

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200



NOTICE AND AGENDA FOR REGULAR MEETING OF THE

SENIOR CITIZEN COMMISSION

November 24, 2025

9:00 AM

IRWINDALE COUNCIL CHAMBER

ROBERT LOPEZ - Chair

CAROL ACOSTA - Vice Chair

CHRISTINA FRAIJO - Commissioner

LINDA MAREZ - Commissioner

IRIS RODRIGUEZ - Commissioner

Via Zoom Webinar at <https://us02web.zoom.us/j/88366337251>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Listen Over Phone: 1-669-900-6833; Webinar ID: 883-6633-7251

Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda. The Senior Citizen Commission may request that staff research and/or schedule certain matters for consideration at a future Senior Citizen Commission meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City of Irwindale has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a Senior Citizen Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected and appointed official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member and/or Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **INVOCATION**

4. **ROLL CALL** **Commissioners: Christina Fraijo, Linda Marez, Iris Rodriguez; Vice Chair Carol Acosta; Chair Robert Lopez**

5. **AB 2449 DISCLOSURES**

Remote participation by a member of the legislative body for just cause or emergency circumstances

6. **NEW BUSINESS**

At this time, members of the audience may ask to be heard regarding an item on New Business.

A. "Civility & Decorum" Training Session presented by Liebert Cassidy & Whitmore (Verbal Report)

Department: Administration

Recommendation: Receive and file.

B. Senior Center Transportation Program

Department: Public Services

Recommendation:

Review the Senior Center Transportation Guidelines and direct staff on any edits or updates needed.

7. **CONSENT CALENDAR**

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes of the Meeting Held October 27, 2025

Department: City Clerk

Recommendation: Approve

8. **SPONTANEOUS COMMUNICATIONS**

This is the time set aside for members of the audience to speak on any item not on this agenda that is within the Commission's subject matter jurisdiction. The Senior Citizen Commission is an advisory body appointed by the City Council that reviews and provides recommendations on matters related to the senior citizens of the community. Except for very limited circumstances, state law prohibits any Commission discussion or action on items that are not on the agenda.

All members of the public are asked to observe the City's Rules of Procedure and Public Meeting

Decorum. The City's Rules of Procedure and Public Meeting Decorum can be found on the City's website, and at Chapter 2.40 of the Irwindale Municipal Code. You may also contact the City Clerk's Office for copies.

Each speaker will be limited to 3 minutes unless such time limits are extended. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized groups of persons wishing to address the Board on the same subject should select a spokesperson to represent the group so as to avoid unnecessary repetition.

The Commission may regulate a speaker who is speaking too long or out of order, being unduly repetitious, discussing irrelevancies, or extending to items not within the subject matter jurisdiction of the Commission. Please be reminded that discrimination, abusive use of profanity, unruly disruption, and violent or physically threatening conduct is discouraged. Members of the public shall not disrupt the orderly conduct of the meeting. The Presiding Officer will request that a person cease any disruptive conduct, and if not immediately stopped, will direct the person to be removed from the meeting.

9. SENIOR CENTER MANAGER UPDATE

10. PUBLIC SERVICES DIRECTOR UPDATE

11. REQUESTS FOR AGENDA ITEMS BY COMMISSION

If a Commissioner is interested in a task or project, the Commissioner shall request that the item be agendized in this section.

12. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Irwindale Senior Citizen Commission to be held on November 24, 2025, to be posted at the City Hall, Library, and Post Office on November 20, 2025.



Armando Hegdahl, CMC
Management Analyst

City of
IRWINDALE
AGENDA REPORT

Date: November 24, 2025
To: Honorable Chair and Members of the Senior Citizen Commission
From: Elizabeth Rodriguez, Public Services Director
Issue: Senior Center Transportation Program

Public Services Director's Recommendation:

Review the Senior Center Transportation Guidelines and direct staff on any edits or updates needed.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Elena Martinez, Senior Center Manager

Background and Analysis:

Due to several questions raised during the Senior Citizens Commission meeting on October 27, the Senior Center Manager will be providing a presentation on the Senior Center Transportation Program. As the current guidelines were originally created in 2018, staff is requesting guidance from the Commission on making minor updates and general clean-up revisions to the document.

Attachments:

1. Senior Center Transportation Services Program
2. Transportation Program Guidelines



SENIOR CENTER TRANSPORTATION SERVICES PROGRAM

11/24/25

Presented by: Elena Martinez, Senior Center Manager

1 WHAT

2 WHO

3 WHEN/ WHERE

4 HOW





WHAT

- The Irwindale Senior Center Transportation Program provides curb-to-curb transportation services to Irwindale residents who are fifty (50) years of age or older.
- Transportation services include rides to medical, dental, and vision appointments, as well as local transportation to the bank, post office, pharmacy, Irwindale City Hall, and of course, the Irwindale Senior Center.
- The Senior Center has two vans for transportation: a 6-passenger van and a 9-passenger van with a lift suitable for wheelchair access.
- TRANSPORTATION SERVICES PROVIDED BY THE IRWINDALE SENIOR CENTER ARE NOT FOR MEDICAL EMERGENCIES.

WHO

- Irwindale Residents age 50+
- Those who use a wheelchair or other assistive equipment are able to participate. However, if more than a hand or arm for support is required, participants must arrange to receive assistance from a personal care attendant. In addition, participants must notify Senior Center staff in advance if they will be accompanied by a personal care attendant.
- Portable oxygen tanks are allowed at the responsibility of the owner. Owners must ensure the equipment is functioning properly, secured at all times, and contains an adequate supply of oxygen for the duration of the trip.



Transportation Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
Pharmacy	Pharmacy	Pharmacy	Pharmacy	Pharmacy
2:30pm	9am - 10am 2:30pm	2:30pm	9am - 10am	1:30pm
Medical Appointments	Medical Appointments	Medical Appointments	Medical Appointments	Medical Appointments
8:30am - 1:30pm	8:30am - 1:30pm	8:30am - 1:30pm	8:30am - 1:30pm	8:30am - 1:30pm
Local Grocery Store (5 miles from home)	Shopping: Wal-Mart Westfield Center Target			Bank and Post Office
8:30am - 10:30am	2 nd Tuesday 8:30am - 10:30am			8:30am - 12:00pm

WHEN/WHERE

- Transportation to and from the Senior Center is available 5 days a week from 8:30am to an hour before closing time.
- The Transportation program allows for a 15 mile radius from the Senior Center

HOW

- To participate in the Transportation Services program, participants must complete the Transportation Services Program Registration Form at the Senior Center.
- Participants must call the (626) 430-2283 at least 24 hours in advance to arrange transportation. When calling, participant must specify the following:
 - Date and time of appointment
 - Name and address of physician or destination
 - If a companion will be present
 - If a wheelchair lift is needed
- Participants need to be ready for pick up half an hour before the appointment time.
- To cancel a ride, participants must contact the Senior Center as far in advance as possible.

A photograph of the Irwindale Senior Citizens Center courtyard. In the foreground, a multi-tiered terracotta fountain with water spraying upwards and outwards sits in a circular basin. Behind the fountain is a low wall with a brick top and a garden bed containing various plants and a small palm tree. The background features a two-story building with a red-tiled roof, large arched windows, and a central entrance with glass doors. The text "IRWINDALE SENIOR CITIZENS CENTER" is visible above the entrance. Large, leafy trees are scattered throughout the courtyard, and a large, stylized "Questions?" text is overlaid in the center.

Questions?



SENIOR CENTER TRANSPORTATION SERVICES PROGRAM



Rider's Guidelines

WHO MAY USE THIS TRANSPORTATION SERVICE?

The Irwindale Senior Center Transportation Services Program ("Program") provides **curb-to-curb** transportation services to Irwindale residents who are fifty (50) years of age and older.

The Senior Center has two vans for transportation purposes; (one) 6-passenger van and (one) 8- passenger van with a lift for wheelchair purposes. Please notify staff when making your transportation arrangement if you are in need of the wheelchair accessible van.

Transportation services provided by the Irwindale Senior Center are NOT for medical emergencies. In an emergency, please call 911.

WHAT TRANSPORTATION SERVICES ARE AVAILABLE TO ME?

Our services include transportation to medical, dental, and vision appointments, as well as local transportation to the bank, post office, pharmacy, and Irwindale City Hall. We also provide transportation to the Irwindale Senior Center so that you may participate in the classes we offer and/or our lunch program.

TRANSPORTATION SCHEDULE

Service Day	Transportation Hours	Destination	Restrictions
Tue & Thurs Mon.— Thurs Fridays	9am- 10am 2:30 pm 1:30pm	Pharmacy	Drivers are prohibited from picking up your prescription(s). You are responsible for retrieving your prescriptions from the pharmacy.
Mon.- Fri.	8:30 am – 1:30 pm	Medical Appointments	15 Miles radius from the senior center.
Mondays	8:30 am - 10:30 am	Local grocery store	Located within a 5-mile radius of your home. Rotated between Superior, Stater Brothers, Smart and Final, and El Super
2 nd Tues. of the Month	8:30 am – 10:30 am	Shopping trips to Wal-Mart, Westfield Shopping Center, and Target	Due to space limitations and to minimize the potential for injuries to our drivers, we ask that passengers limit their purchases to an amount they can carry on their own. Shoppers should consider using a two-wheeled shopping cart for the items purchased.
Fridays	8:30 am – 12:00 pm	Bank and Post Office	Located within 5-mile radius of your home

HOW DO I ARRANGE FOR A RIDE?

First-time riders must complete the Transportation Services Program Registration Form prior to contacting the Irwindale Senior Center.

Riders must call (626) 430-2283, 24-hours in advance, to arrange for transportation. The Irwindale Senior Center is open Monday through Friday from 8:00 a.m. to 4:00 pm. Requests are taken on a first come first served basis and medical requests take precedence.

Please consider booking all of your appointments for errands, groceries, shopping, and medical appointments on a monthly basis.

When you call for a ride please provide the following:

- **Date and time of your appointment**
- **Name and address of your physician or destination**
- **Let us know if a companion will be riding with you**
- **Let us know if you require the wheelchair lift**

WHAT IF I USE A WHEELCHAIR OR OTHER ASSISTIVE EQUIPMENT TO AMBULATE?

The Program offers a curb-to-curb service. Riders must meet the van at the curb. To use the Program, you should be able to move around independently or with the assistance of a wheelchair, walker, or cane.

If you use a wheelchair and/or you are unable to stand or walk short distances, we have one 8- passenger van equipped with a wheelchair lift.

Both vehicles are equipped with sturdy steps with handrails on each side to help you with boarding the vehicle. Drivers can offer a hand or arm for support with boarding and exiting the vehicle, but they cannot physically lift or pick you up. Drivers **cannot lift** or transfer you from a seated to a standing position or lift a wheelchair when you are in it. Drivers are not allowed to assist you by walking with you or pushing your wheelchair. *If you need more help than an arm for support, a personal care attendant, friend, or relative will be needed to assist you on and off of the vehicle, out of your house and to your appointment.* **Please tell the Senior Center in advance if you plan to have a person accompany you on the bus.**

Note: If you are dependent on a wheelchair, a barrier free path or ramp that is built according to code is needed for you to get in and out of your house safely.

For safety reasons, we **cannot** transport you if you need immediate medical attention, are sedated or after an inpatient stay. This policy is established to ensure that the Irwindale Senior Center is providing the safest method of transportation possible to residents.

IS A PORTABLE OXYGEN TANK ALLOWED IN THE VAN?

You can take a portable oxygen tank on the vans. Just be sure that the tank is:

- functioning properly
- secured at all times during travel
- managed by you
- holding an adequate supply of oxygen for the trip

SERVICE LIMITATIONS

We strive our best to ensure that staff is available to accommodate your transportation needs, but on occasion we may be unable to accommodate your needs. As a result, we encourage and strongly recommend that you maintain a list of family, friends, and neighbors as back up to our service.

WHAT CAN I DO TO HELP THE SERVICE RUN SMOOTHLY?

A signed Transportation Services Registration Form and Waiver must be on file with the Irwindale Senior Center before you ride on the van/bus.

Rides must be requested through the Irwindale Senior Center office staff, in person or by calling (626) 430-2283. Drivers are not allowed to make appointments.

If you must cancel a ride, the Irwindale Senior Center requires as much notice as possible so that we can accommodate other people who need transportation.

Our vehicles may need to access your driveway. We ask that your driveway be passable (clear of trees, shrubs, etc.) so that we may provide safe and efficient service to you.

PLEASE BE READY FOR PICK UP ½ HOUR BEFORE YOUR APPOINTMENT TIME. The driver will wait at the pick-up location for 5 to 10-minutes; it is the rider's responsibility to be at the designated pick-up location at the pre-arranged time. Drivers cannot leave the vehicle to enter a building to look for you. Failure to be at the curb side pick-up location may result in the driver leaving the location. Please be mindful that the driver has a schedule to adhere to, as he/she has other individuals who need to get to their appointments.

HEALTH & SAFETY

Seatbelts must be worn at all times. Passengers must remain seated until the van/bus is parked.

Due to confined space on the vehicles and in consideration of other passengers, **please maintain proper hygiene and refrain from using perfumed products.**

The Irwindale Senior Center may refuse transportation to you if you:

- Engage in violent, seriously disruptive, or illegal conduct, or pose a direct threat to the health and safety of others.
- Are in possession of a weapon.
- Display objectionable conduct (such as, but not limited to, being under the influence of alcohol or illegal drugs, or participating in any form of harassing behavior).

SUGGESTIONS OR CONCERNS

If you have a compliment, suggestion, or concern regarding the transportation service, please contact the Irwindale Senior Center by calling 626-430-2283. We strive to provide excellent service in an efficient and cost effective manner.

Outlined below are the rules and regulations that govern the Irwindale Senior Center Transportation Program and all passengers are expected to observe them.

1. Use of the transportation service is for Irwindale Residents only.
2. Follow the Irwindale Senior Center Staff instructions at all times.
3. Smoking/tobacco products, illegal drugs, and alcoholic beverages are prohibited.
4. No animals allowed with the exception of service dogs.
5. Loitering or use of profanity will not be tolerated.
6. Vandalism and defacing of property will not be tolerated. Vandals will be prosecuted.
7. Proper attire and shoes are required when using the service. Please keep in mind that other passengers may be on the vehicle with you.
8. Staff will collect and hold lost and found items for a two-week period. After that time, items will be donated to a charitable organization.
9. Public display of amorous affection is not permitted and will not be tolerated.
10. With the exception of water, eating and drinking is prohibited.
11. No spitting, chewing tobacco, or gum is permitted in the vehicle.
12. The following activities are not permitted and will result in suspension or expulsion from the Irwindale Senior Center Transportation Program:
 - A. Fighting
 - B. Stealing
 - C. Property Damage/Vandalism
 - D. Loitering
 - E. Disorderly Conduct
 - F. Horseplay

G. Littering

H. Verbal abuse of staff or transportation users

I. Use of profanity.

13. We recommend that individuals carry appropriate identification in case of any emergency.

14. The City of Irwindale Senior Center reserves the right to add, amend, or delete rules as necessary, which will impact these rules as well.

15. No candles or incense may be burned in the vehicles.



SENIOR CENTER
(626) 430-2283

Transportation Services Program Registration Form

RIDER INFORMATION

Name: _____ Resident ID # _____

Address: _____

City: _____

Home Phone# _____ Cell Phone# _____

EMERGENCY CONTACT INFORMATION

Please provide us with someone to contact in case of an emergency:

1. Name: _____

Telephone #: _____

2. Name: _____

Telephone #: _____

REQUIRED INFORMATION

1. Do you have a disability? ☐ Yes ☐ No
2. Can you climb (3) 12 inch steps? ☐ Yes ☐ No
3. Do you have a companion who travels with you to assist you?
☐ Yes ☐ No
4. Do you live alone? ☐ Yes ☐ No
5. Can get into a car unassisted? ☐ Yes ☐ No

Please check any of the following items that you use or conditions that pertain to you:

6. I am: ☐ Hearing Impaired ☐ Visually Impaired ☐ Weak in the Legs
7. I use a: ☐ Walker ☐ Cane ☐ Portable Oxygen Tank ☐ Wheelchair
☐ Electric Scooter ☐ Electric Wheelchair

NOTE: If you use a wheelchair or scooter, please complete the following:

1. Do you manage the wheelchair independently; or is there an aide or family member that is physically able to assist you?
☐ Yes ☐ No
2. If electric scooter or electric wheelchair, please give estimated weight of chair ____ lbs.

SERVICE LIMITATIONS & WAIVER

City of Irwindale staff will use their discretion to ensure that transportation requests can be provided safely. The City of Irwindale may also refuse transportation to you if you engage in violent, seriously disruptive, or illegal conduct, pose a direct threat to the health and safety of others, are in possession of a weapon, display objectionable conduct (such as but not limited to being under the influence of alcohol or illegal drugs, or participate

in any form of harassing behavior) or when the schedule is full. The City of Irwindale cannot assume responsibility for being a resident's sole source of transportation. We advise all passengers to maintain family, friends, and neighbors as back up to the City of Irwindale Senior Center Transportation Services. In order to have transportation available to all older residents, we may limit the number of rides scheduled per month per person if the demand for rides exceeds the Senior Center's resources. Please read the description of the City of Irwindale Senior Center Transportation Services Program and the following waiver and then sign and date below. Return this form to Irwindale Senior Center.

The undersigned hereby agrees to defend, indemnify, and hold harmless the City of Irwindale and its officers, employees and agents from and against any and all loss, liability charges and expenses (including attorney's fees) and cost which may arise by reason of participation in any program. (The City does not provide accident, medical, liability, worker's compensation insurance or any other insurance for program participants). I hereby consent to emergency treatment as a result of accident or injury. I further agree to pay any and all costs incurred as a result of said treatment. I agree to carefully inspect and satisfy for myself that the facilities provided are reasonably safe for their intended use. Once having conducted the inspection, I hereby expressly assume the risk of participating at the premises. I understand the City retains the right to use photos taken during activities for publicity purposes.

I acknowledge that I will be solely responsible for the furnishing of necessary safeguards and appropriate equipment for protection against injury.

I have read this document and the document entitled City of Irwindale Senior Center Transportation Services Program and understand and agree to the terms and conditions contained in both documents.

Signature_____ **Date**_____

**IRWINDALE COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**OCTOBER 27, 2025
MONDAY
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Christina Fraijo, Linda Marez, Iris Rodriguez.
Vice Chair Carol Acosta; Chair Robert Lopez

Also present: Elizabeth Rodriguez, Public Services Director; Elena Martinez, Senior Center Manager; and Armando Hegdahl, Management Analyst

AB2449 DISCLOSURES

None.

CONSENT CALENDAR

MOTION

A motion was made by Vice Chair Acosta, seconded by Commissioner Rodriguez, to approve the Consent Calendar. The motion was unanimously approved.

**ITEM NO. 6A
MINUTES OF THE
MEETING HELD
SEPTEMBER 22, 2025,**

MINUTES OF THE MEETING HELD SEPTEMBER 22, 2025

The minutes of the meeting held September 22, 2025, were approved as presented.

END OF CONSENT CALENDAR

**SPONTANEOUS
COMMUNICATIONS**

PATRICIA GONZALES

Patricia Gonzales 1) commended Senior Center staff for their efforts in organizing the recent Health Fair, which experienced a large turnout, 2) recommended that signs be placed at the Senior Center indicating that vendors during the boutique event can be located at various areas, and 3) thanked staff for replacing the calendar at the Senior Center and for setting out updated flyers for seniors.

NEW BUSINESS

**ITEM NO. 8A
SURVEY FOR
VULNERABLE
POPULATION**

SURVEY FOR VULNERABLE POPULATION

MANAGER MARTINEZ

Manager Martinez presented the staff report.

VICE CHAIR ACOSTA

Responding to a question by Vice Chair Acosta, Manager Martinez stated her belief that transportation is provided for seniors for medical appointments up to a distance between 15 and 30 miles from Irwindale. Manager Martinez encouraged anybody with questions to call Senior Center staff for additional details.

DIRECTOR RODRIGUEZ Director Rodriguez added that the City has adopted a transportation policy which is available to anybody who wishes to obtain more information regarding the service.

COMMISSIONER FRAIJO Commissioner Fraijo suggested that the flyer also be made available in Spanish.

MOTION A motion was made by Commissioner Rodriguez, seconded by Commissioner Fraijo, to recommend that the City Council approve the survey attached to the staff report to be sent to all city households. The motion was unanimously approved.

ITEM NO. 8B
AGE FRIENDLY CITY

MANAGER MARTINEZ Manager Martinez presented the staff report.

CHAIR LOPEZ In reply to a question by Chair Lopez, Manager Martinez stated that, should the Commission approve, staff would forward this matter to the City Council for direction. Staff will keep the Commission informed regarding the matter's progress.

MOTION A motion was made by Commissioner Marez, seconded by Commissioner Rodriguez, to recommend for staff to initiate the "Age-Friendly City" application process through AARP. The motion was unanimously approved.

SENIOR CENTER
MANAGER UPDATE

Senior Center Manager Martinez provided the following update:

- 1) The Senior Center participated in the Great Shakeout drill on October 16 as well as the Great Shake and Scoop drill on October 15.
- 2) Registrations for new classes begin November 24 for residents and December 8 for non-residents.
- 3) A pumpkin decorating event has been scheduled for this Wednesday.
- 4) A Dia de los Muertos event has been scheduled for November 3.
- 5) The seniors enjoyed a trip to Oak Glen on October 11.
- 6) Registrations begin November 3 for the Mariachi Christmas scheduled for December 12.
- 7) A Health Fair was hosted on September 16 and had participation from over 12 vendors.
- 8) A Halloween Dance has been scheduled for October 24.
- 9) A Holiday Boutique has been scheduled for November 5.
- 10) A Thanksgiving Dance has been scheduled for November 21.
- 11) Staff is hosting a Dodger Day at the Senior Center today and will be selling hot dogs.
- 12) The Senior Center's barbershop restroom will be made available for use by the seniors during the November Dance.
- 13) She also provided a sample of the Irwindale Senior Scoop newsletter; staff is currently working on the spring newsletter.

COMMISSIONER
RODRIGUEZ

Commissioner Rodriguez requested that the tea vendor that participated in the Health Fair be invited to participate in future events. She also asked whether two bingo events could be held monthly rather than just one, to which Manager Martinez advised that staff recently implemented monthly loteria activities, but should these not garner much interest, staff would be happy to look into holding bingo activities twice per month.

PUBLIC SERVICES
DIRECTOR UPDATE

Director Rodriguez provided the following update:

- 1) She provided details regarding the Irwindale Community Foundation's gift card giveaway event scheduled for November 15.
- 2) The City Clerk's Office is currently accepting applications for upcoming commission vacancies.
- 3) The City Clerk's Office is organizing a Youth in Government session scheduled for March 16, 2026.
- 4) She provided an update on the Irwindale Public Library Improvement Project.
- 5) The Police Department is raffling off a 75-inch tv as part of a fundraiser promoting its Pink Patch Project fundraiser.
- 6) Public Works staff is working hard on the City Hall beautification project, including the rose garden fronting City Hall.
- 7) She added that, if any member of the Senior Commission plans on attending the CPRS conference scheduled for next year, to please submit their request by November 6.

REQUESTS FOR AGENDA
ITEMS BY COMMISSION

COMMISSIONER
RODRIGUEZ

Commissioner Rodriguez thanked staff for the wonderful Halloween Dance and for the good food and asked that everyone please stand for a minute to recognize the lives of those family/friends that were recently lost.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 9:26 a.m.

ATTEST:

Armando Hegdahl, CMC
Management Analyst