



CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

PAULA FRAJO
CHAIR

BELEN ZEPEDA
VICE CHAIR

MICHELLE DURAN
COMMISSIONER

TERESA ORTIZ
COMMISSIONER

CARMEN ROMAN
COMMISSIONER

AGENDA FOR THE REGULAR MEETING OF THE IRWINDALE PARKS & RECREATION COMMISSION

OCTOBER 4, 2023

6:00 P.M.

IRWINDALE COUNCIL CHAMBER

<https://us02web.zoom.us/j/83373897360>

Zoom Webinar ID: 833-7389-7360

Spontaneous Communications: The public is encouraged to address the Parks & Recreation Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Parks & Recreation Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Parks & Recreation Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Parks & Recreation Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

Americans with Disabilities Act: In compliance with the ADA and Government Code section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can be found on the City's website: <https://www.irwindaleca.gov/DocumentCenter/View/8075/AB-2449-Reasonable-Accommodation-Policy>. If you need special assistance to participate in a City Council or Commission meeting or other services offered by this City, including an electronic or printed copy of the City's reasonable accommodation policy, please contact City Hall at (626) 430-2200. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the city staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection by appointment only at the office of the City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday)



Code of Ethics

As City of Irwindale Parks & Recreation Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE PARKS & RECREATION COMMISSION



CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

**ROLL CALL: Commissioners: Michelle Duran, Teresa Ortiz, Carmen Roman,
Vice Chair Belen Zepeda, Chair Paula Fraijo**

AB 2449 DISCLOSURES

Remote participation by a member of the legislative body for just cause or emergency circumstances.

CONSENT CALENDAR

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

1. Minutes

Recommendation: Approve the following minutes:

A. Regular meeting held September 6, 2023.

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot (except as stated) participate, it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to 3 minutes unless such time limits are extended.

In the hybrid format, both in-person and hybrid audience members will participate in the following order:

Tier 1: In-person attendees

Tier 2: Teleconference attendees

Tier 3: In-person attendees who have not previously provided comments on the matter(s) being discussed by the legislative body.

Tier 4: Teleconference attendees who have not previously provided comments on the matter(s) being discussed.

RECREATION MANAGER UPDATE

AQUATICS SUPERVISOR UPDATE

PUBLIC WORKS SUPERVISOR UPDATE

PUBLIC SERVICES DIRECTOR UPDATE

COMMISSIONER COMMENTS AND FUTURE DISCUSSION REQUESTS

ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, CMC, Management Analyst, certify that I caused the notice and agenda for the regular meeting of the Irwindale Parks & Recreation Commission to be held on October 4, 2023, to be posted at the City Hall, Library, and Post Office on September 28, 2023.

Armando Hegdahl

Armando Hegdahl, CMC
Management Analyst

IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

SEPTEMBER 6, 2023
WEDNESDAY
6:00 P.M.

The Irwindale **PARKS & RECREATION COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Michelle Duran, Teresa Ortiz,
Carmen Roman; Vice Chair Belen Zepeda; Chair Paula Fraijo

Also present: Elizabeth Rodriguez, Public Services Director; Priscilla Zepeda; Recreation Manager; Pedro Rodriguez, Public Works Services Supervisor; Daniel Grijalva, Aquatics Supervisor; and Laura Nieto, Chief Deputy City Clerk

AB 2449 DISCLOSURES None.

CONSENT CALENDAR

MOTION A motion was made by Chair Fraijo, seconded by Commissioner Roman, to approve the Consent Calendar. The motion was unanimously approved.

ITEM NO. 1
MINUTES

MINUTES

The following minutes were approved as presented:

- 1) Regular meeting held August 2, 2023.

END OF CONSENT CALENDAR

SPONTANEOUS
COMMUNICATIONS

DENA ZEPEDA Dena Zepeda thanked staff for a great year in Recreation.

MEGAN ZEPEDA Megan Zepeda spoke against LGBTQ events.

ANN AMBRIZ Ann Ambriz spoke on an incident where she was hurt while at the pool and thanked staff for their quick action.

DENA ZEPEDA Dena Zepeda requested pool guidelines, to which Chair Fraijo stated that the development of a guideline might be discussed at the next meeting.

NEW BUSINESS

ITEM NO. 2 **SPANISH TRANSLATION SERVICES**
SPANISH TRANSLATION
SERVICES

DIRECTOR RODRIGUEZ Director Rodriguez presented the staff report.

CHAIR FRAIJO Chair Fraijo clarified that she would like program flyers to include a statement in Spanish for interested individuals to know how they can obtain additional information, to which Director Rodriguez stated that this request could be accommodated.

COMMISSIONER ROMAN Commissioner Roman concurred with Chair Fraijo and stated that full translations of program flyers may not be cost-feasible.

COMMISSIONER DURAN Commissioner Duran suggested utilizing Google Translate.

DIRECTOR RODRIGUEZ Director Rodriguez advised that only a handful of city staff perform translations, and that requesting translations from these staff members would shift Recreation duties to other departments.

COMMISSION CONSENSUS Commission consensus was reached to include a statement on flyers to inform Spanish-speaking persons where they may call for additional information on the program.

ITEM NO. 3
ATTENDANCE POLICY ATTENDANCE POLICY

DIRECTOR RODRIGUEZ Director Rodriguez presented the report.

CHAIR FRAIJO Chair Fraijo noted that young people may also suffer from chronic issues, and that they should be able to have their absences excused, to which Director Rodriguez stated that the policy permits excusing said absences.

DIRECTOR RODRIGUEZ Director Rodriguez clarified that the subject policy covers activities and not field trips, as these are covered under another policy.

COMMISSIONER ROMAN Commissioner Roman voiced concern over requiring 72-hour notices of absences, noting that becoming sick over a holiday weekend may not give individuals sufficient time to cancel their attendance at an event. She also spoke about how absences from programs such as cheer affect the other participants and opposed requiring documentation confirming illnesses.

CHAIR FRAIJO Chair Fraijo suggested that the policy reflect that it is subject to change depending on local / state emergency orders and requirements.

DIRECTOR RODRIGUEZ In response to a comment by Chair Fraijo, Director Rodriguez indicated that the subject policy would only cover programs and activities that have waiting lists and noted that staff is required to follow local occupancy and fire codes. She added that some programs have

children that sincerely wish to participate but cannot do so while on the wait list, while other children that have been accepted into the program do not regularly attend, and in doing so, they deny the participation of the children on the wait list.

Responding to a question by Chair Fraijo, Director Rodriguez advised that she would address appeals.

Chair Fraijo requested to be provided a full report on the feedback received to the policy, if enacted, and requested that the policy clearly address chronic health issues and a statement indicating that the policy is subject to change.

DIRECTOR RODRIGUEZ Director Rodriguez stressed that staff does not desire to remove children from participating in programs, and staff is cognizant of the circumstances behind some of the children's absences.

CHAIR FRAIJO Chair Fraijo suggested potentially reaching out to parents whose children routinely miss classes in an attempt to assist and enable more regular attendance.

DENA ZEPEDA Dena Zepeda asked about how the policy would apply to Senior Center programs, which Director Rodriguez elaborated on. Dena Zepeda commended staff for their concern for children and for their regular communication with their parents.

DIRECTOR RODRIGUEZ In response to a comment by Dena Zepeda, Director Rodriguez noted that the Senior Commission has already provided input on the proposed policy.

MEGAN ZEPEDA Megan Zepeda made a suggestion for the policy.

MOTION A motion was made by Commissioner Roman, seconded by Commissioner Duran, to recommend changes to the proposed Attendance Policy, including the removal of the requirement of the submittal of doctor's notes, adding chronic illnesses as excused absences, that the policy would be subject to local emergencies, and that the policy be reviewed after one year. The motion was unanimously approved.

ITEM NO. 4
IRWINDALE TEEN
CLUB

IRWINDALE TEEN CLUB

MANAGER ZEPEDA Manager Zepeda presented the report.

COMMISSIONER ROMAN	Commissioner Roman requested an accounting of the funds raised during the 50/50 fundraisers and questioned why an adult would participate in a program that includes teens.
COMMISSIONER DURAN	Commissioner Duran concurred with Commissioner Roman and suggested that a police officer escort the staffer that carries the funds received from fundraisers. She also requested clarification on scholarships and donations and stated that the teens may collaborate with the Kindness Krew on various activities.
CHAIR FRAIJO	Chair Fraijo stated that the members of the Teen Club should participate in programs where they can learn and grow from the experiences.
COMMISSIONER DURAN	Commissioner Duran suggested that the teens visit universities and stated that they should be empowered to voice their concerns and be taught conflict resolution.
VICE CHAIR ZEPEDA	Vice Chair Zepeda suggested perhaps having older teens serve as advisors or having them assist the Kindness Krew with their activities.
CHAIR FRAIJO	Chair Fraijo stated that the Teen Club should give back to the community and offer assistance with conflict resolution, college applications, scholarships, and other subjects that children generally need guidance on.
COMMISSIONER ORTIZ	Commissioner Ortiz concurred that the teens should visit universities.
MANAGER ZEPEDA	Manager Zepeda noted that all funds raised for the 50/50 fundraiser are dropped off with the Finance Department and noted that the teens do not handle the funds or the tickets. Staff has reached out to the Police Department for assistance and noted that three individuals count the funding each week and are monitored by cameras.
COMMISSIONER ROMAN	Commissioner Roman reiterated her preference that older teens not participate with younger teens.
DENA ZEPEDA	Dena Zepeda suggested allowing pre-teens in the Teen Club.
<u>ITEM NO. 5</u> IRWINDALE AQUATICS 2023 SPRING TO SUMMER INCIDENT REPORTS	IRWINDALE AQUATICS 2023 SPRING TO SUMMER INCIDENT REPORTS

SUPERVISOR GRIJALVA Supervisor Grijalva presented the report.

COMMISSIONER ROMAN Commissioner Roman spoke on the need to keep the stair area at the pool clear.

COMMISSIONER ORTIZ Responding to a question by Commissioner Ortiz, Supervisor Grijalva spoke on procedures undertaken by staff to ensure the pool's water is safe.

ITEM NO. 6 IRWINDALE PARK PLAYGROUND SHADE OPTIONS AND COSTS
IRWINDALE PARK
PLAYGROUND SHADE
OPTIONS AND COSTS

DIRECTOR RODRIGUEZ Director Rodriguez presented the report.

DISCUSSION HELD Discussion was held regarding which of the options presented would be best.

CHAIR FRAIJO Chair Fraijo suggested that staff continue seeking funding options for playground shade and to seek quotes for potential installation by next fiscal year. She also stressed the need to select a product that offers durability and has a warranty.

MEGAN ZEPEDA Responding to a question by Megan Zepeda, Director Rodriguez advised that the shade would be a permanent fixture with a durable fabric, which is why it would be more expensive.

CHAIR FRAIJO In response to a comment by Chair Fraijo, Director Rodriguez spoke on the contractor's costs.

MOTION A motion was made by Chair Fraijo, seconded by Commissioner Duran, to recommend approving option three as shown in the staff report, and requested for staff to continue seeking funding opportunities. The motion was unanimously approved.

ITEM NO. 7 REVISE CHAPTER 9.16 – CONDUCT IN PUBLIC PARKS
REVISE CHAPTER
9.16 – CONDUCT IN
PUBLIC PARKS

DIRECTOR RODRIGUEZ Director Rodriguez presented the report.

CHAIR FRAIJO Responding to a question by Chair Fraijo, Director Rodriguez advised that staff would consult with the City Attorney about adding language to the Municipal Code to allow for preference to be given to City-sponsored events.

COMMISSIONER ROMAN	Commissioner Roman stated her preference that multiple staff members review and approve requests to use the fields in the park and stated that the field should not be available for rental for months at a time, to which Director Rodriguez stated that a rental policy is needed. She also stated her preference for allowing week-to-week or month-long rentals.
CHAIR FRAIJO	Chair Fraijo concurred that the decision to rent the field out should not be made by a sole staff member, and stated her preference that they be reviewed by the Recreation Manager, Public Services Director, and the City Manager.
COMMISSIONER DURAN	Commissioner Duran suggested allowing season-long rentals for the sport that the field was intended for.
ANDREW BLANSETT	Andrew Blansett stated his joy in seeing the softball field being used. He also spoke about the youth football teams he coaches and suggested possibly reaching an agreement for his group's continued use of the field. He stated that his group regularly cleans up after itself and does not damage the turf.
DENA ZEPEDA	Dena Zepeda stated that residents have been unable to use the field since it is being used by the youth football team and stated that there is a need to identify a football field for the football team to practice on, and not on a softball field.
"COACH JC"	"Coach JC", founder of the non-profit 626 Youth Athletics organization, spoke on the benefits his organization provides and requested the opportunity to continue offering his sports program to the local youths.
"COACH RAY"	"Coach Ray" also spoke on the organization's attributes and the efforts being made by volunteers to help raise the participating youths in a positive environment.
"COACH BUBBA"	"Coach Bubba" spoke on the organization's acceptance of youths from vastly different backgrounds.
LINDA MAREZ	Linda Marez stated that she does not see much interest from residents to utilize the field. She added that sports saved her son and hoped that sports continue to play an important part of local young ones to help raise them to be decent, hard-working members of the community.
MARICELA FRYMARK	Maricela Frymark encouraged the Commission to seek a compromise with the youth organization. She stated that the City did not have a robust sports program for many years and suggested that the long-term value of offering sports outweighs any potential damage being caused to the park turf.

COMMISSIONER ORTIZ	Commissioner Ortiz commended the coaches and stated that she would be in favor of seeking a compromise with the group.
COMMISSIONER DURAN	Commissioner Duran agreed that a compromise should be sought and expressed her hope that the organization could continue training in Irwindale.
COMMISSIONER ROMAN	Commissioner Roman spoke highly about the organization and commended the coaches. She then stated that the City may be able to agree to allowing the organization to rent the field on a weekly or monthly basis.
VICE CHAIR ZEPEDA	Vice Chair Zepeda confirmed that the organization participants clean up after themselves and urged the Commission to work with them on a compromise.
CHAIR FRAIJO	Chair Fraijo stated that the Commission is not opposed to the organization. Rather, it seeks to ensure that the field is available to all. She questioned why other fields aren't made available to organizations such as this one, and stated that she felt that Irwindale frequently seems to be expected to solve the problem.
"COACH JC"	"Coach JC" stated that many schools have partnered with Facilitron to rent out their fields at high prices, which his organization could not afford.
"COACH BUBBA"	"Coach Bubba" added that Facilitron controls the fields and that school districts do not get much say in how they are rented.
CHAIR FRAIJO	Chair Fraijo suggested perhaps working with the Council to create a football facility or assign someone to visit other cities in search of a field that the organization could afford.
VICE CHAIR ZEPEDA	Vice Chair Zepeda suggested the possibility of holding football clinics next season.
"COACH JC"	"Coach JC" stated that he holds an off-season clinic and participants are trained at no cost.
CHAIR FRAIJO	Chair Fraijo thanked Mr. Blansett for attending the meeting and for voicing his concerns.
RECESS	At 8:20 p.m., the Commission took a short recess.
RECONVENE	At 8:41 p.m., the Commission reconvened with all members present.
DIRECTOR RODRIGUEZ	In response to concerns previously raised by the Commissioners, Director Rodriguez advised that the subject policy would be clarified

to indicate that a body consisting of the City Manager, Public Services Director, and the Recreation Manager would review applications for field rentals.

CHAIR FRAIJO Chair Fraijo also requested to revisit the code in a year in order to recommend adjustments.

DIRECTOR RODRIGUEZ Director Rodriguez advised that the recommended changes would be presented to the Council for consideration, but that a draft rental policy would probably not be presented until November.

ITEM NO. 8 IRWINDALE PARK IMPROVEMENT PROJECT PHASES IV AND V UPDATE – VERBAL REPORT

DIRECTOR RODRIGUEZ Director Rodriguez presented the update.

DISCUSSION HELD Discussion was held relating to 1) the amount of restrooms at the park, 2) the hours that restrooms are locked, 3) park access, 4) pool hours, and 5) disseminating information through social media.

DENA ZEPEDA Dena Zepeda suggested installing a restroom at El Nido Park, to which Director Rodriguez advised that this park was not designed to have a restroom.

DIRECTOR RODRIGUEZ Director Rodriguez advised that lots of information relating to the parks is already being posted on social media.

ITEM NO. 9 PRIDE MONTH EVENTS – VERBAL REPORT

MANAGER ZEPEDA Manager Zepeda presented the report.

CHAIR FRAIJO Chair Fraijo requested that staff present ideas for a future Pride Month event during next month's Recreation Manager report.

DENA ZEPEDA Dena Zepeda stated that residents are confused over the type of event that would be held and stated that it would be difficult to hold an event in a small town such as Irwindale since not many would agree or support it. She stated that holding such an event would cause her to feel excluded and stated that there is no reason for such an event to be held.

CHAIR FRAIJO Chair Fraijo responded to Dena Zepeda's comments by stating that Pride events signal acceptance of all people.

COMMISSIONER ROMAN	Commissioner Roman stated that the Council had previously discussed ways to recognize Pride Month and that it had determined to make a proclamation and using rainbow-colored bulbs at City Hall. She questioned why the Commission is discussing this item as well as people's sexual orientations. She further stated that a previous suggestion to hold a parade is not desired by anyone and expressed concern that activities and clothing that she considers to be inappropriate might be displayed at such a parade.
CHAIR FRAIJO	Chair Fraijo corrected Commissioner Roman to note that the City Council had approved presenting a proclamation but did not approve using rainbow-colored lights.
DIRECTOR RODRIGUEZ	Director Rodriguez agreed with Chair Fraijo, noted that the Commission provided consensus to scheduling a Pride Month event, and noted a misconception that all Recreation events and activities must be for minors. She advised that staff listens to requests from individuals of all types of backgrounds and attempts to fulfill such requests, and that individuals are free to choose whether or not to participate.
COMMISSIONER ROMAN	Commissioner Roman stated that she has received comments from parents who feel that Pride events are being imposed on them. She added that Pride events can display nudity and other inappropriate things. She suggested perhaps scheduling a trip to a Pride event outside the city next June.
CHAIR FRAIJO	Chair Fraijo stated that such an event would not be overwhelming or inappropriate. The Commission could consider it and make a recommendation to the City Council.
MEGAN ZEPEDA	Megan Zepeda stated that she enjoys drag shows but would not want children exposed to Pride events.
COMMISSIONER DURAN	Commissioner Duran agreed that a trip would probably be a good place to start. She also commented about promoting inclusion. However, she stated that Pride events have no place in the community, nor should it be a Recreation Department event.
CHAIR FRAIJO	Chair Fraijo stated that the City can offer a trip where anyone can participate and, if it is not successful, it would be discontinued, which is the same process for all other programs and activities.
LINDA MAREZ	Linda Marez stated that Irwindale doesn't single out individuals.
COMMISSIONER ORTIZ	Commissioner Ortiz stated that she is not looking to be in the spotlight and is instead attempting to help children similar to her feel welcome.

DENA ZEPEDA Dena Zepeda stated that she sees people as individuals and not by their sexual orientation.

CHAIR FRAIJO Chair Fraijo recommended offering a trip. She also agreed that residents love and respect each other but pointed to the fact that bullying occurs and that children should be taught to be prepared for what life has ahead for them. She noted that everyone is entitled to their opinion but fears for individuals that have Pride events since so much discrimination exists.

**RECREATION
MANAGER UPDATE**

RECREATION
MANAGER ZEPEDA Recreation Manager Zepeda provided an update thanking Michelle Salgado for attending last month's Commission meeting, provided details on the arrangements for the Summer Lunch Program, highlighted upcoming events and activities, and thanked the California Joint Powers Authority for inviting her to participate in the 2023 Risk Management Forum in Carlsbad recently.

**AQUATICS
SUPERVISOR UPDATE**

AQUATICS
SUPERVISOR
GRIJALVA Aquatics Supervisor Grijalva an update thanking Aquatics staff, Public Works staff, Director Rodriguez, and the Senior Center and Recreation Departments for their support and assistance during the summer months. He also detailed the events and activities that took place during the summer, commended Travis Breceda and Vanessa Yanez for their roles in resolving an emergency that occurred recently at the pool and provided the schedules for upcoming classes and programs.

CHAIR FRAIJO Chair Fraijo requested that all signage clearly display the pool's rules and requirements

MARIANA QUINONES Mariana Quinones spoke very complimentary of Supervisor Grijalva.

**PUBLIC WORKS
SUPERVISOR UPDATE**

PUBLIC WORKS
SUPERVISOR
RODRIGUEZ Public Works Supervisor Rodriguez presented an update relating to the ongoing maintenance of the parks, preparations and setup procedures for upcoming holiday events, work on the snack bar, updates to city offices, and training opportunities.

DENA ZEPEDA Dena Zepeda stated that Allen Drive is filthy, to which Supervisor Rodriguez stated that he would talk to Mariposa Landscape to follow up.

PUBLIC SERVICES
DIRECTOR UPDATE

DIRECTOR RODRIGUEZ Director Rodriguez presented an update relating to staffing difficulties and challenges in meeting citywide demands for public services and reminded everyone about the upcoming first responders event to be held at the Irwindale Speedway soon.

COMMISSIONER
COMMENTS AND
FUTURE DISCUSSION
REQUESTS

COMMISSIONER ORTIZ Commissioner Ortiz suggested holding a trip to the Museum of Tolerance in June.

COMMISSIONER DURAN Commissioner Duran stated that she reported a homeless person that had a traffic sign at the bus stop.

CHAIR FRAIJO Responding to a question by Chair Fraijo, Director Rodriguez noted that the anti-harassment training being required of City officials is being arranged by the Human Resources Department.

Chair Fraijo noted that the Commission's goal is to hear the voices of the members of the community and respond to their wants and needs. She requested that perhaps a representative of the Police Department provide anti-bullying workshops on a regular basis. She also requested that staff look into determining a location that could be considered for open space for football teams to practice and requested that a large message board be used to transmit important messages to the community be used instead of the current traffic message board, to which Director Rodriguez advised that staff has released an RFP for the development of additional parking near City Hall, to include a new message board.

ADJOURNMENT There being no further business to conduct, the meeting was adjourned at 10:17 p.m.

Armando Hegdahl, CMC
Management Analyst