

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200



**NOTICE AND AGENDA FOR THE REGULAR MEETING OF THE
PARKS & RECREATION COMMISSION
September 3, 2025**

6:00 PM

IRWINDALE CITY HALL - COUNCIL CHAMBERS

PAULA FRAIJO - Chair

CARMEN ROMAN - Vice Chair

MICHELLE DURAN - Commissioner

JUSTIN KELLY - Commissioner

NATHAN ROMERO - Commissioner

Via Zoom Webinar at <https://us02web.zoom.us/j/83373897360>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Listen Over Phone: 1-669-900-6833; Webinar ID: 833-7389-7360

Spontaneous Communications: The public is encouraged to address the Parks & Recreation Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Parks & Recreation Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Parks & Recreation Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda. The Parks & Recreation Commission may request that staff research and/or schedule certain matters for consideration at a future Parks & Recreation Commission meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City of Irwindale has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a Parks & Recreation Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Parks & Recreation Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected and appointed official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member and/or Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE PARKS & RECREATION COMMISSION



REGULAR MEETING - 6:00 P.M.**1. CALL TO ORDER****2. PLEDGE OF ALLEGIANCE****3. INVOCATION****4. ROLL CALL** Commissioners: Michelle Duran, Justin Kelly, Nathan Romero, Vice Chair Carmen Roman, Chair Paula Fraijo**5. AB 2449 DISCLOSURES**

Remote participation by a member of the legislative body for just cause or emergency circumstances

6. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Parks & Recreation Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding items on the Consent Calendar.

A. Minutes of the Meeting Held July 2, 2025

Department: City Clerk

Recommendation: Approve

B. Recreation Supervisor Update

Department: Public Services

Recommendation: Receive and file the Recreation Supervisor Update

C. Aquatics Supervisor Update

Department: Public Services

Recommendation: Receive and file the Aquatics Supervisor update.

D. Public Works Supervisor Update

Department: Public Services

Recommendation: Receive and file the Public Works Supervisor update

E. Maintenance Update from the 2025 Walk-through

Department: Public Services

Recommendation: Receive and file the maintenance update from the 2025 walk-through of the Dan Diaz Recreation Center, Irwindale Aquatics Center, Jardin de Roca Park and Irwindale Park.

7. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on any item not on this agenda that is within the Commission's subject matter jurisdiction. The Parks & Recreation Commission is an advisory body appointed by the City Council that reviews and provides recommendations on matters related to parks and community recreation within the City. Except for very limited circumstances, state law prohibits any Commission discussion or action on items that are not on the agenda.

All members of the public are asked to observe the City's Rules of Procedure and Public Meeting Decorum. The City's Rules of Procedure and Public Meeting Decorum can be found on the City's website, and at Chapter 2.40 of the Irwindale Municipal Code. You may also contact the City Clerk's Office for copies.

Each speaker will be limited to 3 minutes unless such time limits are extended. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized groups of persons wishing to address the Board on the same subject should select a spokesperson to represent the group so as to avoid unnecessary repetition.

The Commission may regulate a speaker who is speaking too long or out of order, being unduly repetitious, discussing irrelevancies, or extending to items not within the subject matter jurisdiction of the Commission. Please be reminded that discrimination, abusive use of profanity, unruly disruption, and violent or physically threatening conduct is discouraged. Members of the public shall not disrupt the orderly conduct of the meeting. The Presiding Officer will request that a person cease any disruptive conduct, and if not immediately stopped, will direct the person to be removed from the meeting.

8. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

A. Red, White & You Post Event Review

Department: Public Services

Recommendation: Receive and file the Red, White, & You Post Event Review and provide staff with direction on possible improvements, if necessary.

B. Dog Park at Jardin de Roca Park

Department: Public Services

Recommendation: Discuss the potential for a future dog park at Jardin de Roca Park

C. Commission Invites to Specific Special Events

Department: Public Services

Recommendation: Discuss and approve a list of specific events the Parks & Recreation Commission will be invited to in lieu of registration, if applicable, when held at or by the Dan Diaz Recreation Center (Irwindale Recreation) and Irwindale Aquatics Center.

D. Summer Highlights at the Dan Diaz Recreation Center and Irwindale Aquatics Center - Verbal

Department: Public Services

Recommendation: Receive and file the presentation on the summer highlights at the Dan Diaz Recreation Center and Irwindale Aquatics Center.

9. PUBLIC SERVICES DIRECTOR UPDATE

10. REQUESTS FOR AGENDA ITEMS BY COMMISSION

If a Commissioner is interested in a task or project, the Commissioner shall request that the item be agendized in this section.

11. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Parks & Recreation Commission, to be held on September 3, 2025, be posted at the City Hall, Library, and Post Office on August 28, 2025.



Armando Hegdahl, CMC
Management Analyst

The Irwindale **PARKS & RECREATION COMMISSION** met in regular session at the above time and place.

ROLL CALL: Present: Commissioners Michelle Duran, Justin Kelly, Nathan Romero; Vice Chair Carmen Roman; Chair Paula Fraijo

Also present: Elizabeth Rodriguez, Public Services Director; Priscilla Zepeda; Recreation Manager; Pedro Rodriguez, Public Works Services Supervisor; Daniel Grijalva, Aquatics Supervisor; and Armando Hegdahl, Management Analyst

AB 2449 DISCLOSURES None.

CONSENT CALENDAR

MOTION A motion was made by Chair Fraijo, seconded by Commissioner Duran, to approve the Consent Calendar. The motion was unanimously approved.

ITEM NO. 6A MINUTES OF THE MEETING HELD MAY 7, 2025
MINUTES OF THE MEETING HELD MAY 7, 2025 The minutes of the meeting held May 7, 2025, were approved as presented.

ITEM NO. 6B RECREATION MANAGER UPDATE
RECREATION MANAGER UPDATE The Recreation Manager update was received and filed.

ITEM NO. 6C AQUATICS SUPERVISOR UPDATE
AQUATICS SUPERVISOR UPDATE The Aquatics Supervisor update was received and filed.

ITEM NO. 6D PUBLIC WORKS SUPERVISOR UPDATE
PUBLIC WORKS SUPERVISOR UPDATE The Public Works Supervisor update was received and filed.

ITEM NO. 6E CITY COUNCIL ADOPTED FISCAL YEAR 2025/2026 BUDGET FOR PUBLIC SERVICES
CITY COUNCIL ADOPTED FISCAL YEAR 2025/2026 BUDGET FOR PUBLIC SERVICES The City Council-adopted Fiscal Year 2025/2026 Budget for Public Services was received and filed.

END OF CONSENT CALENDAR

**SPONTANEOUS
COMMUNICATIONS**

PAT GONZALES Pat Gonzales spoke about how much she enjoyed the trip to the beach today. She also enjoyed the Red, White, and You BBQ event held recently.

NEW BUSINESS

ITEM NO. 8A UNLEASHED DOGS IN CITY PARKS
UNLEASHED DOGS
IN CITY PARKS

DIRECTOR RODRIGUEZ Director Rodriguez presented the staff report.

CHAIR FRAIJO Chair Fraijo suggested having stand-alone signs advising visitors that dogs must remain leashed.

COMMISSIONER ROMERO Responding to questions by Commissioner Romero, Director Rodriguez advised that most reports of dogs off leashes occur at Jardin de Roca Park and that the ordinance prohibiting this activity covers all city parks. She also advised that reports regarding this activity should be directed to the Police Department.

CHAIR FRAIJO Chair Fraijo suggested potentially identifying an area within the city to establish a dog park.

PAT GONZALES Pat Gonzales stated that she calls the police when she sees loose dogs and noted that she has been advised that the officers do not handle stray animals.

CHAIR FRAIJO Chair Fraijo stated that the Commission desires for all city parks to include signage indicating that dogs must remain on leashes, which Director Rodriguez acknowledged and indicated that she would follow up with the Police Department regarding calls about animals.

**PUBLIC SERVICES
DIRECTOR UPDATE**

DIRECTOR RODRIGUEZ Director Rodriguez presented the following update:

- 1) All 12 children on the waiting list for the summer Kidzone program were invited to sign up for the program, though a couple parents indicated that they would not register their children for various reasons.
- 2) She provided details about upcoming "Too Toxic to Trash" hazardous waste disposal events.

- 3) The HVAC replacement project at the Dan Diaz Recreation Center is approximately 95% completed with only a few punch list items remaining.
- 4) The Public Library Improvement Project is underway; she provided project progress details.
- 5) Since the Azusa Rite Aide Pharmacy will close soon, residents should transfer their prescriptions to another pharmacy. Staff is available to assist.
- 6) The Hazard Mitigation Plan has been updated and requires public engagement to determine areas of concern. Additional details can be found on the City's website.
- 7) Applications are being accepted for the full-time Code Enforcement Officer and Police Dispatcher/Records Clerk positions.
- 8) The 4th of July Fireworks Spectacular is scheduled for 9 pm on July 4. She provided additional details about the event, including a new feature where patriotic music could be listened to in conjunction with the event.

VICE CHAIR ROMAN

Vice Chair Roman asked about trash pickup in light of the upcoming holiday, to which Director Rodriguez advised that it will be conducted on July 5.

COMMISSIONER
ROMERO

Commissioner Romero asked about the use of headphones for those with auditory sensitivity at Recreation events, to which Director Rodriguez advised that the budget was recently approved, and staff can now move forward with ordering the headphones.

COMMISSIONER
KELLY

Commissioner Kelly asked about sprucing up the exterior of the Recreation Center, to which Director Rodriguez noted that funds had been identified for revitalizing the facility; however, the funding was instead utilized to retrofit the facility and improve the HVAC system. Staff will bring the concern to the City Manager to determine what could be done to improve the building.

CHAIR FRAIJO

Chair Fraijo asked about the upcoming fireworks show, to which Director Rodriguez indicated that the fireworks would be launched to the same heights as last year's show.

Chair Fraijo acknowledged and thanked Recreation staff for managing to include all children on the waiting list in the Kidzone program. She also thanked the Council for approving the Recreation Department's budget and for supporting the department's programs.

**REQUESTS FOR
AGENDA ITEMS
BY COMMISSION**

- VICE CHAIR ROMAN Vice Chair Roman thanked staff for including all waiting list children in the Kidzone program and asked that a letter of appreciation be sent to Helen at Rite Aid for her years of assistance to residents. She also stated that she enjoyed the Red, White, and You event.
- COMMISSIONER ROMERO Commissioner Romero added that he particularly liked that there were many vendors at the Red, White, and You event.
- COMMISSIONER KELLY Commissioner Kelly asked about adding string lighting outside the Snack Shack, to which Supervisor Grijalva noted that there usually is more lighting in the subject area, however, the lighting has gone out recently and needs to be repaired.
- DIRECTOR RODRIGUEZ Director Rodriguez stated that staff has considered adding lighting near the pool chemical room, though there are no concrete plans for it yet.
- MOTION A motion was made by Commissioner Duran, seconded by Chair Fraijo, to add an item to next month's agenda to discuss installing shade at the Margaret Diaz Pavillion. The motion was unanimously approved.
- CHAIR FRAIJO Chair Fraijo thanked staff for the addition of music through an app for the fireworks show, asked that staff provide an update at next month's meeting regarding attendance at the Daycamp trips, and for the Aquatics update to include incidents or injuries in order to determine whether they could have been prevented.
- DIRECTOR RODRIGUEZ Director Rodriguez invited the commissioners to attend the July 9 Council meeting to accept the proclamation for "Parks Make Life Better" month.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 9:08 p.m.

Armando Hegdahl, CMC
Management Analyst

City of
IRWINDALE
AGENDA REPORT

Date: September 3, 2025

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Recreation Supervisor Update

Public Services Director's Recommendation:

Receive and file the Recreation Supervisor Update

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Melissa Marez, Recreation Supervisor
Delfina Osterheim, Recreation Supervisor

Background and Analysis:

On Monday, August 4, the final **Sunset Cinema** of the summer featured the hit movie *Wicked starring Cynthia Envo and Ariana Grande*.

The last **Day Camp** trip of the season took place on August 5 and was truly magical – a fun-filled day at **Disneyland** with 42 participants. Who can't resist Mickey and Minnie?

On August 6, we enjoyed a sunny **beach trip** to Huntington Beach with 22 participants, and our last beach trip of the summer was on August 13 with 16 participants.

The **Music in the Park series** concluded with two amazing bands. On August 7, not only did the Irwindale Recreation proudly celebrate Irwindale's 68th Birthday with 300 cupcakes distributed, but the community enjoyed music by *The Ace Band* and delicious food prepared by Irwindale Sister City. On August 14, we held the last Music in the Park with a lively performance by Suave and the popular hamburger combos cooked up by the **Jospeh "Pepe" Miranda Scholarship Foundation**.

On August 8, Irwindale Recreation wrapped up both **Summer Kidzone** and the **Summer Lunch Program** for the season.

On August 13, **Rockabilities** hosted its **End of Summer Luau** with over 200 participants, music by *DJ Sonic Boom*, taco plates donated by **United Rock**, and entertainment by Islanders Luau Hawaiian dancers. It was a fantastic day full of fun and community.

The teens enjoyed their own magical day at **Disneyland** on August 12 with 24 participants and the **Irwindale Teen Club** enjoyed one last beach trip before the school year began on August 16.

Kidzone opened for the new school year on August 18 with 58 children enrolled for the 2025-2026. We're off to a great start!

Announcement/News:

Special Thanks – A heartfelt thank you to **Commissioner Nathan Romero**, who graciously donated the ice cream that the Teen Club sold every week, all summer long during Music in the Park. Your generosity helped make the season extra sweet! As a result, **Irwindale Teen Club** was able to raise \$2,997.90 in snack bar sales.

Irwindale Teen Club also sold Nachos at the July 10 Music in the Park and raised \$313. Finally, the Irwindale Teen Club raised a total of \$5,551 in 50/50 sales during the Music in the Park series. Below is a breakdown of the money raised each week:

DATE	AMOUNT RAISED
July 3	\$350
July 10	\$270
July 17	\$433
July 24	\$690
July 31	\$1,045
August 7	\$1,224
August 14	\$1,539

The money raised by **Irwindale Teen Club** goes towards purchasing school supplies to hand out at the August 14 Back to School Night and special trips and activities that occur throughout the school year. This fall, staff will work with Irwindale Teen Club members on identifying activities that interest them while highlighting career development and preparation for college.

Per the Commissions request, the following highlights **incident reports** that were submitted during the summer season from June to August 2025:

MONTH/YEAR	FIRST AID PROVIDED	INCIDENT	RESULT
July 2025	Yes	Stumbled & fell	Cut lip, scrape on chin and nose
July 2025	Yes	Walked into playground pole	Minor bruise on forehead

July 2025	Yes	Slipped & fell onto bottom, slightly hit back of head	No bump on head
July 2025	Yes	Bite to wrist	Did not break the skin
August 2025	No	Ran into another individual	No injuries to either party
August 2025	Yes	Slipped & fell during a game	Hurt pinky
August 2025	Yes	Tripped & hit head on half court curtain pole	Bump on head

There were no incidents that occurred in June 2025. All incidents were immediately reported to parents if the injured party was a minor.

Save the Dates:

- September 4: Mariachi Fest @ 7pm – Mariachi Divas
- September 11: Mi Fiesta @ 7pm – Mariachi Ausente
- September 18: Mariachi Fest @7pm – Mariachi Lindas Mexicanas
- September 25: Mariachi Fest @ 7pm – Mariachi Espectacular

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: September 3, 2025

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Aquatics Supervisor Update

Public Services Director's Recommendation:

Receive and file the Aquatics Supervisor update.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Daniel M. Grijalva, Aquatics Supervisor

Background and Analysis:

August Highlights

Dive-In Cinema wraps up the season.

The last Dive-In Cinema of the season was one for the books. Jumanji was one of the highest-attended Dive-In Cinemas of the season. It was a great way to tie up the summer events at the Aquatics Center, just before returning to school. We look forward to seeing you all again next summer!

Splash and Play Day.

Splash and Play days concluded on Saturday, August 9, wrapping up a summer that was full of raft races, paddle wars, inflatable water slides, deck games, raffles and more. We hope that all participants benefited from this fun-filled family event, where staff have the opportunity to interact with patrons during the many activities that took place. It's through these connections that meaningful memories are made.

Summer Recreational Swimming schedule completed.

Summer Recreational Swimming concluded on Sunday, August 17, 2025. With the heat continuing into September, recreational swimming will be offered on Saturdays and Sundays from 12pm - 4pm, starting Saturday, August 23 and running until Sunday, September 28, 2025. Stop by and beat the heat after the weekday stresses and cool off at the Irwindale Aquatics Center.

Late Summer- Schedule.

The late summer/fall schedule started on Monday, August 18, 2025. The Aquatics Center's current

hours of operations are Monday - Thursday from 2pm - 7:30pm and 12pm - 4pm on Saturday and Sunday during recreational swimming until September 28. Aqua Stand Up, Mindful Waters, Senior Splash/Aqua Walk, Swim Team and Aquafitness/Lap swimming have all made their return as off-season offerings. These classes and programs will be offered until Thursday, October 30, 2025.

AquaFitness kicked off on Monday, August 25, for its first 5-week late summer/fall session. The first class, offered from 5:30pm - 6:30pm, has 39 registered participants (9- Residents, 30- Non-residents). The second class, offered from 6:30pm - 7:30pm, has 15 registered participants (4- Residents, 11 Non-residents).

Announcement/ News

The Aquatics Center was closed on Monday, September 1, 2025, in observance of Labor Day. Classes and programming resumed on September 2.

It is with great pleasure that I announce the recruitment process has concluded for the position of a full-time Aquatics Assistant for the Irwindale Aquatics Center. The position is now filled and I would like to congratulate Mariana Quinones on her new accomplishment and role in securing and becoming the first Aquatics Assistant for the Irwindale Aquatics Center. Her hard work and dedication to the community and the department made her the best candidate for this position. Congratulations!!!

Save the Dates

Monday, September 15- Resident registration day (Session #2) - Aquafitness & Aqua-Stand Up.

Monday, September 22- Non-resident registration day (Session #2) - Aquafitness & Aqua-Stand Up.

Thursday, September 25- End of the first session for the late summer/fall season.

Sunday, September 28- Late summer recreational swimming ends for the 2025 season.

Monday, September 29- The first day of Session #2 for fall season.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: September 3, 2025

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Public Works Supervisor Update

Public Services Director's Recommendation:

Receive and file the Public Works Supervisor update

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Pedro Rodriguez, Public Works Supervisor

Background and Analysis:

Repairs were made to the Dan Diaz Recreation Center's front doors. All four doors' push bars were repaired, a new pivot (hinge) was replaced on the ADA access door, and closers were replaced on two of the doors. New kitchen doors that lead into the gymnasium, and a new exterior KidZone door that leads to the memorial garden, were installed at the Dan Diaz Recreation Center. The KidZone doors that lead into the gymnasium are scheduled for replacement during the month of September. Bay Alarm recently updated the panel codes for each department's alarm system, including the Dan Diaz Recreation Center, and upgraded the entire alarm system at the Dan Diaz Recreation Center.

At the Irwindale Aquatics Center, new shower curtains were installed in both the men's and women's locker rooms.

Staff are currently performing routine maintenance across all parks, with concentration on the irrigation valves at Irwindale Park and Jardin de Roca Park.

Finally, Elizabeth Rodriguez, Pedro Rodriguez and Gary Strobehn attended the Maintenance Superintendent Association meeting on August 12, where we are pleased to announce that Gary Strobehn was awarded the Clayton Trejo Scholarship to assist him with his continued studies.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: September 3, 2025

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Maintenance Update from the 2025 Walk-through

Public Services Director's Recommendation:

Receive and file the maintenance update from the 2025 walk-through of the Dan Diaz Recreation Center, Irwindale Aquatics Center, Jardin de Roca Park and Irwindale Park.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Pedro Rodriguez, Public Works Supervisor

Background and Analysis:

On April 2, 2025 and May 7, 2025, the Parks & Recreation Commission completed a walk-through tour of the Dan Diaz Recreation Center, the Irwindale Aquatics Center, Irwindale Park, and Jardin de Roca Park to identify areas of concern prior to summer. During and after the tour, the Commission provided input, and staff made a record of specific areas of improvement. On June 4, 2025, staff provided the Commission with an update on the status of each area of improvement.

The following table outlines the specific areas of improvement identified by the Commission, and the status of each as of September 3, 2025:

DAN DIAZ RECREATION CENTER	STATUS
Replace net at basketball court near memorial garden.	COMPLETED
Clean drinking fountain (outside/behind building).	COMPLETED/ONGOING
Repair or replace baseboard near the elevator.	COMPLETED
Replace rusty hand weights.	FUTURE PROJECT FY26/27
Replace covers in weight room.	FUTURE PROJECT FY26/27
Replace sink/counter and bathroom partitions in men's restroom near elevator.	PROJECT SCHEDULED FOR FY25/26

IRWINDALE AQUATICS CENTER	STATUS
Paint rod iron fence around the pool area.	PROJECT SCHEDULED FOR FY25/26
Cover/remove wire outlet covers in the pool area.	COMPLETED
Repair wall top cap at the north side of pool.	PROJECT SCHEDULED FOR FY25/26
Replace light covers in both locker rooms.	COMPLETED
Repair tiles in both locker rooms.	COMPLETED
Replace bathroom and shower partitions in both locker rooms. Look into better stalls for both locker rooms.	FUTURE CIP PROJECT SCHEDULE FY26/27
WOMEN'S LOCKER ROOM: Repair restroom flush valve.	COMPLETED
WOMEN'S LOCKER ROOM: Replace toilet paper dispensers.	COMPLETED
MEN'S LOCKER ROOM: Scrape paint off and repaint ceiling.	COMPLETED
MEN'S LOCKER ROOM: Fill in gaps on concrete seating area.	COMPLETED
Trim trees growing into perimeter.	COMPLETED
Fix tankless water heaters (2).	COMPLETED
Add signs that say "report vandalism" in both locker rooms.	COMPLETED

IRWINDALE PARK	STATUS
Add lighting to horseshoe pit.	COMPLETED
Repair wood around sand at horseshoe pit.	COMPLETED
Place signs on restrooms for Public Works repairs.	COMPLETED
Fix/Replace cracked baby changing stations at both restrooms.	COMPLETED
Place signs above baby changing stations "Do not sit on baby changing stations".	COMPLETED
Spray paint ADA Seating on ADA seating area south of Softball Field Bleachers.	SCHEDULED
Add more plants with color and completely fill each pod with flowers at the Memorial Garden.	PLANTS PURCHASED, ON SCHEDULE

Inspect the condition of the Magnolia Tree between the playground and softball field	COMPLETED
Clean up the grass area around playground (messy).	COMPLETED
Trim Palm Trees near Picnic Shelter.	COMPLETED
Repair toilet push button in Men's Restroom near playground.	COMPLETED
Remove twig from fountain on restrooms near playground.	COMPLETED
Fix leaning signs near east end parking lot.	COMPLETED
Remove social distancing stickers from around playground.	COMPLETED
Replace padding on play equipment in playground area.	COMPLETED
Remove ants from playground area.	COMPLETED
Zip tie overhead lighting in plaza.	COMPLETED

JARDIN DE ROCA PARK	STATUS
Clean bus stop adjacent to park/graffiti on bus bench.	COMPLETED
Remove and reinstall drains around basketball court.	PROJECT FOR FY25/26
Repair stucco on restroom building.	FUTURE PROJECT FOR FY26/27
Clean light covers above sinks.	COMPLETED
Remove social distancing stickers from all areas of park.	COMPLETED
Replant vines on empty vertical planter boxes.	2 VINES PLANTED, 4 REMAINING VINES ARE IN THE PROCESS OF BEING PLANTED
Remove graffiti from restrooms on west side.	COMPLETED
Replace toilet paper in restrooms.	COMPLETED/SPOKE WITH STAFF
Replace sticker on swings.	ORDERED STICKER
Replace rusted BBQs in various areas of park; install larger BBQs near main picnic areas.	2 BBQS REPLACED, REMAINING 6 ARE IN THE PROCESS OF BEING ORDERED AND INSTALLED.
Repair leak from drinking fountain/dog water station.	COMPLETED
Remove graffiti on trellis south of skate area.	COMPLETED

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: September 3, 2025

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Red, White & You Post Event Review

Public Services Director's Recommendation:

Receive and file the Red, White, & You Post Event Review and provide staff with direction on possible improvements, if necessary.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Melissa Marez, Recreation Supervisor
Delfina Osterheim, Recreation Supervisor

Background and Analysis:

Since 2022, Recreation has hosted the Red, White, and You event, created to reimagine the City's 4th of July celebration and boost community participation. The original 4th of July event, traditionally held on the holiday itself, had seen a steady decline in attendance. To better engage families, the new event was designed around the theme of a "Small Town Community Picnic" and scheduled for the Saturday before the 4th of July. This allows residents to celebrate together as a community while still preserving the holiday for family traditions and fireworks at home.

The event has grown into a popular community gathering and features:

- **Free hot dogs** for attendees
- **Kids' Fun Zone** with games and activities
- **Live performances and a local band**
- **Craft and food vendors**
- **Old-fashioned contests**, including a pie-eating contest, watermelon-eating contest, and a Chili Cook-Off sponsored by the Senior Center

Multiple City departments contributed to the success of the event:

- **Irwindale Aquatics Center** – water games in the Fun Zone
- **Irwindale Public Library** – arts and crafts booth
- **Irwindale Senior Center** – food booth and Chili Cook-Off
- **Irwindale Recreation** – community softball game and event coordination

Additionally, there were approximately 20 vendors who sold items at a variety of different price points, a professional sound engineer, 300 hot dogs distributed until approximately 6:00pm, and soda and water sold by Irwindale Teen Club. This year, staff added a large drinks sign/flag near the Irwindale Teen Club booth. The community also enjoyed the sounds of the Balance Band.

The Red, White, and You event continues to grow each year, bringing back the sense of small-town tradition and celebrating Independence Day in a way that emphasizes family, community, and fun.

Requests and Recommendations:

It is our recommendation that the Red, White & You event continue to be held on the Saturday before the Fourth of July holiday, while the Fireworks Show remains scheduled for July 4th. This schedule allows families to enjoy two distinct celebrations without overlapping and maximizing community participation. Hosting Red, White & You on the Saturday prior provides a full day of family-friendly activities, entertainment, and community connection before the holiday itself. Keeping the Fireworks Show on July 4th maintains tradition and ensures that residents can celebrate Independence Day with a spectacular display on the actual holiday. This balance of events helps reduce crowding, spreads out staffing and resources more effectively, and gives the community multiple opportunities to come together in celebration.

Budget Breakdown

	City Allocated Budget	ICF Donation
EVENT BUDGET	46,250.00	5,000.00
Fireworks*	\$36,500	N/A
Band and Sound	\$3,300	N/A
Stage	\$1,385.08	N/A
Market Coordinator**	\$2,000	N/A
Inflatables		\$1,716
Photobooth	\$450	
Hot Dog supplies	\$320	N/A
Event Supplies (décor, prizes, etc.)	\$295.64	N/A
TOTAL SPENT	\$44,250.72	\$1,716
Balance	\$1,999.28	\$3,284

Event insurance for the Red, White and You event cost \$1,709.00 and is charged to our City Budget – Special Event Insurance account.

**Fireworks display takes place on July 4th; however, it is charged to the same Special Event account as Red, White and You.*

***Market Coordinator cost includes market coordinator services (securing vendors, raffle prizes, goody bags (25), vendor set up and check in, promoting the event, etc.), DJ services and balloon decorations.*

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: September 3, 2025

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Dog Park at Jardin de Roca Park

Public Services Director's Recommendation:

Discuss the potential for a future dog park at Jardin de Roca Park

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Elizabeth Rodriguez, Public Services Director

Background and Analysis:

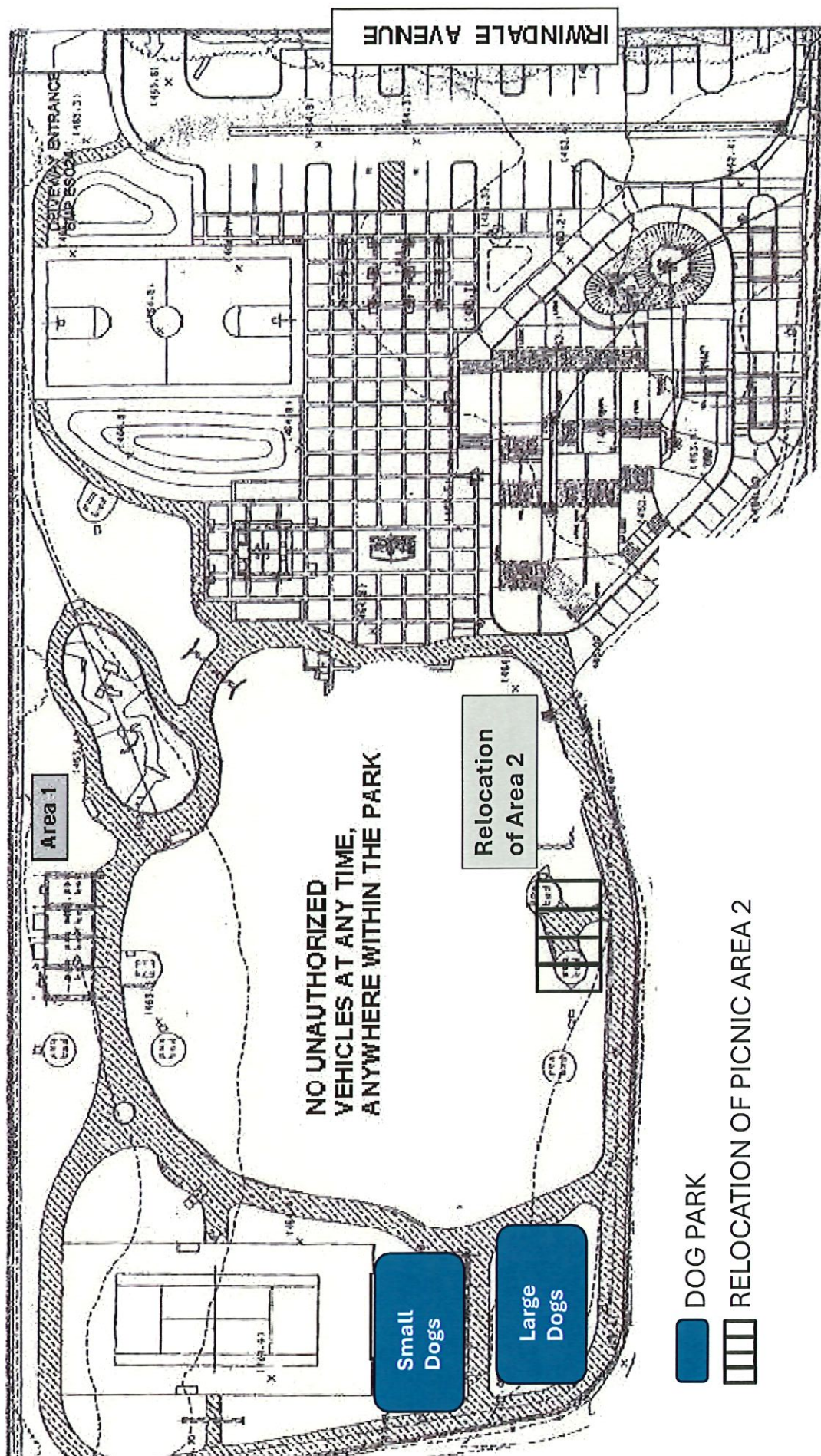
At the August 6, 2025 regularly schedule Parks & Recreation Commission meeting, Chair Fraijo requested staff present a potential location for a future dog park at Jardin de Roca Park. The best location for a dog park is at the southwest corner of Jardin de Roca Park. A slope that separates the park from the business community makes this location ideal for a dog park, which will cause loud noises (barking) and potential smells. This area would allow for two small dog parks...one for small dogs and another for bigger dogs. Both dog park areas would be approximately 2,500 square feet for a total of 5,000 square feet.

Currently, Picnic Area 2 is located in the area identified as a potential location for a future dog park. Picnic Area 2 would need to be relocated further east on the property and located across from the current Picnic Area 1.

Attached is a map of the location identifying the ideal location for a potential future dog park.

Attachments:

1. Future Dog Park Location



City of
IRWINDALE
AGENDA REPORT

Date: September 3, 2025

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Commission Invites to Specific Special Events

Public Services Director's Recommendation:

Discuss and approve a list of specific events the Parks & Recreation Commission will be invited to in lieu of registration, if applicable, when held at or by the Dan Diaz Recreation Center (Irwindale Recreation) and Irwindale Aquatics Center.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Elizabeth Rodriguez, Public Services Director

Background and Analysis:

At the August 6, 2025 regularly scheduled Parks & Recreation Commission meeting, Vice Chair Roman requested the Commission be invited to specific events held at or by the Dan Diaz Recreation Center (Irwindale Recreation) or by the Irwindale Aquatics Center. Staff have identified the following events whereby the Parks & Recreation Commission will receive a personal invitation via a flyer inviting them to attend these events:

Irwindale Aquatics Center

Aquatics Expo
Community Luau
Family Luau
Dive-in Cinema
Any Grand Opening Events pertaining to the Irwindale Aquatics Center

Dan Diaz Recreation Center

Easter Eggstravaganza
Monthly RockAbilities Special Events
Music in the Park Series
Red, White and You Event
Mariachifest
Halloween Spooktacular

All Cancer Walk
Veterans Day Ceremony
Christmas Spectacular
Any Grand Opening Events pertaining to Irwindale Recreation

The flyers will be placed on the dias one month prior to the event; however, should the flyer not be ready in time, staff will place it in the weekly update packet that goes out to each Parks & Recreation Commissioner. The Monthly RockAbilities Events, Music in the Park Series, and Mariachifest will have all the days, times, and other pertinent information on one flyer. If registration is required for the event, the Parks & Recreation Commission will no longer be required to register for the event; however, they will be required to RSVP for the event with City Staff.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: September 3, 2025

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Summer Highlights at the Dan Diaz Recreation Center and Irwindale Aquatics Center - Verbal

Public Services Director's Recommendation:

Receive and file the presentation on the summer highlights at the Dan Diaz Recreation Center and Irwindale Aquatics Center.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Elizabeth Rodriguez, Public Services Director

Background and Analysis:

Attachments:

None