

CITY OF IRWINDALE

**AGENDA FOR THE
SPECIAL MEETING OF THE
IRWINDALE COMMUNITY FOUNDATION
TUESDAY, MAY 5, 2026
6:00 PM - OPEN SESSION**

IRWINDALE CITY COUNCIL CHAMBERS

**Albert F. Ambriz- Chair
Steven Hillgren - Vice Chair
George Silva - Member
Dena Zepeda - Member
VACANT - Member**

**In-Person at the City Council Chambers and
Via Zoom Webinar at**

Join Zoom Meeting

View Only Webinar ID: <https://us02web.zoom.us/j/86976069662>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Submit public comments by email to LNieto@irwindaleca.gov before or during the meeting, prior to the close of public comment on an item. Comments will be read by the Secretary during public comment. Lengthy public comment may be summarized in the interest of time.

Spontaneous Communications: The public is encouraged to address the Irwindale Community Foundation on any matter listed on the agenda. The Irwindale Community Foundation will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Irwindale Community Foundation may direct staff to investigate and/or schedule certain matters for consideration at a future Board meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Irwindale Community Foundation Secretary, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

OPEN SESSION – 6:00 P.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. INVOCATION
- D. ROLL CALL George Silva, Dena Zepeda, Vice Chair Steven Hillgren, Chair
 Albert F. Ambriz

SPONTANEOUS COMMUNICATIONS

Spontaneous communications are limited to the special meeting agenda items only.

CONSENT CALENDAR

- 1. Fiscal Year 2026-2027 Irwindale Community Foundation Adopting Operating Budget, Appropriating, and Donating Additional Funds to the City of Irwindale

Recommendation: **Adopt Resolution No. ICF 2026-02-050** entitled: "A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRWINDALE COMMUNITY FOUNDATION ADOPTING FISCAL YEAR 2026-2027 OPERATING BUDGET, APPROPRIATING \$94,120 AND DONATING THESE FUNDS TO THE CITY OF IRWINDALE TO FUND COMMUNITY PROGRAMS AND EVENTS DURING FISCAL YEAR 2026-2027."

NEW BUSINESS

- 2. Update from the Irwindale Community Foundation Ad-Hoc Committee Regarding the Proposed Medical Assistance Program

Recommendation: Receive an update from the Irwindale Community Foundation ad-hoc committee regarding the proposed medical assistance program and provide direction

- 3. Irwindale City Council's request for the Irwindale Community Foundation to Consider Offering Economic Hardship Aid to Irwindale Residents

Recommendation: That the Irwindale Community Foundation 1) discuss the request from the Irwindale City Council to consider offering economic hardship aid to Irwindale residents, and 2) If approved, adopt Resolution No. 2026-03-051.

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EXECUTIVE DIRECTOR UPDATE

IRWINDALE COMMUNITY FOUNDATION MEMBER COMMENTS

ADJOURN

Item #1.



Date: May 5, 2026

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Fiscal Year 2026-2027 Irwindale Community Foundation Adopting Operating Budget, Appropriating, and Donating Additional Funds to the City of Irwindale

Executive Director's Recommendation:

Adopt Resolution No. ICF 2026-02-050 entitled: "A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRWINDALE COMMUNITY FOUNDATION ADOPTING FISCAL YEAR 2026-2027 OPERATING BUDGET, APPROPRIATING \$94,120 AND DONATING THESE FUNDS TO THE CITY OF IRWINDALE TO FUND COMMUNITY PROGRAMS AND EVENTS DURING FISCAL YEAR 2026-2027."

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

A handwritten signature in black ink, appearing to read "Theresa Olivares".

Reviewed by:

Kambiz Borhani, Treasurer

A handwritten signature in black ink, appearing to read "K. Borhani".

Approved by:

Julian A. Miranda, Executive Director

A handwritten signature in black ink, appearing to read "Julian A. Miranda".

Background and Analysis:

As of April 30, 2026, the Irwindale Community Foundation's ("ICF") cash balance is \$816,425.53.

On March 17, 2026, staff presented ICF's proposed Fiscal Year ("FY") 2026-2027 \$44,000 operating

budget, along with \$94,120 in City of Irwindale’s funding requests totaling \$138,120 for community programs, activities, and events. For FY 2026–2027, the ICF Board approved operating budget appropriation of funds, and the reallocation of funds as follows:

ICF FY 2026-2027 Budget

Administrative Budget	\$10,600	
Operating Budget	<u>\$33,400</u>	
Total ICF FY 2026-2027 Budget		\$44,000

FY 2026-2027 City of Irwindale Donations

Aquatics	\$10,000	
Library	\$34,995	
Public Works Services	\$750	
Recreation	\$18,100	
Senior Center	<u>\$30,275</u>	
Total FY 2026-2027 City of Irwindale Donations		<u>\$94,120</u>

Total FY 2026-2027 ICF Budget and City of Irwindale Division Donations **\$138,120**

The City’s requests will be funded by appropriating \$94,120 and donating these funds to the City of Irwindale to fund community programs and activities.

Fiscal Impact:

Resolution No. 2026-02-050 has been prepared to adopt the FY 2026-2027 ICF budget, appropriate, and donate the funds to the City of Irwindale in accordance with the approved expenditure plan as approved by ICF Boardmembers on March 17, 2026.

Attachments:

1.	Resolution No. ICF 2026-02-050
2.	Attachment "A"

RESOLUTION NO. ICF 2026-02-050

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRWINDALE
COMMUNITY FOUNDATION ADOPTING FISCAL YEAR 2026-2027 OPERATING
BUDGET, APPROPRIATING \$94,120 AND DONATING THESE FUNDS TO THE CITY
OF IRWINDALE TO FUND COMMUNITY PROGRAMS AND EVENTS DURING
FISCAL YEAR 2026-2027**

WHEREAS, as of May 5, 2026, the Irwindale Community Foundation's cash balance is \$_____.

WHEREAS, on March 17, 2026, the Irwindale Community Foundation was provided with proposed Fiscal Year 2026-2027 \$44,000 operating budget along with an appropriation request of \$94,120 to donate to the City of Irwindale for distribution as follows: Aquatics (\$10,000), Library (\$34,995), Public Works Services (\$750), Recreation (\$18,100), and Senior Center (\$30,275) divisions totaling \$94,120 for the use of public benefit programs and activities as detailed in Attachment "A"; and

**NOW, THEREFORE, THE IRWINDALE COMMUNITY FOUNDATION BOARD
HEREBY RESOLVES, DETERMINES AND ORDERS AS FOLLOWS:**

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

SECTION 2. That the Proposed Irwindale Community Foundation Operating Budget of \$44,000 for FY 2026-2027 is hereby adopted.

SECTION 3. The Irwindale Community Foundation Board hereby approves and authorizes an appropriation and transfer of funds to the City of Irwindale totaling \$94,120 as detailed in Attachment "A".

SECTION 4. That the Irwindale Community Foundation hereby determines that the funding to the City of Irwindale for Aquatics (\$10,000), Library (\$34,995), Public Works Services (\$750), Recreation (\$18,100), and Senior Center (\$30,275) divisions totaling \$94,120 will serve the Irwindale Community Foundations purpose in providing a public benefit for programs and activities as detailed in Attachment "A".

SECTION 5. If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or the application thereof to any person or circumstances, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the application of any other section, subsection, sentence, clause, phrase, or portion of this Resolution, and to this end the invalid or unconstitutional section, subsection, sentence, clause, phrase of this Resolution are declared to be severable. The City Council hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more sections, subsections,

Resolution No. 2026-02-050
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sentences, clauses, phrases, parts or portions thereof be declared invalid or unconstitutional.

SECTION 6. This Resolution shall take effect immediately and the Secretary shall attest to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED on this 5th day of May, 2026.

Albert F. Ambriz, Chair

ATTEST

Laura M. Nieto, MMC
Secretary

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Secretary of the Irwindale Community Foundation, do hereby certify that the foregoing Resolution No. ICF 2026-02-050 was adopted at a special meeting of the Irwindale Community Foundation held on May 5th, 2026, by the following vote:

AYES: Agency Members:

NOES: Agency Members:

ABSENT: Agency Members:

ABSTAIN: Agency Members:

Laura M. Nieto, MMC
Secretary

IRWINDALE COMMUNITY FOUNDATION
FISCAL YEAR 2026-2027
ICF ADOPTED BUDGET | APPROVED DIVISIONS' FUNDING DONATIONS
May 5, 2026

ADMINISTRATIVE BUDGET				
Item	Description	Adopted Budget	# of Participants	
Administrative Costs	Bank Fees, Audit Services, Legal Services, Tax Filings, CivicClerk	9,000	N/A	
Uniforms	Polo shirt for new board member	100	1	
Supplies	Printing Services, Stamps, Envelopes	1,500	N/A	
SUB-TOTAL ADMINISTRATION BUDGET		10,600		

OPERATING BUDGET				
Item	Description	Adopted Budget	# of Participants	
Graduate Recognition	Yard Signs, Banners, Gift Cards	5,000	20	
Mayor's Prayer Breakfast	Breakfast, beverages, supplies, miscellaneous expenses	1,900	75	
Young Citizen Competition	Scholarship Awards to contestants (1st - \$3,000, 2nd - \$1,500, 3rd - \$1,000, Runner-Up - \$500)	6,500	5	
Annual Gift Card Giveaway	Holiday Giftcards (200 Giftcards @ \$100 each)	20,000	200	
SUB-TOTAL OPERATING BUDGET		33,400		

TOTAL ICF BUDGET		44,000		
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IRWINDALE COMMUNITY FOUNDATION
FISCAL YEAR 2026-2027
ICF ADOPTED BUDGET | APPROVED DIVISIONS' FUNDING DONATIONS
May 5, 2026

AQUATICS			
Item	Description	Aproved Funding	# of Participants
Small Tools and Minor Equipment	Eight (8) custom canopies for special events, registration, swim team, and training	10,000	
TOTAL AQUATICS		10,000	

LIBRARY			
Item	Description	Aproved Funding	# of Participants
AWE Computers	Two (2) AWE all-in-one touchscreen computer learning station; content for ages 2-12 including math, coding, art, language skills, games	13,495	50-100/event
Laptop Kiosk	Twelve (12) bay laptop anytime kiosk vending machine; allows users to checkout and use anywhere within the library building	21,500	
TOTAL LIBRARY		34,995	

PUBLIC SERVICE MAINTENANCE			
Item	Description	Aproved Funding	# of Participants
Program Supplies	Public Services Maintenance community classes (birdhouses, bird feeder, wind chime, etc.)	750	50
TOTAL PUBLIC SERVICE MAINTENANCE		750	

RECREATION			
Item	Description	Aproved Funding	# of Participants
RockAbilities Events and Supplies	Supplies for 12 monthly events (\$6,100); Zumba classes, other classes & supplies for the RockAbilities program (\$4,000)	10,100	100/event
Adult Trips	One (1) Adult Fishing Trip	7,000	40
Kindness Krew	Giveaways, donations and more	1,000	100+
TOTAL RECREATION		18,100	

SENIOR CENTER			
Item	Description	Aproved Funding	# of Participants
Operating Supplies - Exercise Equip	Strength training machine for seniors to work on strength, flexibility, and balance	17,000	10-15 users/month
Contract Instructor	Continuing Sewing Class, Gentle Mat Yoga, and Zumba Gold (\$9,225); Increase in instructor compensation and New mat pilates class (\$3,375)	13,275	65
TOTAL SENIOR CENTER		30,275	

		Total
TOTAL ICF ADOPTED BUDGET		\$44,000
TOTAL APPROVED DIVISIONS' FUNDING DONATION		\$94,120
GRAND TOTAL		\$138,120

Item #2.



Date: May 5, 2026

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Update from the Irwindale Community Foundation Ad-Hoc Committee Regarding the Proposed Medical Assistance Program

Executive Director's Recommendation:

Receive an update from the Irwindale Community Foundation ad-hoc committee regarding the proposed medical assistance program and provide direction

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

Approved by:

Julian A. Miranda, Executive Director

Background and Analysis:

The Irwindale Community Foundation Ad-Hoc Committee for the Proposed Medical Assistance Program ("Program") met to discuss the proposed Program, including the purpose, guidelines, and application process. This matter has been placed on the agenda for discussion, as the ad-hoc committee desires to discuss the Program with the board members.

Fiscal Impact:

There is no fiscal impact related to this item.

Attachments:

None

Item #3.



Date: May 5, 2026

To: Honorable Chair and Members of the Irwindale Community Foundation Board

From: Julian A. Miranda, Executive Director

Issue: Irwindale City Council's request for the Irwindale Community Foundation to Consider Offering Economic Hardship Aid to Irwindale Residents

Executive Director's Recommendation:

That the Irwindale Community Foundation 1) discuss the request from the Irwindale City Council to consider offering economic hardship aid to Irwindale residents, and 2) If approved, adopt Resolution No. 2026-03-051.

Administrative Action:

Submitted/Prepared by:

Theresa Olivares, Assistant City Manager

Reviewed by:

Kambiz Borhani, Treasurer

Approved by:

Julian A. Miranda, Executive Director

Background and Analysis:

At the regularly scheduled meeting of the Irwindale City Council on April 8, 2026, Mayor H. Manuel Ortiz requested that the Irwindale Community Foundation consider offering economic hardship aid totaling \$200 per household, \$100 for fuel and \$100 for groceries, to Irwindale residents. Mayor

Ortiz's request was initiated due to the financial difficulties residents are experiencing due to rising costs. Mayor Pro Tem and ICF Chair Albert F. Ambriz concurred that residents are in need, and informed the City Council that ICF is scheduled to meet in May and that this request would be discussed by the ICF Boardmembers at the next meeting.

In the past, the ICF has generously organized food distributions and gift card giveaways for Irwindale residents during COVID-19, and the annual Thanksgiving giveaway where a \$100 gift card, purchased from Stater Brothers and Smart & Final, was distributed to 200 residents to offer assistance to Irwindale residents.

The ICF needs to determine if it desires to purchase and distribute gift cards to the Irwindale residents.

- a. If approved, then the ICF Boardmembers will need to determine:
 1. Whether to provide grocery store and fuel gift cards, or just a fuel gift card, or just a grocery store gift card.
 2. The dollar amount for each gift card.
 3. The number of gift cards to purchase.
- b. If denied, then no further action from the ICF Board is needed.
- c. The date for the giveaway will need to be set. Typically, resident notices are sent out two weeks prior to the scheduled event, and given the date of this meeting and the ability to send out a notice, the earliest giveaway could occur on Saturday, May 23rd. However, the weekend of May 23rd is Memorial Day Holiday weekend and, therefore, the recommended date for the distribution would be Saturday, May 30th, 2026. There is one scheduled City event occurring that day at 4:30 pm, which does not conflict with the proposed date for this event.

Staff has contacted local fuel and grocery retailers regarding their ability to provide gift cards for their retail establishment. Local grocery stores include Food for Less, Smart & Final, Stater Brothers, Superior Grocers, and Vallarta. Stater Brothers and Smart & Final offer a 5% discount on gift card purchases over \$3,000, and Food for Less offers a 4% discount on gift card purchases over \$3,000.

Superior Grocers and Vallarta do not offer discounts and require cash payment. Staff also contacted two fueling retailers located in the City of Irwindale; ARCO and Mobile. ARCO does not offer gift cards for purchase, and Mobile does sell gift cards for purchase and will require a couple of days to process the order once payment is received.

Below is an estimated cost breakdown for this event:

<u>Description</u>	<u>Cost</u>
Fuel Gift Cards	\$20,000 (200 gift cards @ \$100 each)
Grocery Gift Cards	\$19,200 (200 gift cards @ \$100 each; includes 4% discount)

Printing and mailing of notice to residents	<u>\$800</u>
TOTAL	\$40,000

Fiscal Impact:

Approving Resolution No. 2026-03-051 will authorize the appropriation of up to \$40,000 for the purchase, distribution, notification, and mailing of the fuel and grocery store gift cards.

Attachments:

1.	Resolution No. ICF 2026-03-051
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RESOLUTION NO. ICF 2026-03-051

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRWINDALE COMMUNITY FOUNDATION APPROVING AN APPROPRIATION IN AN AMOUNT NOT TO EXCEED \$40,000 FOR THE PURCHASE OF FUEL, GROCERY STORE GIFT CARDS, PRINTING, AND MAILING NOTICES

WHEREAS, at the regular City Council meeting held on April 8, 2026, the Irwindale City Council requested the Irwindale Community Foundation ("ICF") consider offering economic hardship aid totaling \$200 per household, \$100 for fuel and \$100 for groceries, to Irwindale residents due to financial difficulties being experienced from the rising costs.; and

WHEREAS, the ICF Board considered this request and has determined that the Irwindale residents are experiencing financial hardship stemming from high fuel prices and inflation, and desire to provide financial assistance to Irwindale residents in need of assistance during these difficult times; and

WHEREAS, the ICF Board is appropriating an amount not-to-exceed \$40,000 for the purchase of fuel and grocery store gift cards, printing, and mailing notices to the Irwindale residents.

NOW, THEREFORE, THE IRWINDALE COMMUNITY FOUNDATION BOARD HEREBY RESOLVES, DETERMINES AND ORDERS AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The Irwindale Community Foundation Boardmembers hereby approve an appropriation of an amount not-to-exceed \$40,000 for the purchase and distribution of fuel and grocery store gift cards, printing, and mailing of notices to the Irwindale residents.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this Resolution, or the application thereof to any person or circumstances, is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the application of any other section, subsection, sentence, clause, phrase, or portion of this Resolution, and to this end the invalid or unconstitutional section, subsection, sentence, clause, phrase of this Resolution are declared to be severable. The City Council hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause, phrase, part or portion thereof, irrespective of the fact that any one or more sections, subsections,

sentences, clauses, phrases, parts or portions thereof be declared invalid or unconstitutional.

SECTION 4. This Resolution shall take effect immediately and the Secretary shall attest to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED on this 5th day of May, 2026.

Albert F. Ambriz, Chair

ATTEST

Laura M. Nieto, MMC
Secretary

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss.
CITY OF IRWINDALE }

I, Laura M. Nieto, Secretary of the Irwindale Community Foundation, do hereby certify that the foregoing Resolution No. ICF 2026-03-051 was adopted at a special meeting of the Irwindale Community Foundation held on May 5th, 2026, by the following vote:

AYES: Agency Members:

NOES: Agency Members:

ABSENT: Agency Members:

ABSTAIN: Agency Members:

Laura M. Nieto, MMC
Secretary