

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200



**NOTICE AND AGENDA FOR THE REGULAR MEETING OF THE
PARKS & RECREATION COMMISSION
May 6, 2026**

**6:00 PM
IRWINDALE CITY HALL - COUNCIL CHAMBERS**

**IRWINDALE PARK
16053 Calle de Paseo
Irwindale, CA 91706**

**IRWINDALE SKATE PARK
5051 N. Irwindale Avenue
Irwindale, CA 91706**

PAULA FRAIJO - Chair

CARMEN ROMAN - Vice Chair

MARGIE CALDERA - Commissioner

EVA MICHEL - Commissioner

NATHAN ROMERO - Commissioner

Via Zoom Webinar at <https://us02web.zoom.us/j/83373897360>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Listen Over Phone: 1-669-900-6833; Webinar ID: 833-7389-7360

Spontaneous Communications: The public is encouraged to address the Parks & Recreation Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Parks & Recreation Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Parks & Recreation Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda. The Parks & Recreation Commission may request that staff research and/or schedule certain matters for consideration at a future Parks & Recreation Commission meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City of Irwindale has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a Parks & Recreation Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Parks & Recreation Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected and appointed official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member and/or Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE PARKS & RECREATION COMMISSION



REGULAR MEETING - 6:00 P.M.**1. CALL TO ORDER****2. PLEDGE OF ALLEGIANCE****3. INVOCATION****4. ROLL CALL** Commissioners: Margie Caldera, Eva Michel, Nathan Romero, Vice Chair Carmen Roman, Chair Paula Fraijo**5. AB 2449 DISCLOSURES**

Remote participation by a member of the legislative body for just cause or emergency circumstances

6. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Parks & Recreation Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding items on the Consent Calendar.

A. Minutes of the Meeting Held April 1, 2026

Department: City Clerk

Recommendation: Approve

B. Aquatics Supervisor Update

Department: Public Services

Recommendation: Receive and file the Aquatics Supervisor Update.

C. Public Works Supervisor Update

Department: Public Services

Recommendation: Receive and file the Public Works Supervisor Update

D. Recreation Manager Update

Department: Public Services

Recommendation: Receive and file the Recreation Manager Update

7. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on any item not on this agenda that is within the Commission's subject matter jurisdiction. The Parks & Recreation Commission is an advisory body appointed by the City Council that reviews and provides recommendations on matters related to parks and community recreation within the City. Except for very limited circumstances, state law prohibits any Commission discussion or action on items that are not on the agenda.

All members of the public are asked to observe the City's Rules of Procedure and Public Meeting Decorum. The City's Rules of Procedure and Public Meeting Decorum can be found on the City's website, and at Chapter 2.40 of the Irwindale Municipal Code. You may also contact the City Clerk's Office for copies.

Each speaker will be limited to 3 minutes unless such time limits are extended. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized groups of persons wishing to address the Board on the same subject should select a spokesperson to represent the group so as to avoid unnecessary repetition.

The Commission may regulate a speaker who is speaking too long or out of order, being unduly repetitious, discussing irrelevancies, or extending to items not within the subject matter jurisdiction of the Commission. Please be reminded that discrimination, abusive use of profanity, unruly disruption, and violent or physically threatening conduct is discouraged. Members of the public shall not disrupt the orderly conduct of the meeting. The Presiding Officer will request that a person cease any disruptive conduct, and if not immediately stopped, will direct the person to be removed from the meeting.

8. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

A. Summer Park Patrol Update - Verbal

Department: Police

Recommendation: Receive and file the Summer Park Patrol Update.

B. Walkthrough of Irwindale Park and Jardin de Roca Park

Department: Public Services

Recommendation: Conduct a walkthrough of Irwindale Park and Jardin de Roca Park to prepare for the summer.

C. America250 Update

Department: Public Services

Recommendation: Receive and file the America250 update and provide direction to staff on the design of the pin and coin.

9. PUBLIC SERVICES DIRECTOR UPDATE

A. Public Services Director Update

10. REQUESTS FOR AGENDA ITEMS BY COMMISSION

If a Commissioner is interested in a task or project, the Commissioner shall request that the item be agendized in this section.

11. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Parks & Recreation Commission, to be held on May 6, 2026, be posted at the City Hall, Library, and Post Office on April 30, 2026.



Armando Hegdahl, CMC
Management Analyst

The Irwindale **PARKS & RECREATION COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Margie Caldera, Eva Michel, Nathan Romero;
Vice Chair Carmen Roman; Chair Paula Fraijo

Also present: Elizabeth Rodriguez, Public Services Director; Priscilla Zepeda, Recreation Manager; Pedro Rodriguez, Public Works Services Supervisor; Daniel Grijalva, Aquatics Supervisor; and Armando Hegdahl, Management Analyst

AB 2449 DISCLOSURES

None.

CONSENT CALENDAR

A motion was made by Chair Fraijo, seconded by Vice Chair Roman, to approve the Consent Calendar, except for Item Nos. 6B and 6F, which were removed for separate consideration. The motion was unanimously approved.

ITEM NO. 6A

MINUTES OF THE MEETING HELD MARCH 4, 2026

The minutes of the meeting held March 4, 2026, were approved as presented.

ITEM NO. 6C

PUBLIC WORKS SUPERVISOR UPDATE

The Public Works Supervisor Update was received and filed.

ITEM NO. 6D

RECREATION MANAGER UPDATE

The Recreation Manager Update was received and filed.

ITEM NO. 6E

TENTATIVE SUMMER SCHEDULE FOR THE AQUATICS CENTER

The tentative summer schedule for the Aquatics Center was received and filed.

ITEM NO. 6G

UPDATE ON TENTATIVELY APPROVED IRWINDALE COMMUNITY FOUNDATION
DONATIONS

The update on tentatively approved Irwindale Community Foundation donations was received and filed.

END OF CONSENT CALENDAR

ITEM NO. 6B AQUATICS SUPERVISOR UPDATE

Chair Fraijo congratulated those in the Aquatics Division that recently promoted as well as Supervisor Grijalva for the Division's new hires. She also thanked the City Council for approving training for all departments.

In response to a question by Chair Fraijo, Director Rodriguez advised that the tables that are being proposed for replacement will be auctioned off, with Council approval, with all proceeds derived from their sales being deposited into the City's General Fund.

Vice Chair Roman stated that, in the past, miscellaneous items that the City wished to dispose of were offered for sale to City residents, and asked whether the same could be done with the subject tables, to which Director Rodriguez stated that the process Vice Chair Roman mentioned is no longer in place, though interested individuals may visit the auction website and bid on any items they wish to purchase.

Commissioner Romero asked whether information that staff receive during their attendance at conferences is then disseminated to other staff, to which Supervisor Grijalva confirmed that the information is forwarded to several staff across various divisions.

Director Rodriguez added that all part-time staff in the Public Services Department receive all the training they require.

A motion was made by Chair Fraijo, seconded by Commissioner Caldera, to receive and file the Aquatics Supervisor Update. The motion was unanimously approved.

ITEM NO. 6F AMERICA 250 UPDATE

Chair Fraijo thanked Director Rodriguez for the activities that staff organized for the America 250 event and asked whether sufficient funding has been budgeted, to which Director Rodriguez confirmed that sufficient funding is available.

Responding to several questions from Vice Chair Roman, Director Rodriguez advised that a band would perform at the event, and that a commemorative pin is being designed as a keepsake for the event. Vice Chair Roman stated her preference that a coin be created for the event, to which Manager Zepeda stated that staff could address the request and report back to the Commission.

Chair Fraijo asked whether staff could offer both pins and coins, to be offered as long as supplies last, to which Director Rodriguez stated that the Commission would need to obtain consensus to move forward with the request, though the number of pins and coins to be made available would be up to staff to decide. Commission consensus was reached to look into offering both pins and coins.

Vice Chair Roman asked whether the art contest is open to Irwindale residents only, to which Manager Zepeda advised that it had been only for residents in the past, though staff have not finalized the plan yet.

Chair Fraijo suggested that, since City funds are used to purchase prizes, said prizes should only be awarded to residents.

Commissioner Caldera asked about art submission requirements, to which Manager Zepeda advised that guidelines have been approved and spell out submission requirements. In response to another question by Commissioner Caldera, Director Rodriguez advised that contest winners need not be present to win prizes.

Commissioner Caldera then asked whether hometown hero flags would be purchased to display on city light poles, to which Director Rodriguez advised that the request has been forwarded to Assistant City Manager Olivares for follow up.

Commissioner Michel asked about the Senior Center's plans for participation at the event, to which Manager Zepeda advised that staff would meet to discuss how the division would participate. Additional information will be presented to the Commission at the next meeting.

A motion was made by Chair Fraijo, seconded by Commissioner Romero, to receive and file the America 250 update. The motion was unanimously approved.

SPONTANEOUS COMMUNICATIONS

There were no speakers.

NEW BUSINESS

ITEM NO. 8A

WALKTHROUGH OF THE DAN DIAZ RECREATION CENTER AND IRWINDALE AQUATICS CENTER

At 6:27 p.m., the Commission departed the Council Chambers to tour both the Irwindale Aquatics Center and the Dan Diaz Recreation Center.

At 7:48 p.m., the Commission reconvened in the Council Chambers with all members present.

Commission consensus was that the cleanliness of the facilities was very impressive and is representative of staff's hard work and diligence in maintaining an inviting and warm atmosphere.

PUBLIC SERVICES DIRECTOR UPDATE

Director Rodriguez presented the report.

In response to a question from Commissioner Caldera, Director Rodriguez advised that residents could contact Athens to schedule bulky item pickups for disposal, or they could transport the

items directly to the Athens Material Recovery Facility and drop them off for free. Dumped items are picked up by either city or Athens staff.

Chair Fraijo suggested that staff from the various Public Services coordinate when scheduling events to avoid conflicts, to which Director Rodriguez explained that staff do their best to avoid scheduling conflicts but occasionally make mistakes.

COMMISSIONER COMMENTS AND FUTURE DISCUSSION REQUESTS

Vice Chair Roman requested an update regarding the America 250 event at the next meeting.

Commissioner Caldera asked to discuss the pergolas at the Skate Park, to which Chair Fraijo stated that she could point out her concern during next month's meeting, when the Commission is scheduled to tour the parks.

Chair Fraijo thanked the Irwindale Community Foundation for considering the items presented by staff for funding. She also suggested that the Teen Club members be encouraged to participate in events with members of the Kindness Krew.

Director Rodriguez noted that staff will request that a member of the Irwindale Police Department be present at next month's meeting to discuss summer park patrol plans.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 8:24 p.m.

Armando Hegdahl, CMC
Management Analyst

City of
IRWINDALE
AGENDA REPORT

Date: May 6, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Aquatics Supervisor Update

Public Services Director's Recommendation:

Receive and file the Aquatics Supervisor Update.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Daniel M. Grijalva, Aquatics Supervisor

Background and Analysis:

April 2026 Highlights:

The Aquatics Center is now open with spring hours, operating Monday through Thursday from 2:00pm to 7:30pm. Our full spring schedule is underway. Stop by to find a class or program that fits your routine.

Session Two of AquaFitness began on Monday, April 27, and will run through Thursday, May 28. There are still a few spots available in the 5:30pm and 6:30pm classes for those interested in joining.

Senior Splash/Aqua Walk continues Monday through Thursday from 3:00pm to 4:00pm and will be offered until the summer season begins on Friday, June 5, 2026.

Following last month's walk-through, several improvements have been made to enhance patrons comfort and privacy. New, longer, and darker shower curtains have been installed. Additional signage has also been posted to remind patrons not to change in open areas of the locker rooms when children are present.

Announcements and News:

Join us on Saturday, May 9, from 1:00pm to 4:00pm for our Annual Aquatics Expo!

This exciting event will feature:

- Water safety booths — Make your Safe Swimmer Pledge.
- Live CPR demonstrations by American Red Cross representatives.
- Free recreational swimming.
- Raffles and games with prizes.
- Free nachos and shaved ice for the first 100 attendees.
- RockAbilities Sensory Space.

This is also a great opportunity to meet our Aquatics staff, including newly hired lifeguards currently completing their training. Staff will be available to share information about upcoming summer classes and events.

We look forward to seeing you there!

Save the Dates:

- Aquatics Expo, Saturday, May 9, 2026, from 1:00pm to 4:00pm.
- Resident Registration on Monday, June 1 at 5:00pm: Swim Lessons Session One, Aqua Stand Up Session One, Swim Team, Parent & Me Session One and much more.
- Summer Kicks Off on Friday, June 5, with recreational swimming from 12:00pm to 4:00pm. The Shark Shack & Rosie's Treasures will also be open during this time.
- Non-resident Registration on Monday, June 8 at 5:00pm: Swim Lessons Session One, Aqua Stand Up Session One, Swim Team, Parent & Me Session One and much more.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: May 6, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Public Works Supervisor Update

Public Services Director's Recommendation:

Receive and file the Public Works Supervisor Update

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Pedro Rodriguez, Public Works Supervisor

Background and Analysis:

Park Maintenance & Event Recovery

Following a successful **Easter weekend** and the **Eggstravaganza event**, staff prioritized the cleanup and restoration of all picnic areas and rental facilities to ensure our parks remain in top condition for daily use.

- **Irwindale Park:** Routine maintenance and beautification efforts continue across the grounds.
- **Jardin de Roca Park:**
 - **Storm Repair:** The replacement light pole for the basketball court has been received. Installation has a tentative schedule for replacement at the end of May or the first week of June to restore full utility to the courts.
 - **Irrigation:** Staff successfully identified and repaired a significant break in the irrigation mainline, located in the planter between the playground and the wall.

Facility Maintenance

In addition to routine daily tasks, crews are proactively addressing the specific maintenance items identified during last month's **Commission walkthrough**.

- **Dan Diaz Recreation Center:**

- Completed tile repairs in the kitchen area.
- Freshly painted the ADA restroom within the women's locker room.

- **Aquatics Center:**

- Staff is currently repainting the wrought iron fence panels surrounding the pool deck.
- **HVAC Infrastructure:** Replaced the AC unit at the **Shark Shack** and worked alongside an HVAC contractor to resolve cooling issues in the downstairs office area.

Events & Special Projects

- **RockAbilities Petting Zoo:** Staff handled the setup and preparation of both the Irwindale Plaza and Dan Diaz Recreation Gymnasium to host this community event.

Staff Training & Professional Development

On **March 26, 2026**, the team attended a **Traffic Control – Flagging Awareness Course**. This session provided critical safety instruction, equipment displays, and demonstrations of the latest traffic management technologies to ensure the safety of our crews in the field.

Acknowledgments

I want to extend a sincere thank you to the entire staff for their hard work and attention to detail in preparing our facilities for the recent Commission walkthrough. The results were excellent and reflected the team's commitment to the City.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: May 6, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Recreation Manager Update

Public Services Director's Recommendation:

Receive and file the Recreation Manager Update

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Priscilla Zepeda, Recreation Manager

Background and Analysis:

Irwindale Recreation continues to provide meaningful programs, events, activities and services that strengthen community connections. Staff remained focused on delivering safe, inclusive and engaging opportunities for patrons of all ages and abilities. This report highlights key accomplishments and ongoing efforts over the past month.

April Highlights

- **April 4:** 2026 Easter Eggstravaganza was held at the Dan Diaz Recreation Center. Participants enjoyed performances by the Irwindale Tiny Tots and a magic show from Anthony the Magic. FREE pictures with the Easter Bunny were provided by our friends at Sweet Moments Photo Booth. The EveryBunny Hunt (adaptive egg hunt) gave families the opportunity to choose which egg hunt to participate in. Special thank you to our volunteers: Vice Chair Carmen Roman, Dan Diaz and Family, Teen Volunteers Lauren and Jasmine, members of the Irwindale Teen Club and our Tiny Tot families.

Save the Dates:

- **May 2:** Cheer Competition
- **May 9:** Cheer Competition
- **May 13:** RockAbilities Flashback Dance

- **May 21:** Tiny Tot Graduation
- **May 22:** Cheer Banquet
- **May 25:** Facility closed in observance of Memorial Day
- **May 30:** Family Trip: Los Angeles Dodgers
- **May 30 - June 2, 2026** the Dan Diaz Recreation Center will be used as a Polling Place

Updates:

Elliptical Machine: Due to concerns regarding the elliptical machine and its ease of use, staff has researched the cost of a new elliptical machine for the Cardio Room. After securing the necessary bids, staff will move forward in ordering the new machine. The current machine will remain in use as a secondary option.

Vending Machine: A sign noting that water is being sold in the lobby has been placed directly on the vending machine. Staff has also purchased a small beverage fridge for the lobby to allow the water to be kept within reach of lobby staff. Trail mix and/or nuts will be added to the vending machine as a healthy option.

Weight Room: TV: Staff purchased a TV for the weight room which is set to be installed this month.

Water Fountain: A mat has been placed under the water fountain in the foyer of the Dan Diaz Recreation Center.

Green Curb signage: Per Commissions request, staff researched options for curbside notification, in addition to the signs located throughout the Dan Diaz Recreation Center, notifying patrons not to park in the 20-minute green zone. We are unable to place A-frames on the sidewalk as it blocks the public right-of-way and ADA access. Staff is currently looking into the cost of purchasing yard signs to place in the grass area in front of the green zone. An alternative would be adding signage to the existing light pole as well as adding a second sign to a newly installed pole. Updates will be provided at the June meeting.

Announcement/News:

ROCKabilities: Irwindale ROCKabilities enjoyed a morning with The Little Zoo. Stations were set up with bunnies, lizards, snakes and more for participants to learn about, see up close, pet and hold. Special thank you to our volunteers: City Clerks Office, Residents Pat Gonzales and Christina Llamas, as well as teen volunteers Lauren and Jasmine.

June Fishing Trip: The Adult Fishing Trip has been finalized and will take place on June 20th out of Long Beach aboard the Enterprise.

Music in the Park and Sunset Cinema: Summer 2026 schedules for Music in the Park and Sunset Cinema have been finalized and are as follows:

Sunset Cinema	Music in the Park
June 29: Zootopia 2	July 2: Balance
July 13: Lilo & Stitch Live Action	<i>July 9: Miriam Neblina Latin Band*</i>
July 27: Selena	July 16: The Ace Band
	<i>July 23: Fault Line (Country)*</i>
	<i>July 30: Smokin 60's*</i>
	August 6: Cold Duck
	August 13: Suave

***A new lineup of bands has been selected. Musical genres remain the same as last year.**

Staff is currently working on securing non-profit organizations who will be selling food at Music in the Park. Staff will update the commission once the organizations have been finalized.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: May 6, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Summer Park Patrol Update - Verbal

Public Services Director's Recommendation:

Receive and file the Summer Park Patrol Update.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Chris Hofford, Police Chief

Background and Analysis:

The Police Department will present a verbal report on the Summer Park Patrol.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: May 6, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Walkthrough of Irwindale Park and Jardin de Roca Park

Public Services Director's Recommendation:

Conduct a walkthrough of Irwindale Park and Jardin de Roca Park to prepare for the summer.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Elizabeth Rodriguez, Public Services Director

Background and Analysis:

The Commission, staff and audience will conduct a walkthrough of Irwindale Park and Jardin de Roca Park to ensure the parks are ready for the summer.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: May 6, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: America250 Update

Public Services Director's Recommendation:

Receive and file the America250 update and provide direction to staff on the design of the pin and coin.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Priscilla Zepeda, Recreation Manager

Background and Analysis:

At the regularly scheduled Parks and Recreation Commission meeting held on April 1, 2026, the Commission asked for an update on the City of Irwindale's America250 celebration. On April 6, 2026, staff met with the America250 Committee to discuss this year's America250 Celebration. Below are the updates provided:

Activity	Cost	Department Lead	April Update	May Update
Declaration of Independence Reading	no cost	City Manager's office	• Readings by Council & Commission • Posted on social media	No update at this time
Social Media Campaign	no cost	Recreation - S.M.A.R.T - Social Media and Recreation Team	• SMART will begin working on an educational campaign based on recommendations	• SMART met to discuss ideas for the campaign. • George Washington

from the America250 website.

costume was purchased and has arrived.

- Goal to begin releasing posts in May

Home Decorating Contest	\$100 Gift card values: \$50, \$30, \$20	Recreation	• Winners will be announced during the July 2nd Music in the Park Concert Series.	• Flyer will be included in city wide mailer (May or June)
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American Flag Challenge	\$100 10 - \$10 Gift Cards	Recreation - SMART -	• Random drawing for winners • Winners will be announced during the July 2nd Music in the Park Concert Series.	• Promotional post will be available in June
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Art Contest	\$1,000 to \$2,000 TK-1st, 2nd & 3rd, 4th & 5th, 6th - 8th, 9th - 12th grade Winners in each category will receive gift cards valued at: 1st - \$100, 2nd - \$75, 3rd - \$50 All other participants: \$25	Library	• Theme: What does America mean to you? • Art will be displayed at the Red, White and You BBQ • Winners will be announced during the July 2nd Music in the Park Concert Series.	• Irwindale Public Library will be having a variety of services and events between now and November in support of America250 programming. In addition to the contest, beginning May 11th, they will have America250 Reading Lists curated about the American experience, 250 years and beyond. • The theme for the Art AND Writing Contest has been changed to: Stars,
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				Stripes and Possibilities: What is your Vision of our Country 50 years from now? • The flyer will be included in the May city-wide mailer. • Submission Forms became available on April 30, 2026, and will be accepted through June 15, 2026. Residents only. Limited to 50 participants.
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Story Walk	\$350 - \$500 estimate	Senior Center	• Road to Independence: Includes history of America with photos and an introduction into Irwindale's history added to the timeline with pictures. Highlighting Irwindale's 4th of July Celebrations throughout the years	• Research is complete. • Templates are being worked on. • The library is providing photos for the banner.
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Inflatables	\$1,000	Recreation	• Memorial Garden is limited on spacing for inflatables and is currently at capacity with the inflatables that are included at the annual Red, White and You BBQ. Staff is looking into an inflatable maze race to add to this year's festivities. The	• All inflatables for the Red, White and You BBQ have been ordered, including the maze race.
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			maze (if available) will be located in the Alfred F. Herrera softball field, right field area.	
BBQ Enhancement	\$1,100	Aquatics	• Free Cupcakes 250ct • Free hot dog, chips and drink combo will be provided (400ct) at the Aquatics Center's Shark Shack. This will give participants the opportunity to purchase other items that are available for sale that day at the Shark Shack.	• Items will be purchased closer to the event date.
Promotional Items	\$800 - \$1,000	Recreation	• Commemorative pins will be purchased. Staff is currently pricing at 300ct.	• Designs for the commemorative pin and coin will be provided for the Commission's consideration. • Information about the promotional items available on the America250 website has been included in the June City newsletter (per the City Managers office).
Military Booth	\$500 estimate for 300ct flags	Recreation/ Parks and Recreation Commission	• Recreation will coordinate with the City Manager's office to use the posters that are displayed at the Veterans	• Flags have been purchased and are expected to come in mid-May. • Military Booth decorations have

- Ceremony. Photos of new veterans and/or active military will be printed as needed.
- Recreation will purchase small flags to be distributed at the booth.
- At this time, the volunteers to work the military booth include: Vice Chair Carmen Roman and resident Suzanne Gomez.
- been purchased
- Commissioner Margie Caldera added to list of Volunteers for the booth
- A call for military photos of active members has been included in the June City Newsletter, which will be mailed out in early May (per the City Managers office).

Presentation of colors (tentative)	no cost	Irwindale Police Department	• Colors presented at the Red, White and You BBQ	• IPD confirmed that colors will be presented during the Red, White and You BBQ.
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Patriotic Coloring Poster	Previously purchased for 2026 event \$50 - \$100 crayons	Recreation	• Large patriotic posters will be available for children of all ages to color during the Red, White and You BBQ.	• Table runner posters and crayons have been purchased.
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Softball Game	\$800 - \$1000	Recreation	• Cost of team T-shirts (Dri-fit)	• Staff is currently working on t-shirt design. Red vs Blue. Shirts will be ordered by June 4th. • The flyer will be included in the May city-wide mailer.
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Total Cost: \$5,800 - \$7,400 This does NOT include regularly purchased supplies, entertainment and \$2,000 Contingency fee added

decorations.

Sufficient funding is available in the City's current Fiscal Year 2025/2026 Budget to cover the above-mentioned activities.

Attachments:

None

City of
IRWINDALE
AGENDA REPORT

Date: May 6, 2026

To: Honorable Chair and Members of the Parks & Recreation Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Public Services Director Update

Public Services Director's Recommendation:

Receive and file the Public Services Director Update

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Elizabeth Rodriguez, Public Services Director

Background and Analysis:

The City of Irwindale is pleased to offer a wide range of programs, events, and community initiatives for residents of all ages during the month of May 2026. Below is a summary of key activities and important announcements.

Irwindale Public Library Programs

The Irwindale Public Library will host several educational and recreational programs throughout May:

- **Book Club**

Participants will read *Flawless* by Elsie Silver and meet to discuss the book on Thursday, May 7 from 6:00pm to 7:00pm.

- **Movie Matinee**

A screening of *Zootopia 2* will take place on Saturday, May 16 from 2:00pm to 3:45pm.

- **STEM Friday (Ages 6–12)**

Children will create and decorate a butterfly with wings that move on Friday, May 8 from 5:15pm to 6:15pm.

- **Teen Scene (Ages 12–17)**

Teen Scene is hosting a book club for teens to discuss the book: *They called Us Enemy* by George Takei on Friday, May 22 from 5:15pm to 6:15pm.

Irwindale Senior Center Highlights

The Irwindale Senior Center will offer a variety of social events and activities:

- **Cinco de Mayo Loteria**
Tuesday, May 5 at 10am.
- **Mother's Day Event**
Friday, May 8 from 11:30am to 2pm.
- **Morongo Casino Resort & Spa Trip**
Saturday, May 9 from 8:00am to 5:00pm
- **Bingo Night Fundraiser**
Scheduled for Friday, May 15 from 5:00pm to 9:00pm.
- **Glucose Screenings by Greater Covina Medical Group**
Thursday, May 21 from 8:30am to 10:30am
- **June Field Trip to Catalina Island**
Saturday, June 6 from 6:30am to 6:30pm.
- **Parking Lot Sale**
Saturday, June 13 from 8:00am to 1:00pm. Senior Center Staff will also be selling hot dogs and nachos from 11:00am to 1:00pm.
- **Star Spangled Prom Dinner Dance**
Friday, June 19 from 5:00pm to 10:00pm.

Residents are encouraged to register early, as many programs and trips reach capacity quickly.

Public Works Engineering – Irwindale Public Library Improvement Project

Interior construction at the new Irwindale Public Library continues to take shape as mill work installation progresses. Cabinets have been installed at the front reception desk and in several additional areas. Restroom fixtures are also being installed, with partitions, sinks, and remaining components scheduled for completion soon.

For onsite improvements, curbs and parking lot light foundations, and the walkway along the east side of the building have been poured.

Bulky Item and Electronic Waste Pickup

The Spring Bulky Item Pickup is scheduled for Friday, May 8. Residents must place items curbside before 6:00am. Accepted items include large household items such as furniture, mattresses, appliances (with refrigerator doors removed), and electronic waste including televisions, monitors, and computers.

Household Hazardous and Electronic Waste Collection Event

There is still time to dispose of your Household & Electronic Waste at a free drive-thru collection event near you. The next event will be held on:

- May 16 at the West Covina Maintenance Yard

This event will run from 9:00am to 3:00pm. Accepted items include paint, used oil, sharps, computers, televisions, monitors, and household chemicals. Items not accepted include tires, ammunition,

radioactive materials, and large appliances.

Street Maintenance & Repairs

Asphalt Grinding & Leveling: To improve road safety and smooth out uneven surfaces, the Streets Crew has completed grinding at the following locations:

- Irwindale Avenue and Gladstone Street
- Irwindale Avenue and Foothill Avenue (Asphalt Repair)

Recycling Event

Public Services Maintenance, in partnership with Athens Services, will host a Recycling Event on Saturday, June 13, from 8:00am to 11:00am at Irwindale Park (corner of Calle de Paseo and Allen Drive). This event will take place alongside the Irwindale Senior Center Parking Lot Sale. Stop by to:

- Pick up Grade A compost.
- Safely dispose of household batteries.
- Donate clothing to the Kindness Krew.
- Receive a voucher to recycle cans and bottles at Allen Recycling.
- Drop off documents for secure shredding.

We look forward to seeing you there and helping keep our community clean and sustainable!

The City of Irwindale continues to provide diverse programming and essential services to support community engagement and quality of life. Residents are encouraged to stay informed by visiting the City's official website and social media platforms for registration details, updates, and additional opportunities.

Attachments:

None