

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200



**NOTICE AND AGENDA FOR SPECIAL MEETING OF THE
SENIOR CITIZEN COMMISSION
August 27, 2025**

9:00 AM

IRWINDALE COUNCIL CHAMBER

ROBERT LOPEZ - Chair

CAROL ACOSTA - Vice Chair

CHRISTINA FRAIJO - Commissioner

LINDA MAREZ - Commissioner

IRIS RODRIGUEZ - Commissioner

Via Zoom Webinar at <https://us02web.zoom.us/j/88366337251>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Listen Over Phone: 1-669-900-6833; Webinar ID: 883-6633-7251

Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda. The Senior Citizen Commission may request that staff research and/or schedule certain matters for consideration at a future Senior Citizen Commission meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City of Irwindale has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a Senior Citizen Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected and appointed official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member and/or Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



1. CALL TO ORDER**2. PLEDGE OF ALLEGIANCE****3. INVOCATION****4. ROLL CALL** **Commissioners: Christina Fraijo, Linda Marez, Iris Rodriguez; Vice Chair Carol Acosta; Chair Robert Lopez****5. AB 2449 DISCLOSURES**

Remote participation by a member of the legislative body for just cause or emergency circumstances

6. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes of the Meeting Held July 28, 2025

Department: City Clerk

Recommendation: Approve

7. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on any item not on this agenda that is within the Commission's subject matter jurisdiction. The Senior Citizen Commission is an advisory body appointed by the City Council that reviews and provides recommendations on matters related to the senior citizens of the community. Except for very limited circumstances, state law prohibits any Commission discussion or action on items that are not on the agenda.

All members of the public are asked to observe the City's Rules of Procedure and Public Meeting Decorum. The City's Rules of Procedure and Public Meeting Decorum can be found on the City's website, and at Chapter 2.40 of the Irwindale Municipal Code. You may also contact the City Clerk's Office for copies.

Each speaker will be limited to 3 minutes unless such time limits are extended. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized groups of persons wishing to address the Board on the same subject should select a spokesperson to represent the group so as to avoid unnecessary repetition.

The Commission may regulate a speaker who is speaking too long or out of order, being unduly repetitious, discussing irrelevancies, or extending to items not within the subject matter jurisdiction of the Commission. Please be reminded that discrimination, abusive use of profanity, unruly disruption,

and violent or physically threatening conduct is discouraged. Members of the public shall not disrupt the orderly conduct of the meeting. The Presiding Officer will request that a person cease any disruptive conduct, and if not immediately stopped, will direct the person to be removed from the meeting.

8. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

A. Senior Center's New ADA Van Update - Verbal

Department: Public Services

Recommendation: Receive and file the update on the Senior Center's New ADA Van.

9. SENIOR CENTER MANAGER UPDATE

10. PUBLIC SERVICES DIRECTOR UPDATE

11. REQUESTS FOR AGENDA ITEMS BY COMMISSION

If a Commissioner is interested in a task or project, the Commissioner shall request that the item be agendized in this section.

12. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the special meeting of the Irwindale Senior Citizen Commission to be held on August 27, 2025, to be posted at the City Hall, Library, and Post Office on **August 21, 2025**.



Armando Hegdahl, CMC
Management Analyst

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Linda Marez, Iris Rodriguez;
Vice Chair Carol Acosta; Chair Robert Lopez

Absent: Commissioner Christina Fraijo

Also present: Elizabeth Rodriguez, Public Services Director; Eloise Beltran, Senior Center Manager; and Armando Hegdahl, Management Analyst

AB2449 DISCLOSURES

None.

CONSENT CALENDAR

MOTION

A motion was made by Vice Chair Acosta, seconded by Commissioner Rodriguez, to approve the Consent Calendar. The motion was unanimously approved; Commissioner Fraijo absent.

**ITEM NO. 6A
MINUTES**

MINUTES

The minutes of the meeting held June 23, 2025, were approved as presented.

END OF CONSENT CALENDAR

**SPONTANEOUS
COMMUNICATIONS**

PAT GONZALES

Pat Gonzales spoke highly about the Summer Day Camp program and asked a clarifying question about the cost of the trip to the Queen Mary.

NEW BUSINESS

None.

**SENIOR CENTER
MANAGER UPDATE**

Senior Center Manager Beltran provided the following update:

- 1) All enjoyed the Hawaiian Luau held on July 18.
- 2) The Intergenerational Neon Dance event is scheduled for July 30 in collaboration with the Recreation Department.
- 3) The Summer Day Camp program will close this week with a trip to Golden Corral.
- 4) The Summer Potluck Dance has been scheduled for August 8.
- 5) A trip to the beach was held on July 19; a trip to the Queen Mary is next.
- 6) Class registrations for Irwindale classes will take place August 4.
- 7) Elena Martinez, the new Senior Center Manager, will begin August 4.

COMMISSIONER RODRIGUEZ Commissioner Rodriguez thanked Senior Center staffer Elsy for her great ideas and Joanna for driving the seniors during their trips.

CHAIR FRAIJO Chair Lopez noted a mistake on a recent flyer.

COMMISSIONER MAREZ Commissioner Marez thanked staff for making all seniors feel comfortable and welcome. She noted that many seniors do not have social activities other than what they enjoy through the Senior Center and thanked Manager Beltran for her decades of service.

VICE CHAIR ACOSTA Vice Chair Acosta thanked manager Beltran for the wonderful work she performed at the Senior Center.

PUBLIC SERVICES
DIRECTOR UPDATE

Director Rodriguez provided the following update:

- 1) Citywide flyers sometimes contain errors, though staff makes great efforts to minimize them.
- 2) The Irwindale Educational Foundation Casino Night Fundraiser at the Irwindale Brew Yard has been scheduled for August 1.
- 3) She also provided a brief update on the progress of the construction of the new Library.
- 4) The Irwindale Police Officers' Association is hosting its annual National Night Out event on August 5.
- 5) Staff is installing four light fixtures on existing poles to provide more lighting in the grass area where patrons sit for the summer concerts.
- 6) She also thanked Manager Beltran for her 30 years of dedication to the City.

ITEM NO. 10A PRESENTATION TO RETIRING SENIOR CENTER MANAGER ELOISE BELTRAN PRESENTATION TO RETIRING SENIOR CENTER MANAGER ELOISE BELTRAN
The presentation was made.

COMMISSIONER RODRIGUEZ Responding to a question by Commissioner Rodriguez, Director Rodriguez advised that staff is following up with the company regarding the delivery of the new van that had been ordered.

REQUESTS FOR AGENDA
ITEMS BY COMMISSION

None.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 9:27 a.m.

ATTEST:

Armando Hegdahl, CMC
Management Analyst

City of
IRWINDALE
AGENDA REPORT

Date: August 27, 2025

To: Honorable Chair and Members of the Senior Citizen Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Senior Center's New ADA Van Update - Verbal

Public Services Director's Recommendation:

Receive and file the update on the Senior Center's New ADA Van.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Elena Martinez, Senior Center Manager

Background and Analysis:

Attachments:

None