

**IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706**

**JULY 14, 2021
WEDNESDAY
6:31 P.M.**

The Irwindale **CITY COUNCIL** met in regular session, beginning at the above time and place.

ROLL CALL:

Present: Councilmembers Albert F. Ambriz, Mark A. Breceda, Manuel R. Garcia; Mayor Pro Tem Larry G. Burrola; Mayor H. Manuel Ortiz

Present: William Tam, City Manager; Theresa Olivares, Assistant City Manager; Adrian Guerra, City Attorney; Ty Henshaw, Police Chief; Arsanious Hanna, City Engineer; Eva Carreon, Director of Finance; Jeanette Duran, Finance Manager; Marilyn Simpson, Community Development Director; Mary Hull, Human Resources Manager, Elizabeth Rodriguez, Public Services Director; Jeff Wagner, Information Technology Manager; Iris Espino, Assistant to the City Manager; and Armando Hegdahl, Acting Deputy City Clerk

**CHANGES TO THE
AGENDA**

CITY MANAGER TAM

City Manager Tam advised that Item No. 2B has been removed from the agenda.

**COUNCILMEMBER
TRAVEL REPORTS**

None.

**COUNCILMEMBER
COMMENTS**

**MAYOR PRO TEM
BURROLA**

Mayor Pro Tem Burrola thanked the Police Department for patrolling the streets during the 4th of July and for notifying the public via social media regarding the consequences of utilizing illegal fireworks.

**COUNCILMEMBER
BRECEDA**

Councilmember Breceda also thanked the Police Department for their excellent work during the 4th of July, noting that many compliments were received from residents and non-residents.

MAYOR ORTIZ

Mayor Ortiz mentioned he also received compliments regarding the wonderful 4th of July Fireworks show, and noted that the Police Department issued citations to those who used illegal fireworks. He also requested that the meeting be adjourned in memory of Lydia Lopez.

**INTRODUCTION OF
NEW EMPLOYEES /
PROMOTIONS**

**ADMINISTRATION OF
OATH OF OFFICE TO
IRWINDALE POLICE**

**ADMINISTRATION OF OATH OF OFFICE TO IRWINDALE POLICE
OFFICER STEVEN ORTIZ**

OFFICER STEVEN
ORTIZ

The administration of the Oath of Office was made.

COMMUNITY
DEVELOPMENT
OFFICE SPECIALIST
JESUS HERNANDEZ

COMMUNITY DEVELOPMENT OFFICE SPECIALIST JESUS
HERNANDEZ

The introduction was made.

**PROCLAMATIONS /
PRESENTATIONS /
COMMENDATIONS**

OATH OF OFFICE TO
TO NEWLY APPOINTED
PLANNING
COMMISSIONER
SUZANNE GOMEZ

OATH OF OFFICE TO NEWLY APPOINTED PLANNING
COMMISSIONER SUZANNE GOMEZ

The administration of the Oath of Office was made.

**SPONTANEOUS
COMMUNICATIONS**

SUZANNE GOMEZ

Suzanne Gomez thanked the Police Department for their hard work on the 4th of July, and thanked Recreation, Public Works, and Administration staff for helping organize the festivities.

PAULINE ACOSTA

Pauline Acosta extended her condolences to everybody that has lost a loved one recently and thanked the Police Department for calling the seniors on days with extreme heat.

DENA ZEPEDA

Dena Zepeda thanked the Police Department, congratulated Commissioner Gomez on her appointment, and complained about housing programs and made allegations of improprieties by staff.

CARMEN ROMAN

Carmen Roman congratulated Commissioner Gomez on her appointment, commended the Police Department for their work during the 4th of July, stated her belief that the residents' voices are not being heard with respect to commercial developments, and complained about housing program processes.

TERESA ORTIZ

Teresa Ortiz congratulated the new employees and Commissioner Gomez on her appointment, and recognized Police Department and Pool staff for their excellent service.

BRYAN LOPEZ

Bryan Lopez, representing the United Metal Recyclers of CA, spoke in support of metal recycling.

CARMEN ROMAN

Carmen Roman made additional complaints about housing program processes.

CONSENT CALENDAR

MOTION A motion was made by Councilmember Breceda, seconded by Mayor Pro Tem Burrola, to approve the Consent Calendar. The motion was unanimously approved.

ITEM NO. 1A
MINUTES

MINUTES
None for approval

ITEM NO. 1B
WARRANTS
/ DEMANDS
/ PAYROLL

WARRANTS / DEMANDS / PAYROLL

The warrants / demands / payroll were approved.

ITEM NO. 1C
RESIDENT VISION
PLAN – APPROVAL OF
RENEWAL AGREEMENT
WITH VSP

RESIDENT VISION PLAN – APPROVAL OF RENEWAL
AGREEMENT WITH VSP

A two-year renewal agreement with VSP for the Resident Vision Program was approved and the City Manager was authorized to execute the renewal agreement.

ITEM NO. 1D
APPROVAL OF
RESOLUTIONS
RELATING TO
COMPENSATION AND
BENEFITS FOR CITY
EMPLOYEES AND
APPROVAL OF NEW
AND UPDATED JOB
CLASSIFICATIONS

APPROVAL OF RESOLUTIONS RELATING TO COMPENSATION
AND BENEFITS FOR CITY EMPLOYEES AND APPROVAL OF
NEW AND UPDATED JOB CLASSIFICATIONS

RESOLUTION NO.
2021-54-3266
ADOPTED

Resolution No. 2021-54-3266, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING NEW JOB CLASSIFICATIONS AND ASSOCIATED JOB SPECIFICATIONS AND APPROVING UPDATES TO EXISTING JOB SPECIFICATIONS”, and

RESOLUTION NO.
2021-53-3265
ADOPTED

Resolution No. 2021-53-3265, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE REPLACING RESOLUTION NO. 2021-29-3241, ESTABLISHING THE NUMBER OF POSITIONS, SCHEDULE OF CLASSES, COMPENSATION, AND BENEFITS FOR CITY EMPLOYEES,” were passed, approved, and adopted.

ITEM NO. 1E
SOUTHERN CA
EDISON LED STREET
LIGHTING UPGRADES
IN THE CITY OF
IRWINDALE

SOUTHERN CALIFORNIA EDISON LED STREET LIGHTING
UPGRADES IN THE CITY OF IRWINDALE

The City Manager was authorized to execute Schedule LS-1 Option E, Energy Efficiency-Light Emitting Diode (LED) Fixture Replacement Rate Agreement between Southern California Edison and the City of Irwindale.

ITEM NO. 1F
AMENDMENT NO. 1
TO MOA BETWEEN
THE SAN GABRIEL
VALLEY COUNCIL OF
GOVERNMENTS AND
THE CITY OF
IRWINDALE FOR
PARTICIPATION IN THE
SAN GABRIEL VALLEY
NEIGHBORHOOD
COYOTE PROGRAM

AMENDMENT NO. 1 TO MEMORANDUM OF AGREEMENT
BETWEEN THE SAN GABRIEL VALLEY COUNCIL OF
GOVERNMENTS AND THE CITY OF IRWINDALE FOR
PARTICIPATION IN THE SAN GABRIEL VALLEY
NEIGHBORHOOD COYOTE PROGRAM

Amendment No. 1 to Memorandum of Agreement with the San Gabriel Valley Council of Governments and the City of Irwindale for participation in the San Gabriel Valley Neighborhood Coyote Program was approved and the City Manager was authorized to execute the amendment, subject to City Attorney approval as to form.

ITEM NO. 1G
AWARD OF CONTRACT
FOR TREE TRIMMING,
MAINTENANCE, AND
ARBORIST
INSPECTION SERVICES

AWARD OF CONTRACT FOR TREE TRIMMING, MAINTENANCE,
AND ARBORIST INSPECTION SERVICES

RESOLUTION NO.
2021-60-3272
ADOPTED

Resolution No. 2021-60-3272, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE APPROVING AN ADDITIONAL APPROPRIATION FOR TREE TRIMMING, MAINTENANCE, AND ARBORIST INSPECTION SERVICES FOR FISCAL YEAR 2021/2022", was passed, approved, and adopted, and the City Manager was authorized to execute a three-year contract agreement with West Coast Arborist for City-wide Tree Trimming, Maintenance, and Arborist Inspection Services with an option for three (3) one-year renewals, subject to City Attorney approval as to form.

ITEM NO. 1H
AUTHORIZATION FOR
THE SUBMISSION OF
APPLICATIONS TO THE
CA DEPT. OF
RESOURCES
RECYCLING AND
RECOVERY
(CALRECYCLE) FOR
PAYMENT PROGRAMS

AUTHORIZATION FOR THE SUBMISSION OF APPLICATIONS TO
THE CA DEPT. OF RESOURCES RECYCLING AND RECOVERY
(CALRECYCLE) FOR PAYMENT PROGRAMS

RESOLUTION NO.
2021-61-3273
ADOPTED

Resolution No. 2021-61-3273, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE) GRANTS FOR WHICH THE CITY OF IRWINDALE IS ELIGIBLE," and

RESOLUTION NO.
2021-62-3274
ADOPTED

Resolution No. 2021-62-3274, entitled:

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE) PAYMENT PROGRAMS AND RELATED AUTHORIZATIONS," were passed, approved, and adopted.

ITEM NO. 1I
AMENDMENT NO. 1 TO
CONTRACT SERVICES
AGREEMENT WITH
CWA AIA INC. FOR
ARCHITECTURAL
DESIGN SERVICES
FOR IRWINDALE
PUBLIC LIBRARY
EXTENSION
PROJECT; P-999

AMENDMENT NO. 1 TO CONTRACT SERVICES AGREEMENT WITH CWA AIA INC. FOR ARCHITECTURAL DESIGN SERVICES FOR IRWINDALE PUBLIC LIBRARY EXTENSION PROJECT; P-999

1) Amendment No. 1 to Contract Services Agreement with CWA AIA, Inc. for Architectural Design Services for the preparation of the Plans, Specifications and Estimate (PS&E) for the Irwindale Public Library Extension Project (P-999) increasing the contract amount to \$293,850.00 (increase of \$179,950.00), was approved; 2) a 20% contingency in the amount of \$58,770 was approved to cover any additional services needed to address unforeseen site conditions during design; and 3) the City Manager was authorized to execute Amendment No. 1 subject to City Attorney approval as to form.

ITEM NO. 1J
AWARD OF CONTRACT
TO PROVIDE
PROFESSIONAL
SERVICES FOR THE
PREPARATION OF AN
ASSESSMENT
REPORT AND
RECOMMENDATIONS
FOR IMPROVEMENTS
TO THE EXISTING
IRWINDALE POLICE
DEPARTMENT AND
CITY HALL
FACILITIES

AWARD OF CONTRACT TO PROVIDE PROFESSIONAL SERVICES FOR THE PREPARATION OF AN ASSESSMENT REPORT AND RECOMMENDATIONS FOR IMPROVEMENTS TO THE EXISTING IRWINDALE POLICE DEPARTMENT AND CITY HALL FACILITIES

1) The City Manager was authorized to enter into an agreement, subject to City Attorney approval as to form, with Jeff Katz Architectural, Corporation, in the amount of \$173,765.00 for professional services for the preparation of an Assessment Report and Recommendations for Improvements to the existing Irwindale Police Department and City Hall facilities; and 2) a 20% contingency in the amount of \$34,753 was approved to cover additional services required to address any unforeseen site conditions during assessment.

END OF CONSENT CALENDAR

NEW BUSINESS

ITEM NO. 2A
**UPDATE ON THE
AMERICAN RESCUE
PLAN ACT –
CORONAVIRUS LOCAL
FISCAL RECOVERY
FUNDING**

**UPDATE ON THE AMERICAN RESCUE PLAN ACT-
CORONAVIRUS LOCAL FISCAL RECOVERY FUNDING**

DIRECTOR CARREON Director Carreon presented the staff report.

**MAYOR PRO TEM
BURROLA** Mayor Pro Tem Burrola thanked staff and expressed his gratitude that the funds will be released soon to the City.

**COUNCILMEMBER
AMBRIZ** Councilmember Ambriz thanked the Finance Department for their diligence in ensuring that the City received the funds through this Act.

MAYOR ORTIZ Responding to a question by Mayor Ortiz regarding the use of the funds, Director Carreon indicated that the funding is in addition to the reimbursement of funding that the City is seeking. She noted that cities with larger populations stand to receive larger funding than Irwindale. She also advised that the City must comply with reporting requirements relating how the funds are utilized.

MOTION A motion was made by Councilmember Breceda, seconded by Mayor Ortiz, to receive and file the report updating the City Council on the American Rescue Plan Act – Coronavirus Local Fiscal Recovery Funding allocated to the City of Irwindale. The motion was unanimously approved.

ITEM NO. 2B
**CONSIDERATION OF
REMOVAL OF MR.
ART TAPIA FROM THE
PLANNING
COMMISSION PER
DIRECTION OF
THE CITY COUNCIL**

**CONSIDERATION OF REMOVAL OF MR. ART TAPIA FROM THE
PLANNING COMMISSION PER DIRECTION OF THE CITY
COUNCIL**

This item was removed from the agenda per the direction received from the City Council during Closed Session.

ITEM NO. 2C
**CONSIDERATION OF
LOCATIONS FOR AN
EMERGENCY SHELTER
TO HOUSE THE
UNHOUSED**

**CONSIDERATION OF LOCATIONS FOR AN EMERGENCY
SHELTER TO HOUSE THE UNHOUSED**

CITY MANAGER TAM City Manager Tam presented the staff report. He displayed the City's Zoning Map and advised that staff has identified two possible locations for Council consideration. However, staff requests

additional time to further analyze the sites and for the ad hoc committee consisting of Councilmember Ambriz and Mayor Ortiz to continue meeting with the other participating cities to strategize and come up with viable solutions.

MAYOR ORTIZ

Mayor Ortiz advised the he and Councilmember Ambriz will meet with the other participating cities next week to gather additional information and to continue planning efforts.

ITEM NO. 2D
VERBAL UPDATE ON
MOUNTAIN AVENUE
HOUSING PROJECT

VERBAL UPDATE ON MOUNTAIN AVENUE HOUSING PROJECT

ENGINEER HANNA

Engineer Hanna presented the update, wherein he indicated that the project is nearing completion. The contractor still must complete several punch list items before the City will issue the necessary permits. He also spoke on the concerns from a neighbor to the site, and how the City has addressed the concerns. Regarding the Manning site, there are no current, active permits or grading being performed at the site.

MAYOR ORTIZ

Replying to a question by Mayor Ortiz, Engineer Hanna advised that the permit for the site was issued for the backfilling of the pit. However, this has been completed, and the related certification has been issued.

DENA ZEPEDA

Dena Zepeda complained about housing staff.

CRYSTAL HERNANDEZ

Crystal Hernandez, who is scheduled to purchase one of the subject houses, complained about delays in the completion of the project.

MAYOR ORTIZ

Mayor Ortiz advocated for expediting the process as quickly as possible.

MAYOR PRO TEM
BURROLA

Mayor Pro Tem Burrola requested for the completion of the project to become City Manager Tam's first priority.

CARMEN ROMAN

Carmen Roman complained about delays in the project.

PUBLIC HEARINGS

ITEM NO. 3A
PUBLIC HEARING FOR
IRWINDALE BUSINESS
CENTER SEWER AND
STREET LIGHTING
MAINTENANCE
ASSESSMENT
DISTRICTS

PUBLIC HEARING FOR IRWINDALE BUSINESS CENTER SEWER
AND STREET LIGHTING MAINTENANCE ASSESSMENT
DISTRICTS

MANAGER DURAN	Manager Duran presented the report.
OPEN PUBLIC HEARING	At 7:38 p.m., Mayor Ortiz opened the public hearing.
CLOSE PUBLIC HEARING	There being no speakers, Mayor Ortiz closed the public hearing at 7:38 p.m.
COUNCILMEMBER GARCIA	Councilmember Garcia spoke on his previous requests for overhead lighting lines near 4 th Street and Tapia Street to be repaired and moved underground, to which City Manager Tam indicated that staff has repeatedly reported the issue to Edison, but will follow-through to make sure that the temporary overhead arrangement can be moved underground, as previously approved.
RESOLUTION NO. 2021-63-3275 ADOPTED	Resolution No. 2021-63-3275 , entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE FISCAL YEAR 2021-2022, BEGINNING JULY 1, 2021, AND ENDING JUNE 30, 2022, FOR MAINTENANCE, OPERATION, AND CAPITAL REPLACEMENT OF THE CITY'S SANITATION AND SEWAGE SYSTEMS LOCATED WITHIN THE SEWER MAINTENANCE DISTRICT WITH THE IRWINDALE BUSINESS CENTER," and
RESOLUTION NO. 2021-64-3276 ADOPTED	Resolution No. 2021-64-3276 , entitled: "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRWINDALE, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE FISCAL YEAR 2021-2022 BEGINNING JULY 1, 2021, AND ENDING JUNE 30, 2022, FOR MAINTENANCE OF STREET LIGHTING LOCATED WITHIN THE EXISTING IRWINDALE BUSINESS CENTER STREET LIGHTING MAINTENANCE DISTRICT," were passed, approved, and adopted, on the motion of Councilmember Breceda, seconded by Councilmember Garcia, and unanimously approved.

**CITY MANAGER'S
REPORT**

CITY MANAGER TAM	City Manager Tam informed the Council that the Irwindale Community Foundation will have a booth during tomorrow's Music in the Park concert to raise funds. In addition, Huy Fong notified the City that the company will make a donation to the Foundation.
DIRECTOR RODRIGUEZ	Director Rodriguez provided updates on the upcoming events and activities of the Recreation Department and the Senior Center.

DENA ZEPEDA

Dena Zepeda thanked Director Rodriguez for her hard work and spoke very positively of the Recreation staff's customer service.

AGENDA ITEMS
REQUESTED BY
COUNCILMEMBERS

MAYOR PRO TEM
BURROLA

Mayor Pro Tem Burrola requested a meeting to discuss all matters pertaining to housing.

RECESS

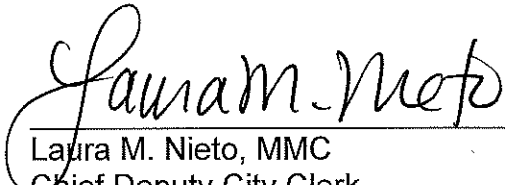
At 7:46 p.m., the City Council took a short recess.

RECONVENE

At 7:51 p.m., the City Council reconvened with all members present.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:51 p.m., in memory of Lydia Lopez.



Laura M. Nieto, MMC
Chief Deputy City Clerk

Approved as submitted at the meeting held September 8, 2021.