

IRWINDALE COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

January 15, 2025
Wednesday
6:30 P.M.

The Irwindale **PLANNING COMMISSION** met in a regular session at the above time and place.

CHAIR FRYMARK Good evening everyone. I would like to call the Planning Commission to order of January 15, 2025 at 6:30 P.M. Let's please, if able, rise for the Pledge of Allegiance. Ready Begin.

PLEDGE OF
ALLEGIANCE I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

INVOCATION
CHAIR FRYMARK Dear Heavenly Father, we come before you tonight, Lord, with nothing but Gratitude and grace for being here tonight. We have had a rocky start to 2025, but we ask that you please be with the families that have been infected by the fires, and those that have been indirectly affected by the fires. That you be with them that you provide comfort in their heart and that you let them know and have trust in you that everything is going to be okay. We ask you, Lord, that you continue to bless this community, bless everyone here at this dais, and at this meeting, and our first responders that are working so hard to take care of not only this community, but everyone in the state. All this Lord, in Jesus name we Pray, Amen.

CHAIR FRYMARK Roll Call, please.

ROLL CALL: Present: Commissioners: Albert Acosta; Casey Miranda; Joseph Rodriguez; Richard Chico; Maricela Frymark

Also present: Julian Miranda, City Manager; Theresa Olivares, Assistant City Manager; Jamie Traxler, Assistant City Attorney; Marilyn Simpson, Community Development Director; Eddie Chan, Director of Engineering; Brandi Jones, Senior Planner; Luis Pimentel, Associate Engineer; Jarrod Palmer, Assistant Planner; Jesus Hernandez, Administrative Secretary

AB 2449
DISCLOSURES

CHAIR FRYMARK Moving on to item E, AB 2449 Disclosures. But we are all here, so we're going to go ahead and continue. Item F, the Reorganization of the Planning Commission.

REORGANIZATION OF PLANNING COMMISSION

ADMINISTRATIVE SECRETARY HERNANDEZ	Okay Item F, Reorganization of the Planning Commission. At this time, it is appropriate to reorganize the Planning Commission, including the selection of a Chair and Vice Chair. Any Commissioner may nominate another Commissioner or themselves, and no second to the nomination is required. I will start off with opening the nominations for Office of Chair. After receiving all nominations, I will close the nominations and conduct the election of Roll Call vote for Chair in the nominated order. Do we have any nominations for Office of Chair?
VICE-CHAIR CHICO	Yes, I would like to nominate Chair Frymark to be our Chairperson for the coming year.
COMMISSIONER MIRANDA	I second that.
ADMINISTRATIVE SECRETARY HERNANDEZ	Chair Frymark do you accept or decline?
CHAIR FRYMARK	I accept. Thank you.
ADMINISTRATIVE SECRETARY HERNANDEZ	Thank you. Do we have any other nominations for Office of Chair? Thank you. We'll go ahead and do Roll Call for Office of Chair. Commissioner Acosta.
COMMISSIONER ACOSTA	Yes
ADMINISTRATIVE SECRETARY HERNANDEZ	Commissioner Miranda.
COMMISSIONER MIRANDA	Yes.
ADMINISTRATIVE SECRETARY HERNANDEZ	Commissioner Rodriguez.
COMMISSIONER RODRIGUEZ	Yes.
ADMINISTRATIVE SECRETARY HERNANDEZ	Vice-Chair Chico.
VICE-CHAIR CHICO	Yes.

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ADMINISTRATIVE
SECRETARY
HERNANDEZ

Chair Frymark.

CHAIR FRYMARK
ADMINISTRATIVE
SECRETARY
HERNANDEZ

Yes.
Thank you and welcome.

CHAIR FRYMARK

Thank you guys for your trust. I appreciate it, thank you.

ADMINISTRATIVE
SECRETARY
HERNANDEZ

Chair Frymark, would you like to open up the nominations for Vice-Chair?

CHAIR FRYMARK

Yes, please.

ADMINISTRATIVE
SECRETARY
HERNANDEZ

And would anybody like to nominate someone for Vice-Chair?

VICE-CHAIR CHICO

I would like to nominate Commissioner Acosta as our Vice-Chair.

ADMINISTRATIVE
SECRETARY
HERNANDEZ

Commissioner Acosta do you accept or decline?

COMMISSIONER
ACOSTA

Yes, I accept.

ADMINISTRATIVE
SECRETARY
HERNANDEZ

Thank you. Do we have any other nominations? Thank you. We can go ahead and do Roll Call for Vice-Chair. Commissioner Acosta.

COMMISSIONER
ACOSTA

Yes

ADMINISTRATIVE
SECRETARY
HERNANDEZ

Commissioner Miranda.

COMMISSIONER
MIRANDA

Yes.

ADMINISTRATIVE
SECRETARY
HERNANDEZ

Commissioner Rodriguez.

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COMMISSIONER
RODRIGUEZ Yes.

ADMINISTRATIVE
SECRETARY
HERNANDEZ Vice-Chair Chico.

VICE-CHAIR CHICO Yes.

ADMINISTRATIVE
SECRETARY
HERNANDEZ And Chair Frymark.

CHAIR FRYMARK Yes.

ADMINISTRATIVE
SECRETARY
HERNANDEZ Awesome. Welcome, Vice-Chair Acosta.

CHAIR FRYMARK Welcome. Okay. We will go ahead and move on to Item G, unless there's any further action that needs to take place for Item F.

ADMINISTRATIVE
SECRETARY
HERNANDEZ Would you like to reorganize or we can do that after?

CHAIR FRYMARK You want to get up and move, or can we just do that later?

COMMISSIONER
CHICO Do we have to?

CHAIR FRYMARK I think let's just continue. Let's continue as is.

ADMINISTRATIVE
SECRETARY
HERNANDEZ Okay, perfect.

CHAIR FRYMARK That way we don't have to move all our papers, and our waters, and all the things.

ADMINISTRATIVE
SECRETARY
HERNANDEZ Okay.

CHAIR FRYMARK We're nice and cozy. So, then we'll go ahead and continue. We have completed Item F; we'll move on to Item G.

ANNOUNCEMENTS

CHAIR FRYMARK Are there any announcements?

ADMINISTRATIVE
SECRETARY
HERNANDEZ No announcements from Staff.

CHAIR FRYMARK Any announcements from any of our fellow Commissioners? Okay. So, we'll go ahead and move on to Item 1, Consent Calendar, but not we're... Let me start that again. We'll move on to Item 1 Consent Calendar.

CONSENT CALENDAR

CHAIR FRYMARK We do not have any minutes for approval so, we'll go ahead and move forward to Item 2, Spontaneous Communications.

**SPONTANEOUS
COMMUNICATIONS**

ADMINISTRATIVE
SECRETARY
HERNANDEZ This is the time set aside for members of the audience to speak on any item not on this agenda that is within the Planning Commission's subject matter jurisdiction. The Planning Commission is an advisory body appointed by the City Council to review and provide recommendations on matters related to land use, planning, and development within the city. Except for very limited circumstances, state law prohibits any Commission discussion or action on items that are not on the agenda. All members of the public are asked to observe the City's Rules of Procedure and Public Meeting Decorum. The City's Rules of Procedure and Public Meeting Decorum can be found on the City's website, and Chapter 2.40 of the Irwindale Municipal Code. You may also contact the City Clerk's Office for copies. Each speaker will be limited to 3 minutes unless such time limits are extended. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized groups of persons wishing to address the Board on the same subject should select a spokesperson to represent the group, so as to avoid unnecessary repetition. The Commission may regulate a speaker who is speaking too long or out of order, being unduly repetitious, discussing irrelevancies, or extending to items not within the subject matter jurisdiction of the Commission. Please be reminded that discrimination, abusive use of profanity, unruly disruption, and violent or physically threatening conduct is discouraged. Members of the public shall not disrupt the orderly conduct of the meeting. The Presiding Officer will

request that a person cease any disruptive conduct, and if not immediately stopped, will direct the person to be removed from the meeting. We are in a hybrid format so we do have both in person and hybrid audience members and they will participate in the following order: Tier one, in person attendees; Tier 2, teleconference attendees; and Tier 3, in person and teleconference attendees who have not previously provided comments on the matters being discussed by the legislative body.

CHAIR FRYMARK

Thank you. So, we will go ahead and move into... Well, first we're going to open the Spontaneous Communication and we will hear anyone that is present that would like to speak under this item. Do we have anyone here that would like to come forward and speak? You can come and speak if you want. Okay, Okay. Just Checking. Teleconference attendees. Do we have anybody in Tier 2?

ADMINISTRATIVE
SECRETARY
HERNANDEZ

It does not look like we have anybody for Tier 2.

CHAIR FRYMARK

Okay, and we're going to move on to Tier 3. In person or otherwise.

ADMINISTRATIVE
SECRETARY
HERNANDEZ

No one for Tier 3.

CHAIR FRYMARK

Okay. So, we will go ahead and move on. Thank you, Jesus. Moving on to Item Number 3, New Business.

NEW BUSINESS

CHAIR FRYMARK

Not seeing any New Business, we're going to continue onto the Public Hearing.

PUBLIC HEARINGS

CHAIR FRYMARK

We have no item under discussion under the Public Hearing, so we're going to move on to Item 5.

DISCUSSION ITEMS/ PRESENTATIONS

CHAIR FRYMARK

Looks like we have a presentation.

COMMUNITY
DEVELOPMENT
DIRECTOR
SIMPSON

Yes. Thank you, Chair and Commission. The presentation tonight will be given by our Assistant City Attorney Jamie Traxler.

ASSISTANT
CITY ATTORNEY
TRAXLER

I want to make sure I have a clicker before I start, or is it just the... Just the keyboard? Okay. Does this pull out? Oh, perfect. Okay. Let me see if that... There you go. Okay. Good evening, Chair and Commission. Happy New Year. It is very nice to see you all. Today I'm going to be giving you all a presentation on the Public Meeting Rules of Procedure and Decorum. Basically, this presentation is meant to cover... Basically, how a public meeting is supposed to run from a procedural aspect, not necessarily from a Brown Act aspect. And so, as I go through this, I want to stress and iterate that these are guidelines and objectives for us to hit and just so you know, general guiding principles. But they are not as strict as the Brown Act, in the sense that if we violate these rules we will not be punished. As long as we're complying with the Brown Act, we should be okay. But these are just general guiding principles and rules of decorum that we should be following. So on your... on the dais, for each of you, you should have received a copy of the Council Procedures that have been adopted by the City Council. This is the City Council's governing document, meaning this is how the City Council expects itself to run and how it expects all of the Commission's to run. A lot of it focuses on the City Council, obviously, but it also applies equally to the Planning Commission. So, this is your copy to read with it, do with it what you will. A lot of it covers Brown Act requirements as well, so it is a good refresher. I'm not going to go into this in so much detail, but we will pick up a lot of it in our presentation. And additionally, the City Council operates under Robert's Rules of Order. So, whatever isn't covered in the Council Procedures is covered in Robert's Rules of Order. It is a very lengthy thick book. I will say that it's very archaic. You could sit here and parse rules of procedure all day long. This is the Council's copy, so if there's ever a situation in which we need to look up the Rules of Procedure, it is here, in the chambers. I can't say I've ever seen it, actually opened. But it is here just so you're all aware. So today I'm going to be going over the Council Procedures, the way that meetings are supposed to be run, the order of business, the role of the Presiding Officer, the Rules of Decorum in order that we're supposed to be following, certain motions and how to make them, how to count votes, and then just general Code of Conduct and ethics requirements. And if you have any questions, please interrupt as I go. So just as a refresher, all of our meetings are subject to the Brown Act meeting a majority of the Commission cannot meet except in the public business. So, all of our regular meetings are scheduled for the third Wednesday of every month. As you're all aware. So, that's the general meeting time and then there are certain other meetings that we can have. So, we can have an adjourned meeting, in a situation where we don't finish all of the agenda. In that case, we adjourn the meeting and we hold it on a different time. But that needs to occur before the next regular meeting, so we always have to finish an agenda before we have another meeting. We also have special meetings from time to time, as you're aware those just require twenty-four hours' notice in advance, as long as we have a quorum. It's just any meeting that is held not within the regular meeting times. And then we also have emergency meetings.

Those can occur without even complying with the twenty-four-hour notice requirement, but it does require a four/fifths vote of the Commission to have an emergency meeting. I can't think of a reason that the Planning Commission would be holding emergency meetings, but it is, you know, an option and there is a mechanism for us to be holding emergency meetings. So, you all are probably at this point pretty familiar with the order of the agenda and how items are supposed to be discussed. I'll go over this very briefly. The Chair announces the agenda item, the subject or whatever item we're discussing. And the Chair invites Staff to report on that item, including a recommendation. Staff gives a recommendation, usually. After Staff gives their presentation, the Chair should ask Members of the Commission if they have any technical questions or clarifying questions. After that, the Chair invites the public to speak. And then only after the public speaks, should the Chair invite a discussion by the Commission. After that, after discussion, the Chair invites a motion and then invites a second. And once we have a motion on the floor, technically, debate is closed to stop and we focus on the motion. It's obviously way more fluid than that. But technically debate stops and we vote on the motion. And here in Irwindale, we do Roll Call voting and that is something specific that the Council requires. There is a way that you can do, all in favor say aye, all opposed say nay. I do that in some of my other jurisdictions. But here in Irwindale, we specifically do Roll Call voting. And then after whatever the outcome of the vote is, that gets announced just so the public is aware. So, we also need three (3) members of the Commission to conduct any business. If a majority is absent, then the Secretary essentially... There's two (2) adjourns, but in this case the Secretary basically continues the meeting to a specific day and time that occurs before the regular meeting. And we can't discuss any business if we don't have a quorum, so nothing happens. So, the Chair is the Presiding Officer, and the Chair basically runs all of the Commission meetings. The Chair has the same rights and duties and obligations as any other Commissioner. So, the Chair can make motions, they can second motions they can debate from the Chair as if they're just a regular Commissioner. They are just in charge of the actual running of the meeting. The Vice-Chair presides and the Chair's absence, and if both are absent, then the rest of the Commission would pick one of your peers to run the meeting in their absence. The minute the Chair or the Vice-Chair returned, they would run the meeting instead. So, the Chair is also responsible for stating each motion before the vote, and then the Secretary announces whether the vote has passed or failed. If needed, the Secretary can also summarize the action for clarity, because the Secretary is also taking notes and minutes at the same time. The Presiding Officer also signs all of the documents approved by the Commission, or if absent the Vice-Chair or the Presiding Officer, if chosen amongst peers, would be the signator unless by state law, it's required to be the Chair. In very few circumstances at the Planning Commission level, that would be the case. It would usually be something that would be required to be signed

by the Mayor. In that case, someone else wouldn't be able to sign on behalf of the Mayor. But again, the Presiding Officer always maintains order and decorum in the meeting. And only recognized individuals may speak. All remarks are supposed to be directed to the Chair or the Planning Commission. There are not supposed to be any side conversations. Or really any discussion other than to the full body. Again, Commissioners must be recognized by the Chair before speaking. Sometimes if it's a hot debate, you know, there can be dispute about who is recognized to speak, in that situation, someone would say point of order. And then it would be the Chair's determination as to who gets to speak first. If someone disagrees with that, then they can say "shall the decision of the Chair be sustained?", and that's basically an appeal to the whole Commission. And the Commission gets to, excuse me, decide if the Chair's decision stands, or if they want to do something else. So usually the Chair's decision settles it. But there is a way to appeal that to a majority vote. And there's no discussion on points of order. There's no real debate. It's just point of order who, is speaking first. The Chair decides so that way things can move along, and we don't get into an argument or a discussion about who was speaking. Just to facilitate, you know, actually conducting the business.

COMMISSIONER
CHICO

Question.

ASSISTANT
CITY ATTORNEY
TRAXLER

Yes.

COMMISSIONER
CHICO

However, the person who didn't speak first still gets to speak afterwards?

ASSISTANT
CITY ATTORNEY
TRAXLER

Correct. Yes. It's just to determine order, yes. Again, the Chair has the right to participate in any debate, but as a courtesy, you may let your colleagues speak first. Not required, but generally procedurally acceptable. Commissioners, when they are speaking, they must be recognized by the Chair first. So that applies to the Commissioners as well. And if you have any questions of Staff that's typically directed to the City Manager or the City Attorney... Here we also direct to Marylin, the Planning Director, which is totally fine, but it should be directed to the head of the department or the head of whoever is in charge. If a Commissioner is called to order, then they must immediately stop speaking and comply with the Chair's directive as to who is speaking, when. Additionally, any Commissioner can motion for the Chair to follow the rules, if they are not being followed. Again, that's not a debatable motion, but it does require a majority vote to do so. So, if the Chair, for whatever reason, decides we are not going to follow procedure today, someone can make a motion to force the Chair essentially to follow the procedure. The same rules apply to City Staff. City Staff observe all

Rules of Procedure and Decorum as Commissioners, and the City Manager is charged with ensuring that Staff complies with all Rules of Decorum. Again, Staff must be recognized by the Chair to speak and have to speak to either the Chair or the full Commission. They cannot speak to individual Commissioners or to the public. Same thing applies to the public. The public cannot speak until being recognized for the Chair. They can state their name and address for the record, that's something that's very common here in Irwindale, but they're not required to do so. Can make their comments without even identifying a name. They are limited to three (3) minutes. Here in Irwindale time can be donated, so as long as both participants are here in person, one (1) person can donate their time to another. That's up to a max of six (6) minutes. After that there is no more donating time. The Presiding Officer, in his or her discretion, can extend that time limit and can allow people to speak beyond that. It's totally at the discretion of the Chair, and you can, if you're getting really irrelevant speech or something like that, you can also cut off the time. Jesus and Jarrod do a wonderful job reading that very lengthy statement in the beginning of Spontaneous Communications about disorderly conduct. Essentially, it just is a reminder to the public, that we expect to carry ourselves in a professional and courteous environment that goes for the public as well. And if it gets too disruptive, meaning there's threats of violence, things of that nature, we do have a Sergeant at Arms that can remove someone who's immediate threat, or if they're just, you know, yelling, being very loud, clapping, disrupting the meeting, we do have a procedure where we instruct that person to comply with the Rules of Procedure, please stop that conduct, comply with the direction of the Chair. And if that doesn't happen, then the Chair can order the removal of that person, and that person can be let back in at the Commission's discretion.

CHAIR FRYMARK

Jamie, would it be the removal for just the duration of that meeting or is it also subsequent meetings after?

ASSISTANT
CITY ATTORNEY
TRAXLER

For the duration of that meeting.

CHAIR FRYMARK

Okay.

ASSISTANT
CITY ATTORNEY
TRAXLER

So, again this is a technicality. Commissioners may only...When you guys are having a debate, Commissioners are technically only supposed to speak once until the rest of the Commission has spoken, and then you can open up the floor again. Asking questions or making clarifications is not considered speaking, it's more about the debate. It's more about to allow your colleagues to also have an opportunity to speak. So, we recommend that each person speak once until everyone has had a chance to speak, then the floor is open. Anytime you disagree with the decision or want to protest a decision, you can make

those remarks and they will be noted on the record. Again, though, unless you vote "no" they will just be noted on the record. Again, Robert's Rules of Order apply unless they conflict with the Council Rules. The Council Rules are basically like a very simplified version of Robert's Rules. If there's a discrepancy in that, the Council Rules will apply just for simplicity's sake, but in any other circumstance in which the Council Rules are silent, or just don't address whatever situation, like voting can get super complicated, Robert's Rules of Order would apply. Then myself, as the Assistant City Attorney, and Adrian as the City Attorney, we are the parliamentarians. We are the ones that guide and advise on the rules, and we can suggest a course of action. But ultimately, it really is the Chair's decision on the course of action to take. Okay, motions. This can get very complicated, so I don't want to over complicate it, but basically there are a lot of different motions that can be made. The simplest one and the lowest ranking one is the main motion, and that requires a motion and a second and at least a majority vote. The main motion is really any motion that the Planning Commission would make, like I move approval of XYZ. That would be the main motion. In order to make a motion, you should be recognized by the Chair though. The Chair should be the one that invites someone to make a motion after discussion. A subsidiary motion is a motion to delay or postpone action on the first motion, on the main motion. So, if you have a situation where someone says, "I move to approve this Site Plan and Design Review" and another Commissioner can say, "you know what, I actually think that we should spend more time on this. I move that we postpone this discussion until the next meeting." That would be a subsidiary motion. And in that instance, the subsidiary motion is voted on first. It does require a second, but that one is voted on first and then if it fails, it fails. Then we go back to the main motion. A substitute motion is basically the same thing, but it would be a situation in which someone says, "I move to approve XYZ" and another Commissioner says, "well, I move, that we deny it." So, in that case it would be the substitute motion that also requires a second, and that also gets voted on first. So, the last motion essentially usually always gets voted on first. Incidental motions are motions that a commissioner would make to basically enforce the Rules of Procedure, "I move that we have the Chair open the Public Hearing" or you know, something to that effect. Those don't require a second. Don't have any debate. You just make the motion, and that can be decided immediately by the Commission. A motion to amend. These happen quite frequently. These are probably the ones that you'll deal with the most other than the main motion, and that's a situation in which someone says, "I want to approve XYZ" and then someone else says, "well, I want to approve it with this added condition." And That typically doesn't require a second. If you all can agree that that's going to be the main motion. It's called a friendly amendment. You want to do the same thing, but you want to add something. So in that case, you don't really need like a vote on top of a vote. It's just can we get to a place where we can agree that this is the main motion, and we can just vote on that motion. And then a motion

for reconsideration, which you all should be experts at, at this point. Is when someone in the majority on the original motion moves to reconsider that action. It basically means we're going to do away with that and we're going to reopen debate and we're going to do something else. It has to be at the same meeting that the item was first voted on or the next meeting. Typically, it happens at the same meeting, but it does require a second and a majority vote. When a motion is made and seconded, it needs to be restated by the Chair or sometimes the Secretary. It cannot be withdrawn without consent from the second, the person who seconded the motion, and Commission consensus essentially to withdraw the motion. If there's a lot of things going on in one motion, we can separate that. I typically recommend when we have a lot of entitlements that we go one by one, just so we have a very clean record of what was voted on instead of approving everything in bulk. It's always more difficult to do it that way. Again, the last motion is voted on first and after a motion is made, like I said, there's really no debate and there shouldn't really be anyone addressing the Commission. I do from time to time to clarify what the motion is or to provide a recommendation to the motion. But that's not permitted unless I'm given permission by the Chair. Okay, counting votes. It can get very complicated, but there is typically three ways that you can vote. You need a simple majority, meaning you need a majority of a quorum. So, a quorum for the Commission is three. So, you need two out of three for a simple majority. If you need two thirds on something, that means you need four out of five. And if you ever have a tie vote then the motion fails. So, there's two steps. First, is the California law on voting. There are certain statutes, certain requirements, that require affirmative votes. The Commission typically deals in resolutions, and California law requires that any adoption of a resolution be by three affirmative votes. So, we need a majority. And that can be done in many different ways, as long as we have the three (3). That can be three (3) vote, "yes," zero vote, "no," and two (2) "abstain." That can be three (3) vote "yes," two vote "no," zero "abstain," but as long as we have the three (3). And then we have the rules of the body, which can be slightly different, and in Irwindale they are a little bit different, especially with regarding to abstentions. So, there's a difference between Commissioners present and Commissioners voting. The rule is you count all votes that are present in voting. Meaning if you have a vote, if you call a vote, and a Commissioner abstains from the vote, they're basically saying I'm not going to vote on this motion. If that's the case, they are counted towards the quorum, so you have the required three, but they are not counted in the majority for approval. Abstentions basically, don't count towards the outcome of the vote. If a vote requires an affirmative three (3) votes, an affirmative four/fifths votes. We need yes, "votes." So, abstentions wouldn't get you over the mark. There is one situation in which an abstention counts as a "yes," and that's in a simple majority situation. Something like a Consent Calendar would probably be very common, where you have two Commissioners voting, "yes," one "abstaining," one voting, "no," the motion would technically

pass because all you needed was a simple majority. Two (2) out of the three (3), and the abstention basically counts as an acquiescence or a consent to whatever the majority did. It's very nuanced, but for all intents and purposes, most of the time, if you need an affirmative vote, an abstention is basically a no. Again, here motions are adopted by Roll Call vote and results are entered into the minutes. Resolutions require three (3) affirmative votes and other Commission actions would just require a majority of the Commissioners present. So, the City Council requires Commissioners to vote unless they are disqualified due to a conflict of interest. We have had abstentions, and that's fine. That that is a way to proceed, but it is generally directed that everyone vote. Tied votes are lost motions and may be reconsidered. That's in a situation in which there's really no action taken and it gets considered at the next meeting. Reconsiderations, as you are aware, may be made at the same or the next regular meeting. But it has to be... The motion has to be made by a Commissioner who was in the majority. So, if you had a three-two split, it can't be someone who was the two (2) that voted "no" that says, "I want to reconsider this." It has to be someone that was in the majority. Yeah, I think I've covered the rest of it. A motion that fails and there's no action taken can be reconsidered at the next meeting. But typically, if a motion fails, the Chair will entertain another motion. Or if we can't get a motion done, then things can be continued until the next meeting to make a decision. And lastly, the City Council has adopted a Code of Conduct and a Code of Ethics. It basically requires that all of the appointed officials and City Council members... Appointed and Elected Officials, within the City to follow these established Rules of Procedure, to follow the Code of Conduct, and follow the Code of Ethics. Most importantly for our purposes, is reading and reviewing the agenda. Speaking to everyone in a courteous manner. Making sure that you are not entering into biased decisions and that you're being a fair and impartial judge, because that is what is required and expected of you, and then avoiding using your office for personal gain, things of that sort. You all are tasked with a personal responsibility for adhering to this code. Okay, so Rules of Courtesy, really quickly. It's important that only one person have the floor at a time. If multiple people are talking, it makes it difficult for Jesus to take proper minutes. And we do take verbatim minutes at the Planning Commission level. So that's always recommended is that the Chair be in charge of recognizing who's speaking and only one person speak at a time. Debate and discussion should be open and free there's no problems with that, but it should be focused on the topic at hand. Members of the Commission should not interrupt any speaker unless they want to ask a point of information, such as, asking or responding to a question. That's totally fine to ask. It is technically called a point of information, but to ask a question. If they have a point of privilege, that means you can't hear something, your mic's not working, something the room's too hot, you need a bathroom break, something like that, that's a point of privilege. You can bring that with the Chair, and we can take a recess or, you know, do whatever we need to do to handle that. A point of order again relates to appropriate

conduct at the meeting. Appeals. If the Chair makes a decision, the Commission, one of the Commissioners, can appeal that decision to the full board. Again, the proper procedure is shall the decision of the Chair be upheld, it can be reversed, and then the Commission can figure out a different order or different determination. And that passes by a simple majority vote. Then a call for order or return to the agenda. There's no vote necessarily required. It can just be something that's raised. And again, the purpose of all of this is to really keep the public informed for what we are doing and having an orderly conduct of meetings. Main point is to tell the public what we'll be doing, keep the public informed while we're doing it, and then once we've acted, let them know what we've decided. So that's really it, unless you have any questions or comments. Again, these rules are required to be general guiding guidelines and principles. They're not, you know, hard and fast requirements. These rules are very black and white in a very gray setting. So as long as we can generally adhere to these principles, we should be all right, which we all do. I think a really good job adhering to them anyway. But I am here to answer any questions if you have any.

CHAIR FRYMARK

Thank you, Jamie.

COMMISSIONER
MIRANDA

Yeah, thank you.

CHAIR FRYMARK

That was really thorough and I'm picking up on a few things.

COMMISSIONER
CHICO

Informative, yes. New way to interrupt. New was to create chaos.

CHAIR FRYMARK

Do any of our fellow Commissioners have any thoughts, questions for Jamie? No. Thank you for your time and putting this together. Really appreciate it.

ASSISTANT
CITY ATTORNEY
TRAXLER

Thank you very much.

CHAIR FRYMARK

That'll take us to Item Number 6, Community Development Director Report.

COMMUNITY
DEVELOPMENT
DIRECTOR REPORT

COMMUNITY
DEVELOPMENT
DIRECTOR
SIMPSON

Thank you, Chair and Commission. I'll be on my best behavior from that. So, first thing, you have a flyer that was placed on there. I know at the last meeting there was some things that were mentioned about AB 98, kind of the warehousing. So, we will be giving a presentation in the future. I just wanted to kind of give this to you that, you know, it's on our radar. You know for that. And so, you get to hear Assistant City Attorney Jamie Traxler again explain all the details of AB 98. So, the next thing is that we've had a couple of vacancies in Planning. So, we've got them filled and so I would like to introduce a familiar face and a new face. So, Jarrod Palmer is now our Assistant Planner here. Jarrod has a bachelor's degree from Cal Poly Pomona. Previously he was our Intern. And of course, you've seen him, and he is just jumped in to help, you know, wherever necessary. I want you to welcome Jarrod. If you have a few words you can say.

ASSISTANT PLANNER
PALMER

Commissioners just want to say thank you for having me, and I'll continue to serve you well.

CHAIR FRYMARK

Thank you, Jarrod. Welcome. We're happy to have you.

COMMUNITY
DEVELOPMENT
DIRECTOR
SIMPSON

And then we did have a vacancy with our Associate Planner. So now I'd like to introduce Mario Arellano. Mario has a bachelor's degree from Cal Poly Pomona in Urban and Regional Planning, and then he has master's degree as well in Public Administration from Cal Poly or from Cal State LA from that. So, I won't do it. His work history reminded me of a song, and I told him I was going to break out into a song. But after Jamie's presentation, I will observe decorum. But just in your minds think Johnny Cash, I've been everywhere. So, he's worked in City of Alhambra, Santa Ana, Rosemead, Baldwin Park, and in Rancho Palos Verdes. And then he did some contract planning. So, he was here in that. But it's kind of like Goldilocks finding the right place. He found Irwindale. So, he's here. So, I'd like to welcome, Mario.

ASSOCIATE PLANNER
ARELLANO

Good evening, Commissioner. So, as Marilyn mentioned, I've been everywhere. So I, you know, I hope to bring my knowledge and also learn as I start this new role. I'm excited to be here and I look forward to many meetings with you guys' and yeah. yeah. I am excited so.

CHAIR FRYMARK

Wonderful. Well, thank you for joining us here at the City of Irwindale. We're excited to have you, Mr. Arellano, and we look forward to hearing all your expertise from all the different cities that you've worked in and helping us continue to build and make Irwindale such a beautiful city. Thank you.

COMMUNITY
DEVELOPMENT
DIRECTOR
SIMPSON

The only other thing is Happy New Year to you and congratulations to the reorganization but that is it. Thank you.

CHAIR FRYMARK

Thank you, Marilyn. Thank you. Moving on to Item Number 7, Legal Counsel Comments.

**LEGAL COUNSEL
COMMENTS**

CHAIR FRYMARK

Jamie, was there anything else that you would like to share with us tonight?

ASSISTANT
CITY ATTORNEY
TRAXLER

No, I think you've heard enough from me tonight. Thank you.

CHAIR FRYMARK

You all good things, Jamie. Thank you. Moving on Item 8, Commissioner Comments.

**COMMISSIONER
COMMENTS**

CHAIR FRYMARK

Do we have any of our fellow Commissioners that would like to make any comments at this time?

COMMISSIONER
MIRANDA

I would love to.

CHAIR FRYMARK

Commissioner Miranda.

COMMISSIONER
MIRANDA

These fires... So, thank you for addressing... As you've seen, some people been affected terribly. As you know may or may not known, I have some postings on my Facebook and Instagram account. My cousin who, her father was Edward Diaz, had the Diaz liquor for many years, had a house in Altadena. Her and her husband and family had displaced and lost their home. And I have some GoFundMes on my page. If you could help in some ways, you can look at my stuff. It's Caseyjcray on Instagram or Facebook it's Casey J. Miranda. But anyway help in anyway you can, but it's very sad. They're persevering though. He's a great builder and he's already resolute, has plans for his new home already. And he's going to build his whole neighborhood, because he is so resolute, it's amazing. His resolve. But I just want to mentioned that in case.

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CHAIR FRYMARK Commissioner Miranda, our hearts go out to them and the family, and we hope that we have no doubt that they're going to rebuild better and stronger.

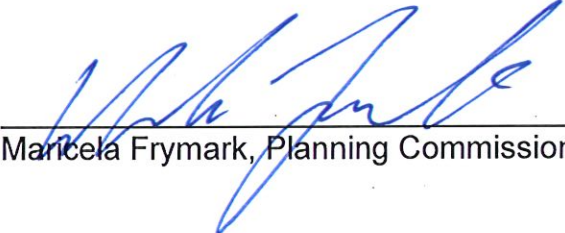
COMMISSIONER MIRANDA Thank you.

CHAIR FRYMARK Any other comments from the Commission? Just want to say happy New Year to everyone. I look forward to continuously working with this body of wonderful residents and fellow Commissioners. Thank you for entrusting me to be your Chair. I look forward to doing some very meaningful and probably difficult work in this next year. We have a lot of things coming our way. But I have no doubt that we're going to dig in and lean into the work and make sure that we are doing it to the best of our abilities, but also for the sake of our business and our residential community. So, I look forward to it. Alright, so if there are no further comments from any Commissioners, then I will go ahead and move on to Item Number 9, which is adjourning this meeting. I will go ahead and adjourn this Planning Commission meeting tonight at 7:13 P.M. Thank you, everybody. Have a good night.

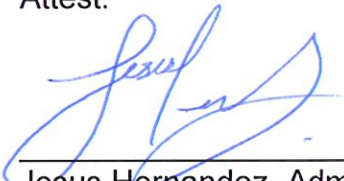
ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:13 p.m.

Attest:



Marcela Frymark, Planning Commission Chair



Jesus Hernandez, Administrative Secretary

Approved as presented at the meeting held March 19, 2025