

CITY OF IRWINDALE

**AGENDA FOR THE
SPECIAL MEETING OF THE
IRWINDALE COMMUNITY FOUNDATION
TUESDAY, APRIL 29, 2025
6:00 PM - OPEN SESSION
IRWINDALE CITY COUNCIL CHAMBERS**

**Albert F. Ambriz- Chair
Steven Hillgren - Vice Chair
Vanessa Duran - Member
George Silva - Member
Dena Zepeda - Member**

**In-Person at the City Council Chambers and
Via Zoom Webinar at**

Join Zoom Meeting

View Only Webinar ID: <https://us02web.zoom.us/j/86976069662>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Submit public comments by email to LNieto@irwindaleca.gov before or during the meeting, prior to the close of public comment on an item. Comments will be read by the Secretary during public comment. Lengthy public comment may be summarized in the interest of time.

Spontaneous Communications: The public is encouraged to address the Irwindale Community Foundation on any matter listed on the agenda. The Irwindale Community Foundation will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Irwindale Community Foundation may direct staff to investigate and/or schedule certain matters for consideration at a future Board meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Irwindale Community Foundation Secretary, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

OPEN SESSION – 6:00 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. ROLL CALL Vanessa Duran, George Silva, Dena Zepeda, Vice Chair Steven Hillgren, Chair Albert F. Ambriz

SPONTANEOUS COMMUNICATIONS

Spontaneous Communications are limited to special meeting agenda items only

CONSENT CALENDAR

NEW BUSINESS

- 1. Additional information related to the FY 2025-2026 City of Irwindale funding requests presented to the Board on March 18, 2025.

Recommendation: That the Irwindale Community Foundation discuss the requested additional information and provide direction to staff.

- 2. Update on the Irwindale Community Foundation's Planned Fundraising Activities

Recommendation: Discuss and provide direction regarding the Irwindale Community Foundation's Fundraising Activities.

- 3. Irwindale Public Library Donations

Recommendation: That the Irwindale Community Foundation authorize the use of the Irwindale Community Foundation to receive donations for the Irwindale Public Library Improvement Project, which in turn will be provided to the City to complete the Irwindale Public Library Improvement Project.

EXECUTIVE DIRECTOR UPDATE

IRWINDALE COMMUNITY FOUNDATION MEMBER COMMENTS

- 4. Request by Boardmember Zepeda for discussion on the RockAbilities program

Recommendation: Receive a report from staff on the RockAbilities program.

ADJOURN

Item #1.



Date: April 29, 2025

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Additional information related to the FY 2025-2026 City of Irwindale funding requests presented to the Board on March 18, 2025.

Executive Director's Recommendation:

That the Irwindale Community Foundation discuss the requested additional information and provide direction to staff.

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

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Reviewed by:

Kambiz Borhani, Treasurer

A handwritten signature in black ink, appearing to read "K. Borhani".

Approved by:

Julian A. Miranda, Executive Director

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Background and Analysis:

On March 18, 2025, the Irwindale Community Foundation received and discussed the City of Irwindale Funding Requests for FY 2025-2026. The ICF Board requested staff to provide additional information on the following items:

Recreation:

1. Stage Lighting: At the request of the Parks and Recreation Commission, staff submitted an ICF budget request of \$3,500 to rent stage lighting for the Music in the Park events.
2. Kindness Krew: The ICF has previously provided \$1,000 in funding to the Kindness Krew, which has been used to purchase Kindness Krew stickers and bags, canopy and table cover, grabber reach tools and vests for community clean-up events. Future purchases include Kindness Krew donation bins and A-frame sign inserts.
3. RockAbilities: The RockAbilities program submitted a request to the City of Irwindale for funding of \$1,500 for four (4) RockAbilities trips. No funding request for this item was submitted to the ICF, as the City Manager has determined that this item requires City Council direction and will be discussed by the City Council during the budget workshop.
4. Red, White and You Sound System: The sound system for the Red, White and You event is a request from the Parks and Recreation Commission to ensure that announcements, speeches, and the band may be heard throughout the event. There is a need to provide amplified sound so that everyone may hear the announcements and enjoy the performances.

Senior Center:

1. Street Banners: The Senior Center hosts several events throughout the year and desires to promote these events by purchasing street banners to be displayed on Arrow Highway. The five (5) annual events include the Spring Boutique, Holiday Boutique, Health Fair, Parking Lot Sale, and Bingo Fundraiser for a total cost of \$4,319.25. This item was not previously discussed by the ICF. If approved, then it will be added to the list of previously approved reallocated items.

It is recommended that the ICF Board provide directions to staff regarding the items identified above.

Fiscal Impact:

This report allocates funding for donations received. Additional donations contributed to the Irwindale Community Foundation throughout the current and upcoming fiscal year will be presented to the Board for direction on future allocations.

Attachments:

None

Item #2.



Date: April 29, 2025
To: Honorable Chair and Members of the Irwindale Community Foundation Board
From: Julian A. Miranda, Executive Director
Issue: Update on the Irwindale Community Foundation's Planned Fundraising Activities

Executive Director's Recommendation:

Discuss and provide direction regarding the Irwindale Community Foundation's Fundraising Activities.

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

Julian A. Miranda, Executive Director

Background and Analysis:

The ad hoc committees for the Virtual Bingo Fundraiser and the Car Show desires to provide the Board with an update and receive input and direction from the Board.

Fiscal Impact:

There is no fiscal impact associated with this agenda report.

Attachments:

None

Item #3.



Date: April 29, 2025

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Irwindale Public Library Donations

Executive Director's Recommendation:

That the Irwindale Community Foundation authorize the use of the Irwindale Community Foundation to receive donations for the Irwindale Public Library Improvement Project, which in turn will be provided to the City to complete the Irwindale Public Library Improvement Project.

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

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Reviewed by:

Kambiz Borhani, Treasurer

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Approved by:

Julian A. Miranda, Executive Director

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Background and Analysis:

On December 19, 2024, the Irwindale City Council awarded the Public Library Improvement Project to Robert Clapper Construction Services, Inc. dba R.C. Construction Services, for a total construction contract of \$8,893,171 (\$8,084,701 + \$808,470 (10% contingency). The City received \$6,135,594 (for

construction only) from the California State Library Building Forward Grant (SB129) funds. The grant required matching funds, which the City Council approved on December 14, 2022. The City Council also approved an additional \$1,500,000 from the General Fund's reserves on July 24, 2024.

The California State Library funding includes approved and disapproved funding uses. The approved uses include the library facility building, book theft detection / self-check-out system, site preparation, site clearing / grading, and utilities (electrical, water, storm drainage, gas, telecommunications, and sewer. The disapproved uses include books, shelving, furniture, millwork, special interior features, computers, telecommunications, audiovisual equipment, parking lot / driveway, hard scape, landscape / irrigation, and fencing. Staff desires to seek monetary donations from the business community to complete construction of this project, including all the items listed above, and is seeking approval from the Irwindale Community Foundation ("ICF") to direct donations to the Irwindale Community Foundation, specifying the use of the funds for the City of Irwindale Public Library Improvement Project. Upon receipt of the donated funds, the ICF will provide these funds to the City at its discretion as to how the funds will be used for the City of Irwindale Public Library Improvement Project.

Fiscal Impact:

There is no fiscal impact associated with this agenda report. As funds are donated through the ICF for the City of Irwindale Public Library Improvement Project, it may be necessary to present a resolution to the Board to appropriate budgetary funds for the intended purpose.

Attachments:

None