

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200



NOTICE AND AGENDA FOR REGULAR MEETING OF THE

SENIOR CITIZEN COMMISSION

June 23, 2025

9:00 AM

IRWINDALE COUNCIL CHAMBER

ROBERT LOPEZ - Chair

CAROL ACOSTA - Vice Chair

CHRISTINA FRAIJO - Commissioner

LINDA MAREZ - Commissioner

IRIS RODRIGUEZ - Commissioner

Via Zoom Webinar at <https://us02web.zoom.us/j/88366337251>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Listen Over Phone: 1-669-900-6833; Webinar ID: 883-6633-7251

Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda. The Senior Citizen Commission may request that staff research and/or schedule certain matters for consideration at a future Senior Citizen Commission meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City of Irwindale has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a Senior Citizen Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected and appointed official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member and/or Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



1. CALL TO ORDER**2. PLEDGE OF ALLEGIANCE****3. INVOCATION****4. ROLL CALL** **Commissioners: Christina Fraijo, Linda Marez, Iris Rodriguez; Vice Chair Carol Acosta; Chair Robert Lopez****5. AB 2449 DISCLOSURES**

Remote participation by a member of the legislative body for just cause or emergency circumstances

6. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes of the Meeting Held May 27, 2025

Department: City Clerk

Recommendation: Approve

7. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on any item not on this agenda that is within the Commission's subject matter jurisdiction. The Senior Citizen Commission is an advisory body appointed by the City Council that reviews and provides recommendations on matters related to the senior citizens of the community. Except for very limited circumstances, state law prohibits any Commission discussion or action on items that are not on the agenda.

All members of the public are asked to observe the City's Rules of Procedure and Public Meeting Decorum. The City's Rules of Procedure and Public Meeting Decorum can be found on the City's website, and at Chapter 2.40 of the Irwindale Municipal Code. You may also contact the City Clerk's Office for copies.

Each speaker will be limited to 3 minutes unless such time limits are extended. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized groups of persons wishing to address the Board on the same subject should select a spokesperson to represent the group so as to avoid unnecessary repetition.

The Commission may regulate a speaker who is speaking too long or out of order, being unduly repetitious, discussing irrelevancies, or extending to items not within the subject matter jurisdiction of the Commission. Please be reminded that discrimination, abusive use of profanity, unruly disruption,

and violent or physically threatening conduct is discouraged. Members of the public shall not disrupt the orderly conduct of the meeting. The Presiding Officer will request that a person cease any disruptive conduct, and if not immediately stopped, will direct the person to be removed from the meeting.

8. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

9. SENIOR CENTER MANAGER UPDATE

10. PUBLIC SERVICES DIRECTOR UPDATE

11. REQUESTS FOR AGENDA ITEMS BY COMMISSION

If a Commissioner is interested in a task or project, the Commissioner shall request that the item be agendized in this section.

12. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Irwindale Senior Citizen Commission to be held on June 23, 2025, to be posted at the City Hall, Library, and Post Office on June 19, 2025.



Armando Hegdahl, CMC
Management Analyst

**IRWINDALE COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**MAY 27, 2025
TUESDAY
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in special session at the above time and place.

ROLL CALL: Present: Commissioners Christina Fraijo, Linda Marez, Iris Rodriguez;
Vice Chair Carol Acosta; Chair Robert Lopez

Also present: Elizabeth Rodriguez, Public Works Services Director;
Eloise Beltran, Senior Center Manager; and Armando Hegdahl,
Management Analyst

AB2449 DISCLOSURES None.

CONSENT CALENDAR

MOTION A motion was made by Commissioner Fraijo, seconded by Commissioner Acosta, to approve the Consent Calendar. The motion was unanimously approved.

ITEM NO. 6A MINUTES OF THE REGULAR MEETING HELD APRIL 28, 2025
MINUTES OF THE
REGULAR MEETING The minutes of the regular meeting held April 28, 2025, were approved
HELD APRIL 28, 2025 as presented.

END OF CONSENT CALENDAR

SPONTANEOUS
COMMUNICATIONS There were no speakers.

NEW BUSINESS

ITEM NO. 8A CODE OF CONDUCT FOR THE PUBLIC SERVICES DEPARTMENT
CODE OF CONDUCT
FOR THE PUBLIC
SERVICES DEPT.

DIRECTOR RODRIGUEZ Director Rodriguez presented the report and made a PowerPoint presentation.

CHAIR LOPEZ Responding to a question by Chair Lopez, Director Rodriguez advised that serious offenses against the Code of Conduct may result in immediate suspension from the event/activity. He also asked about how to address hygiene issues, to which Director Rodriguez indicated that she would look into the concern.

Chair Lopez suggested staff be trained on the new Code of Conduct, to which Director Rodriguez advised that staff will be trained once the Council adopts it. Chair Lopez then asked how the policy applies to service animals, to which Director Rodriguez indicated that she would consult with the City Attorney regarding the matter.

PATRICIA GONZALES Patricia Gonzales suggested that the policy be kept brief and that the draft policy's requirements should apply to all participants of city programs and activities. She also suggested that the policy be posted at the Senior Center, to which Director Rodriguez stated that it could be posted as suggested. She added that it will also be posted on the City website and that patrons are expected to abide by the policy.

MOTION A motion was made by Vice Chair Acosta, seconded by Commissioner Fraijo, to recommend approval of the Code of Conduct Policy as written and that, if any substantive changes are made in the future, that the policy be remanded to the Commission for further input. The motion was unanimously approved.

**SENIOR CENTER
MANAGER UPDATE**

Senior Center Manager Beltran provided the following update:

- 1) All attendees enjoyed the Mother's Day Tea and Crafts event
- 2) The Loteria activities held on May 5 were also enjoyed by all.
- 3) A Father's Day Barbecue will be held on June 13 and a Parking Lot Sale will be held on June 14 at the Service Yard.
- 4) June 19 is the first day of Senior Summer Camp.
- 5) Registrations are being accepted for the Intergenerational Game Day scheduled for June 24.
- 6) The Senior Prom and Dance has been scheduled for June 20.
- 7) A Bingo Fundraiser was held on May 17 where \$830 was raised.
- 8) Those that attended the trip to the Huntington Library and Rose Tea Garden enjoyed it.
- 9) A field trip to Pechanga Casino has been scheduled for June.
- 10) A Birthday Brunch event has been scheduled for Friday.

COMMISSIONER RODRIGUEZ Commissioner Rodriguez asked about holding another bingo fundraiser in the summer, to which Manager Beltran indicated that this would be difficult since all programs, events, and activities for the summer have already been scheduled.

**PUBLIC SERVICES
DIRECTOR UPDATE**

COMMISSIONER FRAIJO Commissioner Fraijo left the meeting at 9:58 a.m.

DIRECTOR RODRIGUEZ Director Rodriguez provided the following update:

- 1) The City and Athens Services will be hosting a Recycling and Free Compost Event on June 14 at Irwindale Park.
- 2) She also provided the details of several upcoming "Too Toxic to Trash" events where hazardous waste could be disposed of properly.
- 3) She then provided tips on how to prevent and avoid mosquitos in the summer.
- 4) A Family Picnic and Bingo event has been scheduled for May 31 at the Memorial Garden.

- 5) The Council will consider adopting the new budget at its meeting of June 11.
- 6) A Dive-In Movies session has been scheduled for June 27.
- 7) A Red, White, and You BBQ event has been scheduled for June 28.
- 8) The Sunset Cinema series begins on June 30.

PATRICIA GONZALES

Patricia Gonzales suggested that the Senior Center's flyers include information about classes and programs. She also suggested that staff continue placing a wall calendar at the Senior Center since many seniors rely on it for program information. She then suggested that residents be allowed to sign up for programs and events during the first two weeks of every month and for non-residents to be able to sign up in the middle of the month, to which Director Rodriguez stated that, since Manager Beltran will be retiring soon, the question raised by Ms. Gonzales could be addressed by the new Manager once hired.

IRMA

Irma stated that she has to visit the Senior Center up to three times to sign up for classes.

**REQUESTS FOR AGEDA
ITEMS BY COMMISSION**

COMMISSIONER
MAREZ

Commissioner Marez suggested sending flyers to residents to determine which homebound seniors would be interested in receiving visits or other type of assistance, to which Director Rodriguez stated that staff would look into the request.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 9:29 a.m.

ATTEST:

Armando Hegdahl, CMC
Management Analyst