



CITY OF IRWINDALE

5050 N. IRWINDALE AVE., IRWINDALE CA 91706 • PHONE: (626) 430-2200 • FACSIMILE: 962-4209

PAULA FRAIJO
CHAIR

BELEN ZEPEDA
VICE CHAIR

MARGUERITE
S. LOPEZ
COMMISSIONER

TERESA ORTIZ
COMMISSIONER

CARMEN ROMAN
COMMISSIONER

AGENDA FOR THE REGULAR MEETING OF THE PARKS & RECREATION COMMISSION

JUNE 2, 2021

6:00 P.M.

VIA VIDEOCONFERENCE

*(Closed to the Public)
Pursuant to Executive Order N-29-20*

The Governor has declared a State of Emergency to exist in California because of the threat of COVID-19 (aka the "Coronavirus"). The Governor also issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still meeting state transparency requirements.

The public's health and well-being are the top priority for the City, and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting and opportunities to participate will also be available through the following options:

Registration URL:

<https://us02web.zoom.us/j/83373897360>

Webinar ID:

833-7389-7360

*You will be connected to audio using your computer's microphone and speakers (VoIP).
A headset is recommended.*



Spontaneous Communications: The public is encouraged to address the Parks & Recreation Commission on any matter listed on the agenda or on any other matter within its jurisdiction. The Parks & Recreation Commission will hear public comments on items listed on the agenda during discussion of the matter and prior to a vote. The Parks & Recreation Commission will hear public comments on matters not listed on the agenda during the Spontaneous Communications period.

Pursuant to provisions of the **Brown Act**, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Parks & Recreation Commission may request from staff to investigate and/or schedule certain matters for consideration at a future Commission or City Council meeting.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a Commission meeting or other services offered by this City, please contact City Hall at (626) 430-2200. Assisted listening devices are available at this meeting. Ask the Deputy City Clerk if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with disabilities. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection by appointment only at the office of the City Clerk, City Hall, 5050 N. Irwindale Avenue, during regular business hours (8:00 a.m. to 6:00 p.m., Monday through Thursday)

Code of Ethics

As City of Irwindale Parks & Recreation Commissioners, our fundamental duty is to serve the public good. We are committed to the principle of an efficient and professional local government. We will be exemplary in obeying the letter and spirit of Local, State and Federal laws and City policies affecting the operation of the government and in our private life. We will be independent and impartial in our judgment and actions.

We will work for the common good of the City of Irwindale community and not for any private or personal interest. We will endeavor to treat all people with respect and civility. We will commit to observe the highest standards of morality and integrity, and to faithfully discharge the duties of our office regardless of personal consideration. We shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of others.

We will inform ourselves on public issues, listen attentively to public discussions before the body, and focus on the business at hand. We will base our decisions on the merit and substance of that business. We will be fair and equitable in all actions, claims or transactions. We shall not use our official position to influence government decisions in which we have a financial interest or where we have a personal relationship that could present a conflict of interest, or create a perception of a conflict of interest.

We shall not take advantage of services or opportunities for personal gain by virtue of our public office that are not available to the public in general. We shall refrain from accepting gifts, favors or promises of future benefit that might compromise our independence of judgment or action or give the appearance of being compromised.

We will behave in a manner that does not bring discredit or embarrassment to the City of Irwindale. We will be honest in thought and deed in both our personal and official lives.

Ultimate responsibility for complying with this Code of Ethics rests with the individual elected official. In addition to any other penalty as provided by law, violation of this Code of Ethics may be used as a basis for disciplinary action or censure of a Commissioner.

These things we hereby pledge to do in the interest and purposes for which our government has been established.

IRWINDALE PARKS & RECREATION COMMISSION



- A. **CALL TO ORDER**
- B. **PLEDGE OF ALLEGIANCE**
- C. **INVOCATION**
- D. **ROLL CALL:** Commissioners: Marguerite S. Lopez, Teresa Ortiz, Carmen Roman
Vice Chair Belen Zepeda, Chair Paula Fraijo

SPONTANEOUS COMMUNICATIONS

This is the time set aside for members of the audience to speak on items not on this agenda. State law prohibits any Commission discussion or action on such communications unless 1) the Commission by majority vote finds that a catastrophe or emergency exists; or 2) the Commission by at least four votes finds that the matter (and need for action thereon) arose within the last five days. Since the Commission cannot participate (except as stated) it is requested that all such communications be made in writing so as to be included on the next agenda for full discussion and action. If a member of the audience feels he or she must proceed tonight, then each speaker will be limited to three minutes unless such time limits are extended.

1. **CONSENT CALENDAR**

The Consent Calendar contains matters of routine business and is to be approved with one motion unless a member of the Commission requests separate action on a specific item. At this time, members of the audience may ask to be heard regarding an item on the Consent Calendar.

A. Minutes

Recommendation: Approve the following minutes:

- 1. Regular Meeting of April 7, 2021

2. **NEW BUSINESS**

A. 4TH of July Update

Recommendation: Receive an update on the 4th of July Fiesta and Fireworks Show.

B. Irwindale Park Improvements Project Phases IV and V Park Restrooms Tile Color Revisions

Recommendation: Review and approve the restroom color tile changes for the Irwindale Park Improvements Project Phases IV and V.

C. Measure A Competitive Grant Update

Recommendation: Receive an update on the Measure A Competitive Grant Update.

D. Dan Diaz Recreation Center Capital Improvement Project

Recommendation: Receive and provide recommendations to staff regarding the Dan Diaz Recreation Center capital improvement project.

E. City of Irwindale Comprehensive Schedule of Fees & Charges

Recommendation: Receive and provide input on the Recreation Department's portion of the City of Irwindale's Comprehensive Schedule of Fees & Charges.

F. Irwindale Community Foundation FY 2020/2021 Approval to Redirect the Use of the Irwindale Community Foundation's FY 2020/2021 Contribution to the Recreation Department

Recommendation: Receive and file an update regarding the Irwindale Community Foundation's (ICF) approval of the City's request to redirect the use of the Irwindale Community Foundation's FY 2020/2021 Contribution to the Recreation Department.

3. RECREATION MANAGER UPDATE
4. PUBLIC WORKS SUPERVISOR UPDATE
5. PUBLIC SERVICES DIRECTOR UPDATE
6. COMMISSIONER ITEMS AND REQUESTS
7. ADJOURN

AFFIDAVIT OF POSTING

I, Armando Hegdahl, Management Analyst, certify that I caused the agenda for the regular meeting of the Irwindale Parks & Recreation Commission to be held on June 2, 2021, to be posted at the City Hall, Library, and Post Office on May 27, 2021.

Armando Hegdahl

Armando Hegdahl, CMC
Management Analyst

IRWINDALE CITY COUNCIL CHAMBERS
5050 N. IRWINDALE AVENUE
IRWINDALE, CALIFORNIA 91706

ITEM NO 1A1

MAY 5, 2021
WEDNESDAY
6:00 P.M.

The Irwindale **PARKS & RECREATION COMMISSION** met in regular session at the above time and place.

ROLL CALL:

Present: Commissioners Marguerite S. Lopez, Teresa Ortiz, Carmen Roman, Vice Chair Belen Zepeda; Chair Paula Fraijo

Also present: Theresa Olivares, Assistant City Manager; Priscilla Zepeda, Recreation Manager; Elizabeth Rodriguez, Public Services Director; Pedro Rodriguez, Public Works Services Supervisor; and Laura Nieto, Chief Deputy City Clerk

**SPONTANEOUS
COMMUNICATIONS**

SUZANNE GOMEZ

Suzanne Gomez submitted written comments wherein she thanked staff for the swimming and water aerobics classes. She also suggested reducing pool class fees from \$1.50 to \$0.50 by subsidizing these with funds received by the Irwindale Community Foundation. She also requested that individuals be allowed to sign up for a second Aquafitness class if the class does not fill to capacity.

CONSENT CALENDAR

MOTION

A motion was made by Commissioner Roman, seconded by Chair Fraijo, to approve the Consent Calendar. The motion was unanimously approved.

ITEM NO. 1A
MINUTES

MINUTES

The following minutes were approved as presented:

- 1) Regular meeting held April 7, 2021

NEW BUSINESS

ITEM NO. 2A
SUMMER PARK
PATROL

SUMMER PARK PATROL – VERBAL UPDATE

LIEUTENANT FRAIJO

Lieutenant Fraijo advised that the Police Department's plans for summer Park Patrol would vary depending on the health orders received by the County Health Department. However, all Police Department staff will be required to report for duty on July 4th due to the planned fireworks show.

PARKS & RECREATION COMMISSION MINUTES
REGULAR MEETING

MAY 5, 2021
PAGE 2

CHAIR FRAIJO	Chair Fraijo thanked Lieutenant Fraijo and the entire Police Department for always addressing patrolling issues whenever the need arises.
COMMISSIONER ROMAN	Commissioner Roman spoke against overcrowding at the parks.
<u>ITEM NO. 2B</u> IRWINDALE PARK IMPROVEMENTS PROJECT PHASES IV AND V PARK RESTROOMS	IRWINDALE PARK IMPROVEMENTS PROJECT PHASES IV AND V PARK RESTROOMS
DIRECTOR RODRIGUEZ	Director Rodriguez presented the staff report.
DISCUSSION HELD	Discussion was held regarding the tile layout, the available color schemes and designs, and the tile size.
CHAIR FRAIJO	Chair Fraijo expressed her hope that the input being provided by the Commission would not affect the project timeline, to which Director Rodriguez stated that staff is currently working on the plans and specs, and that this would be a good time to make changes without affecting the schedule.
DIRECTOR RODRIGUEZ	Director Rodriguez noted that the colors used in the women's restroom would vary from the men's restroom, which Commissioner Roman questioned. Director Rodriguez noted that it was staff's intent to simply differentiate between the two restrooms, but that doing so is not mandatory.
MOTION	A motion was made by Chair Fraijo, seconded by Commissioner Roman, to utilize the navy blue, azure, starlight, and iceberg colors, and for the men's restroom have a navy blue line instead of red, and for staff to present an update at the June commission meeting. The motion was unanimously approved.
<u>ITEM 2C</u> AMENDED DRAFT PARK BENCH PLAQUE DEDICATION POLICY	AMENDED DRAFT PARK BENCH PLAQUE DEDICATION POLICY
ASSISTANT CITY MANAGER OLIVARES	Assistant City Manager Olivares presented the staff report.

DISCUSSION HELD Discussion was held regarding whether first responders from other agencies within Irwindale, such as the Sheriff's Substation, should be eligible to receive park bench plaques. The timeline for the acceptance of applications was also discussed.

MOTION A motion was made by Chair Fraijo, seconded by Commissioner Lopez, to recommend that the draft to the Park Bench Plaque Dedication Policy, as amended and presented to the Commission, be presented to the City Council for consideration at its next regularly scheduled meeting. The motion was unanimously approved.

RECREATION
MANAGER UPDATE

RECREATION Recreation Manager Zepeda provided an update on the following
MANAGER ZEPEDA programs and activities:

- 1) Virtual classes are underway and flyers have been prepared for Tiny Tots spring crafts, Parent and Me iSign, and Silly Science classes.
- 2) In-person classes have begun, and staff is hopeful that they will continue as they prepare for: Whiffle Ball / T-Ball; Summer Cheer Clinic, Munchkin Cheer Clinic, Summer KidZone, Summer Day Camp, and Summer Tots. Staff is working on locations and dates for the Day Camp.
- 3) The KidZone program filled up quickly, and there are three students currently on the waiting list. More spots will be opened as soon as it is permissible to do so.
- 4) The Fitness Center remains open by reservation only. As staff prepares for the yellow pandemic tier, reservation requirements will be lifted and patrons will be allowed to arrive at their pleasure.
- 5) In honor of Mother's Day, interested individuals may take photos in front of a Mother's Day backdrop.
- 6) Aquatics has opened this week for spring Aquafitness and Lap Swim / Walk.
- 7) Staff is actively working on recruiting more lifeguards. The City will also be offering lifeguarding certification classes to assist those individuals interested in obtaining certification.
- 8) Based on direction provided by Los Angeles County, staff is working on moving forward with the 4th of July Fireworks Show. Additional information will be provided at the June meeting.

CHAIR FRAIJO Responding to a question by Chair Fraijo, Recreation Manager Zepeda stated that there is one spot open for the second session of the Aquafitness classes. Chair Fraijo spoke against allowing one individual to register for two Aquafitness classes since it may be taking away the opportunity for somebody else to join.

Chair Fraijo also asked about swim lessons this summer, to which Manager Zepeda advised that some swim programs currently have restrictions, though activities such as the "Parent and Me" class, will proceed and still comply with restrictions.

Chair Fraijo suggested that swim lesson classes should be held as soon as they can, to which Manager Zepeda indicated that these programs have already been submitted for budgeting, but that they were not made available due to the pandemic.

COMMISSIONER
LOPEZ

Commissioner Lopez asked about staff's efforts to hire lifeguards, to which Manager Zepeda advised that lifeguarding certification class will be advertised through social media and flyers, and that it is a weekend class that will be taught in-house.

CHAIR FRAIJO

Chair Fraijo asked about the availability of personal protective equipment ("PPE"), to which Manager Zepeda advised that staff from the Recreation Department and the Public Works Services Department collaborate to ensure that there is sufficient PPE for everyone.

COMMISSIONER
ROMAN

Commissioner Roman suggested looking into what other cities are doing for their summer concerts, requested for cheerleaders to be able to train indoors, requested that the funds donated by the Irwindale Community Foundation be used to subsidize program costs for residents.

MANAGER ZEPEDA

Recreation Manager Zepeda advised that Recreation Managers and Directors across Los Angeles County have been working on establishing protocols for music in the park, including social distancing aspects. However, these have not been finalized yet by the county health department. These protocols will be made available as soon as they are final. Staff is already working for the concerts, should restrictions be lifted. With regard to the cheer program, most program participants have previously indicated their preference in continuing with the virtual program. However, cheer registrations begin May 24, and the clinic will start on June 15, so the cheerleaders can return and practice indoors, as long as the Health Department would allow it. Finally, she noted that the costs and fees for Recreation programs are set by the City Council, and that only the City Council could amend them.

CHAIR FRAIJO

Chair Fraijo requested that the current fees for Recreation classes and swimming programs be presented to the Commission. She also recommended that staff prepare to offer programs in-person as well as virtually.

COMMISSIONER
ORTIZ

Commissioner Ortiz concurred that individuals be allowed to register for one of the two Aquafitness classes to allow others to participate. She also requested that staff look into swimming programs specifically for adults, and for staff to check into the feasibility of offering more summer Music in the Park concerts.

PUBLIC SERVICES
DIRECTOR UPDATE

SUPERVISOR
RODRIGUEZ

Public Works Supervisor Rodriguez presented the following update:

- 1) Irwindale staff met with staff from La Puente to try out their Toro Real Mower, which is used to cut Bermuda grass.
- 2) Staff worked on preparing the inner and outer areas of the pool in anticipation of the pool reopening.
- 3) Lights at Jardin de Roca Park basketball court were repaired.

CHAIR FRAIJO

Responding to a question by Chair Fraijo regarding the receipt of Memorial Garden pavers, Assistant City Manager Olivares advised that the application period for the pavers is from March 1 through March 31, and that several applications were received last March. The process is currently being delayed due to two applicants not having approved the wording yet. Chair Fraijo suggested setting a deadline by when applicants must respond regarding the wording on their paver applications.

Supervisor Rodriguez noted that city staff will be responsible for the installation of pavers.

CHAIR FRAIJO

Chair Fraijo asked about signage for the new exercise equipment at the Skate Park, to which Supervisor Rodriguez indicated that the instructional stickers have not yet been received, but that staff has installed warning signs.

COMMISSIONER
LOPEZ

Commissioner Lopez spoke on the need to designate gender-neutral restrooms in the parks if they are single-stalls, to which Supervisor Rodriguez noted that the appropriate signage has already been installed.

COMMISSIONER
ROMAN

Commissioner Roman suggested that applicants for the memorial pavers be given between seven and 10 days to make any necessary corrections, since it would not be fair to hold up the rest of the applicants for longer than this time period.

DIRECTOR
RODRIGUEZ

Director Rodriguez added that the instructional stickers for the exercise equipment are experiencing a delay at the manufacturer level, but that staff reached out to the city's risk management personnel, who advised that the installation of warning signage would suffice.

Director Rodriguez added that a bulky-item pickup has been scheduled for May 7, and that the exercise equipment at the Senior Center has been installed, but that these are also experiencing a delay with regard to the instructional stickers. Staff will post appropriate signage to ensure that they are ready for use when the Senior Center reopens, which is tentatively scheduled for June 15.

**COMMISSIONER ITEMS
AND REQUESTS**

COMMISSIONER
ORTIZ

Commissioner Ortiz asked about Measure A grant funding for recreation programs, and suggested recognizing employees for their hard work.

CHAIR FRAIJO

Responding to a question by Chair Fraijo, Director Rodriguez advised that the city does not have a designated employee responsible for grant writing, and that such efforts have usually been handled by the respective department. She added that she will be attending a grant workshop on May 12 and will look into what the requirements are for Measure A in an effort to obtain funding for the Irwindale Park Improvement Project.

Chair Fraijo requested that a copy of the Recreation Department Fee Schedule be provided to the commission, that staff report on whether funds donated by the Irwindale Community Foundation could be used to subsidize program registration fees, and that staff present an update on Measure A to the Commission. She also announced the passing of Margaret Diaz.

SUPERVISOR
RODRIGUEZ

Supervisor Rodriguez noted that Public Works Week will be held from July 17 through 20.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 7:26 p.m., adjourn in memory of Margaret Diaz.

Armando Hegdahl, CMC
Management Analyst

City of
IRWINDALE
AGENDA REPORT

PARKS & RECREATION
COMMISSION

Date: June 2, 2021
To: Honorable Chair and Commission Members
From: Elizabeth Rodriguez, Public Services Director
Issue: 4th of July Update

Recommendation:

Receive an update on the 4th of July Fiesta and Firework Show.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director



Approved by:

Elizabeth Rodriguez, Public Services Director



Background and Analysis:

Recreation Staff has secured Pyro Spectacular, Inc. to conduct the Firework Show on July 4, 2021 at approximately 9:00 p.m. in the City-owned and privately-owned portions of the Manning Pit off of Allen Drive. Staff will be sending out a flyer to all households informing them of the show; however, in order to try to contain the crowds, Staff will not be advertising the show on social media or the City website.

The annual 4th of July Spectacular will not occur this year due to the strict guidelines set forth by Los Angeles County Public Health. Additionally, each year a health permit is required and it takes a couple of months to obtain from the Los Angeles County Public Health Department. Due to the slow release of guidelines and no guidelines released by Los Angeles County Public Health for City events, staff is unable to obtain the public health permit.

The City Parks will be opened on 4th of July. Recreation Staff will be placing No Fireworks Allowed in City Park signs throughout Irwindale Park and Jardin de Roca Skate Park. City Maintenance Staff and the City's Contract Janitorial Staff will be working throughout the day ensuring our restrooms and parks are clean. Fourth of July is a mandatory work

day for all Irwindale Police Department (IPD) staff; and the Chief of Police has informed staff this year will continue to be a mandatory work day for all IPD staff. IPD Staff will be on hand to patrol city streets, focusing on residential and City Parks, to ensure the safety of our community. Illegal fireworks continue to be a hot topic and resident concern. A flyer reminding residents that illegal fireworks are not allowed and a banner announcing "NO Illegal Fireworks Are Allowed in Irwindale" will be posted on Arrow Highway just east of Irwindale Avenue. Additionally, IPD will close the civic center streets to through traffic at approximately 8:30 p.m. These streets include Peppertree Lane, Central Avenue, Calle De Paseo, Allen Drive, Calle del Norte, and Ayon Avenue.

Fiscal Impact:

The Annual Firework Show is funded by a donation made by Athens Services.

Attachment: None.

City of
IRWINDALE
AGENDA REPORT

PARKS & RECREATION
 COMMISSION

Date: June 2, 2021
 To: Honorable Chair and Commission Members
 From: Elizabeth Rodriguez, Public Services Director
 Issue: Irwindale Park Improvements Project Phases IV & V Park Restrooms Tile Color Revisions

Recommendation:

That the Park and Recreation Commission review and approve the restroom color tile changes for the Irwindale Park Improvements Project Phases IV & V.

Administrative Action:

Prepared / Submitted / Approved by:

Elizabeth Rodriguez, Public Services Director



Background and Analysis:

At the May 5, 2021 Parks and Recreation Commission meeting, Staff presented the proposed tile colors for the restroom renovations under the Irwindale Park Improvements Project Phases IV and V. The Parks and Recreation Commission approved the following colors:

Bottom Design Colors

Pepper
 Mist
 Cloud
 Mushroom

Middle Design Colors

Freckles
 Kirsh

Top Design Colors

Starlight
 Azure
 Iceberg
 Daisy

Further direction was provided by the Commission and is outlined below:

- Rain was not approved as the color looked more green than part of the blue family;
- Requested that Navy be incorporated into the design. There is a tile called Midnight Blue that is closest to Navy;
- Requested a darker Red/Burgundy. Staff looked into the tile colors and has identified a darker red color called Burgundy. The Commission will need to approve the Burgundy tile color. If approved, the Kirsh tile color will be deleted;
- Approved the Kirsh and Freckles tile lines separating the neutral gray colors from the city logo colors inside the Women's Restroom;

- Approved the Daisy (Yellow) tile that will be placed sporadically throughout the top portion of the design inside the Women's Restroom;
- Approved the Freckles tile and requested the Midnight Blue (Navy) tile line separating the neutral gray colors from the city logo colors inside the Men's Restroom; and
- Requested the Kirsh tile be placed sporadically throughout the top portion of the design inside the Men's Restroom.

A revised concept board along with samples of the ceramic tiles in the colors listed above will supplement this report.

ATTACHMENTS: None

City of
IRWINDALE
AGENDA REPORT

PARKS & RECREATION
COMMISSION

Date: June 2, 2021
To: Honorable Chair and Commission Members
From: Elizabeth Rodriguez, Public Services Director
Issue: Measure A Competitive Grant Update

Recommendation:

Receive an update on the Measure A Competitive Grant Update.

Administrative Action:

Prepared/Submitted/Approved by:

Elizabeth Rodriguez, Public Services Director



Background and Analysis:

The Los Angeles County Regional Park and Open Space District (RPOSD) has released its Competitive Grant Programs for the following three categories: Natural Lands, Local Beaches, Water Conservation and Protection; Regional Recreation Facilities, Multi-use Trails and Accessibility; and Acquisition only.

The City of Irwindale does not have land or a multi-benefit park projects that qualify under the Acquisition only and Natural Lands, Local Beaches, Water Conservation and Protection sections. City Staff and a grant writing consultant are currently reviewing the Irwindale Park Improvement Project IV and V to see if this project (1) qualifies under the Regional Recreation Facilities, Multi-use Trails and Accessibility section and (2) if the project does qualify, then is the project a **competitive** project.

The application filing period opened on April 30, 2021 and closes on October 28, 2021 at 10:00 am. A maximum of one application submission is allowed per eligible applicant for each section. The public agency must update their park data inventory prior to May 27, 2021, which Staff completed on March 29, 2021. Additional requirements are as follows:

- Public agencies who are acquiring, developing, improving, and restoring real property for beach, wildlife, park, recreation, community, cultural, open space, water quality, flood control, or gang prevention and intervention purposes within Los Angeles County are eligible to apply.

- Nonprofit organizations and schools are also eligible to apply if their missions are related to specific Los Angeles County Regional Park and Open Space goals listed in bullet one among other requirements.
- Eligible grant applicants are required to complete the online registration process prior to applying for a grant program opportunity.
- Registrants must review RPOSD contract terms in order to determine ability to meet minimum requirements and long-term obligations.
- Registrants must supply their federal tax identification number.
- Registrants must have a LA County Vendor ID number. Registrants without an LA County Vendor ID number can obtain one at <https://camisvr.co.la.ca.us/webven/LoginNew.asp>
- Per Los Angeles County's Method of Payment for County Contractors, Vendors, and Other Payees, Electronic Fund Transfer, or direct deposit, is the default form of payment for any amounts due for goods and/or services provided under an agreement or contract with the County. All registrants must confirm their enrollment in Direct Deposit with the County or provide documentation of an approved exemption.
- Attend a Registration Workshop.
- Applicants must provide proof that the project meets all of the following Project Eligibility requirements in order to apply for a grant award:
 - The project acquires, develops, improves, and/or rehabilitates land for regional recreational facilities, multi-use trails, and/or accessibility.
 - The project is a parks and recreation capital project.
 - The project is consistent with the agency's park planning documents.
 - The project's requested grant award size is a minimum of \$50,000 up to a maximum of \$1,000,000 and may be combined with other sources of funding.
 - The project has a detailed budget consistent with the level of planning and design completed to date, as well as a plan for funding to cover the budgeted costs, with appropriate contingencies given the level of planning completed.
 - The project has a detailed schedule from grant receipt to project completion that reflects the level of planning, design, and permitting that will be necessary for the project.
 - The project has an appropriately detailed financial plan for the annual operation and maintenance of the completed project.
- Applicants must be in Good Standing with the RPOSD
- RPOSD requires, to the maximum extent feasible, that the grantee shall cause to be recorded on the title of any real property acquired and/or developed with funds from RPOSD, a deed restriction requiring compliance with the grant agreement, in perpetuity (Section 3.4.5).
- Applicant must review and accept the terms outlined in the RPOSD grant agreement.
- Community Outreach and Engagement is required prior to the submission of an application and must be documented with the use of a variety of different tools

such as social media, virtual, and alternative internet-based virtual resources to ensure you reach all audiences.

The applications will be evaluated based on the following criteria:

- Level of need – Is the project identified on the current countywide parks need assessment map? **10 points**
- Regional Benefits – Does the project benefit more than one community or will the project bring surrounding community members to the project site? **15 points**
- Social Multi-benefits – Does this project address community safety, gang activity reduction and violence prevention? Will the project accommodate the cultural and language needs of the served populations? **12 points**
- Community Health Multi-benefits – Does this project promote and encourage physical activities? **10 points**
- Environmental Multi-benefits – Does this project address water quality, air quality, greenhouse gas reductions, heat-island effects, and preserve or enhance habitat areas and biodiversity. **16 points**
- Connectivity and Accessibility – Does this project provide new physical connections and improvements to connections from trails, access points and other accessibilities? **30 points**
- Timeline and Budget Feasibility – Is your timeline and budget realistic and achievable? **7 points**

Fiscal Impact:

Staff will hire a grant writer to prepare all the necessary documents required to submit for the Measure A Competitive Grant should it be determined that the Irwindale Park Improvement Project Phase IV and V qualifies and the Project is deemed competitive. Depending on the cost of the service, funds may be required to be appropriated and approved by City Council.

Attachment: None.

City of
IRWINDALE
AGENDA REPORT

**PARKS & RECREATION
COMMISSION**

Date: *June 2, 2021*
To: Honorable Chair and Commission Members
From: Elizabeth Rodriguez, Public Services Director
Issue: *Dan Diaz Recreation Center Capital Improvement Project*

Recommendation:

Receive and provide recommendations to staff regarding the Dan Diaz Recreation Center capital improvement project.

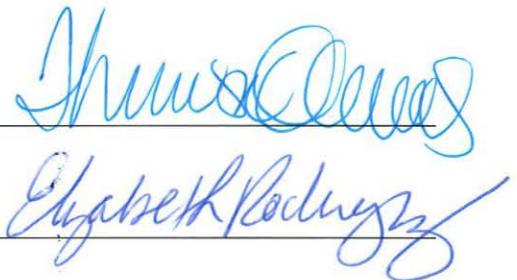
Administrative Action:

Submitted by:

Theresa Olivares, Assistant City Manager
(626) 430-2294

Approved by:

Elizabeth Rodriguez, Public Services Director

The block contains two handwritten signatures in blue ink. The top signature is for Theresa Olivares, Assistant City Manager, and the bottom signature is for Elizabeth Rodriguez, Public Services Director. Both signatures are written over horizontal lines.

Background and Analysis:

1. At the direction of the City Council, the Public Works Engineering department (PWE) established a capital improvement project (CIP) for the Dan Diaz Recreation Center (Center) to screen the air conditioning units and paint the exterior of the Center.
2. On March 24, 2021, the Council adopted a comprehensive update to the City's emergency operations plan (EOP) and continuity of operations plan (COOP). The COOP identifies the Dan Diaz Recreation Center (Center) as an essential facility, designated as an emergency shelter. The Public Works Engineering (PWE) department has retained a consultant to conduct a seismic assessment of the Center and address the ADA concerns identified in the City of Irwindale's Americans with Disability Act Self-Evaluation and Transition Plan.
3. Staff anticipates the findings of the assessment will result in expanding the CIP to address seismic concerns. Additionally, staff has been advised that the air conditioning units at the Center need to be replaced, which will include a new roof.

4. Given the extensive work to be done at the Center, staff has identified additional areas for the Commission to consider as part of the project: updated kitchen; removal and replacement of flooring in the banquet room, improved access and functioning of the Center's balcony, weight room, cardio room and staff offices.
5. The consultant's findings will be placed on a future Commission agenda, once it has been finalized.

City of
IRWINDALE
AGENDA REPORT

PARKS & RECREATION
COMMISSION

Date: June 2, 2021
To: Honorable Chair and Commission Members
From: Elizabeth Rodriguez, Public Services Director
Issue: City of Irwindale Comprehensive Schedule of Fees & Charges

Recommendation:

Receive and provide input on the Recreation Department's portion of the City of Irwindale's Comprehensive Schedule of Fees & Charges.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director
(626) 430-2211

Reviewed by:

Eva Carreon, Finance Director/City Treasurer

Approved by:

Elizabeth Rodriguez, Public Services Director



Background and Analysis:

At the May 5, 2021 Park & Recreation meeting, the Commission requested staff provide the attached City of Irwindale Comprehensive Schedule of Fees & Charges (Schedule) at the Commission's June 2021 meeting for review.

Phase 1 of the Schedule was adopted by the City Council on November 14, 2018, but did not include community services departments such as the Recreation Department. Phase 2 of the Schedule was adopted by the City Council on April 24, 2019, under Resolution No. 2019-11-3095, and the Finance Department intends to review and update the Schedule in the next couple of months. Staff is presenting the Schedule to the Commission in order to receive input and recommendations. The recommendations will be provided to the Finance Department, who will present the proposed Schedule changes

to the City Council and the community for review and consideration for approval. Staff is requesting the Commission review the Schedule at this meeting. The requests received tonight will be reflected in the proposed Schedule changes presented to the Commission at the July 7, 2021 Park & Recreation Meeting for review and a recommendation to the City Council.

Fiscal Impact:

This report does not result in a fiscal impact. Any proposed decrease in fees will reduce the general fund revenues. Based on the input received from the Commission, the July report may reflect an estimated impact to the general fund.

Attachment:

1. Comprehensive Schedule of Fees and Charges – Please refer to Recreation and Facility Fees Only

CITY OF IRWINDALE
Comprehensive Schedule of Fees & Charges

Description of Fee	Fee Amount	Notes
SPECIAL PERMITS & OTHER FEES		
Film/Photography Permits		
Film Permits		
1 Application Fee - Residents	150.00	
2 Application Fee - Non-Residents	400.00	
3 Inspection/Monitoring Fee (As Needed)	Actual Cost	Charged based on actual City Staff time
4 Administrative/Scheduling Fee	20%	20% of City Staff time
Late Fees		
5 Late Fee - If COMPLETED Application is submitted less than 10 Days prior to event	750.00	
6 Late/Expedited Fee - If COMPLETED Application is submitted less than 5 Days prior to event	1,500.00	
Still Photography Application Fee		
7 For Commercial Use, Private Property	70.00	
For Private Use, Public Property	-	No Fee
Special Event Permits		
Special Event Permit		
8 Application Fee	500.00	
9 Operation Plan Fee	1,250.00	
10 Inspection/Monitoring Fee (As Needed)	Actual Cost	Charged based on actual City Staff time
11 Administrative/Scheduling Fee	20%	20% of City Staff time
Late Fees		
12 If the COMPLETED Application is submitted less than 20 Days prior to event	500.00	
13 Additional Late Fee applied daily up to 10 Days prior to event (Applications submitted less than 10 Days prior to event WILL NOT be accepted)	250.00	Per Day
14 Special Event Permit Appeal Fee	400.00	
Other Fees		
Street & Pole Banners		
15 Application Fee	50.00	
16 Encroachment Permit Fee	75.00	
17 Security Deposit	300.00	
18 Street Naming Application Fee	25.00	
19 Building Naming Application Fee	25.00	
20 Cannabis Permit Application Fee	50.00	
21 Credit/Debit Card Convenience Fee	3%	Waived for Recreation, Sr Center & Library
22 Encroachment Fine - Repeat offenders may be barred from performing in the City, per the City Engineer's discretion.	1,500.00	
Administrative Citations		
23 Fine for 1st Code Violation	100.00	Per Day
24 Fine for 2nd Violation (same code), within 1 year	200.00	Per Day
25 Fine for 3+ Violations (same code), within 1 year	500.00	Per Day
26 Delinquent Penalty	10%	
27 Delinquent Fine Interest	1%	Per Month
28 Resident ID Card	5.00	
29 Replacement of Resident ID Card	10.00	
LIBRARY		
Overdue Fines		
Regular Books		
1 Child Patron	-	No Fee
2 Adult Patron	0.25	Per Day / Up to \$5.00 Max
3 Senior Patron	-	No Fee
4 Audiobooks, Magazines, DVD/Media, Games, Other Misc	0.25	Per Day / Up to \$5.00 Max
5 Tablet / e-Reader	1.50	Per Day / Up to \$25.00 Max
6 STEM Kits for Children	1.50	Per Day / Up to \$25.00 Max

Description of Fee		Fee Amount	Notes
Replacement Fees			
	Replacement Cost of Lost/Damaged Items	Actual Cost	PLUS Processing Fee
7	Processing Fee for items valued at \$5.00 or less	3.00	
8	Processing Fee for items valued more than \$5.00	5.00	
9	Replacement Cost of Lost/Damaged Media Cases	1.00	
10	Lost Library Card	1.00	
Library Services			
	Homework Help		
11	Residents	-	No Fee
12	Non-Residents	20.00	Per Month
13	Printing / Copies (Black & White or Color)	0.15	Per Page
14	Scanning Document to PDF	1.00	\$1.00 first page, \$.10 each add'l page
15	Faxing Documents	1.00	\$1.00 first page, \$.10 each add'l page
16	Flash Drives	5.00	
Library Programs & Activities			
17	Library Programs, Activities, Workshops & Events	-	No Fee
	<i>- Various programs and activities offered throughout the year include Storytime, Computer & Device Workshops, Summer Reading Program, Hands-On Science, Book Club, Crafty Kids, Movie Matinee, Bingo, Accelerated Reader Program, Teen Scene, seasonal events, etc</i>		
RECREATION			
Gym/Lobby			
	Facility Walk-In Fees		
1	Residents - Adult/Child	-	No Fee
2	Non-Resident - Adult/Teens	3.00	Per Visit
3	Non-Resident - Child/Senior	1.00	Per Visit
	Monthly Membership		
4	Non-Resident	30.00	Per Month
5	Non-Resident - Senior	20.00	Per Month
6	Non-Resident - Sponsored/Alumni	15.00	Per Month
	Annual Membership		
7	Resident - Child	10.00	Per Year
8	Resident - Adult/City Employee	20.00	Per Year
9	Non-Resident	200.00	Per Year
10	Non-Resident - Sponsored/Alumni	160.00	Per Year
11	Irwindale Business (1-10 employees)	160.00	Per Year, Per Member
12	Irwindale Business (11+ employees)	140.00	Per Year, Per Member
Aquatics			
	Recreational Swim Admission		
13	Resident - Child	1.00	
14	Resident - Adult	1.50	
15	Resident - Annual Pass	30.00	Per Household
16	Non-Resident - Child	1.50	
17	Non-Resident - Adult	2.00	
	Swim Lessons		
18	Resident	20.00	
19	Non-Resident	40.00	
	Lap Swimming		
20	Resident	1.50	Per Visit
21	Non-Resident	2.00	Per Visit
	Aqua Fitness		
22	Resident	20.00	
23	Non-Resident	40.00	
	Mommy & Me		
24	Resident	20.00	
25	Non-Resident	40.00	
26	Swim Diapers	5.00	

Description of Fee		Fee Amount	Notes
Leagues			
27	Youth Sports	10.00	Per Season
28	Youth Competitive Cheer	50.00	Per Year
Recreation Services			
	School Transportation		
	School Bus Pass		
29	Resident	10.00	Per Year
30	Non-Resident - Sponsored	20.00	Per Year
31	Replacement Pass	5.00	Per Card Replaced
	Summer Lunch Program		
32	Resident	-	No Fee
33	Non-Resident	-	No Fee
Teens			
34	Teen Club Registration Fee	-	No Fee
35	Teen Field Trips - Resident	25% of Ticket	Per Trip
36	Teen Field Trips - Non-Resident Sponsored	50% of Ticket	Per Trip
Kidzone			
37	Afterschool Program	10.00	Per Week
38	Summer Program (1st Child)	30.00	Per Week
39	Summer Program (Additional family member)	20.00	Per Week
40	Late Pickup Fee	5.00	Per 15 minute increments
41	Late Tuition Fee	10.00	
Tiny Tots			
	School Session		
42	Resident	40.00	Per School Year
43	Non-Resident Sponsored	80.00	Per School Year
	Summer Session		
44	Resident	20.00	Per Summer Session
45	Non-Resident Sponsored	40.00	Per Summer Session
46	Tiny Tots Trips	-	No Fee
Teeny Tots			
	School Session		
47	Resident	20.00	Per School Year
48	Non-Resident Sponsored	40.00	Per School Year
	Summer Session		
49	Resident	20.00	Per Summer Session
50	Non-Resident Sponsored	40.00	Per Summer Session
51	Teeny Tots Trips	-	No Fee
Family/Day Camp Trips			
	Family Trips (Requiring Ticket / Entrance Fee)		
52	Resident	50% of Ticket	
53	Non-Resident	75% of Ticket	
	Family Trips (Free to Visit Locations)		
54	Resident - Adult	3.00	
55	Resident - Child	1.00	
56	Non-Resident - Adult	5.00	
57	Non-Resident - Child	5.00	
58	Day Camp Trips (Residents Only)	25% of Ticket	
Recreation Classes			
	Classes - Offered 1 time/week		
59	Resident	10.00	Per Session
60	Monthly Member	20.00	Per Session
61	Non-Resident	30.00	Per Session
	Classes - Offered 2 times/week		
62	Resident	20.00	Per Session
63	Monthly Member	30.00	Per Session
64	Non-Resident	40.00	Per Session

Description of Fee		Fee Amount	Notes
Programs & Activities			
Various Recreation Activities Offered Throughout the Year - Includes Canvas Kids, Painters Club, Pint Size Picasso's, Cupcake Cuties, Playbillers Club, Bunco Bash, Summer Bridge, Volleyball Clinic, etc			
65	Resident	-	No Fee
66	Non-Resident	10.00	
67	Materials Fee (if needed)	At Cost	Varies per Activity
68	Other Activities: (Tball, Whiffle Ball, etc)	-	No Fee
Special Events & Other Fees			
Craft Fair Vendor Space			
69	Resident (using private insurance)	5.00	Per Event
70	Resident (using City insurance)	10.00	Per Event
71	Non-Res/Business/Non-Profit (w/private insurance)	10.00	Per Event
72	Non-Res/Business/Non-Profit (w/City insurance)	20.00	Per Event
73	Additional Table	10.00	Per Table
Family Camp Out			
74	Resident - Adult	6.00	
75	Resident - Child	4.00	
76	Non-Resident - Adult	12.00	
77	Non-Resident - Child	8.00	
Pumpkin Carving Contest			
78	Resident	-	No Fee
79	Non-Resident - Sponsored	5.00	
Registration Refunds			
80	Refund Fee - For refunds less than \$10	-	Waived
81	Refund Fee - For refunds greater than \$10	3.00	Per Transaction
SENIOR CENTER			
Senior Meals			
Lunch			
1	Residents (includes homebound deliveries)	1.00	
2	Non-Residents	2.00	
Monthly Birthday Breakfast			
3	Residents	2.00	
4	Non-Residents	2.00	
Senior Services			
5	Senior Transportation - Residents Only - Transportation provided to Senior Residents for Doctor Appointments, Prescription Pickup, Grocery Shopping, etc.	-	No Fee
Women's Hairstyling			
6	Resident	-	No Fee
7	Non-Resident	12.50	
Men's Barber Services			
8	Resident	-	No Fee
9	Non-Resident	6.25	
10	Senior Center Printing/Copies (Black & White/Color)	0.15	Per Page
Senior Field Trips			
Senior Field Trips (Requiring Ticket / Entrance Fee)			
11	Resident	25% of Ticket	
12	Non-Resident	50% of Ticket	
Senior Field Trips (Free to visit Locations)			
13	Resident	5.00	
14	Non-Resident	6.00	
Senior Classes			
The Senior Center offers a variety of Fitness, Dance, Computer and Arts & Crafts Classes throughout the year			
15	Classes Instructed by Volunteers or MtSAC	-	No Fee
City Funded Classes			
16	Resident	2.00-10.00	Fee varies based on class & # of weeks
17	Non-Resident	4.00-10.00	Fee varies based on class & # of weeks

Description of Fee		Fee Amount	Notes
Senior Clubs & Activities			
18	Senior Clubs - Includes Metro On The Go, Hooks & Loops, Walking Club, Wii Club, etc	-	No Fee
19	Senior Activities - Includes Movies, Holiday Crafts, Pumpkin Decorating, Chair Volleyball, Mexican Train, Billiards, etc	-	No Fee
20	Bingo	3.00	Includes 1st Bingo Card
21	Additional Bingo Cards	0.25	Per Card (or 5 for \$1)
22	Blackout Cards	1.00	Per Card
23	Bunco	3.00	
24	Billiards Tournament	3.00	
Special Events			
25	Complimentary Events Provided Throughout the Year - Includes St. Patrick's Day Dance, Spring Sock Hop, Easter Egg Hunt, Luau, Singles Mingle, Pumpkin Contest, Halloween Dance, and various other seasonal events	-	No Fee
Senior Dances			
Valentine's Dance / Mexican Independence Day Dance			
26	Residents	3.00	
27	Non-Residents	5.00	
Annual Prom / Thanksgiving Dance / Christmas Dance			
28	Residents	5.00	
29	Non-Residents	10.00	
Mother's Day & Father's Day Events			
30	Residents	3.00	
31	Non-Residents	5.00	
Spring / Holiday Boutique / Craft Fair			
32	Vendor Space (using private insurance)	5.00	Per Event
33	Vendor Space (includes City insurance)	10.00	Per Event
34	Additional Table	10.00	Per Table
Senior Health Fair			
35	Flu Shots	-	No Fee
36	Vendor Space (using private insurance)	10.00	Per Event
37	Vendor Space (using City insurance)	20.00	Per Event
38	Additional Table	10.00	Per Table
FACILITY RENTALS			
Community Center			
Rental Fee			
1	Resident	60.00	Hourly; 2 Hour Minimum
3	Non-Resident	120.00	Hourly; 2 Hour Minimum
Rental Fee - KITCHEN ONLY			
4	Resident	30.00	Hourly
6	Non-Resident	60.00	Hourly
Other Fees			
7	Setup & Cleanup Time	20.00	Hourly
8	Security Deposit	300.00	
9	Insurance (if obtained through City)	At Cost	Varies per Type of Event
Mission			
Rental Fee			
10	Resident	50.00	Hourly; 2 Hour Minimum
12	Non-Resident	100.00	Hourly; 2 Hour Minimum
Other Fees			
13	Setup & Cleanup Time	20.00	Hourly
14	Security Deposit	200.00	
15	Insurance (if obtained through City)	At Cost	Varies per Type of Event

Description of Fee		Fee Amount	Notes
Recreation Banquet Room			
	Rental Fee		
16	Resident	40.00	Hourly
18	Non-Resident	100.00	Hourly
	Rental Fee - KITCHEN ONLY		
19	Resident	20.00	Hourly
21	Non-Resident	40.00	Hourly
	Other Fees		
22	Setup & Cleanup Time	10.00	Hourly
23	Security Deposit	100.00	
24	Insurance (if obtained through City)	At Cost	Varies per Type of Event
Gymnasium			
	Rental Fee		
25	Resident	25.00	Hourly; 2 Hour Minimum
27	Non-Resident	100.00	Hourly; 2 Hour Minimum
	Other Fees		
28	Scoreboard/Keeper Staff Time	At Cost	Hourly; Charged at Sr Rec Aide Rate
29	Security Deposit	200.00	
30	Insurance (if obtained through City)	At Cost	Varies per Type of Event
Picnic Shelter			
	Rental Fee		
31	Resident	10.00	Hourly
33	Non-Resident; Accepted only less than 30 days to event	300.00	Per Day
	Other Fees		
34	Security Deposit	75.00	
35	Insurance (if obtained through City)	At Cost	Varies per Type of Event
Picnic Area			
	Rental Fee		
36	Resident	15.00	Daily
38	Non-Resident	35.00	Daily
	Other Fees		
39	Power Outlet Convenience Fee	15.00	Daily
Softball Field			
	Rental Fee		
40	Resident	25.00	Hourly
42	Non-Resident	50.00	Hourly
	Softball Field Lighting Rental		
43	Resident	15.00	Hourly
45	Non-Resident	30.00	Hourly
	Other Fees		
46	Scoreboard/Keeper Staff Time	At Cost	Hourly; Charged at Sr Rec Aide Rate
47	Security Deposit	200.00	
48	Insurance (if obtained through City)	At Cost	Varies per Type of Event
Swimming Pool			
	Rental Fee		
49	Resident	200.00	Hourly
50	Irwindale Business/Non-Profit Organization	300.00	Hourly
51	Non-Resident	400.00	Hourly
	Other Fees		
52	Asst Pool Manager	At Cost	
53	Sr Lifeguards	At Cost	
54	Security Deposit	300.00	
55	Insurance (if obtained through City)	At Cost	Varies per Type of Event
Cancellation Fees			
56	Cancellation Fee: 60+ Days Prior to Event	10%	10% of Rental Fee; Charged to Deposit
57	Cancellation Fee: 6-59 Days Prior to Event	30%	30% of Rental Fee; Charged to Deposit
58	Cancellation Fee: 0-5 Days Prior to Event	100%	100% of Rental Fee; Charged to Deposit

City of
IRWINDALE
AGENDA REPORT

**PARKS & RECREATION
COMMISSION**

Date: *June 2, 2021*
To: Honorable Chair and Commission Members
From: Elizabeth Rodriguez, Public Services Director
Issue: *Irwindale Community Foundation FY2020/2021 Approval to Redirect the Use of the Irwindale Community Foundation's FY2020/2021 Contribution to the Recreation Department*

Recommendation:

Receive and file an update regarding the Irwindale Community Foundation's (ICF) approval of the City's request to redirect the use of the Irwindale Community Foundation's FY2020/2021 Contribution to the Recreation Department.

Administrative Action:

Submitted by:

Elizabeth Rodriguez, Public Services Director
(626) 430-2211



Reviewed by:

Eva Carreon, Finance Director/City Treasurer



Approved by:

Elizabeth Rodriguez, Public Services Director



Background and Analysis:

On May 11, 2021, the Park & Recreation Commission, at a special meeting, reviewed and provided recommendations to request the ICF redirect funding within the Recreation Department budget for essential items benefiting the Irwindale Community. On May 18, 2021, staff received approval from the ICF Board to redirect the estimated ICF FY2020-2021 funding for alternative uses, including items necessary to continue providing quality and innovative programs and events that benefit the community. The ICF board approved the redirections of \$36,435 for the Recreation Department.

The following table lists the items and amounts that were approved by the ICF Board:

DEPARTMENT: RECREATION			
ITEM	DESCRIPTION	AMOUNT	APPROVED
Push to Talk Radios	Distributed to recreation staff in the field (swimming pool, playground, events) enabling communication between staff. <i>The purchase of five (5) push to talk radios were approved by ICF.</i>	4,000.00	2,000.00
Aquatics Training Equipment	Manikins (12) and training tools for lifeguards. Due to COVID-19, manikins may not be used by more than 1 person. <i>The purchase of six (6) manikins were approved by ICF.</i>	6,350.00	3,175.00
Laptops	Four (4) laptops for staff to use for virtual programming offered to the community. <i>These items were not approved by ICF.</i>	4,800.00	-
Tablets	Three (3) tablets and cases for use at the Swimming Pool to check in attendees.	1,100.00	367.00
Blender Bike	Part of the new Healthy Irwindale Campaign, bike will be used at community events to blend smoothies as you cycle. <i>This item was not approved by ICF.</i>	2,500.00	-
Hand Washing Station	Four (4) Mobile hand washing machine to help maintain property hand hygiene.	2,600.00	2,600.00
Phone Charging Station	Two (2) portable stations and one (1) wall mount station enabling the public to charge their mobile devices. <i>Two (2) portable stations were approved by ICF.</i>	1,300.00	943.00
Portable Outdoor Movie Screen & Speakers	To be used to show movies to the community during Movies in the Park	9,500.00	9,500.00
75" and 65" Interactive TV	Allows staff to conduct programs and seminars in the Kid Zone room (65") and Banquet Room (75"). Requires MS Office	9,500.00	9,500.00
Mobile PC	Mobile PC and PC stand that permits staff to register participants at outdoor events.	2,600.00	2,600.00
Flag Pole	For use at the aquatics center to notify participants of pool operations due to air quality index.	600.00	600.00
Video games systems and arcade machines	For use in the game room and Kidzone (Sam's Club: Arcade Game, Pinball and 2 video game consoles)	5,150.00	5,150.00
TOTAL RECREATION		\$ 50,000.00	\$36,435.00

Additionally, during the May 18, 2021 ICF Board Meeting, the ICF requested that additional ICF funds be redirected to support free or reduced programs, events, and classes for residents at the Recreation Department and listed as follows:

Department	Description	Amount
Recreation	FREE to all residents: Beach Trips and Summer Day Camp REDUCED Senior Citizen resident fee: Yoga, Zumba, and Aqua fitness (reduced registration from \$20 to \$10) and Lap swim/walk (reduced daily fee from \$1.50 to \$0.75)	\$3,200.00
Recreation	FREE Summer Kid Zone	\$10,520.00
TOTAL		\$13,720.00

On May 26, 2021, as an added measure of transparency, a report was included in the City Council Agenda notifying the City Council of the ICF's Board approval to redirect unspent funds from the FY 2020-2021 ICF contribution to the Recreation Department for the alternate purposes listed above.

Fiscal Impact:

There is no fiscal impact for the redirection of the ICF funding, as the City Council approved the appropriation of the ICF contribution on October 14, 2020. The anticipated unspent funds will be reallocated within the Recreation Budget according to the ICF's approved redistribution of \$36,435 as detailed in the Recreation table above. The ICF's request for reduced fee or fully sponsored programs of \$13,720 will also be reallocated to offset the fee revenue. The total of this reallocation of Recreation funding is \$50,155, and there is sufficient unspent ICF contribution available to cover this funding.