

CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200



NOTICE AND AGENDA FOR REGULAR MEETING OF THE

SENIOR CITIZEN COMMISSION

July 28, 2026

10:00 AM

IRWINDALE COUNCIL CHAMBER

CAROL ACOSTA - Chair

ROBERT LOPEZ - Vice Chair

DOLORAS AMADOR - Commissioner

LINDA MAREZ - Commissioner

IRIS RODRIGUEZ - Commissioner

Via Zoom Webinar at <https://us02web.zoom.us/j/88366337251>

In the event that a Zoom broadcast is unavailable, staff will promptly notify the public through its social media platforms. The public meeting will proceed in accordance with The Brown Act.

Listen Over Phone: 1-669-900-6833; Webinar ID: 883-6633-7251

Spontaneous Communications: The public is encouraged to address the Senior Citizen Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Senior Citizen Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Senior Citizen Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda. The Senior Citizen Commission may request that staff research and/or schedule certain matters for consideration at a future Senior Citizen Commission meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City of Irwindale has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a Senior Citizen Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection at the office of the Chief Deputy City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday).

Code of Ethics

As City of Irwindale Senior Citizen Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected and appointed official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Council Member and/or Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE SENIOR CITIZEN COMMISSION



1. CALL TO ORDER**2. PLEDGE OF ALLEGIANCE****3. INVOCATION****4. ROLL CALL** Commissioners: Doloras Amador, Linda Marez, Iris Rodriguez; Vice Chair Robert Lopez; Chair Carol Acosta**5. AB 2449 DISCLOSURES**

Remote participation by a member of the legislative body for just cause or emergency circumstances

6. CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes of the Meeting Held June 23, 2026

Department: City Clerk

Recommendation: Approve

7. SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on any item not on this agenda that is within the Commission's subject matter jurisdiction. The Senior Citizen Commission is an advisory body appointed by the City Council that reviews and provides recommendations on matters related to the senior citizens of the community. Except for very limited circumstances, state law prohibits any Commission discussion or action on items that are not on the agenda.

All members of the public are asked to observe the City's Rules of Procedure and Public Meeting Decorum. The City's Rules of Procedure and Public Meeting Decorum can be found on the City's website, and at Chapter 2.40 of the Irwindale Municipal Code. You may also contact the City Clerk's Office for copies.

Each speaker will be limited to 3 minutes unless such time limits are extended. If a member of the public wishes to donate their time to another speaker, both persons must be physically present and in attendance of the meeting. The Presiding Officer may, in his or her discretion, extend the 3-minute time limitation for the particular subject for all speakers. In no event shall the total amount of speaking time exceed 6 minutes per person for the subject under discussion. Organized groups of persons wishing to address the Board on the same subject should select a spokesperson to represent the group so as to avoid unnecessary repetition.

The Commission may regulate a speaker who is speaking too long or out of order, being unduly repetitious, discussing irrelevancies, or extending to items not within the subject matter jurisdiction of the Commission. Please be reminded that discrimination, abusive use of profanity, unruly disruption,

and violent or physically threatening conduct is discouraged. Members of the public shall not disrupt the orderly conduct of the meeting. The Presiding Officer will request that a person cease any disruptive conduct, and if not immediately stopped, will direct the person to be removed from the meeting.

8. NEW BUSINESS

At this time, members of the audience may ask to be heard regarding an item on New Business.

A. Review of Registration Procedures

Department: Public Services

Recommendation: Recieve and file the review of the registration procedures.

9. SENIOR CENTER MANAGER UPDATE

10. PUBLIC SERVICES DIRECTOR UPDATE

11. FUTURE AGENDA ITEM REQUESTS BY COMMISSION MEMBERS

If a Commissioner is interested in a task or project, the Commissioner shall request that the item be agendized in this section for Commission discussion of whether time should be spent on the proposed item.

12. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Irwindale Senior Citizen Commission to be held on July 28, 2026, to be posted at the City Hall, Library, and Post Office on July 23, 2026.



Armando Hegdahl, CMC
Management Analyst

**IRWINDALE COUNCIL CHAMBER
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**JUNE 23, 2026
TUESDAY
10:00 A.M.**

The Irwindale **SENIOR CITIZEN COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Doloras Amador, Linda Marez, Iris Rodriguez; Vice Chair Robert Lopez; Chair Carol Acosta

Also present: Elena Martinez, Senior Center Manager; and Armando Hegdahl, Management Analyst

AB 2449 DISCLOSURES

None.

CONSENT CALENDAR

A motion was made by Commissioner Amador, seconded by Commissioner Marez, to approve the Consent Calendar. The motion was unanimously approved.

ITEM NO. 6A
MINUTES

The minutes of the meeting held May 15, 2026, were approved as presented.

SPONTANEOUS COMMUNICATIONS

Pat Gonzales stated that conflicting information regarding a reservation for the Catalina Island trip was provided by two Senior Center staff members and suggested that communication amongst staff be improved. She also stated her preference that Irwindale residents, who are provided with a two-week window to reserve their attendance at trips and activities before the public can do so, should not be given any additional preference once those two weeks have passed.

NEW BUSINESS

ITEM NO. 8A
PROM QUEEN AND KING PROCEDURES

Manager Martinez presented the report.

Commissioner Rodriguez suggested that staff obtain approval from Prom King and Queen nominees before listing them as candidates, to which Manager Martinez advised that staff calls the nominees specifically to ask their permission to list them on the ballots; however, staff will now inform nominees whether they've been nominated by themselves or with somebody else, after which they could decide whether they would like to participate.

A motion was made by Commissioner Amador, seconded by Vice Chair Lopez, to recommend approval of the updated Prom Queen and King procedures to the City Council. The motion was unanimously approved.

ITEM NO. 8B

ALLOCATION OF EVENT TICKETS TO OUTSIDE AGENCIES

Manager Martinez presented the report.

Commissioner Amador stated that she would be in favor for the allocation of tickets to outside agencies as long as a limited number of tickets are made available, to which Manager Martinez noted that each table holds about eight seats, and so the allocation would be limited to one table at a time, and only to organizations that have made contributions to the Senior Center.

Pat Gonzales suggested that the allocation of tickets be made only to events held during the daytime, and not nighttime events.

A motion was made by Commissioner Rodriguez, seconded by Commissioner Amador, to recommend approval of the procedures for allocating event tickets to outside agencies to the City Council. The motion was unanimously approved.

SENIOR CENTER MANAGER UPDATE

Senior Center Manager Martinez provided the following update:

- 1) The following events were recently held:
 - A) Catalina Island – June 6
 - B) Father's Day BBQ – June 12
 - C) Community Parking Lot Sale – June 13
 - D) Senior Prom – June 19
 - E) Dress Up Week – currently being held
- 2) The following events will soon be held:
 - A) Phantom of the Opera – July 25
 - B) Beach BBQ – August 8
 - C) Chili Cook-Off – June 27
 - D) Evening Luau – July 17
 - E) Intergenerational Dance Party – July 29

Commissioner Rodriguez stated that some bands that perform at the Senior Center take breaks that are too long, to which Manager Martinez stated that staff will discuss the issue with the bands and make sure that they take breaks in accordance with their approved contracts. She also stated that staff will likely hold activities to keep the crowd entertained while the bands take their breaks.

Chair Acosta spoke highly of the food served at the recent Senior Prom.

Commissioner Amador noted that both the Senior Center and the Recreation Departments held trips to Catalina Island on the same day and suggested that this practice continue, to which Manager Martinez stated that she would speak to the Recreation Manager to schedule coinciding trips.

PUBLIC SERVICES DIRECTOR UPDATE

Manager Martinez provided the following update:

- 1) She provided details about upcoming events, trips, and activities from the Library, Recreation, and Aquatics divisions.
- 2) She also provided an update on the Library Improvement Project.
- 3) She advised that a “Founding Mothers” Mural Workshop has been scheduled for June 23.
- 4) She congratulated Dena Zepeda on her reappointment and Dominique Reyes for her appointment to the Irwindale Community Foundation.
- 5) She also provided details on a recycling event scheduled for June 13.

REQUESTS FOR AGENDA ITEMS BY COMMISSION

Commissioner Rodriguez requested that the matter brought forward by Pat Gonzales regarding resident reservations to trips and activities be placed on the agenda for the next meeting, to which Manager Martinez advised that staff would report on the procedures for registrations.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 10:42 a.m.

ATTEST:

Armando Hegdahl, CMC
Management Analyst

City of
IRWINDALE
AGENDA REPORT

Date: July 28, 2026

To: Honorable Chair and Members of the Senior Citizen Commission

From: Elizabeth Rodriguez, Public Services Director

Issue: Review of Registration Procedures

Public Services Director's Recommendation:

Recieve and file the review of the registration procedures.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director

Prepared by:

Elena Martinez, Senior Center Manager

Background and Analysis:

At the June 23, 2026, Senior Citizen Commission meeting, Commissioner Rodriguez requested that the Senior Center's standby list procedures be brought back to the Commission for review.

The current procedures for trips, special events, dances, and classes are as follows:

- Once a program has reached capacity, patrons may choose to have their name placed on the standby list.
- The standby list is maintained by staff through a document and computer program that records patrons in the order they request to be added.
- If space becomes available due to cancellations or other circumstances, staff will contact patrons on the standby list in the following order:
 1. Residents, in the order they were added to the standby list.
 2. Non-residents, in the order they were added to the standby list after all residents on the list have been contacted.

On most occasions, the standby list is utilized, and staff are able to contact every patron on the list as spaces become available.

Attachments:

None