

CITY OF IRWINDALE

**AGENDA FOR THE
REGULAR MEETING OF THE
IRWINDALE COMMUNITY FOUNDATION
TUESDAY, JANUARY 20, 2026
6:00 PM - OPEN SESSION**

IRWINDALE CITY COUNCIL CHAMBERS

**Albert F. Ambriz - Chair
Steven Hillgren - Vice Chair
Vanessa Duran - Member
George Silva - Member
Dena Zepeda - Member**

**In-Person at the City Council Chambers and
Via Zoom Webinar at**

Join Zoom Meeting

View Only Webinar ID: <https://us02web.zoom.us/j/86976069662>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Submit public comments by email to LNieto@irwindaleca.gov before or during the meeting, prior to the close of public comment on an item. Comments will be read by the Secretary during public comment. Lengthy public comment may be summarized in the interest of time.

Spontaneous Communications: The public is encouraged to address the Irwindale Community Foundation on any matter listed on the agenda. The Irwindale Community Foundation will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Irwindale Community Foundation may direct staff to investigate and/or schedule certain matters for consideration at a future Board meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Irwindale Community Foundation Secretary, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

OPEN SESSION – 6:00 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. ROLL CALL Vanessa Duran, George Silva, Dena Zepeda, Vice Chair Steven Hillgren, Chair Albert F. Ambriz

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Board discussion or action on such communications unless 1) the Board by majority vote finds that a catastrophe or emergency exists; or 2) the Board by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Council cannot (except as stated) participate it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action.

Any public member addressing the Board shall limit comments to three (3) minutes regarding the subject under discussion. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. In no event shall any donations of time exceed six minutes of total speaking time per person on any one item. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject under discussion for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized group of persons wishing to address the Board on the same subject matter, should select a spokesperson to represent the group, so as to avoid unnecessary repetition. The Board may regulate a speaker who is speaking too long, being unduly repetitious, or extending discussion of irrelevancies.

Public Comments will be heard in the following order:

- 1 – Email comments
- 2 – In-person attendees

NEW BUSINESS

1. "Civility & Decorum" Training Session presented by Liebert Cassidy & Whitmore (Verbal Report)

Department: Administration

Recommendation: Receive and file.

2. Update on ICF Funding Expenditures for Fiscal Year 2024-2025 (January 1, 2025 - June 30, 2025)

Recommendation: Receive the update on ICF Funding Expenditures for Fiscal Year 2024-2025 (January 1, 2025 - June 30, 2025).

EXECUTIVE DIRECTOR UPDATE

IRWINDALE COMMUNITY FOUNDATION MEMBER COMMENTS

ADJOURN

Item #2.



Date: January 20, 2026

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Update on ICF Funding Expenditures for Fiscal Year 2024-2025 (January 1, 2025 - June 30, 2025)

Executive Director's Recommendation:

Receive the update on ICF Funding Expenditures for Fiscal Year 2024-2025 (January 1, 2025 - June 30, 2025).

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

Reviewed by:

Kambiz Borhani, Treasurer

Approved by:

Julian A. Miranda, Executive Director

Background and Analysis:

1. On March 19, 2024, the Irwindale Community Foundation approved the reallocation of funds to be distributed as follows:

<u>Department</u>	<u>ICF Reallocated Budget</u>
Aquatics	\$ 19,500
Library	\$ 4,300
Recreation	\$ 42,860
Senior Center	<u>\$ 34,935</u>
TOTAL	\$101,595

2. The attached FY 2024-2025 Expenditure Summary (Attachment "A") reflects all the expenditures that occurred beginning January 1, 2025, through and including June 30, 2025.
3. Due to the unexpected recent tariff increases and inflation increases, some line items exceeded the initial reallocation of funds. Departments did recognize some cost savings during the FY, which offset the cost overruns. Staff continues to monitor the effects of inflation and rising costs in preparation for the upcoming fiscal year. Furthermore, on January 21, 2025, the ICF approved an additional \$6,520 for the recreation department to schedule a second fishing trip in Fiscal Year 2024-2025, which is reflected in Attachment "A."
4. This report will be supplemented by a PowerPoint presentation.

Fiscal Impact:

This report provides the status of the ICF Funding, including expenditures beginning January 1, 2025, through and including June 30, 2025.

Attachments:

1. Attachment "A"

FY 2024-2025 ICF BUDGET
EXPENDITURE SUMMARY (July 1, 2024-December 31, 2024)

ICF Operations						
ITEM	DESCRIPTION	REALLOCATED ICF FUNDS	EXPENDITURE (7/1/24-12/31/24)	EXPENDITURE (1/1/25-6/30/25)	TOTAL EXPENDITURE	# of Participants
Administrative Costs	Bank Fees, Audit Services, Legal Services, Tax Filings, CivicClerk	7,580.00	5,065.00	22,857.40	27,922.40	N/A
Supplies	Polo Shirts, Name Badges, Letterhead, envelopes	1,500.00	80.58	290.66	371.24	N/A
Graduate Recognition	Yard Signs, Banners, Gift Cards	5,000.00	-	1,080.95	1,080.95	20
Mayor's Prayer Breakfast	Breakfast, beverages, centerpieces, miscellaneous expenses	1,900.00	-	-	-	75
Young Citizen Competition	Scholarship Awards to contestants (1st - \$1000, 2nd - \$300, 3rd - \$200)	1,500.00	-	-	-	3
TOTAL ICF OPERATIONS		17,480.00	5,145.58	24,229.01	29,374.59	

DEPARTMENT: AQUATICS						
ITEM	DESCRIPTION	REALLOCATED ICF FUNDS	EXPENDITURE (7/1/24-12/31/24)	EXPENDITURE (1/1/25-6/30/25)	TOTAL EXPENDITURE	# of Participants
Aquatics Expo	Snow Cone truck, promotional materials, decorations, and supplies	2,000.00	847.90	100.10	948.00	70+
Red, White and You Picnic	Interactive water games, decorations, promotional items and supplies	1,000.00	2,052.00	-	2,052.00	100+
Luau	One (1) end of summer luaus - Food, entertainment, and decorations	6,500.00	6,566.87	-	6,566.87	100/event
Shark Shack	Operating supplies (nacho condiments, hot dogs/buns, bowls, beverages, sunblock, etc)	5,000.00	3,066.11	1,451.20	4,517.31	500+
Furniture	Pool deck lounge chairs (6), cocktail tables (8), chairs (16)	5,000.00	-	4,080.58	4,080.58	1000+
TOTAL AQUATICS		19,500.00	12,532.88	5,631.88	18,164.76	

DEPARTMENT: LIBRARY						
ITEM	DESCRIPTION	REALLOCATED ICF FUNDS	EXPENDITURE (7/1/24-12/31/24)	EXPENDITURE (1/1/25-6/30/25)	TOTAL EXPENDITURE	# of Participants
Hotspot Service	Data service for hotspot devices.	2,000.00	1,440.00	-	1,440.00	155 circs in 2024
Special Event Incentives	Purchase incentive items for various events offered by the library (i.e. summer reading program, book festival, etc.)	1,000.00	-	726.49	726.49	
Subscription	Tumblebook subscription for grades K-6, enhancing library's e-learning platform.	1,300.00	1,278.40	-	1,278.40	846 content views
TOTAL LIBRARY		4,300.00	2,718.40	726.49	3,444.89	

DEPARTMENT: RECREATION						
ITEM	DESCRIPTION	REALLOCATED ICF FUNDS	EXPENDITURE (7/1/24-12/31/24)	EXPENDITURE (1/1/25-6/30/25)	TOTAL EXPENDITURE	# of Participants
Adult Trips	Adult Fishing Trip	11,680.00	5,698.00	5,698.00	11,396.00	40
Family Trips	Family Trip - NFL game	4,000.00	2,318.00	485.99	2,803.99	40
Kindness Krew	Giveaways, donations and more	1,000.00	-	-	-	100+
Supplies	Supplies for RockAbilities Program	6,100.00	4,802.11	970.99	5,773.10	100/event
Contracted Instructors & Officials	Classes for fitness, art, dance, and more	12,000.00	5,910.00	7,810.00	13,720.00	12 students/class
Special Events - Christmas	Snow Zone (snow and hay)	6,000.00	4,030.70	1,150.00	5,180.70	300+
Uniform Expenses & Safety Equip	Cheer Uniforms (Bi-annual request, this is yr 2 and new cheerleaders need uniforms)	3,600.00	2,462.70	242.77	2,705.47	17 participants
Special Events/Fourth of July	Band and sound system for Red, White and You event	5,000.00	-	5,544.51	5,544.51	100/event
TOTAL RECREATION		49,380.00	25,221.51	21,902.26	47,123.77	

DEPARTMENT: SENIOR CENTER		REALLOCATED	EXPENDITURE	EXPENDITURE	TOTAL	# of
ITEM	DESCRIPTION	ICF FUNDS	(7/1/24-12/31/24)	(1/1/25-6/30/25)	EXPENDITURE	Participants
Healthy Irwindale	6-week healthy challenge	1,410.00	1,315.47	-	1,315.47	15-20/week
Field Trips	Increased entrance fees and new/added field trips.	5,000.00	1,992.00	2,830.67	4,822.67	23
Class Supplies	Supplies for greeting card making; ceramic, canvas, rock, wine bottle painting.	4,300.00	555.44	2,108.98	2,664.42	60
Classes	Sewing Class, Gentle Mat Yoga, and Zumba Gold.	9,225.00	4,055.00	4,647.22	8,702.22	65
Book Club	Book Club year-round	1,700.00	588.59	743.20	1,331.79	10/monthly
Special Events	6-week Summer Senior Day Camp - games, crafts, picnic, and other items	800.00	771.01	392.32	1,163.33	20/week
Special Events	Annual Valentine's Dance, Hawaiian Luau, Mexican Independence, and New Year's dance.	6,300.00	3,651.14	1,021.55	4,672.69	60/event
Monthly Birthday Celebrations	Increased cost on birthday meals, cakes, kitchen supplies, and eco lab dishwasher supplies.	4,000.00	3,427.14	449.94	3,877.08	60
Billiard Pool Tables	Annual maintenance for two billiard pool tables and piano	2,200.00	225.00	-	225.00	15/daily
TOTAL SENIOR CENTER		34,935.00	16,580.79	12,193.88	28,774.67	
ICF OPERATIONS		17,480.00	5,145.58	24,229.01	29,374.59	
DEPARTMENTS		108,115.00	57,053.58	40,454.51	97,508.09	
TOTAL		125,595.00	62,199.16	64,683.52	126,882.68	