Field Trips - Teens	Fall Break trip to Disneyland	-	3,320	23
Classes	Second yoga class, Adult Fitness, Healthy Lifestyle, Dog Obedience and more	24,000	-	300+
TOTAL RECREATION		81,900	19,720	

PUBLIC SERVICES				
Item	Description	Ongoing	One-Time	# of Participants
School Bus Tracking System & Radios	Bus tracking system (\$2,000) and on going service fee for radios (\$3,000) for both school buses and a dispatcher in case of an emergency. The one-time fee (3,000) will be used to purchase the required tablets to use the tracking system properly.	5,000	3,000	125+
City Hall & Senior Center Holiday Decorations	Additional lighting and decorations for the front of City Hall, front of Senior Center & courtyard, and Arrow Highway. Two (2) New Christmas Tree and decoations for City Hall and Council Chamber	-	5,000	N/A
Bus Parking	Daily bus parking fees for beach trips and other events	1,200	-	23+
TOTAL PUBLIC SERVICES		6,200	8,000	

TOTAL REQUESTED	133,945	58,920	192,865
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Further, at the May 16, 2023, meeting the Irwindale Community Foundation Board also approved the following \$10,600 (\$5,500 + 5,100) budgetary requests to be donated to the City of Irwindale:

AQUATICS			
Item	Description	Ongoing	One-Time
Snack Bar	One-Time: New Fridge/freezer, cheese and chili dispenser, hot dog warmer, chip container.	5,500.00	5,100.00
	On Going: Supplies (hot dogs, nachos, water bottles, vitamin water, gatorage, sunblock, towels, etc.).		
TOTAL AQUATICS		5,500.00	5,100.00

Total Donated to City of Irwindale for FY 2023-2024 $\$192,865 + \$10,600 = \$203,465$

Fiscal Impact:

Ordinance No. 770 adopting the FY 2023-2024 Budget includes Exhibit A which lists the proposed revenue and expenditure budgets for all funds of the City, Housing Authority and Reclamation Authority.

The table below recaps the General Fund FY 2023-2024 Budget Summary:

General Fund	Revenues	Expenditures	Surplus / (Deficit)
Operating Budget	\$ 25,496,260	\$ (27,507,821)	\$ (2,011,561)
Capital/One-Time Items	4,044,200	-	4,044,200
Capital Projects Transfers	-	(1,869,039)	(1,869,039)
American Rescue Plan Act	-	(86,000)	(86,000)
TOTAL	\$ 29,540,460	\$ (29,462,860)	\$ 77,600

The FY 2023-2024 General Fund Operating Budget reflects an operating surplus of \$1,946,639. However, the Capital Projects Transfers of \$1,869,039 will reduce the overall surplus to \$77,600.

The General Fund Reserve balance is currently projected to be \$40.4 million at the end of FY 2022-2023. Adoption of the proposed FY 2023-2024 Budget will increase the fund balance by the \$77,600 surplus, resulting in a projected General Fund Reserve balance of \$40.5 million as of June 30, 2024.

Resolution No. 2023-36-3414 will establish the City's Appropriations limit for FY 2023-2024 in the amount of \$13,590,371,946.

Attachments:

Ordinance No. 770
Resolution No. 2023-36-3414
Resolution No. HA 2023-05-136
Resolution No. RA 2023-02-037

ORDINANCE NO. 770

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024

WHEREAS, a copy of the Proposed Budget for FY 2023-24 has been posted electronically with the City Council Agenda for public review and in the Office of the Deputy City Clerk; and

WHEREAS, the City Council conducted a duly noticed public hearing to consider the proposed budget on June 5, 2023.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and incorporated herein by this reference.

SECTION 2. The budget for the City of Irwindale for Fiscal Year 2023-24, was prepared and submitted by the City Manager, and as modified by the City Council, is hereby approved and adopted. The operating and capital budget amounts are hereby authorized for the fiscal year within departments by fund, as listed on Exhibit A.

SECTION 3. From the effective date of said budget, the total amount as stated therein for each departmental activity account shall be appropriated subject to expenditure pursuant to all applicable ordinances of the City and statutes of the State. The operating budget may be reallocated by the City Manager or Director of Finance providing there is no change in the total appropriations within any funds as authorized by the City Council.

SECTION 4. At the close of the fiscal year, unexpended appropriations in the operating budget will be unencumbered as necessary to underwrite the expense of outstanding purchase commitments. Unexpended appropriations for any authorized, but uncompleted expenditures and/or projects may be carried forward to the next succeeding budget upon approval by the City Manager or Director of Finance.

SECTION 5. Total appropriations within the funds will be increased only by amendment of the budget by resolution approved by the City Council.

SECTION 6. The City Manager may reduce expenditure appropriations within funds as a method of fiscal control, and the Director of Finance may adjust revenue estimates to reflect economic change during the fiscal period.

SECTION 7. The Director of Finance is hereby authorized to transfer monies in accordance with the interfund transfers listed in said budget, and to transfer monies to cover operational expenditures of the City through transfers of funds in such amounts, and at such times during the fiscal year as may be determined necessary to the competent

operation and control of City business, or to provide adequate cash flow, except that no such transfer shall be made in contravention of State law or City ordinances.

SECTION 8. Adjustments made by the City Council during the budget hearing and documented in the minutes for this action will be incorporated with the final printed budget document. The City Manager or Director of Finance is hereby authorized to approve any corrections in the budget document that are clerical in nature. Additionally, the City Council may amend the budget at any time by adoption of appropriate budget resolutions.

SECTION 9. The Chief Deputy City Clerk shall certify the passage of this Ordinance and shall cause the same to be posted in accordance with law.

PASSED, APPROVED, AND ADOPTED this 28th day of June 2023.

H. Manuel Ortiz, Mayor

ATTEST:

Laura M. Nieto, CMC
Chief Deputy City Clerk

State of California }
County of Los Angeles } ss.
City of Irwindale }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, California, do hereby certify that the foregoing Ordinance No. 770 was duly introduced at a regular City Council meeting held on the 5th day of June 2023, and adopted at a regular meeting of the City Council held on the 28th day of June 2023, by the following roll call vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, CMC
Chief Deputy City Clerk

AFFIDAVIT OF POSTING

I, Laura Nieto, Chief Deputy City Clerk, certify that I caused a copy of Ordinance No. 770, adopted by the City Council of the City of Irwindale at its regular meeting held June 28, 2023, to be posted at the City Hall, Library, and Post Office in June 28, 2023.

Laura M. Nieto, CMC
Deputy City Clerk

Dated: June 28, 2023

Exhibit A
City of Irwindale
FY 2023-2024
Budget Summary

Fund No	Fund	FY 2023-24 Revenues	FY 2023-24 Expenditures	Surplus (Deficit) FY 2023-24
<u>General Fund</u>				
01	General Fund On-Going Budget	\$ 25,496,260	\$ (27,507,821)	\$ (2,011,561)
	Capital/One-Time Items	\$ 4,044,200	\$ -	\$ 4,044,200
	Capital Projects Transfers	\$ -	\$ (1,869,039)	\$ (1,869,039)
	American Rescue Plan Act (ARPA)	\$ -	\$ (86,000)	\$ (86,000)
	TOTAL GENERAL FUND	\$ 29,540,460	\$ (29,462,860)	\$ 77,600
<u>Irwindale Housing Authority Fund</u>				
11	Irwindale Housing Authority	\$ 400	\$ (7,330)	\$ (6,930)
12	IHA-Low/Mod Housing Asset Fund	\$ 25,000	\$ (535,530)	\$ (510,530)
	TOTAL HOUSING AUTHORITY FUNDS	\$ 25,400	\$ (542,860)	\$ (517,460)
<u>Mining Impact Fund</u>				
13	Mining Impact On-Going Budget	\$ 4,279,000	\$ (6,568,725)	\$ (2,289,725)
	Capital/One-Time Items	\$ -	\$ (438,000)	\$ (438,000)
	Capital Project Transfers	\$ -	\$ -	\$ -
	TOTAL MINING IMPACT FUND	\$ 4,279,000	\$ (7,006,725)	\$ (2,727,725)
<u>Reclamation Authority</u>				
14	Reclamation Fund	\$ 68,970	\$ (48,970)	\$ 20,000
19	Olive Pit Royalty Fund	\$ 2,020,090	\$ (2,000,000)	\$ 20,090
	TOTAL RECLAMATION AUTHORITY FUNDS	\$ 2,089,060	\$ (2,048,970)	\$ 40,090
<u>Grants & Special Revenue Funds</u>				
15	AB939 Recycling Fund	\$ 270,280	\$ (350,930)	\$ (80,650)
21	State Gas Tax Fund	\$ 85,045	\$ (85,045)	\$ -
22	Air Quality Improvement Fund	\$ 750	\$ (750)	\$ -
25	Proposition A Fund	\$ 43,113	\$ (43,113)	\$ -
26	Proposition C Fund	\$ 35,719	\$ (35,719)	\$ -
27	Measure R Fund	\$ 26,789	\$ (26,789)	\$ -
28	TDA Article 3 Fund	\$ 5,000	\$ (5,000)	\$ -
29	Measure M Fund	\$ 30,361	\$ (30,361)	\$ -
30	Measure W Fund	\$ 420,000	\$ (420,000)	\$ -
32	Community Development Block Grant Fund	\$ 8,450	\$ (8,450)	\$ -
	TOTAL GRANT & SPECIAL REVENUE FUNDS	\$ 925,507	\$ (1,006,157)	\$ (80,650)
<u>Assessment Districts</u>				
44	Street Light Assmt District-IBC Fund	\$ 16,100	\$ (16,100)	\$ -
45	Sewer Maintenance Assmt District-IBC Fund	\$ 120,670	\$ (45,670)	\$ 75,000
	TOTAL ASSESSMENT DISTRICT FUNDS	\$ 136,770	\$ (61,770)	\$ 75,000
<u>Capital Projects Fund</u>				
47	Development Impact Fund	\$ 5,614,835	\$ (849,575)	\$ 4,765,260
48	Capital Projects Fund	\$ 3,737,928	\$ (3,712,928)	\$ 25,000
	TOTAL CAPITAL PROJECT FUNDS	\$ 9,352,763	\$ (4,562,503)	\$ 4,790,260
TOTAL BUDGET - ALL FUNDS:		\$ 46,348,960	\$ (44,691,845)	\$ 1,657,115

RESOLUTION NO. 2023-36-3414

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
ESTABLISHING THE APPROPRIATIONS LIMIT
FOR FISCAL YEAR 2023-2024**

WHEREAS, Article XIII B of the California Constitution requires that each entity of government establish an appropriations limit each year; and

WHEREAS, Article XIII B, as amended by Proposition 111, allows cities to annually increase the appropriations limit by two factors: (1) either the city population change or the population growth of the entire county and (2) either the change in California per capita income or the change in the local assessment roll due to non-residential construction; and

WHEREAS, Article XIII B, as amended, further provides that the current year's appropriations limit for each city shall be the 1986-87 appropriations limit adjusted from that year forward by growth factors as provided by Proposition 111; and

WHEREAS, a city must select by a vote of the City Council the cost-of-living factors to compute its appropriations limit. The city may select either the percentage change in California per capita income or the percentage change in local assessment roll due to non-residential new construction, and either the city's own population growth or that of the county as the adjustment options; and

WHEREAS, the City Council of the City of Irwindale now desires to select the cost of living factors to compute the appropriations limit and set the appropriations limit for Fiscal Year 2023-2024.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and incorporated herein by this reference.

SECTION 2. The percentage change in the Per Capita Personal Income Factor, and the population growth in the county are selected as the adjustment factors to compute the appropriations limit, as presented in "Exhibit A," attached hereto.

SECTION 3. The City of Irwindale appropriations limit for Fiscal Year 2023-2024 is determined to be \$13,590,371,946.

SECTION 4. The Chief Deputy City Clerk shall certify the adoption of this Resolution, which shall in turn have immediate effect.

PASSED, APPROVED AND ADOPTED this 5th day of June 2023.

H. Manuel Ortiz, Mayor

ATTEST:

Laura M. Nieto, CMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2023-36-3414 was duly adopted by the City Council of the City of Irwindale at a regular meeting thereof held on the 5th day of June 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSTAIN: Councilmembers:

ABSENT: Councilmembers:

Laura M. Nieto, CMC
Chief Deputy City Clerk

"Exhibit A"

**CITY OF IRWINDALE
FISCAL YEAR 2023-24
CALCULATION OF APPROPRIATIONS LIMIT FY 2023-24**

A.	Percentage Change in Per Capita Personal Income for State FY 23/24 Over Prior Year	4.4400 (a)
B.	Irwindale City Population Percentage Change 1/1/2022 - 1/1/2023	(0.8700) (a)
C.	LA County Population Percentage Change 1/1/2022 - 1/1/2023	(0.7500) (a)
D.	% change in local assm't roll due to nonresidential construction 2022/2023	0.4800 (b)
E.	Per Capita Personal Income converted to a factor (A +100)/100 =	1.0444
F.	Irwindale City Population Change converted to a factor (B +100)/100 =	0.9913
G.	Change in local assmt roll due to nonresidential construction factor (D+100)/100=	1.0048
H.	LA County Population Change converted to a factor (C+100)/100=	0.9925
I.	Calculation of Factor	
	Option 1. E x F = (Per Capita Personal Income Factor x Irwindale City Pop. Change factor)	1.03531372
	Option 2. E x H =	1.03656700
	(Per Capita Personal Income Factor x LA County Pop. Change factor)	
J.	Appropriation Limit for FY 23/24:	
	Option 1. FY 22/23 Appropriations Limit x Option 1 factor	13,573,940,262
	Option 2. FY 22/23 Appropriations Limit x Option 2 factor	13,590,371,946

- (a) State of CA Dept of Finance, Demographic Unit, May 2023 Price & Population Information Report.
(b) Los Angeles County Assessors Office as reported by Hdl Coren & Cone, 2021-22 to 2022-23 Property Tax Reports.

RESOLUTION NO. HA 2023-05-136

**A RESOLUTION OF THE BOARD OF THE IRWINDALE HOUSING AUTHORITY
ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024**

WHEREAS, the Irwindale Housing Authority received the Proposed Budget for FY 2023-24 ("Proposed Budget"); and

WHEREAS, a copy of the Proposed Budget for FY 2023-24 has been posted electronically with the Housing Authority Agenda for public review and in the Office of the Deputy City Clerk; and

WHEREAS, the Proposed Budget for the Irwindale Housing Authority is included as part of the FY 2023-24 Annual Budget document for the City of Irwindale, and was reviewed by the Housing Authority Board during the joint special meeting on June 5, 2023.

NOW, THEREFORE, THE BOARD OF THE IRWINDALE HOUSING AUTHORITY DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and incorporated herein by this reference.

SECTION 2. The Proposed Budget for the Irwindale Housing Authority for Fiscal Year 2023-2024, on file in the Office of the City Clerk of the City of Irwindale, incorporated herein by reference, and attached hereto, is hereby approved, and adopted, as listed on Exhibit A.

SECTION 3. The Housing Authority Assistant Secretary shall certify to the adoption of this Resolution, which shall in turn have immediate effect.

PASSED, APPROVED, AND ADOPTED this 5th day of June 2023.

H. Manuel Ortiz, Chair

ATTEST:

Laura M. Nieto, CMC
Assistant Secretary

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Assistant Secretary of the Irwindale Housing Authority, do hereby certify that the foregoing Resolution No. HA 2023-05-136 was adopted at a regular meeting of the Irwindale Housing Authority held on June 5th, 2023, by the following vote:

AYES: Commissioners:

NOES: Commissioners:

ABSENT: Commissioners:

ABSTAIN: Commissioners:

Laura M. Nieto, CMC
Assistant Secretary
Irwindale Housing Authority

Exhibit A
City of Irwindale
FY 2023-2024
Budget Summary

Fund No	Fund	FY 2023-24 Revenues	FY 2023-24 Expenditures	Surplus (Deficit) FY 2023-24
<u>General Fund</u>				
01	General Fund On-Going Budget	\$ 25,496,260	\$ (27,507,821)	\$ (2,011,561)
	Capital/One-Time Items	\$ 4,044,200	\$ -	\$ 4,044,200
	Capital Projects Transfers	\$ -	\$ (1,869,039)	\$ (1,869,039)
	American Rescue Plan Act (ARPA)	\$ -	\$ (86,000)	\$ (86,000)
	TOTAL GENERAL FUND	\$ 29,540,460	\$ (29,462,860)	\$ 77,600
<u>Irwindale Housing Authority Fund</u>				
11	Irwindale Housing Authority	\$ 400	\$ (7,330)	\$ (6,930)
12	IHA-Low/Mod Housing Asset Fund	\$ 25,000	\$ (535,530)	\$ (510,530)
	TOTAL HOUSING AUTHORITY FUNDS	\$ 25,400	\$ (542,860)	\$ (517,460)
<u>Mining Impact Fund</u>				
13	Mining Impact On-Going Budget	\$ 4,279,000	\$ (6,568,725)	\$ (2,289,725)
	Capital/One-Time Items	\$ -	\$ (438,000)	\$ (438,000)
	Capital Project Transfers	\$ -	\$ -	\$ -
	TOTAL MINING IMPACT FUND	\$ 4,279,000	\$ (7,006,725)	\$ (2,727,725)
<u>Reclamation Authority</u>				
14	Reclamation Fund	\$ 68,970	\$ (48,970)	\$ 20,000
19	Olive Pit Royalty Fund	\$ 2,020,090	\$ (2,000,000)	\$ 20,090
	TOTAL RECLAMATION AUTHORITY FUNDS	\$ 2,089,060	\$ (2,048,970)	\$ 40,090
<u>Grants & Special Revenue Funds</u>				
15	AB939 Recycling Fund	\$ 270,280	\$ (350,930)	\$ (80,650)
21	State Gas Tax Fund	\$ 85,045	\$ (85,045)	\$ -
22	Air Quality Improvement Fund	\$ 750	\$ (750)	\$ -
25	Proposition A Fund	\$ 43,113	\$ (43,113)	\$ -
26	Proposition C Fund	\$ 35,719	\$ (35,719)	\$ -
27	Measure R Fund	\$ 26,789	\$ (26,789)	\$ -
28	TDA Article 3 Fund	\$ 5,000	\$ (5,000)	\$ -
29	Measure M Fund	\$ 30,361	\$ (30,361)	\$ -
30	Measure W Fund	\$ 420,000	\$ (420,000)	\$ -
32	Community Development Block Grant Fund	\$ 8,450	\$ (8,450)	\$ -
	TOTAL GRANT & SPECIAL REVENUE FUNDS	\$ 925,507	\$ (1,006,157)	\$ (80,650)
<u>Assessment Districts</u>				
44	Street Light Assmt District-IBC Fund	\$ 16,100	\$ (16,100)	\$ -
45	Sewer Maintenance Assmt District-IBC Fund	\$ 120,670	\$ (45,670)	\$ 75,000
	TOTAL ASSESSMENT DISTRICT FUNDS	\$ 136,770	\$ (61,770)	\$ 75,000
<u>Capital Projects Fund</u>				
47	Development Impact Fund	\$ 5,614,835	\$ (849,575)	\$ 4,765,260
48	Capital Projects Fund	\$ 3,737,928	\$ (3,712,928)	\$ 25,000
	TOTAL CAPITAL PROJECT FUNDS	\$ 9,352,763	\$ (4,562,503)	\$ 4,790,260
TOTAL BUDGET - ALL FUNDS:		\$ 46,348,960	\$ (44,691,845)	\$ 1,657,115

RESOLUTION NO. RA 2023-02-037

**A RESOLUTION OF THE BOARD OF THE IRWINDALE RECLAMATION AUTHORITY
ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024**

WHEREAS, the Irwindale Reclamation Authority received the proposed budget for FY 2023-24 ("Proposed Budget"); and

WHEREAS, a copy of the Proposed Budget has been on file in the Office of the City Clerk and the Library for public review; and

WHEREAS, the Proposed Budget for the Irwindale Reclamation Authority is included as part of the FY 2023-24 Annual Budget document for the City of Irwindale, and was reviewed by the Reclamation Authority Board during the joint special meeting on June 5, 2023.

NOW, THEREFORE, THE BOARD OF THE IRWINDALE RECLAMATION AUTHORITY DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and incorporated herein by this reference.

SECTION 2. The Proposed Budget for the Irwindale Reclamation Authority for Fiscal Year 2023-2024, on file in the Office of the City Clerk of the City of Irwindale, incorporated herein by reference, and attached hereto, is hereby approved, and adopted, as listed on Exhibit A.

SECTION 3. The Reclamation Authority Acting Assistant Secretary shall certify to the adoption of this Resolution, which shall in turn have immediate effect.

PASSED, APPROVED, AND ADOPTED this 5th day of June 2023.

H. Manuel Ortiz, Chair

ATTEST:

Laura M. Nieto, CMC
Assistant Secretary

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Assistant Secretary of the Irwindale Reclamation Authority, do hereby certify that the foregoing Resolution No. RA 2023-02-037 was adopted at a regular meeting of the Irwindale Reclamation Authority held on June 5th, 2023, by the following vote:

AYES: Commissioners:

NOES: Commissioners:

ABSENT: Commissioners:

ABSTAIN: Commissioners:

Laura M. Nieto
Assistant Secretary
Irwindale Reclamation Authority

Exhibit A
City of Irwindale
FY 2023-2024
Budget Summary

Fund No	Fund	FY 2023-24 Revenues	FY 2023-24 Expenditures	Surplus (Deficit) FY 2023-24
<u>General Fund</u>				
01	General Fund On-Going Budget	\$ 25,496,260	\$ (27,507,821)	\$ (2,011,561)
	Capital/One-Time Items	\$ 4,044,200	\$ -	\$ 4,044,200
	Capital Projects Transfers	\$ -	\$ (1,869,039)	\$ (1,869,039)
	American Rescue Plan Act (ARPA)	\$ -	\$ (86,000)	\$ (86,000)
	TOTAL GENERAL FUND	\$ 29,540,460	\$ (29,462,860)	\$ 77,600
<u>Irwindale Housing Authority Fund</u>				
11	Irwindale Housing Authority	\$ 400	\$ (7,330)	\$ (6,930)
12	IHA-Low/Mod Housing Asset Fund	\$ 25,000	\$ (535,530)	\$ (510,530)
	TOTAL HOUSING AUTHORITY FUNDS	\$ 25,400	\$ (542,860)	\$ (517,460)
<u>Mining Impact Fund</u>				
13	Mining Impact On-Going Budget	\$ 4,279,000	\$ (6,568,725)	\$ (2,289,725)
	Capital/One-Time Items	\$ -	\$ (438,000)	\$ (438,000)
	Capital Project Transfers	\$ -	\$ -	\$ -
	TOTAL MINING IMPACT FUND	\$ 4,279,000	\$ (7,006,725)	\$ (2,727,725)
<u>Reclamation Authority</u>				
14	Reclamation Fund	\$ 68,970	\$ (48,970)	\$ 20,000
19	Olive Pit Royalty Fund	\$ 2,020,090	\$ (2,000,000)	\$ 20,090
	TOTAL RECLAMATION AUTHORITY FUNDS	\$ 2,089,060	\$ (2,048,970)	\$ 40,090
<u>Grants & Special Revenue Funds</u>				
15	AB939 Recycling Fund	\$ 270,280	\$ (350,930)	\$ (80,650)
21	State Gas Tax Fund	\$ 85,045	\$ (85,045)	\$ -
22	Air Quality Improvement Fund	\$ 750	\$ (750)	\$ -
25	Proposition A Fund	\$ 43,113	\$ (43,113)	\$ -
26	Proposition C Fund	\$ 35,719	\$ (35,719)	\$ -
27	Measure R Fund	\$ 26,789	\$ (26,789)	\$ -
28	TDA Article 3 Fund	\$ 5,000	\$ (5,000)	\$ -
29	Measure M Fund	\$ 30,361	\$ (30,361)	\$ -
30	Measure W Fund	\$ 420,000	\$ (420,000)	\$ -
32	Community Development Block Grant Fund	\$ 8,450	\$ (8,450)	\$ -
	TOTAL GRANT & SPECIAL REVENUE FUNDS	\$ 925,507	\$ (1,006,157)	\$ (80,650)
<u>Assessment Districts</u>				
44	Street Light Assmt District-IBC Fund	\$ 16,100	\$ (16,100)	\$ -
45	Sewer Maintenance Assmt District-IBC Fund	\$ 120,670	\$ (45,670)	\$ 75,000
	TOTAL ASSESSMENT DISTRICT FUNDS	\$ 136,770	\$ (61,770)	\$ 75,000
<u>Capital Projects Fund</u>				
47	Development Impact Fund	\$ 5,614,835	\$ (849,575)	\$ 4,765,260
48	Capital Projects Fund	\$ 3,737,928	\$ (3,712,928)	\$ 25,000
	TOTAL CAPITAL PROJECT FUNDS	\$ 9,352,763	\$ (4,562,503)	\$ 4,790,260
TOTAL BUDGET - ALL FUNDS:		\$ 46,348,960	\$ (44,691,845)	\$ 1,657,115

IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

SA Item 10A

MAY 24, 2023
WEDNESDAY
7:49 P.M.

The Irwindale **SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY** met in regular session at the above time and place.

ROLL CALL:

Present: Councilmembers Manuel R. Garcia, Larry G. Burrola;
Mayor Pro Tem Albert F. Ambriz; Mayor H. Manuel Ortiz

Absent: Councilmember Mark A. Breceda

Present: Julian A. Miranda, City Manager; Adrian Guerra, City Attorney; Christopher Hofford, Chief of Police; Theresa Olivares, Assistant City Manager; Kambiz Borhani, Director of Finance / City Treasurer; Marilyn Simpson, Community Development Director; Eddie Chan, Director of Engineering / Building Official; Mary Hull, Human Resources Manager, Elizabeth Rodriguez, Public Services Director; and Laura Nieto, Chief Deputy City Clerk

AB 2449 DISCLOSURES None.

CONSENT CALENDAR

MOTION

A motion was made by Councilmember Burrola, seconded by Mayor Ortiz, to approve the Consent Calendar. The motion was unanimously approved; Councilmember Breceda absent.

ITEM NO. 6
MINUTES

MINUTES

The following minutes were approved:

- A) Regular meeting held April 26, 2023
- B) Special joint meeting held May 8, 2023
- C) Regular meeting held May 10, 2023

ITEM NO. 7
WARRANTS

WARRANTS

The warrants were approved.

END OF CONSENT CALENDAR

SPONTANEOUS
COMMUNICATIONS

DENA ZEPEDA

Dena Zepeda made allegations that housing funding has been stolen, and threatened a lawsuit due to what she perceives to be as inaction by the Council with assisting the homeless.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:59 p.m.

Laura M. Nieto, MMC
Chief Deputy City Clerk

Electronic Payments

Successor Agency

May 2023

May 1 - 30, 2023



Number	Vendor Name	Date	Amount
5795922	2006 Sub Lien TA Ref Bd		146,850.00
		Report Total:	<u>146,850.00</u>

IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

HA Item 13A

MAY 24, 2023
WEDNESDAY
7:50 P.M.

The Irwindale **HOUSING AUTHORITY** met in regular session at the above time and place.

ROLL CALL:

Present: Board Members Manuel R. Garcia, Larry G. Burrola,
Vice Chair Albert F. Ambriz; Chair H. Manuel Ortiz

Absent: Board Member Mark A. Breceda

Also present: Julian A. Miranda, Executive Director; Adrian Guerra, General Counsel; Christopher Hofford, Chief of Police; Theresa Olivares, Assistant Executive Director; Kambiz Borhani, Director of Finance / City Treasurer; Marilyn Simpson, Community Development Director; Elizabeth Rodriguez, Public Services Director; Eddie Chan, Director of Engineering / Building Official; Mary Hull, Human Resources Manager, and Laura Nieto, Chief Assistant Authority Secretary

AB 2449 DISCLOSURES None.

CONSENT CALENDAR

MOTION

A motion was made by Board Member Burrola, seconded by Vice Chair Ambriz, to approve the Consent Calendar. The motion was unanimously approved; Board Member Breceda absent.

ITEM NO. 8
MINUTES

MINUTES

The following minutes were approved:

- A) Regular meeting held April 26, 2023
- B) Special joint meeting held May 8, 2023
- C) Regular meeting held May 10, 2023

END OF CONSENT CALENDAR

SPONTANEOUS
COMMUNICATIONS

ROBERT ESCOVEDO

Robert Escovedo spoke on motorist making illegal U-turns onto Morada Street and noted that they may not notice the sign prohibiting said turns at its current location, to which Executive Director Miranda stated that staff would follow up on the concern.

DENA ZEPEDA

Dena Zepeda thanked the Council for the repaving her street and requested that the city look into her water supply concerns.

VICE CHAIR AMBRIZ

Vice Chair Ambriz requested that staff present a report at the next meeting with information regarding water quality in the city.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 8:05 p.m.

Laura M. Nieto, MMC
Chief Assistant Authority Secretary

**IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

RA Item 16A

**MARCH 8, 2023
WEDNESDAY
10:04 P.M.**

The Irwindale **RECLAMATION AUTHORITY** met in regular session at the above time and place.

ROLL CALL:

Present: Board Members Mark A. Breceda, Larry G. Burrola,
Vice Chair Albert F. Ambriz; Chair H. Manuel Ortiz

Absent: Board Member Manuel R. Garcia

Also present: Julian A. Miranda, Executive Director; Adrian Guerra, General Counsel; Theresa Olivares, Assistant Executive Director; Kambiz Borhani, Director of Finance / City Treasurer; Marilyn Simpson, Community Development Director; Mary Hull, Human Resources Manager, Elizabeth Rodriguez, Public Works Services Director; Jeff Wagner, Information Technology Manager; and Laura Nieto, Chief Assistant Authority Secretary

ANNOUNCEMENT

CHIEF ASSISTANT
AUTHORITY
SECRETARY NIETO

Chief Assistant Authority Secretary Nieto announced the following:

"As required by Government Code Section 54954.3, members of the City Council are also members of the Reclamation Authority, which is concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$300 for attending the Reclamation Authority meeting."

CONSENT CALENDAR

MOTION

A motion was made by Board Member Breceda, seconded by Vice Chair Ambriz, to approve the Consent Calendar, with the exception of Item No. A4, which was continued to a future meeting. The motion was unanimously approved; Board Member Garcia absent.

ITEM NO. A1
MINUTES

MINUTES

The following minutes were approved:

A) Regular meeting held December 14, 2023

ITEM NO. A2
2023 1ST QUARTER
MINING REPORT OF
NINE (9) SMARA PITS

2023 1ST Quarter Mining Report of Nine (9) SMARA Pits

The report was received and filed.

ITEM NO. A3
INVESTMENT
QUARTERLY REPORT
FOR DECEMBER 31,
2022

INVESTMENT QUARTERLY REPORT FOR DECEMBER 31, 2022

The Investment Quarterly Report for the fiscal quarter ending December 31, 2022, was received and filed.

ITEM NO. A4
FOURTH AMENDMENT
TO THE IRWINDALE
FEE AGREEMENT FOR
CITY ATTORNEY

FOURTH AMENDMENT TO THE IRWINDALE FEE AGREEMENT
FOR CITY ATTORNEY SERVICES WITH ALESHIRE & WYNDER,
LLP

This matter was continued to a future meeting.

SPONTANEOUS
COMMUNICATIONS

There were no speakers.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 10:04 p.m.

Laura M. Nieto, MMC
Chief Assistant Authority Secretary

- ☐ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☒ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: June 5, 2023
To: Honorable Chairman and Members of the Irwindale Reclamation Authority
From: Julian A. Miranda, Executive Director
Issue: 2023 Second Quarter Mining Report of Nine (9) SMARA Pits

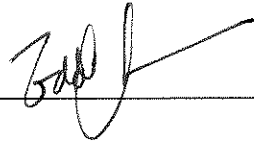
Executive Director's Recommendation:

That the Irwindale Reclamation Authority receive and file this report.

Administrative Action:

Submitted by:

Eddie Chan
Authority Engineer/Building Official



Prepared by:

Francisco Carrillo
Construction Compliance Manager



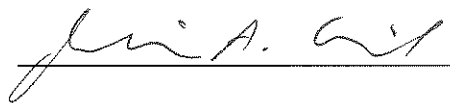
Reviewed by:

Kambiz Borhani
Authority Finance Director / Authority Treasurer

Electronically Approved

Approved by:

Julian A. Miranda, Executive Director



Background and Analysis:

The table below summarizes the 2023 second quarter estimated mining production of five (5) pits governed by the Surface Mining and Reclamation Act of 1975 (SMARA Pits) currently conducting mining activity in the City.

Mine Site	Estimated Production March 2023 through May 2023 (Tons)	Estimated Remaining Reserve (Tons)
Lehigh Hanson Pit	321,390	51,284,302
Peck Road Gravel Pit	15,000	157,000
Vulcan Reliance I	475,178	22,388,406
Vulcan Durbin	437,244	29,397,875
Olive Pit	389,593	28,317,958

A total of approximately **1,638,405 Tons** of material were produced during this reporting period, March 2023 through May 2023, from the five (5) SMARA Pits listed above. This is approximately 166,169 tons less than reported in the previous quarter.

Below is a summary of the second quarter and current activity of the remaining four (4) SMARA Pits in the City.

Mine Site	Status	Activity
United Pit No. 2	Under Reclamation	Fill Operations for Mine Reclamation
United Pit No. 3	Under IMP Review*	Inactive
United Pit No. 4	Active	Processing Plant
Azusa Western Pit	Idle (IMP)	Inactive

*United Pit No. 3 Interim Management Plan (IMP) is currently under review. Thus, no production was reported and it is estimated that 370,470 tons of reserves remain for future mining.

During the 2023 second quarter reporting period, reclamation activity was reported from three (3) SMARA Pits. Following is a summary of the reclamation activity at these three SMARA Pits:

Mine Site	Estimated Fill Placed March 2023 through May 2023 (C.Y.)
Lehigh Hanson Pit	11,604
United Pit No. 2	154,706
Vulcan Durbin Pit	76,200

Status of the City owned Olive Pit, CA Mine ID # 91-19-0052:

United Rock continues to make progress on the installation of the traffic signal at the Olive Pit entrance on Los Angeles Street. United is in the process of acquiring a right of entry from Metrolink for the installation of the foundation and signal poles. Based on the submitted construction schedule, the anticipated completion date for this signal is August 31, 2023.

United Rock continues its efforts to obtain the final approval of the traffic signal at the intersection of Azusa Canyon Road and Los Angeles Street. In cooperation with its consultants and various agencies, United Rock anticipates the final approval of the design of this project in late 2023.

Fiscal Impact:

None

- ☐ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☒ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: June 5, 2023
To: Honorable Chair and Members of the Reclamation Authority Board
From: Julian A. Miranda, City Manager/Executive Director
Issue: Investment Quarterly Report for Fiscal Quarter Ending March 31, 2023.

City Manager/Executive Director's Recommendation:

That the Reclamation Authority Board receive and file the Investment Quarterly Report for the fiscal quarter ending March 31, 2023.

Administrative Action:

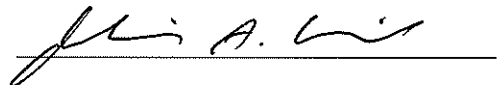
Submitted, Prepared & Reviewed by:

Kambiz Borhani
Authority Finance Director/ Authority Treasurer
(626) 430-2221



Approved by:

Julian A. Miranda, City Manager/Executive Director



Background and Analysis:

California Government Code Section 53646 requires that the City Treasurer submit a quarterly report of investments (Investment Report) to the City Council/Board Members for review and compliance with the City's adopted investment policy (City's Investment Policy).

The City's Investment Policy applies to all funds held by the City, Housing Authority, Successor Agency, and Reclamation Authority. The Reclamation Authority's funds are included in the City's cash and investment balances. The Investment Report for the quarter ending March 31, 2023, was presented to the City Council, Housing Authority, and Successor Agency Board on April 26, 2023. The Reclamation Authority Board was not scheduled to meet on that date, and therefore it is appropriate to present the same Quarterly Investment Report to the Reclamation Authority during their next regularly scheduled meeting.

The attached Investment Report summarizes the cash balances and investments as of March 31, 2023, for each agency. The City of Irwindale's balances include investments of all funds of the City and its agencies, including the Reclamation Authority, which are pooled to maximize the interest yield. The cash balances in the general and money market accounts also include all funds of the City and its agencies, which also earn interest on the pooled cash balances. All investments comply with the City's Investment Policy.

Fiscal Impact:

There is no fiscal impact to receive and file this report.

Attachment:

City of Irwindale Investment Report – March 31, 2023

**CITY OF IRVINDALE
INVESTMENT REPORT
March 31, 2023**

SECURITY DESCRIPTION	PAR VALUE / ORIGINAL COST	CURRENT YIELD TO MATURITY	PURCHASE DATE	MATURITY DATE	MKT VALUE / ENDING BALANCE	INVESTMENT RATINGS
CITY OF IRVINDALE (POOLED - ALL FUNDS, INCLUDING RECLAMATION AUTHORITY)						
BANK OF THE WEST GENERAL ACCOUNT	\$ 549,229	0.36%			\$ 549,229	
WELLS FARGO BANK MONEY MARKET ACCOUNT	\$ 288,212	4.55%			\$ 288,212	
LOCAL AGENCY INVESTMENT FUND (LAIF)	\$ 50,130,956	2.74%			\$ 49,454,706	
US GOVERNMENT AGENCIES						
FEDERAL HOME LN BKS CONS BD (FHLB)	\$ 5,000,000	0.52%	07/29/21	01/28/25	\$ 4,681,450	Aaa / AA+
FEDERAL FARM CR BKS CONS SYSTEMWIDE (FFCB)	5,000,000	0.58%	06/23/21	06/23/25	4,622,250	Aaa / AA+
FEDERAL FARM CR BKS CONS SYSTEMWIDE (FFCB)	3,000,000	0.90%	06/15/21	06/15/26	2,709,870	Aaa / AA+
FEDERAL HOME LN BKS CONS BD (FHLB)	5,000,000	1.00%	06/30/21	06/28/26	4,627,500	Aaa / AA+
FEDERAL HOME LN BKS CONS BD (FHLB)	5,000,000	0.50%	06/30/21	06/30/26	4,621,250	Aaa / AA+
FEDERAL FARM CR BKS CONS SYSTEMWIDE (FFCB)	5,000,000	0.87%	07/28/21	07/28/26	4,474,000	Aaa / AA+
FEDERAL HOME LN BKS (FHLB)	5,000,000	0.60%	07/29/21	07/29/26	4,535,060	Aaa / AA+
FEDERAL HOME LN BKS CONS BD (FHLB)	1,000,000	3.42%	08/29/22	11/15/24	946,781	Aaa / AA+
FEDERAL HOME LN BKS CONS BD (FHLB)	1,000,000	3.45%	08/29/22	12/27/24	944,698	Aaa / AA+
FEDERAL HOME LN BKS CONS BD (FHLB)	1,000,000	3.28%	08/29/22	02/22/27	917,109	Aaa / AA+
Sub-Total US Government Agencies:	\$ 36,000,000				\$ 32,859,958	
MUNICIPAL BONDS						
CALIFORNIA STATE TAXABLE	\$ 1,000,000	3.35%	08/30/22	04/01/24	\$ 982,598	Aa2 / AA-
BAY AREA CALIFORNIA TOLL AUTHORITY	1,000,000	3.50%	08/30/22	04/01/25	959,037	Aa3 / AA
CALIFORNIA STATE TAXABLE	1,000,000	4.30%	01/09/23	10/01/26	1,046,378	Aa2 / AA-
COAST COMMUNITY COLLEGE DISTRICT CALIFORNIA	1,000,000	4.22%	02/09/23	08/01/26	940,008	Aa1/AA+
Sub-Total Municipal Bonds:	\$ 4,000,000				\$ 3,928,020	
CORPORATE BONDS						
Wells Fargo & Company	\$ 2,000,000	6.25%	10/21/22	10/21/27	\$ 2,030,129	A1 / BBB+
Toyota Motor Credit Corporation	1,000,000	5.00%	11/10/22	10/16/25	911,209	A1 / A+
	\$ 3,000,000				\$ 2,941,338	
CERTIFICATES OF DEPOSIT						
BANK OF CHINA	\$ 245,000	3.159 %	08/31/22	02/28/24	\$ 240,887	FDIC Insured
JP MORGAN CHASE BANK	245,000	3.40 %	08/31/22	08/30/24	239,506	FDIC Insured
APEX BANK	245,000	3.153 %	08/31/22	08/30/24	238,672	FDIC Insured
UBS BANK USA	245,000	3.40 %	08/31/22	09/02/25	236,465	FDIC Insured
AMERICAN EXPRESS NATIONAL BANK	245,000	3.35 %	08/31/22	09/02/26	236,233	FDIC Insured
COMMUNITY BANK OF THE BAY	245,000	3.50 %	08/31/22	08/31/27	231,577	FDIC Insured
CAPITAL ONE BANK USA	245,000	3.45 %	08/31/22	08/31/27	231,131	FDIC Insured
CAPITAL ONE NATIONAL ASSN VA	245,000	3.46 %	08/31/22	08/31/27	231,131	FDIC Insured
ALLY BANK	245,000	3.35 %	09/01/22	09/01/26	233,120	FDIC Insured
SYNCHRONY BANK	245,000	3.45 %	09/02/22	09/02/27	231,119	FDIC Insured
CUSTOMERS BANK	245,000	3.00 %	09/06/22	09/06/23	242,762	FDIC Insured
MEDALLION BANK	245,000	3.25 %	09/07/22	09/08/25	235,571	FDIC Insured
BMO HARRIS BANK	245,000	3.15 %	09/09/22	03/11/24	240,654	FDIC Insured
DR BANK	245,000	3.60 %	09/09/22	09/09/26	234,913	FDIC Insured
SAFRA NATIONAL BANK	245,000	3.05 %	09/09/22	10/10/23	242,447	FDIC Insured
MORGAN STANLEY BANK	245,000	3.46 %	09/09/22	09/09/27	231,131	FDIC Insured
MORGAN STANLEY BANK	245,000	3.45 %	09/09/22	09/09/27	231,131	FDIC Insured
TRADITIONAL CAPITAL BANK	245,000	3.30 %	09/14/22	03/13/26	234,273	FDIC Insured
PONCE BANK	245,000	3.35 %	09/14/22	09/14/27	229,973	FDIC Insured
FIRST NATIONAL BANK	245,000	3.45 %	09/19/22	09/20/27	230,976	FDIC Insured
FIRSTWESTERN TRUST BANK	245,000	4.55 %	01/08/23	01/06/28	241,832	FDIC Insured
Sub-Total Certificates of Deposit:	\$ 5,145,000				\$ 4,945,185	
Total City of Irwindale Investments (Pooled Funds):	\$ 99,113,398				\$ 94,966,648	
HOUSING AUTHORITY (Funds 11 & 12)						
BANK OF THE WEST GENERAL ACCOUNT	\$ 1,977,311	0.36%			\$ 1,977,311	
LOCAL AGENCY INVESTMENT FUND (LAIF)	5,685,699	2.74%			5,611,980	
	\$ 7,666,010				\$ 7,589,271	
SUCCESSOR AGENCY (Funds 50-66)						
BANK OF THE WEST MONEY MARKET ACCOUNT	\$ 460,924	0.36%			\$ 460,924	
LOCAL AGENCY INVESTMENT FUND (LAIF)	8,631,336	2.74%			8,514,903	
	\$ 9,092,261				\$ 8,975,827	
GRAND TOTAL OF INVESTMENTS	\$115,871,668				\$ 111,531,748	

This Investment portfolio is in conformity with the City of Irwindale's Investment Policy which was approved by City Council on June 8, 2022. The City Treasurer's cash management program and cash flow analysis indicates that sufficient liquidity is on hand to meet estimated future expenditures for a period of six months. The weighted average of maturity of the City's pooled investment portfolio is 1.21 years, and the weighted average yield of the City's pooled investments at cost is 2.26%. Market prices of securities are obtained directly through Bank Statements. Due to timing, Bank of the West General Account balances are pre-reconciled and yield rates are based on the prior month's account analysis statement.

Approved by

K. Borhani

Kambiz Borhani, Finance Director / City Treasurer