

IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

JUNE 28, 2023
WEDNESDAY
6:35 P.M.

The Irwindale **CITY COUNCIL** met in regular session at the above time and place.

ROLL CALL:

Present: Councilmembers Mark A. Breceda, Larry G. Burrola, Manuel R. Garcia; Mayor Pro Tem Albert F. Ambriz; Mayor H. Manuel Ortiz

Also Present: Julian A. Miranda, City Manager; Adrian Guerra, City Attorney; Christopher Hofford, Chief of Police; Theresa Olivares, Assistant City Manager; Kambiz Borhani, Director of Finance / City Treasurer; Marilyn Simpson, Community Development Director; Eddie Chan, Director of Engineering / Building Official; Mary Hull, Human Resources Manager, and Laura Nieto, Chief Deputy City Clerk

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ella Burrola.

AB 2449 DISCLOSURES None.

CHANGES TO THE AGENDA

**CITY MANAGER
MIRANDA**

City Manager Miranda noted that the update from the San Gabriel Valley Water Quality Authority will be moved to the meeting of July 26, and noted a correction to Consent Calendar Item No. 7.

COUNCILMEMBER TRAVEL REPORTS

**MAYOR PRO TEM
AMBRIZ**

Mayor Pro Tem Ambriz reported on his attendance at a recent Gold Line meeting and provided an update on the project. He also commended staff from the Senior Center for the recent Father's Day Picnic and congratulated Senior Commissioner Pat Gonzales on being crowned the Senior Prom Queen.

COUNCILMEMBER COMMENTS

**MAYOR PRO TEM
AMBRIZ**

Mayor Pro Tem Ambriz requested that a letter of recognition be prepared to recognize the volunteers and participants of the West Covina National Little League and requested that they be recognized at the next meeting.

MAYOR ORTIZ

Mayor Ortiz indicated that he recently toured the new Cancer Medical Center at the Emanate Queen of the Valley Hospital in West Covina and advised that the new facility would likely open in September. He also spoke on his attendance at the First Responders and Military

Legislative Breakfast sponsored by Congresswoman Napolitano, where Irwindale Sergeant Diego Cornejo was recognized.

**INTRODUCTION OF
NEW EMPLOYEES /
PROMOTIONS**

None.

**PROCLAMATIONS /
PRESENTATIONS /
COMMENDATIONS**

PROCLAMATION -
PARKS MAKE LIFE
BETTER

PROCLAMATION – PARKS MAKE LIFE BETTER

The proclamation was made.

UPDATE FROM THE
SGVWQA

UPDATE FROM THE SAN GABRIEL VALLEY WATER QUALITY
AUTHORITY

The update was continued to the meeting of July 26.

PUBLIC HEARINGS

ITEM NO. 1
ADOPTION OF THE
FY 23/24 BUDGET

ADOPTION OF THE FISCAL YEAR 2023-24 BUDGET

CITY MANAGER
MIRANDA

City Manager Miranda presented the staff report.

OPEN
PUBLIC HEARING

At 6:51 p.m., Mayor Ortiz opened the public hearing.

NICOLE SHAHANIAN

Nicole Shahanian, CEO of the Irwindale Chamber of Commerce, thanked the Council for considering its contract at tonight's meeting and informed that she would be moving on to work for another Chamber of Commerce.

CLAUDIA LINN

Claudia Linn, the Chair of the Irwindale Chamber of Commerce, advised that they would be searching for a replacement CEO.

CLOSE
PUBLIC HEARING

There being no additional speakers, Mayor Ortiz closed the public hearing at 6:54 p.m.

ORDINANCE NO. 770
ADOPTED ON
SECOND READING

Ordinance No. 770, entitled:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ADOPTING THE BUDGET FOR FISCAL YEAR 2023-2024," was passed, approved, and adopted, reading by title only and waiving further reading thereof, on the motion of Mayor Pro Tem

Ambriz, seconded by Councilmember Breceda, and unanimously approved.

CONSENT CALENDAR

MOTION

A motion was made by Mayor Pro Tem Ambriz, seconded by Councilmember Burrola, to approve the Consent Calendar. The motion was unanimously approved; Councilmember Breceda and Garcia abstaining on Item No. 12.

ITEM NO. 2
MINUTES

MINUTES

The following minutes were approved:

A) Special meeting held June 5, 2023

ITEM NO. 3
WARRANTS /
DEMANDS / PAYROLL

WARRANTS / DEMANDS / PAYROLL

The warrants were approved.

ITEM NO. 4
IRWINDALE CHAMBER
OF COMMERCE
SERVICES

IRWINDALE CHAMBER OF COMMERCE SERVICES

The services agreement between the City of Irwindale and the Irwindale Chamber of Commerce beginning July 1, 2023, and expiring on June 30, 2024, was approved, and the City Manager was authorized to execute same.

ITEM NO. 5
ACCEPTING AND
APPROVING THE
APPROPRIATION OF
DONATED FUNDS
FROM THE
IRWINDALE
COMMUNITY
FOUNDATION

**ACCEPTING AND APPROVING THE APPROPRIATION OF
DONATED FUNDS FROM THE IRWINDALE COMMUNITY
FOUNDATION**

RESOLUTION NO.
2023-37-3415
ADOPTED

Resolution No. 2023-37-3415, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ACCEPTING AND APPROVING THE APPROPRIATION OF DONATED FUNDS FROM THE IRWINDALE COMMUNITY FOR FISCAL YEAR 2023-2024,” was adopted.

ITEM NO. 6
AWARD AND
RENEW DEBTBOOK
CONTRACT FOR
ACCESS TO
APPLICATION,

**AWARD AND RENEW DEBTBOOK CONTRACT FOR ACCESS TO
APPLICATION, IMPLEMENTATION, AND SUPPORT SERVICES**

Pursuant to Irwindale Municipal Code Section 3.44.080(c), formal bidding procedure was waived and the agreement with Fifth Asset, Inc. d/b/a Debtbook was approved for renewal access to the Application

IMPLEMENTATION, AND SUPPORT SERVICES	Services, which includes debt and lease management software, onboarding process and services, implementation, and support services, and the City Manager was authorized to execute the same.
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<u>ITEM NO. 7</u> PROPOSED END-OF- YEAR CLOSURE OF CITY FACILITIES FOR 2023	PROPOSED END-OF-YEAR CLOSURE OF CITY FACILITIES FOR 2023 The closure of some City facilities was approved during the period of Monday, December 25, 2023, through and including Sunday, January 7, 2024, was approved, and the City Manager was authorized to implement said closure.
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<u>ITEM NO. 8</u> CANCELLATION OF AUGUST 9, 2023, NOVEMBER 22, 2023, AND DECEMBER 27, 2023, CITY COUNCIL MEETINGS	CANCELLATION OF AUGUST 9, 2023, NOVEMBER 22, 2023, AND DECEMBER 27, 2023, CITY COUNCIL MEETINGS
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RESOLUTION NO. 2023-52-3430 ADOPTED	Resolution No. 2023-52-3430 , entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, CANCELING REGULAR MEETINGS OF THE CITY COUNCIL SCHEDULED FOR AUGUST 9, 2023, NOVEMBER 22, 2023, AND DECEMBER 27, 2023," was adopted.
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<u>ITEM NO. 9</u> APPROVAL OF RESOLUTIONS RELATING TO COMPENSATION FOR CITY EMPLOYEES AND APPROVAL OF NEW JOB CLASSIFICATION AND ASSOCIATED JOB SPECIFICATION	APPROVAL OF RESOLUTIONS RELATING TO COMPENSATION FOR CITY EMPLOYEES AND APPROVAL OF NEW JOB CLASSIFICATION AND ASSOCIATED JOB SPECIFICATION
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RESOLUTION NO. 2023-44-3422 ADOPTED	Resolution No. 2023-44-3422 , entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING A NEW JOB CLASSIFICATION AND ASSOCIATED JOB SPECIFICATION," was adopted, and
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RESOLUTION NO. 2023-45-3423 ADOPTED	Resolution No. 2023-45-3423 , entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE REPEALING AND REPLACING RESOLUTION NO. 2023-30-3408, AND ESTABLISHING THE NUMBER OF
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POSITIONS, SCHEDULE OF CLASSES, AND COMPENSATION FOR CITY EMPLOYEES," were adopted.

ITEM NO. 10
APPROVE A FEE
WAIVER FOR
IRWINDALE SISTER
CITY

APPROVE A FEE WAIVER FOR IRWINDALE SISTER CITY

RESOLUTION NO.
2023-53-3431
ADOPTED

Resolution No. 2023-53-3431, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, APPROVING A FEE WAIVER FOR IRWINDALE SISTER CITY, A 501(C)(3) NONPROFIT ORGANIZATION, WAIVING CITY FACILITY RENTAL FEES," was adopted.

ITEM NO. 11
RETROACTIVELY
APPROVE A FEE
WAIVER FOR
IRWINDALE LIONS
CLUB

RETROACTIVELY APPROVE A FEE WAIVER FOR IRWINDALE LIONS CLUB

RESOLUTION NO.
2023-54-3432
ADOPTED

Resolution No. 2023-54-3432, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, RETROACTIVELY APPROVING A FEE WAIVER FOR IRWINDALE LIONS CLUB, A 501(C)(3) NONPROFIT ORGANIZATION, WAIVING CITY FACILITY RENTAL FEES FOR MONTHLY MEETINGS BEGINNING MAY 2023 THROUGH AND INCLUDING DECEMBER 2023," was adopted.

ITEM NO. 12
AWARD OF
CONTRACTS FOR
CONSTRUCTION AND
CONSTRUCTION /
PROJECT
MANAGEMENT,
INSPECTION, AND
CONSTRUCTION
SURVEYING
SERVICES FOR THE
IRWINDALE PARK
IMPROVEMENTS
PROJECT PHASES IV
AND V

AWARD OF CONTRACTS FOR CONSTRUCTION AND CONSTRUCTION / PROJECT MANAGEMENT, INSPECTION, AND CONSTRUCTION SURVEYING SERVICES FOR THE IRWINDALE PARK IMPROVEMENTS PROJECT PHASES IV AND V; P-1011

1) The Assistant City Manager was authorized to enter into an agreement with Simgel Co., Inc. in the amount of \$4,720,000.00 for the Irwindale Park Improvements Project Phases IV and V; 2) a 20% project contingency in the amount of \$944,000.00 was approved to cover any unforeseeable conditions that may arise during construction; 3) the Assistant City Manager was authorized to enter into an agreement with Z&K Consultants in the amount of \$242,405.00 for Construction / Project Management, Inspection, and Construction Surveying Services; 4) a 15% contingency for consultant services in the amount of \$36,361.00 was approved to cover any unforeseeable conditions that may arise during construction, and 5)

RESOLUTION NO.
2023-57-3435
ADOPTED

Resolution No. 2023-57-3435, entitled

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING THE TRANSFER OF CAPITAL IMPROVEMENT FUNDS, AND APPROPRIATING \$2,650,000 FROM THE GENERAL FUND RESERVES FOR THE IRWINDALE PARK IMPROVEMENTS PROJECT PHASE IV & V; P-1011,” was adopted.

ITEM NO. 13
ADOPTION OF
RESOLUTIONS TO
FILE APPLICATIONS
FOR THE LAND AND
WATER
CONSERVATION
FUND GRANT

ADOPTION OF RESOLUTION NOS. 2023-55-3433 AND 2023-56-3434 TO FILE APPLICATIONS FOR THE LAND AND WATER CONSERVATION FUND GRANT

RESOLUTION NO.
2023-55-3433
ADOPTED

Resolution No. 2023-55-3433, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING THE APPLICATION FOR THE LAND AND WATER CONSERVATION FUND FOR THE JARDIN DE ROCA PARK IMPROVEMENT PROJECT,” and

RESOLUTION NO.
2023-56-3434
ADOPTED

Resolution No. 2023-56-3434, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING THE APPLICATION FOR THE LAND AND WATER CONSERVATION FUND FOR THE SWIMMING POOL IMPROVEMENT PROJECT PHASE II,” were adopted.

END OF CONSENT CALENDAR

SPONTANEOUS COMMUNICATIONS

MAYOR PRO TEM
AMBRIZ

Mayor Pro Tem Ambriz expressed his appreciation of Irwindale Chamber of Commerce CEO Nicole Shahanian’s hard work and requested that she be recognized at the next Council meeting.

ERIC ORTIZ

Eric Ortiz, with the Healing and Justice Center, provided information regarding the work that his organization provides and requested a letter be prepared to the County Board of Supervisors to investigate and stop discriminatory practices of internet providers.

BATTALION CHIEF
DARREN WALKER

Battalion Chief Darren Walker provided information regarding firework safety.

ANNE AMBRIZ

Anne Ambriz submitted an emailed statement requesting that Melissa Marez and Delfina Osterheim in the Recreation Department be recognized for purchasing lunch for her and for providing popcorn to the rest of the individuals in line while they waited for tickets to the Tina Turner musical.

NEW BUSINESS

ITEM NO. 14
VALLEY COUNTY
WATER DISTRICT
UPDATE – NORA /
FRAIJO

VALLEY COUNTY WATER DISTRICT UPDATE – NORA / FRAIJO

CITY MANAGER
MIRANDA

City Manager Miranda indicated that residents living along Nora / Fraijo have previously reported discolored water at their residences. As such, Mr. Jose Martinez, General Manager of the Valley County Water District, was in attendance to provide information regarding the incidents as well as insight on plans to mitigate the concern.

JOSE MARTINEZ

Mr. Jose Martinez made his presentation. He noted that some type of disturbance seems to have occurred in the water distribution system that has broken up mineral products that have built up in the pipeline. He advised that, though the District has moved away from flushing water pipelines with water from hydrants due to the drought, the District will flush the area in concern to mitigate discolored water. He added that the District tends to alert customers regarding upcoming pipeline flushings via social media alerts.

MAYOR PRO TEM
AMBRIZ

Mayor Pro Tem Ambriz requested that the information be relayed to residents.

CLAUDIA LINN

Responding to a question by Claudia Linn, Mr. Martinez advised that the flushings will occur according to the District schedule.

ITEM NO. 15
LINKAGE FEE /
USER FEE UPDATE

LINKAGE FEE / USER FEE UPDATE – PRESENTATION BY
WILDAN

DIRECTOR SIMPSON

Director Simpson presented the staff report Mr. James Edison with Wildan, which is the firm that prepared the study.

JAMES EDISON

Mr. James Edison presented information on development impact fees, affordable housing impact fees, and commercial linkage fees, as well as how these are calculated.

COUNCILMEMBER
BURROLA

Councilmember Burrola excused himself from the meeting and exited the Council Chambers at 7:33 p.m.

MAYOR ORTIZ	Responding to a question by Mayor Ortiz, Mr. Edison advised that his firm has prepared linkage fees for cities such as Santa Monica, Los Angeles, and Pomona.
DIRECTOR SIMPSON	Director Simpson indicated that, should the Council wish to proceed, the next step would be to prepare an ordinance to establish a linkage fee policy.
MAYOR PRO TEM AMBRIZ	Mayor Pro Tem Ambriz stated that the topic needs to be discussed more thoroughly before taking action.
MAYOR ORTIZ	Mayor Ortiz concurred with Mayor Pro Tem Ambriz.
<u>ITEM NO. 16</u> MARIACHIFEST CONCERT SERIES DAY	MARIACHIFEST CONCERT SERIES DAY
DIRECTOR RODRIGUEZ	Director Rodriguez presented the staff report.
COUNCILMEMBER BRECEDA	Councilmember Breceda agreed with the recommendation of the Parks & Recreation Commission to change the days of the concerts from Fridays to Thursdays.
MAYOR PRO TEM AMBRIZ	Mayor Pro Tem Ambriz concurred.
MAYOR ORTIZ	Responding to a question by Mayor Ortiz, Director Rodriguez indicated that the band lineup for the concerts can include a Latin band if the Council wishes.
LINDA MAREZ	Linda Marez spoke very highly of the MariachiFest concerts, though she requested that the youth mariachi group not be used, or be used sparingly, since they are not on the same level as the adult mariachi band.
MAYOR ORTIZ	Mayor Ortiz suggested that, since a total of five concerts were funded, and since there are only four Thursdays in the upcoming month of September, that a concert be scheduled for the first Friday, followed by four concerts on the subsequent Thursdays.
MAYOR PRO TEM AMBRIZ	Mayor Pro Tem Ambriz spoke in favor of having the young mariachis perform since this is how they could improve.
MOTION	A motion was made by Councilmember Breceda, seconded by Mayor Pro Tem Ambriz, to approve the recommendation from the Parks & Recreation Commission to change the day of MariachiFest Concert series from Fridays to Thursdays during the month of September. The motion was unanimously approved; Councilmember Burrola absent.

**CITY MANAGER'S
REPORT**

CITY MANAGER
MIRANDA

City Manager Miranda reported the following:

- 1) Foothill Transit is currently offering ½ price fair passes. Additional information can be found at its website.
- 2) The City Council and Planning Commission will hold a joint meeting on July 19 to discuss changes to the zoning code. Flyers were sent to all residents with additional details on June 19.
- 3) He also provided details on upcoming programs and activities for the Library, Recreation, and Senior Center departments, and informed the Council on Public Works Services activities.
- 4) Street parking is prohibited on street-sweeping days.
- 5) Chief Hofford also provided updates on the Police Department's arrangements for the 4th of July celebrations. He stated that he anticipates about 18-20 officers will be patrolling the community.

MAYOR PRO TEM
AMBRIZ

Mayor Pro Tem Ambriz asked Chief Hofford about the Police Department's drone operator, to which Chief Hofford advised that he has one drone operator but would like to train another. The drone would be deployed with three Police representatives.

PAT GONZALES

Responding to a question by Pat Gonzales, Chief Hofford advised that the Police Department would be enforcing parking restrictions in red zones.

**REQUESTS BY
COUNCIL MEMBERS
FOR FUTURE AGENDA
ITEMS**

REQUEST BY
MAYOR ORTIZ
REGARDING
BUSINESS
OPERATIONS AT
15601 CYPRESS ST.

REQUEST BY MAYOR ORTIZ REGARDING BUSINESS
OPERATIONS AT 15601 CYPRESS STREET (Seaboard Envelope
Company)

DIRECTOR SIMPSON

Director Simpson introduced the item.

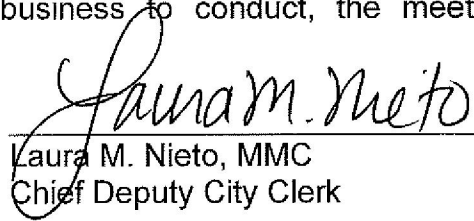
CITY ATTORNEY
GUERRA

City Attorney Guerra noted that this matter was being presented strictly as an informational item.

DIRECTOR SIMPSON	Director Simpson provided background information on the subject site and stated that the location's Site Plan and Design Review requires for the site to be free and clear of debris and makes provisions regarding inoperable vehicles and outdoor storage. The Council also added landscaping conditions. The businesses currently operating at the site, which do not include Seaboard Envelope, are developing a landscaping plan that complies with city ordinances. Other code enforcement issues have come up; the companies have addressed some and are working on others. She also noted that neither the Site Plan and Design Review nor the Development Agreement contain any noise conditions, and that the companies merely need to comply with existing noise ordinances.
COUNCILMEMBER BRECEDA	Councilmember Breceda reported that he has heard complaints from residents regarding the operations taking place at the site in the middle of the night. He added that some truck drivers are able to peer over the walls of neighborhood residences and that workers make too much noise at night, to which Director Simpson indicated that staff attempts to gain voluntary compliance from the businesses.
MAYOR ORTIZ	Mayor Ortiz asked about the businesses' hours of operation, to which Director Simpson indicated that they are permitted to operate 24 hours per day, 7 days per week, since there are no restrictions on their hours of operation. She added that new businesses operating at the site would operate under the same criteria and stipulations found in the Disposition and Development Agreement. Mayor Ortiz asked about parking at the facility, to which Director Simpson indicated that businesses must provide parking site plans at the time of application for a business license and an occupancy permit, and that parking capacity is calculated at that time. Mayor Ortiz reported that the number of truck trailers parking in front and to the side of the facility probably exceeds permissible amounts, to which Director Simpson advised that Code Enforcement staff is addressing the concern with the business owners.
MAYOR PRO TEM AMBRIZ	Mayor Pro Tem Ambriz reported a business with overgrown weeds near the Arrow Highway / Vincent intersection.
COUNCILMEMBER BRECEDA	Councilmember Breceda reported inoperable vehicles at an adjacent business.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 8:08 p.m.



Laura M. Nieto, MMC
Chief Deputy City Clerk

Approved as submitted at the meeting held July 26, 2023.