

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200



NOTICE AND AGENDA FOR REGULAR MEETING OF THE

SENIOR CITIZEN COMMISSION

June 23, 2026

10:00 AM

IRWINDALE COUNCIL CHAMBER

CAROL ACOSTA - Chair

ROBERT LOPEZ - Vice Chair

DOLORAS AMADOR - Commissioner

LINDA MAREZ - Commissioner

IRIS RODRIGUEZ - Commissioner

Via Zoom Webinar at <https://us02web.zoom.us/j/88366337251>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Listen Over Phone: 1-669-900-6833; Webinar ID: 883-6633-7251

Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda. The Senior Citizen Commission may request that staff research and/or schedule certain matters for consideration at a future Senior Citizen Commission meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City of Irwindale has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a Senior Citizen Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected and appointed official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member and/or Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



1. CALL TO ORDER**2. PLEDGE OF ALLEGIANCE****3. INVOCATION****4. ROLL CALL** Commissioners: Doloras Amador, Linda Marez, Iris Rodriguez; Vice Chair Robert Lopez; Chair Carol Acosta**5. AB 2449 DISCLOSURES**

Remote participation by a member of the legislative body for just cause or emergency circumstances

6. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes of the Meeting Held May 15, 2026

Department: City Clerk

Recommendation: Approve

7. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on any item not on this agenda that is within the Commission's subject matter jurisdiction. The Senior Citizen Commission is an advisory body appointed by the City Council that reviews and provides recommendations on matters related to the senior citizens of the community. Except for very limited circumstances, state law prohibits any Commission discussion or action on items that are not on the agenda.

All members of the public are asked to observe the City's Rules of Procedure and Public Meeting Decorum. The City's Rules of Procedure and Public Meeting Decorum can be found on the City's website, and at Chapter 2.40 of the Irwindale Municipal Code. You may also contact the City Clerk's Office for copies.

Each speaker will be limited to 3 minutes unless such time limits are extended. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized groups of persons wishing to address the Board on the same subject should select a spokesperson to represent the group so as to avoid unnecessary repetition.

The Commission may regulate a speaker who is speaking too long or out of order, being unduly repetitious, discussing irrelevancies, or extending to items not within the subject matter jurisdiction of the Commission. Please be reminded that discrimination, abusive use of profanity, unruly disruption,

and violent or physically threatening conduct is discouraged. Members of the public shall not disrupt the orderly conduct of the meeting. The Presiding Officer will request that a person cease any disruptive conduct, and if not immediately stopped, will direct the person to be removed from the meeting.

8. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

A. Prom Queen and King Procedures

Department: Public Services

Recommendation: Review and approve the updated Prom Queen and King procedures. Recommend approval to City Council.

B.

Allocation of Event Tickets to Outside Agencies

Department: Public Services

Recommendation: Review and approve procedures for allocating event tickets to outside agencies. Recommend approval to city council.

9. SENIOR CENTER MANAGER UPDATE

10. PUBLIC SERVICES DIRECTOR UPDATE

11. FUTURE AGENDA ITEM REQUESTS BY COMMISSION MEMBERS

If a Commissioner is interested in a task or project, the Commissioner shall request that the item be agendized in this section for Commission discussion of whether time should be spent on the proposed item.

12. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Irwindale Senior Citizen Commission to be held on June 23, 2026, to be posted at the City Hall, Library, and Post Office on June 18, 2026.



Armando Hegdahl, CMC
Management Analyst

**IRWINDALE COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**MAY 25, 2026
MONDAY
9:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Doloras Amador, Linda Marez, Iris Rodriguez; Chair Carol Acosta

Absent: Vice Chair Robert Lopez

Also present: Elizabeth Rodriguez, Public Works Services Director; Elena Martinez, Senior Center Manager; and Laura Nieto, Chief Deputy City Clerk

AB 2449 DISCLOSURES

None.

CONSENT CALENDAR

A motion was made by Commissioner Amador, seconded by Commissioner Rodriguez, to approve the Consent Calendar. The motion was unanimously approved; Vice Chair Lopez absent.

ITEM NO. 6A
MINUTES

The minutes of the meeting held April 27, 2026, were approved as presented.

SPONTANEOUS COMMUNICATIONS

There were no speakers.

NEW BUSINESS

ITEM NO. 8A
SENIOR CITIZEN COMMISSION MEETING TIMES

Manager Martinez presented the report.

Discussion was held relating to the availability of the commissioners and staff during the days of the week.

A motion was made by Chair Acosta, seconded by Commissioner Rodriguez, to hold the regular meetings of the Senior Citizen Commission on the 4th Tuesday of each month at 10:00 a.m., beginning with the June 2026 meeting. The motion was unanimously approved; Vice Chair Lopez absent.

SENIOR CENTER MANAGER UPDATE

Senior Center Manager Martinez provided the following update:

- 1) The seniors recently enjoyed a trip to Morongo Casino.
- 2) The June 6 trip to Catalina Island is full.
- 3) A trip to see Phantom of the Opera is scheduled for July 25.
- 4) A Bingo Fundraiser was held on May 15. She thanked all for their donations and support.
- 5) A 5 de Mayo Loteria was also held recently, as was a Mother's Day Brunch.
- 6) A Father's Day BBQ has been scheduled for June 12.
- 7) A Parking Lot Sale event has been scheduled for June 13.
- 8) The Senior Prom will take place on June 19.
- 9) A Chili Cook-Off has been programmed as part of the Red, White, and You event scheduled for June 27.
- 10) Summer Camp begins June 25.
- 11) The "Senior Scoop" newsletter has been out for several weeks and she encouraged all to pick up a copy of the issue and enjoy.

Pat Gonzales suggested changing the way seniors are nominated for King and Queen at the Senior Prom and suggested that, instead of requiring married couples being nominated together, that a list of males and another of females be prepared where individuals could choose their favorites.

Director Rodriguez noted that the guidelines would need to be changed in order to accommodate the request.

Dena Zepeda commended Senior Center staff for their great work and stated her belief that no changes to the guidelines are needed. She also suggested inviting local non-profit organizations to attend Senior Center parties.

Carmen Roman commended Senior Center staff for their great work and stated her belief that no changes to the guidelines are needed.

PUBLIC SERVICES

DIRECTOR UPDATE

Director Rodriguez provided the following update:

- 1) Several educational and recreational programs have been held by the Library Department throughout June.
- 2) She also provided details on upcoming Recreation Department events.
- 3) Per direction from the City Council, staff is researching programs held in other local cities where streets are decorated for the holidays. Additional information will be presented to the Council once available.
- 4) The Council also directed staff to reinstate the City's Hometown Heroes Banner Program and staff will also present updates on this matter to the Council as they become available.
- 5) She provided brief details on the status of the Library project.
- 6) A "Founding Mothers Mural" workshop has been scheduled for June 8.
- 7) The Irwindale Community Foundation is accepting applications for two resident seats.
- 8) Public Services will host a recycling event on June 13 at Irwindale Park.
- 9) She also encouraged all to stay informed on City services and activities through the City's website and through social media.

**REQUESTS FOR AGENDA
ITEMS BY COMMISSION**

Commissioner Rodriguez requested that the matter brought up by Pat Gonzales be placed on the next agenda for discussion. Commission consensus was reached to add the matter to the next agenda.

Commissioner Amador suggested hiring a party bus for the seniors, to which Manager Martinez advised that she can provide details on this request during her next verbal report.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 10:05 a.m.

ATTEST:

Armando Hegdahl, CMC
Management Analyst

City of
IRWINDALE
AGENDA REPORT

Date: June 23, 2026

To: Honorable Chair and Members of the Senior Citizen Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Prom Queen and King Procedures

Public Services Director's Recommendation:

Review and approve the updated Prom Queen and King procedures. Recommend approval to City Council.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Elena Martinez, Senior Center Manager

Background and Analysis:

At the May 26, 2026 Senior Citizen Commission meeting, the Commission requested that the procedures for Prom Queen and King nominations be brought forward for review. Staff has identified opportunities to improve the current nomination process and has prepared a presentation outlining minor updates intended to enhance fairness, clarity, and overall administration of the program.

Attachments:

1.	Prom King and Queen
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PROM QUEEN & KING PROCEDURES

6/23/26

Presented By: Elena Martinez, Senior Center Manager

1. CURRENT PROCESS - NOMINATIONS
2. CURRENT PROCESS - VOTING
3. PROPOSED PROCESS - NOMINATIONS
4. PROPOSED PROCESS - VOTING
5. COMPARISON
6. QUESTIONS

CURRENT PROCESS - NOMINATION



- Nominations for Prom King and Prom Queen are conducted at the Senior Center approximately four weeks prior to the prom.

Qualifications are as follows:

- - Must be 50 years of age or older.
 - Must be a current resident of Irwindale or an active non-resident participant of the Senior Center.
 - Must not have previously been awarded the title of Prom King or Prom Queen.
- The current nomination form requires participants to submit the name of a candidate for Prom King or Prom Queen and provide a reason for their nomination.
- Prior to voting, all nominees are contacted to confirm whether they wish to appear on the ballot with their nominated running mate. If either nominee declines to participate, the nomination form is deemed invalid and will not be included in the voting process. As a result, the remaining nominee will not be eligible to run independently and will not be placed on the ballot for Prom Court consideration.
- In addition, the current nomination process does not provide guidance for situations where an individual is nominated with multiple running mates. This creates uncertainty regarding ballot eligibility and highlights the need for a clear procedure to determine which nomination, if any, will advance to the voting stage.



Irwindale Senior Center Prom Court Nomination

All nominations must be submitted at the Irwindale Senior Center by Friday, May 22, 2026.
Couples only need to be nominated once to be placed on the voting ballot.

King's First & Last Name: _____

Queen's First & Last Name: _____

Please list why you are nominating this/these person(s):

Qualifications:

- Adults 50+
- A resident of Irwindale or a non-resident who is active at the Irwindale Senior Center.
- Never before crowned King/Queen at the Irwindale Senior Center.

All Nominated couples will be placed on the official Prom Court Voting Ballot

CURRENT PROCESS - VOTING

- » Voting ballots are filled out at the senior center the week prior to prom.
- » Voters may cast one in-person vote for a Prom King and Queen couple. Each voter is permitted to vote only once.
- » While staff make every effort to preserve voter anonymity, the extended voting period may encourage participants to discuss their voting preferences with others. These discussions can sometimes result in hurt feelings, interpersonal conflicts, or concerns regarding the fairness of the election process.



Ballot # _____



Irwindale Senior Center Official Prom Court Voting Ballot

Voting Period: Monday, June 2, 2025 - Friday, June 6, 2025.

Voting Guidelines

- Circle the King & Queen you want to vote for.
- If more than one box is circled, the ballot will be considered invalid.
- Voters must sign a ballot registry to cast their vote.
- Voting must be done in person.
- Seniors may only vote once per person.
- All votes are final.
- Ballots will not be accepted after the posted closing date.

Nominees



Signature: _____

PROPOSED PROCESS - NOMINATION



- Under the proposed process, nominations would be submitted on an individual basis rather than as a couple. Participants may nominate one candidate for Prom King, one candidate for Prom Queen, or both. All nominees must satisfy the established eligibility requirements to be considered for placement on the ballot.
- This approach would allow participants to continue recognizing couples by nominating both individuals, while also providing the flexibility to nominate candidates on an individual basis.
- Each nominee would still be required to accept their nomination before being placed on the ballot. However, if a nominee's proposed running mate declines the nomination, the remaining nominee would still be eligible to run as an individual candidate.
- If there are not enough nominees for either the Prom King or Prom Queen title to conduct a meaningful election, Senior Center Manager or designated staff may identify and nominate up to two additional eligible candidates for that title, subject to the nominees' acceptance of the nomination.



Prom Court Nomination 2027

You can nominate a couple to run for Prom Court together or nominate individuals to run on their own by checking the appropriate box on the nomination form. Please note that all nominees must accept their nomination before being placed on the ballot. If only one nominee chooses to participate, they may still run as an individual candidate.

King Nominee Name: _____

☐ Check here if King is running individually.

Queen Nominee Name: _____

☐ Check here if Queen is running individually.

Qualifications:

- Adult 50+
- A resident of Irwindale or a non resident who is active at the Irwindale Senior Center
- Never been crowned Queen or King at the Irwindale Senior Center

PROPOSED PROCESS - VOTING

- Voting will be conducted during the Prom event, with the TV Room designated as the voting area following dinner. Participants may cast their ballot at any time during the three-hour voting window.
- Provides participants with an additional activity and engagement opportunity during the Prom.
- Reduces the time available for discussing voting preferences and campaigning, helping to minimize potential interpersonal conflicts, hurt feelings, and perceptions of favoritism while promoting a more equitable voting process.
- Eliminates the need for staff to verify duplicate votes and simplifies vote counting by limiting ballots to attendees present at the event.



Prom Court Voting 2027

Select one couple OR two individuals from the bottom section.

Couples:

- ☐ Superman & Wonder Women
- ☐ Cinderella & Prince Charming
- ☐ Mickey & Minnie Mouse

OR

King:

Pick one from this section.

- ☐ Goofy
- ☐ Popeye
- ☐ Abraham Lincoln

Queen:

Pick one from this section.

- ☐ Clara Cow
- ☐ Olive Oyl
- ☐ Wilma Flintstone

Print Name: _____

Signature: _____



COMPARISON

Current Process

- Allows seniors to run for Prom Court with a friend, spouse, partner, or loved one, reducing the possibility of being paired with an unfamiliar individual if elected.
- If a couple is nominated and one individual declines to participate, both nominees are removed from consideration.
- Seniors who wish to run for Prom Court but are uncomfortable running as part of a couple are unable to participate.
- The extended voting period may encourage campaigning and discussions about voting preferences, which can sometimes lead to interpersonal conflicts or hurt feelings among participants.

Both

- Both processes provide an opportunity for a competitive Prom Court election.
- In both processes, Prom King and Queen are selected by Senior Center participants through a voting process.
- Nomination eligibility requirements remain unchanged under either process.

Proposed Process

- Allows seniors to run with a friend, spouse, partner, or loved one while reducing the possibility of being paired with someone they do not know if elected.
- If one member of a nominated couple declines to participate, the other nominee may still run as an individual candidate.
- Removes the pressure of finding a running mate and creates a more inclusive process for seniors who wish to participate independently.
- Voting during the event creates a more casual, engaging, and enjoyable experience for participants while adding an interactive activity to the Prom.

A photograph of the Irwindale Senior Citizens Center courtyard. In the foreground, a multi-tiered terracotta fountain with water spraying upwards and outwards sits in a circular basin. Behind the fountain is a low wall with a brick top and a planter bed containing various green plants and a small palm tree. The building is a two-story structure with light-colored stucco walls and a red-tiled roof. It features large arched windows on the upper floor and glass doors on the ground floor. The name "IRWINDALE SENIOR CITIZENS CENTER" is visible above one of the entrances. Several tall, leafy trees are scattered throughout the courtyard, casting shadows on the building and ground. A large, semi-transparent green text "Questions?" is overlaid across the center of the image.

Questions?

City of
IRWINDALE
AGENDA REPORT

Date: June 23, 2026

To: Honorable Chair and Members of the Senior Citizen Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Allocation of Event Tickets to Outside Agencies

Public Services Director's Recommendation:

Review and approve procedures for allocating event tickets to outside agencies. Recommend approval to city council.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Elena Martinez, Senior Center Manager

Background and Analysis:

At the May 26, 2026 Senior Citizen Commission meeting, the Commission requested that the item regarding the allocation of event tickets to outside agencies be brought back for discussion and review.

The Irwindale Senior Center hosts a variety of events throughout the year, many of which are highly successful and consistently generate standby lists of senior participants wishing to attend. Because of the high demand for event participation, staff has historically been cautious about providing complimentary event tickets to sponsors or outside organizations.

The Senior Center receives support from various community partners and organizations, typically those providing health-related services, such as Greater Covina Medical Group, Emanate Health, and other community-based organizations. These supporters often contribute by donating raffle prizes, providing event refreshments, or helping offset costs associated with Senior Center programs and publications, including the Senior Scoop newsletter. In return, supporters are generally provided opportunities for recognition, such as hosting an informational table outside the event venue, participating in resource fairs, or receiving logo placement on event materials and promotional items.

To ensure fairness and consistency among all community partners, staff recommends establishing guidelines for reserving table space for outside agencies. Under the proposed guidelines, organizations that provide a monetary contribution of at least \$500, or an equivalent in-kind donation, would be

eligible to receive one table at a Senior Center event. Table space opportunities would be limited to daytime events held during regular business hours. Evening dances would be excluded from this opportunity due to their popularity and the limited availability of tickets for Senior Center participants.

Staff believes these guidelines would provide a fair and transparent process for recognizing significant contributions while maintaining priority access for Irwindale senior participants.

Attachments:

None