

CITY OF IRWINDALE

AGENDA FOR THE SPECIAL MEETING OF THE IRWINDALE COMMUNITY FOUNDATION TUESDAY, JULY 29, 2025 6:00 PM - OPEN SESSION

Albert F. Ambriz- Chair
Steven Hillgren - Vice Chair
Vanessa Duran - Member
George Silva - Member
Dena Zepeda - Member

**In-Person at the City Council Chambers and
Via Zoom Webinar at**

Join Zoom Meeting

View Only Webinar ID: <https://us02web.zoom.us/j/86976069662>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Submit public comments by email to LNieto@irwindaleca.gov before or during the meeting, prior to the close of public comment on an item. Comments will be read by the Secretary during public comment. Lengthy public comment may be summarized in the interest of time.

Spontaneous Communications: The public is encouraged to address the Irwindale Community Foundation on any matter listed on the agenda. The Irwindale Community Foundation will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Irwindale Community Foundation may direct staff to investigate and/or schedule certain matters for consideration at a future Board meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Irwindale Community Foundation Secretary, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

OPEN SESSION – 6:00 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. ROLL CALL Vanessa Duran, George Silva, Dena Zepeda, Vice Chair Steven Hillgren, Chair Albert F. Ambriz

SPONTANEOUS COMMUNICATIONS

Spontaneous communications are limited to the special meeting agenda only.

CONSENT CALENDAR

- 1. Resolution to Accept a Donation from United Rock Products for Higher Education Scholarships to High School Seniors who Graduated in June 2025

Recommendation: **Adopt Resolution No. ICF 2025-07-046** entitled, “A RESOLUTION OF THE IRWINDALE COMMUNITY FOUNDATION BOARD ACCEPTING A DONATION FROM UNITED ROCK PRODUCTS IN THE AMOUNT OF \$10,000 FOR THE IRWINDALE COMMUNITY FOUNDATION SCHOLARSHIP SPONSORED BY UNITED ROCK PRODUCTS; AND AUTHORIZING THE EXPENDITURE OF SAID FUNDS THROUGH THE AWARD OF THREE (3), ONE-THOUSAND DOLLAR SCHOLARSHIPS TO NOAH BUTLER, ISAAC POLANCO, AND GIOVANNI SALGADO”.

- 2. Accepting a Donation of \$250,000 from Huy Fong Foods, Inc.

Recommendation: It is recommended that the Board members of the Irwindale Community Foundation **approve Resolution No. ICF 2025-05-044** entitled: “A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRWINDALE COMMUNITY FOUNDATION ACCEPTING A DONATION IN THE AMOUNT OF \$250,000 FROM HUY FONG FOODS, INC.”

- 3. Rize Credit Union Accounts Balance Report as of June 30, 2025

Recommendation: That the Irwindale Community Foundation Board receives and files the Rize Credit Union accounts balance report as of June 30, 2025.

NEW BUSINESS

4. Approve Award Amount Increase and Appropriation of Additional Funds for the 2025 Irwindale Young Citizen of the Year Competition

Recommendation: It is recommended that the Boardmembers of the Irwindale Community Foundation approve **Resolution No. ICF 2025-06-045** entitled: "A RESOLUTION OF THE IRWINDALE COMMUNITY FOUNDATION BOARDMEMBERS APPROVING THE AWARD AMOUNT INCREASE AND AMENDING THE FY 2025-2026 ADOPTED BUDGET BY APPROPRIATING AN ADDITIONAL \$3,250 FOR THE YOUNG CITIZEN OF THE YEAR COMPETITION AWARDS."

5. ICF Fundraiser Update (Verbal)

Recommendation: Receive and file the verbal update on the fundraising event.

6. ICF Youth Career Day Update (Verbal)

Recommendation: Receive and file the verbal update on the ICF Youth Career Day event.

EXECUTIVE DIRECTOR UPDATE

IRWINDALE COMMUNITY FOUNDATION MEMBER COMMENTS

ADJOURN

Item #1.



Date: July 29, 2025

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Resolution to Accept a Donation from United Rock Products for Higher Education Scholarships to High School Seniors who Graduated in June 2025

Executive Director's Recommendation:

Adopt Resolution No. ICF 2025-07-046 entitled, "A RESOLUTION OF THE IRWINDALE COMMUNITY FOUNDATION BOARD ACCEPTING A DONATION FROM UNITED ROCK PRODUCTS IN THE AMOUNT OF \$10,000 FOR THE IRWINDALE COMMUNITY FOUNDATION SCHOLARSHIP SPONSORED BY UNITED ROCK PRODUCTS; AND AUTHORIZING THE EXPENDITURE OF SAID FUNDS THROUGH THE AWARD OF THREE (3), ONE-THOUSAND DOLLAR SCHOLARSHIPS TO NOAH BUTLER, ISAAC POLANCO, AND GIOVANNI SALGADO".

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

Reviewed by:

Kambiz Borhani, Treasurer

Approved by:

Julian A. Miranda, Executive Director

Background and Analysis:

On May 17, 2022, the ICF Board approved the Irwindale Community Foundation Scholarship sponsored by United Rock Products (URP) policy and application. Key items in the policy include:

1. Applicant must be a graduating high school senior
2. Applicant must reside in the City of Irwindale and proof of residency is required.
3. Funds may be used for community college, university, or trade school. Applicant must show proof of acceptance or enrollment
4. Each eligible recipient will receive \$1,000. URP will donate \$5,000 and any unused funds will be carried forward to the next award cycle. Donated funds may only be used to award scholarships as identified in the policy. If additional funds are needed, the ICF shall make a request to URP.
5. Applications and required documentation will be received in person and reviewed by a URP representative and an ICF Board member. Mailed or dropped off applications will not be accepted.
6. A timeline for application acceptance (date to be determined and identified on application) and scholarship award is included in the policy.
7. Policy is to be reviewed every 5 years.
8. URP or ICF may terminate this arrangement 30 days prior to the 5 year review.

On June 23, 2025 and July 14, 2025, Krystal Barraza of URP Company and ICF Chair Albert F. Ambriz welcomed scholarship applicants at Irwindale City Hall. Applications were submitted by Noah Butler, Isaac Polanco, and Giovanni Salgado, all of whom met the criteria set forth in the approved scholarship policy.

Fiscal Impact:

There is no impact to the current budget.

Attachments:

1. Resolution No. ICF 2025-07-046

RESOLUTION NO. ICF 2025-07-046

A RESOLUTION OF THE IRWINDALE COMMUNITY FOUNDATION BOARD ACCEPTING A DONATION FROM UNITED ROCK PRODUCTS IN THE AMOUNT OF \$10,000 FOR THE IRWINDALE COMMUNITY FOUNDATION SCHOLARSHIP SPONSORED BY UNITED ROCK PRODUCTS; AND AUTHORIZING THE EXPENDITURE OF SAID FUNDS THROUGH THE AWARD OF THREE (3), ONE- THOUSAND DOLLAR SCHOLARSHIPS TO NOAH BUTLER, ISAAC POLANCO, AND GIOVANNI SALGADO

WHEREAS, on March 29, 2022, Jeff Cameron of United Rock Products approached the Irwindale Community Foundation Board expressing URPs desire to donate funds for the purpose of awarding up to five, \$1,000 scholarships to graduating high school seniors; and

WHEREAS, the scholarship award will assist students with expenses incurred while pursuing their higher education aspirations, including trade school, vocational school, community college, or public / private university; and

WHEREAS, on May 17, 2022, the ICF Board approved the Irwindale Community Foundation Scholarship sponsored by United Rock Products policy and application;

WHEREAS, on June 23, 2025 and July 14, 2025, Krystal Barraza of United Rock Products and ICF Chair Albert F. Ambriz accepted applications from graduating high school seniors at Irwindale City Hall and verified the applicants eligibility, per the approved scholarship policy.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF IRWINDALE COMMUNITY FOUNDATION, HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

Section 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. The Irwindale Community Foundation hereby accepts the donation of \$10,000 from United Rock Products for the Irwindale Community Foundation Scholarship sponsored by United Rock Products.

Section 3. The Irwindale Community Foundation hereby authorizes the expenditure of said funds through the award of three (3), \$1,000 scholarships to Noah Butler, Isaac Polanco, and Giovanni Salgado.

SECTION 4. If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or the application thereof to any person or circumstances, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the application of any other section, subsection, sentence, clause, phrase, or portion of this Resolution, and to this end the

Resolution No. 2025-07-046

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invalid or unconstitutional section, subsection, sentence, clause, phrase of this Resolution are declared to be severable. The Irwindale Community Foundation Board hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, parts or portions thereof be declared invalid or unconstitutional.

SECTION 5. This Resolution shall take effect immediately and the Secretary shall attest to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 29th day of July 2025.

Albert F. Ambriz, Chair

ATTEST:

Laura M. Nieto, MMC
Secretary

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Secretary of the Irwindale Community Foundation do hereby certify that the foregoing Resolution No. ICF 2025-07-046 was duly adopted by the Foundation Board, at a special meeting held on the 29th day of July 2025, by the following vote:

AYES: Boardmembers:

NOES: Boardmembers:

ABSENT: Boardmembers:

ABSTAIN: Boardmembers:

Laura M. Nieto, MMC
Secretary

Resolution No. 2025-07-046
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Item #2.



Date: July 29, 2025

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Accepting a Donation of \$250,000 from Huy Fong Foods, Inc.

Executive Director's Recommendation:

It is recommended that the Board members of the Irwindale Community Foundation **approve Resolution No. ICF 2025-05-044** entitled: "A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRWINDALE COMMUNITY FOUNDATION ACCEPTING A DONATION IN THE AMOUNT OF \$250,000 FROM HUY FONG FOODS, INC."

Administrative Action:

Submitted/Prepared/Reviewed by:

Kambiz Borhani, Treasurer

A handwritten signature in black ink, appearing to read "K. Borhani".

Approved by:

Julian A. Miranda, Executive Director

A handwritten signature in black ink, appearing to read "Julian A. Miranda".

Background and Analysis:

On July 10, 2025, the Irwindale Community Foundation received a generous donation of \$250,000 from Huy Fong Foods, Inc.

It would be appropriate at this time for the Irwindale Community Foundation to formally accept the donation of \$250,000 from Huy Fong Foods, Inc.

Fiscal Impact:

Approving Resolution No. ICF 2025-05-044 and thereby accepting this donation, which can be used for the benefit of the Irwindale community as programs, events, and activities are presented to the Board for review. Additional donations contributed to the Irwindale Community Foundation throughout the current and upcoming fiscal year will be presented to the Board for direction on future allocations.

Attachments:

1. Resolution No 2025-05-044

RESOLUTION NO. ICF 2025-05-044

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRWINDALE
COMMUNITY FOUNDATION ACCEPTING A DONATION IN THE AMOUNT
OF \$250,000 FROM HUY FONG FOODS, INC.**

WHEREAS, the Irwindale Community Foundation is a 501(c)(3) non-profit organization in the City of Irwindale, which serves an important public purpose by raising funds to benefit the Irwindale community; and

WHEREAS, the Irwindale Community Foundation has received a generous donation in the amount of \$250,000 for FY 2025-2026; and

NOW, THEREFORE, the Irwindale Community Foundation, resolves, determines and orders as follows:

Section 1. That the Irwindale Community Foundation Board finds the above recitals true and correct.

Section 2. That the Irwindale Community Foundation Board hereby formally accepts the donation of \$250,000 from Huy Fong Foods, Inc.

Section 3. That the Irwindale Community Foundation Secretary shall certify the adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 29th day of July 2025.

Albert F. Ambriz, Chair

ATTEST

Laura M. Nieto, MMC
Secretary

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Secretary of the Irwindale Community Foundation, do hereby certify that the foregoing Resolution No. ICF 2025-05-044 was adopted at a special meeting of the Irwindale Community Foundation held on the 29th day of July 2025, by the following vote:

AYES: Agency Members:

NOES: Agency Members:

ABSENT: Agency Members:

ABSTAIN: Agency Members:

Laura M. Nieto, MMC
Secretary

Item #3.



Date: July 29, 2025

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Rize Credit Union Accounts Balance Report as of June 30, 2025

Executive Director's Recommendation:

That the Irwindale Community Foundation Board receives and files the Rize Credit Union accounts balance report as of June 30, 2025.

Administrative Action:

Submitted/Prepared/Reviewed by:

Kambiz Borhani, Treasurer

A handwritten signature in black ink, appearing to read "K. Borhani".

Approved by:

Julian A. Miranda, Executive Director

A handwritten signature in black ink, appearing to read "Julian A. Miranda".

Background and Analysis:

On March 18, 2025, the Irwindale Community Foundation Board approved a new financial service relationship with the Rize Credit Union.

The attached Report summarizes the types of accounts established and their balances as of June 30, 2025. To diversify and maximize interest yield, ICF's money has been spread into savings, money market, and certificates. The regular expenses will be paid through ICF's checking account.

Fiscal Impact:

There is no fiscal impact of receiving and filing this report.

Attachments:

1. Rize Credit Union Account Balance Report as of June 30, 2025

**IRWINDALE COMMUNITY FOUNDATION
RIZE CREDIT UNION
June 30, 2025**

ACCOUNT DESCRIPTION	COST	YIELD	PURCHASE DATE	MATURITY DATE	MKT VALUE / ENDING BALANCE	INSURED BY
<u>IRWINDALE COMMUNITY FOUNDATION</u>						
RIZE CREDIT UNION - CHECKING	\$ 4,771	-			\$ 4,771	NCUA
RIZE CREDIT UNION - SAVINGS	\$ 11	0.050%			\$ 11	NCUA
RIZE CREDIT UNION - MONEY MARKET	\$ 75,000	1.450%			\$ 75,182	NCUA
RIZE CREDIT UNION - CERTIFICATES	\$ 500,000	4.350 %	04/29/25	04/29/26	\$ 503,689	NCUA
GRAND TOTAL	<u>\$ 579,781</u>				<u>\$ 583,651</u>	

This report shows balances in different types of accounts established at Rize Credit Union. The balances reported are as of June 30, 2025. Credit Unions are insured by the National Credit Union Administration (NCUA) through the National Credit Union Share Insurance Fund (NCUSIF). The NCUSIF provides similar deposit insurance coverage to Federal Deposit Insurance Corporation (FDIC).

Item #4.



Date: July 29, 2025

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Approve Award Amount Increase and Appropriation of Additional Funds for the 2025 Irwindale Young Citizen of the Year Competition

Executive Director's Recommendation:

It is recommended that the Boardmembers of the Irwindale Community Foundation approve **Resolution No. ICF 2025-06-045** entitled: "A RESOLUTION OF THE IRWINDALE COMMUNITY FOUNDATION BOARDMEMBERS APPROVING THE AWARD AMOUNT INCREASE AND AMENDING THE FY 2025-2026 ADOPTED BUDGET BY APPROPRIATING AN ADDITIONAL \$3,250 FOR THE YOUNG CITIZEN OF THE YEAR COMPETITION AWARDS."

Administrative Action:

Submitted/Prepared by:

Iris Espino, Assistant to the City Manager

Reviewed by:

Kambiz Borhani, Treasurer

Approved by:

Julian A. Miranda, Executive Director

Background and Analysis:

The Young Citizen of the Year competition has been a beloved community event held annually for over 20 years. It was created to honor local youth through essays, speeches, and impromptu questions, judged by educators and business leaders. This competition offers a wide range of benefits, not just for the winner, but for all participants, the community, and the City. This program fosters a sense of pride and community identity among residents by spotlighting young leaders as role models and inspiring others to get involved.

The contestants will compete in front of a panel of judges on Monday, August 11, 2025, where they will showcase their public speaking, leadership, and communication skills.

The Young Citizen of the Year competition award prize has not been increased since its inception. Previously, the competition granted the contestants:

- Winner - \$1,000
- 2nd Place - \$300
- 3rd Place - \$200
- Each Runner-Up - \$50

College tuition, books, supplies, and even vocational school training costs have skyrocketed in the last two decades. A higher award amount can help recipients cover real expenses, such as application fees, laptops, transportation, or uniforms for work/study programs.

Additionally, a more substantial award can increase participation and enhance the program's visibility, gaining interest, and community support, ensuring the success of the program for years to come.

Many neighboring cities and organizations now offer larger scholarships and monetary incentives. As such, staff recommend increasing the award amount to provide meaningful support against the rising costs of education, inflation, and cost-of-living increases to keep Irwindale competitive and aligned with regional standards:

- Winner - \$2,500
- 2nd Place - \$1,250
- 3rd Place - \$750
- Each Runner-Up - \$250

Staff is requesting that the ICF Board approve the recommended increase and authorize an additional appropriation of \$3,250 for the awards. The City Council, through the adoption of the Fiscal Year 2025-2026 budget, has also allocated funding for hosting this public event.

Fiscal Impact:

The current budget includes \$1,500 set aside for this competition. With the adoption of Resolution No.

2025-06-045, the Treasurer is authorized to amend the Fiscal Year 2025-2026 adopted budget and appropriate an additional amount of \$3,250 (\$4,750 - \$1,500) from ICF's unassigned fund balance.

Attachments:

1. ICF Resolution No. 2025-06-045

RESOLUTION NO. ICF 2025-06-045

A RESOLUTION OF THE IRWINDALE COMMUNITY FOUNDATION BOARDMEMBERS APPROVING THE AWARD AMOUNT INCREASE AND AMENDING THE FY 2025-2026 ADOPTED BUDGET BY APPROPRIATING AN ADDITIONAL \$3,250 FOR THE YOUNG CITIZEN OF THE YEAR COMPETITION AWARDS

WHEREAS, the Irwindale Young Citizen of the Year competition is a beloved community event held annually for over 20 years and is an incredible platform that celebrates exceptional achievements and dedication shown by these young individuals; and

WHEREAS, the contestants will compete in front of a panel of judges on Monday, August 11, 2025, where they will showcase their public speaking, leadership, and communication skills; and

WHEREAS, the Young Citizen of the Year competition award prize has not been increased since its inception, and with rising costs of tuition, books, supplies, cost-of-living expenses due to inflation, it is recommended the Board consider an increase to keep Irwindale competitive and aligned with regional standards; and

WHEREAS, the current awards for the Young Citizen of the Year competition are Winner - \$1,000, 2nd Place - \$300, 3rd Place - \$200, and Each Runner-Up - \$50; and

WHEREAS, the proposed increase will award the Winner \$2,500, 2nd Place - \$1,250, 3rd Place - \$750, and Each Runner-Up - \$250; and

WHEREAS, the current budget includes \$1,500, covering the existing amounts for the Winner - \$1,000, 2nd Place - \$300, 3rd Place - \$200 only. A budget amendment and an appropriation in the amount of \$3,250 for the Fiscal Year 2025-2026 adopted budget is recommended.

NOW, THEREFORE, the Irwindale Community Foundation Board, resolves, determines, and orders as follows:

Section 1. The Boardmembers find the above recitals to be true and correct and incorporate them herein by this reference.

Section 2. The Irwindale Community Foundation hereby approves the award amount increase as follows: Winner - \$2,500, 2nd Place - \$1,250, 3rd Place - \$750, Each Runner-Up - \$250.

Section 3. The Irwindale Community Foundation hereby approves and authorizes the Treasurer to amend the Fiscal Year 2025-2026 adopted budget and appropriate an additional amount of \$3,500 from ICF unassigned fund balance.

Section 4. This resolution shall be effective upon adoption.

PASSED, APPROVED, AND ADOPTED this 29th day of July 2025.

Albert F. Ambriz, Chair

ATTEST:

Laura M. Nieto, MMC
Secretary

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Secretary of the Irwindale Community Foundation do hereby certify that the foregoing Resolution No. ICF 2025-06-045 was duly adopted by the Foundation Board, at a special meeting held on the 29th day of July 2025, by the following vote:

AYES: Boardmembers:

NOES: Boardmembers:

ABSENT: Boardmembers:

ABSTAIN: Boardmembers:

Laura M. Nieto, MMC
Secretary