

CITY OF IRWINDALE

AGENDA FOR THE SPECIAL MEETING OF THE

**IRWINDALE COMMUNITY FOUNDATION
TUESDAY, NOVEMBER 25, 2025
6:00 PM -**

IRWINDALE CITY COUNCIL CHAMBERS

**Albert F. Ambriz - Chair
Steven Hillgren - Vice Chair
Vanessa Duran - Member
George Silva - Member
Dena Zepeda - Member**

**In-Person at the City Council Chambers and
Via Zoom Webinar at**

Join Zoom Meeting

View Only Webinar ID: <https://us02web.zoom.us/j/86976069662>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Submit public comments by email to LNieto@irwindaleca.gov before or during the meeting, prior to the close of public comment on an item. Comments will be read by the Secretary during public comment. Lengthy public comment may be summarized in the interest of time.

Spontaneous Communications: The public is encouraged to address the Irwindale Community Foundation on any matter listed on the agenda. The Irwindale Community Foundation will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Irwindale Community Foundation may direct staff to investigate and/or schedule certain matters for consideration at a future Board meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Irwindale Community Foundation Secretary, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

OPEN SESSION – 6:00 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. ROLL CALL Vanessa Duran, George Silva, Dena Zepeda, Vice Chair Steven Hillgren, Chair Albert F. Ambriz

SPONTANEOUS COMMUNICATIONS

Spontaneous Communications are limited to the special meeting agenda items only.

NEW BUSINESS

- 1. Discussion regarding Irwindale Community Foundation Assistance Request

Recommendation: Discuss and provide direction.

- 2. Discussion on 2026 Fundraising Event

Recommendation: The the Irwindale Community Foundation discuss the 2026 Fundraising event.

CONSENT CALENDAR

- 3. Appropriation of Funds for the Annual Gift Card Giveaway Increased Value

Recommendation: Adopt Resolution No. ICF 2025-09-048 entitled, "**A RESOLUTION OF THE IRWINDALE COMMUNITY FOUNDATION BOARD APPROPRIATING FUNDS IN THE AMOUNT OF \$2575 TO INCREASE THE ANNUAL GIFT CARD GIVEAWAY VALUE FROM \$75 TO \$100**".

- 4. Rize Credit Union Accounts Balance Report as of September 30, 2025

Recommendation: That the Irwindale Community Foundation Board receives and files the Rize Credit Union accounts balance report as of September 30, 2025.

EXECUTIVE DIRECTOR UPDATE

IRWINDALE COMMUNITY FOUNDATION MEMBER COMMENTS

ADJOURN

Item #1.



Date: November 25, 2025
To: Honorable Chair and Members of the Irwindale Community Foundation Board
From: Julian A. Miranda, Executive Director
Issue: Discussion regarding Irwindale Community Foundation Assistance Request

Executive Director's Recommendation:

Discuss and provide direction.

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

Reviewed by:

Kambiz Borhani, Treasurer

Approved by:

Julian A. Miranda, Executive Director

Background and Analysis:

At the request of Chair Ambriz and Vice Chair Hillgren, the Irwindale Community Foundation's Bylaws have been placed on the agenda to discuss a medical assistance program.

By way of background, the Bylaws were initially adopted by the City Council on February 13, 2019, and amended by the City Council on March 13, 2024. On October 18, 2018, the Irwindale City Council adopted Resolution No. 2018-72-3066, approving the establishment of a Non-Profit Community

Foundation for the purpose of providing public services supported by a nonprofit community foundation. The ICF was modeled after other similar foundations with a purpose of promoting, sponsoring, and assisting in the advancement of Irwindale parks, recreation facilities, programs, and community service opportunities to strengthen and enhance the quality of life for the Irwindale community.

On February 13, 2019, the Irwindale City Council approved the Foundation's structure for the Board of Directors, the Articles of Incorporation, and Bylaws. Identifying that the five member Irwindale Community Foundation Board would include one City Council Member, two Irwindale Residents, and two Irwindale Businesses.

On March 13, 2024, the Irwindale City Council approved an amendment to the Bylaws, staggering the terms of the office for Board members to be appointed in 2024, as all of the Board member terms were to expire on June 30, 2024.

Fiscal Impact:

There is no fiscal impact related to this report.

Attachments:

None

Item #3.



Date: November 25, 2025

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Appropriation of Funds for the Annual Gift Card Giveaway Increased Value

Executive Director's Recommendation:

Adopt Resolution No. ICF 2025-09-048 entitled, "A RESOLUTION OF THE IRWINDALE COMMUNITY FOUNDATION BOARD APPROPRIATING FUNDS IN THE AMOUNT OF \$2575 TO INCREASE THE ANNUAL GIFT CARD GIVEAWAY VALUE FROM \$75 TO \$100".

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

Reviewed by:

Kambiz Borhani, Treasurer

Approved by:

Julian A. Miranda, Executive Director

Background and Analysis:

The Irwindale Community Foundation's Fiscal Year 2025-2026 operating budget includes \$15,000 for the annual community gift card giveaway, at 200 cards with a value of \$75 each. On September 16, 2025, the Board unanimously added an urgency item to the agenda increasing the gift card value from \$75 to \$100, making the finding that the matter arose after the posting of the agenda and there was a

need to take action prior to the next meeting, as the gift card giveaway occurred on November 15, 2025. The increased value of the gift cards requires the Board's formal approval of Resolution No. ICF 2025-09-048 for the additional appropriation and expenditure of \$2,575.

Fiscal Impact:

Approving Resolution No. ICF 2025-09-048 will authorize the appropriation and expenditure of \$2,575 for the increased gift card value.

Attachments:

1. Resolution No. ICF 2025-09-048

RESOLUTION NO. ICF 2025-09-048

**A RESOLUTION OF THE IRWINDALE COMMUNITY FOUNDATION BOARD
APPROPRIATING FUNDS IN THE AMOUNT NOT TO EXCEED \$2,575 TO
INCREASE THE ANNUAL GIFT CARD GIVEAWAY VALUE FROM \$75 TO \$100**

WHEREAS, on May 27, 2025, the Irwindale Community Foundation (“Foundation”) adopted Resolution 2025-04-043, approving the Foundation’s Fiscal Year 2025-2026 operating budget, including the purchase of 200 gift cards at value of \$75 each for a total of \$15,000; and

WHEREAS, on September 16, 2025, the Board unanimously added an urgency item to the agenda relating to increasing the gift card value from \$75 to \$100, making the finding that the matter arose subsequent to the posting of the agenda and there is a need to take action prior to the next meeting, as the gift card giveaway is scheduled for November 15, 2025; and

WHEREAS, the gift cards provide financial assistance to Irwindale residents during the holiday season; and

WHEREAS, by this Resolution, the Irwindale Community Foundation Board wishes to retroactively approve the additional expenditure of \$2,575 for the additional gift card value and appropriate the necessary funds.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF IRWINDALE COMMUNITY FOUNDATION, HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

Section 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

Section 2. The Irwindale Community Foundation hereby approves appropriation of additional \$2,575 for the increased gift card value from \$75 to \$100.

Section 3. The Secretary shall certify to the adoption of this resolution, which shall in turn be retroactively effective.

Section 4. If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or the application thereof to any person or circumstances, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the application of any other section, subsection, sentence, clause, phrase, or portion of this Resolution, and to this end the invalid or unconstitutional section, subsection, sentence, clause, phrase of this Resolution are declared to be severable. The Irwindale Community Foundation Board hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more

sections, subsections, sentences, clauses, phrases, parts or portions thereof be declared invalid or unconstitutional.

SECTION 5. This Resolution shall take effect immediately and the Secretary shall attest to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 25th day of November 2025.

Albert F. Ambriz, Chair

ATTEST:

Laura M. Nieto, MMC
Secretary

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Secretary of the Irwindale Community Foundation do hereby certify that the foregoing Resolution No. ICF 2025-09-048 was duly adopted by the Foundation Board, at a special meeting held on the 25th day of November 2025, by the following vote:

AYES: Boardmembers:

NOES: Boardmembers:

ABSENT: Boardmembers:

ABSTAIN: Boardmembers:

Laura M. Nieto, MMC
Secretary

Item #4.



Date: November 25, 2025

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Rize Credit Union Accounts Balance Report as of September 30, 2025

Executive Director's Recommendation:

That the Irwindale Community Foundation Board receives and files the Rize Credit Union accounts balance report as of September 30, 2025.

Administrative Action:

Submitted/Prepared/Reviewed by:

Kambiz Borhani, Treasurer

A handwritten signature in black ink, appearing to read "K. Borhani".

Approved by:

Julian A. Miranda, Executive Director

A handwritten signature in black ink, appearing to read "Julian A. Miranda".

Background and Analysis:

On March 18, 2025, the Irwindale Community Foundation Board approved a new financial service relationship with the Rize Credit Union.

The attached Report summarizes the types of accounts established and their balances as of September 30, 2025. To diversify and maximize interest yield, ICF's money has been spread into savings, money market, and certificates. The regular expenses will be paid through ICF's checking account.

Fiscal Impact:

There is no fiscal impact of receiving and filing this report.

Attachments:

1. Rize Credit Union Account Balance Report as of September 30, 2025

**IRWINDALE COMMUNITY FOUNDATION
RIZE CREDIT UNION
September 30, 2025**

ACCOUNT DESCRIPTION	COST	YIELD	PURCHASE DATE	MATURITY DATE	MKT VALUE / ENDING BALANCE	INSURED BY
<u>IRWINDALE COMMUNITY FOUNDATION</u>						
RIZE CREDIT UNION - CHECKING	\$ 9,627	-			\$ 9,627	NCUA
RIZE CREDIT UNION - SAVINGS	\$ 11	0.050%			\$ 11	NCUA
RIZE CREDIT UNION - MONEY MARKET	\$ 300,904	2.500%			\$ 300,904	NCUA
RIZE CREDIT UNION - CERTIFICATES	\$ 500,000	4.350 %	04/29/25	04/29/26	\$ 509,124	NCUA
GRAND TOTAL	<u>\$ 810,542</u>				<u>\$ 819,666</u>	

This report shows balances in different types of accounts established at Rize Credit Union. The balances reported are as of September 30, 2025. Credit Unions are insured by the National Credit Union Administration (NCUA) through the National Credit Union Share Insurance Fund (NCUSIF). The NCUSIF provides similar deposit insurance coverage to Federal Deposit Insurance Corporation (FDIC).