

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200



**NOTICE AND AGENDA FOR THE REGULAR MEETING OF THE
PARKS & RECREATION COMMISSION
February 4, 2026**

6:00 PM

IRWINDALE CITY HALL - COUNCIL CHAMBERS

PAULA FRAIJO - Chair

CARMEN ROMAN - Vice Chair

MARGIE CALDERA - Commissioner

EVA MICHEL - Commissioner

NATHAN ROMERO - Commissioner

Via Zoom Webinar at <https://us02web.zoom.us/j/83373897360>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Listen Over Phone: 1-669-900-6833; Webinar ID: 833-7389-7360

Spontaneous Communications: The public is encouraged to address the Parks & Recreation Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Parks & Recreation Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Parks & Recreation Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda. The Parks & Recreation Commission may request that staff research and/or schedule certain matters for consideration at a future Parks & Recreation Commission meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City of Irwindale has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a Parks & Recreation Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Parks & Recreation Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected and appointed official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member and/or Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE PARKS & RECREATION COMMISSION



REGULAR MEETING - 6:00 P.M.**1. CALL TO ORDER****2. PLEDGE OF ALLEGIANCE****3. INVOCATION****4. ROLL CALL** Commissioners: Margie Caldera, Eva Michel, Nathan Romero, Vice Chair Carmen Roman, Chair Paula Fraijo**5. AB 2449 DISCLOSURES**

Remote participation by a member of the legislative body for just cause or emergency circumstances

6. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Parks & Recreation Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding items on the Consent Calendar.

A. Minutes of the Meeting Held January 7, 2026

Department: City Clerk

Recommendation: Approve

B. Aquatics Supervisor Update

Department: Public Services

Recommendation: Receive and File the Aquatics Supervisor Update.

C. Public Works Supervisor Update

Department: Public Services

Recommendation: Receive and file the Public Services Supervisor Update.

D. Recreation Supervisor Update

Department: Public Services

Recommendation: Receive and file the Recreation Supervisor Update.

E. 2026 Tentative Spring Schedule for the Irwindale Aquatics Center

Department: Public Services

Recommendation: Receive and file the Tentative 2026 Spring Schedule for the Irwindale Aquatics Center

7. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on any item not on this agenda that is within the Commission's subject matter jurisdiction. The Parks & Recreation Commission is an advisory body appointed by the City Council that reviews and provides recommendations on matters related to parks and community recreation within the City. Except for very limited circumstances, state law prohibits any Commission discussion or action on items that are not on the agenda.

All members of the public are asked to observe the City's Rules of Procedure and Public Meeting Decorum. The City's Rules of Procedure and Public Meeting Decorum can be found on the City's website, and at Chapter 2.40 of the Irwindale Municipal Code. You may also contact the City Clerk's Office for copies.

Each speaker will be limited to 3 minutes unless such time limits are extended. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized groups of persons wishing to address the Board on the same subject should select a spokesperson to represent the group so as to avoid unnecessary repetition.

The Commission may regulate a speaker who is speaking too long or out of order, being unduly repetitious, discussing irrelevancies, or extending to items not within the subject matter jurisdiction of the Commission. Please be reminded that discrimination, abusive use of profanity, unruly disruption, and violent or physically threatening conduct is discouraged. Members of the public shall not disrupt the orderly conduct of the meeting. The Presiding Officer will request that a person cease any disruptive conduct, and if not immediately stopped, will direct the person to be removed from the meeting.

8. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

A. Irwindale Aquatics Center FY26/27 Budget Requests for City Council & Irwindale Community Foundation Consideration

Department: Public Services

Recommendation: Review and make a recommendation to staff regarding FY26/27 Budget Requests for City Council and Irwindale Community Foundation

B. Irwindale Recreation FY26/27 Budget Requests for City Council and Irwindale Community Foundation Consideration

Department: Public Services

Recommendation: Review and make recommendations regarding the Irwindale Recreation FY26/27 Budget Requests to City Council and Irwindale Community Foundation

C. Irwindale Public Services Maintenance FY26/27 Budget Requests for City Council & Irwindale Community Foundation Consideration

Department: Public Services

Recommendation: Review and make recommendations regarding the Irwindale Public Services Maintenance FY26/27 Budget Requests for City Council and Irwindale Community Foundation.

D. Halloween Spooktacular/Mayor's Tree Lighting & Christmas Spectacular Event Hours

Department: Public Services

Recommendation: Approve the recommended event hours for the Halloween Spooktacular and Mayor's Tree Lighting and Christmas Spectacular

9. PUBLIC SERVICES DIRECTOR UPDATE

A. Public Services Director Update

10. REQUESTS FOR AGENDA ITEMS BY COMMISSION

If a Commissioner is interested in a task or project, the Commissioner shall request that the item be agendized in this section.

11. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Parks & Recreation Commission, to be held on February 4, 2026, be posted at the City Hall, Library, and Post Office on January 29, 2026.



Armando Hegdahl, CMC
Management Analyst

IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

JANUARY 7, 2026
WEDNESDAY
6:00 P.M.

The Irwindale **PARKS & RECREATION COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Margie Caldera, Nathan Romero; Vice Chair Carmen Roman; Chair Paula Fraijo

Also present: Elizabeth Rodriguez, Public Services Director; Delfina Osterheim, Recreation Supervisor; Pedro Rodriguez, Public Works Services Supervisor; Daniel Grijalva, Aquatics Supervisor; and Armando Hegdahl, Management Analyst

REORGANIZATION OF THE PARKS & RECREATION COMMISSION

Management Analyst Hegdahl presented the staff report and opened the floor to nominations for the position of Chair.

Commissioner Roman nominated Commissioner Fraijo.

There being no further nominations, Analyst Hegdahl closed the floor to nominations and, on a call for the vote, Commissioner Fraijo was unanimously appointed to the position of Chair.

Chair Fraijo then opened the floor to nominations for the position of Vice Chair.

Chair Fraijo nominated Commissioner Roman.

There being no further nominations, Chair Fraijo closed the floor to nominations and, on a call for the vote, Commissioner Roman was unanimously appointed to the position of Vice Chair.

AB 2449 DISCLOSURES

None.

CONSENT CALENDAR

A motion was made by Chair Fraijo, seconded by Vice Chair Roman, to approve the Consent Calendar, except for Item No. 7D, which was removed for separate consideration. The motion was unanimously approved.

ITEM NO. 7A

MINUTES OF THE MEETING HELD DECEMBER 2, 2025

The minutes of the meeting held December 2, 2025, were approved as presented.

ITEM NO. 7B

AQUATICS SUPERVISOR UPDATE

The Aquatics Supervisor Update was received and filed.

ITEM NO. 7C
PUBLIC WORKS SUPERVISOR UPDATE

The Public Works Supervisor Update was received and filed.

ITEM NO. 7E
PUBLIC SERVICES DIRECTOR UPDATE

The Public Services Director Update was received and filed.

END OF CONSENT CALENDAR

ITEM NO. 7D
RECREATION SUPERVISOR UPDATE

Chair Fraijo commended staff on the wonderful Christmas Spectacular event and suggested that, at the next event, the Christmas tree be lit before the children sing. She also suggested having the children stand on risers so that more attendees can see them and thanked resident Chris Diaz and PetSmart for donating stuffed animals, though she also recommended that Irwindale Community Foundation ("ICF") funds be used to purchase additional stuffed animals to ensure that every child in attendance receives one.

Vice Chair Roman noted that some Irwindale residents arrived late at the event and unfortunately did not receive stuffed animals since supplies had run out. She suggested that Rockabilities participants receive gift bags at the next event and recommended that the entire event last three hours.

Commissioner Romero recommended utilizing more than one snow machine, to which Supervisor Osterheim advised that the city has three snow machines, though two did not function properly on the day of the event. She added that staff will have them repaired so that they work at the next event. Commissioner Romero also thanked United Rock for their donations toward the Cookies and Milk with Santa event.

Commissioner Caldera suggested inviting members of the community or the participants of the Tots' programs to decorate a community tree. She also asked whether the City would ask the community to donate toys for Christmas, to which Chair Fraijo noted that the City collects toys and donates them to the Children's Hospital.

In response to a comment by Vice Chair Roman, Director Rodriguez advised that parents brought their children with special needs to visit a "Sensory Santa" prior to the Christmas Spectacular, and that these children also received stuffed animals. She also indicated that staff would look into purchasing additional stuffed animals with either City or ICF funds.

Chair Fraijo concurred with Commissioner Caldera's suggestion for the community tree that residents could decorate. She commended all staff for working hard to ensure the event's success.

A motion was made by Chair Fraijo, seconded by Vice Chair Roman, to receive and file the Recreation Supervisor Update. The motion was unanimously approved.

SPONTANEOUS COMMUNICATIONS

Pat Gonzales spoke very highly of the Christmas Spectacular event and noted that items such as stuffed animals are limited in supply and that not everyone could receive one. She also spoke against gifting alternative gifts to participants of the Rockabilities program.

Justin Kelly congratulated Chair Fraijo, Vice Chair Roman, and Commissioner Caldera on their appointments.

NEW BUSINESS

ITEM NO. 9A **FACILITY & OPEN SPACE RENTAL POLICY UPDATE**

Director Rodriguez presented the staff report.

Vice Chair Roman commented on a concern about individuals slowly bringing children in to the gym one at a time since organized sports are not permitted.

Responding to a question from Chair Fraijo, Supervisor Osterheim advised that signs are posted indicating that organized sports are not permitted in the gym and added that staff also monitors to ensure that they do not take place. She suggested that measures be taken to enable staff to enforce the rules a little more stringently.

Commissioner Caldera suggested requiring adults to sign acknowledgment forms wherein they agree to abide by facility rules.

Commissioner Romero asked whether patrons that utilize the facility need to sign waivers, to which Supervisor Osterheim advised that they all must sign standard waivers.

Director Rodriguez indicated that the waiver could be revised to stipulate that the facility is not to be used for organized teams or practices.

Chair Fraijo requested to review the revised waiver mentioned by Director Rodriguez once available.

Justin Kelly suggested that the policy include a “definitions” section to clearly spell out the City’s definitions of items such as “open play”, “coaching”, “practice”, and “training”.

A motion was made by Chair Fraijo, seconded by Commissioner Caldera, to request that the policy be revised to include definitions such as those mentioned by Justin Kelly. The motion was unanimously approved.

ITEM NO. 9B

EL NIDO & LITTLE PARK OF IRWINDALE ADJUSTED HOURS

Director Rodriguez presented the staff report.

Chair Fraijo suggested that the Recreation flyers include the operating hours for all city parks.

Director Rodriguez stated that staff will create a 2026 timeline for the parks, including Irwindale Park and the Skate Park.

Responding to a question from Commissioner Caldera, Director Rodriguez noted that signs are posted outside the parks indicating their operating hours. She noted that Public Works staff generally open the parks while members of the Police Department lock them up at night.

ITEM NO. 9C

HALLOWEEN SPOOKTACULAR / MAYOR'S TREE LIGHTING & CHRISTMAS SPECTACULAR
EVENT HOURS

Vice Chair Roman suggested extending the hours of the subject events to three hours each, to which Director Rodriguez stated that the Commission may vote on its preference for extending the event hours.

Pat Gonzales suggested starting the events half an hour earlier, noting that attendance at the events becomes scarce after 8 pm.

Chair Fraijo suggested that the Recreation Supervisor provide input and recommended that the item be placed on the next agenda for further input by staff. She also suggested looking at the event timeline for surrounding cities.

PUBLIC SERVICES
DIRECTOR UPDATE

DIRECTOR RODRIGUEZ Director Rodriguez presented the following update:

- 1) This section of the agenda is being left in so that any issues that arise between the posting of the written report and the night of the meeting could be included.

COMMISSIONER
COMMENTS AND
FUTURE DISCUSSION
REQUESTS

Commissioner Caldera suggested holding street block decorating contests for the holidays or potentially holding house decorating contests that focus on one specific block at a time.

Responding to a question by Chair Fraijo, Director Rodriguez noted that house decorating contests were held around the time of Covid to engage the community and stated that staff would look into holding street block decorating contests.

Commissioner Caldera also suggested ways to cheer up seniors around the holidays, to which Chair Fraijo noted that the Senior Commission exists to address these types of requests. Chair Fraijo also noted that the Senior Center was partially open in December for seniors that wished to participate in social activities.

Commissioner Romero spoke regarding a bullying incident that occurred at the gym recently, which Director Rodriguez briefly reported on and noted efforts made by staff after the incident.

Responding to a question from Chair Fraijo, Director Rodriguez advised that an anti-bullying policy has been adopted to mitigate these types of incidents.

A motion was made by Commissioner Romero, seconded by Chair Fraijo, to add this topic to the next agenda for further discussion.

Chair Fraijo requested that a list of classes that will begin in the spring be included in the next updates and asked that staff remove the weeds at the Memorial Garden. She also requested to adjourn the meeting in memory of Magalee Miranda for her years of service to the community as part of the Recreation Department.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:17 p.m., in memory of Magalee Miranda.

Armando Hegdahl, CMC
Management Analyst

City of
IRWINDALE
AGENDA REPORT

Date: February 4, 2026
To: Honorable Chair and Members of the Parks & Recreation Commission
From: Elizabeth Rodriguez, Public Services Director
Issue: Aquatics Supervisor Update

Public Services Director's Recommendation:

Receive and File the Aquatics Supervisor Update.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Daniel M. Grijalva, Aquatics Supervisor

Background and Analysis:

January Highlights:

Congratulations to Chair Paula Fraijo and Vice Chair Carmen Roman on your reappointment. Congratulations and a heartfelt welcome to Commissioner Margie Caldera. Staff are looking forward to an exciting year in Parks and Recreation.

Recruitment:

During the month of January, the Aquatics Center began the recruitment process for the following positions:

- Lifeguard
- Senior Lifeguard
- Assistant pool manager

All three positions will open and applicants can apply on [governmentjobs.com](https://www.governmentjobs.com) beginning February 2, 2026. Additionally, City Staff received an email notification announcing these vacancies on Thursday, January 29, and a city-wide flyer was also mailed out to the community on Monday, February 2, 2026. Recruitment is set to close February 22, or until positions are filled.

TRAINING:

On Wednesday, January 21, staff attended a city-wide harassment prevention training session focusing on how to promote a respectful workspace and prevent sexual harassment, abusive conduct and

retaliation.

On Thursday, January 22, the Aquatics Aides/Cashiers and Assistant Pool Managers attended a training session focusing on our city's new registration platform, CivicRec.

Announcements and News:

In preparation for the 2026 Spring Season, staff have confirmed the following part-time staff will be returning this year:

- 1 Assistant Pool Manager
- 3 Senior Lifeguards
- 8 Lifeguards.

As of February 2026, the Aquatics Center is expecting the following part-time staff back for summer:

- 2 Assistant pool managers
- 3 Senior lifeguards
- 13 Lifeguards

On Thursday, February 5, from 8am to 2pm, a few part-time Aquatics staff, along with Supervisor Grijalva and Aquatics Assistant Quinones, will be attending the 3rd Annual Surf and Turf Workshop in the City of Fontana. This workshop provides excellent educational sessions on aquatics, youth sports and professional development.

On Monday, March 2, from 5pm to 7pm, the Aquatics Center will be hosting a community workshop for the city's new registration platform, CivicRec. This workshop will assist individuals with setting up their new profile and using the system in the future to register for classes, programs, and events. Patrons will have the opportunity to ask questions about this new system. Light snacks and refreshments will be provided while supplies last.

Save the Dates:

- Monday, March 2: from 5pm to 7pm, CivicRec Workshop
- Monday, March 9: 5pm Resident registration for spring 2026 (Aqua-Stand Up, Swim-Team, AquaFitness.)
- Monday, March 16: 5pm Non-resident registration for spring 2026 (Aqua-Stand Up, Swim-Team, AquaFitness.)
- Monday, March 23: First day of spring season 2026.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: February 4, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Public Works Supervisor Update

Public Services Director's Recommendation:

Receive and file the Public Services Supervisor Update.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Pedro Rodriguez, Public Works Supervisor

Background and Analysis:

Parks & Grounds Management

Ground Maintenance: Staff is prioritizing weed abatement and landscape preparation at the Memorial Garden. This includes the installation of new plant material, decorative rock, and Decomposed Granite (DG), matching the aesthetic standards of the City Hall Rose Garden, and City Hall and Dan Diaz Recreation Center planters.

Jardin de Roca Park: Maintenance staff addressed a security issue by repairing a restroom locking mechanism that had been compromised by a broken key.

Facility Maintenance & Critical Repairs

Dan Diaz Recreation Center:

Life Safety Systems: Staff successfully completed a complex and intensive repair of the fire alarm system wiring, restoring full functionality.

Infrastructure & Aesthetics: Completed the replacement of damaged/stained ceiling tiles and performed minor HVAC adjustments to ensure proper heating.

Carpentry & Glazing: Repaired multiple under-stage storage doors and worked with a vendor to replace broken windows in the kitchen and restroom areas.

Aquatics Center:

Electrical & Warranty Work: Staff repaired several deck-level electrical receptacles to ensure safety and code compliance. Additionally, a contractor remediated bubbling window film on the front doors under warranty.

Professional Development & Compliance

Mandatory Training: Staff completed Harassment Prevention Training. Coordination is currently underway for the annual Pesticide Application Training.

Technical Certification: Two Maintenance Aides are currently attending the week-long Rainbird Academy Training to enhance our irrigation management capabilities.

Industry Engagement: Selected team members are scheduled to attend the CPRS Conference and Expo in Long Beach next month to stay current on industry trends and best practices.

Event Support & Post-Storm Recovery

Community Events: Provided site preparation and post-event cleanup for the RockAbilities Zumba Dance Party at the Recreation Plaza.

Operational Backlog: Following the late December and early January storm events, all divisions have shown exceptional dedication in addressing the maintenance backlog and storm-related remediation. Their hard work has been instrumental in returning our facilities to standard after the holiday closure.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: February 4, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Recreation Supervisor Update

Public Services Director's Recommendation:

Receive and file the Recreation Supervisor Update.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Melissa Marez, Recreation Supervisor
Delfina Osterheim, Recreation Supervisor

Background and Analysis:

January Highlights

January 1 – Happy New Year!!

January 2 – The Teen Trip to Knott's Merry Farm brought together 17 participants who enjoyed thrilling rides, festive shows, and holiday attractions.

January 5 – Kidzone resumed after a two-week winter break.

January 14 – The RockAbilities Zumba Dance Party was buzzing with energy as instructor Karla Flores led 75 participants through a fun, inclusive dance experience where everyone could move freely to their favorite tunes.

January 19 – Dan Diaz Recreation Center and Kidzone were closed in observance of Martin Luther King, Jr. Holiday

January 21 – MERGE Disability Training for staff. This training was completed in three (3) parts. A recording of all three parts was purchased so that all other departments can watch and learn if they choose to. The three (3) topics included: Building a Culture of Disability Inclusion (Eight Essential Habits for Recreation Staff); Inclusive Recreation: A Pathway to Friendship Between People with and without Disabilities; and No More Suspensions! Dealing with Challenging Behaviors Through a New Lens

Announcement/News:

Irwindale Recreation is hosting its annual Locks of Love Community Display during the month of February. Please stop by to purchase a lock for a loved one who has passed away. The lock will be placed on a travel chain linked fence and placed south of the Memorial Garden. The locks are \$5

each.

It was Silent Disco time! KidZone had a blast participating in a Silent Disco using the headphones made possible through the Irwindale Community Foundation's approved one-time donation. Thank you to the Irwindale Community Foundation for generously providing the funds to purchase this silent sound system!

Save the Dates:

- **February 7:** Cheer Competition at Monrovia High School
- **February 11:** Rockabilities Friendship Dance at 10am in the Irwindale Plaza
- **February 13:** Family Valentine Dance from 6pm to 8pm at the Irwindale Community Center. Sign-ups began on January 26.
- **February 21:** Adult/Family Trip to the Grammy Museum: Selena Exhibit. Sign-ups begin Feb. 9.
- **February 21:** Cheer Competition at Warren High School in Downey
- **February 22:** Tot Family Trip to Monster Jam in Anaheim. Sign-ups begin Feb. 9.
- **February 28:** Rockabilities Inclusive Family Trip to the movies. Families will experience a "Sensory Friendly" private screening of the movie *Goat*. Sign-ups begin Feb. 9.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: February 4, 2026
To: Honorable Chair and Members of the Parks & Recreation Commission
From: Elizabeth Rodriguez, Public Services Director
Issue: 2026 Tentative Spring Schedule for the Irwindale Aquatics Center

Public Services Director's Recommendation:

Receive and file the Tentative 2026 Spring Schedule for the Irwindale Aquatics Center

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Daniel M. Grijalva, Aquatics Supervisor

Background and Analysis:

The Irwindale Aquatics Center is gearing up for the 2026 spring season. Staff are excited and ready to kick things off for what is expected to be another fun and eventful season at the Aquatics Center!

Below is information on the spring classes being offered for 2026:

MINDFUL WATERS:

For the 2026 spring season, Mindful Waters will be held on Tuesdays and Thursdays, beginning Tuesday, March 24 through Thursday, June 4.

SENIOR SPLASH/AQUA WALK & LAP SWIMMING:

Senior Splash/Aqua Walk and Lap Swimming will be held Monday through Thursday, beginning Monday, March 23 through Thursday, June 4, 2026. The summer schedule begins Friday, June 5.

AQUA STAND UP & AQUA FITNESS:

There will be two (2) five-week sessions for Aqua Stand Up and Aqua Fitness.

Aqua Stand Up (Mondays & Wednesdays)

Session One: Monday, March 23 through Wednesday, April 22

Session Two: Monday, April 27 through Wednesday, May 27

AquaFitness

Session One: Monday, March 23 through Thursday, April 23

Session Two: Monday, April 27 through Thursday, May 28

Registration Dates:

Session One:

- Residents: Monday, March 9
- Non-residents: Monday, March 16

Session Two:

- Residents: Monday, April 13
- Non-residents: Monday, April 20

SWIM TEAM:

Spring Swim Team will run from March 23 through May 28 and will meet Monday through Thursday from 4:15pm to 5:15pm.

Each year, Summer Swim Team transitions to early morning hours beginning the week of June 6 or June 13 to avoid conflicts with summer classes and programs such as swim lessons, open swim, and Senior Splash.

SPRING 2026 AQUATICS CENTER HOURS & CLASSES

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2p		Aqua Stand Up 2p-2:45p	Mindful Waters 2p-3p	Aqua Stand Up 2p-2:45p	Mindful Waters 2p-3p		
3p			Senior Splash/ Aqua Walk 3p to 4p				
4p							
			Swim Team 4:15p-5:15p				
5p							
			Aqua Fitness Lap Swim 5:30p-6:15p				
6p							
			Aqua Fitness				

7p			Lap Swim 6:30p-7:15p				
8p							

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: February 4, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Irwindale Aquatics Center FY26/27 Budget Requests for City Council & Irwindale Community Foundation Consideration

Public Services Director's Recommendation:

Review and make a recommendation to staff regarding FY26/27 Budget Requests for City Council and Irwindale Community Foundation

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Daniel M. Grijalva, Aquatics Supervisor

Background and Analysis:

Irwindale Aquatics is submitting the following on-going and one-time FY26/27 budget requests to City Council for consideration. The budget requests are outlined as follows:

CITY COUNCIL BUDGET REQUESTS

DIVISION: AQUATICS			
ITEM	DESCRIPTION	ON-GOING OR ONE-TIME	AMOUNT
Training	CPRS or CAMS for Aquatics Assistant	On-going	2,000
Junior Lifeguarding Program	Uniform expenses, required safety equipment, learning materials, awards, program supplies.	On-going	4,000
Smart Mobile Monitor	Mobile smart monitor to be used for lifeguard Lifeguard in-service training, Jr Lifeguarding program, Swim Team, Parent and me, Special events.	One-time	1,500

Special Event Funding	Summer-ween, Xmas in July, Splashing Pumpkins, Polar Plunge	On-going	3,500
TOTAL AQUATICS			11,000

Additionally, Irwindale Aquatics is requesting funding in the amount of \$25,000 from the Irwindale Community Foundation for on-going and one-time expenses. The following donation requests were previously funded by the Irwindale Community Foundation except for the one-time Custom Canopies for Special Events.

IRWINDALE COMMUNITY FOUNDATION BUDGET REQUESTS

DIVISION: AQUATICS				
ITEM	DESCRIPTION	AMOUNT	ON-GOING OR ONE-TIME	# OF PARTICIPANTS
Small Tools & Minor Equipment	(8) Custom Canopies for Special events, registration, swim team, training.	10,000	One-time	100+
Aquatics Expo	Snow Cone truck, promotional materials, decorations, & supplies	2,000	On-going	70+
Red, White & You BBQ	Interactive water games, decorations, promotional items & supplies	1,000	On-going	100+
Luau	One (1) end of the year Summer Luau – food, entertainment, & decorations	7,000	On-going	100/event
Shark Shack	Operating supplies (nacho condiments, hot dogs/buns, bowls, beverages, sunblock, etc.)	5,000	On-going	500+
TOTAL AQUATICS		25,000		

All budget requests made to the Irwindale Community Foundation will also be a budget request made to City Council. If the Irwindale Community Foundation denies a request, then staff still has the opportunity to request funding from City Council.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: February 4, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Irwindale Recreation FY26/27 Budget Requests for City Council and Irwindale Community Foundation Consideration

Public Services Director's Recommendation:

Review and make recommendations regarding the Irwindale Recreation FY26/27 Budget Requests to City Council and Irwindale Community Foundation

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Melissa Marez, Recreation Supervisor

Delfina Osterheim, Recreation Supervisor

Background and Analysis:

Irwindale Recreation will be requesting funding from City Council for the following ongoing and one-time expenses in the amount of \$9,000 for FY26/27:

CITY COUNCIL REQUESTS

DIVISION: RECREATION			
ITEM	DESCRIPTION	ON-GOING OR ONE-TIME	AMOUNT
Special Events- Halloween	Increase in cost of candy and decorations	On-going	\$500
Special Events – Christmas	Increase in cost of candy and decorations	On-going	\$500
Special Events – Easter	Increase in cost of candy, decorations and golden egg prizes	On-going	\$500

Operating Supplies – Tots Programs	Increase cost of materials, supplies, and crafts	On-going	\$1,500
Program Supplies – KidZone	Increase cost of snacks, games, equipment, toys, crafts, and classroom decorations (Both Summer & School KidZone)	On-going	\$6,000
TOTAL RECREATION			\$9,000

Additionally, Irwindale Recreation will be requesting funding in the amount of \$63,700 from the Irwindale Community Foundation. All the donation requests below were previously funded by the Irwindale Community Foundation except the new one-time ADA Special Event Requirements.

IRWINDALE COMMUNITY FOUNDATION BUDGET REQUESTS

DIVISION: RECREATION				
ITEM	DESCRIPTION	AMOUNT	ON-GOING OR ONE-TIME	# OF PARTICIPANTS
Cheer Uniforms	24 cheer uniforms, purchased every 2 years FY26/27 is year 2 of 2 for any new members or those who outgrew uniform	3,600	One-time	12
Special Events – Christmas	Snow Zone (snow, hay, DJ, Additional Activities)	6,000	On-going	300+
Supplies RockAbilities	Events - \$6,100; Trips - \$6,000; and Misc. - \$4,000	16,100	On-going	100+/Event 30+/Trips 20+/Classes
Kindness Krew	Giveaways, donations, and more	1,000	On-going	100+
Contracted Instructors & Officials	Classes for fitness, art, dance, and more	12,000	On-going	12 students per class
Family Trips	NFL Game	4,000	On-going	40
Adult Trips	Fishing Trip (1)	7,000	On-going	40
Special Events	Americans with Disabilities Act (ADA) Requirements for	14,000	One-time	100+ per event

	Special Events (First Aid Canopy, A Frames, Signage, and more)			
TOTAL RECREATION		63,700		

Should any one of these donation requests be denied by the Irwindale Community Foundation, they will be submitted to City Council for their consideration.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: February 4, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Irwindale Public Services Maintenance FY26/27 Budget Requests for City Council & Irwindale Community Foundation Consideration

Public Services Director's Recommendation:

Review and make recommendations regarding the Irwindale Public Services Maintenance FY26/27 Budget Requests for City Council and Irwindale Community Foundation.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Pedro Rodriguez, Public Works Supervisor

Background and Analysis:

Irwindale Public Services Maintenance is requesting \$100,000 to pressure wash and repaint the Dan Diaz Recreation Center for FY26/27. However, this will need to be a request in conjunction with pressure washing and repainting the City Hall/PD. Therefore, the budget request will most likely be approximately \$200,000.

CITY COUNCIL REQUESTS

DIVISION: MAINTENANCE			
ITEM	DESCRIPTION	ON-GOING OR ONE-TIME	AMOUNT
Dan Diaz Recreation Center	Pressure Wash & Repaint Building	One-time	100,000
TOTAL MAINTENANCE			100,000

Additionally, Irwindale Public Services Maintenance is requesting funding in the amount of \$750 from the Irwindale Community Foundation for one (1) ongoing expense as outlined below.

IRWINDALE COMMUNITY FOUNDATION BUDGET REQUESTS

DIVISION: MAINTENANCE				
ITEM	DESCRIPTION	AMOUNT	ON-GOING OR ONE- TIME	# OF PARTICIPANTS
Program Supplies for Community Outreach Class	Maintenance staff will host a hands-on building class for KidZone (bird house, bird feeder, tool box, etc.)	750	On-going	50+
TOTAL MAINTENANCE		750		

Should this donation request be denied by the Irwindale Community Foundation, it will be submitted to City Council for their consideration.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: February 4, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Halloween Spooktacular/Mayor's Tree Lighting & Christmas Spectacular Event Hours

Public Services Director's Recommendation:

Approve the recommended event hours for the Halloween Spooktacular and Mayor's Tree Lighting and Christmas Spectacular

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Elizabeth Rodriguez, Public Services Director

Background and Analysis:

At the December 2, 2025 Special Parks & Recreation Meeting, Vice Chair Roman requested the event hours for the Halloween Spooktacular and the Mayor's Tree Lighting & Christmas Spectacular be presented and discussed. A report was provided by staff and a discussion held at the January 7, 2026 Parks & Recreation meeting. The Commission requested the item return at the February 4, 2026 Parks & Recreation Commission meeting with staff's recommendation on change of hours for both events.

Halloween Spooktacular

The Halloween Spooktacular is held each year on the Saturday before Halloween in the Irwindale Plaza with Bingo inside the Dan Diaz Recreation Center from 6pm to 8pm. The event includes the following activities:

- Costume Contest
- Snack Bar hosted by the Tots Program
- Carnival Games
- Bingo for Prizes
- Cake Walk
- Jumper

In the past couple of years, the Los Angeles Dodgers have been in the middle of the World Series. To attract and keep patrons at this event, staff have set up a TV, tables and chairs for patrons to view the

game while still enjoying the festivities. Staff recommends the hours for this event remain the same from 6pm to 8pm due to the size of the event and the number of participants who attend.

Mayor's Tree Lighting & Christmas Spectacular

The Mayor's Tree Lighting & Christmas Spectacular is held each year on the first Friday of December in the Irwindale Plaza from 6pm to 8pm. The event includes the following activities:

- Tree Lighting by Mayor
- Snow Zone
- Snow Ramp
- Train
- Visit with Santa
- Stockings filled with goodies
- Stuffed Animal donated by Pet Smart (Resident Christopher Diaz has been donated these stuffed animals for the past 6+ years)
- Cheer Pozole Fundraiser
- Teeny/Tiny Tot Bake Sale Fundraiser

Staff recommends this event be extended by a half an hour and be held from 5:30pm to 8pm.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: February 4, 2026
To: Honorable Chair and Members of the Parks & Recreation Commission
From: Elizabeth Rodriguez, Public Services Director
Issue: Public Services Director Update

Public Services Director's Recommendation:

Receive and file the Public Services Director Update

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Elizabeth Rodriguez, Public Services Director

Background and Analysis:

Announcements/News

Congratulations to Chair Paula Fraijo and Vice Chair Carmen Roman on your reappointment as Chair and Vice Chair, respectively. Congratulations to Commissioners Margie Caldera and Eva Michel on your new appointments to the Parks & Recreation Commission. Staff looks forward to our continued partnership to ensure a productive and successful 2026 for Parks & Recreation.

The New Irwindale Public Library continues to make steady progress. Two coats of exterior stucco and one coat of color stucco have been completed. Interior construction is also moving forward with drywall installation underway. Roof tiles are currently staged on the roof to acclimate to weather conditions, allowing for expansion prior to installation. Installation of the roof tiles is expected to begin within the next few weeks. LA County is currently completing emergency sediment hauling operations at the county-owned Manning Pit off of Vincent Avenue. The hauling operations is expected to be completed in 16 weeks. The County is required to comply with strict conditions of approval, including the use of flagmen, street sweepers, approved traffic routes, and best management practices (BMPs). City staff will inspect the operations daily. For questions or concerns, please contact Public Services at (626) 430-2231.

The LA County Sanitation District's Trunk Sewer Rehabilitation Project began on January 15, 2026, along Irwindale Avenue between Cypress Street and Ornelas Street, and is anticipated to be completed by February 13, 2026. During the week of February 2, LA County will conduct cleaning and lining of the trunk sewer along Irwindale Avenue. During the week of February 6, testing of the system is expected to take place, followed by the start of trench restoration work. For questions or additional information

regarding this project, please contact Irwindale Public Works Engineering at (626) 430-2203.

It is currently Coyote Winter Season! Coyotes are more visible between January and March due to their breeding season, which can result in increased territorial behavior, vocalizations, and sightings in neighborhoods as they search for mates and food. Residents are encouraged to remain aware of their surroundings and keep children and pets close at all times. To report a coyote sighting, please contact the San Gabriel Valley Council of Governments at (626) 278-8039, via email at coyotes@sgvcog.org or <https://www.sgvcog.org/coyotes>.

Save the Dates

February 7: The Irwindale Senior Center has scheduled a field trip to Six Taste Walking Food Tour in Los Angeles. For more information, including resident and non-resident registration, please contact the Irwindale Senior Center at (626) 430-2283.

February 13: The Irwindale Senior Center will host a Valentine's Day Dance from 11am to 2pm. This potluck-style event is currently sold out. Please call (626) 430-2283 to be placed on the standby list.

February 14: Valentine's Bingo will be held at the Irwindale Public Library on Saturday, February 14 at 2:15pm. Play bingo for prizes and enjoy sweet treats. Open to all ages. Please contact the Irwindale Public Library at (626) 430-2229 for more information.

February 16: City offices are closed on Monday, February 16 in observance of Presidents' Day.

February 18: The Irwindale Senior Center will host a Billiards Tournament on Wednesday, February 18 at 9am. Please contact the Senior Center at (626) 430-2283 for registration information.

February 21: The Irwindale Public Library will host a Chinese New Year Celebration on Saturday, February 21 at 1:30pm. Enjoy a family event with story times, crafts, and raffle prizes. Open to all ages. For details, please contact the Irwindale Public Library at (626) 430-2229.

February 24: Each month, the Irwindale Senior Center hosts an intergenerational book club from 1pm to 2pm. The next book club will be held on Tuesday, February 24. For much more information on this club, including registration dates, please contact the Irwindale Senior Center at (626) 430-2283.

February 25: Irwindale Public Library is introducing a Library for All: Sensory Hour on Wednesday, February 25 at 1pm. Please contact the Irwindale Public Library at (626) 430-2229 for more information on this new service.

February 27: Irwindale Senior Center will host its monthly birthday brunch on Friday, February 27, from 11am to 12pm. Please sign up early as this popular brunch fills up quickly. For much more information on monthly birthday brunches, please contact the Irwindale Senior Center at (626) 430-2283.

Attachments:

None