

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209



NOTICE AND AGENDA FOR THE SPECIAL AND REGULAR MEETING OF THE

CITY COUNCIL

SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY

HOUSING AUTHORITY

APRIL 12, 2023

SPECIAL MEETING – 5:00 P.M. - CLOSED SESSION
REGULAR MEETING - 6:30 P.M. - OPEN SESSION

IRWINDALE CITY COUNCIL CHAMBER

CLOSED SESSION / OPEN SESSION – CITY COUNCIL CHAMBER

H. MANUEL ORTIZ
MAYOR

ALBERT F. AMBRIZ
MAYOR PRO TEM

MARK A. BRECEDA
COUNCILMEMBER

LARRY G. BURROLA
COUNCILMEMBER

MANUEL R. GARCIA
COUNCILMEMBER

Via Zoom Webinar at <https://us02web.zoom.us/j/87104592389>

Webinar ID: 871 0459 2389

Spontaneous Communications: The public is encouraged to address the City Council on any matter listed on the agenda or on any other matter within its jurisdiction. The City Council will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The City Council will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **Note:** Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

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Code of Ethics

As City of Irwindale Council Members, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE CITY COUNCIL



SPECIAL MEETING – 5:00 P.M.

A. CALL TO ORDER

B. ROLL CALL: Councilmembers:, Mark A. Breceda, Larry G. Burrola, Manuel R. Garcia;
Mayor Pro Tem Albert F. Ambriz; Mayor H. Manuel Ortiz

C. AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances

SPONTANEOUS COMMUNICATIONS

Spontaneous communications are limited to the special meeting agenda items only.

D. RECESS TO CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation

Pursuant to California Government Code Section 54956.9

Name of Case: Five Points, LP vs. City of Irwindale

Case Number: 22STCV01394

2. Conference with Real Property Negotiator

Pursuant to California Government Code Section 54956.8

A) Property: 16154 - 16158 Arrow Highway (APNS 8417-029-024 and 025)

Agency negotiator: Marilyn Simpson, Community Development Director

Negotiating parties: Rudolfo A. Dominguez Trustee

Under negotiation: Price and terms of payment

B) Property: Olive Pit (APN 8415-001-906, 908)

Agency negotiator: Julian A. Miranda, City Manager and William K. Tam, Interim
Director of Engineering / Building Official

Negotiating Parties: United Rock Products Corp.

Under negotiation: Sublease Price and Terms

E. RECONVENE IN OPEN SESSION

F. REPORT FROM CLOSED SESSION

G. ADJOURNMENT

OPEN SESSION – 6:30 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. INVOCATION

**D. ROLL CALL: Councilmembers:, Mark A. Breceda, Larry G. Burrola, Manuel R. Garcia;
Mayor Pro Tem Albert F. Ambriz; Mayor H. Manuel Ortiz**

E. CHANGES TO THE AGENDA

F. REPORT FROM CLOSED SESSION – FEBRUARY 22, 2023

G. COUNCIL MEMBER TRAVEL REPORTS

H. COUNCILMEMBER COMMENTS

I. INTRODUCTION OF NEW EMPLOYEES/PROMOTIONS

1. Introduction and Administration of Oath of Office to Irwindale Police Chief Christopher Hofford
2. Introduction of Irwindale Police Sergeant Jesse Bravo

J. PROCLAMATIONS / PRESENTATIONS / COMMENDATIONS

1. Proclamation proclaiming April 23-29 as National Library Week in the City of Irwindale
2. Chamber of Commerce Quarterly Update

K. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the City Council requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

1. Minutes

Department: Administration / City Clerk

Recommendation: Approve the following minutes:

- A) Special Joint meeting held March 22, 2023

B) Regular meeting held March 22, 2023

2. Warrants/Demands/Payroll

Department: Finance

Recommendation: Approve

3. Five-Year General Services Agreement between the City of Irwindale and the County of Los Angeles

Department: Administration

Recommendation: (1) **Adopt Resolution No. 2023-29-3407** entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, APPROVING THE GENERAL SERVICES AGREEMENT BETWEEN THE CITY OF IRWINDALE AND THE COUNTY OF LOS ANGELES FOR A PERIOD OF FIVE YEARS, COMMENCING JULY 1, 2023 THROUGH JUNE 30, 2028", (2) authorize the Mayor to execute the General Services Agreement on behalf of the City; (3) direct the Chief Deputy City Clerk to forward a signed PDF copy of the General Services Agreement via email to the County, along with a certified electronic copy of the approved resolution indicating the approval of this item.

4. Appropriation of Supplemental Law Enforcement Services Funds for the Citizen Option for Public Safety Program (COPS) AB3229

Department: Police

Recommendation: **Adopt Resolution No. 2023-28-3406** entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE RECORDING REVENUES, INTEREST, AND AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF \$166,316.00 FOR FISCAL YEAR 2022-23 OF SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS FOR THE CITIZEN'S OPTION PUBLIC SAFETY PROGRAM (COPS)".

5. Approve Appropriation of Asset Forfeiture Funds

Department: Police

Recommendation: **Adopt Resolution No. 2023-27-3405**, entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING RECEIPT OF AND APPROPRIATING FEDERAL ASSET FORFEITURE FUNDS FOR USE BY THE POLICE DEPARTMENT".

6. Approval of an Interim Design for Traffic Signal Modifications at Arrow Highway and Vincent Avenue; P-980

Department: Engineering

Recommendation: (1) Approve an Interim Design for Traffic Signal Modifications at Arrow Highway and Vincent Avenue; (2) authorize staff to solicit bids for construction of the project.

7. Consideration of Proposed Personnel Adjustment

Department: Administration / Human Resources

Recommendation: Authorize the proposed personnel adjustment as outlined in this report by **adopting Resolution No. 2023-30-3408** entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ESTABLISHING THE NUMBER OF POSITIONS, SCHEDULE OF CLASSES, AND COMPENSATION FOR CITY EMPLOYEES."

8. Amendment to the City of Irwindale Resident Identification Card Policy

Department: Administration / Human Resources

Recommendation: **Adopt Resolution No. 2023-31-3409** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ADOPTING AMENDMENTS TO THE CITY OF IRWINDALE RESIDENT IDENTIFICATION CARD POLICY" to approve the attached Resident Identification Card Policy as amended per City Council direction at its regularly scheduled meeting on March 22, 2023.

9. General Plan Update

Department: Community Development

Recommendation: **Adopt Resolution No. 2023-32-3410** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA RECEIVING AND APPROVING THE ANNUAL HOUSING ELEMENT PROGRESS REPORT AUTHORIZING STAFF TO SUBMIT THE GENERAL PLAN ANNUAL PROGRESS REPORT FOR THE 2022 CALENDAR YEAR TO THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH (OPR) AND THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD)".

L. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Council discussion or action on such communications unless 1) the Council by majority vote finds that a catastrophe or emergency exists; or 2) the Council by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Council cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action.

Any public member addressing the Board shall limit his or her address to three (3) minutes

regarding the subject under discussion. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. In no event shall any donations of time exceed six minutes of total speaking time per person on any one item. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject under discussion for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized group of persons wishing to address the Board on the same subject matter, should select a spokesperson to represent the group, so as to avoid unnecessary repetition. The City Council may regulate a speaker who is speaking too long, being unduly repetitious, or extending discussion of irrelevancies.

In the hybrid format, both in-person and hybrid audience members will participate in the following order:

Tier 1: In-person attendees

Tier 2: Teleconference attendees

Tier 3: In-person and teleconference attendees who have not previously provide comments on the matter(s) being discussed by the legislative body

M. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

1. Report on the outdoor hanging of clothes on residential properties

Department: Community Development / Code Enforcement

Recommendation: Receive and file or provide direction.

2. Agenda Formatting Options

Department: Administration

Recommendation: Discuss and provide direction to staff.

3. Discuss Potential Changes to the Installation of Dedication Pavers

Department: Administration

Recommendation: Discuss and provide direction regarding the dedication pavers located in the Memorial Garden.

N. PUBLIC HEARINGS

At this time, members of the audience may ask to be heard regarding an item on Public Hearings.

1. Public Hearing and Second Reading of Ordinance No. 768 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE REPEALING ORDINANCE NO. 747 IN ITS ENTIRETY, AMENDING TITLE 15.12 OF THE IRWINDALE MUNICIPAL CODE, ADOPTING BY REFERENCE THE

LOS ANGELES COUNTY FIRE CODE (2023 EDITION), AND ADOPTING COUNTY AND CITY AMENDMENTS THERETO, PURSUANT TO GOVERNMENT CODE SECTION 50022.2 ET SEQ."

Department: Engineering

Recommendation: Conduct a public hearing for public comments, read by title only, waive further reading of, and adopt on second reading Ordinance No. 768 repealing Ordinance No. 747 in its entirety, amending Title 15.12 of Irwindale Municipal Code and adopting by reference the 2023 Los Angeles County Fire Code with county and city amendments.

O. CITY MANAGER'S REPORT

P. REQUESTS BY COUNCILMEMBERS FOR FUTURE AGENDA ITEMS

1. Request by Councilmember Burrola for discussion City Attorney Fees

Q. ADJOURN

**SUCCESSOR AGENCY TO THE IRWINDALE
COMMUNITY REDEVELOPMENT AGENCY**

AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances

A. CONSENT CALENDAR

1. Minutes

Recommendation: Approve the following minutes:

- A) Special joint meeting held March 22, 2023
- B) Regular meeting held March 22, 2023

2. Warrants

Recommendation: Approve

B. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. Spontaneous Communications for the Successor Agency are subject to the same State prohibitions and City guidelines as cited on the City Council agenda.

C. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

D. PUBLIC HEARINGS

At this time, members of the audience may ask to be heard regarding an item on Public Hearings.

E. ADJOURN

AFFIDAVIT OF POSTING

I, Laura M. Nieto, Chief Deputy City Clerk, certify that I caused the agenda for the regular meeting of the City Council and Irwindale Successor Agency to the Irwindale Community Redevelopment Agency, to be held on April 12, 2023, be posted at the City Hall, Library, and Post Office on April 6, 2023.

Laura M. Nieto, MMC

Laura M. Nieto, MMC
Chief Deputy City Clerk

IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

MARCH 22, 2023
WEDNESDAY
5:30 P.M.

The Irwindale **CITY COUNCIL and SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY** met in special joint session at the above time and place.

ROLL CALL: Present: Councilmembers Larry G. Burrola, Manuel R. Garcia;
Mayor Pro Tem Albert F. Ambriz; Mayor H. Manuel Ortiz

Absent: Councilmember Mark A. Breceda

Also Present: Julian A. Miranda, City Manager; Adrian Guerra,
City Attorney; and Laura Nieto, Chief Deputy City Clerk

AB 2449 DISCLOSURES None.

SPONTANEOUS COMMUNICATIONS None.

RECESS TO CLOSED SESSION At 5:34 p.m., the City Council met in Closed Session to discuss the following:

Conference with Legal Counsel – Existing Litigation
Pursuant to California Government Code Section 54956.9

Name of Case: Five Points, LP vs. City of Irwindale
Case Number: 22STCV01394

ACTION: Discussed, update provided; no reportable action

RECONVENE IN OPEN SESSION At 6:30 p.m., the City Council reconvened in Open Session with all members present.

ADJOURNMENT There being no further business to conduct, the meeting was adjourned at 6:31 p.m.

Laura M. Nieto, MMC
Chief Deputy City Clerk

IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

MARCH 22, 2023
WEDNESDAY
6:31 P.M.

The Irwindale **CITY COUNCIL** met in regular session at the above time and place.

ROLL CALL: Present: Councilmembers Mark A. Breceda, Larry G. Burrola, Manuel R. Garcia; Mayor Pro Tem Albert F. Ambriz; Mayor H. Manuel Ortiz

Also Present: Julian A. Miranda, City Manager; Adrian Guerra, City Attorney; John Fraijo, Police Captain; Theresa Olivares, Assistant City Manager; Kambiz Borhani, Director of Finance / City Treasurer; Marilyn Simpson, Community Development Director; Mary Hull, Human Resources Manager, and Laura Nieto, Chief Deputy City Clerk

AB 2449 DISCLOSURES None.

CHANGES TO THE AGENDA

CITY MANAGER MIRANDA City Manager Miranda advised that item nos. L9 and L10 would be pulled for a brief report.

COUNCILMEMBER TRAVEL REPORT

None.

COUNCILMEMBER COMMENTS

MAYOR PRO TEM AMBRIZ Mayor Pro Tem Ambriz reported on his attendance at a recent Foothill Gold Line meeting and on his efforts to secure funding for the project.

COUNCILMEMBER BURROLA Councilmember Burrola reported on his attendance at a recent Council of Governments meeting and on the topics considered.

MAYOR ORTIZ Mayor Ortiz recognized Azusa Mayor Robert Gonzales and Crystal Lopez from Senator Susan Rubio's Office, who were in attendance.

INTRODUCTION OF NEW EMPLOYEES / PROMOTIONS

None.

PROCLAMATIONS / PRESENTATIONS / COMMENDATIONS

BUSINESS OF THE MONTH – ACERO'S CATERING **BUSINESS OF THE MONTH – ACERO'S CATERING**
The presentation was made.

PRESENTATION BY
THE WATER QUALITY
AUTHORITY

PRESENTATION BY THE WATER QUALITY AUTHORITY

Azusa Mayor Robert Gonzales and Executive Director Randy Schoellerman, P.E., made the presentation.

CONSENT CALENDAR

MOTION

A motion was made by Councilmember Breceda, seconded by Councilmember Burrola, to approve the Consent Calendar, with the exception of Item Nos. L9 and L10, which were pulled for a brief report. The motion was unanimously approved.

ITEM NO. 1
MINUTES

MINUTES

The following minutes were approved:

- A) Regular meeting held February 22, 2023
- B) Regular meeting held March 8, 2023

ITEM NO. 2
WARRANTS

WARRANTS

The warrants were approved.

ITEM NO. 3
SECOND EXTENSION
OF LEASE OF CITY'S
WATER PRODUCTION
RIGHTS

SECOND EXTENSION OF LEASE OF CITY'S WATER
PRODUCTION RIGHTS FOR FY 2022/2023

The proposal from the San Gabriel Valley Water Company was approved and the city's 285.38 acre-feet of water production rights were leased for FY 2022/2023, and the City Manager was authorized to sign the second one-year extension to the lease for the temporary assignments of the city's water production rights.

ITEM NO. 4
DESIGNATION OF
AUTHORIZED AGENTS
TO ACT ON BEHALF
OF THE CITY TO
OBTAIN EMERGENCY
FINANCIAL
ASSISTANCE

DESIGNATION OF AUTHORIZED AGENTS TO ACT ON BEHALF
OF THE CITY TO OBTAIN EMERGENCY FINANCIAL ASSISTANCE

RESOLUTION NO.
2023-26-3404
ADOPTED

Resolution No. 2023-26-3404, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE DESIGNATING AUTHORIZED AGENTS TO ACT ON BEHALF OF THE CITY TO OBTAIN STATE AND FEDERAL FINANCIAL ASSISTANCE," was approved, and Cal OES Form 130, "Designation of Applicant's Agent Resolution for Non-State Agencies," was approved.

ITEM NO. 5

APPROVAL OF THE
PEERLESS NETWORK
INC., AGREEMENT /
NETWORK SERVICES
FOR TELEPHONE,
INTERNET, AND
DATA SERVICE

APPROVAL OF THE PEERLESS NETWORK, INC. AGREEMENT /
NETWORK SERVICES FOR TELEPHONE, INTERNET, AND DATA
SERVICE

RESOLUTION NO.
2023-20-3398
ADOPTED

Resolution No. 2023-20-3398, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
IRWINDALE APPROVING A TELECOMMUNICATIONS ACCOUNT
AGREEMENT WITH PEERLESS NETWORK, INC. FOR CITYWIDE
TELEPHONE, INTERNET, AND DATA SERVICES," was adopted.

ITEM NO. 6

APPROVE OUT-OF-
STATE TRAVEL TO
THE NATIONAL
ASSOCIATION OF
LATINO ELECTED
AND APPOINTED
OFFICIALS 40TH
ANNUAL CONFERENCE
IN NEW YORK CITY,
NEW YORK, FOR ONE
CITY COUNCILMEMBER

APPROVE OUT-OF-STATE TRAVEL TO THE NATIONAL
ASSOCIATION OF LATINO ELECTED AND APPOINTED
OFFICIALS 40TH ANNUAL CONFERENCE IN NEW YORK CITY,
NEW YORK, FOR ONE CITY COUNCILMEMBER

RESOLUTION NO.
2023-23-3401
ADOPTED

Resolution No. 2023-23-3401, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
IRWINDALE APPROVING OUT-OF-STATE TRAVEL FOR THE
MAYOR TO ATTEND THE NATIONAL ASSOCIATION OF LATINO
ELECTED AND APPOINTED OFFICIALS 40TH ANNUAL
CONFERENCE TO BE HELD FROM JULY 11-13, 2023, IN NEW
YORK CITY, NEW YORK," was adopted.

ITEM NO. 7

SECOND READING OF
ORDINANCE -
AMENDMENT TO
TITLE 5 OF THE
IRWINDALE
MUNICIPAL CODE

SECOND READING OF ORDINANCE NO. 767 PERTAINING TO
AMENDMENT OF SECTIONS 5.04.50, 5.04.060, 5.04.070,
5.04.270, 5.04.410, AND 4.04.420 OF CHAPTER 5.04 OF TITLE 5
OF THE IRWINDALE MUNICIPAL CODE RELATED TO THE
DISPUTE OF BUSINESS TAXES, LICENSES AND REGULATIONS

ORDINANCE NO. 767
ADOPTED ON
SECOND READING

Ordinance No. 767, entitled:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
IRWINDALE AMENDING SECTIONS 5.04.050, 5.04.060, 5.04.070,

5.04.210, 5.04.270, 5.04.410, AND 4.04.420 OF CHAPTER 5.04 ("GENERAL REGULATIONS") OF TITLE 5 ("BUSINESS TAXES, LICENSES AND REGULATIONS") OF THE IRWINDALE MUNICIPAL CODE RELATED TO THE DISPUTE OF BUSINESS TAXES, LICENSES AND REGULATIONS," was passed, approved, and adopted, reading by title only and waiving further reading thereof.

ITEM NO. 8
REJECTION OF CLAIM:
FERNANDO GUARDADO
VS. CITY OF
IRWINDALE

REJECTION OF CLAIM: FERNANDO GUARDADO VS. CITY OF IRWINDALE

The claim of Fernando Guardado vs. City of Irwindale was rejected and staff was directed to send a letter of rejection.

ITEM NO. 11
UPDATE REGARDING
THE IRWINDALE
COMMUNITY
FOUNDATION'S
APPROVAL TO
REDIRECT THE USE
OF THE IRWINDALE
COMMUNITY
FOUNDATION'S
FY 22/23
CONTRIBUTION TO
THE RECREATION
DEPARTMENT

UPDATE REGARDING THE IRWINDALE COMMUNITY FOUNDATION'S APPROVAL TO REDIRECT THE USE OF THE IRWINDALE COMMUNITY FOUNDATION'S FY 2022-2023 CONTRIBUTION TO THE RECREATION DEPARTMENT

The update regarding the Irwindale Community Foundation's (ICF) approval of the City's request to redirect \$5,000 of the ICF's FY 2022-2023 Contribution to be reallocated to the Irwindale Recreation Department for a youth skateboarding event, was received and filed.

END OF CONSENT CALENDAR

ITEM NO. 9
APPROVE OUT-OF-
STATE TRAVEL TO
THE 2023
INTERNATIONAL
COUNCIL OF
SHOPPING CENTERS
CONFERENCE IN
LAS VEGAS, NEVADA,
FOR CITY COUNCIL
AND CITY STAFF

APPROVE OUT-OF-STATE TRAVEL TO THE 2023 INTERNATIONAL COUNCIL OF SHOPPING CENTERS CONFERENCE IN LAS VEGAS, NEVADA FOR CITY COUNCIL AND CITY STAFF

CITY MANAGER
MIRANDA

City Manager Miranda presented the staff report.

VERONICA BARBOSA

Responding to a question by Veronica Barbosa, City Manager Miranda advised that Councilmembers Breceda, Burrola, and Garcia would be the Councilmembers authorized to travel for the conference.

RESOLUTION NO.
2023-25-3403
ADOPTED

Resolution No. 2023-25-3403, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING THE OUT-OF-STATE TRAVEL TO THE 2023 INTERNATIONAL COUNCIL OF SHOPPING CENTERS CONFERENCE IN LAS VEGAS, NEVADA, FOR TWO CITY COUNCIL MEMBERS AND THREE STAFF REPRESENTATIVES,” was passed, approved, and adopted, on the motion of Councilmember Breceda, seconded by Councilmember Burrola, and unanimously approved.

ITEM NO. 10
AWARD OF
CONTRACTS FOR
CONSTRUCTION AND
CIVIL ENGINEERING
CONSULTANT
SERVICES FOR THE
2022-2023
RESURFACING
PROGRAM;
RESIDENTIAL
RESURFACING
PROJECT – PHASE II;
P-1043

AWARD OF CONTRACTS FOR CONSTRUCTION AND CIVIL ENGINEERING CONSULTANT SERVICES FOR THE 2022-2023 RESURFACING PROGRAM; RESIDENTIAL RESURFACING PROJECT – PHASE II; P-1043

ASSISTANT CITY
MANAGER OLIVARES
AND CITY MANAGER
MIRANDA

Assistant City Manager Olivares and City Manager Miranda each indicated conflicts of interest with this item and exited the Council Chambers.

CITY ATTORNEY
GUERRA

City Attorney Guerra noted that several Councilmembers have conflicts of interest with this item, and indicated that they would draw straws to determine who would be permitted to discuss the item.

After drawing straws, it was determined that Councilmembers Garcia and Burrola would recuse themselves from participating in discussing the matter. At this point, Councilmembers Garcia and Burrola exited the Council Chambers.

City Attorney Guerra then presented the staff report and noted a correction to staff's recommendation and the fiscal impact section of the report.

MOTION

A motion was made by Councilmember Breceda, seconded by Mayor Pro Tem Ambriz, to: 1) authorize the Interim Director of Engineering / Building Official to enter into an agreement with Vance Corporation in the amount of \$394,774.10 for the 2022-2023 Resurfacing Program: Residential Resurfacing Project – Phase II; 2) approve a 20% project contingency in the amount of \$78,954.00 to cover any

unforeseeable conditions that may arise during construction; 3) authorize the Interim Director of Engineering / Building Official to enter into an agreement with FCG Consultants in the amount of \$86,238.03 for civil engineering consultant services; and 4) approve a 20% project contingency for construction management in the amount of \$17,247.00 to cover any unforeseeable conditions that may arise during construction. The motion was unanimously approved; Councilmembers Burrola and Garcia absent.

Councilmembers Burrola, Garcia, Assistant City Manager Olivares, and City Manager Miranda then returned to the Council Chambers.

**SPONTANEOUS
COMMUNICATIONS**

VERONICA LARA

Veronica Lara stated her disappointment that the Housing Authority would not hold a meeting tonight and stated that matters such as homelessness and senior housing are pressing issues.

NEW BUSINESS

ITEM NO. N1
RESIDENT
IDENTIFICATION
CARD POLICY REVIEW

RESIDENT IDENTIFICATION CARD POLICY OVERVIEW

CITY MANAGER
MIRANDA

City Manager Miranda presented the staff report.

MAYOR PRO TEM
AMBRIZ

Mayor Pro Tem Ambriz stated that the policy was amended in 2021 to make it easier for everyone who deserved a card to receive one. He stated that he did not realize that the program policy did not allow for residents to sign affidavits for individuals that they are related to, either through blood or marriage, in order to vouch for their bonafide residency. He suggested that this restriction be eliminated.

COUNCILMEMBER
BURROLA

Responding to a question by Councilmember Burrola, City Manager Miranda advised that the Council may either receive and file the report or recommend changes to the policy for consideration at a future meeting.

PRISCILLA ZEPEDA

Priscilla Zepeda suggested that the Council consider allowing custodial children of residents to be able to obtain Resident ID cards, to which Mayor Pro Tem Ambriz concurred.

MAYOR ORTIZ

Responding to a question by Mayor Ortiz, City Attorney Guerra advised that it would be difficult to determine bonafide residency of children that live with separated parents. He suggested that the Council direct staff to revise the policy and return for further consideration at another meeting

BENEFITS
ADMINISTRATOR
NOCOM

Benefits Administrator Nocom advised that said children may obtain Resident ID cards as long as one of the parents is an Irwindale resident.

MOTION

A motion was made by Mayor Pro Tem Ambriz, seconded by Councilmember Breceda, to direct staff to revise the existing program policy to remove the prohibition of Irwindale residents signing resident affidavits for those that they are related to through either blood or marriage and return the draft for consideration at a future Council meeting. The motion was unanimously approved.

ITEM NO. N2
INTRODUCTION AND
FIRST READING OF
ORDINANCE NO. 768

INTRODUCTION AND FIRST READING OF ORDINANCE NO. 768 ENTITLED: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE REPEALING ORDINANCE NO. 747 IN ITS ENTIRETY, AMENDING TITLE 15.12 OF THE IRWINDALE MUNICIPAL CODE, ADOPTING BY REFERENCE THE LOS ANGELES COUNTY FIRE CODE (2023 EDITION), AND ADOPTING COUNTY AND CITY AMENDMENTS THERETO, PURSUANT TO GOVERNMENT CODE SECTION 50022.2 ET SEQ."

INTERIM DIRECTOR
TAM

Interim Director Tam presented the staff report.

ORDINANCE NO. 768
INTRODUCED FOR
FIRST READING

Ordinance No. 768, entitled:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE REPEALING ORDINANCE NO. 747 IN ITS ENTIRETY, AMENDING TITLE 15.12 OF THE IRWINDALE MUNICIPAL CODE, ADOPTING BY REFERENCE THE LOS ANGELES COUNTY FIRE CODE (2023 EDITION), AND ADOPTING COUNTY AND CITY AMENDMENTS THERETO, PURSUANT TO GOVERNMENT CODE SECTION 50022.2 ET SEQ," was introduced for first reading, reading by title only and waiving further reading thereof, on the motion of Councilmember Garcia, seconded by Councilmember Breceda, and unanimously approved.

PUBLIC HEARINGS

ITEM NO. O1
ECONOMIC
DEVELOPMENT
SUBSIDY REPORT
AND OPERATING
COVENANT
AGREEMENT

A PUBLIC HEARING REGARDING AN ECONOMIC DEVELOPMENT SUBSIDY REPORT AND OPERATING COVENANT AGREEMENT BETWEEN THE CITY OF IRWINDALE AND HOME DEPOT U.S.A., INC., PURSUANT TO GOVERNMENT CODE SECTION 53083.1; AND CONSIDERATION OF A RESOLUTION ACCEPTING THE ECONOMIC DEVELOPMENT SUBSIDY REPORT, APPROVING THE OPERATING COVENANT AGREEMENT AND MARKED RELATED FINDINGS

ASSISTANT TO THE
CITY MANAGER
ESPINO

Assistant to the City Manager Espino introduced the staff report.

DIRECTOR BORHANI	Director Borhani presented additional details.
OPEN PUBLIC HEARING	At 7:46 p.m., Mayor Ortiz opened the public hearing.
CLOSE PUBLIC HEARING	There being no speakers, Mayor Ortiz closed the public hearing at 7:46 p.m.
MOTION	A motion was made by Mayor Pro Tem Ambriz, seconded by Councilmember Breceda, to adopt Resolution No. 2023-24-3402, entitled: “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINDALE, CALIFORNIA, APPROVING AN OPERATING COVENANT AGREEMENT WITH HOME DEPOT U.S.A., INC., AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT, AND APPROVING AND ORDERING THE PUBLICATION OF AN ECONOMIC DEVELOPMENT SUBSIDY REPORT IN ACCORDANCE WITH GOVERNMENT CODE SECTION 53083.1”.
COUNCILMEMBER GARCIA	In reply to a question by Councilmember Garcia, Director Borhani advised that the 35% rebate amount was derived directly from the Council-approved policy, and indicated that it is fair per industry standards.
ROLL CALL	The above-mentioned motion was unanimously approved.
<u>CITY MANAGER'S REPORT</u>	
CITY MANAGER MIRANDA	City Manager Miranda reported the following: 1) He provided an update on upcoming activities within the Library, Public Works, and Recreation departments. 2) A presentation will be made to the Council on April 12 concerning the hanging of clothes on fences in areas that are visible to the public. 3) City staff has contacted Durham Transportation Services on Cypress, who have indicated that the bus depot has opened parking spaces within their site for their employees to park their vehicles. Code Enforcement continues monitoring the area.
COUNCILMEMBER BURROLA	Councilmember Burrola requested bins for trash and recyclables at the park, to which City Manager Miranda advised that staff would look into the request.

**REQUESTS BY
COUNCILMEMBERS
FOR FUTURE AGENDA
ITEMS**

None.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:58 p.m.

Laura M. Nieto, MMC
Chief Deputy City Clerk

CITY OF IRWINDALE
PAYROLL WARRANT REGISTER
March 2023

Payroll Batch DATE OF ISSUE 3/9/23	404-03-23, 405-03-23, 406-03-23 DEPARTMENT	AMOUNT
	11 City Council	1,731.15
	13 City Administrative Office	52,600.45
	14 Finance Department	25,763.01
	35 Police Department	215,976.76
	40 Recreation Department	22,546.93
	41 Aquatics Department	3,606.71
	42 Senior Citizens' Center	14,842.89
	44 Library	13,446.01
	51 Planning & Community Development	31,855.21
	52 Public Works - Engineering	26,322.29
	57 Public Works - Services	54,221.85
	Gross Payroll	462,913.26
	Required Deductions	(130,439.81)
	Voluntary Deductions	(18,396.32)
	Net Payroll	314,077.13
Payroll Batch DATE OF ISSUE 3/23/23	418-03-23, 419-03-23 DEPARTMENT	AMOUNT
	11 City Council	6,453.98
	13 City Administrative Office	52,494.15
	14 Finance Department	25,550.82
	35 Police Department	190,836.99
	40 Recreation Department	23,681.40
	41 Aquatics Department	5,877.57
	42 Senior Citizens' Center	15,451.43
	44 Library	15,026.89
	51 Planning & Community Development	31,502.93
	52 Public Works - Engineering	30,070.91
	57 Public Works - Services	51,384.10
	Gross Payroll	448,331.17
	Required Deductions	(123,400.99)
	Voluntary Deductions	(20,351.66)
	Net Payroll	304,578.52

Accounts Payable

Checks by Date - Summary by Check Number

User: imarin
Printed: 4/6/2023 5:41 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
79335	AMERIFID	American Fidelity Assurance	03/16/2023	8,665.58
79336	BANKOF03	Bank of The West	03/16/2023	10,136.91
79337	CALIFO01	California Contract Cities	03/16/2023	11,550.00
79338	CONCE01	Concentra	03/16/2023	70.00
79339	LOPEZ25	Nicholas Lopez	03/16/2023	170.55
79340	NAVARRO4	Humberto Navarro Jr.	03/16/2023	200.00
79341	ORTIZH	H. Manuel Ortiz	03/16/2023	68.46
79342	LEGAL03	Pre-Paid Legal Services, Inc.	03/16/2023	37.90
79343	PURCHA	Purchase Power	03/16/2023	4,108.33
79344	RENT01	David Renteria	03/16/2023	50.00
79345	TAPI01	Regina Tapia	03/16/2023	300.00
79346	TORR15	Graciela Torres	03/16/2023	5.00
79347	UNG01	Peter Ung	03/16/2023	75.00
79348	ACEVED	Valinda Acevedo	03/23/2023	300.00
79349	AZUSALW	Azusa Light & Water	03/23/2023	88.22
79350	BARA02	Frank Barajas	03/23/2023	75.00
79351	NEST01	Blue Triton Brands, Inc.	03/23/2023	556.81
79352	BURROL08	Larry Burrola	03/23/2023	10.74
79353	CALIFO02	California American Water	03/23/2023	906.88
79354	CITYOF23	City Of West Covina	03/23/2023	280.00
79355	COSTCO02	Costco Wholesale	03/23/2023	237.63
79356	CPS01	CPS HR Consulting	03/23/2023	784.50
79357	PMIDEN	Delta Dental Insurance Company	03/23/2023	852.37
79358	PMIDEN01	Delta Dental of California	03/23/2023	12,159.91
79359	EG01	E. G. Brennan & Co. Corp.	03/23/2023	195.00
79360	GASCOM	Gas Company, The	03/23/2023	5,804.42
79361	SOUTHE17	Golden State Water Company	03/23/2023	1,138.80
79362	LEON01	Johnny Leon	03/23/2023	200.00
79363	MAGA01	Juan Magana	03/23/2023	100.00
79364	OPTUM01	OptumRx, Inc.	03/23/2023	28,087.42
79365	PERE12	Juan Perez	03/23/2023	300.00
79366	RODRIG04	Elizabeth Rodriguez	03/23/2023	75.00
79367	SCFUELS	SC Fuels	03/23/2023	10,935.40
79368	SMART&	Smart & Final	03/23/2023	1,701.88
79369	STANDA01	Standard Insurance Co. RV	03/23/2023	475.45
79370	STANDA03	Standard Insurance Company	03/23/2023	2,400.82
79371	STROBE01	Doniell Strobehn	03/23/2023	100.00
79372	TEXAS01	Texas Life Insurance Co.	03/23/2023	4,588.68
79373	VALLEY01	Valley County Water District	03/23/2023	10,619.75
79374	VISION01	Vision Service Plan - (CA)	03/23/2023	1,506.54
79375	VISION01	Vision Service Plan - (CA)	03/23/2023	4,527.27
79376	HDSUP01	WHITE CAP, L.P.	03/23/2023	230.37
79377	ZEPE10	Amanda Zepeda	03/23/2023	300.00
79378	ZEPEDA07	Priscilla Zepeda	03/23/2023	692.00
79379	CALIFO56	California State Disbursement Unit	03/23/2023	604.15
79380	CALIFO57	California State Disbursement Unit	03/23/2023	143.07
79381	CITY01	City of Hope	03/23/2023	54.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
79382	ICEA	Irwindale City Employee Assoc.	03/23/2023	792.00
79383	IMEA	Irwindale Mgmt Employee Assoc.	03/23/2023	500.00
79384	IRWIND02	Irwindale Police Officers Assoc.	03/23/2023	3,008.00
79385	AT&T02	AT & T	03/30/2023	67.28
79386	AT&T06	AT & T	03/30/2023	1,833.68
79387	CINGULAR	AT & T Mobility	03/30/2023	1,754.62
79388	Ayala01	Leonor Ayala	03/30/2023	444.00
79389	BELTRA	Eloise Beltran	03/30/2023	383.00
79390	BRIONE01	Marguerite Briones	03/30/2023	300.00
79391	SANGAB11	California Newspapers Partnership	03/30/2023	3,006.01
79392	CHART01	Charter Communications	03/30/2023	193.26
79393	CHAVEZ02	Jennie Chavez	03/30/2023	300.00
79394	CHOU03	Lisa Chou	03/30/2023	299.00
79395	CONCE01	Concentra	03/30/2023	316.00
79396	EVANS02	Gloria Evans	03/30/2023	300.00
79397	FRONT01	Frontier Communications	03/30/2023	1,383.72
79398	GALVAN02	Claudia Galvan	03/30/2023	320.00
79399	HOFFOR01	Christopher Hofford	03/30/2023	686.30
79400	LOPEZJ01	Jade Lopez	03/30/2023	209.00
79401	MCIWOR	MCI Comm Service	03/30/2023	77.54
79402	MMASC	MMASC	03/30/2023	90.00
79403	NATION23	National Union Fire Insurance	03/30/2023	680.13
79404	OLIVAR01	Theresa Olivares	03/30/2023	101.74
79405	PAIK01	Sumako Paik	03/30/2023	240.00
79406	PALACI01	Joanna Palacios	03/30/2023	100.00
79407	ROJAS01	Jesus Rojas	03/30/2023	300.00
79408	SALGAD02	Michele Salgado	03/30/2023	538.00
79409	TPX 01	TPX Communications	03/30/2023	2,554.77
79410	VECTOR01	Vector Resources, Inc	03/30/2023	310,019.11
79411	verizonw	Verizon Wireless	03/30/2023	2,894.51
79412	WAGONER	Pamela Wagoner	03/30/2023	550.00
79413	BELTRA	Eloise Beltran	03/30/2023	875.85
79414	LOPEZJ01	Jade Lopez	03/30/2023	875.85
79415	WILLDAN	Willdan Financial Services	04/03/2023	2,030.54
79417	COSTCO02	Costco Wholesale	04/06/2023	1,068.41
79418	ADVANT	Advantage Ford	04/12/2023	5,814.44
79419	ALLCI01	All City Management Services, Inc	04/12/2023	932.10
79420	AMAZON1	Amazon Capital Services, Inc.	04/12/2023	3,696.76
79421	ARAM01	Aramark Uniform & Career Apparel Group	04/12/2023	1,156.08
79422	ARC03	ARC Document Solutions, Inc.	04/12/2023	18.25
79423	B&BTIR	B & B Tires Service	04/12/2023	510.00
79424	BAXTER01	Badge Frame, Inc	04/12/2023	105.00
79425	BAKER01	Baker & Taylor Books	04/12/2023	595.09
79426	BAKER10	Bakers Man Production	04/12/2023	2,500.00
79427	BARNEY	Barney's Locksmith Service	04/12/2023	936.24
79428	BEAR01	Bear State Water Heating LLC	04/12/2023	1,624.68
79429	CALIFO42	California Building Standards	04/12/2023	144.00
79430	CALI12	California Consulting Inc.	04/12/2023	4,500.00
79431	CARQUEST	Carquest	04/12/2023	12.71
79432	Cat Spec	Cat Specialities Inc	04/12/2023	144.54
79433	CHRISN01	Chris Nelson & Associates, Inc.	04/12/2023	4,835.00
79434	CINTAS	Cintas Corporation #693	04/12/2023	271.32
79435	CTCT01	Columbia Telecommunications Corporation	04/12/2023	3,857.00
79436	COSTA01	Costar Realty Information, Inc.	04/12/2023	400.00
79437	COUNTY04	County of Los Angeles	04/12/2023	22,303.96
79438	LOSANG33	County of Los Angeles	04/12/2023	12,083.25
79439	CWA01	CWA AIA, Inc	04/12/2023	12,798.58

Check No	Vendor No	Vendor Name	Check Date	Check Amount
79440	DELONG	Delong Unlimited	04/12/2023	264.60
79441	BALLOO	Carol Diess	04/12/2023	45.00
79442	DUDEK01	Dudek	04/12/2023	1,170.00
79443	EBSCOS	EBSCO Subscription Services	04/12/2023	1,877.00
79444	ECOLAB01	ECOLAB	04/12/2023	37.68
79445	FCG01	FCG Consultants Inc.	04/12/2023	14,450.18
79446	FEDEX	FedEx	04/12/2023	6.82
79447	GEOLOG	Geologic Associates	04/12/2023	59,735.38
79448	HASA01	Hasa Inc.	04/12/2023	795.42
79449	HDL01	Hdl Software, LLC	04/12/2023	66.52
79450	HINDER	Hinderliter, De Llamas & Assoc	04/12/2023	1,842.79
79451	INTEGR02	Integrity Surveillance Group	04/12/2023	499.00
79452	INTELL01	Intelli-tech, Inc.	04/12/2023	13,110.93
79453	INTER02	Interstate Batteries	04/12/2023	232.01
79454	IRWIND03	Irwindale Tire Shop	04/12/2023	25.00
79455	ITERIS	Iteris, Inc.	04/12/2023	35,598.70
79456	JCSPLU	JC's Plumbing & Backflow Svc	04/12/2023	88.00
79457	JOEAGO	Joe A. Gonsalves & Son	04/12/2023	2,375.00
79458	COORYE	Samir M. Khoury	04/12/2023	12,363.00
79459	LAWE01	Law Enforcement Medical Services, Inc.	04/12/2023	75.00
79460	LOGIC01	Logic Tree IT Solutions	04/12/2023	1,359.00
79461	LSA01	LSA Associates, Inc.	04/12/2023	12,488.75
79462	MAINTE01	Maintex	04/12/2023	292.76
79463	MIDAS	Manuel C Muratalla	04/12/2023	1,365.40
79464	MARXBR	Marx Bros Fire Extinguisher Co	04/12/2023	2,080.72
79465	MATTS01	Matt's Motor Sports Inc.	04/12/2023	2,088.37
79466	MEJIA05	Jaime Emmanuel Mejia	04/12/2023	1,075.00
79467	ORKINP	Orkin Pest Control	04/12/2023	538.98
79468	OVER01	OverDrive, Inc.	04/12/2023	1,500.00
79469	PITNEY06	Pitney Bowes, Inc	04/12/2023	137.25
79470	PRAXAI	Praxair	04/12/2023	60.24
79471	PROPRINT	Pro Printing, Inc.	04/12/2023	317.67
79472	PACIFI13	Rene David LTD	04/12/2023	44.02
79473	RIGHT01	Right of Way, Inc.	04/12/2023	2,157.15
79474	ROSENO	Rosenow Spevacek Group Inc	04/12/2023	3,468.75
79475	CENTRO01	Safeguard Business Systems, Inc.	04/12/2023	814.81
79476	SWANK01	Swank Motion Pictures, Inc.	04/12/2023	325.00
79477	NORTHR	The Northridge Group, Inc.	04/12/2023	5,835.54
79478	UNITED11	United Site Services of CA Inc	04/12/2023	1,179.00
79479	V&V01	V & V Manufacturing, Inc.	04/12/2023	255.67
79480	WALT01	Walters Wholesale Electric Co.	04/12/2023	214.99
79481	WESTCO11	West Coast Lights & Sirens	04/12/2023	4,696.73
79482	HDSUP01	WHITE CAP, L.P.	04/12/2023	501.69
Report Total (147 checks):				732,256.65

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: April 12, 2023
 To: Honorable Mayor and Members of the City Council
 From: Julian A. Miranda, City Manager
 Issue: Five-Year General Services Agreement between the City of Irwindale and the County of Los Angeles

City Manager's Recommendation:

That the City Council (1) adopt Resolution No. 2023-29-3407 entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, APPROVING THE GENERAL SERVICES AGREEMENT BETWEEN THE CITY OF IRWINDALE AND THE COUNTY OF LOS ANGELES FOR A PERIOD OF FIVE YEARS, COMMENCING JULY 1, 2023 THROUGH JUNE 30, 2028", (2) authorize the Mayor to execute the General Services Agreement on behalf of the City; (3) direct the Chief Deputy City Clerk to forward a signed PDF copy of the General Services Agreement via email to the County, along with a certified electronic copy of the approved resolution indicating the approval of this item.

Administrative Action:

Submitted by:

Theresa Olivares, Assistant City Manager

Prepared by:

Berlyn Aguila, Management Analyst

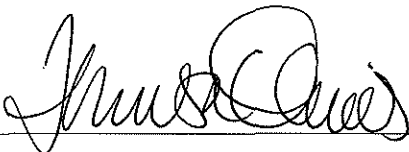
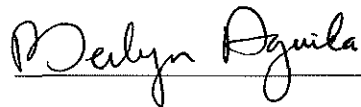
Reviewed by:

Adrian R. Guerra, City Attorney

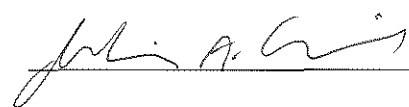
Kambiz Borhani, Finance Director / City Treasurer

Approved by:

Julian A. Miranda, City Manager

Electronically Approved

Background and Analysis:

Every five years, the City of Irwindale enters into a General Service Agreement (GSA) with the County of Los Angeles to perform "as-needed" time-limited services set forth in the attached GSA. The City Council approved the current General Services Agreement on February 14, 2018, which is set to expire on June 30, 2023.

Under the GSA, the County agrees to perform those City functions as set forth in said agreement. The City shall pay for such services as provided in the GSA at rates determined by the County Auditor-Controller. No service shall be performed under this GSA unless the City has available funds to cover the costs thereof. All persons employed in performing such services for the City shall be County employees.

The attached proposed GSA shall become effective on July 1, 2023, and shall run for five years ending June 30, 2028, and at the option of the City Council, with the consent of the County Board of Supervisors, shall be renewable thereafter for an additional period not to exceed five years.

The proposed General Services Agreement is the same form the County uses for all its contracted cities. However, it allows the County to terminate the Agreement with only 30 days' notice to the City, while the City may only terminate the GSA once per year on July 1st and provide the County a 30-day prior notice.

Additionally, pursuant to an Assumption of Liability Agreement entered into between the County and City in 1977 (which is incorporated into the General Services Agreement), a mutual indemnification will apply, which means each party will indemnify the other for negligent or wrongful acts or omissions in the respective performance of services of this Agreement.

Fiscal Impact:

The General Services provided by the County of Los Angeles as part of the General Services Agreement are included in the City's Budget each fiscal year.

Attachments:

1. Resolution No. 2023-29-3407
2. General Services Agreement

RESOLUTION NO. 2023-29-3407

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE,
CALIFORNIA, APPROVING THE GENERAL SERVICES AGREEMENT
BETWEEN THE CITY OF IRWINDALE AND THE COUNTY OF LOS ANGELES
FOR A PERIOD OF FIVE YEARS, COMMENCING JULY 1, 2023 THROUGH
JUNE 30, 2028**

WHEREAS, on February 14, 2018, the City of Irwindale and the County of Los Angeles executed a general services contract agreement which is due to expire on June 30, 2023; and

WHEREAS, to ensure the continuation of County services and to retain the ability to add or augment services in the future, the City of Irwindale must enter into a new General Services Agreement at this time; and

WHEREAS, no service shall be performed under this agreement unless the City has available funds to cover the costs thereof; and

WHEREAS, this agreement shall become effective July 1, 2023, and shall run for the period ending June 30, 2028, and at the option of the City Council, with the consent of the County Board of Supervisors shall be renewable thereafter for an additional period not to exceed five years.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF
IRWINDALE, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE, AND
ORDER AS FOLLOWS:**

SECTION 1. The City Council of the City of Irwindale hereby notifies the County of Los Angeles that it desires to enter into a new General Services Agreement to be effective July 1, 2023 for a five-year period ending on June 30, 2028.

SECTION 2. The City Council of the City of Irwindale requests that the County of Los Angeles consent to the new General Services Agreement and to authorize County departments to continue to provide the services requested pursuant to the General Services Agreement until otherwise requested in writing by the City of Irwindale.

SECTION 3. The City Council hereby authorizes and directs the Mayor to execute the General Services Agreement with the County of Los Angeles for the period commencing July 1, 2023.

SECTION 4. The Chief Deputy City Clerk shall certify to the adoption of this resolution, which, shall in turn, have immediate effect.

PASSED, APPROVED, and ADOPTED this 12th day of April 2023.

H. Manuel Ortiz, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2023-29-3407 was adopted at a regular meeting of the Irwindale City Council held on the 12th day of April 2023, by the following vote of the Council:

AYES: Councilmembers:

NOES: Councilmembers:

ABSTAIN: Councilmembers:

ABSENT: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

Theresa Olivares

From: Armen Gevorkian <AGevorkian@ceo.lacounty.gov>
Sent: Wednesday, January 18, 2023 3:41 PM
To: MORTIZ@irwindaleca.gov; Julian Miranda
Cc: Laura Nieto; Theresa Olivares; Patricia Carbajal
Subject: City Renewal of General Services Agreement with Los Angeles County
Attachments: 2023 GSA - Irwindale.pdf; Irwindale.pdf; MATRIX CONTRACT SERVICES PROVIDED TO CITIES.xlsx

CAUTION: This email originated from outside of the City. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Greetings,

The General Services Agreement (GSA) between your City and the County of Los Angeles will expire on June 30, 2023. To ensure the continuation of the services your city is currently receiving, and to offer you the ability to add or augment services in the future, we would like to work with you, or the appropriate city staff, to renew the existing agreement for a five-year period, commencing on July 1, 2023 through June 30, 2028.

General Services Agreements have been executed with most cities within the County. The GSA is general in nature and simply authorizes County departments to provide services requested by your city. Services provided under the GSA consist of "as-needed" time-limited services such as predatory animal control, prosecution of city ordinances, direct assessment collection, and a variety of public works services. Ongoing services, such as law enforcement and public health code enforcement, are provided by the responsible County departments through Specific Service Agreements (SSAs). Any SSAs between your City and the County of Los Angeles are not affected by renewal of this GSA.

To allow sufficient time to approve renewal of your City's current GSA prior to its expiration, please forward a signed copy, along with a certified copy of your Council's resolution, no later than Tuesday, May 2, 2023.

Once executed by the Board of Supervisors, a PDF copy of the enacted GSA will be returned to your City by July 1, 2023. In addition to attaching the 2023 – 2028 GSA, also including your current GSA and the Matrix of County Contract Services Provided to Cities for your reference.

If you have any questions or need additional information, please let me know.

Thank you, and we look forward to our continued association.

Armen Gevorkian

GOVERNMENT RELATIONS
Los Angeles County - Chief Executive Office
213 974 -1248
AGEVORKIAN@CEO.LACOUNTY.GOV



**Legislative
Affairs &
Intergovernmental
Relations**

GENERAL SERVICES AGREEMENT

THIS GENERAL SERVICES AGREEMENT ("Agreement"), dated for purposes of reference only, July 1, 2023, is made by and between the County of Los Angeles, hereinafter referred to as the "County", and the City of Irwindale, hereinafter referred to as the "City."

RECITALS:

(a) The City is desirous of contracting with the County for the performance by its appropriate officers and employees of City functions.

(b) The County is agreeable to performing such services on the terms and conditions hereinafter set forth.

(c) Such contracts are authorized and provided for by the provisions of Section 56½ of the Charter of the County of Los Angeles and Section 51300, *et seq.*, of the Government Code.

THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. The County agrees, through its officers, agents and employees, to perform those City functions, which are hereinafter provided for.

2. The City shall pay for such services as are provided under this Agreement at rates to be determined by the County Auditor-Controller in accordance with the policies and procedures established by the Board of Supervisors.

These rates shall be readjusted by the County Auditor-Controller annually effective the first day of July of each year to reflect the cost of such service in accordance with the policies and procedures for the determination of such rates as adopted by the Board of Supervisors of County.

3. No County agent, officer or department shall perform for said City any

function not coming within the scope of the duties of such agent, officer or department in performing services for the County.

4. No service shall be performed hereunder unless the City shall have available funds previously appropriated to cover the cost thereof.

5. No function or service shall be performed hereunder by any County agent, officer or department unless such function or service shall have been requested in writing by the City on order of the City Council thereof or such officer as it may designate and approved by the Board of Supervisors of the County, or such officer as it may designate, and each such service or function shall be performed at the times and under circumstances which do not interfere with the performance of regular County operations.

6. Whenever the County and City mutually agree as to the necessity for any such County agent, officer or department to maintain administrative headquarters in the City, the City shall furnish at its own cost and expense all necessary office space, furniture, and furnishings, office supplies, janitorial service, telephone, light, water, and other utilities. In all instances where special supplies, stationery, notices, forms and the like must be issued in the name of the City, the same shall be supplied by the City at its expense.

It is expressly understood that in the event a local administrative office is maintained in the City for any such County agent, officer or department, such quarters may be used by the County agent, officer or department in connection with the performance of its duties in territory outside the City and adjacent thereto provided, however, that the performance of such outside duties shall not be at any additional cost to the City.

7. All persons employed in the performance of such services and functions for

the City shall be County agents, officers or employees, and no City employee as such shall be taken over by the County, and no person employed hereunder shall have any City pension, civil service, or other status or right.

For the purpose of performing such services and functions, and for the purpose of giving official status to the performance hereof, every County agent, officer and employee engaged in performing any such service or function shall be deemed to be an agent, officer or employee of said City while performing service for the City within the scope of this agreement.

8. The City shall not be called upon to assume any liability for the direct payment of any salary, wages or other compensation to any County personnel performing services hereunder for the City, or any liability other than that provided for in this agreement.

Except as herein otherwise specified, the City shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of his or her employment.

9. The parties hereto have executed an Assumption of Liability Agreement approved by the Board of Supervisors on December 27, 1977 and/or a Joint Indemnity Agreement approved by the Board of Supervisors on October 8, 1991. Whichever of these documents the City has signed later in time is currently in effect and hereby made a part of and incorporated into this agreement as set out in full herein. In the event that the Board of Supervisors later approves a revised Joint Indemnity Agreement and the City executes the revised agreement, the subsequent agreement as of its effective date shall supersede the agreement previously in effect between the parties hereto.

10. Each County agent, officer or department performing any service for the

City provided for herein shall keep reasonably itemized and in detail work or job records covering the cost of all services performed, including salary, wages and other compensation for labor, supervision and planning, plus overhead, the reasonable rental value of all County-owned machinery and equipment, rental paid for all rented machinery or equipment, together with the cost of an operator thereof when furnished with said machinery or equipment, the cost of all machinery and supplies furnished by the County, reasonable handling charges, and all additional items of expense incidental to the performance of such function or service.

11. All work done hereunder is subject to the limitations of the provisions of Section 23008 of the Government Code, and in accordance therewith, before any work is done or services rendered pursuant hereto, an amount equal to the cost or an amount 10% in excess of the estimated cost must be reserved by the City from its funds to ensure payment for work, services or materials provided hereunder.

12. The County shall render to the City at the close of each calendar month an itemized invoice which covers all services performed during said month, and the City shall pay County therefore within thirty (30) days after date of said invoice.

If such payment is not delivered to the County office which is described on said invoice within thirty (30) days after the date of the invoice, the County is entitled to recover interest thereon. Said interest shall be at the rate of seven (7) percent per annum or any portion thereof calculated from the last day of the month in which the services were performed.

13. Notwithstanding the provisions of Government Code Section 907, if such payment is not delivered to the County office which is described on said invoice within thirty (30) days after the date of the invoice, the County may satisfy such indebtedness,

including interest thereon, from any funds of any such City on deposit with the County without giving further notice to said City of County's intention to do so.

14. This Agreement shall become effective on the date herein-above first mentioned and shall run for a period ending June 30, 2028, and at the option of the City Council of the City, with the consent of the Board of Supervisors of County, shall be renewable thereafter for an additional period of not to exceed five (5) years.

15. In the event the City desires to renew this Agreement for said five-year period, the City Council shall not later than the last day of May 2028, notify the Board of Supervisors of County that it wishes to renew the same, whereupon the Board of Supervisors, not later than the last day of June 2028, shall notify the City Council in writing of its willingness to accept such renewal. Otherwise, such Agreement shall finally terminate at the end of the aforescribed period.

Notwithstanding the provisions of this paragraph herein-above set forth, the County may terminate this Agreement at any time by giving thirty (30) days' prior written notice to the City. The City may terminate this Agreement as of the first day of July of any year upon thirty (30) days' prior written notice to the County.

16. This Agreement is designed to cover miscellaneous and sundry services which may be supplied by the County of Los Angeles and the various departments thereof. In the event there now exists or there is hereafter adopted a specific contract between the City and the County with respect to specific services, such contract with respect to specific services shall be controlling as to the duties and obligations of the parties anything herein to the contrary notwithstanding, unless such special contract adopts the provisions hereof by reference.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers.

Executed this _____ day of _____ 2023.

The City of Irwindale,

By _____
Mayor

ATTEST:

City Clerk

THE COUNTY OF LOS ANGELES

By _____
Deputy

By _____
Chair, Board of Supervisors

ATTEST:

CELIA ZAVALA
Executive Officer/Clerk
of the Board of Supervisors

By _____
Deputy

APPROVED AS TO FORM:

DAWYN R. HARRISON
Interim County Counsel

By _____
Senior Deputy

[illegible]Page 1 of 3

**SERVICES PROVIDED TO CITIES BY THE COUNTY OF LOS ANGELES
(Via Agreement)**

[illegible]

SERVICES PROVIDED TO CITIES BY THE COUNTY OF LOS ANGELES
(Via Agreement)

[illegible]

Notes: • A red dot indicates new services.

- ¹ The Department of Animal Care & Control (DACC) provides Limited Field Services to Commerce, Culver City, Duarte, El Monte, Hawthorne, Lancaster, Lawndale, Monterey Park, Palos Verdes Estates, and Torrance; and Limited Sheltering to Culver City, Hawthorne, and West Hollywood.
- ² The City of Los Angeles contracts with the Departments of Beaches & Harbors and Fire for maintenance and lifeguard services for four beaches located within the city through a Joint Powers Agreement (JPA) with the County.
- ³ The Fire Department provides beach lifeguard services to the City of El Segundo through a contract with Chevron.
- ⁴ The Internal Services Department provides IT services (mainframe access) for the City of Los Angeles and IT services (eGIS services) for the Cities of Arcadia, Hawthorne, Redondo Beach, Santa Monica and Torrance.
- ⁵ The Department of Mental Health (DMH) contracts with the City of Gardena to provide socialization services.
- ⁶ DMH entered into a MOA with the Cities of Alhambra, Azusa, Bell, Bell Gardens, Covina, Culver City, Downey, Glendora, Huntington Park, Montebello, Monterey Park, Signal Hill, South Gate, Vernon, and West Covina police departments to develop mental health evaluation team and co-response models.
- ⁷ DMH entered into a partnership through a Memorandum of Cooperative Agreement with the City of Burbank to develop a mental health evaluation team and one FTE psychiatric social worker for the provision of crisis mental health services.
- ⁸ The LA County Library has an MOU established with four cities, including Diamond Bar, Malibu, Manhattan Beach, and West Hollywood. The dot indicates County Library services are provided to these cities.
- ⁹ The Registrar-Recorder/County Clerk provides Document Transfer Tax Collection services to 88 cities in the County. It also provides election services to all cities through an approved City Council resolution and adopted by the Board of Supervisors.
- ¹⁰ The Registrar-Recorder/County Clerk's Your Online Document Archive (YODA) is in-house electronic archive system.
- ¹¹ The Data Information Management System (DIMS) is a contracted system that manages voter registration information.

Chief Executive Office - Legislative Affairs and Intergovernmental Relations
Updated September 2022

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: April 12, 2023
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Appropriation of Supplemental Law Enforcement Services Funds for the
Citizen Option for Public Safety Program (COPS) AB3229

City Manager's Recommendation:

Adopt **Resolution No. 2023-28-3406** entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE RECORDING REVENUES, INTEREST, AND AUTHORIZING AN APPROPRIATION IN THE AMOUNT OF \$166,316.00 FOR FISCAL YEAR 2022-23 OF SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS FOR THE CITIZEN'S OPTION PUBLIC SAFETY PROGRAM (COPS)."

Administrative Action:

Submitted by:

Christopher Hoffer, Police Chief
(626) 430-2200

Electronically Approved

Prepared by:

John Fraijo, Police Captain

Electronically Approved

Reviewed by:

Adrian R. Guerra, City Attorney

Electronically Approved

Kambiz Borhani, Finance Director / City Treasurer

K. Borhani

Approved by:

Julian A. Miranda, City Manager

Julian A. Miranda

Background and Analysis:

The State of California Citizen Option for Public Safety (COPS) Program was enacted pursuant to AB 3229. The COPS Program provide a supplemental funding source for local governments for the purpose of ensuring public safety. There is no guarantee that this will be a continued funding source for the long term. For FY 2022-23, the City of Irwindale Police Department received \$165,271.25 which is required to be used for "front-line municipal police services." These funds must supplement existing services, and cannot be used to supplant any existing funding for law enforcement services. COPS funding for the prior fiscal year FY 2021-22 has earned interest in the amount of \$1,044.75 from the City's pooled investment accounts, which also has to be allocated for "front-line municipal police services."

California Government Code Sections 30061 through 30065 establishes guidelines for the receipt and expenditure of COPS funding. This Code requires the City Council to certify approval of the COPS expenditure plan separate from the normal City budget process.

The following is the proposed COPS expenditure plan for FY2022-23, with some of these items presented as part of the police department's Capital Improvement Plan:

- The purchase of police service vehicles and outfitting the vehicles with emergency lighting equipment, radios, computers, and public safety supplies.
- The purchase of police dispatch radio consoles and computer system maintenance costs.

The COPS funding received from the state, plus the interest allocated at year-end total \$166,316.00. Appropriation of these funds will allow the police department to expend these monies in FY 2022-23 and carry over any unexpended funds to FY 2023-24.

Fiscal Impact:

Appropriating the COPS funding received in FY 2022-23 will allow the Police Department to use these funds for supplemental technological and other equipment for its patrol operations. These expenditures would otherwise need to be funded by the General Fund, thereby resulting in a savings of General Fund monies.

Attachment: Resolution No. 2023-28-3406

RESOLUTION NO. 2023-28-3406

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
RECORDING REVENUES, INTEREST, AND AUTHORIZING AN
APPROPRIATION IN THE AMOUNT OF \$166,316.00 FOR FISCAL YEAR
2022-23 OF SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUNDS
FOR THE CITIZEN'S OPTION FOR PUBLIC SAFETY PROGRAM (COPS)**

WHEREAS, the Irwindale Police Department wishes to enhance the quality of service to the community by using funds from the Citizens Option for Public Safety (COPS) Program to supplement the Police Department budget; and

WHEREAS, the City of Irwindale has received \$165,271.25 from the State of California COPS Program, which is funded for the 2022-23 fiscal year, and COPS funding has earned interest amounting to \$1,044.75; and

WHEREAS, the COPS funds must be utilized by the Police Department for "front-line municipal law enforcement services" and cannot be used to supplant funding for other law enforcement services or programs; and

WHEREAS, the Police Department proposes to utilize these funds for the purchase of police service vehicles and outfitting those vehicles with emergency lighting equipment, radios, computers and public safety supplies; and

WHEREAS, in total, COPS funding received from the state in conjunction with property tax allocations throughout the year, as well as the interest allocated at year-end, amounts to \$166,316.00. Any remaining funds after any capital expenditures for the proposed police service equipment and supplies will be invested in accordance with COPS requirements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, HEREBY RESOLVES, DETERMINES AND ORDERS AS FOLLOWS:

SECTION 1. The State of California COPS Program funds and earned interest from such funds are hereby accepted and shall be recorded into the City budget as revenue. The funds are hereby appropriated to expenditure account(s):

- 36-35-371-44400-0000 (Vehicles and Equipment) in the amount of \$66,000.00
- 36-35-371-44300-0000 (Computer Systems) in the amount of \$100,316.00

SECTION 2. COPS program funds shall be utilized for police service vehicles and outfitting the vehicles with emergency lighting equipment, radios, computers

and public safety supplies, including the purchase of police dispatch radio consoles and computer system maintenance costs.

SECTION 3. COPS program funds shall be utilized for hardware, software, and other necessary equipment related to the department's records management and network infrastructure.

SECTION 4. Any remaining COPS funds after any capital expenditures for the proposed police service equipment and supplies described in Section 2 and 3 herein will be invested in accordance with COPS requirements.

SECTION 5. The Chief Deputy City Clerk shall attest to the adoption of this resolution which shall, in turn, have immediate effect.

PASSED, APPROVED AND ADOPTED this 12th day of April, 2023.

H. Manuel Ortiz, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2023-28-3406 was duly and regularly passed and adopted by the City Council of the City of Irwindale at its regular meeting held on the 12th day of April, 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: April 12, 2023
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Approve Appropriation of Asset Forfeiture Funds

City Manager's Recommendation:

Adopt Resolution No. 2023-27-3405, entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING RECEIPT OF AND APPROPRIATING FEDERAL ASSET FORFEITURE FUNDS FOR USE BY THE POLICE DEPARTMENT."

Administrative Action:

Submitted by:

Christopher Hofford, Police Chief
(626) 430-2200

Electronically Approved

Prepared by:

John Fraijo, Police Captain

Electronically Approved

Reviewed by:

Adrian R. Guerra, City Attorney

Electronically Approved

Kambiz Borhani, Finance Director / City Treasurer

Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

The Department of Justice (DOJ) Equitable Sharing Program (Asset Forfeiture) was federally enacted in 1984. The primary purpose of this program is to assist law enforcement in the deterrence of crime by depriving criminals of the profits and proceeds of their criminal activities and to weaken criminal enterprises by removing the instrumentalities of crime. An ancillary purpose of this program is to enhance cooperation among federal, state and local law enforcement agencies through the equitable sharing of federal forfeiture proceeds.

The Irwindale Police Department in cooperation with federal, state, and local agencies, has participated in several investigations over the past four years that have resulted in the seizure of personal property to include automobiles and U.S. currency. Through the Equitable Sharing Program, the police department applied for and received a portion of funds from each related investigation from both federal and state equitable sharing programs. Allocations of funds through these programs are determined by the percentage of time and effort that a participating agency puts toward the case investigation that resulted in seized property.

Federal and state laws dictate permissible and non-permissible purchases that can be made with the received asset forfeiture funds under the asset forfeiture program. Permissible items for purchase with the received funds include law enforcement training in any area that is necessary to perform official law enforcement duties, equipment and operations for investigations and official law enforcement duties, telecommunications equipment, and law enforcement facilities and related items to include government furniture.

Asset forfeiture funds cannot be used for regular salaries of existing police officers, but may be used for the salary of police officers assigned to a specific task force for a specified period of time or under certain other conditions. The permissible appropriation of funds will include:

- Salary and overtime costs associated with asset forfeiture investigations
- Law enforcement training
- Hardware, software, wireless connectivity and other required equipment related to the department's reporting and telecommunications infrastructure
- Radio Communication Systems / In-car camera system / MDC-Mobile Data
- Video surveillance equipment
- Equipment and operations related to investigations
- Executive Conferences - In State/Out of State

The police department has received \$64,322.24 for fiscal year 2022-2023, the IPD's portion of federal asset forfeiture funds, which are held in the Federal Treasury Fund (Fund 16). These funds are separate from the General Fund, and supplemental to the current operating budget.

Fiscal Impact:

The attached resolution allows for the receipt of, and an appropriation of \$64,322.24 in federal asset forfeiture revenue to be distributed to the City's expenditure accounts as follows:

- \$64,322.14 to Operating Supplies Account No.16-35-370-42200-0000

Attachment: Resolution No. 2023-27-3405

RESOLUTION NO. 2023-27-3405

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
APPROVING RECEIPT OF AND APPROPRIATING FEDERAL ASSET
FORFEITURE FUNDS FOR USE BY THE POLICE DEPARTMENT**

WHEREAS, the Irwindale Police Department wishes to enhance the quality of service to the community by seeking outside funding sources to supplement the Police Department budget; and

WHEREAS, the City of Irwindale Police Department has assisted federal, state and local law enforcement agencies with investigations related to illegal narcotics and other criminal activity over the past years; and

WHEREAS, the United States Department of Justice and the California Department of Justice have an Equitable Sharing Program that allows law enforcement agencies to share in federal forfeiture proceeds from property seized during these investigations; and

WHEREAS, federal and state laws dictate that these funds must be utilized by the Police Department for investigations and operations related to asset forfeiture investigations and/or training and equipment related to official law enforcement duties; and

WHEREAS, the Police Department has received an additional \$64,322.24 in federal asset forfeiture proceeds, which is ready for use by the Police Department in accordance with federal and state law requirements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, HEREBY RESOLVES, DETERMINES AND ORDERS AS FOLLOWS:

SECTION 1. Asset forfeiture funds obtained through the U.S. Department of Justice Equitable Sharing Program, in the amount of \$64,322.24 are approved, received as supplemental to the Police Department Budget, available to be appropriated.

SECTION 2. The City Council hereby appropriates the \$64,322.24 in federal asset forfeiture funds to the City of Irwindale Police Department Operating Supplies expenditure account number 16-35-370-42200-0000. These funds shall be used in accordance with federal and state law for expenditure of federal asset forfeiture funds.

SECTION 3. The Chief Deputy City Clerk shall attest to the adoption of this resolution which shall, in turn, have immediate effect.

PASSED, APPROVED AND ADOPTED this 12th day of April, 2023.

H. Manuel Ortiz, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2023-27-3405 was duly adopted by the City Council of the City of Irwindale at a regular meeting thereof held on the 12th day of April, 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSTAIN: Councilmembers:

ABSENT: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: April 12, 2023
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Approval of an Interim Design for Traffic Signal Modifications at Arrow Highway and Vincent Avenue; P-980

City Manager's Recommendation:

That the City Council (1) approve an Interim Design for Traffic Signal Modifications at Arrow Highway and Vincent Avenue; (2) authorize staff to solicit bids for construction of the project.

Administrative Action:

Submitted by:

William Tam,
Interim Director of Engineering / Building Official

Prepared by:

Luis Pimentel, Assistant Engineer
(626) 430-2296

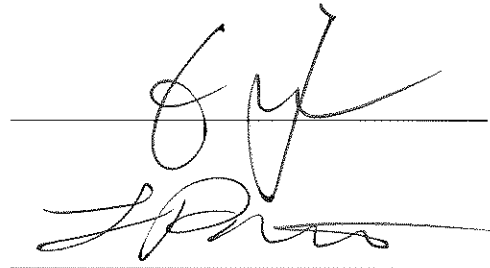
Reviewed by:

Adrian R. Guerra, City Attorney

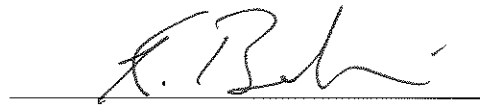
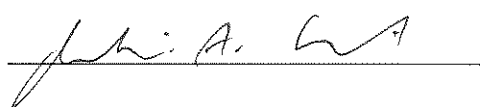
Kambiz Borhani, Finance Director / City Treasurer

Approved by:

Julian A. Miranda, City Manager



Electronically Approved

Background and Analysis:

The project for Traffic Signal Modifications at Arrow Highway and Vincent Avenue ("Project") is identified in the City's Capital Improvement Program to install new left turn phasing for east/west/north/southbound directions, remove and replace outdated signal poles and equipment, and provide ADA accessibility and compliance.

The intersection of Arrow Highway and Vincent Avenue is under shared jurisdiction between and among the City of Irwindale (50%), the City of Azusa (25%), and the County of Los Angeles (25%). On August 24, 2022, City Council approved the PS&E and authorized staff to solicit bids for construction of this project. Also approved by City Council on August 24, 2022 were the Cooperative Agreements between Irwindale, Azusa and the County of Los Angeles pertaining to the cost sharing for the Project based on each agency's jurisdictional share of the signal.

On November 20, 2022, the City of Azusa executed their Cooperative Agreement for this Project. The County of Los Angeles Cooperative Agreement is tentatively scheduled for the County Board of Supervisors' consideration in May 2023.

In an effort to minimize further delay for the construction phase of this Project, and to explore potential grant funding to supplement the existing budget for the Project, staff reached out to the County Public Works Department for assistance. Based on the assessment by the County Traffic Systems team, it was determined that an interim design can be implemented to modify the existing traffic signal at the intersection of Arrow Highway and Vincent Avenue to include left turn phasing for all approaches. This interim design will modify existing signal standards, install new LED vehicle heads, install new conduit, and rewire the intersection. The County has also indicated they will implement any upgrades necessary for this traffic signal to align the intersection with the rest of Arrow Hwy as part of their Traffic Signal Synchronization Program (TSSP) project. This is anticipated to be done in 2028.

The cost estimate to implement this interim design is \$101,057, which reflects a cost savings from our initial budget amount of \$669,500. In addition, staff is also reaching out to our Traffic Signal Maintenance contractor, the City of Santa Fe Springs, for a cost proposal to implement this interim design.

Azusa and Los Angeles County have agreed to fund their respective portions of this interim Project providing that Irwindale will perform the contract administration, construction, construction inspection and engineering, materials testing and construction surveying for the entire Project.

A set of the Interim Design plans is available for review in the Office of the Director of Engineering.

This Project is categorically exempt from CEQA as it consists of replacement or reconstruction of existing facilities, pursuant to Section 15302(c) of CCR, Title 14, Division 6, Chapter 3 "Guidelines for Implementation of the California Environmental Quality Act".

Fiscal Impact:

The City's share of this Project is currently estimated at \$52,000 and is funded by the General Fund in the Capital Projects Fund 48 (Account Number 48-80-800-45300-8306).

- ☒ City Council
☐ Successor Agency
☐ Housing Authority
☐ Reclamation Authority
☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: April 12, 2023
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Consideration of Proposed Personnel Adjustment

City Manager's Recommendation:

- 1) Authorize the proposed personnel adjustment as outlined in this report by adopting Resolution No. 2023-30-3408 entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ESTABLISHING THE NUMBER OF POSITIONS, SCHEDULE OF CLASSES, AND COMPENSATION FOR CITY EMPLOYEES."

Administrative Action:

Submitted by:

Julian A. Miranda, City Manager

Prepared by:

Mary Hull, Human Resources/Risk Manager

Reviewed by:

Adrian R. Guerra, City Attorney

Kambiz Borhani, Finance Director/City Treasurer

Approved by:

Julian A. Miranda, City Manager

Background and Analysis

Proposed Personnel Adjustment

The City of Irwindale's Public Works Engineering Department strives to enhance the quality of life in Irwindale and prioritizes providing a high level of safety for citizens, the public, and affected employees. In recent years, the City of Irwindale has seen a significant increase in new developments and capital improvement projects. While this growth is positive for the City, it has put a strain on our existing staff.

Each new development project requires Public Works Engineering staff to perform and oversee infrastructure/utility planning, CEQA review, traffic studies, transportation improvements, plan check and permitting, construction management, and inspection. Implementing and overseeing the City's Capital Improvement Plan (CIP) includes planning, project development, survey, design, inspection, and contract administration.

The Associate Engineer position is currently frozen and unfunded. To adequately respond to the department's increasing workload and to ensure development and CIP projects stay on track, staff is requesting to unfreeze and fund one (1) Associate Engineer position. The proposed Associate Engineer position will be responsible for a range of duties, including project management, design review, construction oversight, and coordination with contractors and other stakeholders. The position will require a high level of technical expertise and experience in engineering, as well as strong communication and project management skills. The Associate Engineer position requires a minimum of a bachelor's degree in civil engineering or a related field and three years of increasingly responsible professional engineering experience. Additionally, an Engineer-In-Training (EIT) Certificate is required.

The addition of the Associate Engineer position will positively impact the City by ensuring that new developments and CIP projects are completed efficiently and effectively and reduce the workload on existing staff to improve overall project outcomes.

Compensation Resolution 2023-30-3408

Article VIII, Section 803 of the City Charter authorizes the City Council to establish, by resolution, a classification plan, salaries, and other forms of compensation for all City employees.

The City's Compensation Resolution is updated periodically as a result of personnel adjustments and/or compensation adjustments. It was most recently updated October 26, 2022, through the City Council's adoption of Resolution No. 2022-101-3351.

Proposed Resolution No. 2023-30-3408 sets forth the current compensation ranges, position titles, and number of positions for all City classifications. This resolution meets the requirements for a publicly available pay schedule as required by CalPERS. (2 C.C.R. §570.5.)

The list of classifications in the exhibit to Resolution No. 2023-30-3408 reflects the personnel request outlined in this report.

Fiscal Impact:

The total estimated annual cost to fund one (1) Associate Engineer position is \$132,578. The prorated amount to fund this position for the remainder of FY 2022-2023 is approximately \$5,000.

Salary distribution for this position is typically disbursed from Building & Safety (25%), Engineering Operations (25%), and Mining Impact Fund (50%), and therefore the \$5,000 is distributed as follows:

Building & Safety	\$ 1,250
Engineering Operations	\$ 1,250
<u>Mining Impact Fund</u>	<u>\$ 2,500</u>
Total	\$ 5,000

A budget appropriation is not necessary to cover the prorated amount for the remainder of this fiscal year, as the amount can be absorbed in the current budget due to position vacancies.

Attachment: Resolution No. 2023-30-3408

RESOLUTION NO. 2023-30-3408

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
ESTABLISHING THE NUMBER OF POSITIONS, SCHEDULE OF CLASSES,
AND COMPENSATION FOR CITY EMPLOYEES**

WHEREAS, Article VIII, Section 803 of the City Charter requires the City Council to establish by resolution salaries and other forms of compensation for all City employees; and

WHEREAS, Section 2.12.010 of the Irwindale Municipal Code requires that the offices and positions in the City employment be fixed and established by resolution of the City Council; and

WHEREAS, Section 2.12.020 of the Irwindale Municipal Code requires that the salaries and compensation of officers and employees of the City be fixed and determined by resolution of the City Council; and

WHEREAS, Section 2.25 of the City's Personnel Rules states that the Personnel Officer shall prepare an annual salary resolution that establishes the minimum through maximum salary rates of pay for employee classifications, which shall be adopted by the City Council; and

WHEREAS, the City Council adopted Resolution No. 2022-101-3551 on October 26, 2022, which established the number of positions, schedule of classes, compensation, and benefits for City employees; and

WHEREAS, the City desires to unfreeze and fund one (1), represented, classified full-time Associate Engineer position, and

WHEREAS, the City Council desires to adopt this resolution to accurately reflect the current compensation ranges, position titles, and number of positions for all City classifications; and

WHEREAS, this resolution is also intended to serve as the City's California Public Employees Retirement System ("CalPERS") publicly available pay schedule as required by California Code of Regulations, Title 2, Section 570.5.

NOW, THEREFORE, the City Council of the City of Irwindale hereby resolves, determines and orders as follows:

SECTION 1. Recitals.

The foregoing recitals are true and correct and are hereby incorporated by this reference.

SECTION 2. Personnel Positions Approved and Ordered Funded.

One (1) represented, classified full-time Associate Engineer position is hereby approved, ordered unfrozen, and funded.

SECTION 3. Applicability to other Governing Documents.

This Resolution shall supersede and replace Resolution No. 2022-101-3351. This Resolution shall also take the place of all existing resolutions or orders of the City Council as they relate to the subject matter contained herein. However, in no event shall this Resolution rescind, supersede, alter or in any way have an effect on Resolution No. 2021-116-3238, that was adopted December 8, 2021, relating to the compensation and benefits of unclassified, unrepresented

management employees, or on any approved or adopted memoranda of understanding in accordance with Section 2 of this Resolution.

In the event that any provision of this Resolution is in conflict with the City's Personnel Rules or other policies, this Resolution shall supersede and govern the City's policies and practices with regard to unrepresented and/or unaffiliated employees.

SECTION 4. Classified Employees Organized In Bargaining Units Represented By Recognized Employee Organizations.

The Memoranda of Understanding for IMEA, ICEA, and IPOA govern the employment relationship between the City and the employees represented by their respective Recognized Employee Organizations. In the event that this Resolution conflicts with the benefits granted or the restrictions imposed pursuant to any Memoranda of Understanding negotiated with these Recognized Employee Organizations, the applicable Memoranda of Understanding shall govern as to that particular employee bargaining unit.

SECTION 5. Salary and Wage Schedules.

The City Council hereby approves the number of positions, list of class titles, and compensation for all City job classifications reflected in Exhibit A, effective April 12, 2023.

If any employee is receiving compensation above the highest step of the salary range stated in this resolution for his/her position, the employee's present rate shall be continued as an approved additional step rate for the class ("Y-rated"), until the highest step is greater than the Y-rate. Except as provided herein or an applicable MOU, no non Y-rated employee may be adjusted to a Y-rate upon reclassification or promotional appointment, and the Y-rate shall no longer be in effect after the termination of the employment in that class of the incumbent(s) on whose behalf the Y-rate is authorized. Nothing in this resolution shall prohibit any Y-rated employee from receiving a cost-of-living adjustment that other employees within the employee's applicable bargaining group may receive pursuant to an applicable Tentative Agreement or MOU.

SECTION 6. Certification.

The Chief Deputy City Clerk shall certify to the adoption of this resolution, which shall in turn have immediate effect.

PASSED, APPROVED AND ADOPTED this 12th day of April 2023.

H. Manuel Ortiz, Mayor

ATTEST:

Laura Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2023-30-3408 was duly and regularly passed and adopted by the City Council of the City of Irwindale at its regular meeting held on the 12th day of April 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

EXHIBIT A
CITY OF IRWINDALE
Full-Time Salary Schedule
Fiscal Year 2022-2023
Effective April 12, 2023

Unit	Position Title	Authorized Position Count	Period	Range	Step A	Step B	Step C	Step D	Step E
Legislative	Councilmember	5	Bi-Weekly	Elected	346.23	346.23	346.23	346.23	346.23
			Monthly		750.16	750.16	750.16	750.16	750.16
			Annual		9,001.92	9,001.92	9,001.92	9,001.92	9,001.92
CM	City Manager	1	Hourly	88	97.3548	102.2226	107.3337	112.7005	118.3356
			Bi-Weekly		7,788.38	8,177.81	8,586.69	9,016.04	9,466.85
			Monthly		16,875	17,719	18,605	19,535	20,512
			Annual		202,498	212,623	223,254	234,417	246,138
Director	Assistant City Manager	1	Hourly	81	81.9014	85.9966	90.2966	94.8115	99.5519
			Bi-Weekly		6,552.12	6,879.73	7,223.73	7,584.92	7,964.15
			Monthly		14,196	14,906	15,651	16,434	17,256
			Annual		170,355	178,873	187,817	197,208	207,068
Director	Chief of Police	1	Hourly	85	92.2135	96.8240	101.6654	106.7486	112.0861
			Bi-Weekly		7,377.08	7,745.92	8,133.23	8,539.88	8,966.88
			Monthly		15,984	16,783	17,622	18,503	19,428
			Annual		191,804	201,394	211,464	222,037	233,139
Director	Community Development Director	1	Hourly	78	76.0534	79.8563	83.8490	88.0413	92.4433
			Bi-Weekly		6,084.27	6,388.50	6,707.92	7,043.31	7,395.46
			Monthly		13,183	13,842	14,534	15,261	16,024
			Annual		158,191	166,101	174,406	183,126	192,282
Director	Director of Engineering/Building Official	1	Hourly	80	79.9038	83.8990	88.0942	92.4990	97.1240
			Bi-Weekly		6,392.31	6,711.92	7,047.54	7,399.92	7,769.92
			Monthly		13,850	14,543	15,270	16,033	16,835
			Annual		166,200	174,510	183,236	192,398	202,018
Director	Finance Director/City Treasurer	1	Hourly	79	77.9548	81.8524	85.9452	90.2423	94.7543
			Bi-Weekly		6,236.38	6,548.19	6,875.62	7,219.38	7,580.35
			Monthly		13,512	14,188	14,897	15,642	16,424
			Annual		162,146	170,253	178,766	187,704	197,089
Director	Public Services Director	1	Hourly	74	68.9010	72.3462	75.9635	79.7615	83.7495
			Bi-Weekly		5,512.08	5,787.69	6,077.08	6,380.92	6,699.96
			Monthly		11,943	12,540	13,167	13,825	14,517
			Annual		143,314	150,480	158,004	165,904	174,199

CITY OF IRWINDALE
Full-Time Salary Schedule
Fiscal Year 2022-2023
Effective April 12, 2023

Unit	Position Title	Authorized Position Count	Period	Range	Step A	Step B	Step C	Step D	Step E
ICEA	Accountant	1	Hourly	45	33.6692	35.3529	37.1207	38.9769	40.9260
			Bi-Weekly		2,693.54	2,828.23	2,969.65	3,118.15	3,274.08
			Monthly		5,836	6,128	6,434	6,756	7,094
			Annual		70,032	73,534	77,211	81,072	85,126
ICEA	Administrative Secretary	1	Hourly	37	27.6337	29.0154	30.4663	31.9899	33.5894
			Bi-Weekly		2,210.69	2,321.23	2,437.31	2,559.19	2,687.15
			Monthly		4,790	5,029	5,281	5,545	5,822
			Annual		57,478	60,352	63,370	66,539	69,866
ICEA	Assistant Planner	0	Hourly	45	33.6692	35.3529	37.1207	38.9769	40.9260
			Bi-Weekly		2,693.54	2,828.23	2,969.65	3,118.15	3,274.08
			Monthly		5,836	6,128	6,434	6,756	7,094
			Annual		70,032	73,534	77,211	81,072	85,126
ICEA	Building Permit Technician	0	Hourly	37	27.6337	29.0154	30.4663	31.9899	33.5894
			Bi-Weekly		2,210.69	2,321.23	2,437.31	2,559.19	2,687.15
			Monthly		4,790	5,029	5,281	5,545	5,822
			Annual		57,478	60,352	63,370	66,539	69,866
ICEA	Bus Driver	1	Hourly	33	25.0351	26.2870	27.6014	28.9817	30.4308
			Bi-Weekly		2,002.81	2,102.96	2,208.12	2,318.54	2,434.46
			Monthly		4,339	4,556	4,784	5,024	5,275
			Annual		52,073	54,677	57,411	60,282	63,296
ICEA	Code Enforcement Officer	1	Hourly	39	29.0327	30.4841	32.0082	33.6087	35.2889
			Bi-Weekly		2,322.62	2,438.73	2,560.65	2,688.69	2,823.12
			Monthly		5,032	5,284	5,548	5,826	6,117
			Annual		60,388	63,407	66,577	69,906	73,401
ICEA	Deputy City Clerk	0	Hourly	41	30.5024	32.0274	33.6288	35.3101	37.0755
			Bi-Weekly		2,440.19	2,562.19	2,690.31	2,824.81	2,966.04
			Monthly		5,287	5,551	5,829	6,120	6,426
			Annual		63,445	66,617	69,948	73,445	77,117
ICEA	Engineering Technician	3	Hourly	40	29.7587	31.2466	32.8091	34.4495	36.1721
			Bi-Weekly		2,380.69	2,499.73	2,624.73	2,755.96	2,893.77
			Monthly		5,158	5,416	5,687	5,971	6,270
			Annual		61,898	64,993	68,243	71,655	75,238
ICEA	Finance Analyst	1	Hourly	45	33.6692	35.3529	37.1207	38.9769	40.9260
			Bi-Weekly		2,693.54	2,828.23	2,969.65	3,118.15	3,274.08
			Monthly		5,836	6,128	6,434	6,756	7,094
			Annual		70,032	73,534	77,211	81,072	85,126
ICEA	Finance Technician	1	Hourly	36	26.9596	28.3077	29.7231	31.2091	32.7697
			Bi-Weekly		2,156.77	2,264.62	2,377.85	2,496.73	2,621.58
			Monthly		4,673	4,907	5,152	5,410	5,680
			Annual		56,076	58,880	61,824	64,915	68,161

CITY OF IRWINDALE
Full-Time Salary Schedule
Fiscal Year 2022-2023
Effective April 12, 2023

Unit	Position Title	Authorized Position Count	Period	Range	Step A	Step B	Step C	Step D	Step E
ICEA	Human Resources Specialist	0	Hourly	38	28.3245	29.7409	31.2279	32.7894	34.4288
			Bi-Weekly		2,265.96	2,379.27	2,498.23	2,623.15	2,754.31
			Monthly		4,910	5,155	5,413	5,684	5,968
			Annual		58,915	61,861	64,954	68,202	71,612
ICEA	Janitor	1	Hourly	20	18.1606	19.0688	20.0221	21.0231	22.0740
			Bi-Weekly		1,452.85	1,525.50	1,601.77	1,681.85	1,765.92
			Monthly		3,148	3,305	3,471	3,644	3,826
			Annual		37,774	39,663	41,646	43,728	45,914
ICEA	Library Technician	1	Hourly	29	22.6803	23.8144	25.0053	26.2558	27.5688
			Bi-Weekly		1,814.42	1,905.15	2,000.42	2,100.46	2,205.50
			Monthly		3,931	4,128	4,334	4,551	4,779
			Annual		47,175	49,534	52,011	54,612	57,343
ICEA	Maintenance Aide	4	Hourly	25	20.5471	21.5745	22.6534	23.7861	24.9755
			Bi-Weekly		1,643.77	1,725.96	1,812.27	1,902.88	1,998.04
			Monthly		3,562	3,740	3,927	4,123	4,329
			Annual		42,738	44,875	47,119	49,475	51,949
ICEA	Maintenance Lead Worker	1	Hourly	43	32.0466	33.6490	35.3317	37.0986	38.9534
			Bi-Weekly		2,563.73	2,691.92	2,826.54	2,967.88	3,116.27
			Monthly		5,555	5,833	6,124	6,430	6,752
			Annual		66,657	69,990	73,490	77,165	81,023
ICEA	Maintenance Worker I	0	Hourly	31	23.8284	25.0197	26.2707	27.5841	28.9635
			Bi-Weekly		1,906.27	2,001.58	2,101.65	2,206.73	2,317.08
			Monthly		4,130	4,337	4,554	4,781	5,020
			Annual		49,563	52,041	54,643	57,375	60,244
ICEA	Maintenance Worker II	6	Hourly	40	29.7587	31.2466	32.8091	34.4495	36.1721
			Bi-Weekly		2,380.69	2,499.73	2,624.73	2,755.96	2,893.77
			Monthly		5,158	5,416	5,687	5,971	6,270
			Annual		61,898	64,993	68,243	71,655	75,238
ICEA	Office Specialist	3	Hourly	29	22.6803	23.8144	25.0053	26.2558	27.5688
			Bi-Weekly		1,814.42	1,905.15	2,000.42	2,100.46	2,205.50
			Monthly		3,931	4,128	4,334	4,551	4,779
			Annual		47,175	49,534	52,011	54,612	57,343
ICEA	Planning Technician	1	Hourly	36	26.9596	28.3077	29.7231	31.2091	32.7697
			Bi-Weekly		2,156.77	2,264.62	2,377.85	2,496.73	2,621.58
			Monthly		4,673	4,907	5,152	5,410	5,680
			Annual		56,076	58,880	61,824	64,915	68,161
ICEA	Police Records Clerk	0	Hourly	28	22.1274	23.2337	24.3952	25.6149	26.8957
			Bi-Weekly		1,770.19	1,858.69	1,951.62	2,049.19	2,151.65
			Monthly		3,835	4,027	4,229	4,440	4,662
			Annual		46,025	48,326	50,742	53,279	55,943

CITY OF IRWINDALE
Full-Time Salary Schedule
Fiscal Year 2022-2023
Effective April 12, 2023

Unit	Position Title	Authorized Position Count	Period	Range	Step A	Step B	Step C	Step D	Step E
ICEA	Police Records Clerk/ Dispatcher	1	Hourly	32	24.4240	25.6452	26.9274	28.2736	29.6870
			Bi-Weekly		1,953.92	2,051.62	2,154.19	2,261.88	2,374.96
			Monthly		4,234	4,445	4,667	4,901	5,146
			Annual		50,802	53,342	56,009	58,809	61,749
ICEA	Police Services Specialist	1	Hourly	41	30.5024	32.0274	33.6288	35.3101	37.0755
			Bi-Weekly		2,440.19	2,562.19	2,690.31	2,824.81	2,966.04
			Monthly		5,287	5,551	5,829	6,120	6,426
			Annual		63,445	66,617	69,948	73,445	77,117
ICEA	Recreation Assistant	0	Hourly	29	22.6803	23.8144	25.0053	26.2558	27.5688
			Bi-Weekly		1,814.42	1,905.15	2,000.42	2,100.46	2,205.50
			Monthly		3,931	4,128	4,334	4,551	4,779
			Annual		47,175	49,534	52,011	54,612	57,343
ICEA	Senior Bus Driver	1	Hourly	37	27.6337	29.0154	30.4663	31.9899	33.5894
			Bi-Weekly		2,210.69	2,321.23	2,437.31	2,559.19	2,687.15
			Monthly		4,790	5,029	5,281	5,545	5,822
			Annual		57,478	60,352	63,370	66,539	69,866
ICEA	Senior Center Assistant	1	Hourly	29	22.6803	23.8144	25.0053	26.2558	27.5688
			Bi-Weekly		1,814.42	1,905.15	2,000.42	2,100.46	2,205.50
			Monthly		3,931	4,128	4,334	4,551	4,779
			Annual		47,175	49,534	52,011	54,612	57,343
ICEA	Senior Center Leader/Bus Driver	1	Hourly	33	25.0351	26.2870	27.6014	28.9817	30.4308
			Bi-Weekly		2,002.81	2,102.96	2,208.12	2,318.54	2,434.46
			Monthly		4,339	4,556	4,784	5,024	5,275
			Annual		52,073	54,677	57,411	60,282	63,296
ICEA	Senior Center Specialist	1	Hourly	37	27.6337	29.0154	30.4663	31.9899	33.5894
			Bi-Weekly		2,210.69	2,321.23	2,437.31	2,559.19	2,687.15
			Monthly		4,790	5,029	5,281	5,545	5,822
			Annual		57,478	60,352	63,370	66,539	69,866
ICEA	Senior Code Enforcement Officer	1	Hourly	45	33.6692	35.3529	37.1207	38.9769	40.9260
			Bi-Weekly		2,693.54	2,828.23	2,969.65	3,118.15	3,274.08
			Monthly		5,836	6,128	6,434	6,756	7,094
			Annual		70,032	73,534	77,211	81,072	85,126
ICEA	Senior Recreation Leader	3	Hourly	19	17.7178	18.6038	19.5341	20.5111	21.5365
			Bi-Weekly		1,417.42	1,488.31	1,562.73	1,640.88	1,722.92
			Monthly		3,071	3,225	3,386	3,555	3,733
			Annual		36,853	38,696	40,631	42,663	44,796

CITY OF IRWINDALE
Full-Time Salary Schedule
Fiscal Year 2022-2023
Effective April 12, 2023

Unit	Position Title	Authorized Position Count	Period	Range	Step A	Step B	Step C	Step D	Step E
IMEA	Aquatics Supervisor	1	Hourly	47	35.3736	37.1423	38.9995	40.9495	42.9971
			Bi-Weekly		2,829.88	2,971.38	3,119.96	3,275.96	3,439.77
			Monthly		6,131	6,438	6,760	7,098	7,453
			Annual		73,577	77,256	81,119	85,175	89,434
IMEA	Assistant City Engineer	1	Hourly	64	53.8250	56.5163	59.3423	62.3096	65.4250
			Bi-Weekly		4,306.00	4,521.31	4,747.38	4,984.77	5,234.00
			Monthly		9,330	9,796	10,286	10,800	11,340
			Annual		111,956	117,554	123,432	129,604	136,084
IMEA	Assistant Engineer	1	Hourly	52	40.0221	42.0231	44.1240	46.3303	48.6466
			Bi-Weekly		3,201.77	3,361.85	3,529.92	3,706.42	3,891.73
			Monthly		6,937	7,284	7,648	8,031	8,432
			Annual		83,246	87,408	91,778	96,367	101,185
IMEA	Assistant to the City Manager	1	Hourly	63	52.5125	55.1380	57.8947	60.7894	63.8288
			Bi-Weekly		4,201.00	4,411.04	4,631.58	4,863.15	5,106.31
			Monthly		9,102	9,557	10,035	10,537	11,064
			Annual		109,226	114,687	120,421	126,442	132,764
IMEA	Associate Engineer	1	Hourly	56	44.1769	46.3856	48.7048	51.1399	53.6971
			Bi-Weekly		3,534.15	3,710.85	3,896.38	4,091.19	4,295.77
			Monthly		7,657	8,040	8,442	8,864	9,308
			Annual		91,888	96,482	101,306	106,371	111,690
IMEA	Associate Planner	1	Hourly	49	37.1644	39.0226	40.9736	43.0221	45.1731
			Bi-Weekly		2,973.15	3,121.81	3,277.88	3,441.77	3,613.85
			Monthly		6,442	6,764	7,102	7,457	7,830
			Annual		77,302	81,167	85,225	89,486	93,960
IMEA	Benefits Administrator	1	Hourly	58	46.4135	48.7341	51.1707	53.7293	56.4159
			Bi-Weekly		3,713.08	3,898.73	4,093.65	4,298.35	4,513.27
			Monthly		8,045	8,447	8,870	9,313	9,779
			Annual		96,540	101,367	106,435	111,757	117,345
IMEA	Chief Deputy City Clerk	1	Hourly	58	46.4135	48.7341	51.1707	53.7293	56.4159
			Bi-Weekly		3,713.08	3,898.73	4,093.65	4,298.35	4,513.27
			Monthly		8,045	8,447	8,870	9,313	9,779
			Annual		96,540	101,367	106,435	111,757	117,345
IMEA	City Librarian	1	Hourly	62	51.2317	53.7933	56.4832	59.3072	62.2726
			Bi-Weekly		4,098.54	4,303.46	4,518.65	4,744.58	4,981.81
			Monthly		8,880	9,324	9,790	10,280	10,794
			Annual		106,562	111,890	117,485	123,359	129,527
IMEA	Community Development Manager/City Planner	0	Hourly	62	51.2317	53.7933	56.4832	59.3072	62.2726
			Bi-Weekly		4,098.54	4,303.46	4,518.65	4,744.58	4,981.81
			Monthly		8,880	9,324	9,790	10,280	10,794
			Annual		106,562	111,890	117,485	123,359	129,527

CITY OF IRWINDALE
Full-Time Salary Schedule
Fiscal Year 2022-2023
Effective April 12, 2023

Unit	Position Title	Authorized Position Count	Period	Range	Step A	Step B	Step C	Step D	Step E
IMEA	Construction Compliance Manager	1	Hourly	62	51.2317	53.7933	56.4832	59.3072	62.2726
			Bi-Weekly		4,098.54	4,303.46	4,518.65	4,744.58	4,981.81
			Monthly		8,880	9,324	9,790	10,280	10,794
			Annual		106,562	111,890	117,485	123,359	129,527
IMEA	Economic Development Coordinator	0	Hourly	53	41.0226	43.0736	45.2274	47.4889	49.8635
			Bi-Weekly		3,281.81	3,445.88	3,618.19	3,799.12	3,989.08
			Monthly		7,111	7,466	7,839	8,231	8,643
			Annual		85,327	89,593	94,073	98,777	103,716
IMEA	Executive Assistant	1	Hourly	43	32.0466	33.6490	35.3317	37.0986	38.9534
			Bi-Weekly		2,563.73	2,691.92	2,826.54	2,967.88	3,116.27
			Monthly		5,555	5,833	6,124	6,430	6,752
			Annual		66,657	69,990	73,490	77,165	81,023
IMEA	Finance Manager	1	Hourly	68	59.4130	62.3837	65.5029	68.7779	72.2168
			Bi-Weekly		4,753.04	4,990.69	5,240.23	5,502.23	5,777.35
			Monthly		10,298	10,813	11,354	11,922	12,518
			Annual		123,579	129,758	136,246	143,058	150,211
IMEA	Housing Coordinator	1	Hourly	53	41.0226	43.0736	45.2274	47.4889	49.8635
			Bi-Weekly		3,281.81	3,445.88	3,618.19	3,799.12	3,989.08
			Monthly		7,111	7,466	7,839	8,231	8,643
			Annual		85,327	89,593	94,073	98,777	103,716
IMEA	Human Resources/Risk Manager	1	Hourly	67	57.9639	60.8620	63.9053	67.1005	70.4553
			Bi-Weekly		4,637.12	4,868.96	5,112.42	5,368.04	5,636.42
			Monthly		10,047	10,549	11,077	11,631	12,212
			Annual		120,565	126,593	132,923	139,569	146,547
IMEA	Information Technology Manager	1	Hourly	63	52.5125	55.1380	57.8947	60.7894	63.8288
			Bi-Weekly		4,201.00	4,411.04	4,631.58	4,863.15	5,106.31
			Monthly		9,102	9,557	10,035	10,537	11,064
			Annual		109,226	114,687	120,421	126,442	132,764
IMEA	Management Analyst	2	Hourly	47	35.3736	37.1423	38.9995	40.9495	42.9971
			Bi-Weekly		2,829.88	2,971.38	3,119.96	3,275.96	3,439.77
			Monthly		6,131	6,438	6,760	7,098	7,453
			Annual		73,577	77,256	81,119	85,175	89,434
IMEA	Police Captain	1	Hourly	77	75.6841	79.4683	83.4418	87.6139	91.9947
			Bi-Weekly		6,054.73	6,357.46	6,675.35	7,009.12	7,359.58
			Monthly		13,119	13,775	14,463	15,186	15,946
			Annual		157,423	165,294	173,559	182,237	191,349
IMEA	Police Lieutenant	1	Hourly	71	65.2620	68.5250	71.9514	75.5490	79.3264
			Bi-Weekly		5,220.96	5,482.00	5,756.12	6,043.92	6,346.12
			Monthly		11,312	11,878	12,472	13,095	13,750
			Annual		135,745	142,532	149,659	157,142	164,999

CITY OF IRWINDALE
Full-Time Salary Schedule
Fiscal Year 2022-2023
Effective April 12, 2023

Unit	Position Title	Authorized Position Count	Period	Range	Step A	Step B	Step C	Step D	Step E
IMEA	Project Manager - Construction Compliance	1	Hourly	48	36.2582	38.0712	39.9745	41.9731	44.0716
			Bi-Weekly		2,900.65	3,045.69	3,197.96	3,357.85	3,525.73
			Monthly		6,285	6,599	6,929	7,275	7,639
			Annual		75,417	79,188	83,147	87,304	91,669
IMEA	Project Manager - Mining	0	Hourly	62	51.2317	53.7933	56.4832	59.3072	62.2726
			Bi-Weekly		4,098.54	4,303.46	4,518.65	4,744.58	4,981.81
			Monthly		8,880	9,324	9,790	10,280	10,794
			Annual		106,562	111,890	117,485	123,359	129,527
IMEA	Public Works Maintenance Supervisor	1	Hourly	48	36.2582	38.0712	39.9745	41.9731	44.0716
			Bi-Weekly		2,900.65	3,045.69	3,197.96	3,357.85	3,525.73
			Monthly		6,285	6,599	6,929	7,275	7,639
			Annual		75,417	79,188	83,147	87,304	91,669
IMEA	Public Works Services Manager	0	Hourly	62	51.2317	53.7933	56.4832	59.3072	62.2726
			Bi-Weekly		4,098.54	4,303.46	4,518.65	4,744.58	4,981.81
			Monthly		8,880	9,324	9,790	10,280	10,794
			Annual		106,562	111,890	117,485	123,359	129,527
IMEA	Recreation Manager	1	Hourly	62	51.2317	53.7933	56.4832	59.3072	62.2726
			Bi-Weekly		4,098.54	4,303.46	4,518.65	4,744.58	4,981.81
			Monthly		8,880	9,324	9,790	10,280	10,794
			Annual		106,562	111,890	117,485	123,359	129,527
IMEA	Recreation Supervisor	2	Hourly	47	35.3736	37.1423	38.9995	40.9495	42.9971
			Bi-Weekly		2,829.88	2,971.38	3,119.96	3,275.96	3,439.77
			Monthly		6,131	6,438	6,760	7,098	7,453
			Annual		73,577	77,256	81,119	85,175	89,434
IMEA	Senior Center Manager	1	Hourly	62	51.2317	53.7933	56.4832	59.3072	62.2726
			Bi-Weekly		4,098.54	4,303.46	4,518.65	4,744.58	4,981.81
			Monthly		8,880	9,324	9,790	10,280	10,794
			Annual		106,562	111,890	117,485	123,359	129,527
IMEA	Senior Finance Analyst	1	Hourly	51	39.0457	40.9981	43.0481	45.2005	47.4606
			Bi-Weekly		3,123.65	3,279.85	3,443.85	3,616.04	3,796.85
			Monthly		6,768	7,106	7,462	7,835	8,227
			Annual		81,215	85,276	89,540	94,017	98,718
IMEA	Senior Human Resources/ Risk Management Analyst	0	Hourly	53	41.0226	43.0736	45.2274	47.4889	49.8635
			Bi-Weekly		3,281.81	3,445.88	3,618.19	3,799.12	3,989.08
			Monthly		7,111	7,466	7,839	8,231	8,643
			Annual		85,327	89,593	94,073	98,777	103,716
IMEA	Senior Management Analyst	0	Hourly	53	41.0226	43.0736	45.2274	47.4889	49.8635
			Bi-Weekly		3,281.81	3,445.88	3,618.19	3,799.12	3,989.08
			Monthly		7,111	7,466	7,839	8,231	8,643
			Annual		85,327	89,593	94,073	98,777	103,716
IMEA	Senior Planner	1	Hourly	55	43.0995	45.2543	47.5168	49.8928	52.3875
			Bi-Weekly		3,447.96	3,620.35	3,801.35	3,991.42	4,191.00
			Monthly		7,471	7,844	8,236	8,648	9,081
			Annual		89,647	94,129	98,835	103,777	108,966

CITY OF IRWINDALE
Full-Time Salary Schedule
Fiscal Year 2022-2023
Effective April 12, 2023

Unit	Position Title	Authorized Position Count	Period	Range	Step A	Step B	Step C	Step D	Step E
IPOA	Police Sergeant	6	Hourly	63	53.3024	55.9673	58.7659	61.7043	64.7894
			Bi-Weekly		4,264.19	4,477.38	4,701.27	4,936.35	5,183.15
			Monthly		9,239	9,701	10,186	10,695	11,230
			Annual		110,869	116,412	122,233	128,345	134,762
IPOA	Police Corporal	2	Hourly	54	42.6808	44.8149	47.0558	49.4087	51.8793
			Bi-Weekly		3,414.46	3,585.19	3,764.46	3,952.69	4,150.35
			Monthly		7,398	7,768	8,156	8,564	8,992
			Annual		88,776	93,215	97,876	102,770	107,909
IPOA	Police Officer	19	Hourly	52	40.6245	42.6558	44.7885	47.0279	49.3793
			Bi-Weekly		3,249.96	3,412.46	3,583.08	3,762.23	3,950.35
			Monthly		7,042	7,394	7,763	8,152	8,559
			Annual		84,499	88,724	93,160	97,818	102,709
IPOA	Police Dispatcher/Clerk	5	Hourly	38	27.9135	29.3091	30.7745	32.3135	33.9293
			Bi-Weekly		2,233.08	2,344.73	2,461.96	2,585.08	2,714.35
			Monthly		4,838	5,080	5,334	5,601	5,881
			Annual		58,060	60,963	64,011	67,212	70,573

CITY OF IRWINDALE
Part-Time Salary Schedule
Fiscal Year 2022-2023
Effective April 12, 2023

Permanent Part-Time - Hourly Rates

Position Title	Authorized Number	Range	Step A	Step B	Step C	Step D	Step E
Senior Center Leader	2	19	17.72	18.60	19.53	20.51	21.54
Library Aide	1	26	21.06	22.11	23.22	24.38	25.60
Civil Engineering Technician	0	33	25.03	26.29	27.60	28.98	30.43

Part-Time - Hourly Rates

Position Title	Rate
Aquatics Aide/Pool Cashier	17.67
Assistant Pool Manager	22.07
Bus Driver	25.03
Communications Specialist	32.04
Community Center Worker (temp assignment of staff member)	21.59
Community Service Officer	19.03
Finance Assistant	21.54
Intern	20.07
Library Page	19.03
Lifeguard	18.12
Office Specialist	22.68
Police Dispatcher/Clerk	33.93
Police Officer Trainee	35.91
Recreation Aide	17.67
Reserve Police Officer	40.62
Senior Center Aide	17.67
Senior Library Page	21.01
Senior Lifeguard	19.99
Summer Youth Worker	15.00
Tutor	20.07

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: April 12, 2023
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Amendment to the City of Irwindale Resident Identification Card Policy

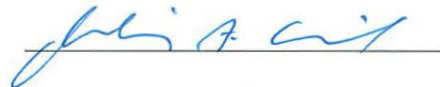
City Manager's Recommendation:

Adopt Resolution No. 2023-31-3409 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ADOPTING AMENDMENTS TO THE CITY OF IRWINDALE RESIDENT IDENTIFICATION CARD POLICY" to approve the attached Resident Identification Card Policy as amended per City Council direction at its regularly scheduled meeting on March 22, 2023.

Administrative Action:

Submitted by:

Julian A. Miranda, City Manager



Prepared by:

Natalie Nocom, Benefits Administrator

Electronically Approved

Reviewed by:

Adrian R. Guerra, City Attorney

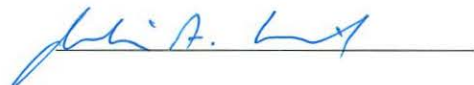
Electronically Approved

Kambiz Borhani, Finance Director/City Treasurer



Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

On March 22, 2023, staff went over the provisions of the latest Resident Identification Card Policy that was adopted on December 8, 2021.

There was a discussion regarding a clause in the policy that prohibits anyone related by blood or marriage to sign the Affidavit of Residency by an Irwindale Resident on behalf of the applicant. This creates a problem for some residents due to the fact that a person related to the applicant by blood or marriage is likely the most knowledgeable person when it comes to the applicant's residency status, and some residents have had difficulty identifying a person who is not related to them by blood or marriage to sign the Affidavit of Residency on their behalf.

It was also brought to the City Council's attention that some of the requirements for minors to get a Resident ID Card might be burdensome for some single parents.

The City Council wants to ensure that eligible Irwindale residents are able to obtain an Irwindale Resident Identification Card without difficulty.

Following City Council direction to staff, the City of Irwindale Resident Identification Card Policy is amended to incorporate changes requested by the City Council.

Any Irwindale Resident, who has a valid and current Resident ID Card, can now sign the Affidavit of Residency by an Irwindale Resident for any resident, including one related to them by blood or marriage.

The requirement for minors to obtain a Resident ID Card is simplified with less documents needed.

Some language in the policy is also cleaned up to clarify the eligibility requirements and documents deemed acceptable as proof of identity and residency.

Fiscal Impact:

None

Attachments:

Exhibit A - City of Irwindale Resident Identification Card Policy (rev. 4.12.23)

Exhibit B - Affidavit of Residency by Irwindale Resident (rev. 4.12.23)

Exhibit C - Affidavit of Residency by Property Owner (rev. 4.12.23)

Exhibit D - City of Irwindale Resident Identification Card Policy - Red-Lined Version

**CITY OF IRWINDALE
RESIDENT IDENTIFICATION CARD POLICY**

PURPOSE

The purpose of the Resident Identification Card Policy ("Policy") is to provide a method by which City staff can accurately identify eligible residents of the City of Irwindale ("City") for purposes of providing a variety of benefits (i.e., prescription and vision programs, recreation, library and senior citizen programs, school busing, tutoring, etc.) which are only available to residents and/or are provided to residents at a reduced or no cost as compared to non-residents.

DEFINITION OF RESIDENT

For purposes of obtaining a Resident Identification Card ("Card"), a resident of the City of Irwindale shall be defined as a living person who has been residing within the City limits on a full-time basis for at least 6 months prior to his/her application for a Card and who maintains his/her principal place of residence in the City, as defined by Section 244 of the California Government Code. Temporary absence from the City for college or boarding school attendance, military service, vacation, hospitalization or incarceration (not to exceed six months) shall not preclude a person who would otherwise qualify from being considered an eligible resident for purposes of this program.

APPLICATION PROCESS – NEW, RENEWAL AND LAPSED CARDS

An applicant must establish proof of identity and Irwindale residency when applying for a Card. Applicants must appear in person at Irwindale City Hall, complete an application and certify the information under penalty of perjury, present documents establishing identity and residency, have a photograph taken, and pay the required fee.

FOR RENEWALS: RENEWAL OF CARDS (CARDS THAT HAVE EXPIRED FOR LESS THAN 6 MONTHS) SHALL REQUIRE DOCUMENTATION SHOWING APPLICANT HAS BEEN A RESIDENT FOR AT LEAST 60 CONSECUTIVE DAYS.

FOR NEW AND LAPSED CARDS: ALL NEW APPLICATIONS SHALL REQUIRE DOCUMENTATION SHOWING APPLICANT HAS BEEN A RESIDENT FOR AT LEAST SIX (6) CONSECUTIVE MONTHS PRIOR TO THE APPLICATION DATE.

A CARD THAT HAS EXPIRED MORE THAN 6 MONTHS AGO IS CONSIDERED A LAPSED CARD. AN APPLICATION TO RENEW A LAPSED CARD SHALL BE CONSIDERED A "NEW" APPLICATION, THEREFORE, REQUIRING DOCUMENTATION SHOWING APPLICANT HAS BEEN A RESIDENT FOR AT LEAST SIX (6) CONSECUTIVE MONTHS PRIOR TO THE APPLICATION DATE.

(This requirement does not apply to foster children or children under the age of 18.)

The following documents shall be required in order to prove identity and establish residency:

ACCEPTABLE FORMS OF DOCUMENTATION:

A. For Applicants 18 years of age and over:

1. Primary Identification: One (1) of the following current documents (must display applicant's photograph, date of birth, and legal residential address within the City) (no P.O. Boxes permitted):
 - California Driver's License with Irwindale address (An official DMV document showing a change of address is acceptable)
 - California Identification Card with Irwindale address (An official DMV document showing a change of address is acceptable)
 - Consular ID Card with Irwindale address

Plus:

2. Secondary Identification: Two (2) different forms of documents reflecting a legal Irwindale residential address (no P.O. Boxes permitted) from the list below. **For renewals, documents must be dated within the last 60 days. For new/lapsed cards, 6 consecutive months of documents must be presented.**
 - Utility Bill (e.g. gas, electric, home phone (not cell), cable, satellite, water)
 - Financial Institution (bank, savings & loan, credit union, lender, retirement fund) Statement or Bill
 - State or Federal Income Tax or refund statement
 - Vehicle Registration or Renewal Notice (issue date within 60 days of Card application for renewals)
 - Property Tax statement or mortgage payment receipt
 - Official Correspondence from Federal, State, County or City Government
 - Employment Pay Stub
 - Jury summons or court order issued by a state or federal court
 - Insurance Correspondence, Statement or Bill (homeowner's, renter's, health, life or automobile)
 - Official correspondence from community college, school of higher education or trade school including loan statement
 - Official medical record (e.g. Explanation of Benefits (EOB) from insurance provider, medical bill or statement)
 - Signed and notarized affidavit by a property owner, under penalty of perjury, attesting that the person applying for a Card is residing at his/her property

Or:

Affidavit: If a resident is unable to provide two (2) different forms of documentation from the Secondary Identification list above to prove residency, a signed and notarized affidavit from two (2) Irwindale Residents shall be accepted in lieu of

documentation from the Secondary Identification list above. The two (2) Irwindale Residents must each sign an Affidavit of Residency by an Irwindale Resident.

The Irwindale Resident providing the signed and notarized affidavit must not be the same person as the applicant. The Irwindale Resident must possess a current and valid Irwindale Resident ID card.

B. For Applicants Under 18 years of age:

1. Children under 18 years of age **must be accompanied by a parent or legal guardian who possesses a current and valid Irwindale Resident Identification Card**. An application submitted on behalf of a minor must be completed by the minor's parent or legal guardian.
2. If the minor is an Irwindale Resident's natural born child, both of the following documents must be presented:
 - A current and valid Irwindale Resident Identification Card of the parent
 - The minor child's birth certificate (certified copy is acceptable). An original letter from the medical facility affirming the details of the birth of the child is acceptable for children under six months of age. Name of parent(s) must appear on the birth certificate.
3. If an Irwindale Resident has been granted legal custody or guardianship of the minor, both of the following documents must be presented:
 - A current and valid Irwindale Resident Identification Card of the guardian
 - Official court document or Department of Children and Family Services document establishing legal guardianship, adoption, custodial parent status, foster parent status, child placement, etc.

SUBSTITUTE DOCUMENTS

Requests to substitute documents and/or resolution of any dispute over the adequacy of documentation shall be referred to the City Manager's designee, prior to submittal. The decision of the City Manager's designee, shall be final. Previous participation in resident programs does not conclusively establish resident status after the effective date of this Policy.

APPLICATION REVIEW

Pursuant to the Irwindale City Council's approval of this Policy on April 12, 2023, the City Manager's designee shall review the applications for compliance with the Policy as it relates to proof of residency twice per month.

If the City Manager's designee finds the application meets all Policy requirements, the

applicant shall be notified by telephone when the Card is ready for pick up. If the City Manager's designee finds an application to be incomplete, inadequate, or questionable, the City Manager's designee may request the applicant to provide additional information as needed, including but not limited to a signed affidavit of residency by the property owner on behalf of the applicant in question. The City may also conduct a Code Enforcement field inspection to confirm residency as well as a Police investigation of potential fraud and perjury pursuant to Section 118 of the State of California Penal Code. If the City Manager's designee's recommendation is not to issue a Card, the applicant shall be advised in writing. The applicant may appeal the City Manager's designee's decision to the City Manager within ten (10) calendar days of the written notification. The City Manager's decision shall be final.

FEES

The fee for a renewal, new or lapsed Card shall be \$5.00. The fee for a replacement or duplicate Card shall be \$10.00.

TERMS

For applicants who are 49 years or younger, a Card shall be valid for a term not to exceed one (1) year and expiring on the applicant's birthday. Applicants who are 50 years of age or older shall be issued a Card valid for a term not to exceed two (2) years and expiring on the applicant's birthday. The Card may be renewed for a period not to exceed one year or two years, depending on the applicant's age, upon meeting the requirements stated in this Policy. The Card may be renewed no more than 30 days prior to expiration. At any time during the initial or any subsequent term when the applicant ceases to be a resident in good standing, the Card shall become void and may no longer be used to secure benefits. It shall be the responsibility of the applicant to return a card that is no longer valid to the City for destruction.

NON-TRANSFERABILITY

The Irwindale Resident Identification Card is issued to a specific individual and is not transferable to any other person or entity.

PERJURY DECLARATION

All information and documentation provided to establish residency for purposes of the Resident Identification Program shall be subscribed to under penalty of perjury. Failure to provide a perjury declaration or submission of false information shall be cause for immediate termination of all benefits and removal from City programs and prosecution to the fullest extent of the law. Fraudulent use of a Card shall be cause for immediate termination of an individual's participation in the Resident Identification Program and denial of all other City benefits. **Any person who allows another to fraudulently obtain a Card by utilizing their address will be permanently disqualified from the program.**



**AFFIDAVIT OF RESIDENCY BY AN IRWINDALE RESIDENT
(MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC)**

I, _____, hereby attest and affirm that:

- I am a resident of the City of Irwindale and that all statements on this affidavit are true and correct.
- I possess a current and valid Irwindale Resident ID Card Number _____ expiring on _____.
- I attest that _____
Name of Applicant

resides at _____

and has been residing at the above address for at least:

- ☐ 60 consecutive days for a renewal
- ☐ 6 consecutive months for a new or lapsed card

- **I understand that false statements are punishable under Section 118 of the Penal Code (Perjury) as well as other applicable statutes including but not limited to immediate revocation of the City-issued ID card and permanent disqualification from the program.**

Date: _____

Signature of Irwindale Resident: _____

Address of Irwindale Resident: _____

Telephone Number: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }

On _____ before me, _____, personally appeared

_____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

- ☐ INDIVIDUAL
☐ CORPORATE OFFICER

TITLE(S)
☐ PARTNER(S) -- ☐ LIMITED ☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER _____

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

DESCRIPTION OF ATTACHED DOCUMENT

TITLE OR TYPE OF DOCUMENT

NUMBER OF PAGES

DATE OF DOCUMENT

SIGNER(S) OTHER THAN NAMED ABOVE



**AFFIDAVIT OF RESIDENCY BY A PROPERTY OWNER
(MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC)**

I, _____, hereby attest and affirm that:

- I am the owner of the property with the address listed below and that all statements on this affidavit are true and correct.
- I attest that _____
Name of Applicant

resides at _____

and has been residing at the above address for at least:

- ☐ 60 consecutive days for a renewal
- ☐ 6 consecutive months for a new or lapsed card

- **I understand that false statements are punishable under Section 118 of the Penal Code (Perjury) as well as other applicable statutes including but not limited to immediate revocation of the City-issued ID card and permanent disqualification from the program.**

Date: _____

Signature of Property Owner: _____

Address of Property Owner: _____

Telephone Number: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA }

COUNTY OF LOS ANGELES }

On _____ before me, _____, personally appeared

_____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

- ☐ INDIVIDUAL
☐ CORPORATE OFFICER

 TITLE(S)

- ☐ PARTNER(S) -- ☐ LIMITED ☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER _____

SIGNER IS REPRESENTING:
 (NAME OF PERSON(S) OR ENTITY(IES))

DESCRIPTION OF ATTACHED DOCUMENT

 TITLE OR TYPE OF DOCUMENT

 NUMBER OF PAGES

 DATE OF DOCUMENT

 SIGNER(S) OTHER THAN NAMED ABOVE

CITY OF IRWINDALE RESIDENT IDENTIFICATION CARD POLICY

PURPOSE

The purpose of the Resident Identification Card Policy ("Policy") is to provide a method by which City staff can accurately identify eligible residents of the City of Irwindale ("City") for purposes of providing a variety of benefits (i.e., prescription and vision programs, recreation, library and senior citizen programs, school busing, tutoring, etc.,) which are only available to residents and/or are provided to residents at a reduced or no cost as compared to non-residents.

DEFINITION OF RESIDENT

For purposes of obtaining a Resident Identification Card ("Card"), a resident of the City of Irwindale shall be defined as a living person who has been residing within the City limits on a full-time basis for at least 6 months prior to his/her application for a Card and who maintains his/her principal place of residence in the City, as defined by Section 244 of the California Government Code. Temporary absence from the City for college or boarding school attendance, military service, vacation, hospitalization or incarceration (not to exceed six months) shall not preclude a person who would otherwise qualify from being considered an eligible resident for purposes of this program.

APPLICATION PROCESS – NEW, RENEWAL AND LAPSED CARDS

An applicant must establish proof of identity and Irwindale residency when applying for a Card. Applicants must appear in person at Irwindale City Hall, complete an application and certify the information under penalty of perjury, present documents establishing identity and residency, have a photograph taken, and pay the required fee.

FOR RENEWALS: RENEWAL OF CARDS (CARDS THAT HAVE EXPIRED FOR LESS THAN 6 MONTHS) SHALL REQUIRE DOCUMENTATION SHOWING APPLICANT HAS BEEN A RESIDENT FOR AT LEAST 60 CONSECUTIVE DAYS.

FOR NEW AND LAPSED CARDS: ALL NEW APPLICATIONS SHALL REQUIRE DOCUMENTATION SHOWING APPLICANT HAS BEEN A RESIDENT FOR AT LEAST SIX (6) CONSECUTIVE MONTHS PRIOR TO THE APPLICATION DATE.

A CARD THAT HAS EXPIRED MORE THAN 6 MONTHS AGO IS CONSIDERED A LAPSED CARD. AN APPLICATION TO RENEW A LAPSED CARD SHALL BE CONSIDERED A "NEW" APPLICATION, THEREFORE, REQUIRING DOCUMENTATION SHOWING APPLICANT HAS BEEN A RESIDENT FOR AT LEAST SIX (6) CONSECUTIVE MONTHS PRIOR TO THE APPLICATION DATE.

(This requirement does not apply to foster children or children under the age of 18.)

The following documents ~~(showing at least either 60 days or 6 months of residency, depending on whether the application is for a renewal or new/lapsed card)~~ shall be required in order to prove identity and establish residency:

ACCEPTABLE FORMS OF DOCUMENTATION:

A. For Applicants 18 years of age and over:

1. Primary Identification: One (1) of the following current documents (must display applicant's photograph, date of birth, and legal residential address within the City) (no P.O. Boxes permitted):
 - California Driver's License with Irwindale address (An official DMV document showing a change of address is acceptable)
 - California Identification Card with Irwindale address (An official DMV document showing a change of address is acceptable)
 - Consular ID Card with Irwindale address

Plus:

2. Secondary Identification: Two (2) different forms of ~~current~~ documents reflecting a legal Irwindale residential address (no P.O. Boxes permitted) ~~from the list below, dated within the last 60 days (for renewals) OR the last 6 months (for new/lapsed cards).~~ For renewals, documents must be dated within the last 60 days. For new/lapsed cards, 6 consecutive months of documents must be presented.
 - Utility Bill (e.g. gas, electric, home phone (not cell), cable, satellite, water)
 - Financial Institution (bank, savings & loan, credit union, lender, retirement fund) Statement or Bill
 - State or Federal Income Tax or refund statement
 - Vehicle Registration or Renewal Notice (issue date within 60 days of Card application for renewals)
 - ~~➤ Vehicle Registration Renewal Notice (with a due date that has not lapsed)~~
 - Property Tax statement or mortgage payment receipt
 - Official Correspondence from Federal, State, County or City Government
 - Employment Pay Stub
 - Jury summons or court order issued by a state or federal court
 - Insurance Correspondence, Statement or Bill (homeowner's, renter's, health, life or automobile)
 - Official correspondence from community college, school of higher education or trade school including loan statement
 - Official medical record (e.g. Explanation of Benefits (EOB) from insurance provider, medical bill or statement)
 - Signed and notarized affidavit by a property owner, under penalty of perjury, attesting that the person applying for a Card is residing at his/her property

Or:

Affidavit: If a resident is unable to provide two (2) different forms of documentation from the Secondary Identification list above to prove residency, a signed and notarized affidavit from two (2) Irwindale Residents shall be accepted in lieu of documentation from the Secondary Identification list above. The two (2) Irwindale Residents must each sign an Affidavit of Residency by an Irwindale Resident.

The Irwindale Resident providing the signed and notarized affidavit must not be the same person as the applicant. The Irwindale Resident must possess a current and valid Irwindale Resident ID card. ~~and reside at a different address from the applicant. For purposes of this Policy, the Irwindale Resident may not be related to the applicant by blood or marriage.~~

B. For Applicants Under 18 years of age:

1. Children under 18 years of age **must be accompanied by a parent or legal guardian who possesses a current and valid Irwindale Resident Identification Card.** An application submitted on behalf of a minor must be completed by the minor's parent or legal guardian.

2. If the minor is an Irwindale Resident's natural born child, both of the following documents must be presented:

- A current and valid Irwindale Resident Identification Card of the parent
- ~~Primary Identification: A~~ The minor child's birth certificate (certified copy is acceptable) ~~is required~~. An original letter from the medical facility affirming the details of the birth of the child is acceptable for children under six months of age. Name of parent(s) must appear on the birth certificate.

3. If an Irwindale Resident has been granted legal custody or guardianship of the minor, both of the following documents must be presented:

- A current and valid Irwindale Resident Identification Card of the guardian
- Official court document or Department of Children and Family Services document establishing legal guardianship, adoption, custodial parent status, foster parent status, child placement, etc.

~~Plus:~~

~~4. Secondary Identification: One (1) of the following (no P.O. Boxes permitted):~~

- ~~➤ Adoption documents~~
- ~~➤ Court documents establishing legal guardianship, ward of court, custodial parent status or foster parent (official documentation from~~

- ~~foster agency is sufficient)~~
- ~~➤ Valid Irwindale Resident Identification Card(s) of parent(s)~~
- ~~➤ Documents from governmental agency providing assistance for minor child (e.g. Healthy Families, WIC, Options)~~
- ~~➤ Tax returns (most recent year) claiming child as dependent;~~
- ~~➤ Correspondence or documentation from County or State (e.g. County Dept. of Child Support Services) acknowledging resident parent receiving child support~~

~~And:~~

~~5. One (1) of the following to prove residency (reflecting Irwindale address and dated within the last 60 days) (no P.O. Boxes permitted):~~

- ~~➤ Official medical record (e.g. Explanation of Benefits (EOB) from insurance provider, medical bill or statement)~~
- ~~➤ Official school record stamped with school or district seal (e.g. student data printout, school progress report or report card) verifying child's enrollment in a school (public or private)~~
- ~~➤ Financial Institution (bank, savings & loan, credit union, lender, retirement fund) Statement or Bill in child's name~~
- ~~➤ School issued work permit~~
- ~~➤ Official Correspondence from Federal, State, County or City Government~~
- ~~➤ Employment Pay Stub~~

SUBSTITUTE DOCUMENTS

Requests to substitute documents and/or resolution of any dispute over the adequacy of documentation shall be referred to the City Manager's designee, prior to submittal. The decision of the City Manager's designee, shall be final. Previous participation in resident programs does not conclusively establish resident status after the effective date of this Policy.

APPLICATION REVIEW

Pursuant to ~~the~~ Irwindale City Council's ~~approval of this Policy action of December 8, 2021 on~~ April 12, 2023, the City Manager's designee shall review the applications for compliance with the Policy as it relates to proof of residency twice per month.

If the City Manager's designee finds the application meets all Policy requirements, the applicant shall be notified by telephone when the Card is ready for pick up. If the City Manager's designee finds an application to be incomplete, inadequate, or questionable, the City Manager's designee may request the applicant to provide additional information as ~~may be required~~ needed, including but not limited to a signed affidavit of residency by the property owner on behalf of the applicant in question. The City may also conduct a Code Enforcement field inspection to confirm residency as well as a Police investigation of potential fraud and perjury pursuant to Section 118 of the State of California Penal Code. If the City

Manager's designee's recommendation is not to issue a Card, the applicant shall be advised in writing. The applicant may appeal the City Manager's designee's decision to the City Manager within ten (10) calendar days of the written notification. The City Manager's decision shall be final.

FEES

The fee for a renewal, new or lapsed Card shall be \$5.00. ~~The fee for a renewal shall be \$5.00.~~ The fee for a replacement or duplicate Card shall be \$10.00.

TERMS

For applicants who are 49 years or younger, a Card shall be valid for a term not to exceed one (1) year and expiring on the applicant's birthday. Applicants who are 50 years of age or older shall be issued a Card valid for a term not to exceed two (2) years and expiring on the applicant's birthday. The Card may be renewed for a period not to exceed one year or two years, depending on the applicant's age, upon meeting the requirements stated in this Policy. The Card may be renewed no more than 30 days prior to expiration. At any time during the initial or any subsequent term when the applicant ceases to be a resident in good standing, the Card shall become void and may no longer be used to secure benefits. It shall be the responsibility of the applicant to return a card that is no longer valid to the City for destruction.

NON-TRANSFERABILITY

The Irwindale Resident Identification Card is issued to a specific individual and is not transferable to any other person or entity.

PERJURY DECLARATION

All information and documentation provided to establish residency for purposes of the Resident Identification Program shall be subscribed to under penalty of perjury. Failure to provide a perjury declaration or submission of false information shall be cause for immediate termination of all benefits and removal from City programs and prosecution to the fullest extent of the law. Fraudulent use of a Card shall be cause for immediate termination of an individual's participation in the Resident Identification Program and denial of all other City benefits. **Any person who allows another to fraudulently obtain a Card by utilizing their address will be permanently disqualified from the program.**

RESOLUTION NO. 2023-31-3409

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
ADOPTING AMENDMENTS TO THE
CITY OF IRWINDALE RESIDENT IDENTIFICATION CARD POLICY**

WHEREAS, the City of Irwindale is committed to providing its residents with a variety of benefits including prescription, vision, recreation, library, senior citizen and other programs; and

WHEREAS, these benefits are only available to verified residents at reduced or no cost; and

WHEREAS, the purpose of the City of Irwindale Resident Identification Card Policy is to provide a method by which City staff can accurately identify residents of the City who are eligible for these benefits; and

WHEREAS, the City of Irwindale Resident Identification Card Policy describes the application process and lists acceptable documents used to determine identity and residency; and

WHEREAS, the City Council desires to amend the current City of Irwindale Resident Identification Card Policy that was last approved on December 8, 2021.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The amended City of Irwindale Resident Identification Card Policy (rev. 4.12.23) attached as Exhibit A, together with the Affidavit of Residency by an Irwindale Resident (rev. 4.12.23) attached as Exhibit B, and the Affidavit of Residency by a Property Owner (rev. 4.12.23) attached as Exhibit C, are all hereby approved and shall be effective immediately upon the approval of this Resolution. City staff are hereby authorized to take all necessary steps to carry out the intent of this Resolution.

SECTION 2. The Chief Deputy City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 12th day of April 2023.

H. Manuel Ortiz, Mayor

Resolution No. 2023-31-3409

Page 1

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2023-31-3409 was duly and regularly passed and adopted by the City Council of the City of Irwindale at its regular City Council meeting held on April 12, 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: April 12, 2023
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: 2022 General Plan Annual Progress Report

City Manager's Recommendation:

That the City Council adopt Resolution No. 2023-32-3410 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA RECEIVING AND APPROVING THE ANNUAL HOUSING ELEMENT PROGRESS REPORT AND AUTHORIZING STAFF TO SUBMIT THE GENERAL PLAN AND HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR THE 2022 CALENDAR YEAR TO THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH (OPR) AND THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD)"

Administrative Actions:

Submitted by:

Marilyn Simpson, AICP,
Community Development Director
(626) 430-2209



Prepared by:

Lisa Chou, Associate Planner



Reviewed by:

Adrian R. Guerra, City Attorney

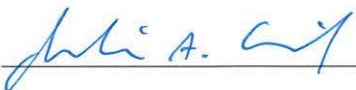
Electronically Approved

Kambiz Borhani,
Finance Director / City Treasurer



Approved by:

Julian A. Miranda, City Manager



BACKGROUND AND ANALYSIS

Pursuant to Government Code Section 65400(a)(2)(B), the City is required to submit a General Plan Annual Progress Report to the Governor's Office of Planning and Research (OPR) and the California Department of Housing and Community Development (HCD) each year, to provide a summary of the City's progress towards meeting its Regional Housing Needs Allocation (RHNA) goal and implementing its General Plan.

State law requires that all General Plans include a Housing Element which provides a plan for accommodating future housing production needs. The Housing Element must include the City's plan for meeting its share of RHNA. As part of RHNA, the California Department of Housing and Community Development (HCD) determines the total number of new homes that the local region needs to build and the necessary number of units needed at various levels of affordability, to meet the housing needs of people at all income levels.

The 2022 Housing Element Annual Progress Report includes a summary of the City's progress towards meeting its RHNA goal for the calendar year of 2022. Attached with this staff report is the City's annual housing element progress report, prepared using the form provided by HCD.

In addition, pursuant to SB 35, HCD will use the information provided in the City's Housing Element Annual Progress report to determine if the City is making progress towards reaching its RHNA goal. As part of the 2021 and 2029 planning period, the City's required goal is to provide 119 affordable units divided into the following four (4) categories:

- Very-low Income Units: 36
- Low Income Units: 11
- Moderate Income Units: 17
- Above-moderate Income Units: 55

As previously discussed with the City Council, staff has retained consultant Environmental Science Associates (ESA) to update the City's General Plan and Housing Element to incorporate the 6th Cycle RHNA required goal for our City. At this time, the City is awaiting comments from HCD regarding the draft Housing Element for the 6th cycle, which includes proposed housing programs and a list of sites for by-right housing. The annual progress report shows the proposed programs and any new building permits from 2022.

Staff recommends that the City Council approve the Annual Housing Element Progress Report and authorize staff to submit the final 2022 General Plan Annual Progress Report to the Governor's Office of Planning and Research (OPR) and the State Department of Housing and Community Development (HCD).

FISCAL IMPACT

There is no fiscal impact associated with this action.

ATTACHMENT

A: Resolution No. 2023-32-3410 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA RECEIVING AND APPROVING THE ANNUAL HOUSING ELEMENT PROGRESS REPORT AND AUTHORIZING STAFF TO SUBMIT THE GENERAL PLAN AND HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR THE 2022 CALENDAR YEAR TO THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH (OPR) AND THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD)"

B: 2022 Housing Element Annual Progress Report

ATTACHMENT "A"

RESOLUTION NO. 2023-32-3410

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA RECEIVING AND APPROVING THE ANNUAL HOUSING ELEMENT PROGRESS REPORT AND AUTHORIZING STAFF TO SUBMIT THE GENERAL PLAN AND HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR THE 2022 CALENDAR YEAR TO THE GOVERNOR'S OFFICE OF PLANNING AND RESEARCH (OPR) AND THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD)

WHEREAS, California Government Code Section 65400(a)(2) requires each California planning agency provide an annual progress report to the City Council, the State Office of Planning and Research, and the California Department of Housing and Community Development (HCD) regarding progress toward implementation of the housing element of the general plan; and

WHEREAS, an annual progress report for the 2022 calendar year has been prepared by the City of Irwindale, utilizing prescribed forms and instructions provided by HCD; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The City Council finds the above recitals true and correct and they are hereby incorporated herein by this reference.

Section 2. The City Council hereby receives, accepts, and approves the 2022 Annual Progress Report on the General Plan and Housing Element (Housing Element Annual Progress Report Form 2022) ("Report") prepared by the City, attached hereto as Exhibit "A".

Section 3. The City Council hereby directs that the Report be forwarded to the State Office of Planning Research and the State Department of Housing and Community Development (HCD) pursuant to California Government Code Section 65400(a)(2).

Section 4. The Chief Deputy City Clerk shall certify the adoption of this Resolution which shall take effect immediately.

PASSED, APPROVED and ADOPTED this 12th day of April, 2023

H. Manuel Ortiz, Mayor

Laura M. Nieto, MMC
Chief Deputy City Clerk

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2023-32-3410 duly adopted by the City Council of the City of the City of Irwindale, at a regular meeting held on the 12th day of April 2023, by the following vote:

ABSTAIN: Councilmembers

Resolution No. 2023-32-3410
Page 2

Please Start Here

General Information	
Jurisdiction Name	Irwindale
Reporting Calendar Year	2022
Contact Information	
First Name	Marilyn
Last Name	Simpson
Title	Community Development Director
Email	msimpson@irwindaleca.gov
Phone	6264302208
Mailing Address	
Street Address	5050 Irwindale Avenue
City	Irwindale
Zipcode	91706

Optional: Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated. If a project is no longer has any reportable activity, you may delete the project by selecting a cell in the row and typing ctrl + d.

[Click here to download APR Instructions](#)

Click here to add rows to a table. If you add too many rows, you may select a cell in the row you wish to remove and type ctrl + d.

3_6_23

Optional: This runs a macro which checks to ensure all required fields are filled out. The macro will create two files saved in the same directory this APR file is saved in. One file will be a copy of the APR with highlighted cells which require information. The other file will be list of the problematic cells, along with a description of the nature of the error.

Optional: Save before running. This copies data on Table A2, and creates another workbook with the table split across 4 tabs, each of which can fit onto a single page for easier printing. Running this macro will remove the comments on the column headers, which contain the instructions. Do not save the APR file after running in order to preserve comments once it is reopened.

Optional: This macro identifies dates entered that occurred outside of the reporting year. RHNA credit is only given for building permits issued during the reporting year.

Link to the online system: <https://apr.hcd.ca.gov/APR/login.do>

Submittal Instructions

Please save your file as Jurisdictionname2022 (no spaces). Example: the city of San Luis Obispo would save their file as SanLuisObispo2022

Housing Element Annual Progress Reports (APRs) forms and tables must be submitted to HCD and the Governor's Office of Planning and Research (OPR) on or before April 1 of each year for the prior calendar year; submit separate reports directly to both HCD and OPR pursuant to Government Code section 65400. There are two options for submitting APRs:

1. Online Annual Progress Reporting System - Please see the link to the online system to the left. This allows you to upload the completed APR form into directly into HCD's database limiting the risk of errors. If you would like to use the online system, email APR@hcd.ca.gov and HCD will send you the login information for your jurisdiction. Please note: Using the online system only provides the information to HCD. The APR must still be submitted to OPR. Their email address is opr.apr@opr.ca.gov.

2. Email - If you prefer to submit via email, you can complete the excel Annual Progress Report forms and submit to HCD at APR@hcd.ca.gov and to OPR at opr.apr@opr.ca.gov. Please send the Excel workbook, not a scanned or PDF copy of the tables.

Jurisdiction	Inwindale
Reporting Year	2022 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2022

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas.

Table A
Housing Development Applications Submitted

[illegible]

Jurisdiction	Irwindale	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B Regional Housing Needs Allocation Progress Permitted Units Issued by Affordability														
		1		2								3	4	
Income Level		RHNA Allocation by Income Level	Projection Period - 06/30/2021 - 10/14/2021	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	36	-	-	-	-	-	-	-	-	-	-	-	36
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Low	Deed Restricted	11	-	-	-	-	-	-	-	-	-	-	-	11
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Moderate	Deed Restricted	17	-	-	-	-	-	-	-	-	-	-	-	17
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Above Moderate		55	-	-	1	-	-	-	-	-	-	-	1	54
Total RHNA		119												
Total Units			-	-	1	-	-	-	-	-	-	-	1	118
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5		2021	2022	2023	2024	2025	2026	2027	2028	2029	6	7
		Extremely low-income Need											Total Units to Date	Total Units Remaining
Extremely Low-Income Units*		18		-	-	-	-	-	-	-	-	-	-	18

*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction		Irwindale	
Reporting Year		2022 (Jan. 1 - Dec. 31)	
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
5th Cycle Program 1: Housing Grants for Extremely and Very Low-Income (Grants)	7 grants between 2014-2021 (3 Extremely Low-Income; 2 very low-income; 2 moderate-income)	2015-2021	This program no longer exists due to the dissolution of the ICRA.
5th Cycle Program 2: Deferred Housing Improvement Loan Program (SR Loans)	7 grants between 2014-2021 (3 Extremely Low-Income; 2 Very Low-Income; 2 Moderate-Income)	2015-2021	This program no longer exists due to the dissolution of the ICRA.
5th Cycle Program 3: Substantial Rehabilitation Housing Improvement Loan Program (SR Loans)	7 additional loans processed between 2014-2021 (3 Extremely Low-Income; 2 Very Low-Income; 2 Moderate-Income)	2015-2021	This program no longer exists due to the dissolution of the ICRA.
5th Cycle Program 4: Below Market-Rate Loans for Tenant Occupied Units	1 additional loan processed between 2014-2021	2015-2021	This program no longer exists due to the dissolution of the ICRA.
5th Cycle Program 5: Substantial Rehabilitation Below Market Rate Loans for Tenant Occupied Units	1 additional loan processed between 2014-2021	2015-2021	This program no longer exists due to the dissolution of the ICRA.

5th Cycle Program 6: Zoning Program	Planned Development Overlay - up to 63 units	Fall 2014	The completion of the comprehensive Zoning Code Update was delayed due to staffing issues and COVID 19 pandemic. Anticipated to be completed by Fall 2022.
5th Cycle Program 7: In-Fill Housing Program	8 net new units	4th Quarter, 2014	In 2021, 7 new deed restricted housing units were completed and 1 building permit was issued to substantially rehabilitate and deed restrict
5th Cycle Program 8: Promotion of Second Unit Ordinance and Second Unit Deferred Loan Program	Average of 1 new second unit per year (total of 6 units - 4 Very Low-Income; 2 Low-Income)	2015-2021	There have been no requests received for this program. The Second Unit Deferred Loan Program no longer exists due to the dissolution of the ICRA.
5th Cycle Program 9: Promotion of Energy and Water Conservation to Existing Residents and in City Sponsored Housing Projects	5 new retrofitted units per year (total of 25 units)	Ongoing	The new housing units developed with the assistance of the Irwindale Housing Authority are green point rated and include energy and water conservation elements.
5th Cycle Program 10: Proposed Green Building Grant Program	4 grants between 2015-2021	2015-2021	This program no longer exists due to the dissolution of the ICRA.
5th Cycle Program 11: Mountain Avenue and Shrode Street Residential Development	development of 8 units	Ongoing	In 2020, 7 building permits were issued to develop 4 very low and 3 low income housing units at the Mountain and Shrode Avenue site. Reduced to 7 from 8 due to accommodation of the street.
5th Cycle Program 12: Priority for Water and Sewer (SB 1087)	N/A	Upon adoption of H.E.	Copy of the adopted H.E. sent to water and sewer service providers (Valley County Water District; Cal-American Water Company; L.A. County Sanitation District No. 22); priority for water and sewer connections to affordable housing projects.
5th Cycle Program 13: Annual Review of General Plan Land Use and Conservation Elements (AB 162)	N/A	Upon adoption of H.E.	Review as needed
5th Cycle Program 14: Provision of Land Zoned for Multiple-Family Housing	Up to 63 dwelling units	Upon Rezoning of Manning Pit	The 10-acre portion of the Manning Pit has been recently reclaimed and rezoning is anticipated midyear 2022.

5th Cycle Program 15: Housing for Extremely Low-Income Households	New Housing for extremely low-income households in support of RHNA requirements	Annual outreach to developers & prioritize local funding twice during planning period	in 2021, no extremely low income homes were developed.
5th Cycle Program 16: Fair Housing Program	Referrals at resident request	Ongoing	This information is provided when requested by residents.
5th Cycle Program 16a: Reasonable Accommodation	Referrals at resident request	Ongoing	This information is provided when requested by residents.
5th Cycle Program 17: Units at Risk of Converting to Market Rate	Ensure tenants of Las Casitas meet affordable income restrictions	Annual recertification	In 2021, none of the tenants of Las Casitas were at risk of converting to market rate.
5th Cycle Program 18: Provision of Land Zoned for Multiple-Family Housing	N/A	Land survey within 5 yrs of H.E. adoption	Stakeholder interviews and surveys that identified existing and potential land uses were performed in late 2020 in coordination with the preparation of the comprehensive Zoning Code update. Information from the 2017 land use survey was provided to the consultant preparing the zoning code update. Interviews and surveys, and outreach will continue through Summer 2022.
Proposed 6th Cycle Program 1: Proactive residential Code Enforcement	Modify the IMC to provide minimal standards for residential health and safety via regular upkeep. Monitor housing conditions; respond to complaints. Provide referrals to available rehabilitation programs through the County and State.	Modify IMC by December 2023; ongoing 2021-2029	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 2: Create a local housing rehabilitation loan fund to assist lower- and moderate-income households. (Incorporates 5th Cycle Program 1)	Monitor availability of funds as State NOFAs are released for rehabilitation project funding. Refer lower- and moderate-income property owners to housing rehab programs for assistance in bringing their units into compliance. Assist six lower-income households with rehabilitating their units.	Monitor NOFAs annually and apply for funding whenever Irwindale is eligible; work with eligible households on an ongoing basis	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 3: CEQA Exemptions for Infill Projects	Continue to utilize categorical CEQA exemptions where appropriate, on a case-by-case basis.	On-going	Pending Housing Element Adoption/Certification

Proposed 6th Cycle Program 4: Facilitate adaptive reuse of commercial and industrial properties within 1/2 mile of transit to residential in compliance with new state law. (New; incorporates 5th Cycle Program 7)	Promote adaptive reuse to property owners and interested developers at least one time during the Planning Period. Remove potential constraints for adaptive reuses such as streamline review/approval process and reducing parking standards for sites within ½ mile of high-quality transit	Amend IMC by December, 2024 and conduct outreach to non-residential property owners by December, 2025.	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 5: Efficient Project review – permit streamlining program	Modify IMC to enable more by right/ministerial approvals and thus remove governmental restraints to housing production.	Amend IMC by December, 2024	Pending Housing Element Adoption/Certification

Proposed 6th Cycle Program 6: Zoning Code Amendments. Complete Zoning Code Amendments to address governmental constraints identified in the Housing Needs Assessment (New): (a) The Density Bonus regulations have not been updated to comply with AB 2345, which went into effect in 2021, which requires that local jurisdictions allow for density bonuses of up to 50 percent for affordable housing projects and relaxes standards for granting additional concessions and incentives to facilitate affordable housing projects. Review and align the City's density bonus provisions with State law. (b) The Zoning Code does not include provisions for transitional	(a) Review and align the city's density bonus provisions with State law (b) Amend the zoning code to conform to these requirements, including provide permit streamlining for permanent supportive housing consistent with GC Section 65650 et. seq. (c) Amend the IMC to include a section for low barrier navigation centers and identify a zone(s) (d) Create objective design standards (e) Update City website to provide accessible links on Housing (f) Amend the IMC parking requirements to facilitate emergency shelters	Amend IMC to remedy governmental constraints by December, 2023	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 7: Mixed-Use Development. Create new standards and add to IMC, providing for ministerial approval. (Affirmatively Furthering Fair Housing)	Revise IMC to develop objective design standards that allow for ministerial approvals for mixed-use residential projects.	Adopt mixed-use zoning with objective design standards by December, 2022	Pending Housing Element Adoption/Certification

Proposed 6th Cycle Program 8: Rezone Targeted Housing Sites. Apply an affordable housing overlay on sites identified in the Housing Sites Inventory and provide for by-right approval for projects with at least 20% affordable units. (Affirmatively Furthering Fair Housing) (Incorporates 5th Cycle Programs 6, 14, and 18).	Modify IMC to make more by right/ministerial approvals and remove governmental restraints to housing production. Ensure adequate sites to accommodate 6 th Cycle RHNA with at least a 25% overall buffer.	Adopt affordable housing overlay zoning to fully accommodate the 6 th Cycle RHNA by December, 2022	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 9: Monitor Housing Sites for No Net Loss	On an ongoing basis, monitor development of housing element sites to support meeting the RHNA. Performance evaluation to fully accommodate the RHNA. If deficit, then initiate program to provide for additional sites to fully accommodate the remaining RHNA within six months.	Ongoing	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 10: Arrow Hwy Commercial Corridor Specific Plan. Adopt new Specific Plan with potential mixed use and/or housing development.	Create a Specific Plan to include 20% affordable housing units.	Complete Specific Plan by 2028	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 11: General Plan Consistency (Incorporates 5th Cycle Program 13)	Amend zoning and general plan designations to be consistent with each other, decrease non-conformity, and allow residents to take advantage of housing legislation to increase housing stock in the city.	Complete General Plan Amendments by December, 2022; On-going	Pending Housing Element Adoption/Certification

Proposed 6th Cycle Program 12: Facilitate housing development on large sites	Engage the owner of the Reliance II site in discussions about the best location within the site for a residential overlay and work with the owner to process a subdivision or lot-line adjustment to establish a parcel smaller than ten acres in size that will facilitate affordable housing development. Encourage the owner to pursue affordable housing development by facilitating conversations with potential affordable housing developers.	Engage owner by June, 2023; process subdivision or lot line adjustment to create site smaller than 10 acres by December, 2023; facilitate entitlements and encourage housing development by December 2027.	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 13: Leverage Allen Street Site for Affordable Housing Resources	Secure a development partner for Allen Street site and direct disposition proceeds to Affordable Housing Fund	Issue RFP for developer by June, 2024; execute development and disposition agreement by December, 2026.	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 14: Create an affordable housing linkage fee program to generate local funds to support affordable housing, including, but not limited to down payment assistance	Provide an assistance fund for qualified affordable housing participants; Affordable Housing Fund monies to assist at least one affordable housing project with at least eight units affordable to lower-income households during the Planning Period.	Adopt commercial linkage fee program by December, 2023; collect linkage fees on an ongoing basis; issue NOFAs for use of linkage fee money bi-annually	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 15: Tenant-based Rental Assistance Programs for Extremely Low Income Households. Include SFR and ADUs with vouchers. (Affirmatively Furthering Fair Housing) (Incorporates 5th Cycle Program 15)	Create outreach information to provide owners regarding renting to Section 8 recipients. Include explanation on what Section 8 is. Create interest list. Create waiting list for Section 8 vouchers.	Conduct outreach to residential property owners by December, 2023 and establish owner interest list and prospective tenant interest lists by December, 2023; maintain up-to-date lists on an ongoing basis	Pending Housing Element Adoption/Certification

Proposed 6th Cycle Program 16: Affordable ADU Incentive Program (Affirmatively Furthering Fair Housing) (Incorporates 5th Cycle Program 8)	Utilize Affordable Housing Fund monies to create reduced fee program to incentivize creation of at least four ADUs affordable to very low- or low-income households. Link back to Program 15.	Establish new affordable ADU program by December, 2024; ongoing	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 17: Create ADU Templates and Track and Monitor Accessory Dwelling Units (Affirmatively Furthering Fair Housing)	Streamline and facilitate the development of ADUs by creating preapproved templates for ADU plans. Community outreach once template and application streamline are in place.	Adopt pre-approved ADU templates by December, 2024; ongoing review and monitoring of ADUs; conduct outreach to Irwindale homeowners to inform them of the program by December, 2025.	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 18: State Action Ordinances	Create new IMC chapter that references and incorporates future updates to State requirements, to streamline Municipal Code modifications	Adopt new IMC chapter by December, 2023	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 19: Senior Housing opportunities	Actively pursue senior housing opportunities to create at least six new housing units for lower-income seniors, including developer partnership to provide funding for a senior housing.	Create one new senior housing project by the end of the Planning Period	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 20: Housing Opportunities for Persons Living with Disabilities. Ensure equitable housing in the community (Affirmatively Further Fair Housing)	Coordinate with relevant organizations to publicize information on resources. Pursue Private/County/State funds for supportive housing in affordable housing projects. Amend the Code regarding reasonable accommodations.	Coordinate with relevant organizations by December, 2023; amend Code by December, 2023; pursue funds annually or as NOFAs are released	Pending Housing Element Adoption/Certification

Proposed 6th Cycle Program 21: Fair Housing Program/Outreach (Affirmatively Furthering Fair Housing) (Incorporates 5th Cycle Program 16)	Conduct outreach campaigns two times during the Planning Period by mailing multilingual flyers to all Irwindale residential addresses and in conjunction with business license renewals, encourage businesses to distribute flyers to employees	Conduct outreach campaigns in 2023 and 2026	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 22: Provide a variety of housing types per SB 330 and SB 35 for streamlined ministerial approval process.	Establish objective development standards and a preliminary application process for qualifying affordable housing projects	Establish objective development standards by December, 2024	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 23: Workforce Housing Development	Create a definition for Workforce Housing and income level. Through Government bonds, acquire at least eight market-rate apartments to convert to affordable units for middle income households earning 80% to 120% AMI. Join CSDA	Update IMC to define workforce housing by December 2024; apply deed restrictions to one multifamily property by end of planning period	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 24: Affordable Housing Development Assistance and Implementation Guide	Create a pamphlet and webpage including resources available and general information about affordable housing assistance and its implementation.	Create pamphlet and webpage by December 2023; update on an ongoing basis	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 25: Provide housing and reasonable accommodations for seniors and persons with disabilities (Affirmatively Furthering Fair Housing) (Incorporates 5th Cycle Program 16a)	Subsidize at least eight units of senior housing during the Planning Period. Update four units for ADA compliance. Provide reasonable accommodations on an ongoing basis.	On-going; apply for grants annually or as NOFAs become available.	Pending Housing Element Adoption/Certification

Proposed 6th Cycle Program 26: Homeless Service Strategy	Implement City's Homeless Plan. Coordinate with the SGVCOG and LAHSA. Assist at least four persons during the Housing Element Planning Period.	On-going	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 27: Grants for Green appliances, solar, sustainability/ Energy Conservation (Incorporates 5th Cycle Programs 9 and 10)	Assist x lower- income households.	Establish grant program by December 2025; On-going	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 28: Promote sustainable community design and reduced dependence on vehicles to create an inclusive community that strives to meet the needs of residents of all ages, income levels, occupations, family types, and lifestyles	Provide City's adopted Active Transportation Plan to developers and require new developments to provide for the use of alternative modes of transit. 100 percent of new developments will comply with provisions of Active Transportation Plan.	On-going	Pending Housing Element Adoption/Certification
Proposed 6th Cycle Program 29: Bi-annual trash and hazardous item pick-up (motor oil, paint, cleaners with acid/lye, household batteries)	Coordinate with local trash purveyor/LA County Sanitation District for bi-annual pickup	By December 2024	Pending Housing Element Adoption/Certification

Jurisdiction	Irwindale	
Reporting Period	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

Activity Type	Units that Do Not Count Towards RHNA* Listed for Informational Purposes Only				Units that Count Towards RHNA *				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1*. For detailed reporting requirements, see the checklist here: https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf
	Extremely Low-Income*	Very Low-Income*	Low-Income*	TOTAL UNITS*	Extremely Low-Income*	Very Low-Income*	Low-Income*	TOTAL UNITS*	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Irwindale
Reporting Period	2022 (Jan 1 - Dec 31)
Planning Period	6th Cycle 10/15/2021 - 10/15/2029

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "*" indicates an optional field

Cells in grey contain auto-calculation formulas

[illegible]

Jurisdiction	Irwindale	
Reporting Period	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

NOTE: SB 9 PROJECTS ONLY. This table only needs to be completed if there were lot splits applied for pursuant to Government Code 66411.7 OR units constructed pursuant to 65852.21.

Units entitled/permitted/constructed must also be reported in Table A2. Applications for these units must be reported in Table A.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Cells in grey contain auto-calculation formulas

Table I										
Units Constructed Pursuant to Government Code 65852.21 and Applications for Lot Splits Pursuant to Government Code 66411.7 (SB9)										
Project Identifier				Project Type	Date	Unit Constructed				Notes
1				2	3	4				
APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Activity	Date	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Notes
Summary Row: Start Data Entry Below										

Jurisdiction	Irwindale	
Reporting Period	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2025

NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code 65915(b)(1)(F)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table J

Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Section 65915

Project Identifier				Project Type	Date	Units (Beds/Student Capacity) Approved							Units (Beds/Student Capacity) Granted Density Bonus	Notes
1				2	3	4							5	6
APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SH - Student Housing)	Date	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Total Additional Beds Created Due to Density Bonus	Notes
Summary Row: Start Data Entry Below														

Jurisdiction	Irwindale	
Reporting Year	2022	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	10/15/2021 - 10/15/2029

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		1
Total Units		1

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Units by Structure Type	Entitled	Permitted	Completed
SFA	0	0	0
SFD	0	0	0
2 to 4	0	0	0
5+	0	0	0
ADU	0	1	0
MH	0	0	0
Total	0	1	0

Housing Applications Summary	
Total Housing Applications Submitted:	0
Number of Proposed Units in All Applications Received:	0
Total Housing Units Approved:	0
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas

Jurisdiction	Irwindale
Reporting Year	2022 (Jan. 1 - Dec. 31)

ANNUAL ELEMENT PROGRESS REPORT Local Early Action Planning (LEAP) Reporting (CCR Title 25 §6202)					
Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.					
Total Award Amount	\$	65,000.00	Total award amount is auto-populated based on amounts entered in rows 15-26.		
Task	\$ Amount Awarded	\$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes
Rezzone to Permit By-Right Housing	\$0.00	\$0.00	In Progress	Other	
Amend Zoning Code/Zoning Map	\$10,000.00	\$0.00	In Progress	Other	
Public outreach	\$2,000.00	\$0.00	In Progress	Other	
Adoption hearings	\$3,000.00	\$0.00	In Progress	Other	
Infrastructure study for infill residential	\$0.00	\$0.00	In Progress	Other	
Existing infrastructure analysis/survey	\$10,000.00	\$8,347.60	In Progress	Other	8/9/22 received payment of \$8,347.60
Analyze new infrastructure improvements	\$20,000.00	\$0.00	In Progress	Other	
Electronic Permitting System	\$0.00	\$0.00	In Progress	Other	
Purchase permitting software/hardware	\$15,000.00	\$0.00	In Progress	Other	
Training for staff	\$5,000.00	\$0.00	In Progress	Other	

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		0

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		1
Total Units		1

Certificate of Occupancy Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate		0
Total Units		0

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

CC Item M-1

City of
IRWINDALE
AGENDA REPORT

Date: April 12, 2023
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Report on the outdoor hanging of clothes on residential properties.

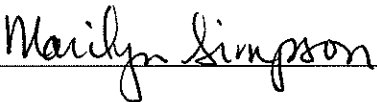
City Manager's Recommendation:

Receive and file or provide direction.

Administrative Action:

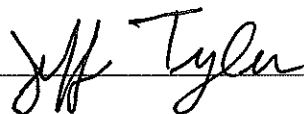
Submitted by:

Marilyn Simpson, AICP
Community Development Director
(626) 430-2209



Prepared by:

Jeff Tyler, Senior Code Enforcement Officer
(626) 430-2270



Reviewed by:

Adrian R. Guerra, City Attorney

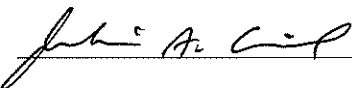
Electronically Approved

Kambiz Borhani, Finance Director / City Treasurer



Approved by:

Julian A. Miranda, City Manager



BACKGROUND AND ANALYSIS

At the request of Mayor Ortiz, the Community Development Department is providing a report on the outdoor hanging of clothes in residential zones. In 2015 the State of California adopted Assembly Bill 1448 which is known as "The Right to Dry Bill" making it legal for residents to put up clothes lines in a private area, not visible from a public right-of-way, like a backyard. The Irwindale Municipal Code (IMC) has regulations for clothes lines in the R-3, Heavy-Multiple Residential Zone, where they are permitted on the ground

floor level, within the area to the rear of the rearmost main building, that is surrounded by a minimum six (6) foot high wall or view obstructing fence. There are no other provisions in the IMC regarding the outdoor hanging of clothes.

In preparing this report, the Municipal Codes of ten (10) San Gabriel Valley cities were surveyed and are included as Attachment A. The following is a list of the surveyed cities and the code sections referencing outdoor clothes lines.

- Alhambra:
 - Zoning: Permitted within section "Projections Permitted Into Required Yards" which describes that the installation of clothes lines within interior side yards and rear yards not being closer than three (3) feet from any lot line can be permitted.
 - Public Nuisance: "Prohibited Public Nuisance Conditions" Hanging of clothes and clothes lines where visible from right-of-ways or adjoining properties.
- Arcadia:
 - Nuisance: "Property Maintenance and Nuisance Abatement Code" which describes the hanging of laundry on clothes lines or any other structures in the front or street side yards where visible from a public street. In the family zones, laundry may not be hung from any patio or balcony.
- Baldwin Park
 - Public Nuisance: "Declaration of Nuisance" which describes clothes lines in any front yard visible from a public place or in a backyard not surrounded by six-foot solid fence.
- Covina
 - Public Nuisance: "Prohibited public nuisance conditions" describes the hanging of clothes or clothes lines in yard areas visible from a public right-of-way.
- Monrovia
 - Public Nuisance: "Public Nuisance Prohibited" describes clothes lines in front and side yards that are visible from a public right-of-way.
- San Gabriel
 - Public Nuisance: "Maintenance of Premises; Nuisances" describes this as a public nuisance "To maintain clothes lines in front yard areas."
- South El Monte
 - "Condition of Property" - Misdemeanor: Clothes lines in front yards. The South El Monte municipal code defines a misdemeanor being punishable by a \$1,000 fine and/or six (6) months in jail.
- Temple City
 - Zoning: Permitted within section "Encroachments" which describes permanent clothes lines may extend into required rear or side yards while maintaining a two (2) foot setback.
 - Public Nuisance: "Prohibited Public Nuisance Conditions" describes the hanging of clothing or clothes lines in front yards visible from a public right-of-way.
- West Covina
 - Zoning: Permitted within section "Clothes drying areas." All clothes drying areas shall be screened on all sides by a fence or wall not less than six (6) feet high.

- Whittier
 - Zoning: Permitted within "R-2 Light Multiple Residential Zone" describes all outdoor clothes drying yards or areas must be enclosed by a six (6) foot high view obstructing wall or fence. "R-4 Heavy-Multiple Residential Zone" describes not allowing clothes drying yards or areas within this zone.
 - Property Maintenance: "Unlawful to maintain substandard property conditions— Substandard property conditions designated" by the hanging of clothes or clothes lines in front yards or side yards of corner lots.

The City of Alhambra provides a description of hanging clothes as a public nuisance. In section 6.26.030 Prohibited Public Nuisance Conditions, it is described as, "The hanging, drying, or airing of clothing or household fabrics on balconies, fences, trees, or shrubberies, or the existence of clotheslines that are visible to the public from right-of-ways or adjoining properties."

Two of the cities, West Covina and Whittier include permitting clothes lines within onsite "designated clothes drying yards or areas" which cannot be seen from a public right-of-way or adjacent property and must be enclosed within a designated area that is enclosed or screened on all sides by a view obstructing wall or fence not less than six (6) feet high. In Whittier designated "Outdoor Clothes Drying Yards or Areas" are only permitted within their R-2 Light Multiple Residential Zone.

SUMMARY

Permanent clothes lines and/or clothes drying yards or areas were permitted in all of the cities provided that they are not located within the front yard and/or side yard areas, they cannot be viewed from the public right-of-way and adjacent properties. Of the ten cities, one city did not reference outdoor clothes hanging as a nuisance or public nuisance; one city listed under the Misdemeanor section of the Code; one city listed under the Substandard section of the Code; one city listed it under the Nuisance section of the Code; and, six cities listed it under the Public Nuisance section of the Code. A request for information for the hanging of clothes was sent out to the League of California Cities List Serve and the responses received were that it is handled as a civil matter.

FISCAL IMPACT

None

ATTACHMENTS

A – Surveyed Cities Municipal Code Sections

Alhambra**§ 6.26.030 PROHIBITED PUBLIC NUISANCE CONDITIONS.**

The city council finds and declares that, notwithstanding any other provision of the Municipal Code, it is a public nuisance and unlawful for any person owning, leasing, occupying, or having charge of any property or premises in the city to allow, cause, create, maintain, or suffer, or permit others to cause, create, or maintain the following conditions on such property or premises:

- (A) Any real property or premises in the city with one or more of the following conditions:
 - (6) Refuse, waste and illegal storage.
 - (c) The hanging, drying, or airing of clothing or household fabrics on balconies, fences, trees, or shrubberies, or the existence of clotheslines that are visible to the public from right-of-ways or adjoining properties.

(Ord. 4667, passed 2-9-15; Am. Ord. 4735, passed 5-14-18)

§ 23.42.030 PROJECTIONS PERMITTED INTO REQUIRED YARDS.

The chart below sets forth the requirements for various projections permitted into the required yards set forth in this title. The various types of projections are set forth in the column on the left and limitations for such projections into required yards are set forth in the column to the right:

<i>Projections</i>	<i>Front Yard</i>	<i>Corner Street Side Yard</i>	<i>Interior Side Yard</i>	<i>Rear Yard</i>
Eaves, awnings, sills, cornices, flues, chimneys, and similar features	4 feet	4 feet	2 feet	4 feet
Balconies and bay windows not wider than 8 feet	1½ feet	1½ feet	1½ feet	1½ feet
Covered patios and similar unenclosed structures	Not allowed	4 feet	Not closer than 3 feet to lot line	Not closer than 5 feet to lot line
Decks, platforms and similar raised structures	6 feet, maximum height of 24 inches as measured from the sidewalk grade		To property line, when not higher than 2 feet above adjacent grade	
Recreational vehicle storage, clotheslines, antennae and swimming pools	Not permitted		Not permitted closer than 3 feet to any lot line	
Accessory mechanical equipment (such as air conditioning and pool equipment) and portable storage sheds	Not permitted		Not permitted closer than 3 feet to any lot line	

('86 Code, § 23.42.030) (Ord. 4110, passed --) Penalty, see § 1.12.010

Arcadia

CHAPTER 4. - PROPERTY MAINTENANCE AND NUISANCE ABATEMENT CODE

9402.6. - Substandard.

Any of the following listed conditions on real property are substandard:

- S. Hanging of laundry on clothes lines or on any other structures within the required front and street side yard areas where the laundry is visible from the public street. In the family zones, laundry may not be hung from any patio or balcony.

Baldwin Park

§ 95.02 DECLARATION OF NUISANCE.

It is declared a public nuisance for any person, owning, leasing, occupying, or having charge or possession of any real property in this city:

- (C) To maintain upon such property clotheslines in any front yard area visible from a public place or in any backyard area which is not surrounded by a six-foot solid fence.

(Ord. 1281, passed 3-1-06)

Covina

8.40.030 Prohibited public nuisance conditions.

The city council finds and declares that, notwithstanding any other provision of the Covina Municipal Code, it is a public nuisance and unlawful for any person to allow, cause, create, maintain, or suffer, or permit others to cause, create, or maintain, the following:

- A. Any real property or premises in the city in such a manner that any one or more of the following conditions are found to exist thereon:
 - 15. The hanging, drying, or airing of clothing or household fabrics on fences, trees, or shrubberies, or the existence of clotheslines, in front yard areas of any real property, or in any yard area that is visible from a public right-of-way.

(Ord. 12-2017 § 2, 2013.)

Monrovia

§ 8.12.030 PUBLIC NUISANCES PROHIBITED.

The City Council finds and declares that it is a public nuisance and unlawful for any person to allow, cause, create, maintain, or permit others to maintain, property or premises in the city in such a manner that:

- (A) Any one or more of the following conditions are found to exist thereon:
 - (6) Clothes lines in front and side yards that are visible from a public right-of-way.

(Ord. 2007-20 § 2 (part), 2007)

San Gabriel

§ 98.02 MAINTENANCE OF PREMISES; NUISANCES.

It shall be unlawful and hereby declared a public nuisance for any person or persons either owning, leasing, occupying or having charge or possession of any real property within the city to cause, permit or allow any of the following conditions to exist thereon:

(L) To maintain clothes lines in front yard areas;

('65 Code, § 8-11.02) (Ord. 350-C.S., passed - - ; Am. Ord. 587 C.S., passed 12-7-10; Am. Ord. 607-C.S., passed 11-19-13; Am. Ord. 630-C.S., passed 12-6-16; Am. Ord. 655, passed 11-19-19; Am. Ord. 686, passed 11-15-22) Penalty, see § 98.99

South El Monte

1.16.010 Violations.

B. Misdemeanor. Each person convicted of a misdemeanor under the provisions of this Code shall be punishable by a fine of not more than one thousand dollars, or by imprisonment in the County Jail for a period not exceeding six months, or by both such fine and imprisonment.

(Ord. 1136 §3, 2010; Ord. 979 §1, 1996; Ord. 938 §1, 1993; Ord. 800 §5, 1987; Ord. 751 §1, 1985; Ord. 719 §1, 1984; Ord. 700 §1, 1983; prior code §§5-40-9, 1-2.01)

9.16.010 Condition of property.

Every person who owns, or is in control and/or possession of any real property who permits to exist on any part thereof any of the following conditions is declared to be guilty of a misdemeanor:

G. Clothes lines in front yard areas;

(Ord. 997 §1, 1997; prior code §5-15-1)

Temple City

ARTICLE N. SITE PLANNING AND GENERAL DEVELOPMENT STANDARDS

9-1N-6: ENCROACHMENTS:

E. Permitted Encroachments into Yard Areas:

8. Permanent clotheslines may extend into the required side or rear yard, but must maintain a two-foot (2') setback.

(Ord. 19-1036; amd. Ord. 20-1047)

ARTICLE C: PUBLIC NUISANCES

4-2C-2: PROHIBITED PUBLIC NUISANCE CONDITIONS:

The city council finds and declares that, notwithstanding any other provision of this code, it is a public nuisance and unlawful for any person to allow, cause, create, maintain, or suffer, or permit others to cause, create, or maintain the following:

- A. Any real property or premises in the city in such a manner that any one or more of the following conditions are found to exist thereon:
 - 17. The hanging, drying, or airing of clothing or household fabrics on fences, trees, or shrubberies, or the existence of clotheslines, in front yard areas of any real property, or in any yard area that is visible from a public right of way.

(Ord. 11-950)

West Covina

Sec. 26-521. Clothes drying areas.

All clothes drying areas shall be screened on all sides by a fence or wall not less than six (6) feet high.

(Code 1960, § 10807.20; Ord. No. 1333, § 1, 4-25-77)

*Not listed in the municipal code as a nuisance or a public nuisance.

Whittier

Chapter 8.08 - PROPERTY MAINTENANCE

8.08.022 - Unlawful to maintain substandard property conditions— Substandard property conditions designated.

- A. It is unlawful for any person owning, leasing, occupying or having charge or possession of any property in the city to maintain thereon any substandard property condition as defined by this code.
Substandard property conditions shall include, but not be limited to:
 - 6. Use of clotheslines, fences, trees or shrubs for the drying of clothing or fabrics in front yard areas or in side yard areas of corner lots;

(Ord. No. 3026, § 1, 3-10-15)

Editor's note— Ord. No. 3026, § 1, adopted March 10, 2015, amended § 8.08.022 in its entirety to read as herein set out. Former § 8.08.022, pertained to it being unlawful to maintain substandard property conditions, and derived from Ord. 2703, § 1(part), adopted in 1997.

Chapter 18.18 - R-2 LIGHT MULTIPLE RESIDENTIAL ZONE

18.18.030 - Development standards.

All uses of properties in the R-2 zone shall comply with the following development standards:

- I. Outdoor Clothes-drying Yards or Areas. No outdoor clothes-drying area shall be allowed or maintained, unless enclosed with a six-foot-high, view-obscuring wall or fence.

(Ord. 2632 § 1 (B), 1994; Ord. 2610 § 1 (H(2), J), 1993; prior code § 9142)

Chapter 18.22 - R-4 HEAVY-MULTIPLE RESIDENTIAL ZONE

18.22.030 - Development standards.

All uses of properties in the R-4 zone shall comply with the following development standards:

- J. Outdoor Clothes-drying Yards or Areas. No outdoor clothes-drying area shall be allowed or maintained.

(Ord. 2632 § 1 (D), 1994; amended during 2/94 supplement; Ord. 2610 § 1 (H(4), K), 1993; Ord. 2518 § 6 (part), 1990; prior code § 9162)

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

CC Item M-2

Date: April 12, 2023
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Agenda Formatting Options

City Manager's Recommendation:

Discuss and provide direction to staff.

Administrative Action:

Submitted by:

Theresa Olivares, Assistant City Manager

Electronically Approved

Prepared by:

Laura Nieto, Chief Deputy City Clerk



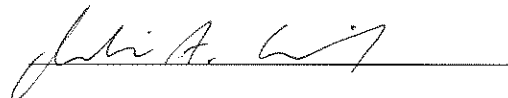
Reviewed by:

Adrian R. Guerra, City Attorney

Electronically Approved

Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

The current City Council agenda format consists of a special meeting agenda for closed session matters, and an agenda for the regular meeting of the City Council and its other agencies (Successor Agency, Housing Authority, and Reclamation Authority). Each agenda includes a Consent Calendar, Spontaneous Communications, New Business, and Public Hearing section, and each agency meeting is called to order individually. Three to five sets of minutes are prepared for each regular City Council meeting, depending on which agencies convene.

Agenda Format

Staff is proposing a revision to the formatting of the agenda so that all of the meetings are called to order concurrently. This would result in the following:

- One Consent Calendar for all convening agencies
- One Spontaneous Communications portion for any matters related to any agency, which are not listed on the agenda
- One New Business portion for all agencies
- One Public Hearing portion for all agencies
- Members of the public will have the opportunity to address the City Council (or agency of the Council) prior to Consent Calendar being approved, during Spontaneous Communications, New Business and Public Hearings

The proposed revision has the potential to:

- Give residents, consultants, and applicants for various projects the opportunity to address the legislative body on matters pertaining to any agency, at a more certain time during the meeting rather than waiting for a specific agency to convene
- Streamline the number of agendas created for each meeting rather than multiple sets for each agency
- Structure the numbering of agenda items in a clear, transparent format
- Create a single, historic record of the meeting minutes rather than multiple sets for each agency

Meeting Time

The City Council has three (3) options to consider for the meeting start time, which may require an amendment to the Irwindale Municipal Code (IMC) to adjust the start time.

- 1) Continue with current practice: Notice closed session as a special meeting and establish a set start time for the regular meeting (currently 6:30 PM). This option would not require an amendment to the IMC unless there is a change to the regular meeting start time.
- 2) Set a time for closed session to convene and immediately convene the regular meeting once the closed session has ended: The IMC would require an amendment under this option to indicate that the meeting start time is 5:30 PM (current start time for special meeting closed session). Closed session would no longer be identified as a special meeting and the regular meeting of the legislative bodies would convene immediately following closed session.
- 3) Set a specific time for closed session and open session to convene: Currently closed session is scheduled as a special meeting and usually convenes at 5:30 PM, and the regular meeting for the legislative bodies convenes at 6:30 PM. If the Council desires to continue with these times, closed session would not occur as a special meeting and would be scheduled to commence at a specific time, as would the regular meeting. The IMC would need to be amended to reflect the specific start times.

Under Options 2 and 3, special meetings may still be called when the need arises, and would be posted separately from the regular meeting agenda.

If City Council provides direction to transition to a single agenda format, staff anticipates implementation in June 2023. A draft agenda outline is included with this report. It is recommended that the City Council discuss this matter and provide direction to staff.

Attachments:

Current Agenda Outline Sample
Proposed Agenda Outline Sample



CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

NOTICE AND AGENDA FOR THE *AMENDED* SPECIAL AND REGULAR MEETING OF THE

CITY COUNCIL

SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY

RECLAMATION AUTHORITY

HOUSING AUTHORITY

MARCH 8, 2023

SPECIAL MEETING – 5:30 P.M.

OPEN SESSION - 6:30 P.M.

CLOSED SESSION / OPEN SESSION – CITY COUNCIL CHAMBER

H. MANUEL ORTIZ
MAYOR

ALBERT F. AMBRIZ
MAYOR PRO TEM

MARK A. BRECEDA
COUNCILMEMBER

LARRY G. BURROLA
COUNCILMEMBER

MANUEL R. GARCIA
COUNCILMEMBER

Via Zoom Webinar at <https://us02web.zoom.us/j/87104592389>

Webinar ID: 871 0459 2389

Spontaneous Communications: The public is encouraged to address the City Council on any matter listed on the agenda or on any other matter within its jurisdiction. The City Council will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The City Council will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).



Code of Ethics

As City of Irwindale Council Members, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE CITY COUNCIL



SPECIAL MEETING – 5:30 P.M.

A. CALL TO ORDER

B. ROLL CALL: Councilmembers:, Mark A. Breceda, Larry G. Burrola, Manuel R. Garcia;
Mayor Pro Tem Albert F. Ambríz; Mayor H. Manuel Ortíz

C. AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances

SPONTANEOUS COMMUNICATIONS

Spontaneous communications are limited to the special meeting agenda items only.

D. RECESS TO CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation

Pursuant to California Government Code Section 54956.9

Name of Case: Five Points, LP vs. City of Irwindale

Case Number: 22STCV01394

**Case Name: City of Irwindale As Successor Agency to the Irwindale Community
Redevelopment Agency, et al. v. County of Los Angeles**

**Case Number: Ventura County Superior Court Case No. 56-2015-00464100-CU-WM-
VTA**

2. Conference with Real Property Negotiator

Pursuant to California Government Code Section 54956.8

Property: Olive Pit (APN 8415-001-906, 908)

Agency negotiator: Julian A. Miranda, City Manager and William K. Tam, Interim Director
of Engineering / Building Official

Negotiating Parties: United Rock Products Corp.

Under negotiation: Sublease Price and Terms

3. Public Employee Performance Evaluation

Title: City Manager

Title: City Attorney

E. RECONVENE IN OPEN SESSION

F. REPORT FROM CLOSED SESSION

G. ADJOURNMENT

*Agenda amended on Tuesday, March 7, 2023 at 3:50 p.m. to add the item **bolded, italicized, underlined and highlighted**
under D1.*

*Agenda amended on Monday, March 6, 2023 @ 4:10 p.m. to add the item **bolded, italicized, underlined and highlighted**
under D3.*

OPEN SESSION – 6:30 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. AB 2449 DISCLOSURES
Remote participation by a member of the legislative body for just cause or emergency circumstances
- E. ROLL CALL: Councilmembers:, Mark A. Breceda, Larry G. Burrola, Manuel R. Garcia;
Mayor Pro Tem Albert F. Ambriz; Mayor H. Manuel Ortiz
- F. CHANGES TO THE AGENDA
- G. REPORT FROM CLOSED SESSION OF FEBRUARY 22, 2023
- H. COUNCIL MEMBER TRAVEL REPORTS
- I. COUNCILMEMBER COMMENTS
- J. INTRODUCTION OF NEW EMPLOYEES/PROMOTIONS
- K. PROCLAMATIONS / PRESENTATIONS / COMMENDATIONS
 - 1. Presentation by Jose Martinez, General Manager of the Valley County Water District
 - 2. Proclamation proclaiming March as Red Cross Month
- L. CONSENT CALENDAR
The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the City Council requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.
 - 1. Minutes
Department: Administration / City Clerk

Recommendation: Approve the following minutes:
 - A) Special Joint meeting held February 8, 2023
 - B) Regular meeting held February 8, 2023

2. Warrants/Demands/Payroll

Department: Finance

Recommendation: Approve

3. Concealed Carry Weapons (CCW) Permits

Department: Police

Recommendation: Receive and file the agenda report, documenting the procedure of processing and issuance of CCW permits by the Irwindale Police Department.

4. Opposition to State Ballot Initiative 21-0042A1, the Taxpayer Protection and Government Accountability Act

Department: Administration

Recommendation: (1) **Adopt Resolution No 2023-19-3397** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA TO OPPOSE STATE BALLOT INITIATIVE 21-00042A1, THE "TAXPAYER PROTECTION AND GOVERNMENT ACCOUNTABILITY ACT"; and (2) Authorize the Mayor to send to send a letter on behalf of the City Council, opposing the initiative.

5. Fourth Amendment to the Irwindale Fee Agreement for City Attorney Services with Aleshire & Wynder, LLP

Department: Legal Counsel

Recommendation: Approve the Fourth Amendment to the Irwindale Fee Agreement for City Attorney Services with Aleshire & Wynder, LLP and Authorize the Mayor to Execute Amendment.

M. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Council discussion or action on such communications unless 1) the Council by majority vote finds that a catastrophe or emergency exists; or 2) the Council by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Council cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action.

Any public member addressing the Board shall limit his or her address to three (3) minutes regarding the subject under discussion. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. In no event shall any donations of time exceed six minutes of total speaking time per person on any one item. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject under discussion for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized group of persons wishing to address the Board on the same subject matter, should select a spokesperson

2. Warrants/Demands/Payroll

Department: Finance

Recommendation: Approve

3. Concealed Carry Weapons (CCW) Permits

Department: Police

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Department: Legal Counsel

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to represent the group, so as to avoid unnecessary repetition. The City Council may regulate a speaker who is speaking too long, being unduly repetitious, or extending discussion of irrelevancies.

In the hybrid format, both in-person and hybrid audience members will participate in the following order:

Tier 1: In-person attendees

Tier 2: Teleconference attendees

Tier 3: In-person and teleconference attendees who have not previously provide comments on the matter(s) being discussed by the legislative body

N. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

1. City Manager Base Salary Increase
Department: Administration

Recommendation: **Adopt Resolution No. 2023-22-3400** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, APPROVING A SALARY INCREASE FOR THE CITY MANAGER."

2. Calle de Paseo Red Curb Study
Department: Engineering

Recommendation: Discuss staffs' recommendations based on the Calle de Paseo Red Curb Study and Supplemental Crosswalk Evaluation, and provide direction regarding implementation.

3. Update on Flashing Crosswalks on Irwindale Avenue (Verbal)
Department: Engineering

4. Regulation of Unmanned Aircraft Systems (UAS)/Drones in Other California Cities
Department: Legal Counsel

Recommendation: Discuss and provide direction regarding regulation of Unmanned Aircraft Systems (UAS)/Drones.

5. Introduction and First Reading of Ordinance No. 767 Pertaining to Amendment of Sections 5.04.060, 5.04.070, 5.04.270, 5.04.410, and 5.04.420 of Chapter 5.04 of Title 5 of the Irwindale Municipal Code Related to the Dispute of Business Taxes, Licenses and Regulations

Department: Legal Counsel

Recommendation: **Introduce for first reading by title only and with further reading waived, Ordinance No. 767** entitled: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE AMENDING SECTIONS 5.04.060, 5.04.070, 5.04.210, 5.04.270, 5.04.410, AND 5.04.420 OF CHAPTER 5.04 ("GENERAL REGULATIONS") OF TITLE 5 ("BUSINESS TAXES, LICENSES AND REGULATIONS") OF THE IRWINDALE MUNICIPAL CODE RELATED TO THE DISPUTE OF BUSINESS TAXES, LICENSES AND REGULATIONS".

6. California Consulting Grant Update (Verbal)

Department: Administration

O. PUBLIC HEARINGS

At this time, members of the audience may ask to be heard regarding an item on Public Hearings.

1. Proposition 218 Public Hearing Regarding Proposed Increases to Existing Solid Waste Rates

Department: Public Services

Recommendation: Hold a Proposition 28 Public Hearing on Proposed Increases to Existing Solid Waste Rates, and assuming there is not a majority protest, **adopt Resolution No. 2023-21-3399** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE RATIFYING, APPROVING, AND ADOPTING INCREASES TO EXISTING SOLID WASTE RATES AS SET FORTH IN THE FOURTH AMENDMENT TO THE EXCLUSIVE FRANCHISE AGREEMENT FOR WASTE HAULING SERVICES BY AND BETWEEN THE CITY OF IRWINDALE AND ARAKELIAN ENTERPRISES, INC. DBA ATHENS SERVICES, IN ACCORDANCE WITH PROPOSITION 218".

P. CITY MANAGER'S REPORT

Q. REQUESTS BY COUNCILMEMBERS FOR FUTURE AGENDA ITEMS

R. ADJOURN

**SUCCESSOR AGENCY TO THE IRWINDALE
COMMUNITY REDEVELOPMENT AGENCY**

A. CONSENT CALENDAR

1. Minutes

Department: Administration / City Clerk

Recommendation: Approve the following minutes:

A) Special Joint meeting held February 8, 2023

B) Regular meeting held February 8, 2023

2. Warrants

Department: Finance

None for approval

3. Fourth Amendment to the Irwindale Fee Agreement for City Attorney Services with
Aleshire & Wynder, LLP

Department: Legal Counsel

Recommendation: Approve the Fourth Amendment to the Irwindale Fee Agreement for City Attorney Services with Aleshire & Wynder, LLP and Authorize the Mayor to Execute Amendment.

B. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. Spontaneous Communications for the Successor Agency are subject to the same State prohibitions and City guidelines as cited on the City Council agenda.

C. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

D. PUBLIC HEARINGS

At this time, members of the audience may ask to be heard regarding an item on Public Hearings.

E. ADJOURN

HOUSING AUTHORITY

AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances

A. CONSENT CALENDAR

1. Minutes

Department: Administration / City Clerk

Recommendation: Approve the following minutes:

A. Regular meeting held February 8, 2023

2. Fourth Amendment to the Irwindale Fee Agreement for City Attorney Services with Aleshire & Wynder, LLP

Department: Legal Counsel

Recommendation: Approve the Fourth Amendment to the Irwindale Fee Agreement for City Attorney Services with Aleshire & Wynder, LLP and Authorize the Mayor to Execute Amendment.

B. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. Spontaneous Communications for the Housing Authority are subject to the same State prohibitions and City guidelines as cited on the City Council agenda.

C. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

D. PUBLIC HEARINGS

At this time, members of the audience may ask to be heard regarding an item on Public Hearings.

E. ADJOURNMENT

RECLAMATION AUTHORITY

As required by Government Code section 54954.3, members of the City Council are also members of the Reclamation Authority, which is concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$300 for attending the Reclamation Authority meeting

A. CONSENT CALENDAR

1. Minutes

Department: Administration / City Clerk

Recommendation: Approve the following minutes:

A) Regular meeting held December 14, 2023

2. 2023 1st Quarter Mining Report of Nine (9) SMARA Pits

Department: Public Works Engineering

Recommendation: Receive and file the report.

3. Investment Quarterly Report for December 31, 2022

Department: Finance

Recommendation: Receive and file the Investment Quarterly report for the fiscal quarter ending December 31, 2022.

4. Fourth Amendment to the Irwindale Fee Agreement for City Attorney Services with Aleshire & Wynder, LLP

Department: Legal Counsel

Recommendation: Approve the Fourth Amendment to the Irwindale Fee Agreement for City Attorney Services with Aleshire & Wynder, LLP and Authorize the Mayor to Execute Amendment.

B. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. Spontaneous Communications for the Reclamation Authority are subject to the same State prohibitions and City guidelines as cited on the City Council agenda.

C. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

D. PUBLIC HEARING

At this time, members of the audience may ask to be heard regarding an item on Public Hearings.

E. ADJOURNMENT

March 8, 2023

Page 11

AFFIDAVIT OF POSTING

I, Laura M. Nieto, Chief Deputy City Clerk, certify that I caused the agenda for the regular meeting of the City Council, Irwindale Successor Agency to the Irwindale Community Redevelopment Agency, Housing and Reclamation Authorities, to be held on March 8, 2023, be posted at the City Hall, Library, and Post Office on March 3, 2023.

Laura M. Nieto, MMC

Laura M. Nieto, MMC
Chief Deputy City Clerk

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209



H. MANUEL ORTIZ
MAYOR

ALBERT F. AMBRIZ
MAYOR PRO TEM

MARK A. BRECEDA
COUNCILMEMBER

LARRY G. BURROLA
COUNCILMEMBER

MANUEL R. GARCIA
COUNCILMEMBER

AGENDA FOR THE REGULAR MEETING OF THE CITY COUNCIL

SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY

HOUSING AUTHORITY

RECLAMATION AUTHORITY

MARCH 8, 2023

CLOSED SESSION - 5:30 P.M.

OPEN SESSION – 6:30 P.M.

IRWINDALE CITY COUNCIL CHAMBER

CITY COUNCIL CHAMBER

Via Zoom Webinar at <https://us02web.zoom.us/j/87104592389>

Webinar ID: 871 0459 2389

Spontaneous Communications: The public is encouraged to address the City Council on any matter listed on the agenda or on any other matter within its jurisdiction. The City Council will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The City Council will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **Note:** Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).



Code of Ethics

As City of Irwindale Council Members, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE CITY COUNCIL



5:30 P.M. – CLOSED SESSION
6:30 P.M. – GENERAL BUSINESS SESSION

CALL TO ORDER

ROLL CALL: Councilmembers:, Mark A. Breceda, Larry G. Burrola, Manuel R. Garcia;
Mayor Pro Tem Albert F. Ambriz; Mayor H. Manuel Ortiz

AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances

CLOSED SESSION SPONTANEOUS COMMUNICATIONS

Spontaneous communications are limited to the special meeting agenda items only.

RECESS TO CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation

Pursuant to California Government Code Section 54956.9

Name of Case: Five Points, LP vs. City of Irwindale

Case Number: 22STCV01394

2. Conference with Real Property Negotiator

Pursuant to California Government Code Section 54956.8

Property: Olive Pit (APN 8415-001-906, 908)

Agency negotiator: Julian A. Miranda, City Manager and William K. Tam, Interim Director
of Engineering / Building Official

Negotiating Parties: United Rock Products Corp.

Under negotiation: Sublease Price and Terms

3. Public Employee Performance Evaluation

Title: City Manager

RECONVENE IN OPEN SESSION

PLEDGE OF ALLEGIANCE

INVOCATION

RECLAMATION AUTHORITY ANNOUNCEMENT

As required by Government Code section 54954.3, members of the City Council are also members of the Reclamation Authority, which is concurrently convening with the City Council this evening and each Council Member is paid an additional stipend of \$300 for attending the Reclamation Authority meeting

REPORT FROM CLOSED SESSION

CHANGES TO THE AGENDA

COUNCIL MEMBER TRAVEL REPORTS

COUNCILMEMBER COMMENTS

INTRODUCTION OF NEW EMPLOYEES/PROMOTIONS

PROCLAMATIONS / PRESENTATIONS / COMMENDATIONS

Presentation by Jose Martinez, General Manager of the Valley County Water District

Proclamation proclaiming March as Red Cross Month

CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the governing body requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

1. Minutes

Department: Administration / City Clerk

Recommendation: That the City Council, Successor Agency and Housing Authority approve the following minutes:

- A) Special Joint meeting held February 8, 2023
- B) Regular meeting held February 8, 2023

2. Warrants/Demands/Payroll

Department: Finance

Recommendation: That the City Council and Successor Agency approved the Warrants / Demands / Payroll.

3. Concealed Carry Weapons (CCW) Permits

Department: Police

Recommendation: That the City Council receive and file the agenda report, documenting the

procedure of processing and issuance of CCW permits by the Irwindale Police Department.

4. Opposition to State Ballot Initiative 21-0042A1, the Taxpayer Protection and Government Accountability Act

Department: Administration

Recommendation: That the City Council (1) **Adopt Resolution No 2023-19-3397** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA TO OPPOSE STATE BALLOT INITIATIVE 21-00042A1, THE "TAXPAYER PROTECTION AND GOVERNMENT ACCOUNTABILITY ACT"; and (2) Authorize the Mayor to send to send a letter on behalf of the City Council, opposing the initiative.

5. Fourth Amendment to the Irwindale Fee Agreement for City Attorney Services with Aleshire & Wynder, LLP

Department: Legal Counsel

Recommendation: That the City Council, Successor Agency, Housing Authority and Reclamation Authority approve the Fourth Amendment to the Irwindale Fee Agreement for City Attorney Services with Aleshire & Wynder, LLP and Authorize the Mayor to Execute Amendment.

6. 2023 1st Quarter Mining Report of Nine (9) SMARA Pits

Department: Public Works Engineering

Recommendation: That the Reclamation Authority receive and file the report.

7. Investment Quarterly Report for December 31, 2022

Department: Finance

Recommendation: That the Reclamation Authority receive and file the Investment Quarterly report for the fiscal quarter ending December 31, 2022.

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Council discussion or action on such communications unless 1) the Council by majority vote finds that a catastrophe or emergency exists; or 2) the Council by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Council cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action.

Any public member addressing the Board shall limit his or her address to three (3) minutes regarding the subject under discussion. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. In no event shall any donations of time exceed six minutes of total speaking time per person on any one item. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject under discussion for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized group of persons wishing to address the Board on the same subject matter, should select a spokesperson to represent the group, so as to avoid unnecessary repetition. The City Council may regulate a

speaker who is speaking too long, being unduly repetitious, or extending discussion of irrelevancies.

In the hybrid format, both in-person and hybrid audience members will participate in the following order:

Tier 1: In-person attendees

Tier 2: Teleconference attendees

Tier 3: In-person and teleconference attendees who have not previously provide comments on the matter(s) being discussed by the legislative body

NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

8. City Manager Base Salary Increase

Department: Administration

Recommendation: That the City Council **Adopt Resolution No. 2023-22-3400** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, APPROVING A SALARY INCREASE FOR THE CITY MANAGER."

9. Calle de Paseo Red Curb Study

Department: Engineering

Recommendation: That the City Council discuss staffs' recommendations based on the Calle de Paseo Red Curb Study and Supplemental Crosswalk Evaluation, and provide direction regarding implementation.

10. City Council Update on Flashing Crosswalks on Irwindale Avenue (Verbal)

Department: Engineering

11. Regulation of Unmanned Aircraft Systems (UAS)/Drones in Other California Cities

Department: Legal Counsel

Recommendation: That the City Council discuss and provide direction regarding regulation of Unmanned Aircraft Systems (UAS)/Drones.

12. Introduction and First Reading of Ordinance No. 767 Pertaining to Amendment of Sections 5.04.060, 5.04.070, 5.04.270, 5.04.410, and 5.04.420 of Chapter 5.04 of Title 5 of the Irwindale Municipal Code Related to the Dispute of Business Taxes, Licenses and Regulations

Department: Legal Counsel

Recommendation: That the City Council **introduce for first reading by title only and with further reading waived, Ordinance No. 767** entitled: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE AMENDING SECTIONS 5.04.060, 5.04.070, 5.04.210, 5.04.270, 5.04.410, AND 5.04.420 OF CHAPTER 5.04 ("GENERAL REGULATIONS") OF TITLE 5 ("BUSINESS TAXES, LICENSES AND REGULATIONS") OF THE IRWINDALE MUNICIPAL CODE RELATED TO THE DISPUTE OF BUSINESS TAXES, LICENSES AND REGULATIONS".

13. Verbal Update to the City Council - California Consulting Grant Update

Department: Administration

PUBLIC HEARINGS

At this time, members of the audience may ask to be heard regarding an item on Public Hearings.

14. Proposition 218 Public Hearing Regarding Proposed Increases to Existing Solid Waste Rates

Department: Public Services

Recommendation: That the City Council hold a Proposition 28 Public Hearing on Proposed Increases to Existing Solid Waste Rates, and assuming there is not a majority protest, **adopt Resolution No. 2023-21-3399** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE RATIFYING, APPROVING, AND ADOPTING INCREASES TO EXISTING SOLID WASTE RATES AS SET FORTH IN THE FOURTH AMENDMENT TO THE EXCLUSIVE FRANCHISE AGREEMENT FOR WASTE HAULING SERVICES BY AND BETWEEN THE CITY OF IRWINDALE AND ARAKELIAN ENTERPRISES, INC. DBA ATHENS SERVICES, IN ACCORDANCE WITH PROPOSITION 218".

CITY MANAGER / EXECUTIVE DIRECTOR'S REPORT

REQUESTS BY COUNCIL / BOARD MEMBERS FOR FUTURE AGENDA ITEMS

ADJOURN

AFFIDAVIT OF POSTING

I, Laura M. Nieto, Chief Deputy City Clerk, certify that I caused the agenda for the regular meeting of the City Council, Irwindale Successor Agency to the Irwindale Community Redevelopment Agency, and Housing Authority, to be held on April 12, 2023, be posted at the City Hall, Library, and Post Office on April 6, 2023.

Laura M. Nieto, MMC

Laura M. Nieto, MMC
Chief Deputy City Clerk

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: April 12, 2023
 To: Honorable Mayor and Members of the City Council
 From: Theresa Olivares, Assistant City Manager
 Issue: Discuss Potential Changes to the Installation of Dedication Pavers

City Manager's Recommendation:

That the City Council of the City of Irwindale discuss and provide direction regarding the dedication pavers located in the Memorial Garden.

Administrative Action:

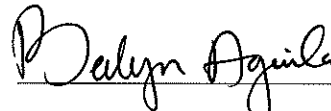
Submitted by:

Theresa Olivares, Assistant City Manager



Prepared by:

Berlyn Aguila, Management Analyst

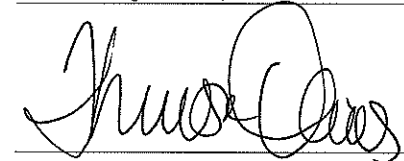


Kambiz Borhani, Finance Director / City Treasurer



Approved by:

Theresa Olivares, Assistant City Manager



Background and Analysis:

On August 26, 2020, the City Council approved the revised Dedication Plaque and Paver Policy ("Policy"). The Policy allows for the acceptance of paver applications semiannually from March 1st to March 31st and September 1st to September 30th. In addition, the city retained the services of an engraver to engrave personalized messages on the purchased pavers. The price of the engraved pavers varies by the size (5"x5", 6"x8", and 8"x11"), and the paver order incurs a shipping fee of \$25.00 if placed with less than four (4) pavers.

The applicant pays all costs associated with engraving the paver, including increased production, and shipping costs.

The vendor previously used to engrave the pavers has moved out of state and is unable to continue to provide this service to the city. Staff has contacted a vendor who is able to provide on-site engraving of pavers at a fee of \$18.00 per paver plus an on-site setup fee of \$325.00. The number of characters and number of lines to be engraved remains as identified in the Policy. This process will relieve Public Works Services' from removing the existing blank paver and installing the newly engraved paver. The vendor's current pricing is subject to an annual increase for engraving and setup.

Staff is requesting that the City Council consider the following options regarding the Policy:

1. Amend the Policy to reflect the applicant cost of \$18 for the purchase of an engraved paver. The limited line and character count will remain as identified in the Policy.
2. Amend the Policy indicating the City will pay for the on-site set up fee and consider amending the application acceptance period:
 - a. The Policy provides for applications to be accepted twice a year, in March and September, allowing the pavers to be engraved in April and October. Continuing with this practice will result in the city paying the on-site set up fee twice a year or \$650.00.
 3. b. Amend the Policy to accept applications throughout the year, with an annual application deadline of March 31st. Those applications received by March 31st will be reviewed and processed for engraving in April. The City will incur a one-time on-site set up fee of \$325.

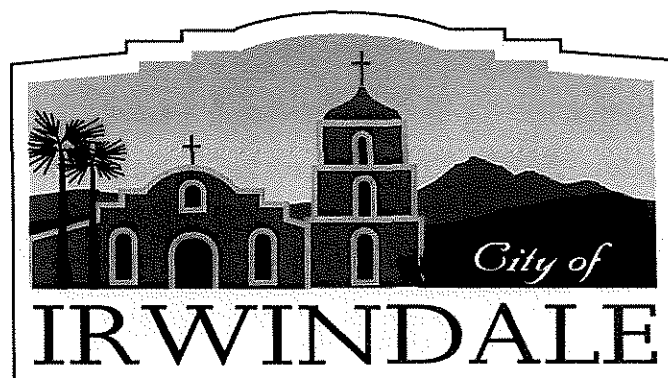
There are currently three (3) applications including payment based on the fees established under the current Policy. Based on the direction provided by Council, staff will amend the Policy for the Council's consideration at the next regularly scheduled Council meeting. Upon approval of the amended Policy, the applicants will receive a reimbursement for the additional fees paid.

Fiscal Impact:

The on-site set up fee will incur a cost of \$325.00 a year or \$650.00 per year, depending on the direction received from the City Council.

Attachment:

Dedication Plaque and Paver Policy Revised August 26, 2020.



Dedication Plaque and Paver Policy

Revised: August 26, 2020

1. SCOPE

The policy covers dedication plaques and pavers on City owned land, including streets, reserves or parks. All new plaques and pavers will be required to conform to this policy.

2. PURPOSE

The purpose of this policy is to provide a framework for management of existing plaques and pavers, installation of new plaques or pavers and assessment of new requests for plaques and pavers within the public space in the City of Irwindale.

3. DEFINITIONS

Application Period – Applications will be accepted semiannually on March 1st to March 31st and September 1st to September 31st.

Memorial - An object established in memory of a person, association, anniversary or event and includes a monument.

Open Space - Open space refers to all land owned and/or managed by the City of Irwindale that is zoned Public Park and is available for public access. Typically open space includes parks, gardens, trails, habitat corridors, utilities reserves, foreshores, waterways, sportsgrounds and conservation reserves. It does not include vacant municipal land zoned for other purposes.

Plaque – flat tablet of metal, stone or other material which includes text or images which commemorate a person, event or historical information relative to the location or a new public artwork of significance.

Public Place - Public Place refers to road reserves, Municipal Buildings, streetscapes and other land that are owned and/or managed by the City.

4. BACKGROUND

4.1 Public space is a significant part of the City's social and cultural heritage and makes a valued recreational, environmental and aesthetic contribution for people who live, work, and recreate in the City. Dedication plaques and pavers provide recognition and can contribute to an understanding of significant events or persons closely associated with the City's history.

4.2 The Irwindale City Council recognizes that plaques and memorials provide recognition and are important in celebrating significant historical events and persons or organizations closely associated with the leadership, cultural and social development of the City.

4.3 The memorial garden at Irwindale Park will allow community members to commemorate a person, group, association or event. Dedication pavers will be available by request for anybody wishing to honor such person, group, association or event.

4.4 The City Council Chamber seating includes a mounted plaque on the armrest of each chair. The engraving of the Plaques in the City Council Chamber will be available by request for anybody who desires to commemorate a person, group, association or event.

4.5 Any decision regarding Plaques and pavers needs to consider the balance between the desire to commemorate events or individuals and the ongoing enjoyment of uncluttered public space.

This policy will provide a consistent and standard procedure for assisting requests in relation to new plaques and pavers.

5. GENERAL PRINCIPLES

5.1 Requests for engraving of a Plaque in the Council Chamber or the Memorial Garden pavers shall be made by filling out an application (Attachment "A"). Plaques and pavers will be reviewed, approved and assigned by City staff based on availability.

5.2 The City Council does not guarantee to retain plaques or memorials in perpetuity. Generally, a plaque or memorial will be retained in place for as long as practicable, in the City Council's discretion, with the following exceptions:

- the area in which the item is sited is to be redeveloped; or
- ongoing maintenance costs are prohibitive; or
- in the case of a plaque or paver, the asset to which it is attached has reached the end of its useful life; or
- the condition of the plaque or memorial is poor.

5.3 If a plaque or paver is removed due to any of the reasons above, the City Council will not guarantee replacement of the plaque or paver, however replacement plaques or pavers of similar or different style or form may be considered. All reasonable efforts will be made to identify, contact and advise relevant stakeholders (including family members) prior to removal or replacement.

5.4 The design and wording for the plaque and paver must be submitted with the application. All wording and design must be approved by the City Manager or his designee.

5.5 The number of lines of text allowable will be in accordance with any recommendations put forward by the plaque and paver manufacturer.

5.6 The City of Irwindale shall not be liable for damage to the plaques or pavers which are eroded or damaged by weather, the elements, thieves, vandals,

trespassers, ordinary wear and tear, or standard maintenance performed by employees of the City of Irwindale.

6. Maintenance and Repair

The long-term care and maintenance of a plaque or paver is important to both the donor and the City. The City has the duty to maintain the donation until removal and/or relocation is necessary.

Maintenance by the City of Irwindale will be limited to varnishing of the plaque and minor repairs to the plaque or paver. The City of Irwindale will not be held responsible for damaged plaques resulting from vandalism or any other condition or act that would require replacement. Should the City of Irwindale determine that an existing plaque needs replacement, all associated costs will be at the expense of the donor, should donor elect to replace the plaque.

The City reserves the right to remove a donated plaque or paver if, in the City's discretion, the maintenance and repair cost are too high.

7. COSTS

7.1 All costs associated with the design, construction, installation and maintenance of plaques or memorials are to be paid by the person making the request for the plaque engraving or paver. Once approved, installation of any plaque or paver must be undertaken by City staff. Installed plaques and pavers will become the property of City of Irwindale. Maintenance of plaques and memorials must be undertaken by City.

7.2 The City will place the engraved paver order upon the close of the Application Period.

7.3 A paver order of less than four (4) pavers will result in a shipping fee, to be determined at the time the order is placed. The exact cost of pavers or plaques will vary by size and will be updated prior to the release of the application (Attachment "A").

- ☒ City Council
- ☐ Successor Agency
- ☐ Housing Authority
- ☐ Reclamation Authority
- ☐ Joint Powers Authority

City of
IRWINDALE
AGENDA REPORT

Date: April 12, 2023

To: Honorable Mayor and Members of the City Council

From: Julian A. Miranda, City Manager

Issue: Public Hearing and Second Reading of Ordinance No. 768 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE REPEALING ORDINANCE NO. 747 IN ITS ENTIRETY, AMENDING TITLE 15.12 OF THE IRWINDALE MUNICIPAL CODE, ADOPTING BY REFERENCE THE LOS ANGELES COUNTY FIRE CODE (2023 EDITION), AND ADOPTING COUNTY AND CITY AMENDMENTS THERETO, PURSUANT TO GOVERNMENT CODE SECTION 50022.2 ET SEQ."

City Manager's Recommendation:

That the City Council conduct a public hearing, read by title only, waive further reading of, and adopt on second reading Ordinance No. 768 entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE REPEALING ORDINANCE NO. 747 IN ITS ENTIRETY, AMENDING TITLE 15.12 OF THE IRWINDALE MUNICIPAL CODE, ADOPTING BY REFERENCE THE LOS ANGELES COUNTY FIRE CODE (2023 EDITION), AND ADOPTING COUNTY AND CITY AMENDMENTS THERETO, PURSUANT TO GOVERNMENT CODE SECTION 50022.2 ET SEQ."

Administrative Action:

Submitted by:

William K. Tam
Interim Director of Engineering/Building Official
(626) 430-2215

Prepared by:

Laura Snyder, Executive Assistant

Reviewed by:

Adrian Guerra, City Attorney



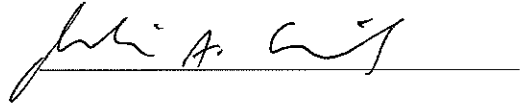

Electronically Approved

Kambiz Borhani, Finance Director / City Treasurer

Electronically Approved

Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

1. The State's Health and Safety Code requires Cities and Counties to update their codes to conform to the new State Fire Code. Irwindale has been using the Los Angeles County Fire Code as its local code since the City incorporated in 1957.
2. Title 15.12 of the Irwindale Municipal Code contains administrative and technical requirements for fire protection for all types of construction. The City's current fire code was last adopted in May 27, 2020 by Ordinance 747.
3. On January 31, 2023, the Los Angeles County Board of Supervisors adopted by reference, the 2022 California Fire Code with County amendments.
4. Similar to past practice, the City will adopt the County Fire Code, by reference, to bring the City into compliance with the California Fire and Safety Code.
5. The new 2023 Los Angeles County Fire Code is based on the 2022 California Fire Code, various sections of the 2021 International Fire Code that are not part of the California Fire Code, LA County's amendments, and adds several Fire Department authored amendments.
6. The proposed adoption of this ordinance is exempt under the provision of the California Environmental Quality Act, pursuant to State Guidelines 15061(b)(3) and 15378 (b)(c).
7. Upon adoption of the 2023 Los Angeles County Fire Code, staff will send a letter to the Department of Housing and Community Development, Division of Codes and Standards, State Housing Law Program advising them of the City's newly adopted 2023 Los Angeles County Fire Code with county and city amendments.
8. A copy of the above referenced 2023 Los Angeles County Fire Code, with County amendments and the Findings of Fact will be available online for review and inspection by the public at:
https://library.municode.com/ca/los_angeles_county/codes/code_of_ordinances?nodeId=TIT32FICO
9. Pursuant to the authority and criteria contained in the California Environmental Quality Act (CEQA) of 1970, as amended, and the City of Irwindale environmental guidelines, the City, as the Lead Agency, has analyzed the project and has determined that the actions contemplated by this ordinance are exempt from CEQA, under CEQA Guidelines Section 15061(b)(3), in that it can be seen with certainty that there is no possibility for the proposed ordinance to have a significant effect on the environment.

10. On March 22, 2023 the City Council considered proposed Ordinance No. 768, conducted the first reading and set a public hearing for April 12, 2023 for the second reading and approval of same.

11. Legal notice was published in the San Gabriel Valley Tribune on March 23 and 30, 2023 advertising the April 12, 2023 Public Hearing

Fiscal Impact:

None

Attachment(s):

- City of Irwindale Ordinance No. 768
- Link to Los Angeles County Fire Code Ordinance No. 2023-0008
<https://file.lacounty.gov/SDSInter/bos/supdocs/177579.pdf>

ORDINANCE NO. 768

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE REPEALING ORDINANCE NO. 747 IN ITS ENTIRETY, AMENDING TITLE 15.12 OF THE IRWINDALE MUNICIPAL CODE, ADOPTING BY REFERENCE THE LOS ANGELES COUNTY FIRE CODE (2023 EDITION), AND ADOPTING COUNTY AND CITY AMENDMENTS THERETO, PURSUANT TO GOVERNMENT CODE SECTION 50022.2 ET SEQ.

WHEREAS, Government Code section 50022.2 *et seq.* authorizes the adoption by reference of California codes and codes that adopt the California codes, including the codes of the County of Los Angeles, which adopts the California Fire Code, as amended.

WHEREAS, Section 17958.5 of the Health and Safety Code expressly authorizes cities to make changes in the California Fire Code, as reasonably necessary due to local conditions.

WHEREAS, the Los Angeles County Fire Code incorporates appropriate findings related to local climatic, geological or topographical conditions of Los Angeles County, as specified under the provisions of the California Health & Safety Code.

WHEREAS, on March 22, 2023, the City Council of the City of Irwindale considered Ordinance 768 and accepted staff's recommendation to adopt by reference of the County of Los Angeles Fire Code with County's amendments, which adopts the California Fire Code, as amended.

WHEREAS, on April 12, 2023, the City Council of the City of Irwindale, pursuant to a notice duly issued under Government Code section 50022.3, conducted a public hearing to consider this ordinance adopting the County of Los Angeles Fire Code with County's amendments.

WHEREAS, pursuant to the authority and criteria contained in the California Environmental Quality Act (CEQA) of 1970, as amended, and the City of Irwindale environmental guidelines, the City, as the Lead Agency, has analyzed the project and has determined that the actions contemplated by this ordinance are exempt from CEQA, under CEQA Guidelines Section 15061(b)(3), in that it can be seen with certainty that there is no possibility for the proposed ordinance to have a significant effect on the environment.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE DOES ORDAIN AS FOLLOWS:

FIRE CODE

SECTION 1: The City Council of the City of Irwindale finds the above recitals are true and correct and are incorporated herein by this reference.

SECTION 2: Ordinance No. 747 is hereby repealed in its entirety. Chapter 15.12 of the Irwindale Municipal Code is hereby amended to read in its entirety as follows:

“**Section 15.12.10. Adoption of code.** There is hereby adopted, as the city fire code, except as provided in this chapter, that certain fire code known and designated as the Los Angeles County Fire Code, 2023 Edition (Title 32 of the Los Angeles County Code), Los Angeles County Ordinance No. 2023-0008, as adopted by County of Los Angeles, which incorporates and amends the 2022 California Fire Code, including all appendixes thereto and changes made by the County of Los Angeles, and such code shall be and become the fire code of the city which prescribes the minimum Fire Code requirements for fire and life-safety issues.”

SECTION 3: The City Council hereby finds that the County of Los Angeles, in adopting its Ordinance No. 2023-0008, has made all appropriate findings related to local climatic, geological or topographical conditions, as specified under the provisions of the California Health & Safety Code. The City Council hereby incorporates the findings summarized in the Los Angeles County Ordinance No. 2023-0008.

SECTION 4: The City Council hereby finds that the County of Los Angeles, in adopting its Ordinance No. 2023-0008 has made all appropriate findings related to administrative matters. The City Council hereby incorporates the findings summarized in the Los Angeles County Ordinance No. 2023-0008.

SECTION 5: All violations of the provisions of the Los Angeles County Fire Code, (2023 Edition), adopted by the City shall be a misdemeanor and subject to the penalty provisions contained in Chapter 1.12 of the Irwindale Municipal Code.

SECTION 6: Full Force and Effect. Except as expressly amended herein, all other subsections of Chapter 15 of the Irwindale Municipal Code shall be unchanged and in full force and effect.

SECTION 7: Effective Date. The City Clerk shall certify to the passage and adoption of this ordinance by the City Council of the City of Irwindale and shall, within 15 days after its final passage, cause the same to be published once in a newspaper of general circulation in the City of Irwindale, and this Ordinance shall take effect 30 days after its passage.

SECTION 8: Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Irwindale hereby

declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions thereof may be declared invalid or unconstitutional.

PASSED, APPROVED AND ADOPTED on the 12th day of April 2023.

H. Manuel Ortiz, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF IRWINDALE)

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, California, do hereby certify that the foregoing Ordinance No. 768 was introduced for first reading at a regular meeting of the City Council of the City of Irwindale held on March 22, 2023, and adopted on second reading at a regular meeting of the City Council of the City of Irwindale held on April 12, 2023, and was carried by the following-roll call vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

AFFIDAVIT OF POSTING

I, Laura M. Nieto, Chief Deputy City Clerk, certify that I caused a copy of Ordinance No. 768, adopted by the City Council of the City of Irwindale at its regular meeting held April 12, 2023 to be posted at the City Hall, Library, and Post Office on April 13, 2023.

Laura M. Nieto, MMC
Chief Deputy City Clerk

Dated: _____

IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

MARCH 22, 2023
WEDNESDAY
7:58 P.M.

The Irwindale **SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY** met in regular session at the above time and place.

ROLL CALL:

Present: Councilmembers Mark A. Breceda, Manuel R. Garcia,
Larry G. Burrola; Mayor Pro Tem Albert F. Ambriz;
Mayor H. Manuel Ortiz

Present: Julian A. Miranda, City Manager; Adrian Guerra, City Attorney; Robert Castro, Interim Chief of Police; Theresa Olivares, Assistant City Manager; Kambiz Borhani, Director of Finance / City Treasurer; Marilyn Simpson, Community Development Director; Mary Hull, Human Resources Manager, Elizabeth Rodriguez, Public Services Director; and Laura Nieto, Chief Deputy City Clerk

AB 2449 DISCLOSURES None.

CONSENT CALENDAR

MOTION

A motion was made by Councilmember Breceda, seconded by Councilmember Burrola, to approve the Consent Calendar, with the exception of Item No. 5, which was continued to a future meeting. The motion was unanimously approved.

ITEM NO. A1
MINUTES

MINUTES

The following minutes were approved:

- A) Regular meeting held February 22, 2023
- B) Regular meeting held March 8, 2023

ITEM NO. A2
WARRANTS

WARRANTS

The warrants were approved.

END OF CONSENT CALENDAR

SPONTANEOUS
COMMUNICATIONS

There were no speakers.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:59 p.m.

Laura M. Nieto, MMC
Chief Deputy City Clerk

SA Item A-2

Accounts Payable

Checks by Date - Summary by Check Number

**City of Irwindale as Successor Agency to the
Irwindale Community Redevelopment Agency**



Check No	Vendor No	Vendor Name	Check Date	Check Amount
79334	ROSENO	Rosenow Spevacek Group Inc	03/16/2023	550.00
Report Total (1 checks):				550.00