

IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

FEBRUARY 28, 2024
WEDNESDAY
6:45 P.M.

The Irwindale **CITY COUNCIL** met in regular session at the above time and place.

ROLL CALL:

Present: Councilmembers Mark A. Breceda, Manuel R. Garcia,
H. Manuel Ortiz; Mayor Pro Tem Larry G. Burrola;
Mayor Albert F. Ambriz

Also Present: Julian A. Miranda, City Manager; Adrian Guerra, City
Attorney; Theresa Olivares, Assistant City Manager; Christopher
Hofford, Chief of Police; Kambiz Borhani, Director of Finance / City
Treasurer; Eddie Chan, Director of Engineering / Building Official;
Elizabeth Rodriguez, Public Services Director; Mary Hull, Human
Resources Manager, and Laura Nieto, Chief Deputy City Clerk

**PLEDGE OF
ALLEGIANCE**

The Pledge of Allegiance was conducted.

AB 2449 DISCLOSURES None.

**CHANGES TO THE
AGENDA**

None.

**COUNCILMEMBER
TRAVEL REPORTS**

None.

**COUNCILMEMBER
COMMENTS**

MAYOR AMBRIZ

Mayor Ambriz requested that the meeting to be adjourned in memory
of Terry Chico and Jesse Suarez.

**COUNCILMEMBER
ORTIZ**

Councilmember Ortiz requested a moment of silence in honor of Terry
Chico.

**MAYOR PRO TEM
BURROLA**

Mayor Pro Tem Burrola requested for staff to look into why the block
wall on the north side of the property at 5138 Irwindale Boulevard is
not consistent with the block wall on the south side of the property at
5130 Irwindale Boulevard.

**COUNCILMEMBER
BRECEDA**

Councilmember Breceda proposed for the Senior Center to be named
in honor of Maggie Guzman.

MAYOR AMBRIZ

Mayor Ambriz asked whether said proposal would conflict with current
policy, to which City Attorney Guerra suggested that the matter be
placed on a future agenda for further discussion.

MOTION

A motion was made by Councilmember Breceda, seconded by Mayor
Pro Tem Burrola, to add this item to a future agenda. The motion was
unanimously approved.

MAYOR AMBRIZ Mayor Ambriz commended the young participants in the recent Irwindale Lions Club speech competition and spoke favorably of last night's Mayor's Reception Dinner event.

**INTRODUCTION OF
NEW EMPLOYEES /
PROMOTIONS**

None.

**PROCLAMATIONS /
PRESENTATIONS /
COMMENDATIONS**

ITEM NO. 19A IRWINDALE CHAMBER OF COMMERCE BUSINESS OF THE
IRWINDALE CHAMBER MONTH – LE MERIDIEN PASADENA ARCADIA
OF COMMERCE
BUSINESS OF THE The presentation was made.
MONTH – LE MERIDIEN
PASADENA ARCADIA

ITEM NO. 19B CERTIFICATE OF RECOGNITION TO SEVENTH STREET
CERTIFICATE OF DEVELOPMENT
RECOGNITION TO
SEVENTH STREET The presentation was made.
DEVELOPMENT

ITEM NO. 19C IRWINDALE CHAMBER OF COMMERCE QUARTERLY UPDATE
IRWINDALE CHAMBER
OF COMMERCE
QUARTERLY UPDATE

NESLY PALACIOS Nesly Palacios, Membership and Events Manager for the Irwindale Chamber of Commerce, presented the update, and introduced President and CEO of the Chamber, Lily Phan.

CONSENT CALENDAR

MOTION A motion was made by Councilmember Ortiz, seconded by Mayor Pro Tem Burrola, to approve the Consent Calendar. The motion was unanimously approved; Councilmembers Breceda and Garcia abstaining on Item No. 20D.

ITEM NO. 20A MINUTES OF SPECIAL AND REGULAR MEETINGS OF JANUARY
MINUTES OF 24, 2024
SPECIAL AND REGULAR
MEETINGS OF The minutes of the special and regular meetings of January 24, 2024,
JANUARY 24, 2024 were approved.

ITEM NO. 20B
MINUTES OF
SPECIAL AND REGULAR
MEETINGS OF
FEBRUARY 14, 2024

MINUTES OF SPECIAL AND REGULAR MEETINGS OF
FEBRUARY 14, 2024

The minutes of the special and regular meetings of February 14, 2024, were approved.

ITEM NO. 20C
WARRANTS /
DEMANDS / PAYROLL

WARRANTS / DEMANDS / PAYROLL

The warrants / demands / payroll were approved.

ITEM NO. 20D
AWARD OF CONTRACT
FOR THE DAN DIAZ
RECREATION CENTER
REROOFING PROJECT

AWARD OF CONTRACT FOR THE DAN DIAZ RECREATION
CENTER REROOFING PROJECT; P-1063

The City Council authorized the Assistant City Manager to execute a contract agreement between the City of Irwindale and Best Contracting Services, Inc. for the Dan Diaz Recreation Center Reroofing Project in the amount of \$680,017, subject to approval as to form by the City Attorney's Office, and a 10% project contingency was approved in the amount of \$68,002 to cover any unforeseeable conditions that may arise during the reroofing project; Councilmembers Breceda and Garcia abstaining.

ITEM NO. 20E
2ND READING OF
ORDINANCE –
DIGITAL BILLBOARD

2ND READING OF ORDINANCE – DIGITAL BILLBOARD

ORDINANCE NO. 775
ADOPTED ON
SECOND READING

Ordinance No. 775, entitled:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING DEVELOPMENT AGREEMENT NO. 01-2020 BETWEEN CITY OF IRWINDALE AND RIVERGRADE HOLDING LLC TO ALLOW FOR THE DIGITAL CONVERSION OF AN EXISTING STATIC BILLBOARD LOCATED AT 4800 RIVERGRADE ROAD (APN: 8535-020-045, 8535-020-047, 8535-020-048) IN THE M-2 (HEAVY MANUFACTURING) ZONE SUBJECT TO THE CONDITIONS AS SET FORTH HEREIN AND MAKING FINDINGS IN SUPPORT THEREOF; AND FINDING THE PROJECT EXEMPT FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15302 (CLASS 2; REPLACEMENT AND RECONSTRUCTION)," was passed, approved, and adopted, reading by title only and waiving further reading thereof.

ITEM NO 20F
REJECTION OF CLAIM
HEIRS OF ANTONIO
DE JESUS MACIAS VS.
CITY OF IRWINDALE

REJECTION OF CLAIM – HEIRS OF ANTONIO DE JESUS MACIAS
VS. CITY OF IRWINDALE

The claim of the heirs of Antonio de Jesus Macias vs. City of Irwindale was rejected and staff was directed to send a letter of rejection.

END OF CONSENT CALENDAR

**SPONTANEOUS
COMMUNICATIONS**

ROBERT DIAZ Robert Diaz requested that the missing Avenida Barbosa street sign be replaced and noted that another street sign leading into the "Live Oak at the Park" area is missing an arrow.

NEW BUSINESS

ITEM NO. 22A
ANNUAL
COMPREHENSIVE
FINANCIAL REPORT
FOR THE FY ENDED
JUNE 30, 2023

ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE
FISCAL YEAR ENDED JUNE 30, 2023 (Joint Item on Successor
Agency & Housing Authority)

DIRECTOR BORHANI Director Borhani introduced Ryan Domino, CPA for Lance Soll & Lunghard, the City's auditing firm, who made the presentation.

FRED BARBOSA Responding to a question by Fred Barboa, Mr. Domino clarified that the budget increased by \$8.3 million, to \$55 million.

DIRECTOR BORHANI Director Borhani spoke on rising pension and retiree health costs and CalPERS investment returns that came in below expectations. He noted, however, that the City has approved key initiatives to handle the downturn, such as implementing trust accounts for both pension and retiree health obligations, as well as contributing \$500k toward employee health plans. He also advised that the financial reports are available to the public through the City's website.

MOTION A motion was made by Councilmember Breceda, seconded by Mayor Pro Tem Burrola, to receive and file the Annual Comprehensive Financial Report and Supplemental Audit Letters for the Fiscal year ended June 30, 2023. The motion was unanimously approved.

ITEM NO. 22B
MID-YEARS
FINANCIAL REVIEW
AND ADJUSTMENTS
TO THE FY 23/24
BUDGET

MID-YEAR FINANCIAL REVIEW AND ADJUSTMENTS TO THE FY
2023-2024 BUDGET

DIRECTOR BORHANI Director Borhani presented the report.

ROBERT DIAZ In response to a question by Robert Diaz, Director Borhani clarified that the value of land owned by the City equates to approximately \$9,450,000. However, the land does not hold cash value until it is sold.

Mr. Diaz also asked about mining industry proceeds, to which Director Borhani advised that mining, excavation, processing, and recycling proceeds typically record about \$3.3 million for the General Fund, the mining impact fund records about \$4.3 million, and the reclamation fund provides about \$68k. Overall revenue for taxes is approximately \$20 million, which includes the portion from mining.

MOTION

A motion was made by Mayor Pro Tem Burrola, seconded by Councilmember Breceda, to receive and file the Mid-Year Financial Review and Adjustments to the FY 2023-2024 Budget. The motion was unanimously approved.

ITEM NO. 22C
IRWINDALE
COMMUNITY
FOUNDATION
APPOINTMENTS &
TERMS OF BOARD
MEMBERS

IRWINDALE COMMUNITY FOUNDATION APPOINTMENTS &
TERMS OF BOARD MEMBERS

CHIEF DEPUTY CITY
CLERK NIETO

Chief Deputy City Clerk Nieto presented the report.

COUNCILMEMBER
ORTIZ

Councilmember Ortiz asked whether residents would be notified of the proposed terms, to which Chief Deputy City Clerk Nieto advised that staff will prepare and mail flyers to business representatives and residents regarding vacancies as well as the terms of office that selected applicants would commit to.

MAYOR PRO TEM
BURROLA

Mayor Pro Tem Burrola noted that the Irwindale Community Foundation has proposed the recommended terms of office and expressed his hope that the Council approve them.

COUNCILMEMBER
GARCIA

Councilmember Garcia wished to remind the members of the Irwindale Community Foundation Board that it must abide by the Brown Act and suggested that Board Members refrain from participating in discussing matters that they have conflicts of interest with. He also reminded that the Board should make decisions that would benefit the entire Irwindale community, not just a select few.

MOTION

A motion was made by Mayor Pro Tem Burrola, seconded by Councilmember Breceda, to direct staff to bring forward amended Irwindale Community Foundation bylaws to reflect the following:

Two-year terms: the Councilperson's term of office, as appointed in 2024, shall begin on July 1, 2024, and end on June 30, 2026. The two city residents' terms of office, as appointed in 2024, shall begin on July 1, 2024, and end on June 30, 2026; and

Initial one-year terms; subsequent two-year terms: the two business representatives' terms of office, as appointed in 2024, shall be for an initial period of one year, beginning on July 1, 2024, and ending on June 30, 2025. Subsequent two-year terms will begin July 1, 2025 and end on June 30, 2027. The motion was unanimously approved.

ITEM NO. 22D
YOUTH IN GOVT
PROGRAM OPTIONS

YOUTH IN GOVERNMENT PROGRAM OPTIONS

CHIEF DEPUTY CITY
CLERK NIETO

Chief Deputy City Clerk Nieto presented the report.

COUNCILMEMBER
ORTIZ

In reply to a question by Councilmember Ortiz, Chief Deputy City Clerk Nieto advised that she is working on making contact with representatives of several local elementary schools to gauge interest in the proposed program.

Councilmember Ortiz stated that a one-day program would be sufficient and stated that he would also like to see participants potentially shadowing City officials and participating in a mock City Council meeting. He also hoped for the program to begin this school year, but if this is not possible, then in the next.

MOTION

A motion was made by Councilmember Ortiz, seconded by Mayor Pro Tem Burrola, to direct staff to engage schools to program a Youth in Government program, including a mock City Council meeting, to be implemented this school year, if possible. The motion was unanimously approved.

ITEM NO. 22E
VERBAL UPDATE ON
IRWINDALE PARK
IMPROVEMENTS
PROJECT PHASES IV
AND V

VERBAL UPDATE ON IRWINDALE PARK IMPROVEMENTS
PROJECT PHASES IV AND V

COUNCILMEMBERS
BRECEDA AND GARCIA
AND CITY MANAGER
MIRANDA

Councilmembers Breceda and Garcia and City Manager Miranda declared potential conflicts of interest and recused themselves from discussing this matter and exited the Council Chambers.

DIRECTOR CHAN

Director Chan stated that the contractor has completed all concrete picnic table pads, new irrigation lines, new electrical conduits, and park light foundations have been completed for both the north and south sections of the park. The picnic shelter trellis has also been completed for the north while crews continue working on the one for the south. Roof tiles will be installed next week. Trenches will be backfilled and plants will be planted. Light poles, picnic tables, benches, barbecue grills, and trash receptacles have been ordered

and will be installed soon. The drainage system is designed to capture rainwater and recharge the underground water basin.

Director Chan added that, although delays were experienced partly due to inclement weather, staff is working with the contractor to make up for the lost time. The project is tentatively scheduled for completion in April and will open to the public on June 17.

MAYOR PRO TEM
BURROLA

Responding to several questions by Mayor Pro Tem Burrola, Director Chan advised that: 1) payments to the project contractor are based on the work they have completed, 2) the project is scheduled for completion in April, if not earlier, 3) park trees will be trimmed prior to the installation of grass, 4) staff meets with the contractor on a weekly basis to ensure that the project is moving as expeditiously as possible, and 5) drainage has been included in the plans.

Mayor Pro Tem Burrola requested a walk through of the project area.

ASSISTANT CITY
MANAGER OLIVARES

Assistant City Manager Olivares advised that the project was originally slated for completion in March, though an additional 90-day period was necessary to allow for the new grass to settle and take root. However, due to weather delays, the project is now scheduled for completion in April, with a public opening date of June 17.

MAYOR AMBRIZ

Mayor Ambriz expressed his confidence that staff is working diligently to get the project completed on time.

COUNCILMEMBERS
BRECEDA AND GARCIA
AND CITY MANAGER
MIRANDA

Councilmembers Breceda and Garcia and City Manager Miranda returned to the Council Chambers.

PUBLIC HEARINGS

None.

**CITY MANAGER'S
REPORT**

CITY MANAGER
MIRANDA

City Manager Miranda reported the following:

- 1) The Irwindale Sister City is hosting a fundraising dance for Salvatierra, Guanajuato, at the West Covina Elks Lodge, in order to raise funds for the victims of the massacre that occurred on December 17, 2023.
- 2) A community workshop to discuss the 10-acre site on Allen Drive has been scheduled for March 4 at the Irwindale Council Chambers.
- 3) The City has partnered with the County of Los Angeles to hold a 4-day Vote Center at the Dan Diaz Recreation Center.
- 4) Flyers inviting applications for the open Bus Driver position have been mailed to residents.

- 5) Applications for the Summer Youth program will be accepted from March 7 through 28. The program will run from June 17 through August 1.
- 6) A Rockabilities Resource Fair has been scheduled for March 16.
- 7) He congratulated the Irwindale Cheer participants for all their success during the 23/24 season.

MAYOR PRO TEM
BURROLA

Mayor Pro Tem Burrola requested that the Irwindale Cheer participants be recognized by the Council and asked that they bring their trophy.

FUTURE AGENDA
ITEMS REQUESTED
BY COUNCIL MEMBERS

COUNCILMEMBER
BRECEDA

Councilmember Breceda reiterated his request to rename the Senior Center in honor of Maggie Guzman, to which City Manager Miranda advised that staff would present a report at the next Council meeting.

MAYOR AMBRIZ

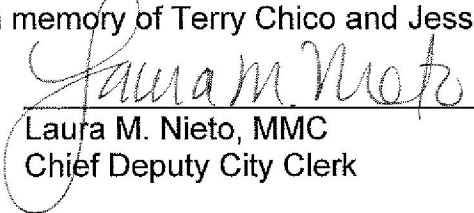
Mayor Ambriz noted that the Irwindale Sister City Association will hold a fundraiser this weekend and asked whether the City could donate funding, to which City Attorney Guerra noted that the Council could place this matter on a future agenda to discuss whether such a donation would be considered a gift of public funds and whether it would provide a public benefit.

MOTION

A motion was made by Mayor Ambriz, seconded by Councilmember Ortiz, to place an item on the next agenda to discuss a potential donation of funding to the Irwindale Sister City Association. The motion was unanimously approved.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 8:34 p.m., in memory of Terry Chico and Jesse Suarez.



Laura M. Nieto, MMC
Chief Deputy City Clerk

Approved as submitted at the meeting held March 13, 2024.