

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200



NOTICE AND AGENDA FOR THE *AMENDED* SPECIAL AND REGULAR MEETING OF THE

CITY COUNCIL

SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY

HOUSING AUTHORITY

October 22, 2025

SPECIAL MEETING – 5:00 P.M.

REGULAR MEETING – 6:00 PM

LARRY G. BURROLA - Mayor

H. MANUEL ORTIZ - Mayor Pro Tem

ALBERT F. AMBRIZ - Councilmember

MARK A. BRECEDA - Councilmember

MANUEL R. GARCIA - Councilmember

Via Zoom Webinar: <https://us02web.zoom.us/j/87104592389>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Listen Over Phone: 1-669-900-6833; Webinar ID: 871-0459-2389

Spontaneous Communications: The public is encouraged to address the City Council on any matter listed on the agenda or on any other matter within its jurisdiction. The City Council will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The City Council will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Compensation for Board Members: Compensation for the members of the Irwindale City Council is \$750.16 a month. In accordance with Government Code Section 54952.3, Councilmembers will not receive any additional compensation or stipend for the convening of the regular meetings of the Successor Agency to the Irwindale Community Redevelopment Agency. Councilmembers will receive additional compensation of \$50/meeting, not to exceed \$150 per month, for the convening the regular meetings of the Irwindale Housing Authority and an additional compensation of \$300/meeting for convening the regular meetings of the Irwindale Reclamation Authority.

Code of Ethics

As City of Irwindale Council Members, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE CITY COUNCIL



SPECIAL MEETING**1. CALL TO ORDER****2. ROLL CALL: Councilmembers: Albert F. Ambriz, Mark A. Breceda, Manuel R. Garcia; Mayor Pro Tem H. Manuel Ortiz, Mayor Larry G. Burrola****3. AB 2449 DISCLOSURES**

Remote participation by a member of the legislative body for just cause or emergency circumstances

4. CONSENT CALENDAR

- A. Request to Approve a Professional Contract Services Agreement with PlaceWorks, Inc., for the preparation of an Environmental Impact Report for the proposed Irwindale Brew Yard Specific Plan, which includes the construction of a warehouse distribution center/industrial park totaling up to ±3,000,000 square feet with associated parking, and on-site grading activities for property located at 15801 First Street (APNS 8533-009-025, 8533-009-026, 8533-009-027, 8533-009-028 & 8533-009-029)

Department: Community Development

Recommendation: Authorize the City Attorney's office to prepare a Professional Services Agreement, and authorize the City Manager to execute said agreement, subject to City Attorney approval as to form, with Placeworks, Inc., with a not to exceed amount of \$500,000.00 for the preparation of an Environmental Impact Report for the proposed Irwindale Brew Yard Specific Plan, which includes the construction of a warehouse distribution center/industrial park totaling up to ±3,000,000 square feet with associated parking, and on-site grading activities for property located at 15801 First Street (APNS 8533-009-025, 8533-009-026, 8533-009-027, 8533-009-028 & 8533-009-029).

5. SPONTANEOUS COMMUNICATIONS

Spontaneous communications are limited to the special meeting agenda items only.

6. RECESS TO CLOSED SESSION

- A. Public Employee Performance Evaluation
Pursuant to California Government Code Section 54957

Title: City Manager

- B. Conference with Real Property Negotiator
Pursuant to California Government Code Section 54956.8

Property: Olive Pit (APN 8415-001-906, 908)

Agency negotiators: Julian A. Miranda, City Manager and Eddie Chan, Director of Engineering

/ Building Official

Negotiating Parties: United Rock Products Corp.

Under negotiation: Sublease Price and Terms

Property: 16202-16214 Arrow Highway and 16216-16300 Arrow Highway

Agency Negotiator - Julian A. Miranda, City Manager

Negotiating Parties: Lee Arce, LLC

Under Negotiation: Acquisition of Property

Amended on Tuesday, October 21, 2025 to add the highlighted items

C. Conference with Legal Counsel - Anticipated Litigation

Significant Exposure to Litigation

[Pursuant to Government Code section 54956.9 (d)(2), e(1)]

A point has been reached where, in the opinion of the legislative body of the local agency, upon the advice of its legal counsel based on existing facts and circumstances, that there is significant exposure to litigation against the local agency. The facts and circumstances are those that might result in litigation against the local agency but which the local agency believes are not yet known to a potential plaintiff or plaintiffs, which facts and circumstances need not be disclosed.

Number of cases: 1

7. RECONVENE IN OPEN SESSION

8. REPORT FROM CLOSED SESSION

9. ADJOURNMENT

REGULAR MEETING

10. CALL TO ORDER

11. PLEDGE OF ALLEGIANCE - Led by Pledge Leaders Faith and Sophina Diaz

12. INVOCATION

13. ROLL CALL: Councilmembers: Albert F. Ambriz, Mark A. Breceda, Manuel R. Garcia; Mayor Pro Tem H. Manuel Ortiz; Mayor Larry G. Burrola

14. AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances

15. CHANGES TO THE AGENDA**16. COUNCIL MEMBER TRAVEL REPORTS****17. COUNCILMEMBER COMMENTS****18. PROCLAMATIONS / PRESENTATIONS / COMMENDATIONS**

- A. Recognition of Dan Diaz in honor of his 90th Birthday
- B. Recognition of retiring Irwindale Police Officer Shawn Cory
- C. Chamber of Commerce Businesses of the Month - DoubleTree by Hilton Monrovia (July); IDS Real Estate (August); Rize Credit Union (September)
- D. Irwindale Chamber of Commerce Quarterly Update

19. CONSENT CALENDAR

- A. Minutes of the Special and Regular Meetings Held June 25, 2025

Department: City Clerk

Recommendation: Approve

- B. Warrants / Demands / Payroll

Department: Finance

Recommendation: Approve

- C. Award of Contract for Design Services for the Irwindale Civic Center Fountain Monument Improvements and Approval of Related Budget Amendment; P-1054-A

Department: Engineering

Recommendation: (1) Authorize the City Manager to enter into an agreement with Rodarte Landscape Architecture in the amount of \$73,750.00 for the preparation of construction documents for the Irwindale Civic Center Fountain Monument Improvements, subject to City Attorney approval as to form; (2) approve a 15% project contingency in the amount of \$11,063.00 to cover any unforeseeable changes that may arise during design; and (3) **adopt Resolution No. 2025-100-3688** entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING A BUDGET AMENDMENT FROM THE GENERAL FUND RESERVES BY APPROPRIATING \$115,000 TO THE CAPITAL IMPROVEMENT PROGRAM PROJECT NO. 8245 (CIVIC CENTER EXTERIOR IMPROVEMENTS) FOR THE DESIGN SERVICES FOR THE FOUNTAIN MONUMENT."

- D. Investment Quarterly Report for Fiscal Quarter Ending September 30, 2025

Department: Finance

Recommendation: That the City Council, Successor Agency Board, and Housing Authority Board receive and file the Investment Quarterly Report for the fiscal quarter ending September 30, 2025.

E. Rejection of Claim - Christopher Lopez***Department: City Clerk***

Recommendation: (1) Reject the claim of Christopher Lopez vs. City of Irwindale; and (2) Direct staff to send a letter of rejection.

F. Fee Waiver for Irwindale Chamber of Commerce's E-Waste Event***Department: Community Development***

Recommendation: **Adopt Resolution No. 2025-96-3684** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, APPROVING A FEE WAIVER FOR THE SPECIAL EVENT PERMIT APPLICATION FEE FOR THE E-WASTE RECYCLING EVENT ON October 25-26, 2025".

G. Second Reading of Ordinance No. 799 - Billboards***Department: Community Development***

Recommendation: **Adopt on second reading by title only with further reading waived Ordinance No. 799**, entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, AMENDING CHAPTER 17.20 ("BILLBOARDS") OF TITLE 17 ("ZONING") OF THE CITY OF IRWINDALE MUNICIPAL CODE REGARDING NEW AND CONVERTED DIGITAL DISPLAYS OF OUTDOOR ADVERTISING STRUCTURES AFFECTING PROPERTIES CITYWIDE AND FINDING THE ORDINANCE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15061(b)(3)"

H. Waive Formal Bidding Procedures and Approve Purchase and Installation of Door Card Readers, Video Cameras, and Storage of Video Recordings for the Irwindale Public Library Through Cooperative Purchasing Arrangement***Department: Administration***

Recommendation: **Adopt Resolution No. 2025-97-3685, entitled:** "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE WAIVING FORMAL BIDDING PROCEDURES PURSUANT TO IRWINDALE MUNICIPAL CODE SECTION 3.44.080(E), AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER WITH ACCESS TECH SECURITY FOR THE PURCHASE AND INSTALLATION OF DOOR CARD READERS, VIDEO CAMERAS, AND STORAGE OF VIDEO RECORDINGS FOR THE NEW IRWINDALE PUBLIC LIBRARY."

I. Approve a Fee Waiver for the Tournament of Roses, Waiving City Transportation/Oversized Vehicle Fees***Department: Administration***

Recommendation:

Adopt Resolution No. 2025-98-3686 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING A FEE WAIVER FOR THE PASADENA TOURNAMENT OF ROSES 501(c)(3) NONPROFIT ORGANIZATION, WAIVING CITY TRANSPORTATION / OVERSIZED VEHICLE FEES OF \$1,440.00".

20. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience speak on items not on this agenda that are within the City Council's subject matter jurisdiction. State law prohibits any Council discussion or action on such communications unless 1) the Council by majority vote finds that a catastrophe or emergency exists; or 2) the Council by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Council cannot participate (except as stated), it is requested that all such communications be made in writing to be included on the next agenda for full discussion and action

All members of the public are asked to observe the City's Rules of Procedure and Public Meeting Decorum. The City's Rules of Procedure and Public Meeting Decorum can be found on the City's website, and Chapter 2.40 of the Irwindale Municipal Code. You may also contact the City Clerk's Office for copies.

Each speaker will be limited to 3 minutes unless such time limits are extended. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject for all speakers. Organized groups of persons wishing to address the Council on the same subject should select a spokesperson to represent the group, so as to avoid unnecessary repetition. In no event shall the total amount of speaking time for exceed 6 minutes per person for the subject under discussion.

The Council may regulate a speaker who is speaking too long or out of order, being unduly repetitious, discussing irrelevancies, or extending to items not within its subject matter jurisdiction. Please be reminded that discrimination, abusive use of profanity, unruly disruption, and violent or physically threatening conduct is discouraged. Members of the public shall not disrupt the orderly conduct of the meeting. The Presiding Officer will request that a person cease any disruptive conduct, and if not immediately stopped, will direct the person to be removed from the meeting.

Public Comments will be heard in the following order:

1: In-person attendees

2: Teleconference attendees

3: In-person and teleconference attendees who have not previously provided comments on the matter(s) being discussed by the legislative body

21. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

A. Reorganization of the City Council

Department: City Clerk

Recommendation: Discuss and provide direction regarding the re-organization of the Irwindale City Council.

- B. Resolution Promoting Broad Community Participation and Establishing a Policy Prohibiting Concurrent Service on More Than One City Board or Commission

Department: City Clerk

Recommendation: **Adopt Resolution No. 2025-99-3687** entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE PROMOTING BROAD COMMUNITY PARTICIPATION AND ESTABLISHING A POLICY PROHIBITING CONCURRENT SERVICE ON MORE THAN ONE CITY BOARD OR COMMISSION".

22. CITY MANAGER'S REPORT

23. REQUESTS FOR AGENDA ITEMS BY CITY COUNCIL

If a City Council Member is interested in a task or project, the City Council Member shall request that the item be agendaized in this section.

24. ADJOURN

SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY

25. AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances

26. CONSENT CALENDAR

- A. Minutes of the Regular Meeting Held June 25, 2025

Department: City Clerk

Recommendation: Approve

- B. Investment Quarterly Report for Fiscal Quarter Ending September 30, 2025

Department: Finance

Recommendation: That the City Council, Successor Agency Board, and Housing Authority Board receive and file the Investment Quarterly Report for the fiscal quarter ending September 30, 2025.

27. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. Spontaneous Communications for the Successor Agency are subject to the same State prohibitions and City guidelines as cited on the City Council agenda.

28. ADJOURN

HOUSING AUTHORITY

29. AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances

30. CONSENT CALENDAR

A. Minutes of the Regular Meeting Held June 25, 2025

Department: City Clerk

Recommendation: Approve

B. Investment Quarterly Report for Fiscal Quarter Ending September 30, 2025

Department: Finance

Recommendation: That the City Council, Successor Agency Board, and Housing Authority Board receive and file the Investment Quarterly Report for the fiscal quarter ending September 30, 2025.

31. SPONTANEOUS COMMUNICATIONS

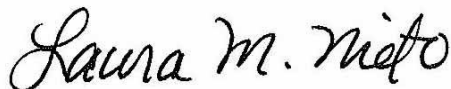
This is the time set aside for members of the audience to speak on items not on this agenda.

Spontaneous Communications for the Housing Authority are subject to the same State prohibitions and City guidelines as cited on the City Council agenda.

32. ADJOURN

AFFIDAVIT OF POSTING

I, Laura M. Nieto, Chief Deputy City Clerk, certify that I caused the agenda for the regular meeting of the City Council, Irwindale Successor Agency to the Irwindale Community Redevelopment Agency and Housing Authority, to be held on October 22, 2025, be posted at the City Hall, Library, and Post Office on October 17, 2025.



Laura M. Nieto, MMC
Chief Deputy City Clerk

Item #4.A.

City of
IRWINDALE
AGENDA REPORT

Date: October 22, 2025

To: Honorable Mayor and Members of the City Council

From: Julian A. Miranda, City Manager

Issue: Request to Approve a Professional Contract Services Agreement with PlaceWorks, Inc., for the preparation of an Environmental Impact Report for the proposed Irwindale Brew Yard Specific Plan, which includes the construction of a warehouse distribution center/industrial park totaling up to ±3,000,000 square feet with associated parking, and on-site grading activities for property located at 15801 First Street (APNS 8533-009-025, 8533-009-026, 8533-009-027, 8533-009-028 & 8533-009-029)

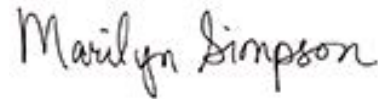
City Manager's Recommendation:

Authorize the City Attorney's office to prepare a Professional Services Agreement, and authorize the City Manager to execute said agreement, subject to City Attorney approval as to form, with Placeworks, Inc., with a not to exceed amount of \$500,000.00 for the preparation of an Environmental Impact Report for the proposed Irwindale Brew Yard Specific Plan, which includes the construction of a warehouse distribution center/industrial park totaling up to ±3,000,000 square feet with associated parking, and on-site grading activities for property located at 15801 First Street (APNS 8533-009-025, 8533-009-026, 8533-009-027, 8533-009-028 & 8533-009-029).

Administrative Action:

Submitted by:

Marilyn Simpson, AICP, Community Development Director



Prepared by:

Jeff Tyler, Associate Planner

Electronically Approved

Reviewed by:

Adrian R. Guerra, City Attorney

Kambiz Borhani, Finance Director / City Treasurer

Approved by:

Julian A. Miranda, City Manager

Background and Analysis:

Yellow Iron Real Estate, LLC, the Applicant, submitted a request to create a specific plan that includes the construction of a warehouse distribution center/industrial park totaling up to ±3,000,000 square feet with associated parking, and on-site grading activities for property located at 15801 First Street (APNS 8533-009-025, 8533-009-026, 8533-009-027, 8533-009-028 & 8533-009-029), in the M-2 (Heavy Manufacturing) zone (Project). The application includes a request for a Specific Plan, General Plan Amendment, Zone Change, Zone Ordinance Amendment, Tentative Parcel Map, Development Agreement, and the environmental analysis, which is required under the California Environmental Quality Act (CEQA) for land use entitlements.

After soliciting proposals through a Request for Proposals process, Planning Staff reviewed four (4) proposals from consulting firms, interviewed four (4) of the consulting firms, and is now recommending the retention of Placeworks, Inc. to complete the CEQA work necessary evaluate the Project. The Contract Services Agreement with Placeworks, Inc. is for an amount not to exceed \$500,000.00. An Environmental Impact Report (EIR) will be prepared by Placeworks, Inc.

The four (4) firms that interviewed were (in alphabetical order):

ECORP Consulting, Inc.

Kimley-Horn and Associates, Inc.

PlaceWorks, Inc.

Universal Engineering Services, Inc.

Fiscal Impact:

The entire cost for this consultant's work will be covered by the Applicant/Developer. The City's General Fund will not be impacted. Pursuant to the Reimbursement Agreement with the Applicant, the Applicant has agreed to reimburse the City of all costs and expenses incurred by the City related to the services agreed to in the Agreement for Contract Services with PlaceWorks, Inc.

Attachments:

1. StandardFeeSchedule

PlaceWorks – Standard Fee Schedule

STAFF LEVEL	HOURLY BILL RATE
Principal	\$210-\$345
Associate Principal	\$195-\$295
Senior Associate II	\$170-\$280
Senior Associate I	\$160-\$240
Associate II	\$135-\$210
Associate I	\$125-\$195
Project Planner	\$105-\$185
Planner	\$90-\$165
Graphics Specialist	\$90-\$175
Administrator	\$145-\$250
Clerical/Word Processing/Technical Editor	\$45-\$175
Intern	\$80-\$135

Subconsultants are billed at cost plus 10%.

Mileage reimbursement rate is the standard IRS-approved rate.

Possible Yearly Increase of 5% on bill rates.

The Irwindale **CITY COUNCIL** met in a special meeting at the above time and place.

ROLL CALL: Present: Councilmembers Manuel R. Garcia; Mayor Pro Tem H. Manuel Ortiz; Mayor Larry G. Burrola

Absent: Councilmember Mark A. Breceda

Also Present: Julian A. Miranda, City Manager; Jamie Traxler, Assistant City Attorney; Theresa Olivares, Assistant City Manager; and Laura Nieto, Chief Deputy City Clerk

AB 2449 DISCLOSURES None.

**SPONTANEOUS
COMMUNICATIONS** There were no speakers.

**RECESS TO
CLOSED SESSION** At 5:31 p.m., the City Council met in Closed Session to discuss the following:

Conference with Real Property Negotiator
Pursuant to California Government Code Section 54956.8

Property: 16202 – 16214 Arrow Highway and 16216 – 16300 Arrow Highway

Agency Negotiator: Julian A. Miranda, City Manager

Negotiating Parties: Lee Arce, LLC

Under Negotiation: Acquisition of Property

ACTION: Discussed; direction given to staff; no reportable action taken.

**RECONVENE IN
OPEN SESSION** At 6:01 p.m., the City Council reconvened in Open Session.

ADJOURNMENT There being no further business to conduct, the meeting was adjourned at 6:02 p.m.

Laura M. Nieto, MMC
Chief Deputy City Clerk

The Irwindale **CITY COUNCIL** met in regular session at the above time and place.

ROLL CALL:

Present: Councilmembers Albert F. Ambriz, Mark A. Breceda,
Manuel R. Garcia, Mayor Pro Tem H. Manuel Ortiz;
Mayor Larry G. Burrola

Also Present: Julian A. Miranda, City Manager; Jamie Traxler,
Assistant City Attorney; Theresa Olivares, Assistant City Manager;
Christopher Hofford, Chief of Police; Kambiz Borhani, Director of
Finance / City Treasurer; Eddie Chan, Director of Engineering /
Building Official; Elizabeth Rodriguez, Public Services Director; Mary
Hull, Human Resources Manager, and Laura Nieto, Chief Deputy City
Clerk

**PLEDGE OF
ALLEGIANCE**

The Pledge of Allegiance was conducted.

AB 2449 DISCLOSURES None.

**CHANGES TO THE
AGENDA** None.

**COUNCILMEMBER
TRAVEL REPORTS** None.

**COUNCILMEMBER
COMMENTS**

**COUNCILMEMBER
AMBRIZ**

Councilmember Ambriz reported that the Irwindale Community
Foundation, in collaboration with United Rock Products, accepted
applications from high school graduates for scholarships. Additional
opportunities for scholarships will be available beginning July 17.

**INTRODUCTION OF
NEW EMPLOYEES /
PROMOTIONS**

None.

**PROCLAMATIONS /
PRESENTATIONS /
COMMENDATIONS**

ITEM NO. 18A
QUARTERLY
LEGISLATIVE
UPDATE FROM
GONSALVES AND SON

**QUARTERLY LEGISLATIVE UPDATE FROM GONSALVES AND
SON**

The update was provided by Jason Gonsalves.

ITEM NO. 18B
RECOGNITION OF
IRWINDALE POLICE
SERGEANT RUDY
GATTO

RECOGNITION OF IRWINDALE POLICE SERGEANT RUDY
GATTO

The recognition was made by Chief Hofford.

PUBLIC HEARINGS

ITEM NO. 19A
PUBLIC HEARING
FOR IRWINDALE
BUSINESS CENTER
SEWER AND STREET
LIGHTING
MAINTENANCE
ASSESSMENT
DISTRICTS

PUBLIC HEARING FOR IRWINDALE BUSINESS CENTER SEWER
AND STREET LIGHTING MAINTENANCE ASSESSMENT
DISTRICTS

MAYOR PRO TEM
ORTIZ AND
COUNCILMEMBER
BRECEDA

Mayor Pro Tem Ortiz and Councilmember Breceda declared potential conflicts of interest, abstained from participating in this discussion, and left the Council Chambers at 6:25 p.m.

FINANCE MANAGER
DURAN

Finance Manager Duran presented the staff report

OPEN
PUBLIC HEARING

At 6:28 p.m., Mayor Burrola opened the public hearing.

FRED BARBOSA

Responding to a question by Fred Barbosa, Manager Duran advised that this item relates to a levy that is applied to property taxes of local businesses located within the assessment district, which will help pay for sewer systems and streetlights.

DIRECTOR BORHANI

Director Borhani explained that Mello-Roos typically applies to Community Facilities Districts and indicated that the consultant can elaborate further at the next meeting.

CLOSE
PUBLIC HEARING

There being no additional speakers, Mayor Burrola closed the public hearing at 6:30 p.m.

RESOLUTION NO.
2025-50-3638
ADOPTED

Resolution No. 2025-50-3638, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE FISCAL YEAR 2025-2026, BEGINNING JULY 1, 2025, AND ENDING JUNE 30, 2026, FOR MAINTENANCE, OPERATION, AND CAPITAL REPLACEMENT OF THE CITY’S SANITATION AND SEWAGE

SYSTEMS WITHIN THE SEWER MAINTENANCE DISTRICT
LOCATED WITHIN THE IRWINDALE BUSINESS CENTER,” and

RESOLUTION NO.
2025-51-3639
ADOPTED

Resolution No. 2025-51-3639, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE FISCAL YEAR 2025-2026 BEGINNING JULY 1, 2025, AND ENDING JUNE 30, 2026, FOR MAINTENANCE OF STREET LIGHTING WITHIN THE EXISTING IRWINDALE BUSINESS CENTER STREET LIGHTING MAINTENANCE DISTRICT,” were adopted on the motion of Councilmember Ambriz, seconded by Mayor Burrola, and unanimously approved.

ITEM NO. 19B
SECOND READING OF
ORDINANCE NO. 798
ADOPTING THE
BUDGET FOR FY 25/26

SECOND READING OF ORDINANCE NO. 798 – ADOPTING THE
BUDGET FOR FISCAL YEAR 2025-2026

DIRECTOR BORHANI

Director Borhani presented the staff report.

OPEN
PUBLIC HEARING

At 6:32 p.m., Mayor Burrola opened the public hearing.

CLOSE
PUBLIC HEARING

There being no speakers, Mayor Burrola closed the public hearing at 6:32 p.m.

ORDINANCE NO. 798
ADOPTED ON
SECOND READING

Ordinance No. 798, entitled:

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ADOPTING THE BUDGET FOR FISCAL YEAR 2025-2026”, was adopted on second reading, reading by title only and waiving further reading thereof, on the motion of Councilmember Breceda, seconded by Mayor Pro Tem Ortiz, and unanimously approved.

CONSENT CALENDAR

MOTION

A motion was made by Mayor Pro Tem Ortiz, seconded by Councilmember Garcia, to approve the Consent Calendar. The motion was unanimously approved; Councilmember Ambriz abstaining on Item No. 20D since he was not in favor of the Plan Check Engineer appointment, and Councilmember Breceda abstaining on Item No. 20E.

ITEM NO. 20A
MINUTES OF THE
SPECIAL AND REGULAR
MEETINGS HELD
APRIL 9, 2025

MINUTES OF THE SPECIAL AND REGULAR MEETINGS HELD
APRIL 9, 2025

The minutes of the special and regular meetings held April 9, 2025,
were approved as presented.

ITEM NO. 20B
WARRANTS /
DEMANDS /
PAYROLL

WARRANTS / DEMANDS / PAYROLL

The warrants / demands / payroll were approved.

ITEM NO. 20C
ACCEPTING AND
APPROVING THE
FY 25/26 OPERATING
BUDGET,
REALLOCATION OF
PREVIOUSLY
DONATED FUNDS,
AND CARRY
FORWARD OF
PREVIOUS YEAR'S
BUDGET OF THE
IRWINDALE
COMMUNITY
FOUNDATION

ACCEPTING AND APPROVING THE FY 2025-2026 OPERATING
BUDGET, REALLOCATION OF PREVIOUSLY DONATED FUNDS,
AND CARRY FORWARD OF PREVIOUS YEAR'S BUDGET OF THE
IRWINDALE COMMUNITY FOUNDATION

RESOLUTION NO.
2025-52-3640
ADOPTED

Resolution No. 2025-52-3640, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
IRWINDALE ACCEPTING AND APPROVING THE IRWINDALE
COMMUNITY FOUNDATION FISCAL YEAR 2025-2026: 1)
OPERATING ANNUAL BUDGET; 2) REALLOCATION OF
PREVIOUSLY DONATED FUNDS; AND 3) CARRYFOWARD
PREVIOUS YEAR'S BUDGET," was adopted.

ITEM NO. 20D
APPROVAL OF
RESOLUTIONS
RELATING TO
COMPENSATION FOR
CITY EMPLOYEES AND
APPROVAL OF NEW JOB
CLASSIFICATIONS AND
ASSOCIATED JOB
SPECIFICATIONS

APPROVAL OF RESOLUTIONS RELATING TO COMPENSATION
FOR CITY EMPLOYEES AND APPROVAL OF NEW JOB
CLASSIFICATIONS AND ASSOCIATED JOB SPECIFICATIONS

RESOLUTION NO.
2025-53-3641
ADOPTED

Resolution No. 2025-53-3641, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING NEW JOB CLASSIFICATIONS AND ASSOCIATED JOB SPECIFICATIONS,” was adopted; Councilmember Ambriz abstaining due to his opposition to the Plan Check Engineer position; and

RESOLUTION NO.
2025-55-3643
ADOPTED

Resolution No. 2025-55-3643, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE SUPERSEDING AND REPLACING RESOLUTION NO. 2024-63-3540, AND ADOPTING A SCHEDULE OF SALARIES AND BENEFITS FOR UNCLASSIFIED MANAGEMENT EMPLOYEES; was adopted, and

RESOLUTION NO.
2025-54-3642
ADOPTED

Resolution No. 2025-54-3642, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE REPEALING AND REPLACING RESOLUTION NO. 2024-114-3591, AND ESTABLISHING THE NUMBER OF POSITIONS, SCHEDULE OF CLASSES, AND COMPENSATION FOR CITY EMPLOYEES,” was adopted.

ITEM NO. 20E
AWARD OF CONTRACT
FOR CONSTRUCTION
OF THE FY 24-25
PAVEMENT
REHABILITATION
PROJECT

AWARD OF CONTRACT FOR CONSTRUCTION OF THE FY 24-25
PAVEMENT REHABILITATION PROJECT

The City Council 1) authorized the City Manager to enter into an agreement with Sully-Miller Contracting Company in the amount of \$568,127.85 for the 2024-2025 Pavement Rehabilitation Project, and 2) approved a 10% construction contingency in the amount of \$56,812.80 to cover any unforeseeable conditions that may arise during construction.

ITEM NO. 20F
AWARD OF CONTRACT
FOR CITY-WIDE MEDIAN
ISLAND AND VARIOUS
LANDSCAPE
MAINTENANCE
SERVICES

AWARD OF CONTRACT FOR CITY-WIDE MEDIAN ISLAND AND
VARIOUS LANDSCAPE MAINTENANCE SERVICES

A contract was awarded to Mariposa Landscapes, Inc. for citywide Median Island and Various Landscape Maintenance Services, in the amount of \$110,352 annually, with an additional \$3,120 annually for as-needed irrigation repair, for a three-year term beginning July 1, 2025, through June 30, 2028; the City Manager was authorized to execute the agreement; and the project was found to be categorically exempt under CEQA Guidelines Section 15301(h) – “Operation, repair, and maintenance of existing facilities”.

ITEM NO. 20G
FACILITY USE
POLICY FOR THE
IRWINDALE CITY

FACILITY USE POLICY FOR THE IRWINDALE CITY COUNCIL
CHAMBERS

COUNCIL CHAMBERS

RESOLUTION NO.
2025-23-3611
ADOPTED

Resolution No. 2025-23-3611, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ADOPTING A FACILITY USE POLICY FOR THE IRWINDALE CITY COUNCIL CHAMBERS,” was adopted.

END OF CONSENT CALENDAR

**SPONTANEOUS
COMMUNICATIONS**

There were no speakers.

NEW BUSINESS

ITEM NO. 22A
DRAFT RECREATIONAL
VEHICLE ORDINANCE

DRAFT RECREATIONAL VEHICLE ORDINANCE

CITY MANAGER
MIRANDA

City Manager Miranda presented the staff report.

MAYOR BURROLA

In response to a question by Mayor Burrola, City Manager Miranda advised that this matter was last addressed by the Council sometime between 2005 and 2007.

ROBERT MORAGO

Robert Morago voiced concerns regarding allowing commercial vehicles to park along the streets, potentially limiting RV parking permits to two per year, prohibiting running an electrical extension cord from a house to an RV parked along the street, the timeline by which individuals would need to apply for permits, and suggested sending a survey to residents to gain their input.

LINDA STROBEHN

Linda Strobehn asked whether residents would be allowed to purchase permits to park their RVs in front of their homes.

GARY STROBEHN

Gary Strobehn objected to the proposal to allow only 24 hours to load or unload their trailers since he noted that seniors would require more time. He also stated that issuing up to two permits per year is insufficient, though he did speak in favor of issuing permits to residents.

DONIELLE STROBEHN

Donielle Strobehn stated that it would be difficult to park RVs on narrow streets such as Baca, especially on trash days. She also suggested for the Council to consider issuing RV parking permits to residents.

COUNCILMEMBER GARCIA	Councilmember Garcia stated his belief that the RV parking problem emanated from homeless individuals parking along City streets. He suggested issuing no-cost parking permits to residents and, if a parking issue persists, block leaders can present the problem to the Council for further consideration. He also agreed that commercial vehicles weighing over three tons should be prohibited from parking along City streets.
MAYOR BURROLA	Mayor Burrola noted that concerned residents have contacted him since they feel RVs parked on the streets pose safety hazards since they obscure visibility for motorists. He advised that he has met with Captain Fraijo with the Irwindale Police Department who has advised that officers cannot issue citations since there are currently no laws prohibiting parking of RVs along City streets.
COUNCILMEMBER BRECEDA	Councilmember Breceda agreed that many families have expressed concern since multiple RV's can be seen parked along certain streets. He noted that some of the parked RV's do not belong to Irwindale residents and, as such, he spoke in favor of implementing a permitting process for three months, after which it could be analyzed to determine whether the measure alleviates residents' concerns and suggested continuing to work with residents to determine the best remedy for the issue.
MAYOR PRO TEM ORTIZ	Mayor Pro Tem Ortiz noted that this issue has been brought up to the Council on various occasions and that it is finally time for the Council to act considering the residents' concerns of impeded visibility when traveling by car. He spoke in favor of adopting the proposed ordinance and issuing temporary parking permits on a trial basis.
COUNCILMEMBER AMBRIZ	Councilmember Ambriz acknowledged that RV parking along streets can pose health and safety risks and suggested acting to address the concerns before somebody is hurt. He stated that the proposed ordinance needs some adjustment and recommended that: 1) residents be allowed 72 hours to load or unload their RV's, 2) residents also be allowed to park their vehicles on their property if the property is sufficiently large, and 3) that visiting families be allowed to inhabit the RV's for up to 14 days. He spoke in favor of adopting an ordinance so that city officials may enforce the new law.
MAYOR BURROLA	Mayor Burrola reiterated the concerns that residents have expressed to him and stated that parking permits would prolong the concerns rather than solve them. Responding to a question by Mayor Burrola, City Manager Miranda advised that the draft ordinance included in the staff report is a compilation of provisions enacted by other cities that staff felt would work in Irwindale.

	Mayor Burrola noted that other cities are experiencing similar concerns and stated that he is in favor of adopting the ordinance.
COUNCILMEMBER BRECEDA	Councilmember Breceda stated that the provisions in the draft ordinance are too harsh and suggested that it be revised to assist residents rather than penalize them.
COUNCILMEMBER AMBRIZ	Councilmember Ambriz disagreed that the Council is attempting to penalize the residents, though he did agree to revising the ordinance and analyzing it further at the next Council meeting.
COUNCILMEMBER GARCIA	Councilmember Garcia suggested holding a community workshop in order to gather input and suggestions from residents to determine what works best for the City.
COUNCILMEMBER AMBRIZ	Councilmember Ambriz stated that he does not see the need to hold a workshop since residents have already approached him to express their concerns and viewpoints.
MAYOR PRO TEM ORTIZ	Mayor Pro Tem Ortiz noted that this item has already been tabled and noted the need to provide direction. He stated that the report and accompanying ordinance contain the direction that the Council would like to proceed with.
COUNCILMEMBER BRECEDA	Councilmember Breceda suggested that a workshop be held so that residents could voice their opinions, both positive and negative.
MAYOR BURROLA	Mayor Burrola stated that neighbors have complained directly with him and that they may not be willing to express their complaints in public at a workshop. He suggested tabling this matter to the next meeting for further discussion.
COUNCILMEMBER GARCIA	Councilmember Garcia suggested that the ordinance include provisions to address parking of commercial vehicles.
COUNCILMEMBER AMBRIZ	Councilmember Ambriz concurred with Councilmember Garcia.
LINDA STROBEHN	Linda Strobehn asked Mayor Burrola why he did not feel that RV parking was an issue when he owned and parked one in front of his home. She also asked Councilmember Ambriz why he did not require his mother to move an RV from behind her home. She made allegations that Code Enforcement staff is directed to turn a blind eye to the actions of certain residents.

- GARY STROBEHN Gary Strobehn asked for documentation detailing the health and safety issues that are being posed by allowing RVs to remain parked along the streets.
- ROBERT MORAGO Robert Morago also asked which safety issues are being created by parked RVs. He noted that some residences share driveways where RVs could not be parked. He also spoke in favor of holding a workshop so that residents can voice their opinions.
- DONIELLE STROBEHN- Donielle Strobehn-Gamez asked to see a report that indicated the residents' safety concerns. She stated her opinion that the Council has enacted ordinances in the past for ill-conceived reasons to please a handful of residents. She also asked why the Council would consider allowing RV's to be parked for 72 hours since they presumably would cause visibility issues during this time as well. She suggested that a workshop be held.
- MARICELA FRYMARK Maricela Frymark stated that RV's pose significant safety issues since they obstruct visibility for motorists and create hazards for pedestrians. She also stated that she had observed an unhoused individual hiding behind a parked RV after which he jumped a fence onto the mining pit. She supported allowing RV's to be parked for 72 hours for loading or unloading and allowing them to be parked for seven to ten days for visitors.
- MOTION A motion was made by Mayor Burrola, seconded by Mayor Pro Tem Ortiz, to table this matter for further discussion at the next meeting. The motion was approved; Councilmember Breceda opposed since he preferred holding a workshop, Councilmember Garcia abstaining, and all others in favor.
- ITEM NO. 22B
UPDATE ON LOS
ANGELES STREET
TRAFFIC SIGNAL
- UPDATE ON LOS ANGELES STREET TRAFFIC SIGNAL (VERBAL)
- CITY MANAGER
MIRANDA City Manager Miranda informed the Council that the City has plans to install a traffic signal at the intersection of Los Angeles Street and Azusa Canyon Road, along with ADA improvements and street sidewalk upgrades. Staff is working on securing approvals for the dedication of easements and has received confirmation from the West Covina City Manager that the required maintenance and indemnification agreements will be considered by the West Covina City Council on July 15, after which it will be brought to the Irwindale Council for approval in August. He also noted that he has spoken to Bill Boyd with United Rock who will procure the items necessary for the signal. He noted that he will continue to update the Council on the progress of the project.

ITEM NO. 22C
UPDATE ON THE
IRWINDALE COMMUNITY
FOUNDATION
CARSHOW
FUNDRAISING EVENT

UPDATE ON THE IRWINDALE COMMUNITY FOUNDATION
CARSHOW FUNDRAISING EVENT

CITY MANAGER
MIRANDA

City Manager Miranda provided the update and advised that the Park at Live Oak site may not be available to host the event and, as such, alternative sites are being considered. The ICF Board will meet soon to discuss options, and an update will be presented to the Council at its next meeting.

ITEM NO. 22D
CONSIDERATION OF
APPOINTMENT OF TWO
(2) BUSINESS
REPRESENTATIVES
TO THE ICF BOARD
OF DIRECTORS

CONSIDERATION OF APPOINTMENT OF TWO (2) BUSINESS
REPRESENTATIVES TO THE ICF BOARD OF DIRECTORS

CHIEF DEPUTY CITY
CLERK NIETO

Chief Deputy City Clerk Nieto presented the staff report.

COUNCILMEMBER
AMBRIZ

Councilmember Ambriz suggested extending the application process through July 14 to accept more applications from interested individuals.

CITY MANAGER
MIRANDA

City Manager Mirana noted that two applications had been submitted prior to the deadline, and another was submitted after the deadline. He advised that the Council has previously allowed a deadline extension to accept additional applications and indicated that it may do the same at this time.

MOTION

A motion was made by Councilmember Ambriz, seconded by Mayor Pro Tem Ortiz, to extend the application period through July 14 for consideration by the Council at its July 23 meeting. The motion was unanimously approved.

**CITY MANAGER'S
REPORT**

CITY MANAGER
MIRANDA

City Manager Miranda presented the following report:

- 1) Effective July 14, Rite Aid in Azusa will close and all prescriptions for residents with valid ID cards will be transferred to CVS in Azusa unless another pharmacy is selected.
- 2) Community Development seeking input to determine the direction of the City's Hazard Mitigation Plan.
- 3) Applications are being accepted for full-time Code Enforcement

Officer and Police Dispatcher / Records Clerk positions as well as a part-time seasonal Recreation Aide position.

- 4) The City will be holding a Fireworks Spectacular on July 4, with sponsorship from Athens Services.
- 5) A Red, White, and You event has been scheduled for this Saturday.
- 6) The City and the Los Angeles County Fire Department are committed to protecting the community, which is why the number of patrol officers has been increased in order to address the use and possession of illegal fireworks during the July 4 holiday.

**REQUESTS FOR
AGENDA ITEMS BY
CITY COUNCIL**

None.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:54 p.m.

Laura M. Nieto, MMC
Chief Deputy City Clerk

Accounts Payable

Checks by Date - Summary by Check Number

User: ccarlos
Printed: 10/15/2025 8:21 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
106420	CALIFO56	California State Disbursement Unit	10/02/2025	604.15
106421	CALIFO57	California State Disbursement Unit	10/02/2025	143.07
106422	FRANC06	Franchise Tax Board	10/02/2025	156.37
106423	LOSANG31	Los Angeles County Sheriff's Dept.	10/02/2025	112.24
106456	AGUILA07	Berlyn Aguila	10/02/2025	53.34
106457	ALLIAN02	Alliant Insurance Svcs, Inc.- Irvine Main	10/02/2025	329.00
106458	AMAZON1	Amazon Capital Services, Inc.	10/02/2025	75.16
106459	AMERIFID	American Fidelity Assurance	10/02/2025	10,882.04
106460	AZUSALW	Azusa Light & Water	10/02/2025	193.60
106461	BRAVO01	Jesus Bravo	10/02/2025	623.42
106462	ESPINO10	Iris Espino	10/02/2025	117.32
106463	FLAGSH	Flag Shop	10/02/2025	556.92
106464	GARCIA03	Manuel Garcia	10/02/2025	916.81
106465	HDLCOR	HdL Coren & Cone	10/02/2025	377.57
106466	HOYEN	Noelle Hoyer	10/02/2025	1,190.00
106467	SAMANKR1	Samantha Krost	10/02/2025	258.34
106468	LANDSC	Landscape Warehouse III Inc.	10/02/2025	194.36
106469	MARINJ	Jose Marin Jr.	10/02/2025	106.62
106470	MIRAND27	Christopher Miranda	10/02/2025	60.30
106471	MOUNT01	MNRO Holdings, LLC	10/02/2025	2,162.43
106472	OFFICE03	ODP Business Solutions, LLC	10/02/2025	738.63
106474	PERF03	Performance Elevator Contractors, Inc.	10/02/2025	760.00
106475	PETTYC05	City of Irwindale-Admin Petty Cash	10/02/2025	476.03
106476	PITNEY06	Pitney Bowes, Inc	10/02/2025	281.96
106477	RIF01	RIF III - Irwindale, LLC	10/02/2025	192,277.84
106478	ROAD01	Roadway Construction Service	10/02/2025	2,674.50
106479	RODA03	Jessica Rodas	10/02/2025	333.44
106480	SCFUELS	SC Fuels	10/02/2025	7,415.82
106481	SHARP02	Sharpline Solutions, Inc.	10/02/2025	414.01
106482	GASCOM	SoCalGas	10/02/2025	1,374.23
106483	ULINE01	Uline	10/02/2025	5,708.32
106484	VALLEY09	Valley View Mutual Water Co.	10/02/2025	156.17
106485	VILLA23	Socorro Villagomez	10/02/2025	10.00
106486	VISION01	Vision Service Plan - (CA)	10/02/2025	8,081.49
106487	WILL01	April Williams	10/02/2025	270.00
106488	DELONG	Delong Unlimited	10/02/2025	1,621.04
106489	FCG01	FCG Consultants Inc.	10/02/2025	8,730.58
106490	LOSANG09	Los Angeles County	10/02/2025	21,340.78
106491	ALLIAN02	Alliant Insurance Svcs, Inc.- Irvine Main	10/09/2025	5,214.00
106492	ARIAS01	Michael Arias	10/09/2025	253.11
106493	AT&T06	AT & T	10/09/2025	1,726.06
106494	CINGULAR	AT & T Mobility	10/09/2025	284.91
106495	Ayala01	Leonor Ayala	10/09/2025	380.00
106496	MIJACA	Balcon Holdings, Inc.	10/09/2025	126.00
106497	OROSCO05	Rebecca Bardales	10/09/2025	300.00
106498	CALIFO02	California American Water	10/09/2025	3,483.54
106499	CARLOS05	Michael Carlos	10/09/2025	400.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
106500	CHARTE01	Charter Communications	10/09/2025	1,944.38
106501	COSTA01	Costar Realty Information, Inc.	10/09/2025	460.41
106502	DIVISI01	Division of the State Architect	10/09/2025	131.48
106503	ESPI11	Victoria M. Espino	10/09/2025	180.00
106504	EVANS02	Gloria Evans	10/09/2025	300.00
106505	FAST03	Fast Auto Salvage	10/09/2025	1,500.00
106506	FLORE01	Karla Flores	10/09/2025	1,190.00
106507	FRONT01	Frontier Communications	10/09/2025	86.38
106508	FRONT01	Frontier Communications	10/09/2025	451.12
106509	FRONT01	Frontier Communications	10/09/2025	264.34
106510	FRONT01	Frontier Communications	10/09/2025	101.66
106511	FRONT01	Frontier Communications	10/09/2025	325.61
106512	GARCIA42	Leonardo Garcia	10/09/2025	200.00
106513	SOUTHE17	Golden State Water Company	10/09/2025	2,158.00
106514	HULL01	Mary Hull	10/09/2025	50.75
106515	IRWIN04	Irwindale Community Foundation	10/09/2025	1,994.00
106516	LIEBERT	Liebert Cassidy Whitmore	10/09/2025	588.50
106517	MIRAND25	Blanche V. Miranda	10/09/2025	520.00
106518	NUNE25	Cesar Nunez	10/09/2025	2,000.00
106519	OPTUM01	OptumRx, Inc.	10/09/2025	25,720.02
106520	PDQ01	PDQ Enterprises, Inc	10/09/2025	1,233.25
106521	SCHOCK01	Susan Schock	10/09/2025	300.00
106522	SMART&	Smart & Final	10/09/2025	745.64
106523	SCE02	Southern California Edison	10/09/2025	54,630.90
106524	TRUJ10	Norma Trujillo	10/09/2025	300.00
106525	VALLEY01	Valley County Water District	10/09/2025	391.38
106526	WAGONER	Pamela Wagoner	10/09/2025	700.00
106527	ACCO01	ACCO Engineering Systems	10/22/2025	6,464.56
106528	ALLCI01	All City Management Services, Inc	10/22/2025	2,131.23
106529	AMAZON1	Amazon Capital Services, Inc.	10/22/2025	1,418.08
106530	ASCAP01	ASCAP	10/22/2025	453.71
106531	AUTOGR01	Auto-Graphics, Inc.	10/22/2025	2,620.02
106532	BAKER01	Baker & Taylor Books	10/22/2025	69.53
106533	MIJACA	Balcon Holdings, Inc.	10/22/2025	239.00
106534	BARNEY	Barney's Locksmith Service	10/22/2025	204.23
106535	BILLST	Bill's Truck Repair, Inc.	10/22/2025	1,591.10
106536	BRITEW	BriteWorks, Inc.	10/22/2025	12,847.12
106537	BURRO01	Burro Canyon Ent. Inc.	10/22/2025	120.00
106538	CALI12	California Consulting Inc.	10/22/2025	4,900.00
106539	SANGAB11	California Newspapers Partnership	10/22/2025	743.14
106540	CDW01	CDW Government	10/22/2025	759.11
106541	CINTAS	Cintas Corporation #693	10/22/2025	414.42
106542	CSG01	CSG Consultants	10/22/2025	3,765.00
106543	ELD01	ELD Monarch LLC	10/22/2025	1,148.00
106544	ELECN01	Elecnor Belco Electric, Inc.	10/22/2025	34,437.50
106545	ENVIRO05	Environmental Science Associates (ESA)	10/22/2025	28,257.25
106546	FILLG01	Fill Good Landscaping	10/22/2025	415.00
106547	GEO20	Geo-Advantec , Inc.	10/22/2025	8,981.00
106548	GEOLOG	Geologic Associates	10/22/2025	62,228.05
106549	INTERS02	Interstate Batteries	10/22/2025	186.09
106550	INTIME01	InTime Services Inc.	10/22/2025	7,320.00
106551	JOHNNY02	Johnny's Pool Service	10/22/2025	183.38
106552	KEYSER	Keyser Marston Associates, Inc	10/22/2025	14,101.25
106553	LANDSC	Landscape Warehouse III Inc.	10/22/2025	514.50
106554	LAWEO1	Law Enforcement Medical Services, Inc.	10/22/2025	750.00
106555	LEWISE	Lewis Engraving, Inc.	10/22/2025	12.16
106556	LINN01	Deborah Linn	10/22/2025	5,475.00

Check No	Vendor No	Vendor Name	Check Date	Check Amount
106557	LSA01	LSA Associates, Inc.	10/22/2025	11,305.00
106558	MARIPO	Mariposa Landscapes, Inc.	10/22/2025	11,848.00
106559	MILLEREI	Miller Enviornmental, Inc.	10/22/2025	17,661.03
106560	MORESE	More Services	10/22/2025	600.00
106561	NORTH03	North American Rescue LLC	10/22/2025	3,630.74
106562	OFFICE03	ODP Business Solutions, LLC	10/22/2025	560.86
106563	PROPRINT	Pro Printing, Inc.	10/22/2025	56.48
106564	STERIC01	Stericycle, Inc.	10/22/2025	105.12
106565	TAB01	TAB Products Co. LLC	10/22/2025	1,732.50
106566	TERRA01	Terra Realty Advisors, Inc	10/22/2025	3,521.18
106567	WESTCO05	West Coast Arborists, Inc.	10/22/2025	6,006.10
106568	HDSUP01	WHITE CAP, L.P.	10/22/2025	77.40
106569	WILLDAN	Willdan Financial Services	10/22/2025	2,274.30

Report Total (117 checks):

644,541.48

CITY OF IRVINDALE
PAYROLL WARRANT REGISTER
September 2025

Payroll Batch DATE OF ISSUE 9/3/2025	424-09-2025 DEPARTMENT	AMOUNT
57	Public Works - Services	2492.46
	Gross Payroll	2492.46
	Required Deductions	(298.60)
	Voluntary Deductions	(50.00)
	Net Payroll	2,143.86

Payroll Batch DATE OF ISSUE 9/4/25	429-09-2025, 430-09-2025 DEPARTMENT	AMOUNT
11	City Council	1,731.15
13	City Administrative Office	65,338.82
14	Finance Department	26,952.40
35	Police Department	262,525.32
40	Recreation Department	34,512.57
41	Aquatics Department	14,867.26
42	Senior Citizens' Center	21,153.48
44	Library	15,483.49
51	Planning & Community Development	30,155.24
52	Public Works - Engineering	34,853.27
57	Public Works - Services	60,003.42
	Gross Payroll	567,576.42
	Required Deductions	(170,011.18)
	Voluntary Deductions	(24,195.62)
	Net Payroll	373,369.62

Payroll Batch DATE OF ISSUE 9/18/25	413-09-2025, 414-09-2025, 415-09-2025 DEPARTMENT	AMOUNT
11	City Council	7,343.44
13	City Administrative Office	75,153.01
14	Finance Department	34,512.05
35	Police Department	246,909.29
40	Recreation Department	36,542.06
41	Aquatics Department	13,873.18
42	Senior Citizens' Center	20,370.78
44	Library	16,522.89
51	Planning & Community Development	31,886.78
52	Public Works - Engineering	34,956.26
57	Public Works - Services	58,576.61
	Gross Payroll	576,646.35
	Required Deductions	(167,158.64)
	Voluntary Deductions	(25,637.76)
	Net Payroll	383,849.95

Payroll Batch DATE OF ISSUE 9/24/25	424-09-2025 DEPARTMENT	AMOUNT
57	Public Works - Services	92.32
	Gross Payroll	92.32
	Required Deductions	(10.53)
	Voluntary Deductions	-
	Net Payroll	81.79

Payroll Batch DATE OF ISSUE 9/25/25	425-09-2025 DEPARTMENT	AMOUNT
13	City Administrative Office	2,820.65
57	Public Works - Services	2,117.07
	Gross Payroll	4,937.72
	Required Deductions	(703.18)
	Voluntary Deductions	-
	Net Payroll	4,234.54

City of
IRWINDALE
AGENDA REPORT

Date: October 22, 2025

To: Honorable Mayor and Members of the City Council

From: Julian A. Miranda, City Manager

Issue: Award of Contract for Design Services for the Irwindale Civic Center Fountain Monument Improvements and Approval of Related Budget Amendment; P-1054-A

City Manager's Recommendation:

(1) Authorize the City Manager to enter into an agreement with Rodarte Landscape Architecture in the amount of \$73,750.00 for the preparation of construction documents for the Irwindale Civic Center Fountain Monument Improvements, subject to City Attorney approval as to form; (2) approve a 15% project contingency in the amount of \$11,063.00 to cover any unforeseeable changes that may arise during design; and (3) **adopt Resolution No. 2025-100-3688** entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING A BUDGET AMENDMENT FROM THE GENERAL FUND RESERVES BY APPROPRIATING \$115,000 TO THE CAPITAL IMPROVEMENT PROGRAM PROJECT NO. 8245 (CIVIC CENTER EXTERIOR IMPROVEMENTS) FOR THE DESIGN SERVICES FOR THE FOUNTAIN MONUMENT."

Administrative Action:

Submitted by:

Eddie Chan, Director of Engineering/ Building Official



Prepared by:

Luis Pimentel, Associate Engineer



Reviewed by:

Adrian R. Guerra, City Attorney

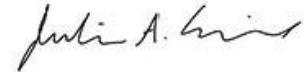


Kambiz Borhani, Finance Director / City Treasurer



Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

On April 21, 2025, staff issued a Request for Proposals (RFP) for the preparation of construction documents for the Irwindale Civic Center Fountain Monument Improvements. The RFP seeks design services for the preparation of plans, specifications, and estimate (PS&E) for a new fountain monument featuring a digital display sign. The scope of work includes all associated structural, Mechanical, Electrical, and Plumbing (MEP), hardscape and landscaping within and around the proposed fountain area. This project is a component of the broader Civic Center Exterior Improvement Project.

The RFP was distributed to four (4) qualified consulting firms. By the May 21, 2025 deadline, staff received two (2) proposals, summarized as follows:

PROPOSAL FOR THE DESIGN SERVICES FOR THE IRWINDALE CIVIC CENTER FOUNTAIN MONUMENT IMPROVEMENTS, P-1054-A			
CONSULTANT	RANKING	FEE PROPOSAL	COMMENTS
Rodarte Landscape Architecture	1	\$ 73,750	
Fountain Source	2	\$ 79,334	Unable to accommodate full RFP scope of work, non-responsive proposal
OTL, Inc.			No Bid Submitted
California Waters			No Bid Submitted

Staff proactively engaged with firms that had initially expressed interest in the project but ultimately chose not to submit a proposal. The feedback received from these firms indicated two primary reasons: Capacity Constraints – firms noted that their current workload and ongoing commitments limited their ability to take on an additional project at this time. Project Schedule - due to existing

obligations, firms expressed difficulty in aligning with the proposed timeline for this project.

Staff evaluated the proposals received based on technical competency, project understanding, experience, staff qualifications, and availability. After discussion with both firms regarding their proposals, Fountain Source was not able to provide all the work specified in the RFP, and the City would need to contract separately for certain items of work. As such, Fountain Source's proposal was deemed non-responsive, and Rodarte Landscape Architecture was determined to be qualified for the project due to their experience and overall qualifications.

Staff recommends awarding the contract to Rodarte Landscape Architecture for design services for the Irwindale Civic Center Improvements Project Fountain.

The attached contract agreement has been reviewed and approved as to form by the City Attorney's office.

Fiscal Impact:

Adopting Resolution No. 2025-100-3688 authorizes the Finance Director to amend the FY 2025-2026 adopted budget by appropriating \$115,000 from General Fund Reserves and transferring it to the Capital Improvements Program (CIP) Project No. 8245 (Civic Center – Exterior Improvements Project).

Attachments:

1. Resolution No. 2025-100-3688
2. 10-06-2025 Award of Contract for Design Services of Irwindale Civic Center Improvements Project Fountain; P-1054-A - AGREEMENT

RESOLUTION NO. 2025-100-3688

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
APPROVING A BUDGET AMENDMENT FROM THE GENERAL FUND
RESERVES BY APPROPRIATING \$115,000 TO THE CAPITAL
IMPROVEMENT PROGRAM PROJECT NO. 8245 (CIVIC CENTER
EXTERIOR IMPROVEMENTS) FOR THE DESIGN SERVICES FOR THE
FOUNTAIN MONUMENT**

WHEREAS, the City of Irwindale issued a request for proposals for design services for construction documents for the Irwindale Civic Center Improvements Project Fountain; and

WHEREAS, the project will consist of providing complete plans, specifications and estimates for the design of a new civic center fountain; and

WHEREAS, the anticipated design and all associated costs for this project is \$115,000; and

WHEREAS, the total funding for this project will need to be appropriated to cover the full cost of the design and all associated costs for the project; and

WHEREAS, a budget amendment of \$115,000 is being requested from the General Fund reserves to be transferred and appropriated in the Capital Projects Fund Project No. 8245 (Civic Center Exterior Improvements Project.)

NOW, THEREFORE, the City Council of the City of Irwindale, California, does hereby resolve as follows:

SECTION 1. The foregoing recitals are true and correct and incorporated herein by this reference.

SECTION 2. The City Council hereby approves the budget amendment and appropriation of \$115,000.00 from the General Fund Reserves transferred to the Capital Projects Fund Project No. 8245 (Civic Center Exterior Improvements Project.)

PASSED, APPROVED and ADOPTED this 22nd day of October 2025.

Larry G. Burrola, Mayor

ATTEST:

Resolution No. 2025-100-3688
Page 1

Laura M. Nieto, MMC
Chief Deputy City Clerk
STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, MMC, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2025-100-3688 as duly adopted by the City Council of the City of Irwindale, at a regular meeting held on the 22nd day of October 2025, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

**AGREEMENT FOR DESIGN SERVICES FOR THE IRWINDALE CIVIC CENTER
IMPROVEMENTS PROJECT FOUNTAIN; P-1054-A
BETWEEN THE CITY OF IRWINDALE AND
RODARTE LANDSCAPE ARCHITECTURE**

This AGREEMENT FOR DESIGN SERVICES FOR THE IRWINDALE CIVIC CENTER IMPROVEMENTS PROJECT FOUNTAIN (herein “Agreement”) is made and entered into this 22nd day of October, 2025 by and between the CITY OF IRWINDALE, a California Charter City and municipal corporation (“City”) and Rodarte Landscape Architecture, 740 13th Street, Suite 320, San Diego, CA 92101 (“Consultant”). City and Consultant are sometimes hereinafter individually referred to as “Party” and hereinafter collectively referred to as the “Parties.”

NOW, THEREFORE, the parties hereto agree as follows:

1. SERVICES OF CONSULTANT

1.1 Scope of Services. In compliance with all of the terms and conditions of this Agreement, the Consultant shall perform the work or services set forth in the “Scope of Services” attached hereto as Exhibit “A” and incorporated herein by reference. Consultant warrants that it has the experience and ability to perform all work and services required hereunder and that it shall diligently perform such work and services in a professional and satisfactory manner.

1.2 Compliance With Law. All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency of competent jurisdiction.

1.3 Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the services required by the Agreement.

1.4 Special Requirements. Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the “Special Requirements” attached hereto as Exhibit “B” and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit “B” and any other provisions of this Agreement, the provisions of Exhibit “B” shall govern.

2. COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the “Schedule of Compensation” attached hereto as Exhibit “C” and incorporated herein by this reference, but not exceeding the maximum contract amount of Seventy-Three Thousand Seven Hundred Fifty Dollars (\$73,750) (“Contract Sum”).

2.2 Invoices. Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by

City's Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and subcontractor contracts. Subcontractor charges shall also be detailed by such categories. Consultant shall not invoice City for any duplicate services performed by more than one person.

City shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, City will use its best efforts to cause Consultant to be paid within forty five (45) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Consultant for correction and resubmission. Review and payment by the City of any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.3 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual cost of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to 15 percent (%) of the Contract Sum but not exceeding a total amount of Eleven Thousand Sixty-Three Dollars (\$11,063) or in the time to perform of up to ninety (90) days may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council. No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

3. PERFORMANCE SCHEDULE

3.1 Time of Essence. Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance. Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding thirty (30) days cumulatively.

3.3 Force Majeure. The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the

Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term. Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding one (1) year from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D").

4. COORDINATION OF WORK

4.1 Representative of Consultant. Lorenzo Rodarte, PLA is hereby designated as being the representative of Consultant authorized to act on its behalf with respect to the work and services specified herein and make all decisions in connection therewith. All personnel of Consultant and any authorized agents shall be under the exclusive direction of the representative of Consultant. Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, and shall keep City informed of any changes.

4.2 Contract Officer. Julian A. Miranda or such person as may be designated by the City Manager is hereby designated as being the representative the City authorized to act in its behalf with respect to the work and services specified herein and to make all decisions in connection therewith ("Contract Officer").

4.3 Prohibition Against Subcontracting or Assignment. Consultant shall not contract with any entity to perform in whole or in part the work or services required hereunder without the express written approval of the City. Neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of City. Any such prohibited assignment or transfer shall be void.

4.4 Independent Consultant. Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth. Consultant shall perform all services required herein as an independent contractor of City with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City, or that it is a member of a joint enterprise with City.

5. INSURANCE AND INDEMNIFICATION

5.1 Insurance Coverages. The Consultant shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance which shall cover all elected and appointed officers, employees and agents of City:

(a) Commercial General Liability Insurance (Occurrence Form CG0001 or equivalent). A policy of comprehensive general liability insurance written on a per occurrence basis for bodily injury, personal injury and property damage. The policy of insurance shall be in an amount not less than \$1,000,000.00 per occurrence or if a general aggregate limit is used, either the general aggregate limit shall apply separately to this contract/location, or the general aggregate limit shall be twice the occurrence limit.

(b) Worker's Compensation Insurance. A policy of worker's compensation insurance in such amount as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for the Consultant against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by the Consultant in the course of carrying out the work or services contemplated in this Agreement.

(c) Automotive Insurance (Form CA 0001 (Ed 1/87) including "any auto" and endorsement CA 0025 or equivalent). A policy of comprehensive automobile liability insurance written on a per occurrence for bodily injury and property damage in an amount not less than either (i) bodily injury liability limits of \$100,000 per person and \$300,000 per occurrence and property damage liability limits of \$150,000 per occurrence or (ii) combined single limit liability of \$1,000,000. Said policy shall include coverage for owned, non-owned, leased, hired cars, and any other automobile.

(d) Professional Liability. Professional liability insurance appropriate to the Consultant's profession. This coverage may be written on a "claims made" basis, and must include coverage for contractual liability. The professional liability insurance required by this Agreement must be endorsed to be applicable to claims based upon, arising out of or related to services performed under this Agreement. The insurance must be maintained for at least 5 consecutive years following the completion of Consultant's services or the termination of this Agreement. During this additional 5-year period, Consultant shall annually and upon request of the City submit written evidence of this continuous coverage.

(e) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

(f) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

5.2 General Insurance Requirements.

All of the above policies of insurance shall be primary insurance and shall name the City, its elected and appointed officers, employees and agents as additional insureds and any insurance maintained by City or its officers, employees or agents may apply in excess of, and not contribute with Consultant's insurance. The insurer is deemed hereof to waive all rights of subrogation and contribution it may have against the City, its officers, employees and agents and their respective insurers. The insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of said policies of insurance shall provide that said insurance may not be amended or cancelled by the

insurer or any party hereto without providing thirty (30) days prior written notice by certified mail return receipt requested to the City. In the event any of said policies of insurance are cancelled, the Consultant shall, prior to the cancellation date, submit new evidence of insurance in conformance with this Section 5.1 to the Contract Officer. No work or services under this Agreement shall commence until the Consultant has provided the City with Certificates of Insurance, additional insured endorsement forms or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by the City. City reserves the right to inspect complete, certified copies of and endorsement to all required insurance policies at any time. Any failure to comply with the reporting or other provisions of the policies including breaches or warranties shall not affect coverage provided to City.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated “A” or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the City’s Risk Manager or other designee of the City due to unique circumstances.

5.3 Indemnification. To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the City, its officers, employees and agents (“Indemnified Parties”) against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein “claims or liabilities”) that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Consultant, its officers, employees, agents, subcontractors, invitees, or any individual or entity for which Consultant is legally liable (“indemnitors”), or arising from Consultant’s or indemnitors’ reckless or willful misconduct, or arising from Consultant’s or indemnitors’ negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, except claims or liabilities occurring as a result of City’s sole negligence or willful acts or omissions. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination of this Agreement.

6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records. Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to City and services performed hereunder (the “books and records”), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services and shall keep such records for a period of three years following completion of the services hereunder. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records.

6.2 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement or as the Contract Officer shall require.

6.3 Confidentiality and Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than the City without prior written authorization from the Contract Officer.

(b) Consultant shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered “voluntary” provided Consultant gives the City notice of such court order or subpoena.

(c) If Consultant provides any information or work product in violation of this Agreement, then the City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney’s fees, caused by or incurred as a result of Consultant’s conduct.

(d) Consultant shall promptly notify the City should Consultant be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. The City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with the City and to provide the City with the opportunity to review any response to discovery requests provided by Consultant.

6.4 Ownership of Documents. All studies, surveys, data, notes, computer files, reports, records, drawings, specifications, maps, designs, photographs, documents and other materials (the “documents and materials”) prepared by Consultant in the performance of this Agreement shall be the property of the City and shall be delivered to the City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by the City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Moreover, Consultant with respect to any documents and materials that may qualify as “works made for hire” as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed “works made for hire” for the City.

7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law. This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes; Default. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the City may give notice to

Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, if circumstances warrant. During the period of time that Consultant is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. If Consultant does not cure the default, the City may take necessary steps to terminate this Agreement under this Article.

7.3 Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 et. seq. and 910 et. seq., in order to pursue any legal action under this Agreement.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.4 Termination Prior to Expiration of Term. This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder, but not exceeding the compensation provided therefore in the Schedule of Compensation Exhibit "C". In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.5 Termination for Default of Consultant. If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to

the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

8. MISCELLANEOUS

8.1 Covenant Against Discrimination. Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Consultant shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class

8.2 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount, which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.3 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of Irwindale, 5050 N Irwindale Ave, Irwindale, CA 91706 and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

8.4 Integration; Amendment. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

8.5 Severability. In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

8.6 Waiver. No delay or omission in the exercise of any right or remedy by non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.7 Attorneys' Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which any be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees, whether or not the matter proceeds to judgment.

8.8 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

8.9 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

8.10 Warranty & Representation of Non-Collusion. No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant's Authorized Initials _____

8.11 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[Signatures on the following page.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF IRWINDALE, a municipal corporation

Julian A. Miranda, City Manager

ATTEST:

Laura Nieto, Chief Deputy City Clerk

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

Adrian R. Guerra, City Attorney

CONSULTANT:

Rodarte Landscape Architecture

By: _____
Name:
Title:

By: _____
Name:
Title:
Address: _____

Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONSULTANT'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2025 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

TITLE OR TYPE OF DOCUMENT

☐

PARTNER(S)

☐

LIMITED

☐

GENERAL

NUMBER OF PAGES

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2025 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

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☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT “A”

SCOPE OF SERVICES

I. Consultant will perform the following Services:

- A. Review of existing site conditions and any available plans of the area that are provided by City staff.
- B. Provide at minimum 3 conceptual fountain designs for City staff to review and approve.
- C. PS&E for construction of new facilities which include:
 - a. Installation of new fountain with all mechanical, electrical and plumbing components included
 - b. Installation of new digital display sign with all structural, mechanical and electrical components included.
 - c. Landscaping and hardscape within the fountain area.
 - d. Design construction adjustments for existing electrical vault (lower, fix, etc)
- D. Meet with City staff as-needed to go over design and progress of project.
- E. Provide full set of technical specifications with special provisions for the Project.
- F. Provide PS&E consisting of 60% construction documents on first submittal and 90% construction documents on second submittal for review. Firm will address any comments on submittals from city staff and revise all documents to incorporate said comments in the final design for review.
- G. Firm to coordinate with Civic Center Improvement design consultant to ensure fountain plans can be integrated into final design plans for Civic Center Project.
- H. Present design to internal staff and/or council for review and approval (minimum 3 presentations) and revise design per any comments provided.
- I. Provide preliminary cost estimate before construction documents are completed and finalized cost estimate at 100% construction documents. The cost estimates should be detailed and itemized.
- J. Get all necessary plan check approvals from all appropriate agencies for the design plans and all calculations (building and safety, fire department, etc.).
- K. Pay all fees associated with plan check approvals from outside agencies (non-City of Irwindale departments).
- L. Provide plans, specifications and estimates in reproducible form based on staff comments and applicable Federal, State and City regulations.
- M. Provide copy of all AutoCAD files for design in Electronic Format (CD, USB or Online File Share platform).
- N. Provide technical support during the bid process and post bid evaluation process, including answering bidder's questions, evaluation of the lowest responsible bidder, qualifications and references, and the overall integrity of their bids. Also, the selected firm will be required to provide technical support to the City's Contract Administrator during the construction period to:
 - a. Answer questions from City staff concerning the project's design, plans and specifications, both over the phone and at the project site.
 - b. Prepare detailed drawings as needed for clarification of the design documents and contractor's Request for Information.
 - c. Review contractor's submittals during construction.
 - d. Perform field observation during construction

- e. Review contractor's Request for Change Order
- O. Provide as-built drawings at end of project in PDF and AutoCAD format.

II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the City:

- A. Complete plans, specifications and estimate for construction of Civic Center Fountain.

III. All work product is subject to review and acceptance by the City, and must be revised by the Consultant without additional charge to the City until found satisfactory and accepted by City.

IV. Consultant will utilize the following personnel to accomplish the Services:

- A. Lorenzo Rodarte, PLA President
- B. Angela Phan, Lead project Manager
- C. AJ Ahadi, Irrigation Designer
- D. Armando Silva, Project Designer
- E. Kelly Espinoza, Project Designer

EXHIBIT “B”

SPECIAL REQUIREMENTS
(Superseding Contract Boilerplate)

EXHIBIT “C”

SCHEDULE OF COMPENSATION

I. Consultant shall perform the following Services at the following rates:

FEE SCHEDULE

Design Development

- Prepare 3 design schemes for fountain; 3 design presentations;
City applications, fees, and approvals.....\$12,750.00

Final Construction Drawings (CD's)

- Prepare final CD package reflecting all Planting,
Irrigation, Specialty Planting Areas,
along with required details and specifications;
City Plan Check Submittals and Fees.....\$49,750.00

Construction Administration: (CA)

- Contractor reviews, up to 5 site visit, Final project
'close out' and issuance of Certificates of Completion;
Provide As Builts upon completion\$11,250.00

Total Fee..... \$73,750.00

- II. Within the budgeted amounts for each Task, and with the approval of the Contract Officer, funds may be shifted from one Task subbudget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Services are approved per Section 2.3.**
- III. The City will compensate Consultant for the Services performed upon submission of a valid invoice, in accordance with Section 2.2. Each invoice is to include:**
- A.** Line items for all the work performed, the number of hours worked, and the hourly rate.
 - B.** Line items for all materials and equipment properly charged to the Services.
 - C.** Line items for all other approved reimbursable expenses claimed, with supporting documentation.
 - D.** Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.
- IV. The total compensation for the Services shall not exceed \$ 73,750 as provided in Section 2.1 of this Agreement.**
- V. Consultant's billing rates for all personnel are attached as Exhibit C-1.**

Exhibit C-1

HOURLY RATES

- **Principal Landscape Architect.....\$255.00 / hr.**
- **Project Manager.....\$150.00 / hr.**
- **Clerical.....\$75.00 / hr.**

EXHIBIT “D”

SCHEDULE OF PERFORMANCE

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the Services or for one (1) year from the date hereof, whichever comes first. The term of this agreement can be extended with for a twelve-month period with written notice issued by the Director of Engineering/Building Official.

City of
IRWINDALE
AGENDA REPORT

Date: October 22, 2025

To: Honorable Mayor and Members of the City Council
Honorable Chair and Members of the Successor Agency
Honorable Chair and Members of the Housing Authority Board

From: Julian A. Miranda, City Manager / Executive Director

Issue: Investment Quarterly Report for Fiscal Quarter Ending September 30, 2025

City Manager's Recommendation:

That the City Council, Successor Agency Board, and Housing Authority Board receive and file the Investment Quarterly Report for the fiscal quarter ending September 30, 2025.

Administrative Action:

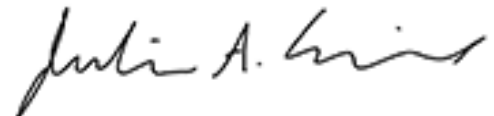
Submitted / Prepared by:

Kambiz Borhani, Finance Director / City Treasurer



Approved by:

Julian A. Miranda, City Manager / Executive Director



Background and Analysis:

California Government Code Section 53646 requires that the City Treasurer submit a quarterly report of investments (Investment Report) to the City Council/Board Members for review and compliance with the City's adopted investment policy (the City's Investment Policy).

The attached Investment Report summarizes the cash balances and investments as of September 30, 2025, for each agency. The City of Irwindale's balances include investments of all funds of the City and its agencies, which are pooled to maximize the interest yield. The cash balances in the general and money market accounts also include all funds of the City and its agencies, which also earn interest on the pooled cash balances.

All investments comply with the City's Investment Policy. As previously noted, all funds held by the City, Successor Agency, Housing Authority, and Reclamation Authority are pooled to maximize interest

yields. The Reclamation Authority Board is not scheduled to meet again until December 10, 2025. Therefore, this same Investment Report will be included in the Reclamation Authority's Agenda for that meeting for review by the Reclamation Authority Board as well.

Fiscal Impact:

There is no fiscal impact of receiving and filing this report.

Attachments:

1. City of Irwindale Investment Report - September 30, 2025

**CITY OF IRVINDALE
INVESTMENT REPORT
September 30, 2025**

SECURITY DESCRIPTION	PAR VALUE / ORIGINAL COST	CURRENT YIELD TO MATURITY	PURCHASE DATE	MATURITY DATE	MKT VALUE / ENDING BALANCE	INVESTMENT RATINGS
<u>CITY OF IRVINDALE (POOLED - ALL FUNDS, INCLUDING RECLAMATION AUTHORITY)</u>						
WELLS FARGO BANK GENERAL ACCOUNTS	\$ 5,462,819	1.65%			\$ 5,462,819	
WELLS FARGO BANK MONEY MARKET ACCOUNT	\$ 2,482,170	3.99%			\$ 2,482,170	
LOCAL AGENCY INVESTMENT FUND (LAIF)	\$ 18,899,768	4.19%			\$ 18,899,160	
US GOVERNMENT AGENCIES						
FEDERAL FARM CR BKS CONS SYSTEMWIDE (FFCB)	\$ 3,000,000	0.90%	06/15/21	06/15/26	\$ 2,941,477	Aaa / AA+
FEDERAL HOME LN BKS CONS BD (FHLB)	5,000,000	1.00%	06/30/21	06/26/26	4,909,436	Aaa / AA+
FEDERAL HOME LN BKS CONS BD (FHLB)	5,000,000	1.00%	06/30/21	06/30/26	4,898,924	Aaa / AA+
FEDERAL FARM CR BKS CONS SYSTEMWIDE (FFCB)	5,000,000	0.87%	07/28/21	07/28/26	4,887,556	Aaa / AA+
FEDERAL HOME LOAN BANK (FHLB)	5,000,000	1.13%	07/29/21	07/29/26	4,894,946	Aaa / AA+
FEDERAL HOME LOAN BANK (FHLB)	1,000,000	1.87%	08/29/22	02/22/27	975,273	Aaa / AA+
FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA)	2,000,000	4.25%	10/24/24	10/22/29	2,005,071	Aaa / AA+
FEDERAL HOME LOAN BANK (FHLB)	4,000,000	4.60%	01/29/25	01/24/30	4,015,142	Aaa / AA+
FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA)	2,000,000	4.65%	01/29/25	01/28/30	2,014,175	Aaa / AA+
Sub-Total US Government Agencies:	\$ 32,000,000				\$ 31,541,999	
MUNICIPAL BONDS						
CALIFORNIA STATE TAXABLE	\$ 1,000,000	4.30%	01/09/23	10/01/26	\$ 1,017,599	Aa2 / AA-
BEVERLY HILLS PUBLIC FINANCING	1,000,000	4.01%	10/24/24	06/01/26	982,086	Aaa / AAA
SAN DIEGO CALIFORNIA TAXABLE BONDS	2,000,000	4.08%	07/10/25	07/01/26	2,005,589	Aa2 / AAA
COAST COMMUNITY COLLEGE DISTRICT CALIFORNIA	1,000,000	4.22%	02/09/23	08/01/26	988,668	Aa1 / AA+
UNIVERSITY OF CALIFORNIA	1,000,000	4.90%	05/17/23	05/15/27	961,783	Aa2 / AA
SAN DIEGO CALIFORNIA TAXABLE BONDS	1,320,000	4.79%	01/11/24	06/01/27	1,315,665	A / A2
SAN DIEGO CALIFORNIA TAXABLE BONDS	2,000,000	3.94%	07/10/25	07/01/27	2,007,132	Aa2 / AAA
WEST CONTRA COSTA CALIFORNIA SCHOOL DISTRICT	1,000,000	4.10%	01/18/24	08/01/27	957,908	Aa2 / AA
SANTA MONICA-MALIBU, CA UNIFIED SCHOOL DISTRICT	1,000,000	3.94%	10/10/24	08/01/27	949,186	Aa1 / AA+
CITY OF LOS ANGELES	1,000,000	4.78%	07/09/24	09/01/27	2,083,888	Aa2 / AA
CALIFORNIA STATE TAXABLE	1,000,000	4.74%	04/19/24	02/01/28	954,737	Aa2 / AA-
CALIFORNIA STATE TAXABLE	1,000,000	4.00%	04/26/23	04/01/28	995,800	Aa2 / AA-
CALIFORNIA STATE TAXABLE	1,000,000	4.48%	07/13/23	04/01/28	995,800	Aa2 / AA-
CALIFORNIA HEALTH FACILITIES FINANCING AUTHORITY	1,600,000	4.69%	12/01/23	06/01/28	1,541,509	Aa3 / AA-
SAN DIEGO CALIFORNIA TAXABLE BONDS	1,000,000	4.78%	01/11/24	06/01/28	995,565	A / A2
LOS ANGELES UNIFIED SCHOOL DISTRICT	1,000,000	4.42%	07/10/25	07/01/28	1,015,579	Aa2 / AAA
ALAMEDA COUNTY CALIFORNIA TAXABLE BONDS	1,000,000	4.05%	01/18/24	08/01/28	994,656	Aaa / AAA
SAN JOSE REDEVELOPMENT AGENCY TAXABLE	1,390,000	4.36%	02/12/24	08/01/28	1,356,733	AA/AA+
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT	1,000,000	3.93%	10/10/24	08/01/28	947,819	Aa1 / AA
CITY OF LOS ANGELES	2,190,000	4.85%	09/28/23	09/01/28	2,051,846	Aa2 / AA
CALIFORNIA STATE UNIVERSITY	2,000,000	4.45%	12/08/23	11/01/28	1,863,310	Aa2 / AA
CALIFORNIA STATE TAXABLE	1,000,000	4.73%	04/19/24	04/01/29	977,448	Aa2 / AA-
UNIVERSITY OF CALIFORNIA	1,000,000	4.40%	07/01/24	07/01/29	985,833	Aa2 / AA
REDONDO BEACH UNIFIED SCHOOL DISTRICT	1,000,000	3.94%	10/10/24	08/01/29	914,035	Aa2
SAN RAMON UNIFIED SCHOOL DISTRICT	2,000,000	4.43%	01/07/25	08/01/29	1,860,156	Aa1 / AA+
VACAVILLE UNIFIED SCHOOL DISTRICT	1,000,000	4.20%	03/12/25	08/01/29	923,204	Aa2
HEMET CALIFORNIA UNIFIED SCHOOL DISTRICT	1,000,000	4.00%	05/05/25	08/01/29	925,022	AA
CITY OF LOS ANGELES	1,000,000	3.70%	09/03/24	09/01/29	1,077,624	Aa2 / AAA
CALIFORNIA STATE TAXABLE	1,000,000	3.75%	09/03/24	09/01/29	1,049,062	Aa2 / AA-
Sub-Total Municipal Bonds:	\$ 36,500,000				\$ 35,695,643	
CORPORATE BONDS						
TOYOTA MOTOR CREDIT CORPORATION	\$ 1,000,000	5.00%	11/10/22	10/16/25	\$ 998,580	A1 / A+
APPLE, INC.	1,500,000	4.25%	02/02/24	02/08/26	1,482,764	Aaa / AA+
MICROSOFT CORPORATION	1,000,000	4.30%	02/06/24	09/15/26	996,788	Aaa / AAA
AMERICAN HONDA FINANCE	1,000,000	5.29%	10/24/24	10/05/26	1,002,010	Aa2 / AA
BANK OF AMERICA CORPORATION	2,000,000	5.08%	12/19/23	01/20/27	2,003,730	A1 / A-
APPLE, INC.	1,500,000	4.10%	02/02/24	02/09/27	1,491,789	Aaa / AA+
INTEL CORPORATION	1,000,000	4.40%	02/06/24	05/11/27	984,029	A2 / A
WELLS FARGO & COMPANY	2,000,000	6.25%	10/21/22	10/21/27	2,001,528	A1 / BBB+
WALMART, INC.	1,000,000	4.25%	02/12/24	04/15/28	1,003,776	Aa2 / AA
3M COMPANY	1,000,000	4.80%	02/12/24	09/14/28	988,798	A1 / BBB+
WELLS FARGO & COMPANY	2,000,000	5.00%	12/02/24	12/02/29	2,004,754	A1 / BBB+
WELLS FARGO & COMPANY	1,500,000	4.45%	07/31/25	07/31/30	1,513,526	Aa2/AA+/AA-
Sub-Total Corporate Bonds:	\$ 16,500,000				\$ 16,472,072	
CERTIFICATES OF DEPOSIT						
BANK OF AMERICA, N.A.	\$ 245,000	5.30 %	11/22/23	11/24/25	\$ 245,409	FDIC Insured
SALUK VALLEY BANK & TRUST	245,000	5.00 %	11/22/23	11/24/25	245,344	FDIC Insured
HENDERSON STATE BANK	245,000	5.00 %	11/28/23	11/28/25	245,353	FDIC Insured
TRADITIONAL CAPITAL BANK	245,000	3.30 %	09/14/22	03/13/26	244,278	FDIC Insured
ALLY BANK	245,000	3.35 %	09/01/22	09/01/26	243,993	FDIC Insured
DR BANK	245,000	3.60 %	09/09/22	09/09/26	244,567	FDIC Insured
COMMUNITY BANK OF THE BAY	245,000	3.50 %	08/31/22	08/31/27	244,272	FDIC Insured
CAPITAL ONE BANK USA	245,000	3.45 %	08/31/22	08/31/27	244,023	FDIC Insured
CAPITAL ONE NATIONAL ASSN VA	245,000	3.45 %	08/31/22	08/31/27	244,023	FDIC Insured
SYNCHRONY BANK	245,000	3.45 %	09/02/22	09/02/27	244,024	FDIC Insured
MORGAN STANLEY BANK	245,000	3.45 %	09/09/22	09/09/27	244,027	FDIC Insured
MORGAN STANLEY BANK	245,000	3.45 %	09/09/22	09/09/27	244,027	FDIC Insured
PONCE BANK	245,000	3.35 %	09/14/22	09/14/27	243,588	FDIC Insured
FIRST NATIONAL BANK	245,000	3.45 %	09/19/22	09/20/27	244,074	FDIC Insured
FIRST WESTERN TRUST BANK	245,000	4.55 %	01/06/23	01/06/28	245,220	FDIC Insured
DISCOVER BANK	245,000	4.55 %	07/19/23	07/17/28	255,043	FDIC Insured
PARK STATE BANK	245,000	4.45 %	07/19/23	07/19/28	254,380	FDIC Insured
COMENITY CAPITAL BANK	245,000	4.45 %	07/26/23	07/26/28	250,248	FDIC Insured
BMW BANK NORTH AMERICA	245,000	4.90 %	11/17/23	11/17/28	253,748	FDIC Insured
TRUSTAR BANK	245,000	4.75 %	11/22/23	11/22/28	252,885	FDIC Insured
STATE BANK INDIA	245,000	5.00 %	11/24/23	11/24/28	256,761	FDIC Insured
Sub-Total Certificates of Deposit:	\$ 5,145,000				\$ 5,189,287	
SUPRANATIONALS						
INTERNATIONAL FINANCE CORPORATION	1,000,000	4.36%	04/05/24	03/27/29	\$ 1,022,114	Aaa / AAA
Sub-Total Supranationals:	\$ 1,000,000				\$ 1,022,114	
Total City of Irwindale Investments (Pooled Funds):	\$117,949,757				\$ 116,762,464	
<u>HOUSING AUTHORITY (Funds 11 & 12)</u>						
WELLS FARGO BANK GENERAL ACCOUNTS	\$ 517,932	1.65%			\$ 517,932	
LOCAL AGENCY INVESTMENT FUND (LAIF)	4,012,220	4.19%			4,019,962	
	\$ 4,530,152				\$ 4,537,894	
<u>SUCCESSOR AGENCY (Funds 50-86)</u>						
WELLS FARGO BANK GENERAL ACCOUNTS	\$ 834,144	1.65%			\$ 834,144	
LOCAL AGENCY INVESTMENT FUND (LAIF)	1,628,122	4.19%			1,631,263	
	\$ 2,462,266				\$ 2,465,408	
GRAND TOTAL OF INVESTMENTS	\$124,942,175				\$ 123,765,766	

This investment portfolio is in conformity with the City of Irwindale's Investment Policy which was approved by City Council on June 11, 2025.
The City Treasurer's cash management program and cash flow analysis indicates that sufficient liquidity is on hand to meet estimated future expenditures for a period of six months. The weighted average of maturity of the City's pooled investment portfolio is 1.54 years, and the weighted average yield of the City's pooled investments at cost is 3.58%. Market prices of securities are obtained directly through Bank Statements. Due to timing, Wells Fargo Bank General Account balances are combined and pre-reconciled and its yield rate is based on a negotiated earnings credit.

Approved by _____ Kambiz Borhani, Finance Director / City Treasurer

City of
IRWINDALE
AGENDA REPORT

Date: October 22, 2025
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Rejection of Claim - Christopher Lopez

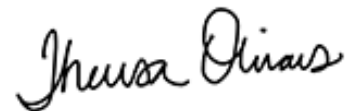
City Manager's Recommendation:

(1) Reject the claim of Christopher Lopez vs. City of Irwindale; and (2) Direct staff to send a letter of rejection.

Administrative Action:

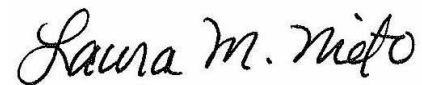
Submitted by:

Theresa Olivares, Assistant City Manager



Prepared by:

Laura Nieto, Chief Deputy City Clerk



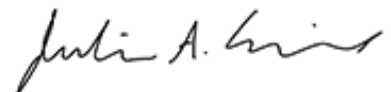
Reviewed by:

Adrian R. Guerra, City Attorney



Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

On September 30, 2025, the City received a claim for damages from claimant Christopher Lopez. Claimant Lopez alleges that on September 21, 2025, while driving southbound on California Street, approaching Myrtle, his vehicle struck two potholes in the road, causing damage to the driver side front rim and tire of his vehicle.

The claim was reviewed by the City's claims adjuster, Carl Warren & Co., who has recommended the rejection of the claim. Their recommendation is made on the basis that the location where the damage occurred is not within the jurisdiction of the City of Irwindale. Accordingly, staff is recommending that the City Council reject the claim and direct staff to send a standard letter of rejection. Alternatively, the City Council may direct the City Manager to negotiate resolution of the claim.

Fiscal Impact:

None

Attachments:

1. Rejection Notice to City - CJP-3055032
2. Lopez, Christopher - Claim for Damages

10/8/2025

TO: City of Irwindale

ATTENTION: Laura Nieto, Mary Hull

RECOMMENDATION TO REJECT

RE:	Claimant:	Christopher Lopez
	Our Client:	City of Irwindale
	Date of Loss:	09-21-2025
	Our File Number:	CJP-3055032

Please allow this correspondence to acknowledge receipt of the captioned claim. Please take the following action:

❖ **CLAIM REJECTION:** Send a standard rejection letter to the claimant.

Please include proof of mailing with your rejection notice to the claimant. Please provide us with a copy of the city's notice of rejection and a copy of the proof of mailing. If you have any questions, please feel free to contact the assigned adjuster or the undersigned claims specialist.

Very Truly Yours,

Janice Bartlett

Janice Bartlett
Claims Examiner

Carl Warren & Company, LLC | **A Venbrook Company**

Direct: 657.622.4326

Email: jbartlett@carlwarren.com



CITY OF IRWINDALE
**CLAIM FOR DAMAGES
TO PERSON OR PROPERTY**

INSTRUCTIONS

1. Claims for death, injury to person or to personal property must be filed not later than 6 months after the occurrence.
2. Claims for damages to real property must be filed not later than 1 year after occurrence.
3. Read entire claim before filing.
4. See page 2 for diagram upon which to locate place of accident.
5. This claim for must be signed on page 2 at bottom.
6. Attach separate sheets if necessary to give full details. Sign each sheet.
7. File with City Clerk, 5050 N. Irwindale Ave., Irwindale, CA 91706

Received 9/30/25

1:03 p.m.

Laura M.
Nieto

Digitally signed by Laura M. Nieto
DN: cn=Laura M. Nieto, o=City of
Irwindale, ou=City Clerk's Office,
email=lnieto@irwindaleca.gov, c=US
Date: 2025.09.30 13:22:12 -0700

Clerk's Official
Filing Stamp

To: City of Irwindale		Claimant's Date of Birth
Name of Claimant Christopher Lopez		Claimant's Occupation Construction Management
Home Address of Claimant		Home Telephone Number
Business Address of Claimant		Business Telephone Number
Name and address to which you desire notices or communications to be sent regarding this claim: Christopher Lopez -		
When did DAMAGE or INJURY occur? Date: <u>09-21-2025</u> Time: <u>11:00 AM</u> If claim is for Equitable Indemnity, give date claimant served with complaint: _____	Names of any City employees involved in INJURY or DAMAGE	
Where did DAMAGE or INJURY occur? Describe in full detail and locate on diagram on page 2. Where appropriate, give street names, addresses, and measurements from landmarks: Damage occurred on the drivers side front rim and tire. Scratch on Driver Side Rear Rim & Alignment Out.		
Describe in detail how the DAMAGE or INJURY occurred. While driving South bound on California street, approaching Myrtle, I drove through 2 deep pot holes in the roadway as they were hard to see and I did not see them soon enough to stop in time.		
Why do you claim the City of Irwindale is responsible? Roadways should be maintained and kept safe for commuters. This is a safety issue that should have been addressed during routine QC checkups. It seems by the size of the holes that they've been there for a while.		 
What DAMAGE or INJURIES do you claim resulted? Give full extent of injuries or damage claimed. Unrepairable damage to front driver side rim & tire. Front alignment may need to be repaired. Scuffed rear driver side rim is repairable and should be repaired. Requesting to replace both front tires to avoid uneven ware between the two Tires .		 

Claimant's Name: Christopher Lopez		
State the amount which you are claiming as of the date of presentation of this claim. Give basis of computation. Total Requesting For Repairs Is \$ 1,986.58 Rental Vehicle Not Included Nor Will Be.		
Give estimated amount of future losses due to INJURY or DAMAGE: None Forseen		
Was damage and/or injury investigated by the police? <u>No</u> If yes, what City? _____ Were paramedics or ambulance called? <u>No</u> If yes, name City or ambulance _____ If injured, give name and address of your doctor and the date and time of your first visit:		
Doctors and Hospitals:		
Doctor _____	Address _____	Date Hospitalized _____
Hospital _____	Address _____	Date Hospitalized _____
Hospital _____	Address _____	Date Hospitalized _____
Witnesses to DAMAGE or INJURY: List all persons and addresses of persons known to have information:		
Name _____	Address _____	Phone _____
Name _____	Address _____	Phone _____

READ CAREFULLY

For all accident claims, indicate on the diagram street names, including North, East, South, and West. Indicate place of accident with an "X". Indicate house numbers or distances to street corners.

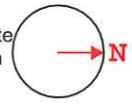
If a City vehicle was involved, designate with an "A" the location of the City vehicle when you first saw it, and with "B" the location of yourself or your vehicle when you first saw the City vehicle. Indicate location of City vehicle at the time of accident by "A-1" and location of yourself or your vehicle at the time of the accident by "B-1". Mark the point of impact with an "X". Note: If diagram below does not fit the situation, attach a proper diagram signed by claimant.

Myrtle





Indicate North



Signature of Claimant (if other than claimant, indicate relationship) <i>Christopher Lopez</i>	Typed Name Christopher Lopez	Date 9-30-2025
---	---------------------------------	-------------------

Note: Claims must be filed with the City Clerk. **Presentation of a false claim is a felony (Penal Code Section 72)**

Item #19.F.

City of
IRWINDALE
AGENDA REPORT

Date: October 22, 2025
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Fee Waiver for Irwindale Chamber of Commerce's E-Waste Event

City Manager's Recommendation:

Adopt Resolution No. 2025-96-3684 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, APPROVING A FEE WAIVER FOR THE SPECIAL EVENT PERMIT APPLICATION FEE FOR THE E-WASTE RECYCLING EVENT ON October 25-26, 2025".

Administrative Action:

Submitted by:

Marilyn Simpson, AICP, Community Development Director



Prepared by:

Randy Silva, Senior Code Enforcement Officer

Electronically Approved

Reviewed by:

Adrian R. Guerra, City Attorney

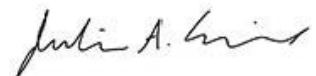


Kambiz Borhani, Finance Director / City Treasurer



Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

Irwindale Chamber of Commerce is requesting a fee waiver and plans to have their “E-Waste Recycling Event” taking place on Saturday, October 25, 2025, and Sunday, October 26, 2025, at 5155 Irwindale Avenue from 9:00 a.m. – 3:00 p.m. This event will provide a free opportunity open to the local businesses and community to safely recycle their old electronics and divert e-waste from the landfills.

In order for Irwindale Chamber of Commerce to host this event, the City of Irwindale requires a Special Event Permit, which includes a fee of \$150.00 for non-profit organizations. Irwindale Chamber of Commerce has paid the required Special Event Permit application of \$150.00, and this permit will be issued prior to the event date.

On October 2, 2025, Irwindale Chamber of Commerce submitted a Fee Waiver request for the Special Event Permit application fee of \$150.00 to make this event possible.

The applicant’s request to waive the Special Event Permit application fee meets the criteria for consideration of a fee waiver according to the City of Irwindale’s Fee Adjustment Policy. The Policy encourages investment in community events, as well as development and improvements to facilities used by local, not-for-profit or charitable organizations which cater to the residents and businesses of the City.

In accordance with the approved "City of Irwindale Fee Adjustment Policy." This event qualifies for a fee waiver according to Section I, subsection H. "Any other fee the City may deem necessary to achieve the stated goals of this Policy" and Section II, subsection (2) (a), as this event will "Benefit the community." Irwindale Chamber of Commerce is a non-profit organization, and the recycling event provides a public benefit by providing a free drive-thru e-waste recycling event for the community.

Fiscal Impact:

The approval of this item will result in a total fee waiver of \$150.00.

Attachments:

1. CC Irwindale Chamber of Commerce Resolution 2025-96-3684 (Attachment A)(1045316.1)
2. Letter - E-Waste SEP Fee Waiver(Attachment B)
3. Irwindale Chamber SEP 06-2025(Attachment C)
4. Irwindale Chamber E-Waste - Fee Adjustment Policy (Attachment D & E)

RESOLUTION NO. 2025-96-3684

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
APPROVING A FEE WAIVER FOR THE SPECIAL EVENT PERMIT
APPLICATION FEE FOR THE E-WASTE RECYCLING EVENT ON October 25-
26, 2025**

WHEREAS, The Irwindale Chamber of Commerce, the Applicant, submitted a Special Event Permit application to the Community Development Department on October 02, 2025, for the City of Irwindale's ("City") which is in the approval process of a special event "SEP 06-2025 E-Waste Recycling Event" taking place on Saturday, October 25, 2025, and Sunday, October 26, 2025; and

WHEREAS, the E-Waste Recycling Event is a community benefit event for local residents and businesses to safely recycle e-waste. The Applicant is required under Irwindale Municipal Code (IMC) Section 17.88.020 (14) "Special Promotions" to have a Special Event Permit; and

WHEREAS, the Applicant, being a non-profit community-based organization within the City is holding a community event which qualifies for a fee waiver according to the approved "City of Irwindale Fee Adjustment Policy;"

WHEREAS, the drive through e-waste recycling event will include pallets, tables, tents and directional sandwich signs onsite at Absolute Security located at 5155 Irwindale Avenue. Items will be collected and taken to a licensed e-waste recycling facility. Anticipated attendance of 100 people each day; and

WHEREAS, the event qualifies for and the City Council desires to waive the \$150.00 Special Event Permit Application fee in accordance with the City of Irwindale Fee Adjustment Policy because the Chamber of Commerce is a non-profit organization and the event provides a public benefit by providing a free drive-thru e-waste recycling event for the community.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, HEREBY RESOLVES, DETERMINES AND ORDERS AS FOLLOWS:

SECTION 1. The City Council hereby approves the fee waiver Special Event Permit Application for the special event "SEP 06-2025 E-Waste Recycling Event" e-waste recycling event taking place on October 25-26, 2025.

SECTION 2. The City Council finds that waiving the Special Event Permit Application fee of \$150.00 for this special event “SEP 06-2025 E-Waste Recycling Event” serves a public benefit to the community by providing a free drive-thru e-waste recycling event.

SECTION 3. Based on the above finding, the City Council hereby approves the City of Irwindale Application for Fee Adjustment and hereby waives the Special Event Permit Application fee of \$150.00.

SECTION 4. The Chief Deputy City Clerk shall attest to the adoption of this resolution which shall, in turn, have immediate effect.

PASSED, APPROVED AND ADOPTED this 22nd day of October, 2025.

Larry G. Burrola, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk
STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2025-70-3658 was duly adopted by the City Council of the City of Irwindale, at a regular meeting held on the 22nd day of October 2025, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

Resolution No. 2025-96-3684
Page 2



September 29, 2025

City Council
City of Irwindale
5050 Irwindale Avenue
Irwindale, CA 91706

Dear City Council,

The Irwindale Chamber of Commerce would like to request a fee waiver in the amount of \$150.00 for our E-Waste Recycling Event's Special Event Permit Application. The event will take place on October 25 and 26, 2025 at the Absolute International Security parking lot.

This event will benefit the community by providing residents, local businesses and community members an opportunity to safely recycle their old electronics.

Thank you for your consideration.

Sincerely,

Ashley Bendanillo
Communications Coordinator/Staff Assistant
Irwindale Chamber of Commerce
ashley@irwindalechamber.org
Tel: 626.385.0611

Irwindale Chamber of Commerce
5155 Irwindale Ave * PO Box 2307 * Irwindale, California 91706
(626) 385 - 0611 * www.irwindalechamber.org

Special Event Permit Application

City of Irwindale • Community Development Department

5050 Irwindale Avenue • Irwindale, California 91706 • (626) 430-2208

By completing the information requested, this application will serve as a request for approval of a special event/temporary use permit. Planning Division staff will assist you in completing this application and can be reached at (626) 430-2208. Planning Division counter hours are 8:00 AM to 6:00 PM, Monday through Thursday.

The Planning Division requires that Special Event Permit Applications be completed and submitted for processing and application fee paid at least thirty (30) calendar days prior to the date of the proposed event. PLEASE NOTE: Applications submitted less than ten (10) calendar days prior to a proposed event WILL NOT be accepted. Submission of a Special Event Permit Application is not a guarantee that your event can be permitted. It is recommended that you do not promote your event until you've received confirmation from the Community Development Department that your event may proceed.

Event Information

Name of Proposed Event: E-Waste Recycling Event

Location of Event: Parking Lot of Absolute International Security (5155 Irwindale Ave., Irwindale, CA 91706)

Event Date(s) and Event Hours: Saturday, October 25 and Sunday, October 26; 9 AM to 3 PM each day.

On-site Contact(s): Casey Shaw

Please give a detailed description of the proposed event. (Attach separate sheets, if necessary.)

A drive-thru electronic waste recycling event.

Please list all temporary equipment (e.g. tents, fencing, canopies, stages, seating equipment, carnival rides, ticket booths, food booths, vendor booths, etc.) or temporary facilities (e.g. restrooms, etc.) that will be used in conjunction with this event. (Please indicate the location of all temporary equipment and temporary facilities on the site plan.)

Pallets, Gaylord Boxes, Table, Tent, Directional Sandwich Signs

Will there be any type of entertainment (live or recorded)? ☐ Y ☒ N If yes, please provide specific details of the nature of entertainment (e.g. names of entertainers, dates and hours of appearance, etc.) and attach a schedule of events.

Will this event consist of any vendors? ☒ Y ☐ N If yes, please indicate the total number of vendors and the type of (sales food or merchandise) that will be conducted during this event. In addition, provide a list of all vendor names, including vendor business address, contact person's name and telephone number. (Please indicate vendor locations on site plan.)

1 Vendor for this event: ATTAN Recycling Company (13941 Norton Ave. Suite D, Chino, CA, 91710)

Contact Person: Casey Shaw (626) 290-6499

Will alcoholic beverages be sold or served during the event? ☐ Y ☒ N If yes, please indicate the date and hour that alcoholic beverages will be available for consumption. (Please indicate the location of all alcoholic beverage booths on the site plan.)

Is there an admission fee to this event? ☐ Y ☒ N If yes, what is the admission fee? _____ Are tickets being sold in advance? ☐ Y ☒ N If yes, please indicate source of ticket sales. _____

Special Event Permit Application

Is there a parking fee for this event? ☐ Y ☒ N If yes, what is the parking fee? _____

(Please, attach a detailed plot plan of the parking site. Plan should include lane access and exits.)

Is this event being advertised? ☒ Y ☐ N If yes, please indicate the source of advertisement (e.g. radio, television, newspaper, fliers, etc.) Banners, Website, Social Media

Anticipated daily attendance: 100

The City of Irwindale requires private security at all special events. Please submit the company name and the proposed security plan for this event. Plan must include security deployment for the event area, parking site, and traffic control.

Property Owner Certification

I certify that I am presently the legal owner of the above-described property. Further, I acknowledge the filing of this application and certify that all of the above information is true and correct. (If the undersigned is different from the legal property owner, a letter of authorization must accompany this form.)

Sean Liu, Member Manager

Print Name and Title



Signature

5155 Irwindale Ave., Irwindale, CA, 91706

Address

(626) 858-7188

Phone Number

sliu@absolutesecurityintl.com

E-mail Address

09/29/25

Date

Applicant Certification

Any false, misleading or fraudulent statement of material fact in the required application shall be grounds for denial of the application for a special/temporary use permit.

I have used all reasonable diligence in completing this form. I have reviewed the form and to the best of my knowledge the information contained herein is true and complete. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Ashley Bendanillo, Communications Coordinator

Print Name and Title



Signature

5155 Irwindale Ave., Irwindale, CA, 91706

Address

(626) 960 - 6606

Phone Number

ashley@irwindalechamber.org

E-mail Address

09/29/25

Date

INDEMNIFICATION CLAUSE FOR SPECIAL EVENT PERMIT

The Applicant here after "Indemnitor" agrees to the following indemnification clause:

Indemnitor Irwindale Chamber of Commerce shall indemnify, protect, defend and hold harmless the City of Irwindale (City), its officers, officials, employees, agents and volunteers ("Indemnified Parties") from and against any and all damages to property or injuries to or death of any person or persons, and shall defend, indemnify, save and hold harmless the City, its officers, officials, employees, agents and volunteers from any and all claims, demands, suits, actions or proceedings of any kind or nature, including, but not by way of limitation, all civil claims, workers' compensation claims, and all other claims resulting from or arising out of the acts, errors or omissions of Indemnitor, its officers, agents and/or employees, whether intentional or negligent, (collectively, "Claims") in the performance of this Agreement. In addition to bearing the full cost and expenses of defending the City, the Indemnitor shall indemnify, protect, defend and hold harmless the Indemnified Parties from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs resulting or related to any such Claims.

I HAVE READ AND UNDERSTAND THE ABOVE Ashley Bendanillo

DATE 09/29/25

Special Event Permit Application

Minimum Requirement Checklist For SEP Filing

- ☒ 1. Completed Special Event Permit Application – Signed by applicant and property owner.
- ☒ 2. Completed and signed by applicant – “Indemnification Clause for Special Event Permit.” (SEP Application Page 2).
- ☒ 3. Attach a detailed site plan of the event; plan should include the following information (if applicable):
 - Location of all temporary equipment
 - Vendor Locations
 - Parking site (Including lane access and exists)
- ☒ 4. Special Event Application fee. SEP application cannot be accepted and processed until required fee is paid.
- ☐ 5. The applicant shall require all vendors that are expected to make any taxable sales transactions at this Irwindale event to complete form ***BOR-530-B REV. 4 (10-98) LOCAL TAX ALLOCATION FOR TEMPORARY SALES LOCATIONS AND CERTAIN AUCTIONEERS***, and to submit the completed form to the California State Board of Equalization.
- ☐ 6. The event organizer and all event vendors are required to obtain a City of Irwindale business license. Business license applications must be filed online and have all fees paid prior to the event. Contact (626)430-2252 for additional information. Apply online at <http://www.irwindaleca.gov/index.aspx?NID=186>.
- ☐ 7. The County of Los Angeles Public Health Department requires that the event organizer and all food vendors (including restaurants) participating in the event must obtain a Temporary Food Facility (TFF) permit. LA County Department of Public Health, Environmental Health Division: <http://www.publichealth.lacounty.gov/eh/>

Additional Requirements For Irwindale Speedway & Event Center (aka Irwindale Speedway) Filing

- ☐ 8. All Special Events shall be pre-approved by the City and shall take place in City-approved areas within the Irwindale Speedway & Event Center site.
- ☐ 9. Attach a detailed site plan of the event; plan should include the following information (if applicable) :
 - The base for this required site plan shall be the Irwindale Speedway & Event Center Site Plan of Record that was approved by the City or a clear aerial image of the entire site.
 - Description of the parking layout, vehicle circulation details, on-site traffic signage details, and drag strip layout for review and approval by the Planning Department, Public Works/Engineering Department and by the Police Department.
- 10. **Please Note:** If the SEP application for proposed IEC event is submitted less than twenty (20) calendar days before the event, Applicant shall pay an additional fee of \$250.00 for each day the application is late. No SEP applications will be processed if submitted less than ten (10) days in advance.

City Required Accounting For All Admissions And Parking Fees Collected

- ☐ 11. In accordance with Irwindale Municipal Code Section 3.04 the City charges an admissions tax upon every person who pays an admission charge to any place located in the City limits. All Special Events that are charging an admissions fee are required to pay, along with other required application fees, an Admissions Tax deposit equal to 3% of the projected gross income for the proposed event.
- 12. On or before the 15th day of the month following the special event, the applicant will give an accounting to the City of all taxable admissions and parking fees collected for the special event by submittal of the completed “Admissions Tax Monthly Report” form. The Admissions Tax deposit received will be credited towards any additional taxes owed. The form can be found online on the City’s website under “Planning” at <http://www.irwindaleca.gov/>.

Cancellation Policy

- 1. Should Event Organizer, for any reason, need to cancel their event; they must provide a written notice of cancellation and must be received in our office no later than ten (10) days prior to the event start date. Cancellations must be in written form; verbal cancellations will not be accepted.
- 2. Please keep in mind that Permit Fees are non-refundable. It is also possible that fees related to Police, Security, and/or Crossing Guard Services will still be incurred.

Additional Information

- ☒ **The City of Irwindale requires a Certificate of Insurance (COI) which must reflect the following.**
 - General liability insurance. Permittee shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO “insured contract” language will not be accepted. The City of Irwindale, its officers, officials, agents, and employees shall be included as additional insureds on the policy.

Special Event Permit Application

- Workers' Compensation with limits of \$1 million (Required if the insured has paid employees)
- Liquor Liability required if alcohol will be consumed at the event
- The Description of Operations/Locations, etc. section must include the name of, the location of and the date(s) of the proposed special event.
- The Certificate Holder section must reflect:
City of Irwindale
5050 N. Irwindale Avenue
Irwindale, CA 91706
- **Endorsements:** In addition to the certificate of insurance, the City of Irwindale requires an Additional Insured Endorsement page naming **"The City of Irwindale, its elected officials, representatives, employees and agents" as additional insured** and **"The policy is endorsed with the Waiver of Subrogation in favor of the City of Irwindale, its elected officials, representatives, employees and agents."** You must provide a copy of the actual endorsement. Listing the City as an additional insured on the COI is not sufficient.
- Policy must be issued by an admitted insurer licensed to transact business in the State of California and by an insurer assigned an A.M. Best Rating "Excellent" or better.

This event may be subject to permits, conditions and requirements imposed by other agencies. The City of Irwindale will not issue a special/temporary permit until all applicable permits from the following agencies have been applied for:

City of Irwindale Building & Safety Department	(626) 430-2205
City of Irwindale Police Department	(626) 430-2244, ext. 241
Los Angeles County Fire Department	(626) 574-0949
Los Angeles County Health Department	(626) 813-3380

Upon review of Applicant's application, the City Manager will impose such fees, terms, conditions and restrictions upon the operation and conduct of the special event or temporary use.

Required Fee With Application Submittal

- ☐ \$150 Irwindale resident SEP application fee.
- ☒ \$150 Non-Profit/Charitable Organization SEP application fee. A Non-Profit/Charitable Organization that holds a valid designation under 26 USC 501(c)(3) or its successor.
- ☐ \$500 SEP application fee if application is submitted 20 days or more in advance of the event.
- ☐ **Late Fee:** If the SEP application is submitted less than twenty (20) calendar days before the event, applicant shall pay an additional fee of \$250.00 for each day the application is late. No SEP applications will be processed if submitted less than ten (10) days in advance.

This section is for City of Irwindale's Use Only.			
File No(s): <u>SEP 06-2025</u>		Permit No.: _____	
Received By: <u>Randy Silva</u>		Receipt No.: <u>00179169</u>	
Date: <u>10-02-2025</u>		Filing Fee: <u>\$150.00 Check #1518</u>	
Departmental Approvals		Date	
☐ Human Resources/Risk Management	_____	☐ Business License	_____
☐ Building & Public Safety	_____	☐ Police Department	_____
☐ Public Works Engineering	_____	☐ Fire Department	_____
☐ Public Works Services	_____		



Special Event and Temporary Use Permit
Building and Safety Department checklist

Please provide the following on your site plan.
 Answer the questionnaire at the column to the right. Where "YES" is checked, please contact Building & Safety at (626)430-2205. Items below may be subject to City permit approvals and inspections by the local building inspector.

PARKING LAYOUT

Is parking provided? ☐ YES ☒ NO
 Requires accessible parking stall(s)

RESTROOM

Permanent restroom facility available for the public? ☐ YES ☒ NO
 Requires accessible restroom

Portable restrooms provided? ☐ YES ☒ NO
 Requires accessible portable restroom

GRANDSTAND, STAGE, PLATFORM

Elevated more than 30 inches above finished floor or ground? ☐ YES ☒ NO

TENT/CANOPY

Larger than 120 square feet? ☐ YES ☒ NO
 Larger than 4,500 square feet? ☐ YES ☒ NO

STRUCTURES (I.E. SPEAKERS, CANOPIES, ETC.)

Greater than 12 feet in height? ☐ YES ☒ NO

PLUMBING, ELECTRICAL, MECHANICAL

Any proposed work related to plumbing, mechanical, and/or electrical? ☐ YES ☒ NO

**Standard Operating Procedure
Electronic Waste Collection Event
Traffic Management Plan**

Event Date: (Saturday & Sunday)
Event Time: From 9:00 am to 3:00 pm
Event Location: Absolute Security International (ICOC Parking Lot)
5155 Irwindale Ave.
Irwindale, CA 91706

The following is a Standard Operating Procedure developed for the purpose to maximize efficiency in the operation process of our electronic waste [e-waste] collection event, and more importantly to ensure the safety of the community and participants partaking in this event. This Standard Operating Procedure will include a complete Traffic Management Plan (Traffic Flow and Layout), Event Operation and Logistic.

Traffic Management Plan

Our **Traffic Management Plan** establishes and outlines the activities that occur during our collection event, and procedures in which our staff takes during the event in order to ensure the success and safety of our collection event.

- 1) This electronic waste recycling event is a drive-thru event where participants do not need to leave their vehicles.
- 2) It is essential that the participating vehicles do not disrupt the regular on-going traffic within the parking lot and streets surrounding the event site. Thus, we developed the actual area of drop-off at the most convenient and safest possible location that minimizes traffic congestion and possibility of accidents.
- 3) Our event layout includes floor signs clearly indicating an entrance and exit way for participating vehicles to follow along with our cones. We will have 3x directional floor signs and 2x enter/exit signs at the collection event.
- 4) The entrance will contain a traffic control 'booth' to direct incoming participants to the 'Receiving Area'.
- 5) The 'Receiving Area' is designated as a distribution point of the State of California mandatory end-user verification form (198 Log) that requires participants provide their residency information to the state and verify their e-waste donations and discards. Event staffs will also, at this juncture, collect and unload all e-products intended for disposal, while participants complete their mandatory information to the state.
 - a. Upon arrival at the "Receiving Area" participants will remain in their vehicles and our staff will unload the electronic devices they have within their vehicle.
 - b. The unloading of electronic devices and verification will take approximately 30 seconds to 1 minute per vehicle, depending on the amount and volume of the devices within the vehicle.

Traffic Management Plan Continued

- 6) The "Receiving Area" will take up 6 parking stalls worth of space.
 - a. 4 stalls will be allocated to pallets/gaylord boxes to organize e-devices
 - b. 2 stalls will be allocated to event equipment and supplies
 - c. The dimensions of each stall is approximately 9 feet by 18 feet, which makes it 162 square feet. Therefore the total dimension required for the "Receiving Area" is approximately 972 square feet.
- 7) Orange traffic cones will be used to reinforce the directions and divisions of lanes leading up to the drop-off point ('Receiving Area' [as seen on the "event site close up" picture]).
 - a. Orange traffic cones serve as a dividing line to split the lane into two so that participants and oncoming traffic do not interfere with one another.
 - b. We will only occupy and set up our "Receiving Area" one side rather than both sides (same as the picture on the right side under "event site close-up")
 - i. The other side of the lane will be free to ongoing traffic as to not cause traffic congestion or interference with ongoing traffic flow.
- 8) Upon completion of unloading the e-waste donations and verifying participant residency information, participants are directed to exit our receiving area and into the remainder of the parking lot.
- 9) This event and our receiving area will not impede on the ongoing activities and traffic of the current commercial store fronts.

Standard Operating Procedure For Electronic Waste Collection Event Traffic Management Plan

Event Site Overview:



Event Site Close-up: Example set-up



*For demonstration of lane splitting with traffic cones
(2 side setup does not apply to this event)*



Receiving Area setup for this Event (1 side setup only)

Standard Operating Procedure For E-Waste Collection Event

Event Operation (Staff, Supplies and Equipment) and Logistic

Aside from the pre-promotional effort by the administrative group, adequate professional staffs and equipment are also key elements that will determine an efficient and successful operation. The event requires a collective effort of the entire team, from the traffic controllers, to the unloading and packing personnel, equipment operators, and sign in team. It is the entire group effort that will ensure a well-organized, well-executed, and most importantly a safe operation. The following are essential lists of staff, equipment, supplies required for the event:

Event Staff

- 1) Coordinator (1)
- 2) Unloading and packing personnel (1-2)
- 3) Driver/Equipment operators (1-2)

Supplies and Equipment

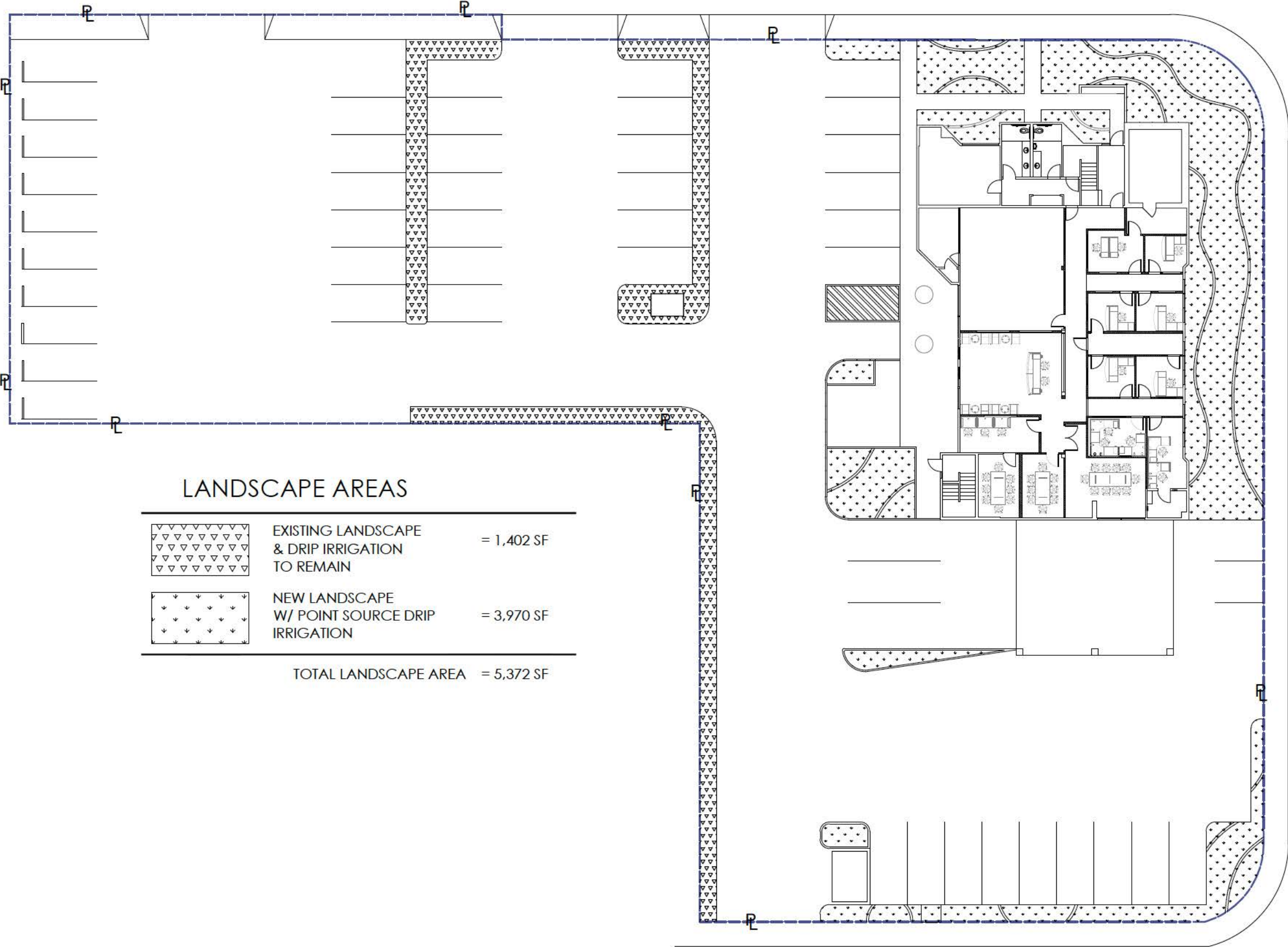
- 1) 53 ft. Truck with Back-lift (Optional)
- 2) 30 ft. Truck with Back-lift (1-2) - on rotation and will not remain on event site
- 3) Orange Traffic Cones (10)
- 4) Entrance and Exit Sandwich Signage (2)
- 5) Pallet Jack (1)
- 6) Pallets, Gaylord Boxes (30 of Each)
- 7) Shrink Wrap (3-5 Boxes)
- 8) Fire Extinguishers (2)
- 9) First Aid Kits (1)
- 10) EZ-up Tents (1-2)
- 11) Chairs (1-2)

Actual event hours start at 9:00am and lasts until 3:00pm. Our even staff and Truck(s) with supplies and equipment will be on premise at 8:30 am to set up. The event closing and clean up, however, will depend upon the volume of e-waste that we collect.

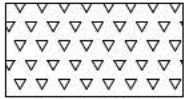
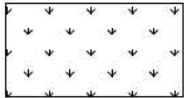
All e-waste identified as Cathode Ray Tube/Cover Electronic Waste (CRT/CEW) including; television monitors and computer monitors will be palletized and shrink wrapped, then immediately loaded onto our company trucks once the pallets are filled. Other Electronics such as computer towers will also be separately palletized and shrink wrapped as well. While the smaller electronics and household products identified as Other Electronics such as keyboards, cell phones, motherboards, home entertainment systems, household appliances and lose electronic devices will be placed into Gaylord boxes (on top of pallets) and loaded onto our trucks once they are full. The e-waste will be transported directly to ARC recycling facility and undergo the recycling process.

ARROW HWY.

IRWINDALE AVE.



LANDSCAPE AREAS

	EXISTING LANDSCAPE & DRIP IRRIGATION TO REMAIN	= 1,402 SF
	NEW LANDSCAPE W/ POINT SOURCE DRIP IRRIGATION	= 3,970 SF
TOTAL LANDSCAPE AREA		= 5,372 SF

LANDSCAPE AREA = 5,372 s.f.

LOT SIZE = 39,865 s.f. (0.92 acre)

SITE PLAN

SCALE: 1/16" = 1'-0"



NORTH



SCALE: 1/16" = 1'-0"

City of Irwindale Fee Adjustment Policy

The City of Irwindale would like to encourage investment in community events, as well as development and improvements to facilities used by local, not-for-profit or charitable organizations which cater to the residents and businesses of the City. To achieve this goal, the City is implementing this Fee Adjustment Policy to provide cost reduction for those non-profit organization applicants, which are taking action to improve and develop their properties and/or the community. Additionally, the City would like to encourage individuals to improve their residential properties and acknowledges that certain incentives may be necessary to accomplish certain improvements, such as adjustments to applicable permit fees. This policy is based on the premise that, in exchange for improvements to property, the community and structures within the City, the City may provide relief from some of the costs associated with building improvements, developments and community events occurring in the City.

I. ADJUSTMENTS ARE AVAILABLE FOR THE FOLLOWING FEES

To achieve the City's goal of encouraging community events, building improvements and development in the City, the following fees are available for waiver or reduction in an amount deemed appropriate by the City Council pursuant to the criteria in this Policy:

- A. Building permits
- B. Plan check fees
- C. Conditional use permit
- D. Development permits
- E. Electric permit
- F. Plumbing permit
- G. Grading permit
- H. Any other fee the City may deem necessary to achieve the stated goals of this Policy

II. CRITERIA FOR CONSIDERATION

The City Council may grant fee waivers or reductions of fees for applicants who directly or indirectly invest money in the City, when such waiver or reduction would serve a public purpose. The following criteria must be established to qualify for a fee waiver or fee reduction:

1. Applicants for fee waivers or reductions must be:
 - a. Recognized by the Internal Revenue Service as a not-for-profit organization or charitable organization, or
 - b. Property owners or prospective owners within the City.
2. Fee waivers or reductions may be granted for improvements or developments within City limits that can be shown, through documentary proof, to meet the criteria of subsection 2.a or 2.b below:

- a. Benefit the community. This includes, but is not limited to, circumstances where the applicant:
 - i. Supports civic or community programs for the City's residents, or businesses;
 - ii. Provides financial assistance to the City's residents or businesses; or
 - iii. Improves the condition of property or availability of affordable housing within the City.
- b. Provide a public service or otherwise promote the public health, safety and welfare. This includes, but is not limited to, circumstances where the individual or entity provides needed donations or other assistance to residents and businesses of the City in areas such as:
 - i. health care;
 - ii. counseling services;
 - iii. abatement of dangerous or unhealthful living or working conditions, including but not limited to those constituting violations of the Irwindale Municipal Code;
 - iv. affordable housing;
 - v. transportation needs of residents or employees; or
 - vi. nutrition needs of residents.

III. PROCESS FOR CONSIDERATION

An individual or organization wishing to be considered for a fee waiver or adjustment should complete a fee adjustment application and submit it to the Deputy City Clerk. The City Manager will review the request and, if it meets the criteria of this Policy, agendaize the item for City Council review and consideration under the guidelines of this Policy. If the City Council finds that all the requirements have been met, the waiver will be granted and processed along with the permit application. Alternatively, the City Council may reduce such fee in an amount it deems appropriate based upon its assessment of the level by which the proposed activity meets the criteria outlined in this Policy. The decision of the City Council on any fee waiver or reduction shall be final.

**City of Irwindale
Application for Fee Adjustment**

Property Owner Absolute International Security

Address 5155 Irwindale Ave., Irwindale, CA, 91706

Phone (626) 858-7188

Location of property to be improved/developed: _____

Absolute International Security Parking Lot (5155 Irwindale Ave., Irwindale, CA, 91706)

Name and description of organization (if applicable):

Irwindale Chamber of Commerce, a 501c(6) non-profit organization

Improvement or development to the property:

Drive-thru E-Waste Recycling Event, a free event open to the community.

Fee(s) requesting to be waived:

Special Event Permit Application Fee of \$150.00

Public purpose served by improvement or development (attach documents that establish the benefit to the community or the promotion of the public health, safety, and welfare, or the public service that will be provided):

Benefit the Community: Supplying residents, local businesses and community members an opportunity to safely recycle their old electronics.

Item #19.G.

City of
IRWINDALE
AGENDA REPORT

Date: October 22, 2025
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Second Reading of Ordinance No. 799 - Billboards

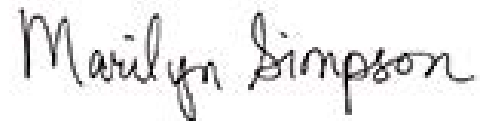
City Manager's Recommendation:

Adopt on second reading by title only with further reading waived Ordinance No. 799, entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, AMENDING CHAPTER 17.20 ("BILLBOARDS") OF TITLE 17 ("ZONING") OF THE CITY OF IRWINDALE MUNICIPAL CODE REGARDING NEW AND CONVERTED DIGITAL DISPLAYS OF OUTDOOR ADVERTISING STRUCTURES AFFECTING PROPERTIES CITYWIDE AND FINDING THE ORDINANCE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15061(b)(3)"

Administrative Action:

Submitted / Prepared by:

Marilyn Simpson, AICP, Community Development Director



Reviewed by:

Adrian R. Guerra, City Attorney

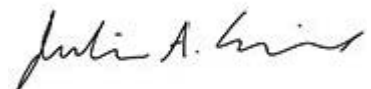


Kambiz Borhani, Finance Director / City Treasurer



Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

On September 24, 2025, the City Council adopted Urgency Ordinance No. 813, amending Chapter 17.20 (Billboards) of Title 17 (Zoning) of the Irwindale Municipal Code, which took effect immediately. The City Council directed staff to bring Ordinance No. 799 back to the City Council with amended Section 17.20.50(3)(c) of Title 17 (Zoning).

On October 6, 2025, the City Council introduced Ordinance No. 799 for first reading at a regularly scheduled public hearing. Ordinance No. 799 is now ready for second reading and adoption by the City Council.

The Ordinance amends Chapter 17.20 to establish certain development standards consistent with new and/or revised Caltrans Outdoor Advertising Display regulations and refine regulations governing design and operation of digital billboards, the application review requirements, and City approval process for digital billboards.

Revisions to the Billboard chapter include:

- Establishing distance requirements based on Caltrans standards
- Allowing billboards to exceed height limits due to obstructions and freeway elevation, with City Manager approval
- Including provisions for billboards on city-owned property
- Revising landscaping requirements to remove trees and plants that could obstruct views
- Including specifications for lighting requirements consistent with Caltrans standards
- Including requirements for soundwalls and visual screens
- Requiring digital identification numbers on billboard structures
- Establishing specific application requirements and processes
- Providing required findings to approve agreements for digital billboards
- Include “architecture” as an additional condition when a proposed billboard exceeds the seventy-five foot (75’) height maximum. The conditions would include, “obstructions, and/or freeway elevation, and/or architecture”. The review and approval authority remain with the City Manager or their designee.

ENVIRONMENTAL REVIEW

Pursuant to the authority and criteria contained in the California Environmental Quality Act (CEQA) of 1970, as amended, and the City of Irwindale environmental guidelines, the Project has been determined to qualify for a general rule exemption pursuant to CEQA Section 15061(b)(3) in that it can be seen with certainty that there is no possibility that the Zoning Code Amendment, by itself, will have a significant effect on the environment.

Fiscal Impact:

There is no cost with the City Council adoption of the Zoning Ordinance Amendment.

Attachments:

1. Ord No. 799 Billboards (Final)

ORDINANCE NO. 799

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF IRWINDALE AMENDING CHAPTER 17.20 (“BILLBOARDS”) OF THE CITY OF IRWINDALE MUNICIPAL CODE REGARDING NEW AND CONVERTED DIGITAL DISPLAYS OF OUTDOOR ADVERTISING STRUCTURES AFFECTING PROPERTIES CITYWIDE AND FINDING THE ORDINANCE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA GUIDELINES SECTION 15061(b)(3)

WHEREAS, a city has the power to make and enforce regulations designed to promote the public convenience or the general prosperity, as well as regulations designed to promote the public health, the public morals, and the public safety; and

WHEREAS, in executing that power, a City Council may make and enforce within its limits all local, police, sanitary and other ordinances and regulations not in conflict with general laws; and

WHEREAS, Title 17 of the Irwindale Municipal Code (“Zoning”), otherwise known as the Zoning Code, regulates land use and development within the City of Irwindale (“City”) to protect the public health, safety, and welfare of its residents; and

WHEREAS, the City Council finds that this Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to the State CEQA Guidelines Sections 15061(b)(3) on the grounds that it can be seen with certainty that the activity in question will have no significant effect on the environment; and

WHEREAS, on August 8, 2012, the City Council adopted Ordinance No. 659, amending the Irwindale Municipal Code chapters pertaining to billboards to define and establish regulations, including criteria under which digital billboards may be allowed; and

WHEREAS, on September 25, 2024, the City Council enacted Ordinance No. 785, an urgency ordinance imposing a temporary moratorium on the processing and approval of applications for any and all billboards, new construction of billboards (both static and with a digital display), and the replacement or conversion of static billboards to billboards with a digital display (the “Temporary Moratorium”). During the Temporary Moratorium, staff was directed to study and develop as necessary City laws, rules, procedures, and fees related to the replacement or conversion of static billboards to billboards with a digital displays and the applications for new construction and establishment of billboards. Pursuant to Government Code section 65858, the moratorium remained in effect for forty-five (45) days, expiring on November 9, 2024. Thereafter, state law allowed the City Council to extend the ordinance for ten (10) months and fifteen (15) days and, if necessary, to adopt a second extension for an additional year. The City Council exempted applications that were already being processed by staff; and

WHEREAS, on October 30, 2024, the City Council adopted Urgency Ordinance No. 789 that extended the temporary moratorium prohibiting the processing of new applications or approvals for any and all billboards for an additional ten (10) months and fifteen (15) days; and

WHEREAS, the City Council finds that the City can balance its interests in aesthetics and traffic safety with the interests of businesses and consumers by limiting the time, place, and manner of placements of billboards; and

WHEREAS, the City Council finds that digital billboards are recognized as a legitimate form of commercial advertising in the City; however the size, number, location, and illumination of digital billboards can have significant influence on the city's visual character and quality of life and can, without appropriate controls, create, or contribute to visual blight conditions; and

WHEREAS, on July 30, 2025, the Planning Commission conducted a duly noticed public hearing, as required by law, regarding the proposed Ordinance to receive testimony and other evidence regarding the proposed Ordinance, including without limitation, information to the Planning Commission by City staff; and

WHEREAS, on July 30, 2025, the Planning Commission adopted Resolution No. 854(25), recommending that the City Council approve proposed Ordinance No. 799, amending Billboard Chapter 17.20 of Title 17 of the Irwindale Municipal Code [with/without recommendations]; and

WHEREAS, on August 27, 2025, the City Council held a duly noticed public hearing, as required by law, on the proposed Ordinance to receive testimony and other evidence regarding amending Chapter 17.20 of Title 17 (Zoning), including without limitation, information provided to the City Council by City staff; and

WHEREAS, at the August 27, 2025 hearing, the City Council introduced for first reading Ordinance No. 799 to amend Chapter 17.20 "Billboards" of Title 17 "Zoning" of the Irwindale Municipal Code; and

WHEREAS, on September 10, 2025, Ordinance No. 799 was presented to the City Council for adoption upon second reading of the ordinance; and

WHEREAS, at the September 10, 2025 hearing, the City Council directed staff to amend Section 17.20.50(3)(c) of the ordinance and incorporate "architecture" as an additional condition when a proposed billboard exceeds the seventy-five foot (75') height maximum. The conditions would include, "obstructions, and/or freeway elevation, and/or architecture". The review and approval authority would remain with the City Manager or their designee. The City Council also directed Staff to set a public hearing for October 6, 2025, and publish the notice in accordance with the Government Code, for the introduction and first reading of revised Ordinance No. 799; and

WHEREAS, because the moratorium was set to expire on September 24, 2025 and the City has pending billboard applications, on September 24, 2025, the City Council adopted Urgency Ordinance No. 813, adopting Chapter 17.20 ("Billboards"), to ensure that regulations took effect immediately for the preservation of the public peace, health and safety while staff implemented the Council's direction; and

WHEREAS, Urgency Ordinance No. 813 took immediate effect for the preservation of the public peace, health or safety; and

WHEREAS, on October 6, 2025, the City Council held a duly noticed public hearing, as required by law, on the proposed Ordinance to receive testimony and other evidence regarding amending Chapter 17.20 of Title 17 (Zoning), including without limitation, information provided to the City Council by City staff; and

WHEREAS, the City Council now desires to amend the Billboard Chapter 17.20 in order to further protect the public health, safety, and welfare of its residents; and

WHEREAS, the proposed Ordinance is consistent with and will implement the City's vision, goals, and policies of the Irwindale 2020 General Plan; and

WHEREAS, the City Council now desires to adopt this ordinance to implement a framework for processing applications pursuant to updated standards and regulations in order to mitigate negative impacts from the increase of billboards within the City of Irwindale; and

WHEREAS, on October 22, 2025, the City Council duly approved and adopted on second reading, Ordinance No. 779.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds that the above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. Chapter 17.20 Billboards is hereby replaced in its entirety, and shall read as follows:

Subsections:

17.20.010 Purpose and Intent

17.20.020 Applicability

17.20.030 Development Agreement Required

17.20.040 Definitions

17.20.050 General Standards

17.20.010 Purpose and Intent

The City finds that there is an overconcentration of billboards within its jurisdiction, especially within the I-210 and I-605 Freeways, which necessitate careful consideration of any new billboards or replacement or conversion of existing billboards to digital displays. The intent of this Chapter is to limit increases in the total number of billboards along the I-210 and I-605 Freeways, and encourage the removal and replacement of existing billboards with newer technology that allows for multiple advertisements, while reducing the need for separate billboard structures.

17.20.020 Applicability

The provisions of this chapter shall apply to all off-site outdoor commercial advertising structures, i.e., billboards, within the City.

17.20.030 Development Agreement Required.

1. New Static or Digital Billboards. The construction of a new static or digital billboard, or modification or replacement of an existing billboard with the intent to install new static or digital displays is allowed only upon City Council approval of a Development Agreement, with appropriate standards and public benefits to be negotiated with the City, at City's sole discretion, which shall also comply with all other standards imposed by this chapter. Billboards constructed on property owned by the City or its related agencies may also be accomplished by a lease agreement or license agreement in lieu of a Development Agreement, and any reference to a development agreement in this chapter shall include leases or licenses on such properties.
2. Repair/ Replacement of Existing Billboards. The repair of billboards with static, non-digital displays is permitted with or without a Development Agreement, or lease or license agreement in commercial, quarry, industrial, or specific plan zones, subject to obtaining appropriate demolition, building, and other required ministerial permits, and complying with all other standards imposed by this chapter. All existing outdoor commercial advertising structures that are not in compliance with the requirements of this chapter are declared to be nonconforming uses.

17.20.040 Definitions

As used in this chapter, the following terms shall have the following meanings:

- A. Billboard. A sign soliciting public support or directing public attention to the sale, lease, hiring or use of any objects, products or services not associated with the property where the sign is located. For purposes of this Chapter, a billboard sign shall not include a sign solely advertising the business(es) located on the premises where such sign is erected and maintained. A billboard may consist of either static

or digital displays, as defined in this section, and may be referred to in the Irwindale Municipal Code as “static billboard” or “digital billboard.”

- B. Billboard Identification Sign. The sign which displays the name of the billboard owner and identification number.
- C. Digital Display. The face of a billboard that is comprised of a digital or electronic face with intermittent messages.
- D. New Construction. The construction of a new billboard (static or digital display) including the sign face and support structure.
- E. Repair. The changing of the sign face and/or support structure to a comparable design (like for like) due to damage. A repair shall be limited to static to static or digital to digital.
- F. Replacement. The complete replacement or conversion of a static billboard (face and support structure as needed) with a digital display.
- G. Static Display. The face of a billboard that has a fixed, printed face; is not digital and does not have a variable message display.

17.20.50 General Standards

The provisions of this section are in addition to any standards imposed by a development license, or lease agreement, provided, however, that where any standard imposed by a Development Agreement, lease or license agreement that differs from the general standards set forth in this section, the standards imposed by the development, lease or license agreement shall apply over the general standards as a matter of public interest.

1. Sign Face Dimensions. The maximum total sign area for any digital billboard shall not exceed six hundred seventy-five square feet (675') per sign face, excluding border, trim, cutouts, and other special advertising features or additions and base or apron supports and other structural members. Each sign face shall not exceed twenty-five feet (25') in height or sixty feet (60') in length. The maximum total sign area for a replacement billboard shall not exceed the existing static display sign area, unless the replacement billboard is a freeway-oriented structure. For purposes of this section, sign area shall mean and include any frame or material forming an integral part of the display but excluding support structures.
 - a. Cutouts and other special advertising features or additions to a sign face shall not exceed an area ten (10%) percent of the total sign face dimensions or a total area of one thousand two hundred square feet whichever is less.
 - b. Bidirectional or double-faced signs shall be located on the same structure. For parallel double-faced signs, the distance between sign faces shall not exceed

eight feet (8'). For "V-shaped" double-faced signs, the distance between sign faces shall not exceed forty-five feet (45') at their widest point and shall not exceed eight feet (8') at their closest point.

- c. Billboard company identification signs shall comply with Caltrans Outdoor Advertising regulations for maximum size.
2. Structure Design. Each structure shall have no more than two poles and shall be constructed of noncombustible material.
- a. No digital billboard shall have more than one digital display surface oriented in the same vertical plane, for a maximum of two digital display surfaces back-to-back.
3. Height. The overall height of each structure, which shall include the digital or static display and any frame or material forming an integral part of the display, shall not be limited to the maximum height limit of the zone, in which the billboard is located. The overall height of billboards located along a freeway shall not exceed seventy-five feet (75') measured from the higher of either:
- a. The finished grade of the roadway adjacent to the lot on which the structure is located and from which the advertising display is to be viewed, or
 - b. The finished grade of the base of the sign.
 - c. The overall height of the structure may exceed seventy-five feet (75') due to obstructions, freeway elevation, and/or architecture, subject to the review and approval of the City Manager or their designee.
4. Location. The location of billboards shall be restricted as follows:
- a. New structures shall be located only in an area immediately adjacent to the I-605 and I-210 freeways that is zoned for commercial, quarry, industrial uses, or specific plan.
 - b. Structures shall not be located on public property or rights-of-way, unless a lease or license agreement has been approved, as allowed in Section 17.20.030 (1). No portion of any sign or structure shall be located on, project into, beneath, or above the public right-of-way.
 - c. Structures projecting over a pedestrian walkway, driveway or driving aisle shall have a minimum clearance of thirty feet (30') between the lowest point of the sign and the finished walkway or driveway grade.

- d. Digital billboards shall comply with all California Department of Transportation requirements for placement and operation as set forth in the Business and Professions Code regulating off-premise outdoor advertising signs.
 - e. Maintenance, repair and other related operations shall be conducted completely upon the billboard site and shall not use or encroach on any public right-of-way, unless an encroachment permit has been issued by the City Engineer or other required agency.
 - f. New digital billboard structures shall be placed at least two hundred fifty feet (250') from any residential zone or residential use, unless it is determined by the City Manager or their designee, that based on the photometric study required herein, that there is no significant additional light intrusion than if the digital billboard is placed at least two hundred fifty feet (250') from the digital billboard. The measurement shall be from the closest edge of the structure to the closest edge of the residential zone or closest property line on which a residential use is located.
 - g. New digital billboard structures shall not be located within five feet (5') of a building or other structure or overhang of any structure or building.
 - h. New freeway oriented digital billboards shall not be located within one thousand feet (1,000') of another digital or static billboard on the same side of the freeway. Existing static billboards may not be replaced unless they are outside of a minimum five hundred-foot (500') buffer of another billboard. For purposes of this section, measurements shall be made from the closest edge of the sign panel. Development agreements for a new billboard with digital displays may provide for a reduced buffer, but not less than five hundred feet (500') from a static billboard in due consideration of other public benefits provided in the development agreements, including, but not limited to, the concurrent takedown of existing static displays within the City.
 - i. When the replacement of a static billboard results in the construction of a new digital display, the new digital billboard shall not be located within a five hundred-foot (500') radius of any existing billboards (static or digital) on the same side of the public right-of-way. For purposes of this section, measurements shall be made from the closest edge of the sign panel.
5. Prohibited Signs. The following types of signs shall not be permitted on billboards:
- a. Any form of moving, animated, oscillating or rotating sign, or any other design intended to attract attention through movement or the semblance of movement of the whole or any part of the sign or any other method or device that suggests movement;
 - b. Inflatable signs (including generator driven/externally powered inflatables);

- c. Flashing signs, containing internally and/or externally illuminated light or other devices which are intermittently on and off, which change in intensity, or which create the illusion of flashing in any manner.

6. Appearance and Operations.

- a. No billboard, including its supporting structure and lighting, shall present any hazard to the safety of pedestrian or vehicular traffic by obstructing the flow of such traffic, obstructing the sight lines required for the safe movement of pedestrian or vehicular traffic, interfering with the visibility and effectiveness of any traffic control or warning device, or in any other manner, as determined by the City Manager or their designee.
- b. Specifications regarding illumination, or any other visual transformations shall be detailed in the Development Agreement.
- c. No billboard face or sign area shall be added to an existing sign unless within a permanent frame or panel indicated for such purpose on approved plans for the total sign structure.
- d. Walls or screens at the base of a billboard or other support structures shall not create a hazard to public safety or become an attractive nuisance and shall be continually maintained in good condition and free from graffiti, weeds, or other blight conditions.
- e. The images on a digital billboard face shall not change more often than every eight seconds. The images will change instantaneously, with no special effects or video. Any form of moving, animated, oscillating or rotating sign, or any other design intended to attract attention through movement or the semblance of movement of the whole or any part of the sign or any other method or device that suggests movement is prohibited.
- f. No billboard message shall move or include animation, flashing lights, or the varying of light intensity, nor shall the digital advertising sign's illumination impair the vision of travelers on the adjacent roadways.
- g. No digital billboard shall simulate or imitate any directional, warning, danger, or information sign, or any other display likely to be mistaken for any permitted sign intended or likely to be construed as giving warning or direction to traffic, for example using such words or phrases as "stop" or "slow down."
- h. Each digital billboard shall have a light sensing device that will automatically adjust the brightness as ambient light conditions change to not more than .3 footcandles at the following distances, as provided in the 2000 Lewin Lighting Study, as amended and updated hereto:

Sign Panel Size	Maximum Light Levels
20' x 60'	350'
14' x 48'	250'
12' x 25'	150'

- i. Each digital billboard shall be designed with integrated systems and monitoring capabilities that ensure the display automatically shuts off or transitions to a full black screen in the event of a malfunction which effects more than ten percent of the screen, ensuring minimal disruption and safety.
 - j. No billboard shall display any obscene language or images, as the term is defined in Section 311 of the California Penal Code, including any amendments or successor statutes thereto.
 - k. Digital billboards shall plainly display and be visible from no less than one hundred feet (100'), the name of the person or company owning or maintaining digital billboard and the digital billboard identification number.
 - l. Digital billboard structures shall be free of any visible bracing, angle iron, guy wires, cable, and/or similar supporting elements. All exposed portions of a digital billboard, including backs, sides, structural support members and support poles, shall be screened to the satisfaction of the Community Development Director.
 - m. Each digital billboard shall be connected to the National Emergency Network (or any successor network thereto) and provide emergency information, including child abduction alerts (i.e., "Amber Alerts") or other missing persons or emergency alerts as may be issued by local, state, or federal authorities, in accordance with local and regional first responder protocols.
 - n. Digital billboards shall be operated and maintained in compliance with Business and Professions Code Section 5403.
 - o. The requirements set forth in this subsection, shall be in addition to any other conditions and requirements contained in a development, lease or license agreement. If any condition or requirement imposed in a development, lease or license agreement conflict with the general requirements set forth in the sections above, the general requirements of this subsection shall control. For purposes of this subsection, conditions or requirements contained in the agreement that are more restrictive than those contained in the general requirements in this section shall not be deemed in conflict and shall control.
7. Additional Standards. All billboards must comply with the following standards:

- a. Billboard modifications and replacements shall only apply to legal conforming and legal non-conforming signs. Any illegal signs must be removed.
 - b. The developer shall, at all times, comply with the approvals of the California Department of Transportation Outdoor Advertising Division, as applicable.
 - c. The developer shall underground all utilities installed in connection with the billboard.
 - d. The owner and/or operator of the digital billboard shall comply with all applicable federal, state, or local laws when constructing, operating, improving, maintaining, repairing, and removing the digital billboard, including obtaining required permits, the Highway Beautification Act of 1965 (23 U.S.C. Section 131), the Outdoor Advertising Act ([Business and Professions Code](#), Section 5200 et seq.), and the regulations promulgated to implement the Outdoor Advertising Act (4 Cal. Code Regulations. Section 2242(c) et seq.).
- 8. Adjacent Landscaping. Where appropriate, as determined by the Community Development Director, the site upon which billboards are located shall be landscaped to achieve a consistent theme to visually integrate the billboard with the surrounding environment, in accordance with the following guidelines:
 - a. Landscaping is not intended to block the view of the structures within their view shed, a distance of one-quarter mile from the sign face.
 - b. Any plant materials used for landscaping shall be drought-resistant and irrigated with an automatic drip irrigation system. Irrigation systems may be installed on the surface if a licensed landscape architect establishes a maintenance plan that may allow the irrigation to be discontinued if the plant materials reach a level of maturity and condition that would permit it without damage to the plant material.
- 9. Application.
 - a. Application requirements. Any person wishing to erect a new digital billboard or replace an existing billboard shall submit a request in writing for approval of a development, lease or license agreement pursuant to Section 17.20.030 of the Irwindale Municipal Code that includes the following:
 - 1. The name, address, phone number, and other contact information of the person proposing the Development Agreement.

2. The property owner name(s) and signature(s) on the application.
 3. The location of the proposed billboard, including street address and assessor parcel number, latitude, longitude, and postmile.
 4. Any billboard that is proposed to be removed, shall provide the location of the billboard, including street address and assessor parcel number, latitude, longitude, and existing State number (Caltrans tag number).
 5. Information that establishes that the person proposing the Development Agreement has legal or equitable interest in the proposed new or relocated billboard, and proof of legal or equitable interest in the proposed site including, but not limited to, a fee interest, lease, license, easement, or other entitlement demonstrating the right to install and operate the billboard on the subject property. Information to be provided shall include the written consent of the property owner if not readily ascertainable from the foregoing documents.
 6. Conceptual design drawings of the billboard that includes technical specifications to determine the digital billboard's compliance with this chapter.
 7. An outline of the proposed compensation or public benefit to be provided to the City.
 8. Photos of all existing signage, and architectural renderings and elevations of the proposed billboard and a scaled site plan and elevations showing the locations of all existing structures and improvements on the property, and the proposed billboard and related structures and improvements.
 8. Photo simulations, as determined by the Community Development Director, of the before and after physical site appearance from views.
 9. A photometric study prepared by a certified lighting engineer demonstrating the proposed digital billboard's compliance with the operational requirements provided herein.
 10. For freeway oriented billboards, documentation of the preliminary review by Caltrans Outdoor Advertising Act.
 11. Such other documents, materials, or information deemed reasonably necessary by the Community Development Director.
- b. The applicant shall pay all application filing fees and deposits as set by resolution of the City Council. This fee shall be in addition to any other

required fees for permits relative to the development of the property and shall be for the purpose of defraying the costs associated with City's review and processing of the application.

- c. The applicant shall pay the cost of any environmental studies and reports necessary for the completion of the environmental review of the proposal pursuant to the California Environmental Quality Act.

10. Process.

- a. A development, lease or license agreement shall be reviewed by the Planning Commission at a duly noticed public hearing, pursuant to the procedures set forth in Section 17.34.050 of the Irwindale Municipal Code. The Planning Commission shall review such agreement and make a recommendation to the City Council whether the proposed billboard meets the required findings set forth in subsection (c) below.
- b. The City Council shall conduct a duly noticed public hearing following the Planning Commission recommendation to consider approval of the agreement. The hearing before the City Council shall be noticed in accordance with Section 17.34.060 of the Irwindale Municipal Code and may be continued from time to time. In order to approve an agreement, the City Council shall make all of the findings contained in subsection (c) below.
 - 1. Development Agreements shall be approved by ordinance.
 - 2. Leases and license agreements shall be approved by resolution.
- c. Findings for approval of an agreement. The Planning Commission and City Council may approve the agreement if it finds the following:
 - 1. The proposed agreement is consistent with the goals, objectives, purposes and provisions of the General Plan, the Municipal Code, and any applicable specific plans;
 - 2. The proposed use is compatible with the uses and structures on the site and in the surrounding area;
 - 3. The proposed billboard would not create a traffic or safety problem, including problems associated with on-site access circulation or visibility;
 - 4. The proposed billboard would not otherwise result in a threat to the general health, safety, and welfare of city residents; and

6. The proposed billboard, in addition to its aesthetic treatment, provides substantial public benefits that would not otherwise accrue to the public in the absence of its installation with said benefits determined solely by the City Council.

SECTION 3. The City Council hereby authorizes and directs the Mayor and the Chief Deputy City Clerk to execute this Ordinance on behalf of the City of Irwindale forthwith upon its adoption.

SECTION 4. The Chief Deputy City Clerk shall certify as to the passage of this Ordinance and shall cause the same to be published and/or posted at the designated locations in the City of Irwindale.

SECTION 5. In accordance with the California Environmental Quality Act (CEQA) of 1970, as amended, and the City of Irwindale environmental guidelines, the City, as the Lead Agency, has analyzed the project and has determined that the Project is exempt from the provisions of CEQA pursuant to Section 15061 (b)(3), which states that the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is NOT subject to CEQA. In this case, the ordinance has no potential to result in physical change to the environment, directly or indirectly. The Ordinance does not authorize any specific development or installation on any specific piece of property within the City's boundaries. City staff is directed to prepare and file a Notice of Exemption under the California Environmental and Quality Act (CEQA) in connection with this project.

SECTION 6. Should any section, subsection, clause, or provision of this Ordinance for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining provisions of this Ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentences, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional due to the writs of mandate issued by the Court.

SECTION 7. This ordinance shall take effect on the thirty-first (31st) day following its passage.

PASSED, APPROVED, AND ADOPTED this 22nd day of October, 2025.

Larry G. Burrola, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Ordinance No. 799 was duly introduced at a special meeting of the Irwindale City Council held on the 6th day of October, 2025, and was duly approved and adopted on second reading at its regular meeting held on the 22nd day of October, 2025, by the following vote of the Council:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

AFFIDAVIT OF POSTING

I, Laura M. Nieto, Chief Deputy City Clerk, certify that I caused a copy of Ordinance No. 799, adopted by the City Council of the City of Irwindale at its regular meeting held on October 22, 2025, to be posted at the City Hall, Library, and Post Office on October 23, 2025, 2025.

Dated: _____
Laura M. Nieto, MMC
Chief Deputy City Clerk

City of
IRWINDALE
AGENDA REPORT

Date: October 22, 2025

To: Honorable Mayor and Members of the City Council

From: Theresa Olivares, Assistant City Manager

Issue: Waive Formal Bidding Procedures and Approve Purchase and Installation of Door Card Readers, Video Cameras, and Storage of Video Recordings for the Irwindale Public Library Through Cooperative Purchasing Arrangement

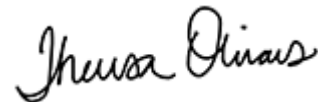
City Manager's Recommendation:

Adopt Resolution No. 2025-97-3685, entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE WAIVING FORMAL BIDDING PROCEDURES PURSUANT TO IRWINDALE MUNICIPAL CODE SECTION 3.44.080(E), AUTHORIZING THE ISSUANCE OF A PURCHASE ORDER WITH ACCESS TECH SECURITY FOR THE PURCHASE AND INSTALLATION OF DOOR CARD READERS, VIDEO CAMERAS, AND STORAGE OF VIDEO RECORDINGS FOR THE NEW IRWINDALE PUBLIC LIBRARY."

Administrative Action:

Submitted by:

Theresa Olivares, Assistant City Manager



Prepared by:

Jeff Wagner, IT Manager

Electronically Approved

Armando Hegdahl, Management Analyst



Reviewed by:

Adrian R. Guerra, City Attorney

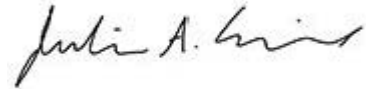


Kambiz Borhani, Finance Director / City Treasurer



Approved by:

Julian A. Miranda, City Manager

**Background and Analysis:**

The new Irwindale Public Library requires access controls for the doors, security cameras, and storage of security camera recordings. Several city facilities utilize access control doors and security cameras manufactured by Verkada. Staff is recommending the purchase and installation of the Verkada card readers and security cameras for the new Irwindale Public Library. Access Tech Security has provided three quotes totaling \$162,540.55, for work to be completed in two phases. Due to the construction timeline for the Library, a Purchase Order was executed for Phase I totaling \$11,450, which includes the conduit installation for the new access control hardware. It was necessary for the work in Phase I to be completed while the walls of the library were still open. Staff is requesting the issuance of a purchase order for the remaining \$151,090.55 consisting of \$71,522.15 for the door card readers, door controller, and electric strikes; and \$79,568.40 for the security cameras and cloud storage of video recordings, plus 15% contingency equaling \$22,665. The Phase II work will be completed at a future date.

Irwindale Municipal Code Section 3.44.080(E), outlines that bidding may be dispensed with when, through cooperative purchasing with the state, the county, and other public agencies, the advantages of large-scale buying may be obtained. The three quotes provided by Access Tech Security meet this requirement of the municipal code section. Organization for Educational Technology and Curriculum (OETC) ETC offers a Dealer Program that provides select reseller parties the ability to sell to OETC members using the OETC-21B-Camera&Video-Verkada contract. Access Tech Security is an authorized dealer and provided the quotes under the OETC-21B-Camera&Video-Verkada contract.

Fiscal Impact:

The server replacement program has been budgeted in the FY 2025-2026 adopted budget. Sufficient funding is available for this purchase and no additional funding is being requested.

Attachments:

1. Resolution No. 2025-95-3685
2. Attachment A
3. OETC Contract #OETC-21B-Camera&Video-Verkada

RESOLUTION NO. 2025-95-3685

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
WAIVING FORMAL BIDDING PROCEDURES PURSUANT TO IRWINDALE
MUNICIPAL CODE SECTION 3.44.080(E), AUTHORIZING THE ISSUANCE OF
A PURCHASE ORDER WITH ACCESS TECH SECURITY FOR THE
PURCHASE AND INSTALLATION OF DOOR CARD READERS, VIDEO
CAMERAS, AND STORAGE OF VIDEO RECORDINGS FOR THE NEW
IRWINDALE PUBLIC LIBRARY**

WHEREAS, a new Irwindale Public Library is currently under construction and will require access control doors, security cameras, and storage of security camera recordings; and

WHEREAS, several City utilize access control doors and security cameras manufactured by Verkada and staff is recommending the purchase and installation of the Verkada card readers and security cameras for the new Irwindale Public Library; and

WHEREAS, Irwindale Municipal Code Section 3.44.080(E), outlines that bidding may be dispensed with when through cooperative purchasing with the state, the county, and other public agencies, the advantages of large-scale buying may be obtained. The quotes received for the access control doors, security cameras, and storage of security camera recordings meet this requirement of the municipal code section; and

WHEREAS, Organization for Educational Technology and Curriculum (OETC) offers a Dealer Program that provides select reseller parties the ability to sell to OETC members using the OETC-21B-Camera&Video-Verkada contract. Advanced Tech Security is an authorized dealer and provided quotes under OETC-21B-Camera&Video-Verkada contract.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. The City Council hereby finds the Recitals above true and correct and incorporates them herein by this reference.

SECTION 2. This City Council hereby waives the formal bidding process and finds that a cooperative purchase through OETC is authorized pursuant to Irwindale Municipal Code Section 3.44.080(E) and authorizes the issuance of a Purchase Order for the purchase and installation of access control doors, security cameras, and storage of security camera recordings for an amount of \$151,090.55 (\$71,522.15 + \$79,568.40 (Exhibit "A")), plus 15% contingency equaling \$22,665.

SECTION 3. If any section, subsection, sentence, clause, phase, or portion of this Resolution, or the application thereof to any person or circumstances, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the application of any other section, subsection, sentence, clause, phrase, or portion of this Resolution, and to this end the invalid or unconstitutional section, subsection, sentence, clause, phrase of this Resolution are declared to be severable. The City Council hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, parts or portions thereof be declared invalid or unconstitutional.

SECTION 4. This Resolution shall take effect immediately and the Chief Deputy City Clerk shall attest to the adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 22nd day of October 2025.

Larry G. Burrola, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2025-95-3685 duly adopted by the City Council of the City of Irwindale, at a regular meeting held on the 22nd day of October 2025, by the following vote:

YES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk



Access Tech Security

License #: 977166
1761 E. Washington Blvd.
Pasadena, California 91106
access.tech

Estimate #1229

CA-Municipality-Irwindale
5050 Irwindale Avenue
Irwindale, California 91706

Date: Oct 15, 2025
Expiration Date: Dec 31, 2025
Status: Estimate

Library Phase 1

OETC-21B-Camera&Video

This estimate is prepared in compliance with OETC Contract #OETC-21B-Camera&Video, as required by the City of Irwindale. The final purchase order (PO) will also reference this contract number.

The labor costs for this estimate have been calculated based on prevailing wage rates.

Item	Unit Price	Quantity	Amount
Labor, Materials, and Programming	\$11,450.00	1	\$11,450.00
• Provide labor to install conduit pathway infrastructure from the wall locations designated for the new access control hardware (including electrification hardware, Verkada readers, and related hardware) up to the ceiling space above each of the eighteen (18) door locations. • A total of eighteen (18) conduit pathway runs will be installed from wall to ceiling only. • Conduits to be properly supported and secured in accordance with the National Electrical Code (NEC) Article 358 and applicable building codes. • Each conduit will be sized and prepared to accommodate future low-voltage cabling to be installed during the second phase of work. • Includes all miscellaneous hardware, supports, fittings, consumables, and associated fees required to complete conduit installation for this phase. *Labor is priced at prevailing wage rates.*			

Thank you for your business!

Subtotal	\$11,450.00
Total	\$11,450.00



Access Tech Security

License #: 977166
1761 E. Washington Blvd.
Pasadena, California 91106
access.tech

Estimate #1233

CA-Municipality-Irwindale
5050 Irwindale Avenue
Irwindale, California 91706

Date: Oct 15, 2025
Expiration Date: Dec 31, 2025
Status: Estimate

Library Phase 2

OETC-21B-Camera&Video

This estimate is prepared in compliance with OETC Contract #OETC-21B-Camera&Video, as required by the City of Irwindale. The final purchase order (PO) will also reference this contract number.

The labor costs for this estimate have been calculated based on prevailing wage rates.

Item	Unit Price	Quantity	Amount
Hardware/Software		1	\$36,723.52
AD34-HW	\$261.75	18	\$4,711.50
AD34 Multi-format Card Reader			
LIC-AC-3Y-CAP	\$449.25	18	\$8,086.50
3-Year Door License, Capacity Increase			
AC62-HW	\$3,974.25	1	\$3,974.25
AC62 16 Door Controller			
ACC-BAT-18AH	\$524.25	1	\$524.25
18AH Backup Battery			

Item	Unit Price	Quantity	Amount
Electric Strike - HES1006-613	\$986.88	14	\$13,816.32
The 1006 series is the strongest and most versatile electric strike available. The dual interlocking plunger design and heavy duty stainless steel construction, enables it to exceed every standard developed for electric strikes. With multiple faceplate options, the 1006 will fully accommodate every lock designed to work within an ANSI 4-7/8" strike plate. Tested to exceed 3,000 lbs. of static strength, 350 ft-lbs. of dynamic strength and factory tested to exceed 1,000,000 cycles of operation, the 1006 is in a class of its own.			
Von Duprin QEL Kit - VON040063-00	\$1,505.93	2	\$3,011.86
The quiet electric latch (QEL) retraction latch option for Von Duprin exit devices provides electronic control of an exit device for environments where limited operational noise is desired. This optional feature is offered in fully configured exit devices, or as a conversion kit to mechanical or legacy latch retraction devices currently installed, to enhance the opening's operability. Von Duprin offers both a modular and baseplate QEL conversion kits. In most applications, the modular QEL kit provides the necessary functionality at the lowest cost and is the recommended solution. The modular QEL conversion kit should be selected unless the product is currently a solenoid driven latch retraction device (EL).			
Altronix AL600ULACM Access Power Controller / Supply	\$649.71	4	\$2,598.84
6A power supply and charger with selectable 12/24VDC output. Provides 8 fused outputs for locks, strikes, and other access devices. Features battery backup, fire alarm interface, supervision, and LED status indicators in a wall-mount enclosure.			
Shipping & Handling	\$0.00	1	\$0.00
WAIVED			

Item	Unit Price	Quantity	Amount
Labor, Materials, and Programming	\$28,100.00	1	\$28,100.00
• Provide labor to pull, route, and terminate all access control cabling from each access control location through the conduit pathways installed during Phase 1. • Extend cabling from the ceiling space above each door to the main server room using J-hooks or cable tray in accordance with NEC Article 800.110. • Provide and terminate cabling for eighteen (18) Verkada AD34 card readers, landing each on the designated terminals of the Verkada AC62 16-Door Controller and clearly labeling all door connections. • Provide and terminate cabling for fourteen (14) HES 1006 electric strikes, integrated directly into the AC62 controller for seamless functionality. • Provide and terminate cabling for two (2) Von Duprin 98/99 Series QEL kits, including dedicated power supply wiring to ensure reliable operation. • Provide and terminate cabling for two (2) sliding door operators, integrated to the AC62 controller for centralized management. • Install and connect four (4) dedicated power supply runs from the server room to the QEL kits and sliding door operators to ensure adequate operating power. • Prepare and modify door frames for the installation of fourteen (14) HES 1006 electric strike bodies, ensuring proper fitment and alignment. • Install and wire two (2) Von Duprin 98/99 Series QEL kits, including routing through door loops for concealed cabling. • Perform termination of all wiring on both device and controller ends. • Conduct full testing and verification of all installed hardware, including readers, strikes, QEL kits, and sliding operators, to confirm proper operation. • Provide customer onboarding support, including configuration of users, groups, schedules, and access levels within Verkada Command.			
Labor cost includes all miscellaneous material costs and related fees (fasteners, connectors, consumables, firestopping, etc.).			
Labor cost is calculated at prevailing wage rates			
Bonding Fee & Licenses	\$2,750.85	1	\$2,750.85
• Bid Bond • Performance Bond • License Fees			

Thank you for your business!	Subtotal	\$67,574.37
	Tax (10.75%)	\$3,947.78
	Total	\$71,522.15



Foothill Security & Construction
License #: 977166
1761 E. Washington Blvd.
Pasadena, California 91106
access.tech

Estimate #1239

CA-Municipality-Irwindale
5050 Irwindale Avenue
Irwindale, California 91706

Date: Oct 9, 2025
Expiration Date: Dec 31, 2025
Status: Estimate

Library Camera Project

OETC-21B-Camera&Video

This estimate is prepared in compliance with OETC Contract #OETC-21B-Camera&Video, as required by the City of Irwindale. The final purchase order (PO) will also reference this contract number.

The labor costs for this estimate have been calculated based on prevailing wage rates.

Item	Unit Price	Quantity	Amount
Hardware/Software		1	\$47,637.09
CH52-8TBE-HW	\$9,016.29	1	\$9,016.29
CH52-E Outdoor Multisensor Camera, 8TB, 365 Days Max			
CD53-2TB-HW	\$2,663.28	10	\$26,632.80
CD53 Indoor Dome Camera, 2TB, 365 Days Max			
CB52-2TBE-HW	\$2,807.28	2	\$5,614.56
CB52-E Outdoor Bullet Camera, 2TB, 365 Days Max			

Item	Unit Price	Quantity	Amount
ACC-MNT-CORNER-1 Corner Mount	\$143.28	1	\$143.28
ACC-MNT-ARM-1 Arm Mount	\$71.28	1	\$71.28
ACC-MNT-HPEND-1 Four-Camera Multisensor Pendant Cap Mount	\$100.08	1	\$100.08
ACC-MNT-SJBOX-1 Square Junction Box	\$64.08	2	\$128.16
LIC-CAM-MLT4-3Y-CAP 3-Year Four-Camera Multisensor License, Capacity Increase	\$1,187.28	1	\$1,187.28
LIC-CAM-3Y-CAP 3-Year Camera License, Capacity Increase	\$395.28	12	\$4,743.36
Shipping & Handling WAIVED	\$0.00	1	\$0.00

Item	Unit Price	Quantity	Amount
Labor, Materials, and Programming	\$23,750.00	1	\$23,750.00
This scope includes the installation and commissioning of network cabling and camera systems as part of the security infrastructure upgrade. The work shall be performed as follows: • Install one (1) CAT6 cable run from the designated cable room to the CH52-E Outdoor Four-Sensor Camera location. • Install ten (10) CAT6 cable runs from the designated cable room to each CD53 Indoor Dome Camera location. • Install two (2) CAT6 cable runs from the designated cable room to each CB52-E Outdoor Bullet Camera location. • Route and secure all CAT6 cabling through code-compliant conduit pathways, ensuring all penetrations are properly sealed and all terminations are secure. • Program, configure, and mount all cameras with their respective brackets and accessories (as applicable), enabling and verifying core AI-based security and monitoring functions to ensure optimal system performance. The labor cost includes all miscellaneous materials required to complete the scope of work, including but not limited to: • CAT6 Plenum cabling • RJ45 connectors • PoE++ network switch • Conduit and fittings • Junction boxes • Cable management accessories (e.g., J-hooks, zip ties, and labels) • Sealant and firestop materials Labor cost also includes transportation, mobilization, and related project fees, and is priced at prevailing wage rates for the jurisdiction of work.			
Bonding Fee & Licenses	\$3,060.32	1	\$3,060.32
• Bid Bond • Performance Bond • License Fees			

Thank you for your business!	Subtotal	\$74,447.41
	Tax (10.75%)	\$5,120.99
	Total	\$79,568.40



471 High Street SE
Suite 10
Salem, Oregon 97301

oetc.org
(800) 650-8250
Fax: (503) 625-0504

OETC-21B-Camera&Video-Verkada

This Contract is made and entered into by the Organization for Educational Technology and Curriculum (hereinafter "OETC"), 471 High Street SE, Suite 10-Creekside, Salem, OR 97301 and Verkada, Inc. (hereinafter "Contractor").

Contractor Information

Verkada, Inc.	405 E 4th Ave.
Company Name	Street Address
81-3505155	San Mateo, CA 94401
Tax Identifier	City, State ZIP
Bailee Davis	bailee.davis@verkada.com
Contract Contact	Email
(925) 330-8392	
Phone Number	

Contract Details

Effective Date:	June 24, 2021
Expiration Date:	June 23, 2024
Renewal Options:	3 years
Products Awarded:	Security Cameras, Access Control, Sensors, Installation
Payment Terms:	Net 30
Minimum Order:	None
Freight Terms:	F.O.B. Freight on board, pre-paid
Administrative Fee:	2%

Terms and Conditions

1. **Term and Termination.** This Contract becomes effective on the Effective Date specified in § *Contract Details*. No party shall perform work under this Contract before the effective date. An email notification with a copy of the fully executed contract will be sent to the Contractor email listed above upon execution. At that time, work under the contract may begin.

Unless earlier terminated by either party following 60 days' prior written notice to the non-terminating party, this Contract shall continue through the termination date specified in § *Contract Details*.

This Contract may be renewed for up to an additional three years by amendment signed by both parties.

2. **Cooperative Purchasing.** Pursuant to ORS 279A and the OETC procurement procedures, other public agencies may purchase the awarded goods and services from the awarded Contractor(s), under the terms and conditions of this contract.
3. **Administrative Fee.** The administrative fee is set in § *Contract Details*.
 - a. Contractor will pay an administrative fee on all sales pursuant to this contract.
 - b. The administrative fee must be included in the line item's sales price, and not presented as a separate line item.
4. **Contract Sales Report.** The Administrative fee will be based on total contract sales, which must be reported quarterly by the Contractor.

OETC will provide a template for reporting the sales.

Each sales report must identify every authorized purchaser by name and its total combined sales amount invoiced during the reporting period.

5. **Contract Sales Report Due Date.** Reports must be submitted electronically within 30 days after the end of the calendar quarter.

For sales invoiced during	Due date
CY Q1 (January / February / March)	April 30
CY Q2 (April / May / June)	July 31
CY Q3 (July / August / September)	October 31
Q4 (October / November / December)	January 31

Failure to provide reports in accordance with the schedule above may be cause for contract termination.

6. **Contract Documents.** This Contract consists of these Terms and Conditions and the documents ("Exhibits") listed below in descending order of precedence. A conflict in these documents shall be resolved in the priority listed below.
 - a. Terms and Conditions
 - b. Attached Exhibits
 - c. Amendments to this Contract signed by both parties
 - d. Customer's purchase order

7. **Independent Contractor Status.** By its signature on this contract, Contractor certifies that the service or services to be performed under this Contract are those of an independent contractor as defined in ORS 670.600, and that Contractor is solely responsible for the work performed under this Contract. Contractor represents and warrants that Contractor, its subcontractors, employees, and agents are not "officers, agents, or employees" of OETC within the meaning of the Oregon Tort Claims Act (ORS 30.260 through 30.300). Contractor shall be responsible for all federal, state, and local taxes and any and all fees applicable to payments for services under this Contract.
8. **Subcontracts and Assignment.** Contractor shall not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this Contract, in whole or in part, without the prior written approval of the OETC contract administrator, except (i) to authorized resellers for the purposes of sales to OETC members on Contractor's behalf, and (ii) in the case of a merger, acquisition, or sale of all or substantially all of Contractor's assets, in which case Contractor will provide OETC with at least 10 business days prior notice of such assignment.
9. **Successors in Interest.** This Contract shall bind and inure to the benefit of the parties, their successors, and approved assigns, if any.
10. **Delivery.** The prices are the delivered price to any customer. All deliveries shall be F.O.B. destination with all transportation and handling charges paid by the Contractor.

Delivery charges may be added for:

- a. Shipping to Alaska and Hawaii
- b. Expedited shipping at the request of the customer

Shipping charges may be charged when the charges, combine with special pricing discounts create an overall savings greater than what is required by Exhibit A.

11. **Force Majeure.** Neither party to this Contract shall be held responsible for delay or default caused by fire, riot, acts of God, pandemics, and/or war which is beyond that party's reasonable control. OETC may terminate this Contract after determining such delay or default will reasonably prevent successful performance of the Contract.
12. **Compliance with Applicable Law.** For the products and services provided under this Contract, Contractor shall comply with all federal, state, and local laws applicable to public contracts and the work done under this Contract, and with all regulations and administrative rules established pursuant to those laws.
13. **Indemnification.** Contractor shall defend and indemnify OETC, its officers, directors, employees, and agents from and against all liabilities, losses, expenses, claims, actions, or judgments (including attorney fees) recovered or made against OETC by a third party for any damage, injury, or death to persons or damage to property caused by the grossly negligent or intentional acts or omissions of Contractor, its officers, employees, agents, or subcontractors related to Contractor's performance under this Contract. Contractor's indemnification of OETC extends to conditions created by this Contract or based upon violation of any statute, ordinance, or regulation. This provision is in addition to any common law or statutory liability and indemnification rights available to OETC. Contractor's indemnification of OETC shall not apply to damage, injury, or death caused by the negligent actions of OETC, its officers, directors, employees, or agents. OETC must promptly notify Contractor in writing of any such claim or demand to indemnify and shall cooperate with Contractor in a reasonable manner to defend such claim.

14. **Governing Law and Venue.** The parties agree that Oregon law will govern any dispute related to this Contract, and any litigation arising out of the Contract shall be conducted in courts located in Marion County, Oregon.
15. **Severability.** Waiver of any default or breach under this Contract by OETC does not constitute a waiver of any subsequent default or a modification of any other provisions of this contract. If any term provision of this contract is declared by court of competent jurisdiction to be legal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular term or provision held invalid
16. **Survivability.** The following rights and duties of OETC and Contractor will survive the expiration or cancellation of the Contract. These rights and duties include, but are not limited to paragraphs: Indemnification, Governing Law, Jurisdiction and Venue and Admin Fees.
17. **Amendments.** Any amendments, consents to or waivers of the terms of this Contract must be in writing and signed by both parties.
18. **Entire Agreement.** When signed by both parties, this Contract (and any attached exhibits) is the final and entire agreement. As the final and entire expression, this Contract supersedes all prior and contemporaneous oral or written communications between the parties, their agents and representatives. There are no representations, promises, terms, conditions, or obligations other than those contained herein.
19. **Notices.** If one party is required to give notice to the other under this Contract, such notice shall be in writing and shall be effective upon receipt. Delivery may be by certified United States mail or by hand, in which case signed receipt shall be obtained. A facsimile transmission or email shall constitute sufficient notice, provided the receipt of the transmission is confirmed by the receiving party. Either party must notify the other of a change in address for notification purposes. All notices to OETC shall be addressed as follows:
- OETC c/o Contract Administrator
PO Box 1083
Salem, Oregon 97301
20. **Price Guarantee and Discounts.**
- a. Contractor and their assigned resellers (if applicable) certify the lowest price offered to an OETC member is available on the OETC contract.
 - b. Discounts in Exhibit A must remain firm or further increased during the term of this Contract.
 - c. At the discretion of the contractor or its resellers further discounts may be offered on case-by-case basis to OETC members
21. **Discontinued Products.** If a product or model is discontinued by the manufacturer, Contractor may substitute a new product or model if the replacement product is substantially similar to the specifications and performance of the discontinued model and if the discount is the same or greater than the discontinued model.
22. **New Products/Services.** New products and/or services that meet the scope of work may be added to the Contract. Pricing shall be equivalent to the percentage discount for other products. Contractor may replace or add product lines if the line is replacing or supplementing products, is substantially similar to the original products, is discounted similarly or greater than the original discount, and if the products meet the requirements of the Contract.

Signature

I have read this Contract and its attached exhibits, if any. I certify that I have the authority to sign and enter into this contract on behalf of the party I represent and agree to be bound by its terms.

Verkada, Inc

Organization for Educational Technology
and Curriculum

Matthew Gidney

Thomas Richards

Name

Name

Director of Channel

Executive Director

Title

DocuSigned by:

Matthew Gidney

Signature

7/1/2021

Date

Title

Thomas Richards

Signature

7/2/2021

Date



471 High Street SE
Suite 10
Salem, Oregon 97301

oetc.org
(800) 650-8250
Fax: (503) 625-0504

Contract Renewal

Contract Number:	OETC-21B-Camera&Video
Effective Date:	June 23, 2024
Expiration Date:	June 22, 2027
Term:	Three (3) years

This Contract Extension Agreement (“Extension”) is between the Organization for Educational Technology and Curriculum (“OETC”), located at 471 High Street SE, Suite 10, Salem, Oregon 97301, and Verkada, Inc., located at 405 E 4th Ave, San Mateo, CA 94401.

Under the contract, OETC now exercises its option to renew the contract for three (3) years, from June 23, 2024, to June 22, 2027.

Verkada, Inc

Organization for Educational Technology
and Curriculum

Caleb Augustin
Name

Thomas Richards
Name

Head of channel sales
Title

CEO
Title

DocuSigned by:
Caleb Augustin
Signature

Signature

1/22/2024
Date

February 6, 2024
Date

Attachment B: Suspension and Debarment Certification

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Copies of the regulations are available from local offices of the U.S. Small Business Administration.

1. The Contractor certifies to the best of its knowledge and believe that it and its principals:
 - a. Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted of or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1. 1.2 of this certification; and
 - d. Have not within a three-year period preceding this response had one or more public transactions (Federal, State or local) terminated for cause or default.
2. Where the Contractor is unable to certify to any of the statements in this certification, Contractor shall attach an explanation to this Contract.

Verkada, Inc

Matthew Gidney

Name
Director of Channel

Title
Signed by:

Matthew Gidney

Signature
7/1/2021

Date

Instructions for Certification

1. By signing and submitting this Attachment, the Contractor is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this procurement solicitation. The Contractor shall submit an explanation of why it cannot provide the certification set out below.
3. The certification in this clause is a material representation of fact upon which reliance was placed when OETC executed this Contract. If it is later determined that the Contractor knowingly rendered an erroneous certification, in addition to other remedies available to OETC and its membership, OETC may terminate this Contract for cause or default.
4. The Contractor shall provide immediate written notice to OETC if at any time the Contractor learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549.
6. The Contractor agrees it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by OETC.
7. The Contractor further agrees that it may be required to include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," provided by OETC entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available, OETC may terminate this transaction for cause or default.

Attachment C - EDGAR Certification (2 CFR Part 200 and Appendix II)

When an OETC member seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the “Uniform Guidance” or new “EDGAR”). All Vendors submitting proposals must complete this EDGAR Certification Form regarding Vendor’s willingness and ability to comply with certain requirements which may be applicable to specific OETC member purchases using federal grant funds. This completed form will be made available to OETC members for their use while considering their purchasing options when using federal grant funds. OETC members may also require Vendors to enter into ancillary agreements, in addition to the OETC contract’s general terms and conditions, to address the member’s specific contractual needs, including contract requirements for procurements using federal grants or contracts.

For each of the items below, the Vendor should certify Vendor’s agreement and ability to comply, where applicable, by having Vendor’s authorized representative complete and initial the applicable boxes and sign the acknowledgment at the end of this form.

1. **Vendor Violation or Breach of Contract Terms:** Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation-adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 USC 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. Provisions regarding Vendor default are included in the OETC General Terms and Conditions. Any contract award will be subject to such OETC General Terms and Conditions, as well as any additional terms and conditions in any Purchase Order, OETC member ancillary contract, or Member Construction Contract agreed upon by Vendor and the OETC member which must be consistent with and protect the OETC member at least to the same extent as the OETC Terms and Conditions. The remedies under the Contract are in addition to any other remedies that may be available under law or in equity. By submitting a Proposal, you agree to these Vendor violations and breach of contract terms.
2. **Termination for Cause or Convenience:** For any OETC member purchase or contract in excess of \$10,000 made using federal funds, you agree that the following term and condition shall apply: The OETC member may terminate or cancel any purchase order under this Contract at any time, with or without cause, by providing seven (7) business days advance written notice to the Vendor. If this Agreement is terminated in accordance with this Paragraph, the OETC member shall only be required to pay Vendor for goods or services delivered to the OETC member prior to the termination and not otherwise returned in accordance with Vendor’s return policy. If the OETC member has paid the Vendor for goods or services not yet provided as of the date of termination, the Vendor shall immediately refund such payment(s). If an alternate provision for termination of an OETC member purchase for cause and convenience, including the manner by which it will be affected and the basis for settlement, is included in the OETC member’s purchase order, ancillary agreement, or Member Construction Contract agreed to by the Vendor, the OETC member’s provision shall control.
3. **Equal Employment Opportunity:** Except as otherwise provided under 41 CFR Part 60, all OETC member purchases or contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity

clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. Vendor agrees that such provision applies to any OETC member purchase or contract that meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 and Vendor agrees that it shall comply with such provision.

4. **Davis-Bacon Act:** When required by Federal program legislation, Vendor agrees that, for all OETC member prime construction contracts/purchases in excess of \$2,000, Vendor shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146- 3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, Vendor is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determinate made by the Secretary of Labor. In addition, the Vendor shall pay wages not less than once a week. Current prevailing wage determinations issued by the Department of Labor are available at beta.sam.gov. Vendor agrees that, for any purchase to which this requirement applies, the award of the purchase to the Vendor is conditioned upon Vendor's acceptance of the wage determination. Vendor further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.
5. **Contract Work Hours and Safety Standards Act:** Where applicable, for all OETC member contracts or purchases in excess of \$100,000 that involve the employment of mechanics or laborers, the Vendor agrees to comply with 40 USC 3702 and 3704, as supplemented by the Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, the Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
6. **Right to Inventions Made Under a Contract or Agreement:** If the OETC member's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and

OETC Agreements,” and any implementing regulations issued by the awarding agency. The vendor agrees to comply with the above requirements when applicable.

7. **Clean Air Act and Federal Water Pollution Control Act:** Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act (33 USC 1251-1387), as amended – Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401- 7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). When required, the Vendor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.
8. **Debarment and Suspension:** Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3 CFR Part 1989 Comp. p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor certifies that Vendor is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies, or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor further agrees to immediately notify the OETC and all OETC members with pending purchases or seeking to purchase from Vendor if Vendor is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.
9. **Byrd Anti-Lobbying Amendment:** Byrd Anti-Lobbying Amendment (31 USC 1352) -- Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with nonfederal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. As applicable, the Vendor agrees to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).
10. **Procurement of Recovered Materials:** For OETC member purchases utilizing Federal funds, the Vendor agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable, and provide such information and certifications as an OETC member may require to confirm estimates and otherwise comply. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery and establishing an

affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

11. **Profit as a Separate Element of Price:** For purchases using federal funds in excess of \$150,000, an OETC member may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.323(b). When required by an OETC member, the Vendor agrees to provide information and negotiate with the OETC member regarding profit as a separate element of the price for a particular purchase. However, the Vendor agrees that the total price, including profit, charged by the Vendor to the OETC member shall not exceed the awarded pricing, including any applicable discount, under Vendor's OETC Contract.
12. **General Compliance and Cooperation with OETC Members:** In addition to the foregoing specific requirements, the Vendor agrees, in accepting any Purchase Order from an OETC member, it shall make a good faith effort to work with OETC members to provide such information and to satisfy such requirements as may apply to a particular OETC member purchase or purchases including, but not limited to, applicable recordkeeping and record retention requirements.

Vendor Certification Item No.	Certification: Y/N	Initial
Vendor Violation or Breach of Contract Terms	Y	<i>mg</i>
Termination for Cause or Convenience	Y	<i>mg</i>
Equal Employment Opportunity	Y	<i>mg</i>
Davis-Bacon Act	Y	<i>mg</i>
Contract Work Hours and Safety Standards Act	Y	<i>mg</i>
Right to Inventions Made Under a Contract or Agreement	Y	<i>mg</i>
Clean Air Act and Federal Water Pollution Control Act	Y	<i>mg</i>
Debarment and Suspension	Y	<i>mg</i>
Byrd Anti-Lobbying Amendment	Y	<i>mg</i>
Procurement of Recovered Materials	Y	<i>mg</i>
Profit as a Separate Element of Price	Y	<i>mg</i>
General Compliance and Cooperation with Cooperative Members	Y	<i>mg</i>

Verkada, Inc

Matthew Gidney

Name

Director of Channel

Title

DocuSigned by:

Matthew Gidney

Signature

7/1/2021

Date

Exhibit 1 - Category Pricing

OETC-21B-Camera&Video-Verkada

SKU	Manufacturer	Description	OETC Member Price (10% off MSRP)
CB52-256E-HW	Verkada	Verkada CB52-E Outdoor Bullet Camera, 5MP, Zoom Lens, 256GB of Storage, Maximum 30 Days of Retention	\$1,259.10
CB52-256TE-HW	Verkada	Verkada CB52-E Outdoor Bullet Camera, 5MP, Telephoto Zoom Lens, 256GB of Storage, Maximum 30 Days of Retention	\$1,349.10
CB52-2TBE-HW	Verkada	Verkada CB52-E Outdoor Bullet Camera, 5MP, Zoom Lens, 2TB of Storage, Maximum 365 Days of Retention	\$3,509.10
CB52-2TBTE-HW	Verkada	Verkada CB52-TE Outdoor Bullet Camera, 5MP, Telephoto Zoom Lens, 2TB of Storage, Maximum 365 Days of Retention	\$3,599.10
CB52-512E-HW	Verkada	Verkada CB52-E Outdoor Bullet Camera, 5MP, Zoom Lens, 512GB of Storage, Maximum 60 Days of Retention	\$1,619.10
CB52-512TE-HW	Verkada	Verkada CB52-E Outdoor Bullet Camera, 5MP, Telephoto Zoom Lens, 512GB of Storage, Maximum 60 Days of Retention	\$1,709.10
CB52-768E-HW	Verkada	Verkada CB52-E Outdoor Bullet Camera, 5MP, Zoom Lens, 768GB of Storage, Maximum 90 Days of Retention	\$1,979.10
CB52-768TE-HW	Verkada	Verkada CB52-E Outdoor Bullet Camera, 5MP, Telephoto Zoom Lens, 768GB of Storage, Maximum 90 Days of Retention	\$2,069.10
CB62-1TBE-HW	Verkada	Verkada CB62-E Outdoor Bullet Camera, 4K, Zoom Lens, 1TB of Storage, Maximum 60 Days of Retention	\$2,339.10
CB62-1TBTE-HW	Verkada	Verkada CB62-TE Outdoor Bullet Camera, 4K, Telephoto Zoom Lens, 1TB of Storage, Maximum 60 Days of Retention	\$2,429.10
CB62-2TBE-HW	Verkada	Verkada CB62-E Outdoor Bullet Camera, 4K, Zoom Lens, 2TB of Storage, Maximum 90 Days of Retention	\$3,509.10
CB62-2TBTE-HW	Verkada	Verkada CB62-TE Outdoor Bullet Camera, 4K, Telephoto Zoom Lens, 2TB of Storage, Maximum 90 Days of Retention	\$3,599.10
CB62-512E-HW	Verkada	Verkada CB62-E Outdoor Bullet Camera, 4K, Zoom Lens, 512GB of Storage, Maximum 30 Days of Retention	\$1,619.10
CB62-512TE-HW	Verkada	Verkada CB62-TE Outdoor Bullet Camera, 4K, Telephoto Zoom Lens, 512GB of Storage, Maximum 30 Days of Retention	\$1,709.10
CD22-256-HW	Verkada	Verkada CD22 Indoor Dome Camera, 3MP, Fixed Lens, 256GB of Storage, Maximum 30 Days of Retention	\$539.10
CD22-512-HW	Verkada	Verkada CD22 Indoor Dome Camera, 3MP, Fixed Lens, 512GB of Storage, Maximum 60 Days of Retention	\$899.10
CD22-768-HW	Verkada	Verkada CD22 Indoor Dome Camera, 3MP, Fixed Lens, 768GB of Storage, Maximum 90 Days of Retention	\$1,259.10
CD22-256E-HW	Verkada	Verkada CD22 Outdoor Dome Camera, 3MP, Fixed Lens, 256GB of Storage, Maximum 30 Days of Retention	\$719.10
CD22-512E-HW	Verkada	Verkada CD22 Outdoor Dome Camera, 3MP, Fixed Lens, 512GB of Storage, Maximum 60 Days of Retention	\$1,079.10
CD22-768E-HW	Verkada	Verkada CD22 Outdoor Dome Camera, 3MP, Fixed Lens, 768GB of Storage, Maximum 90 Days of Retention	\$1,439.10
CD32-256-HW	Verkada	Verkada CD32 Indoor Dome Camera, 3MP, Fixed Lens, 256GB of Storage, Maximum 30 Days of Retention	\$719.10
CD32-256E-HW	Verkada	Verkada CD32 Outdoor Dome Camera, 3MP, Fixed Lens, 256GB of Storage, Maximum 30 Days of Retention	\$899.10
CD32-512-HW	Verkada	Verkada CD32 Indoor Dome Camera, 3MP, Fixed Lens, 512GB of Storage, Maximum 60 Days of Retention	\$1,079.10
CD32-512E-HW	Verkada	Verkada CD32 Outdoor Dome Camera, 3MP, Fixed Lens, 512GB of Storage, Maximum 60 Days of Retention	\$1,259.10
CD32-768-HW	Verkada	Verkada CD32 Indoor Dome Camera, 3MP, Fixed Lens, 768GB of Storage, Maximum 90 Days of Retention	\$1,439.10
CD32-768E-HW	Verkada	Verkada CD32 Outdoor Dome Camera, 3MP, Fixed Lens, 768GB of Storage, Maximum 90 Days of Retention	\$1,619.10
CD42-1TB-HW	Verkada	Verkada CD42 Indoor Dome Camera, 5MP, Fixed Lens, 1TB of Storage, Maximum 120 Days of Retention	\$1,979.10
CD42-1TBE-HW	Verkada	Verkada CD42-E Outdoor Dome Camera, 5MP, Fixed Lens, 1TBE of Storage, Maximum 120 Days of Retention	\$2,159.10
CD42-256-HW	Verkada	Verkada CD42 Indoor Dome Camera, 5MP, Fixed Lens, 256GB of Storage, Maximum 30 Days of Retention	\$899.10
CD42-256E-HW	Verkada	Verkada CD42-E Outdoor Dome Camera, 5MP, Fixed Lens, 256GB of Storage, Maximum 30 Days of Retention	\$1,079.10
CD42-2TB-HW	Verkada	Verkada CD42 Indoor Dome Camera, 5MP, Fixed Lens, 2TB of Storage, Maximum 365 Days of Retention	\$3,149.10
CD42-2TBE-HW	Verkada	Verkada CD42-E Outdoor Dome Camera, 5MP, Fixed Lens, 2TB of Storage, Maximum 365 Days of Retention	\$3,329.10
CD42-512-HW	Verkada	Verkada CD42 Indoor Dome Camera, 5MP, Fixed Lens, 512GB of Storage, Maximum 60 Days of Retention	\$1,259.10
CD42-512E-HW	Verkada	Verkada CD42-E Outdoor Dome Camera, 5MP, Fixed Lens, 512GB of Storage, Maximum 60 Days of Retention	\$1,439.10
CD42-768-HW	Verkada	Verkada CD42 Indoor Dome Camera, 5MP, Fixed Lens, 768GB of Storage, Maximum 90 Days of Retention	\$1,619.10
CD42-768E-HW	Verkada	Verkada CD42-E Outdoor Dome Camera, 5MP, Fixed Lens, 768GB of Storage, Maximum 90 Days of Retention	\$1,799.10
CD52-1TB-HW	Verkada	Verkada CD52 Indoor Dome Camera, 5MP, Zoom Lens, 1TB of Storage, Maximum 120 Days of Retention	\$2,159.10
CD52-1TBE-HW	Verkada	Verkada CD52-E Outdoor Dome Camera, 5MP, Zoom Lens, 1TB of Storage, Maximum 120 Days of Retention	\$2,339.10
CD52-256-HW	Verkada	Verkada CD52 Indoor Dome Camera, 5MP, Zoom Lens, 256GB of Storage, Maximum 30 Days of Retention	\$1,079.10
CD52-256E-HW	Verkada	Verkada CD52-E Outdoor Dome Camera, 5MP, Zoom Lens, 256GB of Storage, Maximum 30 Days of Retention	\$1,259.10
CD52-2TB-HW	Verkada	Verkada CD52 Indoor Dome Camera, 5MP, Zoom Lens, 2TB of Storage, Maximum 365 Days of Retention	\$3,329.10
CD52-2TBE-HW	Verkada	Verkada CD52-E Outdoor Dome Camera, 5MP, Zoom Lens, 2TB of Storage, Maximum 365 Days of Retention	\$3,509.10
CD52-512-HW	Verkada	Verkada CD52 Indoor Dome Camera, 5MP, Zoom Lens, 512GB of Storage, Maximum 60 Days of Retention	\$1,439.10
CD52-512E-HW	Verkada	Verkada CD52-E Outdoor Dome Camera, 5MP, Zoom Lens, 512GB of Storage, Maximum 60 Days of Retention	\$1,619.10
CD52-768-HW	Verkada	Verkada CD52 Indoor Dome Camera, 5MP, Zoom Lens, 768GB of Storage, Maximum 90 Days of Retention	\$1,799.10
CD52-768E-HW	Verkada	Verkada CD52-E Outdoor Dome Camera, 5MP, Zoom Lens, 768GB of Storage, Maximum 90 Days of Retention	\$1,979.10
CD62-30-HW	Verkada	Verkada CD62 Indoor Dome Camera, 4K, Zoom Lens, 512GB of Storage, Maximum 30 Days of Retention	\$1,349.10
CD62-30E-HW	Verkada	Verkada CD62-E Outdoor Dome Camera, 4K, Zoom Lens, 512GB of Storage, Maximum 30 Days of Retention	\$1,529.10
CD62-60-HW	Verkada	Verkada CD62 Indoor Dome Camera, 4K, Zoom Lens, 1TB of Storage, Maximum 60 Days of Retention	\$2,159.10
CD62-60E-HW	Verkada	Verkada CD62-E Outdoor Dome Camera, 4K, Zoom Lens, 1TB of Storage, Maximum 60 Days of Retention	\$2,339.10
CD62-90-HW	Verkada	Verkada CD62 Indoor Dome Camera, 4K, Zoom Lens, 2TB of Storage, Maximum 90 Days of Retention	\$2,969.10
CD62-90E-HW	Verkada	Verkada CD62-E Outdoor Dome Camera, 4K, Zoom Lens, 2TB of Storage, Maximum 90 Days of Retention	\$3,149.10
CF81-30E-HW	Verkada	Verkada CF81-E Outdoor Fisheye Camera, 12MP, Fixed Lens, 512GB of Storage, Maximum 30 Days of Retention	\$1,799.10
CF81-60E-HW	Verkada	Verkada CF81-E Outdoor Fisheye Camera, 12MP, Fixed Lens, 1TB of Storage, Maximum 60 Days of Retention	\$2,429.10
CF81-90E-HW	Verkada	Verkada CF81-E Outdoor Fisheye Camera, 12MP, Fixed Lens, 2TB of Storage, Maximum 90 Days of Retention	\$3,059.10
CH52-1TBE-HW	Verkada	Verkada CH52-E Outdoor Multisensor Camera, 4x5MP, Zoom Lens, 1TB of Storage, Maximum 30 Days of Retention	\$3,239.10
CH52-2TBE-HW	Verkada	Verkada CH52-E Outdoor Multisensor Camera, 4x5MP, Zoom Lens, 2TB of Storage, Maximum 60 Days of Retention	\$4,409.10
CH52-4TBE-HW	Verkada	Verkada CH52-E Outdoor Multisensor Camera, 4x5MP, Zoom Lens, 4TB of Storage, Maximum 120 Days of Retention	\$6,749.10
CH52-8TBE-HW	Verkada	Verkada CH52-E Outdoor Multisensor Camera, 4x5MP, Zoom Lens, 8TB of Storage, Maximum 365 Days of Retention	\$11,429.10
CM22-256-HW	Verkada	Verkada CM22 Indoor Mini Dome Camera, 3MP, Fixed Lens, 256GB of Storage, Maximum 30 Days of Retention	\$449.10
CM22-512-HW	Verkada	Verkada CM22 Indoor Mini Dome Camera, 3MP, Fixed Lens, 512GB of Storage, Maximum 60 Days of Retention	\$809.10
CM22-768-HW	Verkada	Verkada CM22 Indoor Mini Dome Camera, 3MP, Fixed Lens, 768GB of Storage, Maximum 90 Days of Retention	\$1,169.10
CM41-30E-HW	Verkada	Verkada CM41-E Outdoor Mini Dome Camera, 5MP, Fixed Lens, 128GB of Storage, Maximum 30 Days of Retention	\$899.10
CM41-30S-HW	Verkada	Verkada CM41-S Indoor Mini Dome Split Camera, 5MP, Fixed Lens, 128GB of Storage, Maximum 30 Days of Retention	\$899.10
CM41-365E-HW	Verkada	Verkada CM41-E Outdoor Mini Dome Camera, 5MP, Fixed Lens, 2TB of Storage, Maximum 365 Days of Retention	\$2,879.10
CM41-60E-HW	Verkada	Verkada CM41-E Outdoor Mini Dome Camera, 5MP, Fixed Lens, 256GB of Storage, Maximum 60 Days of Retention	\$1,259.10
CM41-90E-HW	Verkada	Verkada CM41-E Outdoor Mini Dome Camera, 5MP, Fixed Lens, 384GB of Storage, Maximum 90 Days of Retention	\$1,619.10
CM41-90S-HW	Verkada	Verkada CM41-S Indoor Mini Dome Split Camera, 5MP, Fixed Lens, 384GB of Storage, Maximum 90 Days of Retention	\$1,619.10
CM42-256-HW	Verkada	Verkada CM42 Indoor Mini Dome Camera, 5MP, Fixed Lens, 256GB of Storage, Maximum 30 Days of Retention	\$629.10
CM42-512-HW	Verkada	Verkada CM42 Indoor Mini Dome Camera, 5MP, Fixed Lens, 512GB of Storage, Maximum 60 Days of Retention	\$989.10
CM42-768-HW	Verkada	Verkada CM42 Indoor Mini Dome Camera, 5MP, Fixed Lens, 768GB of Storage, Maximum 90 Days of Retention	\$1,349.10
CM42-1TB-HW	Verkada	Verkada CM42 Indoor Mini Dome Camera, 5MP, Fixed Lens, 1TB of Storage, Maximum 120 Days of Retention	\$1,709.10
CM42-2TB-HW	Verkada	Verkada CM42 Indoor Mini Dome Camera, 5MP, Fixed Lens, 2TB of Storage, Maximum 365 Days of Retention	\$2,879.10
CP52-512E-HW	Verkada	Verkada CP52 Outdoor PTZ Camera, 5MP, 512GB of Storage, Maximum 30 Days of Retention	\$3,329.10
CP52-1TBE-HW	Verkada	Verkada CP52 Outdoor PTZ Camera, 5MP, 1TB of Storage, Maximum 60 Days of Retention	\$4,049.10
CP52-1P5TBE-HW	Verkada	Verkada CP52 Outdoor PTZ Camera, 5MP, 1.5TB of Storage, Maximum 90 Days of Retention	\$4,769.10
CP52-3TBE-HW	Verkada	Verkada CP52 Outdoor PTZ Camera, 5MP, 3TB of Storage, Maximum 180 Days of Retention	\$6,209.10
VX52-HW	Verkada	Verkada VX52 Viewing Station	\$449.10
CB52-256E-HW-F	Verkada	Verkada CB52-E-F Outdoor Bullet Camera, 5MP, Zoom Lens, 256GB of Storage, Maximum 30 Days of Retention, FIPS validated, TAA Compliant	\$1,439.10
CB52-256TE-HW-F	Verkada	Verkada CB52-E-F Outdoor Bullet Camera, 5MP, Telephoto Zoom Lens, 256GB of Storage, Maximum 30 Days of Retention, FIPS validated, TAA Compliant	\$1,529.10
CB52-2TBE-HW-F	Verkada	Verkada CB52-E-F Outdoor Bullet Camera, 5MP, Zoom Lens, 2TB of Storage, Maximum 365 Days of Retention, FIPS validated, TAA Compliant	\$3,689.10
CB52-2TBTE-HW-F	Verkada	Verkada CB52-TE-F Outdoor Bullet Camera, 5MP, Telephoto Zoom Lens, 2TB of Storage, Maximum 365 Days of Retention, FIPS validated, TAA Compliant	\$3,779.10
CB52-512E-HW-F	Verkada	Verkada CB52-E-F Outdoor Bullet Camera, 5MP, Zoom Lens, 512GB of Storage, Maximum 60 Days of Retention, FIPS validated, TAA Compliant	\$1,799.10
CB52-512TE-HW-F	Verkada	Verkada CB52-E-F Outdoor Bullet Camera, 5MP, Telephoto Zoom Lens, 512GB of Storage, Maximum 60 Days of Retention, FIPS validated, TAA Compliant	\$1,889.10
CB52-768E-HW-F	Verkada	Verkada CB52-E-F Outdoor Bullet Camera, 5MP, Zoom Lens, 768GB of Storage, Maximum 90 Days of Retention, FIPS validated, TAA Compliant	\$2,159.10
CB52-768TE-HW-F	Verkada	Verkada CB52-E-F Outdoor Bullet Camera, 5MP, Telephoto Zoom Lens, 768GB of Storage, Maximum 90 Days of Retention, FIPS validated, TAA Compliant	\$2,249.10

CB62-1TBE-HW-F	Verkada	Verkada CB62-E-F Outdoor Bullet Camera, 4K, Zoom Lens, 1TB of Storage, Maximum 60 Days of Retention, FIPS validated, TAA Compliant	\$2,519.10
CB62-1TBTE-HW-F	Verkada	Verkada CB62-TE-F Outdoor Bullet Camera, 4K, Telephoto Zoom Lens, 1TB of Storage, Maximum 60 Days of Retention, FIPS validated, TAA Compliant	\$2,609.10
CB62-2TBE-HW-F	Verkada	Verkada CB62-E-F Outdoor Bullet Camera, 4K, Zoom Lens, 2TB of Storage, Maximum 90 Days of Retention, FIPS validated, TAA Compliant	\$3,689.10
CB62-2TBTE-HW-F	Verkada	Verkada CB62-TE-F Outdoor Bullet Camera, 4K, Telephoto Zoom Lens, 2TB of Storage, Maximum 90 Days of Retention, FIPS validated, TAA Compliant	\$3,779.10
CB62-512E-HW-F	Verkada	Verkada CB62-E-F Outdoor Bullet Camera, 4K, Zoom Lens, 512GB of Storage, Maximum 30 Days of Retention, FIPS validated, TAA Compliant	\$1,799.10
CB62-512TE-HW-F	Verkada	Verkada CB62-TE-F Outdoor Bullet Camera, 4K, Telephoto Zoom Lens, 512GB of Storage, Maximum 30 Days of Retention, FIPS validated, TAA Compliant	\$1,889.10
CD42-1TB-HW-F	Verkada	Verkada CD42-F Indoor Dome Camera, 5MP, Fixed Lens, 1TB of Storage, Maximum 120 Days of Retention, FIPS validated, TAA Compliant	\$2,159.10
CD42-1TBE-HW-F	Verkada	Verkada CD42-E-F Indoor Dome Camera, 5MP, Fixed Lens, 1TBE of Storage, Maximum 120 Days of Retention, FIPS validated, TAA Compliant	\$2,339.10
CD42-256E-HW-F	Verkada	Verkada CD42-F Indoor Dome Camera, 5MP, Fixed Lens, 256GB of Storage, Maximum 30 Days of Retention, FIPS validated, TAA Compliant	\$1,079.10
CD42-256E-HW-F	Verkada	Verkada CD42-E-F Outdoor Dome Camera, 5MP, Fixed Lens, 256GB of Storage, Maximum 30 Days of Retention, FIPS validated, TAA Compliant	\$1,259.10
CD42-2TB-HW-F	Verkada	Verkada CD42-F Indoor Dome Camera, 5MP, Fixed Lens, 2TB of Storage, Maximum 365 Days of Retention, FIPS validated, TAA Compliant	\$3,329.10
CD42-2TBE-HW-F	Verkada	Verkada CD42-E-F Outdoor Dome Camera, 5MP, Fixed Lens, 2TB of Storage, Maximum 365 Days of Retention, FIPS validated, TAA Compliant	\$3,509.10
CD42-512E-HW-F	Verkada	Verkada CD42-F Indoor Dome Camera, 5MP, Fixed Lens, 512GB of Storage, Maximum 60 Days of Retention, FIPS validated, TAA Compliant	\$1,439.10
CD42-512E-HW-F	Verkada	Verkada CD42-E-F Outdoor Dome Camera, 5MP, Fixed Lens, 512GB of Storage, Maximum 60 Days of Retention, FIPS validated, TAA Compliant	\$1,619.10
CD42-768-HW-F	Verkada	Verkada CD42-F Indoor Dome Camera, 5MP, Fixed Lens, 768GB of Storage, Maximum 90 Days of Retention, FIPS validated, TAA Compliant	\$1,799.10
CD42-768E-HW-F	Verkada	Verkada CD42-E-F Outdoor Dome Camera, 5MP, Fixed Lens, 768GB of Storage, Maximum 90 Days of Retention, FIPS validated, TAA Compliant	\$1,979.10
CD52-1TB-HW-F	Verkada	Verkada CD52-F Indoor Dome Camera, 5MP, Zoom Lens, 1TB of Storage, Maximum 120 Days of Retention, FIPS validated, TAA Compliant	\$2,339.10
CD52-1TBE-HW-F	Verkada	Verkada CD52-E-F Outdoor Dome Camera, 5MP, Zoom Lens, 1TB of Storage, Maximum 120 Days of Retention, FIPS validated, TAA Compliant	\$2,519.10
CD52-256-HW-F	Verkada	Verkada CD52-F Indoor Dome Camera, 5MP, Zoom Lens, 256GB of Storage, Maximum 30 Days of Retention, FIPS validated, TAA Compliant	\$1,259.10
CD52-256E-HW-F	Verkada	Verkada CD52-E-F Outdoor Dome Camera, 5MP, Zoom Lens, 256GB of Storage, Maximum 30 Days of Retention, FIPS validated, TAA Compliant	\$1,439.10
CD52-2TB-HW-F	Verkada	Verkada CD52-F Indoor Dome Camera, 5MP, Zoom Lens, 2TB of Storage, Maximum 365 Days of Retention, FIPS validated, TAA Compliant	\$3,509.10
CD52-2TBE-HW-F	Verkada	Verkada CD52-E-F Outdoor Dome Camera, 5MP, Zoom Lens, 2TB of Storage, Maximum 365 Days of Retention, FIPS validated, TAA Compliant	\$3,689.10
CD52-512-HW-F	Verkada	Verkada CD52-F Indoor Dome Camera, 5MP, Zoom Lens, 512GB of Storage, Maximum 60 Days of Retention, FIPS validated, TAA Compliant	\$1,619.10
CD52-512E-HW-F	Verkada	Verkada CD52-E-F Outdoor Dome Camera, 5MP, Zoom Lens, 512GB of Storage, Maximum 60 Days of Retention, FIPS validated, TAA Compliant	\$1,799.10
CD52-768-HW-F	Verkada	Verkada CD52-F Indoor Dome Camera, 5MP, Zoom Lens, 768GB of Storage, Maximum 90 Days of Retention, FIPS validated, TAA Compliant	\$1,979.10
CD52-768E-HW-F	Verkada	Verkada CD52-E-F Outdoor Dome Camera, 5MP, Zoom Lens, 768GB of Storage, Maximum 90 Days of Retention, FIPS validated, TAA Compliant	\$2,159.10
LIC-CAM-1Y	Verkada	Verkada 1-Year Camera License	\$179.10
LIC-CAM-3Y	Verkada	Verkada 3-Year Camera License	\$494.10
LIC-CAM-5Y	Verkada	Verkada 5-Year Camera License	\$809.10
LIC-CAM-10Y	Verkada	Verkada 10-Year Camera License	\$1,619.10
LIC-CH52-1Y	Verkada	Verkada 1-Year CH52 Multisensor Camera License	\$539.10
LIC-CH52-3Y	Verkada	Verkada 3-Year CH52 Multisensor Camera License	\$1,484.10
LIC-CH52-5Y	Verkada	Verkada 5-Year CH52 Multisensor Camera License	\$2,429.10
LIC-CH52-10Y	Verkada	Verkada 10-Year CH52 Multisensor Camera License	\$4,859.10
LIC-CLD-60-1Y	Verkada	Verkada 1-Year Cloud Storage License - 60 Day	\$179.10
LIC-CLD-90-1Y	Verkada	Verkada 1-Year Cloud Storage License - 90 Day	\$269.10
LIC-CLD-120-1Y	Verkada	Verkada 1-Year Cloud Storage License - 120 Day	\$359.10
LIC-CLD-180-1Y	Verkada	Verkada 1-Year Cloud Storage License - 180 Day	\$539.10
LIC-CLD-365-1Y	Verkada	Verkada 1-Year Cloud Storage License - 365 Day	\$1,079.10
LIC-VX-1Y	Verkada	Verkada 1-Year Viewing Station License	\$449.10
LIC-VX-3Y	Verkada	Verkada 3-Year Viewing Station License	\$1,169.10
LIC-VX-5Y	Verkada	Verkada 5-Year Viewing Station License	\$1,799.10
LIC-VX-10Y	Verkada	Verkada 10-Year Viewing Station License	\$3,599.10
LIC-CAM-1Y-G	Verkada	Verkada 1-Year Camera License for Government	\$269.10
LIC-CAM-3Y-G	Verkada	Verkada 3-Year Camera License for Government	\$719.10
LIC-CAM-5Y-G	Verkada	Verkada 5-Year Camera License for Government	\$1,214.10
LIC-CAM-10Y-G	Verkada	Verkada 10-Year Camera License for Government	\$2,429.10
ACC-MNT-3	Verkada	Verkada L-Bracket Mount	\$116.10
ACC-MNT-5	Verkada	Verkada Mini Pendant Cap Mount	\$71.10
ACC-MNT-6	Verkada	Verkada Mini Junction Box Mount	\$71.10
ACC-MNT-7	Verkada	Verkada Angle Mount	\$134.10
ACC-MNT-8	Verkada	Verkada Pendant Cap Mount	\$62.10
ACC-MNT-9	Verkada	Verkada Pole Mount, 2nd Generation	\$188.10
ACC-CAM-SHIELD-1	Verkada	Verkada Camera Weather Shield	\$71.10
ACC-MNT-CLIP-1	Verkada	Verkada Tile Clips Mount	\$89.10
ACC-MNT-ARM-1	Verkada	Verkada Arm Mount	\$89.10
ACC-MNT-MPEND-1	Verkada	Verkada Mini Pendant Cap Mount	\$71.10
ACC-MNT-MREC-1	Verkada	Verkada Mini Recessed Ceiling Mount	\$134.10
ACC-MNT-MJBOX-1	Verkada	Verkada Mini Junction Box Mount	\$71.10
ACC-MNT-SJBOX-1	Verkada	Verkada Square Junction Box Mount	\$80.10
ACC-MNT-XLARM-1	Verkada	Verkada Large Arm Mount (PTZ)	\$143.10
ACC-MNT-POLE-1	Verkada	Verkada Pole Mount	\$188.10
ACC-MNT-CORNER-1	Verkada	Verkada Corner Mount	\$179.10
ACC-MNT-REC-1	Verkada	Verkada Recessed Ceiling Mount	\$134.10
INJ-POE-PLUS	Verkada	Verkada PoE Plus (802.3at) Injector, GigE	\$116.10
ACC-POE-60W	Verkada	Verkada PoE++ (802.3bt-2018) Injector, GigE	\$134.10
SV11-HW	Verkada	Verkada SV11 Environmental Sensor	\$1,079.10
SV21-HW	Verkada	Verkada SV21 Environmental Sensor	\$629.10
SV23-HW	Verkada	Verkada SV23 Environmental Sensor	\$899.10
SV25-HW	Verkada	Verkada SV25 Environmental Sensor	\$1,169.10
SV25-128-HW	Verkada	Verkada SV25 Environmental Sensor, 128GB of Storage, 365 Days of Storage, Maximum 365 Days of Retention	\$1,304.10
LIC-SV-1Y	Verkada	Verkada 1-Year Sensor License	\$224.10
LIC-SV-3Y	Verkada	Verkada 3-Year Sensor License	\$539.10
LIC-SV-5Y	Verkada	Verkada 5-Year Sensor License	\$899.10
LIC-SV-10Y	Verkada	Verkada 10-Year Sensor License	\$1,799.10
AC12-HW	Verkada	Verkada AC12 1 Door Controller	\$629.10
AC41-HW	Verkada	Verkada AC41 4 Door Controller	\$1,619.10
AC42-HW	Verkada	Verkada AC42 4 Door Controller	\$1,619.10
AC62-HW	Verkada	Verkada AC62 16 Door Controller	\$4,769.10
AD33-HW	Verkada	Verkada AD33 Multi-format Card Reader	\$314.10
AX11-HW	Verkada	Verkada AX11 IO Controller	\$1,439.10
LIC-AC-1Y	Verkada	Verkada 1-Year Door License	\$224.10
LIC-AC-3Y	Verkada	Verkada 3-Year Door License	\$539.10
LIC-AC-5Y	Verkada	Verkada 5-Year Door License	\$899.10
LIC-AC-10Y	Verkada	Verkada 10-Year Door License	\$1,799.10
LIC-AX-1Y	Verkada	Verkada 1-Year IO Controller License	\$899.10
LIC-AX-3Y	Verkada	Verkada 3-Year IO Controller License	\$2,339.10
LIC-AX-5Y	Verkada	Verkada 5-Year IO Controller License	\$3,599.10
LIC-AX-10Y	Verkada	Verkada 10-Year IO Controller License	\$7,199.10
ACC-BAT-4AH	Verkada	Verkada 4AH Backup Battery for AC41, AX11, and BP41	\$116.10
ACC-BAT-18AH	Verkada	Verkada 18AH Backup Battery for AC62	\$629.10
ACC-EV3-1	Verkada	Verkada Desfire EV3 Encrypted Cards	\$719.10
ACC-PROX-1	Verkada	Verkada Proximity Access Control Cards, 100 Pack	\$539.10
ACC-POE-60WHS-NA	Verkada	Verkada PoE++ (802.3bt-2018) Injector, GigE, High Surge Protection, North America	\$161.10
ACC-POE-60WHS-UK	Verkada	Verkada PoE++ (802.3bt-2018) Injector, GigE, High Surge Protection, United Kingdom	\$161.10
ACC-POE-60WHS-EU	Verkada	Verkada PoE++ (802.3bt-2018) Injector, GigE, High Surge Protection, Europe	\$161.10
ACC-POE-60WHS-AU	Verkada	Verkada PoE++ (802.3bt-2018) Injector, GigE, High Surge Protection, Australia/New Zealand	\$161.10
ACC-WA-30W-NA	Verkada	Verkada 30W Wall Adapter, North America	\$80.10
ACC-WA-30W-UK	Verkada	Verkada 30W Wall Adapter, United Kingdom	\$80.10

ACC-WA-30W-EU	Verkada	Verkada 30W Wall Adapter, Europe	\$80.10
ACC-POE-2WIRE	Verkada	Verkada PoE over 2-Wire Converter	\$359.10
ACCX-HUB-GWE	Verkada	Wireless Lock Hub - Allegion / Schlage Engage Locks	\$336.60
ACCX-HUB-PIM	Verkada	Wireless Lock Hub - Allegion / Schlage AD Locks	\$994.50
ACCX-HUB-AH30	Verkada	Wireless Lock Hub - Assa Abloy Aperio Locks	\$373.50
TD52-HW	Verkada	Verkada TD52 Video Intercom	\$1,439.10
LIC-TD-1Y	Verkada	Verkada 1-Year Intercom License	\$224.10
LIC-TD-3Y	Verkada	Verkada 3-Year Intercom License	\$539.10
LIC-TD-5Y	Verkada	Verkada 5-Year Intercom License	\$899.10
LIC-TD-10Y	Verkada	Verkada 10-Year Intercom License	\$1,799.10
LIC-TX-1Y	Verkada	Verkada 1-Year Desk Station License	\$224.10
LIC-TX-3Y	Verkada	Verkada 3-Year Desk Station License	\$539.10
LIC-TX-5Y	Verkada	Verkada 5-Year Desk Station License	\$899.10
LIC-TX-10Y	Verkada	Verkada 10-Year Desk Station License	\$1,799.10
ACC-INT-SURF	Verkada	Verkada Intercom Surface Mount	\$179.10
ACC-INT-TRIM	Verkada	Verkada Intercom Trim Plate	\$44.10
ACC-INT-HOOD	Verkada	Verkada Intercom Rain Hood	\$89.10
ACC-INT-ANGLE	Verkada	Verkada Intercom Angle Mount	\$269.10
BC51-HW	Verkada	Verkada BC51 Alarm Console	\$899.10
BC82-HW	Verkada	Verkada BC82 Alarm Console	\$1,349.10
BH61-HW	Verkada	Verkada BH61 Wireless Hub - North America	\$539.10
BK11-HW	Verkada	Verkada BK11 Alarm Keypad only	\$359.10
BK21-HW	Verkada	Verkada BK21 Alarm Keypad and Wireless Hub	\$719.10
BP41-HW	Verkada	Verkada BP41 Alarm Panel	\$899.10
BR11-HW	Verkada	Verkada BR11 Wired Motion Sensor	\$89.10
BR12-HW	Verkada	Verkada BR12 Wired Surface Mount Door Contact, 5 Pack	\$89.10
BR13-HW	Verkada	Verkada BR13 Wired Recessed Door Contact, 5 Pack	\$89.10
BR31-HW	Verkada	Verkada BR31 Wireless Door Sensor	\$89.10
BR32-HW	Verkada	Verkada BR32 Wireless Motion Sensor	\$89.10
BR33-HW	Verkada	Verkada BR33 Wireless Panic Button	\$89.10
BR34-HW	Verkada	Verkada BR34 Wireless Glass Break Sensor	\$89.10
BR35-HW	Verkada	Verkada BR35 Wireless Water Leak Sensor	\$89.10
BX21-HW	Verkada	Verkada BX21 Wireless Relay	\$89.10
BZ11-HW	Verkada	Verkada BZ11 Horn Speaker	\$719.10
LIC-BA-1Y	Verkada	Verkada 1-Year Standard Alarm License	\$1,350.00
LIC-BA-3Y	Verkada	Verkada 3-Year Standard Alarm License	\$4,050.00
LIC-BA-5Y	Verkada	Verkada 5-Year Standard Alarm License	\$6,750.00
LIC-BA-10Y	Verkada	Verkada 10-Year Standard Alarm License	\$13,500.00
LIC-BB-1Y	Verkada	Verkada 1-Year Basic Alarm License	\$540.00
LIC-BB-3Y	Verkada	Verkada 3-Year Basic Alarm License	\$1,620.00
LIC-BB-5Y	Verkada	Verkada 5-Year Basic Alarm License	\$2,700.00
LIC-BB-10Y	Verkada	Verkada 10-Year Basic Alarm License	\$5,400.00
LIC-BV-1Y	Verkada	Verkada 1-Year Premium Alarm License	\$10,800.00
LIC-BV-3Y	Verkada	Verkada 3-Year Premium Alarm License	\$32,400.00
LIC-BV-5Y	Verkada	Verkada 5-Year Premium Alarm License	\$54,000.00
LIC-BV-10Y	Verkada	Verkada 10-Year Premium Alarm License	\$108,000.00
LIC-CEL-1Y	Verkada	Verkada 1-Year Cellular Backup License	\$449.10
LIC-CEL-3Y	Verkada	Verkada 3-Year Cellular Backup License	\$1,349.10
LIC-CEL-5Y	Verkada	Verkada 5-Year Cellular Backup License	\$2,249.10
LIC-CEL-10Y	Verkada	Verkada 10-Year Cellular Backup License	\$4,499.10
LIC-BZ-1Y	Verkada	Verkada 1-Year Horn Speaker License	\$179.10
LIC-BZ-3Y	Verkada	Verkada 3-Year Horn Speaker License	\$494.10
LIC-BZ-5Y	Verkada	Verkada 5-Year Horn Speaker License	\$809.10
LIC-BZ-10Y	Verkada	Verkada 10-Year Horn Speaker License	\$1,619.10
ACC-CEL-LTE	Verkada	Verkada ACC-CEL-LTE Cellular Backup Module	\$269.10
ACC-CON-STD-1	Verkada	Verkada ACC-CON-STD-1 Console Stand	\$179.10
LIC-WP-1Y	Verkada	Verkada 1-Year Workplace License	\$3,240.00
LIC-WP-3Y	Verkada	Verkada 3-Year Workplace License	\$9,720.00
LIC-WP-5Y	Verkada	Verkada 5-Year Workplace License	\$16,200.00
LIC-WP-10Y	Verkada	Verkada 10-Year Workplace License	\$32,400.00
LIC-WP-1Y-K	Verkada	Verkada 1-Year Workplace K-12 License	\$1,350.00
LIC-WP-3Y-K	Verkada	Verkada 3-Year Workplace K-12 License	\$4,050.00
LIC-WP-5Y-K	Verkada	Verkada 5-Year Workplace K-12 License	\$6,750.00
LIC-WP-10Y-K	Verkada	Verkada 10-Year Workplace K-12 License	\$13,500.00
LIC-WP-1Y-G	Verkada	Verkada 1-Year Workplace License for Government	\$4,860.00
LIC-WP-3Y-G	Verkada	Verkada 3-Year Workplace License for Government	\$14,580.00
LIC-WP-5Y-G	Verkada	Verkada 5-Year Workplace License for Government	\$24,300.00
LIC-WP-10Y-G	Verkada	Verkada 10-Year Workplace License for Government	\$48,600.00
GC31-HW-AU	Verkada	Verkada GC31 Cellular Gateway, Indoor, Australia Type I Plug	\$809.10
GC31-HW-EU	Verkada	Verkada GC31 Cellular Gateway, Indoor, Europe Type F Plug	\$809.10
GC31-HW-UK	Verkada	Verkada GC31 Cellular Gateway, Indoor, United Kingdom Type G Plug	\$809.10
GC31-HW-NA	Verkada	Verkada GC31 Cellular Gateway, Indoor, North America Type B Plug	\$809.10
GC31-E-HW	Verkada	Verkada GC31 Cellular Gateway, Outdoor	\$1,169.10
LIC-GC-1VD-1Y	Verkada	Verkada 1-Year Cellular Gateway Data Plan, Includes Unlimited Data for 1 Verkada Video Device	\$899.10
LIC-GC-1Y	Verkada	Verkada 1-Year Cellular Gateway License, Includes Unlimited Data for Verkada Non-Video Devices	\$269.10
LIC-GC-3Y	Verkada	Verkada 3-Year Cellular Gateway License, Includes Unlimited Data for Verkada Non-Video Devices	\$764.10
LIC-GC-5Y	Verkada	Verkada 5-Year Cellular Gateway License, Includes Unlimited Data for Verkada Non-Video Devices	\$1,214.10
LIC-GC-10Y	Verkada	Verkada 10-Year Cellular Gateway License, Includes Unlimited Data for Verkada Non-Video Devices	\$2,429.10
ACC-ADAP-54V-AU	Verkada	Verkada AC/DC Power Adapter for GC Series, 54V, Indoor, Australia Type I Plug	\$80.10
ACC-ADAP-54V-EU	Verkada	Verkada AC/DC Power Adapter for GC Series, 54V, Indoor, Europe Type F Plug	\$80.10
ACC-ADAP-54V-NA	Verkada	Verkada AC/DC Power Adapter for GC Series, 54V, Indoor, North America Type B Plug	\$80.10
ACC-ADAP-54V-UK	Verkada	Verkada AC/DC Power Adapter for GC Series, 54V, Indoor, United Kingdom Type G Plug	\$80.10
ACC-ANT-10	Verkada	Verkada Outdoor Directional LTE Antenna for GC Series, N-Type	\$359.10
ACC-POE-90W-AU	Verkada	Verkada 90W PoE++ (802.3bt Type 4) Injector, GigE, Indoor, Australia Type I Plug	\$152.10
ACC-POE-90W-EU	Verkada	Verkada 90W PoE++ (802.3bt Type 4) Injector, GigE, Indoor, Europe Type F Plug	\$152.10
ACC-POE-90W-NA	Verkada	Verkada 90W PoE++ (802.3bt Type 4) Injector, GigE, Indoor, North America Type B Plug	\$152.10
ACC-POE-90W-UK	Verkada	Verkada 90W PoE++ (802.3bt Type 4) Injector, GigE, Indoor, United Kingdom Type G Plug	\$152.10
ACC-POE-90W-E-AU	Verkada	Verkada 90W PoE++ (802.3bt Type 4) Injector, GigE, Outdoor, Australia Type I Plug	\$269.10
ACC-POE-90W-E-EU	Verkada	Verkada 90W PoE++ (802.3bt Type 4) Injector, GigE, Outdoor, Europe Type F Plug	\$269.10
ACC-POE-90W-E-NA	Verkada	Verkada 90W PoE++ (802.3bt Type 4) Injector, GigE, Outdoor, North America Type B Plug	\$269.10
ACC-POE-90W-E-UK	Verkada	Verkada 90W PoE++ (802.3bt Type 4) Injector, GigE, Outdoor, United Kingdom Type G Plug	\$269.10
ACCX-TAP-DC100-E	Verkada	FP AC/DC 7-Pin Power Tap, 100W PoE Output, Outdoor, Model Number: FP287A-180-BEN-A	\$359.10
SPT-NSC-1Y	Verkada	Verkada Named Support Contact 1 Year	\$135,000.00
SPT-NSC-3Y	Verkada	Verkada Named Support Contact 3 Year	\$405,000.00
SPT-NSC-5Y	Verkada	Verkada Named Support Contact 5 Year	\$675,000.00
SPT-NSC-10Y	Verkada	Verkada Named Support Contact 10 Year	\$1,350,000.00
Cabling	Varies	Ancillary Services (Cabling)	\$175/hr
Installation	Varies	Ancillary Services (Installation)	Varies

Certificate Of Completion

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Matthew Gidney

matt.gidney@verkada.com

Director of Channel

Verkada

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OETC-21-TechSolutions						
Resellers						
Company Name		Advanced Classroom Technologies				
"DBA" (if applicable)						
Company Street Address		19007 59th Dr				
City	Arlington	State	WA	Zip	98223	
Sales and Support	Name:	Christina Sim			Notes, including territory restrictions	
	Title:	Inside Sales Manager				
	Email:	christinas@act-ol.com				
	Phone:	360-658-5200				
Remit To / Payment	Name:	Denise Williamson			No Restrictions	
	Title:	Director of Finance				
	Email:	denisew@act-ol.com				
	Phone:	360-658-5200				
Company Name		CVE Technologies Group, Inc.				
"DBA" (if applicable)						
Company Street Address		12550 SW 68th Ave				
City	Tigard	State	OR	Zip	67223	
Sales and Support	Name:	Nathan Fekete			Notes, including territory restrictions	
	Title:	Senior Account Manager				
	Email:	nathan.fekete@cvetech.com				
	Phone:	503-431-6655				
Remit To / Payment	Name:	Linda Peterson			No Restrictions	
	Title:	Operations				
	Email:	operations@cvetech.com				
	Phone:	801-908-6666				
Company Name		Camtek, Inc.				
"DBA" (if applicable)						
Company Street Address		3815 E. Everett Avenue / PO Box 6520				
City	Spokane	State	WA	Zip	99217	
Sales and Support	Name:	Lorie Stephenson			Notes, including territory restrictions	
	Title:	President				
	Email:	lorie@camtekinc.com				
	Phone:	509-993-4444 / 509-443-2609				
Remit To / Payment	Name:	Ronda Alderete			Washington, Oregon, Idaho, Montana	
	Title:	Revenue Manager				
	Email:	ronda@camtekinc.com				
	Phone:	509-939-7805 / 509-443-2609				
Company Name		LTT Partners LLC				
"DBA" (if applicable)						
Company Street Address		2175 NW Raleigh St, Ste. 10				
City	Portland	State	OR	Zip	97210	
Sales and Support	Name:	Andy Nelson			Notes, including territory restrictions	
	Title:	COO				
	Email:	andy@lttpartners.com				
	Phone:	971-800-0432				
Remit To / Payment	Name:	Carrie Sheidenberger			No Restrictions	
	Title:	Admin				
	Email:	AR@lttpartners.com				
	Phone:	503-545-7794				

Company Name		GB Manchester, Inc			
"DBA" (if applicable)					
Company Street Address		6000 NE 88th Street, Suite B103			
City	Vancouver,	State	WA	Zip	98665
Sales and Support	Name:	Archie Kangas		Notes, including territory restrictions	
	Title:	Project Manager			
	Email:	archie.k@gbmanchester.com			
	Phone:	360-931-7209			
Remit To / Payment	Name:	A/R		No Restrictions	
	Title:				
	Email:	accounting@gbmanchester.com			
	Phone:	360-816-0484			

Company Name		Gotuwired, Inc.			
"DBA" (if applicable)					
Company Street Address		663 S. Rancho Santa Fe Road, Suite 126			
City	San Marcos	State	CA	Zip	92078
Sales and Support	Name:	Ron Shephard		Notes, including territory restrictions	
	Title:	Video Surveillance Engineer			
	Email:	ron.shepherd@gotuwired.com			
	Phone:	760-402-0184			
Remit To / Payment	Name:	Sarah Medina		No Restrictions	
	Title:	Operations Manager			
	Email:	sarah.medina@gotuwired.com			
	Phone:	858-999-2031			

Company Name		The ELD Experts LLC			
"DBA" (if applicable)		Monarch			
Company Street Address		1640 Clay St, Suite 203			
City	San Francisco	State	CA	Zip	94109
Sales and Support	Name:	Chase Gonzales		Notes, including territory restrictions	
	Title:	Owner			
	Email:	finance@monarchconnect.com			
	Phone:	(415)964-3697			
Remit To / Payment	Name:	A/R		No Restrictions	
	Title:				
	Email:	finance@monarchconnect.com			
	Phone:	(415)964-3697			

Company Name		Micro Computer Systems, Inc.			
"DBA" (if applicable)		MicroK12			
Company Street Address		3310 York Rd.			
City	Lynnwood	State	WA	Zip	98087
Sales and Support	Name:	Education Sales		Notes, including territory restrictions	
	Title:				
	Email:	edu@microk12.com			
	Phone:	800-658-100			
Remit To / Payment	Name:			No Restrictions	
	Title:	Accounting			
	Email:	accounting@microk12.com			
	Phone:	800-658-100			

Company Name		Structured Communication Systems, Inc			
"DBA" (if applicable)					
Company Street Address		12901 SE 97th Ave #400			
City	Clackamas	State	OR	Zip	97015
Sales and Support	Name:	Casey Richmond	Notes, including territory restrictions		
	Title:	Sales Director - West			
	Email:	crichmond@structured.com			
	Phone:	503-513-4602			
Remit To / Payment	Name:	Emmy Barnett	No Restrictions		
	Title:	Billing Specialist			
	Email:	billing@structured.com			
	Phone:	503-794-2548			

Company Name		Troxell Communications, Inc.			
"DBA" (if applicable)					
Company Street Address		4675 E Cotton Ctr Blvd Ste. 155			
City	Phoenix	State	AZ	Zip	85040
Sales and Support	Name:	Charles Doyle	Notes, including territory restrictions		
	Title:	Account Executive			
	Email:	charles.doyle@trox.com			
	Phone:	800-352-7912			
Remit To / Payment	Name:	Accounting	No Restrictions		
	Title:	Accounting Department			
	Email:	accounting@trox.com			
	Phone:	800-352-7912			

Company Name		Ultrex Business Solutions			
"DBA" (if applicable)					
Company Street Address		110 SW 9th Ave			
City	Albany	State	OR	Zip	97321
Sales and Support	Name:	Phil Kirschenmann	Notes, including territory restrictions		
	Title:	Sales manager			
	Email:	Phill@Ultrex.com			
	Phone:	541-928-6522			
Remit To / Payment	Name:	Kymber Green	No Restrictions		
	Title:	Administrator			
	Email:	Kgreen@ultrex.com			
	Phone:	541-928-6522			

Company Name		Innova Global			
"DBA" (if applicable)					
Company Street Address		PO Box 12802			
City	Newport Beach	State	CA	Zip	92658
Sales and Support	Name:	Sam Khorram	Notes, including territory restrictions		
	Title:	Senior Manager			
	Email:	skhorram@innovaglobal.com			
	Phone:	949-891-1147			
Remit To / Payment	Name:	Shahenaz Manteghi	No Restrictions		
	Title:	VP			
	Email:	manteghis@innovaglobal.com			
	Phone:	949-221-9461			

Company Name		Low Voltage NW			
"DBA" (if applicable)					
Company Street Address		2837 22nd St STE 155			
City	Salem	State	OR	Zip	97302
Sales and Support	Name:	Adam Jenkins		Notes, including territory restrictions	
	Title:	President			
	Email:	adam@lowvoltage.com			
	Phone:	971-273-7117			
Remit To / Payment	Name:	Adam Jenkins		No Restrictions	
	Title:	President			
	Email:	adam@lowvoltage.com			
	Phone:	971-273-7117			

Company Name		Semaphore Corporation			
"DBA" (if applicable)					
Company Street Address		9675 SE 36th St. ste. 110			
City	Mercer Island	State	WA	Zip	98040
Sales and Support	Name:	Garth Brown		Notes, including territory restrictions	
	Title:	President and COO			
	Email:	sales@semaphore.com			
	Phone:	206-905-5000			
Remit To / Payment	Name:	Rita Cross		No Restrictions	
	Title:	Director of Business Administration			
	Email:	billing@semaphore.com			
	Phone:	206-905-5000			

Company Name		EKC Enterprises, Inc			
"DBA" (if applicable)					
Company Street Address		4658 E Weathermaker			
City	Fresno	State	CA	Zip	94577
Sales and Support	Name:	Alex Corfar		Notes, including territory restrictions	
	Title:	Director of Sales			
	Email:	acorfar@ekccorp.com			
	Phone:	559-438-0330			
Remit To / Payment	Name:	Eladia Gonzales		CA, OR, WA	
	Title:	AP Manager			
	Email:	egonzales@ekccorp.com			
	Phone:	559-438-0330			

Company Name		Fire System Solutions			
"DBA" (if applicable)					
Company Street Address		4277 W Richert Ave Ste 103			
City	Fresno	State	CA	Zip	93722
Sales and Support	Name:	Matt Howard		Notes, including territory restrictions	
	Title:	District Manager			
	Email:	mhoward@fssfire.com			
	Phone:	817-357-7006			
Remit To / Payment	Name:	Sandra Estrada		CA, TX	
	Title:	Contract Admin			
	Email:	sestrada@firesystemsolutions.com			
	Phone:	559-274-4894			

Company Name		GigaKOM			
"DBA" (if applicable)					
Company Street Address		9245 Activity Rd, Suite 105			
City	San Diego	State	CA	Zip	92126
Sales and Support	Name:	Andrej Komatina	Notes, including territory restrictions		
	Title:	CEO			
	Email:	ak@gigakom.com			
	Phone:	858-769-5410			
Remit To / Payment	Name:	Andrej Komatina	No Restrictions		
	Title:	CEO			
	Email:	ak@gigakom.com			
	Phone:	858-769-5410			

Company Name		Premise Builders, Inc.			
"DBA" (if applicable)					
Company Street Address		6602 San Miguel Road			
City	Bonita	State	CA	Zip	91902
Sales and Support	Name:	Norman Aycardo	Notes, including territory restrictions		
	Title:	Operations Manager			
	Email:	norman@premisebuilders.com			
	Phone:	619-261-6806			
Remit To / Payment	Name:	Norman Aycardo	San Diego County		
	Title:	Operations Manager			
	Email:	norman@premisebuilders.com			
	Phone:	619-261-6806			

Company Name		Converge One			
"DBA" (if applicable)					
Company Street Address		3344 Highway 149			
City	Eagan	State	MN	Zip	55121
Sales and Support	Name:	Brian Larson	Notes, including territory restrictions		
	Title:	Sales Director			
	Email:	blarson@convergeone.com			
	Phone:	503-748-4824			
Remit To / Payment	Name:	Accounts Payable	No Restrictions		
	Title:	Accounts Payable Representative			
	Email:	accountspayable@convergeone.com			
	Phone:	888-321-6227			

Company Name		Nth Generation			
"DBA" (if applicable)					
Company Street Address		17055 Camino			
City	San Bernardo	State	CA	Zip	92612
Sales and Support	Name:	Steve Jung	Notes, including territory restrictions		
	Title:	VP, Public Sector			
	Email:	steve.jung@nth.com			
	Phone:	858-451-2383			
Remit To / Payment	Name:	Stephanie Moser	No Restrictions		
	Title:	VP, Operations			
	Email:	ar@nth.com			
	Phone:	858-512-2383			

Company Name		Fire Systems Solutions						
"DBA" (if applicable)								
Company Street Address		4277 W Richert Ave Ste 103						
City	Fresno	State	CA	Zip	93722			
Sales and Support	Name:	Matt Howard	Notes, including territory restrictions CA					
	Title:	District Manager						
	Email:	mhoward@fssifire.com						
	Phone:	817-357-7006						
Remit To / Payment	Name:	Sandra Estrada						
	Title:	Contract Admin						
	Email:	sestrada@firesystemssolutions.com						
	Phone:	559-274-4894						
Company Name		NIC Partners, Inc.						
"DBA" (if applicable)								
Company Street Address		11981 Jack Benny Dr. Ste 103						
City	Rancho Cucamonga	State	CA	Zip	91739			
Sales and Support	Name:	Doreen Fiola	Notes, including territory restrictions CA					
	Title:	Presales Supervisor						
	Email:	dfiola@nicpartnersinc.com						
	Phone:	909-919-2806						
Remit To / Payment	Name:	Doreen Fiola						
	Title:	Presales Supervisor						
	Email:	dfiola@nicpartnersinc.com						
	Phone:	909-919-2806						
Company Name		Safe and Sound Security						
"DBA" (if applicable)								
Company Street Address		445 S Figueroa Street						
City	Los Angeles	State	CA	Zip	90744			
Sales and Support	Name:	Ami Gault	Notes, including territory restrictions CA					
	Title:	Project Manager						
	Email:	agault@gesafeandsound.com						
	Phone:	925-566-8611						
Remit To / Payment	Name:	Ami Gault						
	Title:	Project Manager						
	Email:	agault@gesafeandsound.com						
	Phone:	925-566-8611						
Company Name		LA Networks						
"DBA" (if applicable)								
Company Street Address		5805 Sepulveda Blvd, Ste 710						
City	Sherman Oaks	State	CA	Zip	91411			
Sales and Support	Name:	Ed Zarrell	Notes, including territory restrictions No Restrictions					
	Title:	Sales Director						
	Email:	ezarrell@la-networks.com						
	Phone:	818-333-4192						
Remit To / Payment	Name:	Fariba						
	Title:	Accounting						
	Email:	ezarrell@la-networks.com						
	Phone:	818-333-4896						

Company Name		Montgomery Hardware			
"DBA" (if applicable)					
Company Street Address		8777 Lanyard Ct.			
City	Rancho Cucamonga	State	CA	Zip	91730
Sales and Support	Name:	Rick Myers	Notes, including territory restrictions		
	Title:	Vice President			
	Email:	rmyers@montgomeryhardware.com			
	Phone:	909-204-4024			
Remit To / Payment	Name:	Michelle Reed	CA		
	Title:	Accounts Payable			
	Email:	mreed@montgomeryhardware.com			
	Phone:	909-204-4051			

Company Name		Charter Technology Services			
"DBA" (if applicable)					
Company Street Address		132 32nd Street			
City	Brooklyn	State	NY	Zip	11232
Sales and Support	Name:	Jordan Podlucky	Notes, including territory restrictions		
	Title:	Sales Director			
	Email:	jordan@chartertechservices.com			
	Phone:	858-281-5000			
Remit To / Payment	Name:	Scott Nooner	No Restrictions		
	Title:	General Manager			
	Email:	scott@chartertechservices.com			
	Phone:	858-281-5000			

Company Name		Presidio Networked Solutions			
"DBA" (if applicable)					
Company Street Address		One Penn Plaza Suite 2831			
City	New York	State	NY	Zip	2831
Sales and Support	Name:	Johannah Renfroe	Notes, including territory restrictions		
	Title:	Contracts Manager			
	Email:	jrenfroe@presidio.com			
	Phone:	301-313-2017			
Remit To / Payment	Name:	Cathe Palo	Oregon		
	Title:	Collections Team Lead			
	Email:	pnsgrmittanceadvices@presidio.com			
	Phone:	781-638-2257			

Company Name		Far West Technologies Inc			
"DBA" (if applicable)					
Company Street Address		606 E Main #C-1			
City	Puyallup	State	WA	Zip	98371
Sales and Support	Name:	Justin Berg	Notes, including territory restrictions		
	Title:	Project Manager			
	Email:	justinb@farwesttechnologies.com			
	Phone:	253-286-0699			
Remit To / Payment	Name:	Pablo Ramirez	Washington		
	Title:	CFO			
	Email:	ap@farwesttechnologies.com			
	Phone:	253-549-3423			

Company Name		Infinity Technologies				
"DBA" (if applicable)						
Company Street Address		9831 W Taron Drive				
City	Elk Grove	State	CA	Zip	95757	
Sales and Support	Name:	Mohammed Ahmed	Notes, including territory restrictions California			
	Title:	President				
	Email:	mahmed@inftechnologies.com				
	Phone:	916-273-4662				
Remit To / Payment	Name:	Malia Aipia				
	Title:	Accounting Manager				
	Email:	malia@inftechnologies.com				
	Phone:	916-238-3377				

Company Name		All Systems Go, Inc.				
"DBA" (if applicable)						
Company Street Address		28075 Avenue Stanford				
City	Santa Clarita	State	CA	Zip	91355	
Sales and Support	Name:	Matthrew Mattley	Notes, including territory restrictions No Restrictions			
	Title:	President				
	Email:	mattley@asgalarm.com				
	Phone:	661-255-1509				
Remit To / Payment	Name:	Sarah Pollock				
	Title:	Manager				
	Email:	sarah.pollock@asgalarm.com				
	Phone:	661-255-1509				

Company Name		Computer Zen, LLC.				
"DBA" (if applicable)						
Company Street Address		403 Main St.				
City	Salmon	State	ID	Zip	83467	
Sales and Support	Name:	Steve Dahl	Notes, including territory restrictions No Restrictions			
	Title:	VP				
	Email:	steve@computer-z.com				
	Phone:	208-303-0289				
Remit To / Payment	Name:	Patricia Dahl				
	Title:	President				
	Email:	patti@computer-z.com				
	Phone:	208-756-1596				

Company Name		Vector USA				
"DBA" (if applicable)						
Company Street Address		3530 Voyager St.				
City	Torrance	State	CA	Zip	90503	
Sales and Support	Name:	Mark Allen			Notes, including territory restrictions	
	Title:	Director of Technology				
	Email:	mallen@vectorusa.com				
	Phone:					
Remit To / Payment	Name:	Dean Daspit			No Restrictions	
	Title:	Accounts Payable				
	Email:	ddaspit@vectorusa.com				
	Phone:					
Company Name		SHI International Corp				
"DBA" (if applicable)						
Company Street Address		290 Davidson Avenue				
City	Somerset	State	NJ	Zip	8873	
Sales and Support	Name:	Jim Brotherton			Notes, including territory restrictions	
	Title:	Sales Manager, Public Sector I				
	Email:	james_brotherton@shi.com				
	Phone:	609-558-6324				
Remit To / Payment	Name:	Jim Brotherton			No Restrictions	
	Title:	Sales Manager, Public Sector I				
	Email:	james_brotherton@shi.com				
	Phone:	609-558-6324				
Company Name		Development Group Inc.				
"DBA" (if applicable)						
Company Street Address		6704 Lockhead Dr.				
City	Redding	State	CA	Zip	96002	
Sales and Support	Name:	Ryan O'Malley			Notes, including territory restrictions	
	Title:	Presales Manager				
	Email:	romalley@development-group				
	Phone:	530-229-0071				
Remit To / Payment	Name:	Stefanie Boudro			No Restrictions	
	Title:	Controller				
	Email:	sboudro@development-group				
	Phone:	530-229-0071				

Company Name		Qovo Solutions				
"DBA" (if applicable)						
Company Street Address		16060 Caputo Dr Suite 120				
City	Morgan Hill	State	CA	Zip	95037	
Sales and Support	Name:	Nick Kygar	Notes, including territory restrictions No Restrictions			
	Title:	Director of Sales				
	Email:	nick@qovoinc.com				
	Phone:	844-768-6462				
Remit To / Payment	Name:	Accounting				
	Title:	Accounting				
	Email:	Accounting@qovoinc.com				
	Phone:	844-768-6462				
Company Name		Excel Electric of Tacoma				
"DBA" (if applicable)						
Company Street Address		5823 South Adams Street				
City	Tacoma	State	WA	Zip	98409	
Sales and Support	Name:	Ubie Stagg	Notes, including territory restrictions No Restrictions			
	Title:	Owner				
	Email:	ubie@exceltacoma.com				
	Phone:	253-606-1198				
Remit To / Payment	Name:	Blake Stocker				
	Title:	Controller				
	Email:	blake@exceltacoma.com				
	Phone:	253-475-6950				
Company Name		VECA Electric & Technologies LLC				
"DBA" (if applicable)						
Company Street Address		5614 7th Ave South				
City	Seattle	State	WA	Zip	98108	
Sales and Support	Name:	Jay Mcarthur	Notes, including territory restrictions No Restrictions			
	Title:	Project Manager				
	Email:	jmcArthur@veca.com				
	Phone:	206-472-5514				
Remit To / Payment	Name:	Accounts Payable				
	Title:	Accounts Payable				
	Email:	accounts.payable@veca.com				
	Phone:	206-436-5200				

Company Name		Nitor				
"DBA" (if applicable)						
Company Street Address		3630 Clemmons Road, Suite 303				
City	Clemmons	State	North Carolina	Zip	27012	
Sales and Support	Name:	John Parks		Notes, including territory restrictions		
	Title:	President/CEO				
	Email:	jparks@nitorsi.com				
	Phone:	615-419-2499				
Remit To / Payment	Name:	John Parks/Tammi Litchy		No Restrictions		
	Title:	Sales Manager/Accounting Manager				
	Email:	jparks@nitorsi.com / tlichty@				
	Phone:	615-419-2499				
Company Name		PIXEL SECURITY				
"DBA" (if applicable)						
Company Street Address		4647 SW Huber Street				
City	Portland	State	OR	Zip	97219	
Sales and Support	Name:	Brandon Jones		Notes, including territory restrictions		
	Title:	Sales				
	Email:	bjones@pixelsecurity.com				
	Phone:	503-334-1400				
Remit To / Payment	Name:	Marie Ketchum				
	Title:	Office Manager				
	Email:	mketchum@pixelsecurity.com				
	Phone:	503-946-5750				
Company Name		High Tech Security				
"DBA" (if applicable)						
Company Street Address		8726 S, Sepulveda Blvd #A				
City	Los Angeles	State	CA	Zip	90045	
Sales and Support	Name:	Raymond Fouladian		Notes, including territory restrictions		
	Title:	President				
	Email:	raymond@hightechlax.com				
	Phone:	310-466-1734				
Remit To / Payment	Name:	Raymond Fouladian		No Restrictions		
	Title:	President				
	Email:	raymond@hightechlax.com				
	Phone:	310-466-1734				

Company Name		Pacific Crest Systems LLC				
"DBA" (if applicable)						
Company Street Address		13183 Wickiup Dr.				
City	Oregon City	State	OR	Zip	97045	
Sales and Support	Name:	Jeff Galusha	Notes, including territory restrictions No Restrictions			
	Title:	Owner				
	Email:	jeff.galusha@pacificcrestsyste				
	Phone:	503-481-1622				
Remit To / Payment	Name:	Jeff Galusha				
	Title:	Owner				
	Email:	jeff.galusha@pacificcrestsyste				
	Phone:	503-481-1622				

Company Name		Pacific States Communications of Nevada Inc				
"DBA" (if applicable)						
Company Street Address		240 So. Rock Blvd, 11				
City	Reno	State	NV	Zip	89502	
Sales and Support	Name:	Michael W. Buis	Notes, including territory restrictions No Restrictions			
	Title:	CEO				
	Email:	mbuis@pacstatesnv.com				
	Phone:	775-284-4103				
Remit To / Payment	Name:	Colette Cooke				
	Title:	Accounting				
	Email:	ccooke@pacstatenv.com				
	Phone:	775-284-4131				

Company Name		Alpine Alarm Communications & Construction				
"DBA" (if applicable)						
Company Street Address		PO Box 3053				
City	La Grande	State	OR	Zip	97850	
Sales and Support	Name:	Robert Minarich	Notes, including territory restrictions No Restrictions			
	Title:	Director of Sales				
	Email:	robert@alpinealarm.com				
	Phone:	866-804-2698				
Remit To / Payment	Name:	Addie Hammond				
	Title:	Director of Finance				
	Email:	addie@alpinealarm.com				
	Phone:	866-804-2698				

Company Name		Olezka Global				
"DBA" (if applicable)						
Company Street Address		4229 N FM 620 Suite 308				
City	Austin	State	TX	Zip	78734	
Sales and Support	Name:	David Waida	Notes, including territory restrictions			
	Title:	CEO				
	Email:	dw@olezkaglobal.com				
	Phone:	512-963-1900				
Remit To / Payment	Name:	Liz Ashton	No Restrictions			
	Title:	Accounting/Management				
	Email:	la@olezkaglobal.com				
	Phone:	512-364-4238				
Company Name		All On Electric				
"DBA" (if applicable)						
Company Street Address		1615 N Oak Street				
City	Canby	State	OR	Zip	97013	
Sales and Support	Name:	Micky Hayzlett	Notes, including territory restrictions			
	Title:	Owner				
	Email:	micky@allonvoltage.com				
	Phone:	503-208-4034				
Remit To / Payment	Name:	Micky Hayzlett	No Restrictions			
	Title:	Owner				
	Email:	micky@allonvoltage.com				
	Phone:	503-208-4034				
Company Name		Bluebird				
"DBA" (if applicable)						
Company Street Address		5815 Windward Parkway				
City	Alpharetta	State	GA	Zip	30005	
Sales and Support	Name:	Matt Kendall	Notes, including territory restrictions			
	Title:	Founder				
	Email:	mkendrall@trustbluebird.com				
	Phone:	202-390-9390				
Remit To / Payment	Name:	Matt Kendall	No Restrictions			
	Title:	Founder				
	Email:	mkendrall@trustbluebird.com				
	Phone:	202-390-9390				

Item #19.I.

City of
IRWINDALE
AGENDA REPORT

Date: October 22, 2025
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Approve a Fee Waiver for the Tournament of Roses, Waiving City
Transportation/Oversized Vehicle Fees

City Manager's Recommendation:

Adopt Resolution No. 2025-98-3686 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING A FEE WAIVER FOR THE PASADENA TOURNAMENT OF ROSES 501(c)(3) NONPROFIT ORGANIZATION, WAIVING CITY TRANSPORTATION / OVERSIZED VEHICLE FEES OF \$1,440.00".

Administrative Action:

Submitted / Prepared by:

Iris Espino, Assistant to the City Manager



Reviewed by:

Adrian R. Guerra, City Attorney

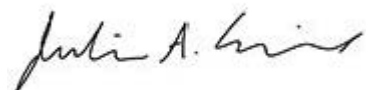


Kambiz Borhani, Finance Director / City Treasurer



Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

The City of Irwindale is home to 50% of the Rose Parade float builders, making Irwindale the Rose Float Building Capital. Each year, the Rose Parade Floats travel through Irwindale en route to the Pasadena Tournament of Roses Parade. The convoy event draws large crowds of spectators to Irwindale, filling the streets along the path as they get a sneak peek at what the world will see on New Year's Day 2026. The floats travel through Irwindale on a scheduled basis, leaving as early as October 28, 2025, and returning to Irwindale by January 3, 2026.

The Pasadena Tournament of Roses is an established 501(c)(3) non-profit charitable organization requesting a fee waiver for the 2026 float convoy event. The event will require 34 transportation permits plus 12 contingency permits, which cover travel to the Rose Parade and the return trip to Irwindale for 44 floats and one return trip only for two floats. Each transportation permit costs \$16, totaling \$1,440.00 in fees for the 90 permits.

The City has waived these fees in the past due to the benefits to the community. The benefits include the outstanding partnerships the float builders supply to our residents and businesses. Some benefits include the pre-parade event, which allows the city's community to get up close and personal with the rose floats. This consists of the community engagement generated through the pre-parade events that the various float builders host for our community. Additionally, the surrounding businesses benefit from increased revenues due to the large crowds of spectators the event attracts, who visit these businesses the week leading up to and including New Year's Eve.

According to the City of Irwindale's Fee Adjustment Policy, the applicant's request to waive transportation permit fees meets the criteria for consideration of a fee waiver. The City's Fee Adjustment Policy offers cost reductions to non-profit organization applicants who invest in community events. The Policy encourages investment in community events, which create civic and community enjoyment and benefit the surrounding businesses from increased revenues due to the large crowds of spectators.

This event qualifies for, and Staff recommends that the City Council grant a transportation/oversized vehicle fee waiver of \$1,440.00 according to the approved "City of Irwindale Fee Adjustment Policy" section II(2)(a) insofar as it provides a benefit of investment in the community.

Fiscal Impact:

The approval of this item will result in a fee waiver of \$1,440.00. This fee would have otherwise been collected as revenue to the General Fund.

Attachments:

1. Resolution No. 2025-98-3686 Tournament of Roses Fee Waiver
2. Fee Waiver Form
3. 2026 Rose Parade Permit List

RESOLUTION NO. 2025-98-3686.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
APPROVING A FEE WAIVER FOR THE PASADENA TOURNAMENT OF ROSES
501(c)(3) NONPROFIT ORGANIZATION, WAIVING CITY
TRANSPORTATION/OVERSIZED VEHICLE FEES OF \$1,440.00**

WHEREAS, the City of Irwindale is home to 50% of the Rose Parade float builders, making Irwindale the Rose Float Building Capital; and

WHEREAS, each year, the Rose Floats travel through Irwindale on route to the Pasadena Tournament of Roses Parade; and

WHEREAS, this convoy event draws large crowds of spectators to Irwindale, which line the streets along the route to get a sneak peek at what the world will see on New Year's Day 2025; and

WHEREAS, the Pasadena Tournament of Roses is an established 501(c)(3) non-profit charitable organization and is requesting a fee waiver for the 2025 float convoy event that will require up to 90 transportation permits, which covers both travel to the Rose Parade and the return trip to Irwindale for 44 floats and one return trip for two floats. Each transportation permit costs \$16, totaling \$1,440 in fees; and

WHEREAS, the City's Fee Adjustment Policy provides cost reduction for those non-profit organization applicants who are taking action to invest in community events; and

WHEREAS, the City's Fee Adjustment Policy encourages investment in community events, and this procession fosters civic and community enjoyment as well as benefits to the surrounding businesses from increased revenues due to the large crowds of spectators and

WHEREAS, this event qualifies for, and the City Council desires to grant a transportation/oversized vehicle fee waiver according to the approved "City of Irwindale Fee Adjustment Policy" section II(2)(a) insofar as it provides a benefit of investment in the community.

NOW, THEREFORE, AS FOLLOWS:

SECTION 1. The City Council finds the above recitals true and correct and incorporates them herein by this reference.

SECTION 2. The City Council finds that waiving the fee of \$1,440.00 for 90 transportation permits, covering travel to the Rose Parade and the return trip to Irwindale, serves the valid public purposes described in the above recitals as incorporated herein.

SECTION 3. Based on the above finding, the City Council hereby approves the Pasadena Tournament of Roses' Application for Fee Adjustment by waiving the Transportation/Oversized vehicle fee for 90 transportation permits in a total amount of \$1,440.00; and

SECTION 4. That the Chief Deputy City Clerk shall attest to the adoption of this resolution, which shall, in turn, have immediate effect.

PASSED, APPROVED and ADOPTED this 22nd day of October 2025.

Larry G. Burrola, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2025-98-3686, as duly adopted by the City Council of the City of Irwindale, at a regular meeting held on the 22nd day of October 2025, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

City of Irwindale

Application for Fee Adjustment

Property Owner City of Irwindale

Address Irwindale City Streets

Phone _____

Location of property to be improved/developed: Irwindale Ave to Arrow Hwy to Live Oak Ave.

Request is to move floats to/from Pasadena for 2025 Rose Parade on streets of Irwindale

Name and description of organization (if applicable):

Pasadena Tournament of Roses (TofR) - A non-profit 501(c) organization with all proceeds supporting
higher education and other related charities. TofR maintains float building operations in Irwindale where
over 75% of the floats are constructed.

Improvement or development to the property:

N/A

Fee(s) requesting to be waived:

\$1,440.00

Public purpose served by improvement or development (attach documents that establish the benefit to the community or the promotion of the public health, safety, and welfare, or the public service that will be provided):

This convoy event draws large crowds of spectators to Irwindale and increases business activity for the
surrounding businesses.

2026 ROSE PARADE

Transportation Permits

	FLOAT	LEAVING IRWINDALE	RETURNING TO IRWINDALE
1	The UPS Store	10/28/2025	1/3/2026
2	Kindness is Free (Boys & Girls Club)	10/28/2025	1/3/2026
3	San Diego Zoo	10/28/2025	1/3/2026
4	One Legacy	10/28/2025	1/3/2026
5	Explore Louisiana	10/28/2025	1/3/2026
6	Travel South Dakota	10/28/2025	1/3/2026
7	Michael D Sewell Foundation	10/28/2025	1/3/2026
8	Visit Mississippi	12/?/2025	1/3/2026
9	Bowling Proprietors' Association of America	12/?/2025	1/3/2026
10	CBS / Paramount + (Star Trek)	12/?/2025	1/3/2026
11	AIDS Healthcare Foundation	12/?/2025	1/3/2026
12	TBD	12/?/2025	1/3/2026
13	TBD	12/?/2025	1/3/2026
14	TBD	12/?/2025	1/3/2026
15	TBD	12/?/2025	1/3/2026
16	Rose Bowl University A (Solid Football)	Return Only	1/3/2026
17	Rose Bowl University B (Framed Football)	Return Only	1/3/2026
18	Cal Poly Universities	12/?/2025	1/3/2026
19	Odd Fellows and Rebekahs	12/31/2025	1/3/2026
20	Rotary International	12/31/2025	1/3/2026
21	Kiwanis International	12/31/2025	1/3/2026
22	Lions International	12/31/2025	1/3/2026
23	Lutheran Hour Ministries	12/31/2025	1/3/2026
24	Trader Joe's	12/31/2025	1/3/2026
25	City of Alhambra	12/31/2025	1/3/2026
26	Shriners Children's	12/31/2025	1/3/2026
27	Elk's USA	12/31/2025	1/3/2026
28	City of Santa Fe Springs	12/31/2025	1/3/2026
29	City of Hope	12/31/2025	1/3/2026
30	Rose Court	12/31/2025	1/3/2026
31	TBD	12/31/2025	1/3/2026
32	TBD	12/31/2025	1/3/2026
33	TBD	12/31/2025	1/3/2026
34	TBD	12/31/2025	1/3/2026
35	San Francisco Travel Association	12/31/2025	1/3/2026
36	City of Torrance	12/31/2025	1/3/2026
37	America 250	12/31/2025	1/3/2026
38	TBD	12/31/2025	1/3/2026
39	TBD	12/31/2025	1/3/2026
40	TBD	12/31/2025	1/3/2026

41	TBD	12/31/2025	1/3/2026
42	City of Sierra Madre	12/31/2025	1/3/2026
43	City of Downey	12/31/2025	1/3/2026
44	La Cañada Flintridge	12/31/2025	1/3/2026
45	City of South Pasadena	12/31/2025	1/3/2026
46	The City of Burbank	12/31/2025	1/3/2026

Item #21.A.

City of
IRWINDALE
AGENDA REPORT

Date: October 22, 2025
To: Honorable Mayor and Members of the City Council
From: Julian A. Miranda, City Manager
Issue: Reorganization of the City Council

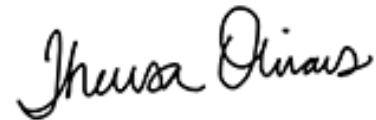
City Manager's Recommendation:

Discuss and provide direction regarding the re-organization of the Irwindale City Council.

Administrative Action:

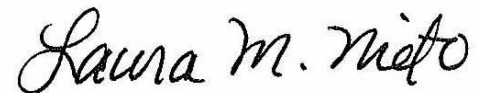
Submitted by:

Theresa Olivares, Assistant City Manager



Prepared by:

Laura Nieto, Chief Deputy City Clerk

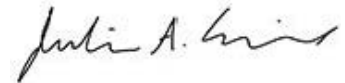


Reviewed by:

Adrian R. Guerra, City Attorney

Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

The Irwindale Municipal Code (IMC) Section 2.04.050 - Election of mayor and mayor pro tempore reads:

"The city council shall elect one of its members to be mayor and one of its members to be mayor pro tempore as specified below:

- a. In even-numbered years, at the regular council meeting at which the canvass of the results of

- the general municipal election shall be conducted;
- b. In odd-numbered years, at the first regular meeting of the council held in November;
 - c. At such other times as a majority of the council shall so order."

In 2019 the reorganization was placed on the November 13th agenda for Council consideration. There was consensus to table the reorganization to the December 11, 2019, meeting. In 2021 and 2023, the reorganization took place at the December 8th and December 13th meetings, respectively.

Staff now seeks Council direction to 1) place the re-organization on the November 12, 2025 agenda, in accordance with Section 2.04.050(b) of the IMC, or 2) place the re-organization on the December 10, 2025 agenda, in accordance with Section 2.04.050(c) of the IMC, or 3) provide other direction.

Fiscal Impact:

There is no fiscal impact associated with this action.

Attachments:

None

Item #21.B.

City of
IRWINDALE
AGENDA REPORT

Date: October 22, 2025

To: Honorable Mayor and Members of the City Council

From: Julian A. Miranda, City Manager

Issue: Resolution Promoting Broad Community Participation and Establishing a Policy Prohibiting Concurrent Service on More Than One City Board or Commission

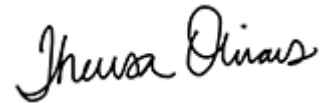
City Manager's Recommendation:

Adopt Resolution No. 2025-99-3687 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE PROMOTING BROAD COMMUNITY PARTICIPATION AND ESTABLISHING A POLICY PROHIBITING CONCURRENT SERVICE ON MORE THAN ONE CITY BOARD OR COMMISSION".

Administrative Action:

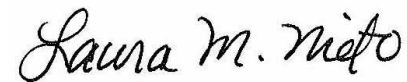
Submitted by:

Theresa Olivares, Assistant City Manager



Prepared by:

Laura Nieto, Chief Deputy City Clerk



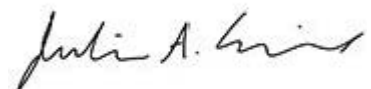
Reviewed by:

Adrian R. Guerra, City Attorney



Approved by:

Julian A. Miranda, City Manager



Background and Analysis:

The City of Irwindale has three active commissions and one non-profit Board: Parks & Recreation, Planning, Senior Citizen, and the Irwindale Community Foundation, respectively. Each commission and board consists of five (5) members, appointed by, and serving at the pleasure of, the Mayor and City Council.

The City Council values broad community engagement and recognizes the diversity of perspectives enhances the quality and responsiveness of decision-making and wishes to provide opportunities for the greatest number of residents to participate in commission service. Concurrent service on appointed boards or commissions may limit the opportunities for wider participation and could create potential conflicts in duties or interests.

Staff is recommending that the City Council consider adopting Resolution No. 2025-99-3687, which would specify that no individual may concurrently serve as a member of more than one City board or commission, at any given time. Further, the resolution would state that if a commissioner applies for and is appointed to a different board or Commission, that appointment shall automatically vacate the individual's prior position, effective upon the date of the new appointment. The intent of this resolution is to promote diversity of representation, equitable access to civic service, and transparency in local government.

Fiscal Impact:

There is no fiscal impact.

Attachments:

1. Resolution No. 2025-99-3687

RESOLUTION NO. 2025-99-3687

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE
PROMOTING BROAD COMMUNITY PARTICIPATION AND ESTABLISHING A
POLICY PROHIBITING CONCURRENT SERVICE ON MORE THAN ONE CITY
BOARD OR COMMISSION**

WHEREAS, the Irwindale City Council values broad community engagement and recognizes that diversity of perspectives enhances the quality and responsiveness of City decision-making; and

WHEREAS, providing opportunities for a greater number of residents to participate in City boards and commissions promotes equitable representation and encourages new ideas; and

WHEREAS, the City Council finds that concurrent services on multiple City boards and commissions may limit opportunities for wider participation and could create potential conflicts in duties or interests;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRWINDALE
DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:**

SECTION 1. The City Council hereby finds the Recitals above true and correct and incorporates them herein by this reference.

SECTION 2. Single Service Policy. No individual may concurrently serve as a member of more than one City board or commission at any given time.

SECTION 3. Vacancy Upon New Appointment. If a current Board member or commission member applies for and is appointed to a different City board or commission, that appointment shall automatically vacate the individual's prior position, effective upon the date of the new appointment.

SECTION 4. This resolution is intended to promote diversity of representation, equitable access to civic service, and transparency in local government.

SECTION 5. This Resolution shall take effect immediately and the Chief Deputy City Clerk shall attest to the adoption of this Resolution.

PASSED, APPROVED and ADOPTED this ____ day of _____ 2025.

Larry G. Burrola, Mayor

ATTEST:

Laura M. Nieto, MMC
Chief Deputy City Clerk

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Chief Deputy City Clerk of the City of Irwindale, do hereby certify that the foregoing Resolution No. 2025-99-3687 adopted by the City Council of the City of Irwindale, at a regular meeting held on the ____ day of ____ 2025, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Laura M. Nieto, MMC
Chief Deputy City Clerk

IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

JUNE 25, 2025
WEDNESDAY
7:54 P.M.

The Irwindale **SUCCESSOR AGENCY TO THE IRWINDALE COMMUNITY REDEVELOPMENT AGENCY** met in regular session at the above time and place.

ROLL CALL:

Present: Councilmembers Albert F. Ambriz, Mark A. Breceda,
Manuel R. Garcia, Mayor Pro Tem H. Manuel Ortiz;
Mayor Larry G. Burrola

Also Present: Julian A. Miranda, City Manager; Jamie Traxler,
Assistant City Attorney; Theresa Olivares, Assistant City Manager;
Christopher Hoffer, Chief of Police; Kambiz Borhani, Director of
Finance / City Treasurer; Marilyn Simpson, Community Development
Director; Eddie Chan, Director of Engineering / Building Official;
Elizabeth Rodriguez, Public Services Director; Mary Hull, Human
Resources Manager, and Laura Nieto, Chief Deputy City Clerk

AB 2449 DISCLOSURES None.

CONSENT CALENDAR

MOTION A motion was made by Councilmember Ambriz, seconded by
Councilmember Breceda, to approve the Consent Calendar. The
motion was unanimously approved.

ITEM NO. 27A MINUTES OF THE REGULAR MEETING HELD APRIL 9, 2025
MINUTES OF THE
REGULAR MEETING The minutes of the regular meeting held April 9, 2025, were approved
HELD APRIL 9, 2025 as presented.

ITEM NO. 27B WARRANTS / DEMANDS / PAYROLL
WARRANTS /
DEMANDS / PAYROLL The warrants / demands / payroll were approved.

END OF CONSENT CALENDAR

SPONTANEOUS
COMMUNICATIONS

There were no speakers.

ADJOURNMENT

There being no further business to conduct, the meeting was
adjourned at 7:55 p.m.

Laura M. Nieto, MMC
Chief Deputy City Clerk

The Irwindale **HOUSING AUTHORITY** met in regular session at the above time and place.

ROLL CALL:

Present: Board Members Albert F. Ambriz, Mark A. Breceda, Manuel R. Garcia, Vice Chair H. Manuel Ortiz; Chair Larry G. Burrola

Also present: Julian A. Miranda, Executive Director; Jamie Traxler, Assistant General Counsel; Theresa Olivares, Assistant Executive Director; Christopher Hofford, Chief of Police; Kambiz Borhani, Director of Finance / City Treasurer; Marilyn Simpson, Community Development Director; Elizabeth Rodriguez, Public Services Director; Eddie Chan, Director of Engineering / Building Official; Mary Hull, Human Resources Manager, and Laura Nieto, Chief Deputy City Clerk

AB 2449 DISCLOSURES None.

CONSENT CALENDAR

MOTION

A motion was made by Vice Chair Ortiz, seconded by Board Member Ambriz, to approve the Consent Calendar. The motion was unanimously approved; Board Members Breceda and Garcia abstaining on Item No. 33B.

ITEM NO.33A
MINUTES OF THE
REGULAR MEETING
HELD APRIL 23, 2025

MINUTES OF THE REGULAR MEETING HELD APRIL 23, 2025

The minutes of the regular meeting held April 23, 2025, were approved as presented.

ITEM NO. 33B
ACQUISITION OF
4846 IRWINDALE AVE.
IRWINDALE, CA

ACQUISITION OF 4846 IRWINDALE AVENUE, IRWINDALE, CA

RESOLUTION NO.
HA 2025-05-149
ADOPTED

Resolution No. HA 2025-05-149, entitled:

“A RESOLUTION OF THE IRWINDALE HOUSING AUTHORITY APPROVING THE ACQUISITION OF 4846 IRWINDALE AVENUE, IRWINDALE, CA AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE PURCHASE AND SALE AGREEMENT AND RELATED DOCUMENTS AND APPROVING THE APPROPRIATION OF FUNDS FROM LOW AND MODERATE-INCOME HOUSING ASSET FUND (12)”, was adopted.

END OF CONSENT CALENDAR

SPONTANEOUS
COMMUNICATIONS

There were no speakers.

NEW BUSINESS

ITEM NO. 35A
FEASIBILITY STUDIES
FOR 16154-16158
ARROW HIGHWAY,
IRWINDALE, CA

FEASIBILITY STUDIES FOR 16154-16158 ARROW HIGHWAY,
IRWINDALE, CA

BOARD MEMBER
BRECEDA AND
EXECUTIVE DIRECTOR
MIRANDA

Board Member Breceda and Executive Director Miranda declared potential conflicts of interest and exited the Council Chambers at 7:58 p.m.

HOUSING
COORDINATOR
LOPEZ

Housing Coordinator Lopez presented the staff report and introduced Rosalie Lansing of the San Gabriel Valley Council of Governments ("SGVCOG") who discussed its role in the project.

VICE CHAIR ORTIZ

In response to a question by Vice Chair Ortiz, Ms. Lansing advised that there is no cost to the City in participating in this matter due to its partnership with the SGVCOG.

COORDINATOR
LOPEZ

Coordinator Lopez added that this service would typically cost thousands of dollars and that participation with the COG would also present the opportunity for further funding through the state and other local agencies.

BOARD MEMBER
AMBRIZ

Responding to a question from Board Member Ambriz, Coordinator Lopez advised that a decision has yet to be made regarding the type of housing that should be developed at the subject site.

ITEM NO. 35B
AWARD OF
CONSULTING
CONTRACT FOR
FEASIBILITY FOR THE
10-ACRE SITE AT
5100 ALLEN DRIVE

AWARD OF CONSULTING CONTRACT FOR FEASIBILITY FOR
THE 10-ACRE SITE AT 5100 ALLEN DRIVE

COORDINATOR
LOPEZ

Coordinator Lopez presented the staff report.

VICE CHAIR ORTIZ

Vice Chair Ortiz had a billing question, to which Coordinator Lopez advised that both consultants will work together and will present only one invoice. He further added that the \$42,500 amount listed in the report represents the complete price for the proposed work.

BOARD MEMBER
GARCIA

Board Member Garcia suggested that the consultants consider other infrastructure for the site, including potentially widening Allen Drive, the inclusion of a center median, and parking along the east side of the street.

MOTION

A motion was made by Board Member Ambriz, seconded by Vice Chair Ortiz, to authorize the Executive Director, or the Housing Coordinator should the Executive Director have a conflict of interest, to enter into an agreement with Keyser Marston Associates, Inc. and Citythinkers in the amount of \$42,500 for assessing the financial feasibility of the 10-acre site at 5100 Allen Drive, Irwindale, CA, subject to final approval as to form by the Authority Counsel's Office. The motion was unanimously approved.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 8:25 p.m.

Laura M. Nieto, MMC
Chief Assistant Authority Secretary